



FINANCE/INVESTMENT COMMITTEE MEETING

OCTOBER 24, 2024 – 10:00 AM

**CAMARILLO HEALTH CARE DISTRICT
3615 E LAS POSAS ROAD, OAK ROOM
CAMARILLO, CA 93010**



AGENDA

Finance and Investment Committee Meeting

October 24, 2024, 10:00 a.m.

Camarillo Health Care District

3615 E Las Posas Road, Camarillo, CA 93010

Oak Room

Board Members

Christopher Loh, MD, Director

Paula Feinberg, Clerk of the Board

Staff

Kara Ralston, Chief Executive Officer

Brandie Thomas, Clerk to the Board

Participants

Rick Wood, *CSDA Financial Services*

Shalene Hayman, *Hayman Consulting*

1. Call to Order – The Meeting of the Finance and Investment Committee was called to order by _____, at _____.
2. Public Comment - Ca. Government Code Section 54954.3 - The Board reserves this time to hear from the public.
3. Approval of Minutes; Finance and Investment Committee Meeting of August 22, 2024.
4. Review Statement of Net Assets and Investment and Reserve Report for quarter ending September 30, 2024.
5. Review Preliminary Operating Results Statement of Activities and Tax Revenue for quarter ending September 30, 2024.
6. Review Preliminary Operating Results Statement of Activities by Department for quarter ending September 30, 2024.
7. District check register and check register comparison review for quarter ending September 30, 2024.
8. Annual Review of District Finance Policy.
9. Annual Review of District Investment Policy.
10. Quarterly Legal Review
11. Credit Card Expense Review
12. Other Business
13. Next quarterly Finance Committee Meeting will be held on January 23, 2025, at 10:00 a.m.
14. Having no further business, this meeting is adjourned at _____

ADA compliance statement; In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk to the Board of Directors, Brandie Thomas, at (805) 482-9382. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.



SECTION 3

**FINANCE AND INVESTMENT COMMITTEE
MINUTES OF AUGUST 22, 2024**

Finance and Investment Committee Meeting

Camarillo Health Care District
3615 E Las Posas Road, Camarillo, CA 93010
Oak Room

Board of Directors - Present

Christopher Loh, MD, Director
Paula Feinberg, Clerk of the Board

Staff - Present

Kara Ralston, Chief Executive Officer
Brandie Thomas, Clerk to the Board

Participants

Rick Wood, *CSDA Financial Services*
Shalene Hayman, *Hayman Consulting*

-
1. **Call to Order** – The Finance and Investment Committee meeting was called to order by Director Loh, at 10:02 a.m.
 2. No public comment.
 3. Approval of Finance and Investment Committee Minutes of April 25, 2024.
 4. Reviewed Statement of Net Assets and Investment and Reserve Report for quarter ending June 30, 2024.
 5. Reviewed Preliminary Operating Results Statement of Activities and Tax Revenue for quarter ending June 30, 2024.
 6. Reviewed Preliminary Operating Results Statement of Activities by Department for quarter ending June 30, 2024.
 7. Reviewed Check Register and Check Register Comparison for quarter ending June 30, 2024.
 8. Quarterly legal expense reviewed.
 9. Credit Card Expense reviewed.
 10. The next Finance and Investment Committee Meeting will be held on October 24, 2024, at 10:00 a.m.
 11. Having no further business, this meeting was adjourned at 11:02 a.m.

Christopher Loh, MD
Director



SECTION 4

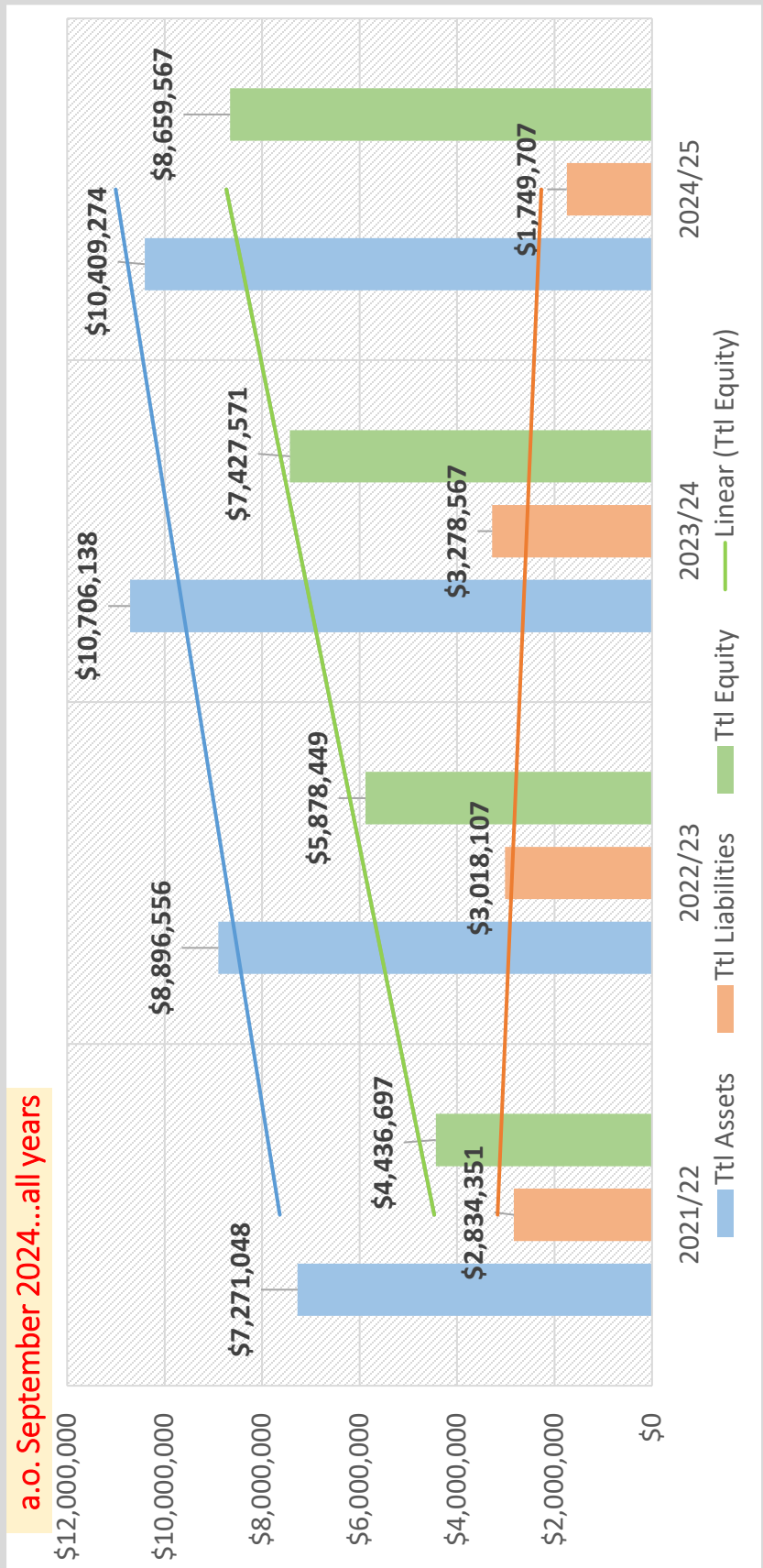
**STATEMENT OF NET ASSETS
AND INVESTMENT AND RESERVE REPORT
QUARTER ENDING SEPTEMBER 30, 2024**

Camarillo Health Care District

Statement of Net Assets

	<u>September 2024</u>	<u>September 2023</u>	<u>\$</u> <u>Variance</u>	<u>%</u> <u>Variance</u>
ASSETS				
Current Assets				
CASH ACCOUNTS				
Cash in General- Five Star	417,049.20	422,978.86	(5,929.66)	-1.4%
Cash in Money Market-Five Star	1,087,671.11	885,255.84	202,415.27	22.9%
Petty Cash-Administration	2,000.00	1,000.00	1,000.00	100.0%
Cash Drawer-Community Educ	50.00	50.00	0.00	0.0%
Cash Drawers- Senior Nutrition	85.00	85.00	0.00	0.0%
California Class	3,847,971.25	3,644,649.26	203,321.99	5.6%
Cash-Local Agency Investment	336,071.72	318,934.34	17,137.38	5.4%
Capital Improvement Reserve	3,199.00	0.00	3,199.00	100.0%
Cash - County Treasury Invstmn	7,739.95	6,180.19	1,559.76	25.2%
Mechanics, Rabo Savings	10,486.43	643,150.60	(632,664.17)	-98.4%
Cash-Restricted-Scholarship	7,163.75	7,203.75	(40.00)	-0.6%
TOTAL CASH ACCOUNTS	5,719,487.41	5,929,487.84	(210,000.43)	-3.5%
Accounts Receivable	6,140.00	2,912.00	3,228.00	110.9%
Employee Advance	1,815.44	0.00	1,815.44	100.0%
Accrued Interest Receivable	4,214.92	152.97	4,061.95	2655.4%
City of Cam CDBG CV3 Rec	0.00	12,500.01	(12,500.01)	-100.0%
City of Cam Care-A-Van	0.00	28,500.00	(28,500.00)	-100.0%
City of Cam CDBG VR	2,000.01	1,500.00	500.01	33.3%
Grant-VCAAAA -Sr Nutrition Recl (3C)	92,073.78	51,797.78	40,276.00	77.8%
Grant-VCAAAA Caregiver Rec (3E)	7,179.00	26,765.63	(19,586.63)	-73.2%
Grant-VCAAAA SS Line Rec (3B)	11,673.00	16,379.14	(4,706.14)	-28.7%
Grant - VCAAAA OARR Legal	4,961.36	64,747.92	(59,786.56)	-92.3%
Grant - CDA Cal Grows	0.00	21,353.25	(21,353.25)	-100.0%
Contract-PICF-Falls	0.00	9,957.74	(9,957.74)	-100.0%
Due Fr County-Property Tax	1,048,371.14	1,004,059.80	44,311.34	4.4%
TOTAL Current Assets	6,897,916.06	7,170,114.08	(272,198.02)	-3.8%
Fixed Assets				
Buildings & Improvements	3,188,100.36	3,188,100.36	0.00	0.0%
IS Equip	102,122.40	102,122.40	0.00	0.0%
Equipment & Furnishings	291,970.50	261,613.23	30,357.27	11.6%
Transportation Vehicles	346,066.64	308,170.59	37,896.05	12.3%
Accum Depreciation-Buildings	(2,353,081.35)	(2,238,081.39)	(114,999.96)	-5.1%
Accum Depreciation-IS Equip	(100,989.07)	(100,989.07)	0.00	0.0%
Accum Depreciation-Equip&Furn	(196,327.77)	(196,327.77)	0.00	0.0%
Accum Depreciation-Vehicles	(219,514.84)	(219,514.84)	0.00	0.0%
TOTAL Fixed Assets	1,058,346.87	1,105,093.51	(46,746.64)	-4.2%
Other Assets				
Prepaid Insurance	104,183.03	94,726.27	9,456.76	10.0%
Prepaid Workers Comp	(21,528.53)	(15,619.29)	(5,909.24)	-37.8%
Prepaid Other	18,594.45	411.15	18,183.30	4422.5%

	<u>September 2024</u>	<u>September 2023</u>	<u>\$</u> <u>Variance</u>	<u>%</u> <u>Variance</u>
Prepaid Postage	407.60	553.09	(145.49)	-26.3%
Pre Paid Rental/Lease	1,946.15	1,451.00	495.15	34.1%
Deferred Outflows of Resources GASB 68	1,850,122.00	1,850,122.00	0.00	0.0%
Overfunded GASB 75	12,151.00	12,151.00	0.00	0.0%
Deferred Outflows of Resources GASB 75	487,135.00	487,135.00	0.00	0.0%
TOTAL Other Assets	2,453,010.70	2,430,930.22	22,080.48	0.9%
TOTAL ASSETS	10,409,273.63	10,706,137.81	(296,864.18)	-2.8%
LIABILITIES				
Current Liabilities				
Accounts Payable	45,704.03	56,802.48	(11,098.45)	-19.5%
Medical Premium Payable-Emp	(68.04)	(102.32)	34.28	33.5%
Accrued Vacation	91,563.08	105,681.30	(14,118.22)	-13.4%
Scholarships-Volunteer Expense	1,595.97	1,595.97	0.00	0.0%
Scholarships-Senior Services	5,567.78	5,607.78	(40.00)	-0.7%
Deferred Revenue	0.00	3,637.99	(3,637.99)	-100.0%
TOTAL Current Liabilities	144,362.82	173,223.20	(28,860.38)	-16.7%
Long-Term Liabilities				
Net Pension Liability GASB 68	671,170.00	2,171,170.00	(1,500,000.00)	-69.1%
Deferred Inflows of Resources GASB 68	161,022.00	161,022.00	0.00	0.0%
Deferred Inflows of Resources GASB 75	773,152.00	773,152.00	0.00	0.0%
TOTAL Long-Term Liabilities	1,605,344.00	3,105,344.00	(1,500,000.00)	-48.3%
TOTAL LIABILITIES	1,749,706.82	3,278,567.20	(1,528,860.38)	-46.6%
EQUITY				
Designated Reserves	2,999,201.22	2,999,201.22	0.00	0.0%
Retained Earnings	5,194,724.12	4,033,500.48	1,161,223.64	28.8%
Year-to-Date Earnings	465,641.47	394,868.91	70,772.56	17.9%
TOTAL EQUITY	8,659,566.81	7,427,570.61	1,231,996.20	16.6%
TOTAL LIABILITIES & EQUITY	10,409,273.63	10,706,137.81	(296,864.18)	-2.8%



**Camarillo Health Care District
Investment & Reserves Report
30-Sep-24**

2024 - 2025	
Quick Ratio	Current Ratio
39.62	47.78

2024 - 2025

LAIF & CLASS	9/30/2024	Interest Earned
Vehicle Fleet Reserve	83,489	1,100
Technology Reserve	168,037	2,215
Project/Special Use Reserve	167,014	2,201
Capital Improvement Reserve	556,714	7,337
General Operating Reserve	1,128,195	14,869
Undesignated - General Operating	2,080,594	27,691
Total LAIF & CLASS	4,184,043	55,412

Five Star Bank

General Operating Fund - Five Star	417,049
Payroll - Five Star	0
Money Market Fund - Five Star	1,087,671
Total Five Star Bank	1,504,720

Mechanics Bank

Checking	0	0.00
Savings	10,486	0.47
Total Savings & CD's	10,486	0.47

Scholarships & Petty Cash Funds

Scholarships & Petty Cash Funds	12,498
Ventura County Treasurer Pool	7,740
Total in interest earning accounts	5,719,487

Total in interest earning accounts

	Minimum Target	6/30/2024 Balance	2024 Allocated	2024/2025 Interest	Annual Funding Goal	
					9/30/2024 Balance	Goal
Reserve Funds						
Vehicle Fleet Reserve	75,000	82,389	0	1,100	83,489	5,000
Technology Reserve	150,000	165,822	0	2,215	168,037	5,000
Project/Special Use Reserve	150,000	164,813	0	2,201	167,014	5,000
Capital Improvement Reserve	500,000	549,377	0	7,337	556,714	10,000
General Operating Reserve	1,941,834	1,113,326	0	14,869	1,128,195	100,000
Reserves & Contingencies	2,816,834	2,075,727	0	27,722	2,103,449	125,000

Per California Government Code Section 53600 et. Seq., specifically section 53607, the attached investment report details all investment related activity in the current period. Camarillo Health Care District's (CHCD) investable funds are currently invested in California CLASS, LAIF, and the Ventura County Treasurer's Investment pool, and their individual investment transactions are not reportable under the government code. That said, CHCD's investment policy has taken a prudent investment course, in compliance with the "Prudent Investor's Policy" designed to protect public funds.



SECTION 5

**PRELIMINARY OPERATING RESULTS
STATEMENT OF ACTIVITIES AND TAX REVENUE
SEPTEMBER 30, 2024**

Camarillo Health Care District

Statements of Activities

Year-to-Date Variance, September 2024 - current month, Consolidated by department

	<i>3 Months Ended September 30, 2024</i>	<i>3 Months Ended September 30, 2024 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
REVENUE				
Tax Revenue-Admin	1,048,368.60	873,640.50	174,728.10	20.0 %
Community Education	3,389.00	7,218.48	(3,829.48)	-53.1 %
Transportation Fees	1,355.00	4,080.00	(2,725.00)	-66.8 %
Transport Fees ADC	10,190.00	7,695.00	2,495.00	32.4 %
Sr Nutrition Home Delivered	5,590.55	8,347.50	(2,756.95)	-33.0 %
Contract-PICF-Falls	875.00	87.51	787.49	899.9 %
ADC Fees	58,728.00	70,164.00	(11,436.00)	-16.3 %
Grant-VCAAA Caregiver Respite	6,856.00	9,999.99	(3,143.99)	-31.4 %
Grant - CDA Cal Grows	0.00	2,100.00	(2,100.00)	-100.0 %
Donations-Scholarship	0.00	650.01	(650.01)	-100.0 %
Sponsorship	0.00	200.01	(200.01)	-100.0 %
Healthy Attitude Advertising	4,000.00	999.99	3,000.01	300.0 %
Interest Income	71,173.04	62,499.99	8,673.05	13.9 %
Facility Use Rental	0.00	240.00	(240.00)	-100.0 %
Facility Use-Lease	2,360.25	2,360.25	0.00	
Donations	255.00	125.01	129.99	104.0 %
Fischer Fund Distribution	0.00	37,500.00	(37,500.00)	-100.0 %
Grant-VCAAA-Sr Nutrition	92,732.78	51,183.24	41,549.54	81.2 %
Grant- City of Cam CDBG VR	2,000.01	2,000.01	0.00	0.0 %
Grant-VCAAA-SS Line	11,673.00	12,500.01	(827.01)	-6.6 %
TOTAL REVENUE	1,319,546.23	1,153,591.50	165,954.73	14.4 %
	1,319,546.23	1,153,591.50	165,954.73	14.4 %
	1,319,546.23	1,153,591.50	165,954.73	14.4 %
EXPENSES				
Salaries	358,916.68	525,874.02	166,957.34	31.7 %
Payroll Taxes	29,729.14	41,181.51	11,452.37	27.8 %
Bene-Employer Expense to PERS Health	49,133.40	91,289.46	42,156.06	46.2 %
Bene-Employer Expense to PERS pension	31,347.89	44,148.51	12,800.62	29.0 %
Benefits - Workers Comp	4,924.48	8,492.22	3,567.74	42.0 %
Benefits - Life/ADD	8,465.93	8,793.99	328.06	3.7 %
Benefits-OPEB (Retiree)	24,292.42	24,478.77	186.35	0.8 %
PERS Retirement UAL	8,621.25	32,631.99	24,010.74	73.6 %

	<i>3 Months Ended</i> <i>September 30, 2024</i>	<i>3 Months Ended</i> <i>September 30, 2024</i>	<i>Variance</i>	<i>% Var</i>
		<i>Budget</i>	<i>Fav/<Unf></i>	
Audit Fees	10,000.00	5,000.01	(4,999.99)	-100.0 %
Partnershp Initiatives	0.00	249.99	249.99	100.0 %
Legal Fees	10,788.50	16,500.00	5,711.50	34.6 %
Contractors-Operations	23,461.00	31,102.74	7,641.74	24.6 %
Contractors Facilities	9,163.35	11,432.22	2,268.87	19.8 %
Instructor Agreement Fees	1,403.50	2,009.01	605.51	30.1 %
Community/Staff Outreach	1,663.98	3,362.49	1,698.51	50.5 %
Dues/Subscriptions	19,885.85	11,239.98	(8,645.87)	-76.9 %
Continuing Education-Trustee	6,871.93	3,618.24	(3,253.69)	-89.9 %
Continuing Education-Staff	10,192.23	16,491.51	6,299.28	38.2 %
Board Stipend/Costs	2,100.00	3,255.00	1,155.00	35.5 %
Emerging Community Opportunities	0.00	24,999.99	24,999.99	100.0 %
Election Costs	0.00	11,250.00	11,250.00	100.0 %
LAFCO Assessments	3,077.00	769.26	(2,307.74)	-300.0 %
Mileage	1,394.83	2,973.00	1,578.17	53.1 %
Program Matls/Activities	1,357.16	5,947.02	4,589.86	77.2 %
Gas & Oil	3,665.35	6,879.99	3,214.64	46.7 %
Fleet Maintenance	4,724.72	7,595.01	2,870.29	37.8 %
Minor Equipment	54,699.22	6,021.75	(48,677.47)	-808.4 %
Supplies	5,088.26	12,711.72	7,623.46	60.0 %
Postage	9,838.92	11,018.25	1,179.33	10.7 %
Advertising & Promotion	1,180.24	8,437.50	7,257.26	86.0 %
Refunds	53.00	362.49	309.49	85.4 %
Printing	8,693.94	25,393.77	16,699.83	65.8 %
Repairs & Maintenance	20,995.09	7,582.02	(13,413.07)	-176.9 %
Association Fees	18,216.00	18,243.27	27.27	0.1 %
Insurance	27,243.88	27,083.49	(160.39)	-0.6 %
Storage Rent/Equip Lease	2,506.88	2,280.24	(226.64)	-9.9 %
Telephone	7,642.34	7,440.03	(202.31)	-2.7 %
IT Services	27,706.71	18,500.01	(9,206.70)	-49.8 %
Utilities	14,898.88	10,500.00	(4,398.88)	-41.9 %
Licenses & Fees	789.12	1,962.48	1,173.36	59.8 %
Bank & Credit Card Charges	621.70	300.00	(321.70)	-107.2 %
TOTAL EXPENSES	825,354.77	1,099,402.95	274,048.18	24.9 %
OPERATING RESULTS	494,191.46	54,188.55	440,002.91	812.0 %
OTHER INCOME & EXPENSE				
Grant - CCLTSS	0.00	2,857.26	(2,857.26)	-100.0 %
Other Income -Administration	200.00	2,519.01	(2,319.01)	-92.1 %
Depreciation Expense	(28,749.99)	(30,000.00)	1,250.01	4.2 %
TOTAL OTHER INCOME & EXPENSE	(28,549.99)	(24,623.73)	(3,926.26)	-15.9 %
AFTER OTHER INCOME & EXPENSE	465,641.47	29,564.82	436,076.65	1475.0 %

	<i>3 Months Ended September 30, 2024</i>	<i>3 Months Ended September 30, 2024 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
NET RESULTS	465,641.47	29,564.82	436,076.65	1475.0 %

Camarillo Health Care District

Statements of Activities

Year-to-Date Only, September 2024 - current month, September 2023 - 12 months back, Consolidated by department

	<u>3 Months Ended</u> <u>September 30, 2024</u>	<u>3 Months Ended</u> <u>September 30, 2023</u>	<u>Variance</u> <u>Fav/<Unf></u>	<u>% Var</u>
REVENUE				
Tax Revenue-Admin	1,048,368.60	1,004,059.80	44,308.80	4.4 %
Community Education	3,389.00	3,089.00	300.00	9.7 %
Transportation Fees	1,355.00	1,900.00	(545.00)	-28.7 %
Transport Fees ADC	10,190.00	8,256.00	1,934.00	23.4 %
Sr Nutrition Home Delivered	5,590.55	7,876.76	(2,286.21)	-29.0 %
Contract-PICF-Falls	875.00	3,590.96	(2,715.96)	-75.6 %
ADC Fees	58,728.00	46,581.00	12,147.00	26.1 %
Grant-VCAAA Caregiver Respite	6,856.00	6,236.53	619.47	9.9 %
Grant - AAA OARR Legal	0.00	64,747.92	(64,747.92)	-100.0 %
Grant - CDA Cal Grows	0.00	4,717.59	(4,717.59)	-100.0 %
Donations-Scholarship	0.00	50.00	(50.00)	-100.0 %
Healthy Attitude Advertising	4,000.00	0.00	4,000.00	
Interest Income	71,173.04	58,995.70	12,177.34	20.6 %
Facility Use Rental	0.00	1,792.00	(1,792.00)	-100.0 %
Facility Use-Lease	2,360.25	2,126.25	234.00	11.0 %
Donations	255.00	0.00	255.00	
Grant-VCAAA-Sr Nutrition	92,732.78	39,323.80	53,408.98	135.8 %
Grant -City of Cam-CDBG CV3	0.00	12,500.01	(12,500.01)	-100.0 %
Grant- City of Cam CDBG VR	2,000.01	1,500.00	500.01	33.3 %
Grant-VCAAA-SS Line	11,673.00	11,290.02	382.98	3.4 %
TOTAL REVENUE	1,319,546.23	1,278,633.34	40,912.89	3.2 %
	1,319,546.23	1,278,633.34	40,912.89	3.2 %
	1,319,546.23	1,278,633.34	40,912.89	3.2 %
EXPENSES				
Salaries	358,916.68	341,433.11	(17,483.57)	-5.1 %
Payroll Taxes	29,729.14	28,094.81	(1,634.33)	-5.8 %
Bene-Employer Expense to PERS Health	49,133.40	53,770.80	4,637.40	8.6 %
Bene-Employer Expense to PERS pension	31,347.89	28,643.24	(2,704.65)	-9.4 %
Benefits - Workers Comp	4,924.48	5,513.01	588.53	10.7 %
Benefits - Life/ADD	8,465.93	8,114.59	(351.34)	-4.3 %
Benefits-OPEB (Retiree)	24,292.42	19,085.93	(5,206.49)	-27.3 %
PERS Retirement UAL	8,621.25	92,624.00	84,002.75	90.7 %
Audit Fees	10,000.00	0.00	(10,000.00)	
Legal Fees	10,788.50	5,215.04	(5,573.46)	-106.9 %

	<i>3 Months Ended September 30, 2024</i>	<i>3 Months Ended September 30, 2023</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
Contractors-Operations	23,461.00	22,678.00	(783.00)	-3.5 %
Contractors Facilities	9,163.35	9,063.45	(99.90)	-1.1 %
Contractors - Grants	0.00	34,604.41	34,604.41	100.0 %
Instructor Agreement Fees	1,403.50	1,208.90	(194.60)	-16.1 %
Community/Staff Outreach	1,663.98	1,003.66	(660.32)	-65.8 %
Dues/Subscriptions	19,885.85	22,702.15	2,816.30	12.4 %
Continuing Education-Trustee	6,871.93	7,497.91	625.98	8.3 %
Continuing Education-Staff	10,192.23	14,112.45	3,920.22	27.8 %
Board Stipend/Costs	2,100.00	1,300.00	(800.00)	-61.5 %
LAFCO Assessments	3,077.00	2,535.00	(542.00)	-21.4 %
Mileage	1,394.83	2,208.02	813.19	36.8 %
Program Matls/Activities	1,357.16	3,156.66	1,799.50	57.0 %
Gas & Oil	3,665.35	4,832.88	1,167.53	24.2 %
Fleet Maintenance	4,724.72	5,860.07	1,135.35	19.4 %
Minor Equipment	54,699.22	5,570.24	(49,128.98)	-882.0 %
Supplies	5,088.26	3,720.14	(1,368.12)	-36.8 %
Postage	9,838.92	11,114.04	1,275.12	11.5 %
Advertising & Promotion	1,180.24	2,294.74	1,114.50	48.6 %
Refunds	53.00	665.00	612.00	92.0 %
Printing	8,693.94	24,847.73	16,153.79	65.0 %
Repairs & Maintenance	20,995.09	8,998.78	(11,996.31)	-133.3 %
Association Fees	18,216.00	17,886.00	(330.00)	-1.8 %
Insurance	27,243.88	25,643.46	(1,600.42)	-6.2 %
Storage Rent/Equip Lease	2,506.88	2,391.86	(115.02)	-4.8 %
Telephone	7,642.34	7,077.12	(565.22)	-8.0 %
IT Services	27,706.71	16,657.05	(11,049.66)	-66.3 %
Utilities	14,898.88	13,231.47	(1,667.41)	-12.6 %
Licenses & Fees	789.12	308.10	(481.02)	-156.1 %
Bank & Credit Card Charges	621.70	220.62	(401.08)	-181.8 %
TOTAL EXPENSES	825,354.77	855,884.44	30,529.67	3.6 %
OPERATING RESULTS	494,191.46	422,748.90	71,442.56	16.9 %
OTHER INCOME & EXPENSE				
Other Income -Administration	200.00	870.00	(670.00)	-77.0 %
Depreciation Expense	(28,749.99)	(28,749.99)	0.00	
TOTAL OTHER INCOME & EXPENSE	(28,549.99)	(27,879.99)	(670.00)	-2.4 %
AFTER OTHER INCOME & EXPENSE	465,641.47	394,868.91	70,772.56	17.9 %
NET RESULTS	465,641.47	394,868.91	70,772.56	17.9 %

Camarillo Health Care District

Statements of Activities

*Year-to-Date Performance, September 2024 - current month,
Consolidated by department*

	<i>3 Months Ended September 30, 2024</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
REVENUE				
Tax Revenue-Admin	1,048,368.60	3,494,562.00	2,446,193.40	30.0 %
Community Education	3,389.00	28,874.00	25,485.00	11.7 %
Transportation Fees	1,355.00	16,320.00	14,965.00	8.3 %
Transport Fees ADC	10,190.00	30,780.00	20,590.00	33.1 %
Sr Nutrition Home Delivered	5,590.55	33,390.00	27,799.45	16.7 %
Contract-PICF-Falls	875.00	350.00	(525.00)	250.0 %
ADC Fees	58,728.00	280,656.00	221,928.00	20.9 %
Grant-VCAAA Caregiver Respite	6,856.00	40,000.00	33,144.00	17.1 %
Grant - CDA Cal Grows	0.00	8,400.00	8,400.00	
Donations-Scholarship	0.00	2,600.00	2,600.00	
Sponsorship	0.00	800.00	800.00	
Healthy Attitude Advertising	4,000.00	4,000.00	0.00	100.0 %
Interest Income	71,173.04	250,000.00	178,826.96	28.5 %
Facility Use Rental	0.00	960.00	960.00	
Facility Use-Lease	2,360.25	9,441.00	7,080.75	25.0 %
Donations	255.00	500.00	245.00	51.0 %
Fischer Fund Distribution	0.00	150,000.00	150,000.00	
Grant-VCAAA-Sr Nutrition	92,732.78	204,733.00	112,000.22	45.3 %
Grant- City of Cam CDBG VR	2,000.01	8,000.00	5,999.99	25.0 %
Grant-VCAAA-SS Line	11,673.00	50,000.00	38,327.00	23.3 %
TOTAL REVENUE	1,319,546.23	4,614,366.00	3,294,819.77	28.6 %
	1,319,546.23	4,614,366.00	3,294,819.77	28.6 %
	1,319,546.23	4,614,366.00	3,294,819.77	28.6 %
EXPENSES				
Salaries	358,916.68	2,103,496.00	1,744,579.32	17.1 %
Payroll Taxes	29,729.14	164,726.00	134,996.86	18.0 %
Bene-Employer Expense to PERS Health	49,133.40	365,158.00	316,024.60	13.5 %
Bene-Employer Expense to PERS pension	31,347.89	176,594.00	145,246.11	17.8 %
Benefits - Workers Comp	4,924.48	33,969.00	29,044.52	14.5 %
Benefits - Life/ADD	8,465.93	35,176.00	26,710.07	24.1 %
Benefits-OPEB (Retiree)	24,292.42	97,915.00	73,622.58	24.8 %
PERS Retirement UAL	8,621.25	130,528.00	121,906.75	6.6 %

**3 Months Ended
September 30, 2024**

		Annual Budget	Unused	% Used
Audit Fees	10,000.00	20,000.00	10,000.00	50.0 %
Partnership Initiatives	0.00	1,000.00	1,000.00	
Legal Fees	10,788.50	66,000.00	55,211.50	16.3 %
Contractors-Operations	23,461.00	124,411.00	100,950.00	18.9 %
Contractors Facilities	9,163.35	45,729.00	36,565.65	20.0 %
Instructor Agreement Fees	1,403.50	8,036.00	6,632.50	17.5 %
Community/Staff Outreach	1,663.98	13,450.00	11,786.02	12.4 %
Dues/Subscriptions	19,885.85	44,960.00	25,074.15	44.2 %
Continuing Education-Trustee	6,871.93	14,473.00	7,601.07	47.5 %
Continuing Education-Staff	10,192.23	65,966.00	55,773.77	15.5 %
Board Stipend/Costs	2,100.00	13,020.00	10,920.00	16.1 %
Emerging Community Opportunities	0.00	100,000.00	100,000.00	
Election Costs	0.00	45,000.00	45,000.00	
LAFCO Assessments	3,077.00	3,077.00	0.00	100.0 %
Mileage	1,394.83	11,892.00	10,497.17	11.7 %
Program Matls/Activities	1,357.16	23,788.00	22,430.84	5.7 %
Gas & Oil	3,665.35	27,520.00	23,854.65	13.3 %
Fleet Maintenance	4,724.72	30,380.00	25,655.28	15.6 %
Minor Equipment	54,699.22	24,087.00	(30,612.22)	227.1 %
Supplies	5,088.26	50,847.00	45,758.74	10.0 %
Postage	9,838.92	44,073.00	34,234.08	22.3 %
Advertising & Promotion	1,180.24	33,750.00	32,569.76	3.5 %
Refunds	53.00	1,450.00	1,397.00	3.7 %
Printing	8,693.94	101,575.00	92,881.06	8.6 %
Repairs & Maintenance	20,995.09	30,328.00	9,332.91	69.2 %
Association Fees	18,216.00	72,973.00	54,757.00	25.0 %
Insurance	27,243.88	108,334.00	81,090.12	25.1 %
Storage Rent/Equip Lease	2,506.88	9,121.00	6,614.12	27.5 %
Telephone	7,642.34	29,760.00	22,117.66	25.7 %
IT Services	27,706.71	74,000.00	46,293.29	37.4 %
Utilities	14,898.88	42,000.00	27,101.12	35.5 %
Licenses & Fees	789.12	7,850.00	7,060.88	10.1 %
Bank & Credit Card Charges	621.70	1,200.00	578.30	51.8 %
TOTAL EXPENSES	825,354.77	4,397,612.00	3,572,257.23	18.8 %
OPERATING RESULTS	494,191.46	216,754.00	(277,437.46)	228.0 %
OTHER INCOME & EXPENSE				
Grant - CCLTSS	0.00	11,429.00	11,429.00	
Other Income -Administration	200.00	10,076.00	9,876.00	2.0 %
Depreciation Expense	(28,749.99)	(120,000.00)	(91,250.01)	24.0 %
TOTAL OTHER INCOME & EXPENSE	(28,549.99)	(98,495.00)	(69,945.01)	29.0 %
AFTER OTHER INCOME & EXPENSE	465,641.47	118,259.00	(347,382.47)	393.7 %

	<i>3 Months Ended September 30, 2024</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
NET RESULTS	465,641.47	118,259.00	(347,382.47)	393.7 %

Tax Revenue Analysis

A	H		I		J		K		L		M		N		O		P		Q		R		S	
	Fiscal Year 2024-25		YTD		% to Budget		Fiscal Year 2023-24		YTD		% to Budget		Fiscal Year 2022-23		YTD		% to Budget		Fiscal Year 21-22		YTD		% to Budget	
	\$ Received						\$ Received					\$ Received					\$ Received							
1																								
2																								
3																								
4		113,486.32		113,486.32	3.25%	116,408.30	116,408.30	116,408.30	116,408.30	3.67%	65,989.87	65,989.87	65,989.87	65,989.87	2.08%	87,329.27	87,329.27	87,329.27	87,329.27	2.89%				
5		29,433.17		142,919.49	4.09%	116,408.30	0.00	116,408.30	116,408.30	3.67%	12,801.31	78,791.18	78,791.18	12,801.31	2.48%	0.00	87,329.27	87,329.27	87,329.27	3.19%				
6		0.00		142,919.49	4.09%	116,408.30	0.00	116,408.30	116,408.30	3.67%	16,320.31	95,111.49	95,111.49	16,320.31	2.99%	10,745.16	98,074.43	98,074.43	10,745.16	3.58%				
7				142,919.49	4.09%	116,408.30	0.00	116,408.30	116,408.30	3.67%	0.00	95,111.49	95,111.49	0.00	2.99%	4,510.32	102,584.75	102,584.75	4,510.32	3.74%				
8				142,919.49	4.09%	116,408.30	0.00	116,408.30	116,408.30	3.67%	47,707.46	142,818.95	142,818.95	47,707.46	4.50%	52,882.57	155,467.32	155,467.32	52,882.57	5.67%				
9				142,919.49	4.09%	1,882,703.36	1,766,295.06	1,882,703.36	1,766,295.06	59.28%	1,655,358.14	1,798,177.09	1,798,177.09	1,655,358.14	56.62%	1,674,903.64	1,830,370.96	1,830,370.96	1,674,903.64	66.76%				
10				142,919.49	4.09%	2,038,076.30	155,372.94	2,038,076.30	155,372.94	64.18%	193,223.80	1,991,400.89	1,991,400.89	193,223.80	62.71%	37,732.82	1,868,103.78	1,868,103.78	37,732.82	68.14%				
11				142,919.49	4.09%	2,066,347.75	28,271.45	2,066,347.75	28,271.45	65.07%	0.00	1,991,400.89	1,991,400.89	0.00	62.71%	0.00	1,868,103.78	1,868,103.78	0.00	68.14%				
12				142,919.49	4.09%	2,073,934.04	7,586.29	2,073,934.04	7,586.29	65.30%	667.75	1,992,068.64	1,992,068.64	667.75	62.73%	12,402.60	1,880,506.38	1,880,506.38	12,402.60	68.59%				
13				142,919.49	4.09%	3,392,778.98	1,318,844.94	3,392,778.98	1,318,844.94	106.83%	1,250,890.89	3,242,959.53	3,242,959.53	1,250,890.89	102.11%	1,165,534.21	3,046,040.59	3,046,040.59	1,165,534.21	111.10%				
14				142,919.49	4.09%	3,405,740.43	12,961.45	3,405,740.43	12,961.45	107.24%	85,216.56	3,328,176.09	3,328,176.09	85,216.56	104.80%	27,987.55	3,074,028.14	3,074,028.14	27,987.55	112.12%				
15				142,919.49	4.09%	3,488,673.64	82,933.21	3,488,673.64	82,933.21	109.85%	6,960.07	3,335,136.16	3,335,136.16	6,960.07	105.02%	39,063.68	3,113,091.82	3,113,091.82	39,063.68	113.55%				
16																								
17		Approved Budget		3,494,562.00		3,346,866.00	Approved Budget	3,346,866.00	Approved Budget		3,175,793.00	Approved Budget	3,175,793.00	Approved Budget		3,020,034.00	Approved Budget	3,020,034.00	Approved Budget					
18						141,808		141,808		159,343		159,343		26,006.59		26,006.59		26,006.59						
19	Over (Under) Budget			(3,351,642.51)																				



SECTION 6

PRELIMINARY OPERATING RESULTS BY DEPARTMENTAL ACTIVITIES SEPTEMBER 30, 2024

DEPARTMENT 10	ADMINISTRATION
DEPARTMENT 20	ADULT DAY PROGRAM
DEPARTMENT 50	COMMUNITY SERVICES
DEPARTMENT 60	SENIOR NUTRITION SERVICES
DEPARTMENT 80	CAREGIVER CENTER
DEPARTMENT 90	TRANSPORTATION SERVICES
DEPARTMENT 110	CARE MANAGEMENT



SECTION 6

**ADMINISTRATION - 10
PRELIMINARY OPERATING RESULTS
BY DEPARTMENTAL ACTIVITIES
SEPTEMBER 30, 2024**

Camarillo Health Care District

Statements of Activities

Year-to-Date Variance, September 2024 - current month, Department 10

	<i>3 Months Ended September 30, 2024</i>	<i>3 Months Ended September 30, 2024 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
REVENUE				
Tax Revenue-Admin	618,309.96	264,480.75	353,829.21	133.8 %
Interest Income	71,173.04	62,499.99	8,673.05	13.9 %
TOTAL REVENUE	689,483.00	326,980.74	362,502.26	110.9 %
	689,483.00	326,980.74	362,502.26	110.9 %
	689,483.00	326,980.74	362,502.26	110.9 %
EXPENSES				
Salaries-Administration	65,670.19	84,388.26	18,718.07	22.2 %
P/R Taxes-Administration	5,835.15	6,524.49	689.34	10.6 %
Benefits-Health-Administration	5,865.14	6,605.01	739.87	11.2 %
Benefits-PERS-Admin.	6,864.42	8,471.76	1,607.34	19.0 %
Benefits-Worker's Comp-Admin.	372.90	426.00	53.10	12.5 %
Benefits-Life/ADD-Admin	5,107.13	4,773.75	(333.38)	-7.0 %
Benefits-OPEB-Admin	11,162.17	11,247.75	85.58	0.8 %
PERS Retirement UAL	8,621.25	32,631.99	24,010.74	73.6 %
Audit Fees	10,000.00	5,000.01	(4,999.99)	-100.0 %
Legal Fees-Admin	10,788.50	16,500.00	5,711.50	34.6 %
Contract Ops-Admin	14,635.92	18,532.74	3,896.82	21.0 %
Contractors-Facilities-Admin	2,578.32	3,044.25	465.93	15.3 %
Commty/Staff Outreach-Admin	1,066.69	1,812.51	745.82	41.1 %
Dues/Subscriptions-Admin.	13,575.84	7,080.24	(6,495.60)	-91.7 %
Continuing Education-Trustee	6,871.93	3,618.24	(3,253.69)	-89.9 %
Continuing Ed-Staff/Admin	3,278.38	9,021.24	5,742.86	63.7 %
Board Stipend/Costs	2,100.00	3,255.00	1,155.00	35.5 %
Emerging Community Opportunities	0.00	24,999.99	24,999.99	100.0 %
Election Costs	0.00	11,250.00	11,250.00	100.0 %
LAFCO Assessments	3,077.00	769.26	(2,307.74)	-300.0 %
Mileage - Admin	965.77	1,039.26	73.49	7.1 %
Minor Equipment-Admin.	39.24	1,599.24	1,560.00	97.5 %
Supplies-Admin.	554.30	1,592.49	1,038.19	65.2 %
Postage-Admin.	91.22	93.00	1.78	1.9 %
Printing-Admin.	961.77	1,023.75	61.98	6.1 %
Repair & Maintenance-Admin.	345.80	687.00	341.20	49.7 %
Association Fees-Admin.	2,896.35	2,900.76	4.41	0.2 %

	<i>3 Months Ended September 30, 2024</i>	<i>3 Months Ended September 30, 2024</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
		<i>Budget</i>		
Insurance-Admin.	2,699.37	3,063.24	363.87	11.9 %
Storage Rent/Equip Lease-Admin.	526.07	362.49	(163.58)	-45.1 %
Telephone-Admin.	2,193.39	2,149.26	(44.13)	-2.1 %
IT Services	27,706.71	18,500.01	(9,206.70)	-49.8 %
Utilities-Admin.	2,368.92	1,669.50	(699.42)	-41.9 %
Licenses & Fees - Admin	0.00	202.50	202.50	100.0 %
Bank & Credit Card Charges-Admin	621.70	300.00	(321.70)	-107.2 %
TOTAL EXPENSES	219,441.54	295,134.99	75,693.45	25.6 %
OPERATING RESULTS	470,041.46	31,845.75	438,195.71	1376.0 %
OTHER INCOME & EXPENSE				
Other Income -Administration	200.00	2,519.01	(2,319.01)	-92.1 %
Depreciation-Admin.	(4,599.99)	(4,800.00)	200.01	4.2 %
TOTAL OTHER INCOME & EXPENSE	(4,399.99)	(2,280.99)	(2,119.00)	-92.9 %
AFTER OTHER INCOME & EXPENSE	465,641.47	29,564.76	436,076.71	1475.0 %
NET RESULTS	465,641.47	29,564.76	436,076.71	1475.0 %



SECTION 6

**ADULT DAY PROGRAM - 20
PRELIMINARY OPERATING RESULTS
BY DEPARTMENTAL ACTIVITIES
SEPTEMBER 30, 2024**

Camarillo Health Care District

Statements of Activities

Year-to-Date Variance, September 2024 - current month, Department 20

	<i>3 Months Ended</i> <i>September 30, 2024</i>	<i>3 Months Ended</i> <i>September 30, 2024</i> <i>Budget</i>	<i>Variance</i> <i>Fav/<Unf></i>	<i>% Var</i>
REVENUE				
Tax Revenue-ADC	30,963.14	65,525.49	(34,562.35)	-52.7 %
ADC Fees	58,728.00	70,164.00	(11,436.00)	-16.3 %
Grant-VCAAA Caregiver Respite	283.50	2,812.50	(2,529.00)	-89.9 %
Scholarship Revenue-ADC	0.00	525.00	(525.00)	-100.0 %
Donations-General-ADC	50.00	0.00	50.00	
TOTAL REVENUE	90,024.64	139,026.99	(49,002.35)	-35.2 %
	90,024.64	139,026.99	(49,002.35)	-35.2 %
	90,024.64	139,026.99	(49,002.35)	-35.2 %
EXPENSES				
Salaries-Adult Day Center	47,501.04	76,541.49	29,040.45	37.9 %
P/R Taxes-Adult Day Center	3,934.55	6,033.99	2,099.44	34.8 %
Benefits-Health-Adult Day Center	5,433.47	17,164.74	11,731.27	68.3 %
Benefits-PERS-ADC	4,473.03	6,864.00	2,390.97	34.8 %
Benefits-Worker's Comp-ADC	570.39	916.74	346.35	37.8 %
Benefits-Life/ADD-ADC	470.88	443.25	(27.63)	-6.2 %
Contract Ops-ADC	1,008.15	1,373.01	364.86	26.6 %
Contractors - Facilities ADC	1,244.97	1,585.74	340.77	21.5 %
Commty/Staff Outreach-ADC	0.00	62.49	62.49	100.0 %
Dues/Subscriptions-ADC	796.92	768.00	(28.92)	-3.8 %
Continuing Ed-Staff/ADC	7.95	1,437.51	1,429.56	99.4 %
Mileage - ADC	0.00	67.50	67.50	100.0 %
ProgrMatls/Activities-ADC	1,022.08	1,253.49	231.41	18.5 %
Minor Equipment-ADC	0.00	641.01	641.01	100.0 %
Supplies-ADC	3,211.82	5,366.76	2,154.94	40.2 %
Postage-ADC	956.36	1,100.01	143.65	13.1 %
Advertising & Promo-ADC	0.00	249.99	249.99	100.0 %
Refunds-ADC	0.00	249.99	249.99	100.0 %
Printing-ADC	1,017.54	2,544.24	1,526.70	60.0 %
Repair & Maintenance-ADC	3,672.05	830.01	(2,842.04)	-342.4 %
Association Fees-ADC	2,896.35	2,900.76	4.41	0.2 %
Insurance-ADC	3,626.31	3,063.24	(563.07)	-18.4 %
Storage Rent/Equip Lease-ADC	232.23	362.49	130.26	35.9 %
Telephone-ADC	676.64	661.26	(15.38)	-2.3 %

	<i>3 Months Ended September 30, 2024</i>	<i>3 Months Ended September 30, 2024</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
		<i>Budget</i>		
Utilities-ADC	2,368.92	1,669.50	(699.42)	-41.9 %
Licenses & Fees - ADC	303.00	75.75	(227.25)	-300.0 %
TOTAL EXPENSES	85,424.65	134,226.96	48,802.31	36.4 %
OPERATING RESULTS	4,599.99	4,800.03	(200.04)	-4.2 %
OTHER INCOME & EXPENSE				
Depreciation-ADC	(4,599.99)	(4,800.00)	200.01	4.2 %
TOTAL OTHER INCOME & EXPENSE	(4,599.99)	(4,800.00)	200.01	4.2 %
AFTER OTHER INCOME & EXPENSE	0.00	0.03	(0.03)	-100.0 %
NET RESULTS	0.00	0.03	(0.03)	-100.0 %



SECTION 6

**COMMUNITY SERVICES - 50
PRELIMINARY OPERATING RESULTS
BY DEPARTMENTAL ACTIVITIES
SEPTEMBER 30, 2024**

Camarillo Health Care District

Statements of Activities

Year-to-Date Variance, September 2024 - current month, Department 50

	<i>3 Months Ended September 30, 2024</i>	<i>3 Months Ended September 30, 2024 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
REVENUE				
Tax Revenue- Community Services	125,343.57	144,969.51	(19,625.94)	-13.5 %
Community Services	2,619.00	2,727.99	(108.99)	-4.0 %
Healthy Attitude Advertising	4,000.00	999.99	3,000.01	300.0 %
Facility Use-Rental	0.00	240.00	(240.00)	-100.0 %
Facility Use-Lease	2,360.25	2,360.25	0.00	
TOTAL REVENUE	134,322.82	151,297.74	(16,974.92)	-11.2 %
	134,322.82	151,297.74	(16,974.92)	-11.2 %
	134,322.82	151,297.74	(16,974.92)	-11.2 %
EXPENSES				
Salaries-Community Services	35,787.13	53,283.75	17,496.62	32.8 %
P/R Taxes-Community Services	2,968.42	4,171.26	1,202.84	28.8 %
Benefits-Health-Community Services	3,908.06	9,109.74	5,201.68	57.1 %
Benefits-PERS-Community Services	3,037.08	4,325.25	1,288.17	29.8 %
Benefits-Worker's Comp-Community Service	196.46	271.74	75.28	27.7 %
Benefits-Life/ADD-Community Services	476.64	569.49	92.85	16.3 %
Benefits-OPEB-Community Services	2,325.64	2,343.51	17.87	0.8 %
Contract Ops- Community Services	2,193.69	2,410.74	217.05	9.0 %
Contractors Facilities - Community Ser.	3,202.47	4,079.25	876.78	21.5 %
Educator Costs	1,403.50	2,009.01	605.51	30.1 %
Commt/Staff Outreach-Community Services	597.29	1,187.49	590.20	49.7 %
Dues/Subscriptions-Community Services	3,447.88	1,302.75	(2,145.13)	-164.7 %
Continuing Ed-Staff-Community Services	1,913.91	864.00	(1,049.91)	-121.5 %
Mileage - Community Services	15.41	83.76	68.35	81.6 %
ProgrMatls/Activities-Community Services	257.34	125.01	(132.33)	-105.9 %
Minor Equipment-Community Services	10,798.51	1,101.24	(9,697.27)	-880.6 %
Supplies-Community Services	645.25	3,510.24	2,864.99	81.6 %
Postage-Community Services	4,326.54	4,830.99	504.45	10.4 %
Advertising & Promo-Community Services	1,180.24	6,362.49	5,182.25	81.5 %
Refunds-Fac & Comm Ed	28.00	99.99	71.99	72.0 %
Printing-Fac & Comm Ed	2,474.01	10,124.76	7,650.75	75.6 %
Repair & Maintenance-Fac & Comm Ed	16,977.24	4,775.01	(12,202.23)	-255.5 %
Association Fees-Fac & Comm Ed	7,450.35	7,461.51	11.16	0.1 %
Insurance-Fac & Comm Ed	7,379.59	7,879.50	499.91	6.3 %

	<i>3 Months Ended September 30, 2024</i>	<i>3 Months Ended September 30, 2024 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
Storage Rent/Equip Lease-Fac & Comm Ed	1,350.21	932.76	(417.45)	-44.8 %
Telephone-Fac & Comm Ed	1,525.83	1,488.00	(37.83)	-2.5 %
Utilities-Fac & Comm Ed	6,093.64	4,294.50	(1,799.14)	-41.9 %
TOTAL EXPENSES	121,960.33	138,997.74	17,037.41	12.3 %
OPERATING RESULTS	12,362.49	12,300.00	62.49	0.5 %
OTHER INCOME & EXPENSE				
Depreciation-Fac & Comm Ed	(12,362.49)	(12,300.00)	(62.49)	-0.5 %
TOTAL OTHER INCOME & EXPENSE	(12,362.49)	(12,300.00)	(62.49)	-0.5 %
AFTER OTHER INCOME & EXPENSE	0.00	0.00	0.00	118.8 %
NET RESULTS	0.00	0.00	0.00	118.8 %



SECTION 6

**SENIOR NUTRITION SERVICES - 60
PRELIMINARY OPERATING RESULTS
BY DEPARTMENTAL ACTIVITIES
SEPTEMBER 30, 2024**

Camarillo Health Care District

Statements of Activities

Year-to-Date Variance, September 2024 - current month, Department 60

	<i>3 Months Ended September 30, 2024</i>	<i>3 Months Ended September 30, 2024 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
REVENUE				
Tax Revenue-SNP	22,961.99	51,265.26	(28,303.27)	-55.2 %
Sr Nutrition Home Delivered	5,590.55	8,347.50	(2,756.95)	-33.0 %
Sponsorship	0.00	200.01	(200.01)	-100.0 %
Grant-VCAAA-Sr Nutrition	92,732.78	51,183.24	41,549.54	81.2 %
TOTAL REVENUE	121,285.32	110,996.01	10,289.31	9.3 %
	121,285.32	110,996.01	10,289.31	9.3 %
	121,285.32	110,996.01	10,289.31	9.3 %
EXPENSES				
Salaries - Sr Nutrition Program	49,280.67	72,377.76	23,097.09	31.9 %
P/R Taxes -Sr Nutrition Program	4,735.49	5,660.01	924.52	16.3 %
Benefits - Health -Sr Nutrition Program	8,562.02	11,794.74	3,232.72	27.4 %
Benefits-PERS-Sr Nutrition	4,757.72	5,828.01	1,070.29	18.4 %
Benefits-Work Comp-Sr Nutrition	1,280.36	1,925.76	645.40	33.5 %
Benefits-Life/ADD-Sr Nutrition	624.18	624.24	0.06	0.0 %
Benefits-OPEB-Sr Nutrition	977.24	984.75	7.51	0.8 %
Contract Ops-Sr Nutrition	242.52	552.99	310.47	56.1 %
Contractors Facilities - SNP	180.09	229.50	49.41	21.5 %
Commtly/Staff Outreach-Sr Nutrition	0.00	37.50	37.50	100.0 %
Dues/Subscriptions-Sr Nutrition	228.24	96.00	(132.24)	-137.8 %
Continuing Ed-Staff-Sr Nutrition	194.90	245.01	50.11	20.5 %
Mileage -Sr Nutrition	307.63	1,336.74	1,029.11	77.0 %
Minor Equipment-Sr Nutrition	43,679.16	516.00	(43,163.16)	-8365.0 %
Supplies-Sr Nutrition	425.22	875.01	449.79	51.4 %
Postage-Sr Nutrition	936.01	1,018.26	82.25	8.1 %
Advertising & Promo-Sr Nutrition	0.00	500.01	500.01	100.0 %
Printing-Sr Nutrition	2,599.67	3,112.26	512.59	16.5 %
Repair & Maintenance-Sr Nutrition	0.00	915.00	915.00	100.0 %
Association Fees-Sr Nutrition	418.98	419.49	0.51	0.1 %
Insurance-Sr Nutrition	567.30	443.01	(124.29)	-28.1 %
Storage Rent/Equip Lease-Sr Nutr	33.18	52.50	19.32	36.8 %
Telephone-Sr Nutrition	336.05	330.75	(5.30)	-1.6 %
Utilities-Sr Nutrition	342.66	241.50	(101.16)	-41.9 %
Licenses & Fees-Sr Lunch	1.02	279.24	278.22	99.6 %

	<i>3 Months Ended September 30, 2024</i>	<i>3 Months Ended September 30, 2024 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
TOTAL EXPENSES	120,710.31	110,396.04	(10,314.27)	-9.3 %
OPERATING RESULTS	575.01	599.97	(24.96)	-4.2 %
OTHER INCOME & EXPENSE				
Depreciation-Sr Nutrition	(575.01)	(600.00)	24.99	4.2 %
TOTAL OTHER INCOME & EXPENSE	(575.01)	(600.00)	24.99	4.2 %
AFTER OTHER INCOME & EXPENSE	0.00	(0.03)	0.03	100.0 %
NET RESULTS	0.00	(0.03)	0.03	100.0 %



SECTION 6

**CAREGIVER CENTER - 80
PRELIMINARY OPERATING RESULTS
BY DEPARTMENTAL ACTIVITIES
SEPTEMBER 30, 2024**

Camarillo Health Care District

Statements of Activities

Year-to-Date Variance, September 2024 - current month, Department 80

	<i>3 Months Ended September 30, 2024</i>	<i>3 Months Ended September 30, 2024 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
REVENUE				
Tax Revenue-Caregiver Ctr	104,749.43	122,921.49	(18,172.06)	-14.8 %
Community Educ-Caregiver Ctr	30.00	790.50	(760.50)	-96.2 %
Grant-VCAAA-Caregiver	6,572.50	7,187.49	(614.99)	-8.6 %
Grant - CDA Cal Grows	0.00	2,100.00	(2,100.00)	-100.0 %
Donations-General-Caregiver Center	0.00	125.01	(125.01)	-100.0 %
Grant-VCAAA-SS Line	11,673.00	12,500.01	(827.01)	-6.6 %
TOTAL REVENUE	123,024.93	145,624.50	(22,599.57)	-15.5 %
	123,024.93	145,624.50	(22,599.57)	-15.5 %
	123,024.93	145,624.50	(22,599.57)	-15.5 %
EXPENSES				
Salaries-Caregiver Center	70,060.81	77,007.00	6,946.19	9.0 %
P/R Taxes - Caregiver Center	4,634.61	6,019.26	1,384.65	23.0 %
Benefits-Health-Caregiver Center	8,945.40	12,285.75	3,340.35	27.2 %
Benefits-PERS-Caregiver Center	4,712.58	5,624.49	911.91	16.2 %
Benefits-WC-Caregiver Center	298.32	487.74	189.42	38.8 %
Benefits-Life/ADD-Caregiver Center	574.66	626.76	52.10	8.3 %
Benefits-OPEB-Caregiver Center	3,725.39	3,753.99	28.60	0.8 %
Partnershp Initiatives	0.00	249.99	249.99	100.0 %
Contractor Ops-Caregiver Ctr	4,362.35	6,711.75	2,349.40	35.0 %
Contractor Facilities - Caregiver Ctr	1,425.06	1,815.24	390.18	21.5 %
Commt/Staff Outreach-Caregiver Ctr	0.00	200.01	200.01	100.0 %
Dues/Subscriptions-Caregiver Ctr	1,020.13	302.25	(717.88)	-237.5 %
Continuing Ed-Staff-Caregiver Ctr	3,975.16	2,231.25	(1,743.91)	-78.2 %
Mileage-Caregiver Ctr	0.00	75.51	75.51	100.0 %
ProgrMatls/Activities-Caregiver Ctr	0.00	2,696.01	2,696.01	100.0 %
Minor Equipment-Caregiver Ctr	0.00	473.01	473.01	100.0 %
Supplies-Caregiver Ctr	182.34	512.49	330.15	64.4 %
Postage - Caregiver Ctr	1,763.36	1,992.99	229.63	11.5 %
Advertising & Promo-Caregiver Ctr	0.00	1,125.00	1,125.00	100.0 %
Printing-Caregiver Ctr	1,148.02	4,273.50	3,125.48	73.1 %
Repair & Maintenance-Caregiver Ctr	0.00	375.00	375.00	100.0 %
Association Fees-Caregiver Ctr	3,315.30	3,320.25	4.95	0.1 %
Insurance-Caregiver Ctr	3,257.40	3,506.25	248.85	7.1 %

	<i>3 Months Ended</i> <i>September 30, 2024</i>	<i>3 Months Ended</i> <i>September 30, 2024</i>	<i>Variance</i> <i>Fav/<Unf></i>	<i>% Var</i>
		<i>Budget</i>		
Storage Rent/Equip Lease-Caregiver Ctr	265.65	414.99	149.34	36.0 %
Telephone-Caregiver Ctr	1,561.68	1,488.00	(73.68)	-5.0 %
Utilities-Caregiver Ctr	2,711.59	1,911.00	(800.59)	-41.9 %
License & Fees-Caregiver Ctr	485.10	744.99	259.89	34.9 %
TOTAL EXPENSES	118,424.91	140,224.47	21,799.56	15.5 %
OPERATING RESULTS	4,600.02	5,400.03	(800.01)	-14.8 %
OTHER INCOME & EXPENSE				
Depreciation-Caregiver Ctr	(4,600.02)	(5,400.00)	799.98	14.8 %
TOTAL OTHER INCOME & EXPENSE	(4,600.02)	(5,400.00)	799.98	14.8 %
AFTER OTHER INCOME & EXPENSE	0.00	0.03	(0.03)	-100.0 %
NET RESULTS	0.00	0.03	(0.03)	-100.0 %



SECTION 6

**TRANSPORTATION SERVICES - 90
PRELIMINARY OPERATING RESULTS
BY DEPARTMENTAL ACTIVITIES
SEPTEMBER 30, 2024**

Camarillo Health Care District

Statements of Activities

Year-to-Date Variance, September 2024 - current month, Department 90

	<i>3 Months Ended September 30, 2024</i>	<i>3 Months Ended September 30, 2024 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
REVENUE				
Tax Revenue-Transportation	54,073.76	78,626.25	(24,552.49)	-31.2 %
Transportation Fees	1,355.00	4,080.00	(2,725.00)	-66.8 %
Transport Fees ADC	10,190.00	7,695.00	2,495.00	32.4 %
Scholarship Rev-Transport	0.00	125.01	(125.01)	-100.0 %
Fischer Fund Distribution	0.00	37,500.00	(37,500.00)	-100.0 %
TOTAL REVENUE	65,618.76	128,026.26	(62,407.50)	-48.7 %
	65,618.76	128,026.26	(62,407.50)	-48.7 %
	65,618.76	128,026.26	(62,407.50)	-48.7 %
EXPENSES				
Salaries-Transportation	28,679.57	65,573.25	36,893.68	56.3 %
P/R Taxes-Transportation	2,412.77	5,167.74	2,754.97	53.3 %
Benefits-Health-Transportation	5,380.43	14,479.74	9,099.31	62.8 %
Benefits-PERS-Trans.	2,326.07	5,292.51	2,966.44	56.0 %
Benefits-Worker's Comp-Trans	1,431.03	3,288.00	1,856.97	56.5 %
Benefits-Life/ADD-Trans	411.62	646.74	235.12	36.4 %
Benefits-OPEB-Transportation	4,753.57	4,790.01	36.44	0.8 %
Contract Ops-Trans.	242.52	500.76	258.24	51.6 %
Contractor Facilities - Transp	180.09	229.50	49.41	21.5 %
Commty/Staff Outreach-Trans	0.00	24.99	24.99	100.0 %
Dues/Subscriptions-Trans	89.24	39.00	(50.24)	-128.8 %
Continuing Ed-Staff/Trans	0.00	80.01	80.01	100.0 %
Mileage - Trans.	0.00	8.49	8.49	100.0 %
Gas & Oil	3,665.35	6,879.99	3,214.64	46.7 %
Fleet Maintenance	4,724.72	7,595.01	2,870.29	37.8 %
Minor Equipment-Trans.	182.31	381.99	199.68	52.3 %
Supplies-Trans.	23.45	437.49	414.04	94.6 %
Postage-Trans.	885.49	983.25	97.76	9.9 %
Refunds-Trans.	0.00	12.51	12.51	100.0 %
Printing-Transportation	139.11	1,697.25	1,558.14	91.8 %
Association Fees-Trans.	418.98	419.49	0.51	0.1 %
Insurance-Trans.	8,385.54	8,261.25	(124.29)	-1.5 %
Storage Rent/Equip Lease-Trans.	33.18	52.50	19.32	36.8 %
Telephone-Trans.	336.05	330.75	(5.30)	-1.6 %

	<i>3 Months Ended September 30, 2024</i>	<i>3 Months Ended September 30, 2024 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
Utilities-Trans.	342.66	241.50	(101.16)	-41.9 %
Licenses & Fees-Transp	0.00	12.51	12.51	100.0 %
TOTAL EXPENSES	65,043.75	127,426.23	62,382.48	49.0 %
OPERATING RESULTS	575.01	600.03	(25.02)	-4.2 %
OTHER INCOME & EXPENSE				
Depreciation-Trans.	(575.01)	(600.00)	24.99	4.2 %
TOTAL OTHER INCOME & EXPENSE	(575.01)	(600.00)	24.99	4.2 %
AFTER OTHER INCOME & EXPENSE	0.00	0.03	(0.03)	-100.0 %
NET RESULTS	0.00	0.03	(0.03)	-100.0 %



SECTION 6

**CARE MANAGEMENT - 110
PRELIMINARY OPERATING RESULTS
BY DEPARTMENTAL ACTIVITIES
SEPTEMBER 30, 2024**

Camarillo Health Care District

Statements of Activities

Year-to-Date Variance, September 2024 - current month, Department 110

	<i>3 Months Ended</i> <i>September 30, 2024</i>	<i>3 Months Ended</i> <i>September 30, 2024</i> <i>Budget</i>	<i>Variance</i> <i>Fav/<Unf></i>	<i>% Var</i>
REVENUE				
Tax Revenue-Care Mgmt	91,966.75	145,851.75	(53,885.00)	-36.9 %
Community Educ-Care Mgmt	740.00	3,699.99	(2,959.99)	-80.0 %
Contract-PICF-Falls	875.00	87.51	787.49	899.9 %
Donations-General-Care Mgmt	205.00	0.00	205.00	
Grant- City of Cam CDBG VR	2,000.01	2,000.01	0.00	0.0 %
TOTAL REVENUE	95,786.76	151,639.26	(55,852.50)	-36.8 %
	95,786.76	151,639.26	(55,852.50)	-36.8 %
	95,786.76	151,639.26	(55,852.50)	-36.8 %
EXPENSES				
Salaries-Care Management	61,937.27	96,702.51	34,765.24	36.0 %
P/R Taxes-Care Management	5,208.15	7,604.76	2,396.61	31.5 %
Benefits-Health-Care Management	11,038.88	19,849.74	8,810.86	44.4 %
Benefits-PERS-Care Management	5,176.99	7,742.49	2,565.50	33.1 %
Benefits-WC-Care Management	775.02	1,176.24	401.22	34.1 %
Benefits-Life/ADD-Care Management	800.82	1,109.76	308.94	27.8 %
Benefits-OPEB-Care Management	1,348.41	1,358.76	10.35	0.8 %
Contract OPs-Care Management	775.85	1,020.75	244.90	24.0 %
Contractor Facilities - Care Mgmt	352.35	448.74	96.39	21.5 %
Commtly/Staff Outreach-Care Management	0.00	37.50	37.50	100.0 %
Dues/Subscriptions-Care Management	727.60	1,651.74	924.14	55.9 %
Continuing Ed-Care Management	821.93	2,612.49	1,790.56	68.5 %
Mileage-Care Management	106.02	361.74	255.72	70.7 %
ProgrMatls/Activities-Care Management	77.74	1,872.51	1,794.77	95.8 %
Minor Equipment-Care Management	0.00	1,309.26	1,309.26	100.0 %
Supplies-Care Management	45.88	417.24	371.36	89.0 %
Postage-Care Management	879.94	999.75	119.81	12.0 %
Advertising & Promo-Care Management	0.00	200.01	200.01	100.0 %
Refunds-Care Management	25.00	0.00	(25.00)	
Printing-Care Management	353.82	2,618.01	2,264.19	86.5 %
Association Fees-Care Management	819.69	821.01	1.32	0.2 %
Insurance-Care Management	1,328.37	867.00	(461.37)	-53.2 %
Storage Rent/Equip Lease-Care Mgmt	66.36	102.51	36.15	35.3 %
Telephone-Care Management	1,012.70	992.01	(20.69)	-2.1 %

	<i>3 Months Ended September 30, 2024</i>	<i>3 Months Ended September 30, 2024 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
Utilities-Care Management	670.49	472.50	(197.99)	-41.9 %
Licenses & Fees-Care Mgmt	0.00	647.49	647.49	100.0 %
TOTAL EXPENSES	94,349.28	152,996.52	58,647.24	38.3 %
OPERATING RESULTS	1,437.48	(1,357.26)	2,794.74	205.9 %
OTHER INCOME & EXPENSE				
Grant - CCLTSS	0.00	2,857.26	(2,857.26)	-100.0 %
Depreciation-Care Mgmt	(1,437.48)	(1,500.00)	62.52	4.2 %
TOTAL OTHER INCOME & EXPENSE	(1,437.48)	1,357.26	(2,794.74)	-205.9 %
AFTER OTHER INCOME & EXPENSE	0.00	0.00	0.00	-418.6 %
NET RESULTS	0.00	0.00	0.00	-418.6 %



SECTION 7

**QUARTERLY CHECK REGISTER AND
CHECK REGISTER COMPARATIVE FOR
PERIOD ENDING SEPTEMBER 30, 2024**

Camarillo Health Care District

Check Register (Checks and EFTs of All Types)

Sorted Alphabetically

July -September 2024 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Amount	Type	Timing
Cash Account #1 [Five Star - General]						
81076	8/14/2024	ACCESS	Access TLC Caregivers DBA	495.00	V - VCAAA grant	MO
81137	9/25/2024	ACCESS	Access TLC Caregivers DBA	957.00	V - VCAAA Grant	MO
80998	7/2/2024	ACHD	ACHD	7,300.00	V - Annual Membership Dues	ANNL
81120	9/11/2024	ACQUA	Acqua Clear, Inc	790.54	V - water service	MO
81014	7/10/2024	AFLAC	Aflac	1,229.08	V - benefits/ins	MO
81032	7/24/2024	AFLAC	Aflac	1,279.14	V - benefits/ins	MO
81087	8/28/2024	AFLAC	Aflac	1,279.14	V - benefits/ins	MO
81138	9/25/2024	AFLAC	Aflac	1,164.10	V - benefits/ins	MO
81015	7/10/2024	ALEXOS MAINT	Alexos Maintenance, LLC	400.00	V - Misc Repairs	
81052	8/7/2024	ALEXOS MAINT	Alexos Maintenance, LLC	320.00	V - misc repairs	
80999	7/2/2024	ANDERSON	Anderson Refrigeration dba	155.00	V- Nutrition Misc repairs	
81077	8/14/2024	COLBERT	April Colbert	75.91	EE - reimb for mileage	
81071	8/8/2024	GALLAGHER	Arthur J. Gallagher Risk Management	35,621.74	V - insurance renewal	ANNL
81075	8/8/2024	GALLAGHER	Arthur J. Gallagher Risk Management	5,551.08	V - insurance renewal	ANNL
81042	7/31/2024	AV MC2 LLC	AV MC2 LLC	3,065.78	V - Projector for Sequoia Room	
81000	7/2/2024	B&BMAIL	B & B Mailing Services	1,769.90	V - HA bulk mailing	QTRLY
81017	7/10/2024	BAY ALARM	Bay Alarm Company	444.45	V - camera security	MO
81053	8/7/2024	BAY ALARM	Bay Alarm Company	444.45	V - camera security	MO
81121	9/11/2024	BAY ALARM	Bay Alarm Company	444.45	V - camera security	MO
81102	9/4/2024	BETA WC	Beta Healthcare Group	805.00	V - benefits/ins	MO
81139	9/25/2024	BETA	Beta Healthcare Group	3,765.26	V - auto ins policy for new vehicle	
81074	8/8/2024	THOMAS, B	Brandie Thomas	87.20	EE - VCSDA reimb	
81088	8/28/2024	BUGS	Bugs N Things INC	200.00	V - pest control - ant spray	QTRLY
81122	9/11/2024	BYRD	Byrd Locksmithing, Inc	82.90	V - lock maint/repairs	

81103	9/4/2024	C1 ELECTRIC	C1 Electric, Inc.	3,850.61	V - electrical repair bldg E	ONGOING
81054	8/7/2024	C3 INTEL	C3 Intelligence, Inc	350.00	V - HR/background checks	ONGOING
81035	7/24/2024	CSDA	CA Special Districts Assoc	1,370.85	V - CSDA financial services	MO
81133	9/18/2024	CSDA	CA Special Districts Assoc	1,533.48	V - financial services	QTRLY
81005	7/2/2024	JONES,C	Carolee Jones	5.00	V - Class refund	QTRLY
81007	7/2/2024	KNOX	Carrie Knox	1,600.00	V - HA graphics	QTRLY
81143	9/25/2024	KNOX	Carrie Knox	1,600.00	V - HA graphics	QTRLY
81033	7/24/2024	CENTER GLASS	Center Glass Company	1,280.00	V - Door maintenance	
81043	7/31/2024	CENTRAL	Central Plaza Auto Service	1,734.79	V - fleet maintenance/repair	
81104	9/4/2024	CENTRAL	Central Plaza Auto Service	644.87	V - fleet maintenance	
81118	9/4/2024	CENTRAL	Central Plaza Auto Service	655.06	V - fleet maintenance	
81093	8/28/2024	LOH	Christopher Loh, MD	315.00	BOD	MO
81081	8/15/2024	COLANTUONO	Colantuono, Highsmith, Whatley, PC	1,437.00	V - legal services - may services	MO
81082	8/15/2024	COLANTUONO	Colantuono, Highsmith, Whatley, PC	3,157.00	V - legal services - june services	MO
81083	8/15/2024	COLANTUONO	Colantuono, Highsmith, Whatley, PC	2,541.00	V - legal services - july services	MO
81123	9/11/2024	COLANTUONO	Colantuono, Highsmith, Whatley, PC	2,653.00	V - legal services	ONGOING
81034	7/24/2024	COMFORT	Comfort Keepers dba	256.00	V - VCAAA grant	MO
81001	7/2/2024	COMMANDER	Commander Powered by Proforma	17,312.47	V - HA printing	QTRLY
81029	7/17/2024	CONEJO AWARD	Conejo Awards Corp	66.50	V - staff badges/business cards	
81140	9/25/2024	CONEJO AWARD	Conejo Awards Corp	117.98	V - badges/business cards	
81141	9/25/2024	DEPT SOCIAL	Dept of Social Services	303.00	V - community care license renewal	ANNL
81002	7/2/2024	DOS CAMINOS	Dos Caminos Plaza	6,072.00	V - COA monthly dues (July)	MO
81044	7/31/2024	DOS CAMINOS	Dos Caminos Plaza	6,072.00	V - COA monthly dues (August)	MO
81105	9/4/2024	DOS CAMINOS	Dos Caminos Plaza	6,072.00	V - COA monthly dues (September)	MO
81003	7/2/2024	EUGERIA CARE	Eugeria Care, Inc	13,030.00	V - ADC new equipment/interactive	
81106	9/4/2024	F M PEARCE	F M Pearce Co, Inc.	492.20	V - AC unit maintenance	
81019	7/10/2024	FRONTIER	Frontier Communications	239.47	V - cable services	MO
81055	8/7/2024	FRONTIER	Frontier Communications	249.47	V - cable services	MO
81107	9/4/2024	FRONTIER	Frontier Communications	249.47	V - utilities	MO
81142	9/25/2024	HABITAT	Habitat for Humanity of Ventura County	231.04	V - VCAAA Grant	MO
81020	7/10/2024	HARTFORD	Hartford Life	1,321.92	V - benefits/ins	MO
81045	7/31/2024	HARTFORD	Hartford Life	1,454.31	V - benefits/ins (August)	MO
81108	9/4/2024	HARTFORD	Hartford Life	1,117.08	V - benefits/ins	MO
81021	7/10/2024	HAYMAN	Hayman Consulting dba	3,350.00	V - Comptroller services	MO

81072	8/8/2024	HAYMAN	Hayman Consulting dba	3,600.00	V - Comptroller financial service	MO
81124	9/11/2024	HAYMAN	Hayman Consulting dba	3,444.00	V - comptroller financial services	MO
81004	7/2/2024	IBRC	IBRC, Inc	2,640.00	V - Annual Subscription-Open Line	ANNL
81022	7/10/2024	ITS	Integrated Telemanagement Services, Inc	1,221.79	V - telephone	MO
81056	8/7/2024	ITS	Integrated Telemanagement Services, Inc	1,373.58	V - telephone services	MO
81125	9/11/2024	ITS	Integrated Telemanagement Services, Inc	1,244.91	V - telephone services	MO
81006	7/2/2024	JTS	JTS Facility Services	3,360.00	V - janitorial (floor cleaning)	MO
81023	7/10/2024	JTS	JTS Facility Services	2,310.00	V - janitorial services	MO
81057	8/7/2024	JTS	JTS Facility Services	2,310.00	V - janitorial services	MO
81109	9/4/2024	JTS	JTS Facility Services	2,310.00	V - janitorial services	MO
81038	7/24/2024	RALSTON	Kara Ralston	160.99	EE - Reimb for staff relations	MO
81145	9/25/2024	RALSTON	Kara Ralston	23.86	EE - Reimb for travel/conf	EE
81024	7/10/2024	LAFCO	LAFCO	3,077.00	V - Annual Dues	ANNL
81058	8/7/2024	LEAF	Leaf	58.48	V - copier services	ANNL
81119	9/5/2024	LIEBERT	Liebert Cassidy Whitmore	5,170.00	V - ERC library membership	ANNL
81126	9/11/2024	LIEBERT	Liebert Cassidy Whitmore	2,437.50	V - legal services	ONGOING
81090	8/28/2024	DIXON ZACHER	Lydia Zacher Dixon	105.00	BOD	MO
81018	7/10/2024	BEEBE	Marcia Beebe	25.00	V - Class refund	MO
81078	8/14/2024	JONES, M.	Marlene L. Jones	10.00	V - Class refund	MO
81008	7/2/2024	MERIPLEX/CPI	Meriplex Solutions	5,169.19	V - July IT services	MO
81036	7/24/2024	MERIPLEX/CPI	Meriplex Solutions	8,743.75	V - Enterprise Cloud license (3 yr)	ANNL
81046	7/31/2024	MERIPLEX/CPI	Meriplex Solutions	5,155.99	V - August IT service	MO
81073	8/8/2024	MERIPLEX/CPI	Meriplex Solutions	1,877.25	V - updated computer	MO
81079	8/14/2024	MERIPLEX/CPI	Meriplex Solutions	1,186.00	V - hp warranty renewal	MO
81110	9/4/2024	MERIPLEX/CPI	Meriplex Solutions	5,174.53	V - Sept IT services	MO
81127	9/11/2024	MERIPLEX/CPI	Meriplex Solutions	400.00	V - IT services	MO
81009	7/2/2024	METLIFE	MetLife Small Business	882.80	V - benefits/ins	MO
81047	7/31/2024	METLIFE	MetLife Small Business	882.80	V - benefits/ins (August)	MO
81111	9/4/2024	METLIFE	MetLife Small Business	882.80	V - benefits/ins	MO
81060	8/7/2024	ROGERS	Mikal P Rogers	570.50	V - instructor fees	MO
81128	9/11/2024	ROGERS	Mikal P Rogers	833.00	V - instructor fees	MO
81089	8/28/2024	DIXON	Neal P. Dixon	420.00	BOD	MO
81037	7/24/2024	NICKS WINDOW	Nicolas L. Benitz	300.00	V - window washer	MO
81112	9/4/2024	NICKS WINDOW	Nicolas L. Benitz	300.00	V - window washer	MO

81144	9/25/2024	NICKS WINDOW	Nicolas L. Benitz	300.00	V - window washer	MO
81048	7/31/2024	NIGRO	NIGRO & NIGRO, PC	10,000.00	V - Auditor deposit	ANNL
81092	8/28/2024	FEINBERG	Paula-Jeanne Feinberg	210.00	BOD	MO
81136	9/23/2024	PERRY FORD	Perry Ford	35,608.83	V - fleet purchase AAA SNP grant	
81080	8/14/2024	PETTY	Petty Cash - Administrat	496.01	V - reimb petty cash box	ONGOING
81025	7/10/2024	PITNEYBOWES	Pitney Bowes	200.36	V - postage	MO
81049	7/31/2024	PITNEYBOWES	Pitney Bowes	35.00	V - postage	MO
81134	9/18/2024	PITNEYBOWES	Pitney Bowes	200.36	V - postage	QTRLY
81030	7/17/2024	ROLAND'S	Rolando Fernandez	240.00	V - Misc Repairs (chairs haul)	
81039	7/24/2024	SAFEWAY	Safeway Inc	365.68	V - ADC nutrition	MO
81061	8/7/2024	SAFEWAY	Safeway Inc	339.29	V - ADC nutrition	MO
81084	8/21/2024	SAFEWAY	Safeway Inc	56.36	V - ADC nutrition	MO
81094	8/28/2024	SAFEWAY	Safeway Inc	199.94	V - ADC nutrition	MO
81113	9/4/2024	SAFEWAY	Safeway Inc	251.78	V - ADC nutritiion	MO
81129	9/11/2024	SAFEWAY	Safeway Inc	373.72	V - ADC nutrition	MO
81146	9/25/2024	SAFEWAY	Safeway Inc	50.76	V - ADC nutritiion	MO
81062	8/7/2024	SAGE BUSINES	Sage Business Care	1,240.00	V - annual software renewal	ANNL
81016	7/10/2024	AMEZCUA	Sonia Amezcua	112.88	EE - Reimb for travel/conf	
81010	7/2/2024	SO CA EDISON	Southern California Edison	2,764.59	V - utilities (June)	MO
81050	7/31/2024	SO CA EDISON	Southern California Edison	4,619.43	V - utilities (July)	MO
81095	8/28/2024	SO CA EDISON	Southern California Edison	4,553.65	V - utilities (August)	MO
81026	7/10/2024	SO CA GAS	Southern California Gas	477.04	V - utilities	MO
81063	8/7/2024	SO CA GAS	Southern California Gas	343.64	V - utilities	MO
81114	9/4/2024	SO CA GAS	Southern California Gas	340.15	V - utilities	MO
81011	7/2/2024	STAPLES	Staples Business Advantage	3,245.56	V - office supplies	MO
81064	8/7/2024	STAPLES	Staples Business Advantage	328.35	V - office supplies	MO
81115	9/4/2024	STAPLES	Staples Business Advantage	662.74	V - office supplies	MO
81096	8/28/2024	THE ARK	The ARK of SC	450.00	V - powerful tools facilitors training	
81059	8/7/2024	LITTLE ZOO	The Little Zoo	375.00	V - ADC activity	
81091	8/28/2024	DORIA	Thomas Doria, MD	210.00	BOD	MO
81065	8/7/2024	TRI COUNTY	Tri County Office Furniture, Inc	4,980.21	V - Table replacement	
81097	8/28/2024	TRI COUNTY	Tri County Office Furniture, Inc	1,822.76	V - furniture replacement	
81101	8/28/2024	TRI COUNTY	Tri County Office Furniture, Inc	998.19	V - furniture replacement; chairs	
81149	9/30/2024	TRI-COUNTY	Tri-County Restaurant Supply, Inc.	7,957.95	V - new refrigerator AAA SNP grant	

81027	7/10/2024	TROPICAL	Tropical Car Wash	680.00	V - fleet maintenance	MO
81066	8/7/2024	TROPICAL	Tropical Car Wash	530.00	V - fleet maintenance	MO
81098	8/28/2024	TROPICAL	Tropical Car Wash	580.00	V - fleet maintenance	MO
81130	9/11/2024	USPOSTMASTER	U.S. Postmaster	9,571.16	V - HA Fall mailing	QTRLY
81031	7/17/2024	UMPQUA	Umpqua Bank	12,975.81	V - credit card	MO
81067	8/7/2024	UMPQUA	Umpqua Bank	6,367.62	V - credit card	MO
81135	9/18/2024	UMPQUA	Umpqua Bank	6,193.96	V - credit card	MO
81068	8/7/2024	US POST METR	United States Postal Svc	500.00	V - postal machine	ONGOING
81086	8/21/2024	VCSDA	V C S D A	75.00	V - meeting dues	
81099	8/28/2024	VCSDA	V C S D A	150.00	V - annual membership dues	ANNL
81040	7/24/2024	VALIC	VALIC	1,413.05	V - benefits/ins	MO
81085	8/21/2024	VALIC	VALIC	1,413.05	V - benefits/ins	MO
81131	9/11/2024	VALIC	VALIC	100.31	V - benefits/ins retro corr	
81132	9/11/2024	VALIC	VALIC	155.44	V - benefits/ins retro corr	
81147	9/25/2024	VALIC	VALIC	1,490.77	V - benefits/ins	MO
81012	7/2/2024	VISION	Vision Services Plan	274.78	V - benefits/ins	MO
81051	7/31/2024	VISION	Vision Services Plan	274.78	V - benefits/ins (August)	MO
81116	9/4/2024	VISION	Vision Services Plan	231.16	V - benefits/ins	MO
81148	9/25/2024	VOGUE	Vogue Sign, Inc.	1,313.78	V - exterior lights/signs maintenance	
81013	7/2/2024	VOYAGER	Voyager Fleet Systems Inc	0.00	Voided - check lost	
81041	7/24/2024	VOYAGER	Voyager Fleet Systems Inc	1,442.27	V - fleet gas	MO
81069	8/7/2024	VOYAGER	Voyager Fleet Systems Inc	1,481.47	V - fleet gas	MO
81100	8/28/2024	VOYAGER	Voyager Fleet Systems Inc	1,134.58	V - fleet gas	MO
81028	7/10/2024	XEROX	Xerox Financial Services	2,016.30	V - copier lease	MO
81070	8/7/2024	XEROX	Xerox Financial Services	2,016.30	V - copier lease	MO
81117	9/4/2024	XEROX	Xerox Financial Services	2,016.30	V - copier lease	MO
				\$356,930.53		

Report Total

Legend of Payment Type	
BOD =	Board of Director
EE =	Employee
V =	Vendor

Camarillo Health Care District

Check Register (Checks and EFTs of All Types)

Sorted by Check Number

July -September 2024 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
Cash Account #1 [Five Star - General]						
80998	7/2/2024	ACHD	ACHD	7,300.00	V - Annual Membership Dues	ANNL
80999	7/2/2024	ANDERSON	Anderson Refrigeration dba	155.00	V- Nutrition Misc repairs	
81000	7/2/2024	B&BMAIL	B & B Mailing Services	1,769.90	V - HA bulk mailing	QTRLY
81001	7/2/2024	COMMANDER	Commander Powered by Proforma	17,312.47	V - HA printing	QTRLY
81002	7/2/2024	DOS CAMINOS	Dos Caminos Plaza	6,072.00	V - COA monthly dues (July)	MO
81003	7/2/2024	EUGERIA CARE	Eugeria Care, Inc	13,030.00	V - ADC new equipment/interactive	
81004	7/2/2024	IBRC	IBRC, Inc	2,640.00	V - Annual Subscription-Open Line	ANNL
81005	7/2/2024	JONES,C	Carolee Jones	5.00	V - Class refund	
81006	7/2/2024	JTS	JTS Facility Services	3,360.00	V - janitorial (floor cleaning)	MO
81007	7/2/2024	KNOX	Carrie Knox	1,600.00	V - HA graphics	QTRLY
81008	7/2/2024	MERIPLEX/CPI	Meriplex Solutions	5,169.19	V - July/IT services	MO
81009	7/2/2024	METLIFE	MetLife Small Business	882.80	V - benefits/ins	MO
81010	7/2/2024	SO CA EDISON	Southern California Edison	2,764.59	V - utilities (June)	MO
81011	7/2/2024	STAPLES	Staples Business Advantage	3,245.56	V - office supplies	MO
81012	7/2/2024	VISION	Vision Services Plan	274.78	V - benefits/ins	MO
81013	7/2/2024	VOYAGER	Voyager Fleet Systems Inc	0.00	Voided - check lost	
81014	7/10/2024	AFLAC	Aflac	1,229.08	V - benefits/ins	MO
81015	7/10/2024	ALEXOS MAINT	Alexos Maintenance, LLC	400.00	V - Misc Repairs	
81016	7/10/2024	AMEZCUA	Sonia Amezcua	112.88	EE - Reimb for travel/conf	
81017	7/10/2024	BAY ALARM	Bay Alarm Company	444.45	V - security services	MO
81018	7/10/2024	BEEBE	Marcia Beebe	25.00	V - Class refund	
81019	7/10/2024	FRONTIER	Frontier Communications	239.47	V - cable services	MO
81020	7/10/2024	HARTFORD	Hartford Life	1,321.92	V - benefits/ins	MO
81021	7/10/2024	HAYMAN	Hayman Consulting dba	3,350.00	V - Comptroller services	MO

81022	7/10/2024	ITS	Integrated Telemanagement Services, Inc	1,221.79	V - telephone	MO
81023	7/10/2024	JTS	JTS Facility Services	2,310.00	V - janitorial services	MO
81024	7/10/2024	LAFCO	LAFCO	3,077.00	V - Annual Dues	ANNL
81025	7/10/2024	PITNEYBOWES	Pitney Bowes	200.36	V - postage	MO
81026	7/10/2024	SO CA GAS	Southern California Gas	477.04	V - utilities	MO
81027	7/10/2024	TROPICAL	Tropical Car Wash	680.00	V - fleet maintenance	MO
81028	7/10/2024	XEROX	Xerox Financial Services	2,016.30	V - copier lease	MO
81029	7/17/2024	CONEJO AWARD	Conejo Awards Corp	66.50	V - staff badges/business cards	
81030	7/17/2024	ROLAND'S	Rolando Fernandez	240.00	V - Misc Repairs (chairs haul)	
81031	7/17/2024	UMPQUA	Umpqua Bank	12,975.81	V - credit card	MO
81032	7/24/2024	AFLAC	Aflac	1,279.14	V - benefits/ins	MO
81033	7/24/2024	CENTER GLASS	Center Glass Company	1,280.00	V - Door maintenance	
81034	7/24/2024	COMFORT	Comfort Keepers dba	256.00	V - VCAAAA grant	MO
81035	7/24/2024	CSDA	CA Special Districts Assoc	1,370.85	V - CSDA financial services	
81036	7/24/2024	MERIPLEX/CPI	Meriplex Solutions	8,743.75	V - Enterprise Cloud license (3 yr)	ANNL
81037	7/24/2024	NICKS WINDOW	Nicolas L. Benitz	300.00	V - window washer	MO
81038	7/24/2024	RALSTON	Kara Ralston	160.99	EE - Reimb for staff relations	
81039	7/24/2024	SAFEWAY	Safeway Inc	365.68	V - ADC nutrition	MO
81040	7/24/2024	VALIC	VALIC	1,413.05	V - benefits/ins	MO
81041	7/24/2024	VOYAGER	Voyager Fleet Systems Inc	1,442.27	V - fleet gas	MO
81042	7/31/2024	AV MC2 LLC	AV MC2 LLC	3,065.78	V - Projector for Sequoia Room	
81043	7/31/2024	CENTRAL	Central Plaza Auto Service	1,734.79	V - fleet maintenance/repair	
81044	7/31/2024	DOS CAMINOS	Dos Caminos Plaza	6,072.00	V - COA monthly dues (August)	MO
81045	7/31/2024	HARTFORD	Hartford Life	1,454.31	V - benefits/ins (August)	MO
81046	7/31/2024	MERIPLEX/CPI	Meriplex Solutions	5,155.99	V - August IT service	MO
81047	7/31/2024	METLIFE	MetLife Small Business	882.80	V - benefits/ins (August)	MO
81048	7/31/2024	NIGRO	NIGRO & NIGRO, PC	10,000.00	V - Auditor deposit	ANNL
81049	7/31/2024	PITNEYBOWES	Pitney Bowes	35.00	V - postage	MO
81050	7/31/2024	SO CA EDISON	Southern California Edison	4,619.43	V - utilities (July)	MO
81051	7/31/2024	VISION	Vision Services Plan	274.78	V - benefits/ins (August)	MO
81052	8/7/2024	ALEXOS MAINT	Alexos Maintenance, LLC	320.00	V - misc repairs	
81053	8/7/2024	BAY ALARM	Bay Alarm Company	444.45	V - camera security	MO
81054	8/7/2024	C3 INTEL	C3 Intelligence, Inc	350.00	V - HR/background checks	ONGOING
81055	8/7/2024	FRONTIER	Frontier Communications	249.47	V - cable services	MO

81056	8/7/2024	ITS	Integrated Telemanagement Services, Inc	1,373.58	V - telephone services	MO
81057	8/7/2024	JTS	JTS Facility Services	2,310.00	V - janitorial services	MO
81058	8/7/2024	LEAF	Leaf	58.48	V - copier services	ANNL
81059	8/7/2024	LITTLE ZOO	The Little Zoo	375.00	V - ADC activity	
81060	8/7/2024	ROGERS	Mikal P Rogers	570.50	V - instructor fees	MO
81061	8/7/2024	SAFEWAY	Safeway Inc	339.29	V - ADC nutrition	MO
81062	8/7/2024	SAGE BUSINES	Sage Business Care	1,240.00	V - annual software renewal	ANNL
81063	8/7/2024	SO CA GAS	Southern California Gas	343.64	V - utilities	MO
81064	8/7/2024	STAPLES	Staples Business Advantage	328.35	V - office supplies	MO
81065	8/7/2024	TRI COUNTY	Tri County Office Furniture, Inc	4,980.21	V - Table replacement	
81066	8/7/2024	TROPICAL	Tropical Car Wash	530.00	V - fleet maintenance	MO
81067	8/7/2024	UMPQUA	Umpqua Bank	6,367.62	V - credit card	MO
81068	8/7/2024	US POST METR	United States Postal Svc	500.00	V - postal machine	ONGOING
81069	8/7/2024	VOYAGER	Voyager Fleet Systems Inc	1,481.47	V - fleet gas	MO
81070	8/7/2024	XEROX	Xerox Financial Services	2,016.30	V - copier lease	MO
81071	8/8/2024	GALLAGHER	Arthur J. Gallagher Risk Management	35,621.74	V - insurance renewal	ANNL
81072	8/8/2024	HAYMAN	Hayman Consulting dba	3,600.00	V - Comptroller financial service	MO
81073	8/8/2024	MERIPLEX/CPI	Meriplex Solutions	1,877.25	V - updated computer	
81074	8/8/2024	THOMAS, B	Brandie Thomas	87.20	EE - VCSDA reimb	
81075	8/8/2024	GALLAGHER	Arthur J. Gallagher Risk Management	5,551.08	V - insurance renewal	ANNL
81076	8/14/2024	ACCESS	Access TLC Caregivers DBA	495.00	V - VCAAA grant	MO
81077	8/14/2024	COLBERT	April Colbert	75.91	EE - reimb for mileage	
81078	8/14/2024	JONES, M.	Marlene L. Jones	10.00	V - Class refund	
81079	8/14/2024	MERIPLEX/CPI	Meriplex Solutions	1,186.00	V - hp warranty renewal	
81080	8/14/2024	PETTY	Petty Cash - Administrat	496.01	V - reimb petty cash box	ONGOING
81081	8/15/2024	COLANTUONO	Colantuono, Highsmith, Whatley, PC	1,437.00	V - legal services - may services	MO
81082	8/15/2024	COLANTUONO	Colantuono, Highsmith, Whatley, PC	3,157.00	V - legal services - june services	MO
81083	8/15/2024	COLANTUONO	Colantuono, Highsmith, Whatley, PC	2,541.00	V - legal services - july services	MO
81084	8/21/2024	SAFEWAY	Safeway Inc	56.36	V - ADC nutrition	MO
81085	8/21/2024	VALIC	VALIC	1,413.05	V - benefits/ins	MO
81086	8/21/2024	VCSDA	V C S D A	75.00	V - meeting dues	
81087	8/28/2024	AFLAC	Aflac	1,279.14	V - benefits/ins	MO
81088	8/28/2024	BUGS	Bugs N Things INC	200.00	V - pest control - ant spray	QTRLY
81089	8/28/2024	DIXON	Neal P. Dixon	420.00	BOD	MO

81090	8/28/2024	DIXON ZACHER	Lydia Zacher Dixon	105.00	BOD	MO
81091	8/28/2024	DORIA	Thomas Doria, MD	210.00	BOD	MO
81092	8/28/2024	FEINBERG	Paula-Jeanne Feinberg	210.00	BOD	MO
81093	8/28/2024	LOH	Christopher Loh, MD	315.00	BOD	MO
81094	8/28/2024	SAFEWAY	Safeway Inc	199.94	V - ADC nutrition	MO
81095	8/28/2024	SO CA EDISON	Southern California Edison	4,553.65	V - utilities	MO
81096	8/28/2024	THE ARK	The ARK of SC	450.00	V - powerful tools facilitors training	
81097	8/28/2024	TRI COUNTY	Tri County Office Furniture, Inc	1,822.76	V - furniture replacement	
81098	8/28/2024	TROPICAL	Tropical Car Wash	580.00	V - fleet maintenance	MO
81099	8/28/2024	VCSDA	V C S D A	150.00	V - annual membersip dues	ANNL
81100	8/28/2024	VOYAGER	Voyager Fleet Systems Inc	1,134.58	V - fleet gas	MO
81101	8/28/2024	TRI COUNTY	Tri County Office Furniture, Inc	998.19	V - furniture replacement; chairs	
81102	9/4/2024	BETA WC	Beta Healthcare Group	805.00	V - benefiits/ins	MO
81103	9/4/2024	C1 ELECTRIC	C1 Electric, Inc.	3,850.61	V - electrical repair bldg E	
81104	9/4/2024	CENTRAL	Central Plaza Auto Service	644.87	V - fleet maintenance	
81105	9/4/2024	DOS CAMINOS	Dos Caminos Plaza	6,072.00	V - COA monthly dues	MO
81106	9/4/2024	F M PEARCE	F M Pearce Co, Inc.	492.20	V - AC unit maintenance	
81107	9/4/2024	FRONTIER	Frontier Communications	249.47	V - utilities	MO
81108	9/4/2024	HARTFORD	Hartford Life	1,117.08	V - benefiits/ins	
81109	9/4/2024	JTS	JTS Facility Services	2,310.00	V - janitorial services	MO
81110	9/4/2024	MERIPLEX/CPI	Meriplex Solutions	5,174.53	V - Sept IT services	MO
81111	9/4/2024	METLIFE	MetLife Small Business	882.80	V - benefiits/ins	MO
81112	9/4/2024	NICKS WINDOW	Nicolas L. Benitz	300.00	V - window washer	MO
81113	9/4/2024	SAFEWAY	Safeway Inc	251.78	V - ADC nutrition	MO
81114	9/4/2024	SO CA GAS	Southern California Gas	340.15	V - utilities	MO
81115	9/4/2024	STAPLES	Staples Business Advantage	662.74	V - office supplies	MO
81116	9/4/2024	VISION	Vision Services Plan	231.16	V - benefiits/ins	MO
81117	9/4/2024	XEROX	Xerox Financial Services	2,016.30	V - copier lease	MO
81118	9/4/2024	CENTRAL	Central Plaza Auto Service	655.06	V - fleet maintenance	
81119	9/5/2024	LIEBERT	Liebert Cassidy Whitmore	5,170.00	V -ERC library membership	ANNL
81120	9/11/2024	ACQUA	Acqua Clear, Inc	790.54	V - water service	MO
81121	9/11/2024	BAY ALARM	Bay Alarm Company	444.45	V - camera security	MO
81122	9/11/2024	BYRD	Byrd Locksmithing, Inc	82.90	V - lock maint/repairs	
81123	9/11/2024	COLANTUONO	Colantuono, Highsmith, Whatley, PC	2,653.00	V - legal services	ONGOING

81124	9/11/2024	HAYMAN	Hayman Consulting dba	3,444.00	V - comptroller financial services	MO
81125	9/11/2024	ITS	Integrated Telemanagement Services, Inc	1,244.91	V - telephone services	MO
81126	9/11/2024	LIEBERT	Liebert Cassidy Whitmore	2,437.50	V - legal services	ONGOING
81127	9/11/2024	MERIPLEX/CPI	Meriplex Solutions	400.00	V - IT services	MO
81128	9/11/2024	ROGERS	Mikal P Rogers	833.00	V - instructor fees	MO
81129	9/11/2024	SAFEWAY	Safeway Inc	373.72	V - ADC nutrition	MO
81130	9/11/2024	USPOSTMASTER	U.S. Postmaster	9,571.16	V - HA Fall mailing	QTRLY
81131	9/11/2024	VALIC	VALIC	100.31	V - benefits/ins retro corr	
81132	9/11/2024	VALIC	VALIC	155.44	V - benefits/ins retro corr	
81133	9/18/2024	CSDA	CA Special Districts Assoc	1,533.48	V - financial services	MO
81134	9/18/2024	PITNEYBOWES	Pitney Bowes	200.36	V - postage	QTRLY
81135	9/18/2024	UMPQUA	Umpqua Bank	6,193.96	V - credit card	MO
81136	9/23/2024	PERRY FORD	Perry Ford	35,608.83	V - fleet purchase AAA SNP grant	
81137	9/25/2024	ACCESS	Access TLC Caregivers DBA	957.00	V - VCAAA Grant	MO
81138	9/25/2024	AFLAC	Aflac	1,164.10	V - benefits/ins	MO
81139	9/25/2024	BETA	Beta Healthcare Group	3,765.26	V - auto ins policy for new vehicle	
81140	9/25/2024	CONejo AWARD	Conejo Awards Corp	117.98	V - badges/business cards	
81141	9/25/2024	DEPT SOCIAL	Dept of Social Services	303.00	V - community care license renewal	ANNL
81142	9/25/2024	HABITAT	Habitat for Humanity of Ventura County	231.04	V - VCAAA Grant	MO
81143	9/25/2024	KNOX	Carrie Knox	1,600.00	V - HA graphics	QTRLY
81144	9/25/2024	NICKS WINDOW	Nicolas L. Benitz	300.00	V - window washer	MO
81145	9/25/2024	RALSTON	Kara Ralston	23.86	EE - Reimb for travel/conf	EE
81146	9/25/2024	SAFEWAY	Safeway Inc	50.76	V - ADC nutrition	MO
81147	9/25/2024	VALIC	VALIC	1,490.77	V - benefits/ins	MO
81148	9/25/2024	VOGUE	Vogue Sign, Inc.	1,313.78	V - exterior lights/signs maintenance	
81149	9/30/2024	TRI-COUNTY	Tri-County Restaurant Supply, Inc.	7,957.95	V - new refrigerator AAA SNP grant	

Report Total

\$356,930.53

Legend of Payment Type	
BOD =	Board of Director
EE =	Employee
V =	Vendor

Check Register Monthly Comparison

FY 2024/25

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)
\$145,876	\$94,486	\$116,569	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$118,977
YTD Total											\$356,930	\$118,977

w/out transfer

Notes FY 24/25

- Jul '24 Progress pymt Auditor \$10,000
- Jul '24 ADC Tovertafel System \$13,030
- Aug '24 Arthur J. Gallagher Ins Policies \$41,172.82
- Aug '24 Tri County Furniture \$4,980.21
- Sept '24 Purchase new Ford Escape \$35,608.83 for SNP
- Sept '24 Tri County Furniture \$7,957.95

FY 2023/24

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)
\$169,824	\$59,053	\$123,545	\$3,146,143	\$96,299	\$71,201	\$2,222,982	\$79,747	\$69,296	\$104,044	\$81,193	\$306,713	\$117,474
YTD Total											\$6,530,040	\$117,474

w/out transfer

Notes FY 23/24:

- Aug '23 OARR Grant \$48k
- Sept '23 OARR Grant \$20k
- Nov '23 OARR Grant \$43k
- Jan '24 Progress pymt Auditor \$10,000
- Jan '24 Purchase new Ford Escape vehicle \$34,890.45
- Jan '24 Various Cabinets/Wall Panels/Tackboard \$5,031 (50% deposit)
- Feb '24 Repair on ADC grease trap \$22,895
- Apr '24 Annual audit pymt \$15,956
- Apr '24 OARR Grant \$29,405
- May-24 Insurance policy renewals \$91,260.65
- May-24 Van wrap \$12,393.48
- Jun-24 Insurance policy renewals \$20,858.00
- Jun-24 Purchase of new computers \$15,950.05
- Jun-24 Purchase of new chairs for board/classroom \$4,150.56
- Jun-24 Purchase of ADC activity equipment \$28,047.00
- Jun-24 Purchase 1 year advertising contract with ACORN \$18,408.00

NOTE: this is a comparison of checks only; does not include expenses such as OPEB accrual, salary/benefit expenses, UAL expense, depreciation; July and Aug of each year may or may not include month prior June expenses.



SECTION 8

ANNUAL REVIEW OF DISTRICT FINANCE POLICY



FINANCE POLICY

Reviewed January 23, 2025

CAMARILLO HEALTH CARE DISTRICT FINANCE POLICY

SECTION 1

PURPOSE

The Camarillo Health Care District will follow generally accepted accounting principles and governmental accounting standards for the purpose of managing District finances.

SECTION 2

FINANCE/INVESTMENT COMMITTEE

It is the policy of the District that the Finance/Investment Committee is responsible for the fiscal oversight of District's cash and investments. Thus, the Finance/Investment Committee is responsible for monitoring, investing, and reinvesting District funds and for reporting or recommending any action to the Board of Directors.

The Finance/Investment Committee is authorized to make investments solely per the Government Code section 53601.5, et. Seq., the Health and Safety Code, Section 32000, et. Seq., and District Investment Policy.

SECTION 3

BUDGET PROCESS

The annual fiscal operating and capital budgets will project income, expenses, and capital improvement expenses to provide for programs and support services planned for the year. The Board of Directors will approve the annual operating and capital budgets on or before June 30 each year, following staff presentation(s) detailing all aspects of the proposed budgets, including but not limited to such budgeting tools as financial statements, balance sheets, and variance discussions.

SECTION 4

FINANCIAL PRACTICES

The Chief Executive Officer (CEO) will follow standard business practices in payment of District obligations and will maintain adequate liquidity to meet those obligations. Authorized signatories are the Chief Executive Officer (CEO), Chief Administrative Officer (CAO), and all members of the Board of Directors.

One signature will be required for checks up to the amount of \$7,500. Checks for more than that amount will require two (2) signatures, one of which shall be a member of the Board of Directors.

Wire transfers between District accounts shall require only one signature by an authorized signatory. All other wire transfers shall require two (2) signatures; one of which shall be a member of the Board of Directors.

Gifts of securities will be liquidated upon receipt unless otherwise restricted by the donor.

Funds will be invested according to the approved Investment Policy of the District.

The District will comply with the disclosure of reimbursements pursuant to Government Code Section 53065.5, which addresses reimbursement to a member of the Board of Directors for *“charges for services or product received.”*

SECTION 5

ANNUAL AUDIT

The District will engage in an annual, independent financial audit by way of contract. Upon expiration of a current audit contract, the Board of Directors shall consider recommendations from the Finance/Investment Committee regarding a new audit contract and terms.

Following appropriate audit proposal review, the Finance/Investment Committee will present a recommendation to the Board of Directors for approval of an independent financial audit firm and contract terms.

The auditor will present complete audited financial statements, auditor’s recommendation letter, and a Management Discussion & Analysis letter to the Board of Directors, for review and approval within six (6) regularly scheduled meetings of the Board of Directors, of the close of the fiscal year.

SECTION 6

ASSET PROTECTION

The Finance Policy of the District will be reviewed and approved by the Board of Directors annually.

Real estate may be acquired or divested under the CEO’s supervision after approval by the Board of Directors and pursuant to Government Code 54956.8.

The CEO is authorized to purchase insurance against casualty and liability losses to the District or its Board members and employees in performance of their duties on behalf of the District.

SECTION 7

RETURNED CHECK SERVICE CHARGE

It is the policy of the Camarillo Health Care District to charge clients a service charge for any payment by check that is not honored by their bank.

According to California Civil Code, Chapter 522, Section 1719 (1983 Statutes), any person who writes a check, or any order for payment of money, which is not honored for lack of funds may be held liable in a court of law for three (3) times the amount of the check or \$100.00, whichever is greater plus the amount of the check and court costs.

SECTION 8

DISTRICT CREDIT CARDS

The Camarillo Health Care District has established credit card accounts in order to facilitate an efficient and cost-effective manner of handling purchasing needs. Credit card purchase shall be conducted in accordance with Credit Card Policy #1091.

SECTION 9

CAPITAL EXPENDITURE

The threshold for budgeted capital purchases shall be a value of \$3,000.00 or greater with an expected useful life of more than one year.

The Board of Directors approves an annual Capital Budget as part of the fiscal budgeting process. A list of capital expenditures will be included in the quarterly financial review.

SECTION 10

DISTRICT FINANCE CHARGE

The Camarillo Health Care District will charge clients a finance charge for any payment on account not made by the last day of the month. The District may charge an interest rate of 12% per year (1% per month) for unpaid balances.

Record of Review History

Year of Review	Date of Review	Status
1998	November	Revised
1999	October 19	Reviewed
2000	October 24	Revised
2002	May 21	Revised
2003	May 20	Revised
2004	February 24	Revised
2005	January 25	Revised
2006	July 25	Revised
2007	January 23	Revised
2007	November 13	Revised
2009	May 12	Revised
2010	September 28	Reviewed
2011	September 20	Reviewed
2012	January 24	Revised
2013	January 22	Revised
2016	April 26	Revised
2017	October 24	Revised
2019	September 24	Revised
2020	January 28	Revised
2021	January 26	Reviewed
2022	October 25	Revised
2023	November 16	Reviewed
2024	May 23	Revised
2025	January 23	Reviewed



SECTION 9

ANNUAL REVIEW OF DISTRICT INVESTMENT POLICY



INVESTMENT POLICY

Reviewed January 23, 2025

SECTION 1

PURPOSE

To establish overall policies and procedures for the investment and management of funds.

SECTION 2

OBJECTIVES

Temporarily unexpended funds of the Camarillo Health Care District shall be invested in accordance with principles of sound treasury management and in accordance with provisions of California Government Code Sections 53600 et seq., the Health and Safety Code, Section 32000 et seq. and this Investment Policy.

2.1 Overall Risk Profile

The basic objectives of the Camarillo Health Care District's investment program are, in order of priority:

- (Safety): Safety of invested funds;
- (Liquidity): Maintenance of sufficient liquidity to meet cash flow needs; and,
- (Yield): Attainment of a reasonable yield consistent with the first two objectives.

2.2 Safety Objective

The Camarillo Health Care District shall insure the safety of its invested funds by limiting credit and interest rate risks. Credit risk is the risk of loss due to the failure of the security issuer or backer. Interest rate risk is the risk that the market value of portfolio securities will fall due to an increase in general interest rates. The achievement of these objectives shall be accomplished in the manner described below:

2.2.1. Credit risk will be mitigated by:

- Limiting investments to the safest types of securities;
- Pre-qualifying with an established procedure of the financial institutions with which it will do business;
- Diversifying the investment portfolio so that the failure of any one issuer or backer will not place an undue financial burden on the District; and
- Monitoring all of the District's investments to anticipate and respond appropriately to a significant reduction of credit worthiness of any of the issuers. The current financial health of depositories or security dealers with whom the District does business will be evaluated at least annually by staff. The results of the evaluation will be submitted to the Finance/Investment Committee.

2.2.2 Interest rate risk will be mitigated by:

- Structuring the District's portfolio so that securities mature to meet the District's cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to their maturation to meet those specific needs;
- Investment duration will be as outlined in California Government Code Section 53601; and
- Occasionally restructuring the portfolio to minimize the loss of market value and/or to maintain reasonable cash flows.

2.2.3. The physical security or safekeeping of the District's investments is also an important element of safety; safekeeping requirements are defined in Section 4 of this Policy.

2.3 Liquidity Objective

The District's financial portfolio must be structured in a manner which will provide that securities mature at approximately the same time as cash is needed to meet anticipated demands. Additionally, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets. Investment instruments and maturities are described herein.

2.4 Yield Objective

Yield on the District's investment portfolio is of tertiary importance compared to the safety and liquidity objectives described above. Investments are limited to relatively low-risk securities in anticipation of earning a fair return relative to the risk being assumed. While it may occasionally be necessary or strategically prudent for the District to sell a security prior to maturity to either meet unanticipated cash needs or to restructure the portfolio, these Policies specifically prohibit trading securities for the sole purpose of speculating or taking an unhedged position on the future direction of interest rates.

Specifically, "when, as and if issued" trading and open-ended portfolio restructuring transactions are prohibited.

No representative of the District is authorized to engage in margin transactions or reverse repurchase agreements on behalf of the District.

2.5 Time Frame for Investment Decisions

The District's investment portfolio shall be structured to provide that sufficient funds from investments are available every month to meet the District's anticipated cash needs. Subject to the safety provisions outlined above, the choice of investment instruments and maturities shall be based upon an analysis of anticipated cash needs, existing and anticipated revenues, interest rate trends and specific market opportunities. Investment duration will be as outlined in California Government Code Section 53601.

2.6 Definition of Investment & Reserve Funds

Investment and reserve funds, for the purpose of this Policy, are District funds which are available for investment at any one time, except those minimum balances required by the District's banks to compensate them for the cost of banking services, and which provide the means by which the District may achieve the objectives described in Reserve Policy #1150. For general operating purposes, it is deemed prudent to work toward the goal of an available sum equal to fifty percent (50%) of annual budgeted expenditures.

SECTION 3

INVESTMENT PARAMETERS

3.1 Types of Investments Authorized

Funds may be invested only in the following:

- U.S. Treasury Securities maturing in two (2) years or less
- California-approved local government investment pools
- Collateralized demand and time deposits in Los Angeles County and Ventura County banks and savings and loan associations
- Certificates of deposit, preferably of banks and savings and loans headquartered in California, but if not available, any banking/savings and loan institution in the U. S., maturing in two (2) years or less, which shall be insured by each institution at the maximum amount required by regulations of the FDIC. Certificates of deposit may not exceed amount insured by FDIC at any one institution
- Money market accounts

3.2. Qualification of Brokers, Dealers, and Financial Institutions

United States Treasury issue transactions shall be conducted only with the Federal Reserve, or the bank providing banking services for the District, or security dealers from the list issued by the Federal Reserve Bank of New York.

3.3 Pre-formatted Wire Transfers

Wherever possible, the District will use pre-formatted wire transfers to restrict the transfer of funds to pre-authorized accounts only. When transferring funds to an account, the bank is required to call back a second authorized employee for confirmation that the transfer is authorized. Wire transfers between brokers and/or security dealers are prohibited.

3.4 Notice of Policies

The District shall send a copy of the current Investment Policy to institutions as referenced in section 3.1, upon opening approved accounts.

3.5 Place and Time for Conducting Business

Investment transactions shall not be conducted from any other place other than Camarillo Health Care District offices during normal business hours.

SECTION 4

SAFEKEEPING OF SECURITIES

4.1 Safekeeping

The District shall contract with a bank, trust company or broker for the safekeeping of securities which are owned by the District as part of its investment portfolio.

4.2 Security Transfers

The authorization to release District securities will be telephoned to the appropriate bank by an authorized District official other than the person who initiated the transaction.

Authorized District officials are the Chief Executive Officer and designees. A written confirmation outlining details for the transaction and confirming the telephoned instructions will be sent to the bank within five (5) working days.

SECTION 5

RESPONSIBILITIES

5.1 Responsibilities of the Accounting Department

The Accounting Department is charged with the responsibility for maintaining custody of all public funds and securities belonging to or under the control of the District, and for the deposit and investment of those funds in accordance with principles of sound treasury management and with applicable laws and ordinances.

5.2 Responsibilities of the Chief Financial Officer or Contracted Financial Services Vendor

The Chief Financial Officer or contract financial services vendor shall perform monthly review and reconciliation of accounting investments, and general accounting office functions.

5.3 Responsibilities of the Chief Executive Officer

The Chief Executive Officer is responsible for directing and supervising the assigned designee and is responsible further to keep the Board of Directors fully advised as to the financial condition of the District.

5.4 Responsibilities of the District's Auditing Firm

The District's auditing firm's responsibilities shall include but not be limited to the examination and analysis of fiscal procedures and the examination, checking and verification of accounts and expenditures. A review of the District's investment program is a part of the responsibility described above.

5.5 Responsibilities of the Board of Directors

The Board of Directors shall annually review and approve the Investment Policy. As provided in the policy, the Board shall receive, review, and accept quarterly and monthly investment reports, per California Government Code section 53646, and Government Code section 53607, which will be included in Financial Reports at regularly scheduled meetings.

5.6 Responsibilities of the Finance/Investment Committee

There shall be a Finance/Investment Committee consisting of two (2) members of the Board of Directors. The Board of Directors may also appoint no more than two (2) citizens having experience in accounting, banking, or financial investments. Citizen members shall be approved by the Board, and serve one-year terms, commencing in January each year, upon confirmation by the Board.

No members of the Finance/Investment Committee shall profit in any way from activities of the Committee. The Chief Executive Officer and assigned designee(s) shall serve as staff liaison to the Committee. The Committee shall meet quarterly to discuss investment reports and strategies, anticipated cash flow projection, and any other significant investment-related activities. The Committee's meetings will be summarized in minutes and distributed to the Board of Directors.

SECTION 6

INVESTMENT REPORTING

The District adopts California Government Code section 53607, and section 53646 et seq, to define reporting responsibilities.

SECTION 7

ANNUAL REVIEW AND INVESTMENT DELEGATION

The Investment Policy shall be reviewed annually by the Finance Committee and presented to the Board of Directors in accordance with State law to ensure its consistency with respect to the overall objectives of safety, liquidity, and yield. Proposed amendments to this policy shall be prepared by the Finance/Investment Committee and submitted to the Board of Directors for consideration. The Board will annually review and approve the delegated authority to invest District funds, as required by California Government Code section 53607.

Record of Review History

Year of Review	Date of Review	Status
1995	November 23	Adopted and Approved
1996	January 23	Revised
1996	March 26	Revised
1997	June 24	Revised
1998	June 2	Revised
1998	October 27	Revised
1999	July 27	Revised
2000	February 22	Revised
2000	June 27	Revised
2000	July 25	Reviewed
2001	August 28	Revised
2002	May 21	Revised
2002	November 12	Revised
2003	August 26	Reviewed
2005	March 8	Reviewed
2006	July 25	Revised
2007	November 13	Revised
2009	May 12	Revised
2010	September 28	Reviewed
2011	September 20	Reviewed
2015	January 27	Reviewed
2016	September 27	Revised
2017	November 14	Revised
2018	March 27	Revised
2019	May 28	Revised
2021	January 26	Reviewed
2022	September 27	Revised
2023	November 16	Reviewed
2025	January 23	Reviewed