



JOB ANNOUNCEMENT

Chief Executive Officer

\$163,835 - \$291,267

Serving the area since 1969, Camarillo Health Care District is recognized as an innovative, award-winning district throughout the State of California. Camarillo Health Care District offers a broad range of interactive health and wellness programs designed to promote community health through service, education, and empowerment, transform lives through inspiration and innovation, and help guide people toward healthy life choices to improve overall quality of life.

The Position: The Chief Executive Officer (CEO) of the Camarillo Health Care District is responsible for overall operations through the effective administration of approved policy, budget and operational standards within the California Health and Safety Code Section 32,000 et seq, applicable law and regulation, and in partnership with the Board of Directors. The CEO provides key leadership in issues of budget, finance, strategic planning, legislative issues, daily operations, and program and service delivery. The CEO position also represents the District in contracts, partnerships and collaborations, as well in community and professional venues, both locally and statewide. The CEO leads the District in carrying out its purpose and mission through population and community health and wellness

Example of Job Duties

- Responsible for the overall operation, application and implementation of established policies and act as liaison among the governing authority, contracted professional services and District departments.
- Assure execution of decisions of the Board of Directors and its duly constituted committees, in alignment with governing authorities and policies.
- Oversee development of specific policies, procedures and programs to implement services, and ensure that operations and services are effectively administered and controlled.
- Develop and recommend long-range plans that are consistent with the mission and purpose of the District, in order to take maximize service to the constituents of the District.
- Organize function and operation of the District through appropriate programming, administration and delegation of duties, and through formal means of accountability.

To Apply

www.camhealth.com/join-our-team

DEADLINE

This position is open until filled. To be considered for this exceptional career opportunity submit your application that includes resume, and cover letter by the first application/resume review date of

March 18, 2025.

Camarillo Health Care District
Human Resources Department
3639 Las Posas Rd, Ste 117
Camarillo, CA 93010
805-388-1952 ext. 125

The provisions of this bulletin do not constitute an expressed or implied contract. Any provision contained in this bulletin may be modified or revoked without notice

- Manage any/all personnel related matters including but not limited to recruitment, retainment, and/or termination in accordance with established policies.
- Ensure sound and fiscally responsible financial operations of the District by developing and maintaining policies with appropriate accounting methods and procedures.
- Prepare and present timely financial reports and accounting information including overseeing annual audits, State Controller's reports, and similar.
- Provide strong oral and written communications in order to provide leadership with the Board of Directors, with personnel, and among the health service and health professionals communities.
- Provides instructional and educational leadership at a variety of professional workshops, seminars, and professional venues.
- Demonstrate strong network building skills and community connections among governmental, public and nonprofit entities.
- Demonstrate extensive knowledge of Ventura County communities from leadership platform.
- Guarantee that all applicable state, county and local law/requirements are met.
- Guarantee the procurement of appropriate levels of insurance coverage, including but not limited to, Directors & Officers, Health Care Liability, General Liability, Property, Employee Health Insurance, Worker's Compensation, Automobile and similar as needed.
- Authorize and oversee the expenditure of funds for District supplies, services and equipment.
- Demonstrates strong ability to speak publicly on a variety of topics including but not limited to, District programs and services, issues facing the District, issues brought forth through lobbying and legislative health care issues in general.
- Identify trends in health care and develop collaboratives in order to meet the future needs of the District and its constituents through enterprise efforts, public funding opportunities, and grants.
- Possess strong commitment to the stewardship and prudent expenditure of public funds.

The Ideal Candidate

The ideal candidate will be an insightful and visionary leader with a service-focused mindset and strong supervisory and budget management skills. This role leads by example with a positive presence, initiative, sound judgement and a respectful, approachable demeanor. The ideal candidate will have documented senior leadership experience in supervising and leading people, programs and budgets, will be skilled in diplomatic approaches to problem solving with dignity, and must possess these qualities:

- Strong compassion for others, especially those with chronic illness, and an understanding of issues facing people with health deficits
- Demonstrated ability to work independently with a strong work ethic while consistently demonstrating appropriate discretion and judgment
- Demonstrated ability to develop rapport and effective working relationships, with both personnel and public
- Must be highly organized and able to prioritize multiple tasks and collaboratives with a willingness to think creatively
- Have a deep commitment to the stewardship and prudent expenditure of public funds
- Must have excellent written and verbal communication

Minimum Qualifications

- Possess a Bachelor's or Master's degree in health-related fields such as general health sciences, sociology, psychology, (or substantially similar educational attainment)
- Five (5) years of progressively responsible experience in management performing duties including budget development, staff supervision, and the execution of complex administrative functions

- Knowledge of community agency leadership, including open and public meetings, personnel management, applicable California Health and Safety Code and California Government Code, and/or similar administrative functions dictated by law, code, policy or ordinance
- Proven track record of fostering positive and supportive employee relations
- Proven track record of positive community relations; familiarity with the District's service area preferred
- Criminal record clearance; means of transportation; travel is required

Physical Conditions: may include, but are not limited to the following:

- Office environment; exposure to computer screen; sitting for prolonged period of time; lifting and carrying not more than 25 lbs; operating assigned equipment.

Other Requirements: Criminal records clearance.

Compensation & Benefits

- \$163,835 - \$291,267
- Full-time Executive Position
- California Public Employees' Retirement System (CalPERS)
- CalPERS 457 Deferred Compensation plan
- Medical insurance plans offered through the CalPERS Health Program.
- Annual Accrual of Vacation and Sick
- Deferred Compensation
- Holidays: The District observes 11 annual holidays