



**REGULAR BOARD MEETING**

**AUGUST 22, 2024 - 11:30 AM**

**CAMARILLO HEALTH CARE DISTRICT  
3615 E LAS POSAS ROAD, SEQUOIA ROOMS  
CAMARILLO, CA 93010**





## **2024 Board Meeting Calendar**

January 25, 2024, 11:30 a.m.

February 22, 2024, 11:30 a.m.

March 28, 2024, 11:30 a.m.

April 25, 2024, 11:30 a.m.

May 23, 2024, 11:30 a.m.

June 6, 2024, 11:30 a.m. (Budget)

June 27, 2024, 11:30 a.m. (Optional)

July - Dark

August 22, 2024, 11:30 a.m.

September 26, 2024, 11:30 a.m.

October 24, 2024, 11:30 a.m.

November 21, 2024, 8:30 a.m.  
(Annual Board Leadership and Education)

December - Dark





**Camarillo Health Care District  
Procedures for Communication With  
The Board of Directors**

Meetings with the Board of Directors are conducted for the purpose of accomplishing District business. As a matter of District policy and state law, meetings shall ordinarily be held in public. Pursuant to state law, the Board of Directors may conduct closed meeting sessions to discuss certain matters which are confidential.

Community involvement in the District is an essential element of an effective health care district.

Communications with the Board of Directors as a unit may be either in writing or by personal appearance at a meeting of the Board.

**Written Communication** – In order that the subject of the communication may be placed on the agenda, it must be requested in correspondence to the Board. Written communication addressed to the Board of Directors should reach the Administration office of the District no later than ten (10) business days prior to the date of the meeting at which the matter concerned is to be discussed.

**Oral Presentations by Members of the Public to the Board of Directors and Requests by the Public to Place a Matter Directly Related to District Business on a Board Agenda** – When an individual or group expects to communicate with the Board of Directors by means of personal appearance at a meeting of the Board or requests that a matter relating to District business be added to the Board’s agenda, the District’s Chief Executive Officer must be notified no later than ten (10) days before the Board meeting at which the matter concerned is to be discussed by the Board and those submitting the request.

Individuals wishing to comment on an agenda item when an item appears on the agenda for discussion or at the designated time for Public Comments, during the Board meeting, shall complete a Speakers Card and submit it to the Clerk of the Board.

It is desirable that when a statement presented to the Board is extensive or is formally requesting consideration of specific items the statement should be written and a copy filed with the Board of Directors.

Public comments at Board Meetings – The Board may receive comments or testimony at regularly scheduled meetings on matters **not on the agenda** which any member of the public may wish to bring before the Board, provided that no action is taken by the Board on such matters at the same meeting at which such testimony is taken.

**In addressing the Board, the following rules of courtesy will be observed:**

- **All remarks will be addressed to the President of the Board.**
- **Individuals will speak on a specific item of concern.**
- **Three (3) minutes will be allowed individuals, or in the case of a group of people speaking on a specific item, ten (10) minutes will be permitted for the presentation.**
- **Members of the Board of Directors reserve the right to waive time limitations.**

In the event that any meeting is willfully interrupted by a group or groups of persons so as to render the orderly conduct of such meeting unfeasible and order cannot be restored by the removal of individuals who are willfully interrupting the meeting, the members of the Board of Directors conducting the meeting may order the meeting room cleared, and continue in session. Only matters appearing on the agenda may be considered in such a session. Duly accredited representatives of the press or other news media, except those participating in the disturbance, shall be allowed to attend any session held pursuant to this section.

The Board may discuss and take action on any agenda item properly submitted by a member of the public and published in an agenda. The Board President reserves the right to limit discussion and/or defer further deliberations on an agenda topic to a subsequent meeting if additional information is needed to render a decision or appropriate action. Matters involving legal procedure will be referred to Administration for study or further referral.



## AGENDA

### Regular Meeting of the Board of Directors

August 22, 2024 – 11:30 a.m.

Camarillo Health Care District  
3615 E Las Posas Road, Camarillo, CA 93010  
Sequoia Rooms

#### Board of Directors

Thomas Doria, MD, President  
Neal Dixon, MD, Vice President  
Paula Feinberg, Clerk of the Board  
Christopher Loh, MD, Director  
Lydia Dixon, PhD, Director

#### Staff

Kara Ralston, Chief Executive Officer  
Sonia Amezcua, Chief Administrative Officer  
Blair Barker, Program Officer  
Brandie Thomas, Clerk to the Board

#### Participants

Aleks Giragosian, Esq., *Colantuono Highsmith  
Whatley, PC*

#### Participants

Rick Wood, *CSDA Financial Services*  
Shalene Hayman, *Hayman Consulting*

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE – Director Loh

4. AMENDMENT(S) TO THE POSTED AGENDA: *Motion to approve* Agenda as amended.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Pass \_\_\_\_\_ Fail \_\_\_\_\_

Doria \_\_\_\_\_ N. Dixon \_\_\_\_\_ Feinberg \_\_\_\_\_ Loh \_\_\_\_\_ L. Dixon \_\_\_\_\_

5. PUBLIC COMMENT – Ca. GC Section 54954.3

The Board reserves this time to hear from the public. Speakers are requested to complete a Speaker Card and submit to the Clerk to the Board. Your name will be called in order of the agenda item, or in order of received general topic Speaker Cards. Comments regarding items not on the agenda can be heard only; items on the agenda can be discussed. Three minutes per speaker are available; multiple speakers on the same topic/agenda item will be limited to 20 minutes total.

**6. CONSENT AGENDA**

Consent Agenda items are considered routine and are acted upon without discussion, with one motion. If discussion is requested, that item(s) will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is requested, the Board President may request a motion to approve as presented.

**A. Meeting Minutes**

Recommendation: Approval of Special Meeting of June 13, 2024. **(Section 6-A)**

**B. Financial Reports**

Recommendation: Approval of financial reports for period ending May 31, 2024.  
**(Section 6-B)**

**C. Financial Reports**

Recommendation: Approval of financial reports for period ending June 30, 2024.  
**(Section 6-C)**

**D. Financial Reports**

Recommendation: Approval of financial reports for period ending July 31, 2024.  
**(Section 6-D)**

**Motion to approve** Consent Agenda as presented.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Pass \_\_\_\_\_ Fail \_\_\_\_\_

Doria \_\_\_\_\_ N. Dixon \_\_\_\_\_ Feinberg \_\_\_\_\_ Loh \_\_\_\_\_ L. Dixon \_\_\_\_\_

**7. DISCUSSION AND ACTION OF CONSENT AGENDA ITEMS PULLED, IF NECESSARY**

**AGENDA ITEMS-ACTION**

- 8. A. Review/ Discussion /Action** - Consideration, discussion, and approval of the biennial review of the District’s Conflict of Interest Code. A local agency’s conflict of interest code must reflect the current structure of the organization and properly identify officials and employees who should be filing Statements of Economic Interests (Form 700). To ensure conflict of interest codes remain current, each local agency is required to review its code at least every even numbered year. (Government Code §81000-81016) **(Section 8-A)**

**Motion to approve** biennial review of the District’s Conflict of Interest Code. No amendment is required.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Pass \_\_\_\_\_ Fail \_\_\_\_\_

Doria \_\_\_\_\_ N. Dixon \_\_\_\_\_ Feinberg \_\_\_\_\_ Loh \_\_\_\_\_ L. Dixon \_\_\_\_\_

**B. Review/ Discussion /Action** - Consideration, discussion, and approval of restated Section 125 Cafeteria Plan. Health Premium Ad Hoc Committee recommends approval. **(Section 8-B)**

**Motion to approve** restated Section 125 Cafeteria Plan.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Pass \_\_\_\_\_ Fail \_\_\_\_\_

Doria \_\_\_\_\_ N. Dixon \_\_\_\_\_ Feinberg \_\_\_\_\_ Loh \_\_\_\_\_ L. Dixon \_\_\_\_\_

**C. Review/ Discussion /Action** - Consideration, discussion, and approval of District Resolution 24-08, changing the employer contribution rate for health insurance premiums from \$790.00 to \$1,100.00. Health Premium Ad Hoc Committee recommends approval. **(Section 8-C)**

**Motion to approve** District Resolution 24-08, changing the employer contribution rate for health insurance premiums from \$790.00 to \$1,100.00.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Pass \_\_\_\_\_ Fail \_\_\_\_\_

Doria \_\_\_\_\_ N. Dixon \_\_\_\_\_ Feinberg \_\_\_\_\_ Loh \_\_\_\_\_ L. Dixon \_\_\_\_\_

**9. A. Closed Session**

**1. Public Employee Performance Evaluation (Gov. Code 54957)**

Title: Chief Executive Officer

**2. Conference with Labor Negotiator (Gov. Code 54957.6)**

Name of District Negotiator: Aleks Giragosian, General Counsel

Name of District Employee: Kara Ralston, Chief Executive Officer

**B. Reconvene and Announcement from Closed Session**

Pursuant to Government Code 54957.7(b) – The legislative body of any local agency shall publicly report any reportable action taken in closed session and the vote or abstention on that action of every member present.

**10. ACTION ITEM**

**Review/ Discussion /Action** - Consideration, discussion, and recommendation from the CEO Performance Evaluation Ad Hoc Committee, that the Board of Directors approve the first amendment to the CEO Employment Agreement.

**Motion to approve**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Pass \_\_\_\_\_ Fail \_\_\_\_\_

Doria \_\_\_\_\_ N. Dixon \_\_\_\_\_ Feinberg \_\_\_\_\_ Loh \_\_\_\_\_ L. Dixon \_\_\_\_\_

**AGENDA ITEMS-DISCUSSION**

11. **EMERGING OPPORTUNITIES** *GC 54954.2,(a)(1)*
- Discussion and consideration of emerging initiatives based on community need

12. **REPORTS**
- Board President Comments
  - Board Committee Report(s)
    - Finance/Investment Committee
    - Health Insurance Premiums Ad Hoc Committee
    - Program & Emerging Opportunities Committee
    - Healthy Camarillo Committee
  - Board Member Comments
  - Chief Executive Officer Report

13. **FUTURE MEETING AND EVENTS**

BOARD OF DIRECTORS MEETINGS

Executive Committee: <b>Doria/Dixon</b>	September 16, 2024 – 12:30 p.m.
Regular Full Board	September 26, 2024 – 11:30 a.m.
Executive Committee: <b>Doria/Dixon</b>	October 14, 2024 – 12:30 p.m.
Finance Committee: <b>Loh/Feinberg</b>	October 24, 2024 – 10:00 a.m.
Regular Full Board	October 24, 2024 – 11:30 a.m.
Executive Committee: <b>Doria/Dixon</b>	November 12, 2024 – 12:30 p.m.
Regular Full Board	November 21, 2024 – 11:30 a.m.

14. **ADJOURNMENT** - This meeting of the Camarillo Health Care District Board of Directors is adjourned at \_\_\_\_\_ p.m.

**ACTION ITEMS** not appearing on the agenda may be addressed on an emergency basis by a majority vote of the Board of Directors when a need for action arises.

**ADA compliance statement:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk to the Board of Directors, Brandie Thomas, at (805) 482-9382. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

**Note:** This agenda was posted on [www.camhealth.com](http://www.camhealth.com) and the Camarillo Health Care District Administration Office, on or before, August 19, 2024, at 11:30 a.m.



**SECTION 6**

**CONSENT AGENDA 6-A**

**SPECIAL MEETING MINUTES  
OF JUNE 13, 2024**







## MINUTES

June 13, 2024

### SPECIAL Meeting

Camarillo Health Care District  
3615 E. Las Posas Rd. Camarillo, CA 93010  
Sequoia Rooms

#### **Board of Directors - Present**

Thomas Doria, MD, President  
Paula Feinberg, Clerk of the Board  
Lydia Dixon, PhD, Director

#### **Staff - Present**

Kara Ralston, Chief Executive Officer  
Sonia Amezcua, Chief Administrative Officer  
Blair Barker, Program Officer  
Brandie Thomas, Clerk to the Board

#### **Participants**

Aleks Giragosian, Esq., *Colantuono  
Highsmith Whatley, PC*

#### **Participants**

Shalene Hayman, *Hayman Consulting*  
Rick Wood, *CSDA Financial Services*

1. **Call to Order and Roll Call** - The Special Meeting of the Camarillo Health Care District Board of Directors was called to order on Thursday, June 13, 2024, at 11:30 a.m., by Thomas Doria, President.
2. **Pledge of Allegiance** - Director Feinberg
3. **Amendments to the Agenda** - None
4. **Public Comment** - None
5. **Consent Agenda**

It was **MOVED** by Director Feinberg, **SECONDED** by Director Doria, and **MOTION PASSED** that the Board of Directors approve the Consent Agenda as presented.

**ROLL CALL VOTE:** **Ayes:** Doria, Feinberg, L. Dixon **Nays:** **Absent:** N. Dixon, Loh

**6. Action Items**

**8-A. Review/ Discussion /Action:** Consideration, discussion, staff recommendation that the Board of Directors approve the Fiscal Year 2024/2025 Operating and Capital budgets.

It was **MOVED** by Director Feinberg, **SECONDED** by Director L. Dixon, and **MOTION PASSED** that the Board of Directors approve the Fiscal Year 2024/2025 Operating and Capital budgets.

**ROLL CALL VOTE:** **Ayes:** Doria, Feinberg, L. Dixon **Nays:** **Absent:** N. Dixon, Loh

**8-B. Review/ Discussion /Action:** It is the recommendation of staff that the June 27, 2024, Board of Directors meeting be waived if the Operating and Capital budgets for fiscal year 2024/2025 are approved on the first reading, June 13, 2024.

It was **MOVED** by Director Doria, **SECONDED** by Director L. Dixon, and **MOTION PASSED** that the Board of Directors waive the June 27, 2024, Board of Directors Meeting.

**ROLL CALL VOTE:** **Ayes:** Doria, Feinberg, L. Dixon **Nays:** **Absent:** N. Dixon, Loh

**8-C. Review/ Discussion /Action:** Consideration, discussion, and approval of District Resolution 24-07, Signature Authorization and Investment Authorization in the Ventura County Treasury Pool.

It was **MOVED** by Director Doria, **SECONDED** by Director Feinberg, and **MOTION PASSED** that the Board of Directors approve District Resolution 24-07, Signature Authorization and Investment Authorization in the Ventura County Treasury Pool.

**ROLL CALL VOTE:** **Ayes:** Doria, Feinberg, L. Dixon **Nays:** **Absent:** N. Dixon, Loh

**8-D. Review/ Discussion /Action:** Consideration, discussion, and action to vote on CSDA Board Election Ballot.

It was **MOVED** by Director Feinberg, **SECONDED** by Director L. Dixon, and **MOTION PASSED** that the Board of Directors approve the CEO to cast a vote for the Coastal Network incumbent Elaine Magner, PVRPD on CSDA Board Election Ballot.

**ROLL CALL VOTE:** **Ayes:** Doria, Feinberg, L. Dixon **Nays:** **Absent:** N. Dixon, Loh

**7. 9-A. Closed Session** - Pursuant to Government Code 54957(b)(1) - Chief Executive Officer, Performance Evaluation. The Board entered closed session at 12:50 p.m.

**9-B. Reconvene and Announcement of Closed Session** - Pursuant to Government Code 54957.7(b). The Board reconvened from Closed Session at 1:45 p.m. No reportable action.

**8. Action Item**

**10-A. Review/ Discussion /Action:** Consideration, discussion, and recommendation from the CEO Performance Evaluation Ad Hoc Committee, that the Board of Directors enter into Employment Agreement negotiations with the Chief Executive Officer pursuant to Government Code 54957.6.

It was **MOVED** by Director Feinberg, **SECONDED** by Director L. Dixon, and **MOTION PASSED** that the Board of Directors continue this item to the August Regular Board Meeting.

**ROLL CALL VOTE: Ayes:** Doria, Feinberg, L. Dixon      **Nays:**      **Absent:** N. Dixon, Loh

**9. Emerging Opportunities GC 54954.2, (a)(1)**

- No ideas submitted for discussion.

**10. Reports**

- **Board President Comments** – No comments.
- **Health Insurance Premium Ad Hoc Committee** – Study continues; no updated report.
- **Program & Opportunity Committee** – No report.
- **Healthy Camarillo Committee** – No Report.
- **Board Member Comments** – No comments.

**11.** Having no further business this meeting was adjourned at 1:48 p.m.

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Thomas Doria, MD  
President





**SECTION 6**

**CONSENT AGENDA 6-B**

**DISTRICT FINANCIAL REPORTS  
FOR PERIOD ENDING MAY 31, 2024**



# Camarillo Health Care District

## Check Register (Checks and EFTs of All Types)

Sorted by Alphabetically  
May 2024 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
Cash Account #1 [Five Star - General]						
80897	5/9/2024	ACCESS	Access TLC Caregivers DBA	384.00	V - VCAAA grant	MO
80881	5/1/2024	AFLAC	Aflac	1,229.08	V - benefits/Ins	MO
80923	5/22/2024	AFLAC	Aflac	1,843.62	V - benefits/Ins	MO
80917	5/15/2024	ALEXOS MAINT	Alexos Maintenance, LLC	400.00	V - misc repairs	
80919	5/15/2024	LITTLE	Alison Little	30.00	V - Class refund	
80899	5/9/2024	CARPENTER	Amanda Carpenter	25.00	V - Class refund	
80941	5/31/2024	AMERICAN	American Automatic Doors, Inc	294.50	V - Maintenance	
80898	5/9/2024	BAY ALARM	Bay Alarm Company	444.45	V - security vendor	MO
80924	5/22/2024	BETA	Beta Healthcare Group	91,260.65	V - HCL, D&O & Auto Ins Renewals	ANNUAL
80925	5/22/2024	BYRD	Byrd Locksmithing, Inc	406.02	V - lock maint/repairs	
80926	5/22/2024	C1 ELECTRIC	C1 Electric, Inc.	729.00	V - electrical repairs	
80918	5/15/2024	KNOX	Carrie Knox	40.00	V - Advertising	
80900	5/9/2024	CENTRAL	Central Plaza Auto Service	2,177.14	V - fleet maintenance	
80916	5/9/2024	CENTRAL	Central Plaza Auto Service	480.00	V - fleet maintenance	
80889	5/1/2024	LOH	Christopher Loh, MD	420.00	BOD	MO
80902	5/9/2024	COLANTUONO	Colantuono, Highsmith, Whatley, PC	1,622.50	V - legal services	ONGOING
80901	5/9/2024	CMH	Community Memorial Health System	190.00	V - new hire physicals	
80927	5/22/2024	CONEJO AWARD	Conejo Awards Corp	48.26	V - business cards	
80882	5/1/2024	CONEJO VALLEY	Conejo Valley Senior Concern, INC	3,940.67	V - OARR Grant	
80886	5/1/2024	DOS CAMINOS	Dos Caminos Plaza	5,962.00	V - COA Monthly Dues	MO
80903	5/9/2024	DURBIANO	Durbiano Fire Equipment, Inc	121.09	V - extinguisher service	
80905	5/9/2024	FRONTIER	Frontier Communications	239.47	V - cable vendor	MO

80904	5/9/2024	FISHER	Fumiko Fisher Fosdick	30.00	V - Class refund	MO
80888	5/1/2024	HARTFORD	Hartford Life	1,378.72	V - benefits/Ins	MO
80906	5/9/2024	HAYMAN	Hayman Consulting dba	2,900.00	V - financial vendor	MO
80909	5/9/2024	KALLE	Hemchandra P. Kalle	15.00	V - Class refund	MO
80907	5/9/2024	ITS	Integrated Telemanagement Services, Inc	1,224.86	V - telephone vendor	MO
80908	5/9/2024	JTS	JTS Facility Services	2,310.00	V - janitorial vendor	MO
80935	5/29/2024	LIEBERT	Liebert Cassidy Whitmore	2,341.50	V - legal services	MO
80884	5/1/2024	DIXON ZACHER	Lydia Zacher Dixon	105.00	BOD	MO
80890	5/1/2024	MERIPLEX/CPI	Meriplex Solutions	5,097.74	V - IT vendor	MO
80891	5/1/2024	METLIFE	MetLife Small Business	1,059.36	V - benefits/Ins	MO
80936	5/29/2024	ROGERS	Mikal P Rogers	504.00	V - instructor fees	MO
80883	5/1/2024	DIXON	Neal P. Dixon	315.00	BOD	MO
80932	5/29/2024	DIXON	Neal P. Dixon	210.00	BOD	MO
80928	5/22/2024	NICKS WINDOW	Nicolas L. Benitz	300.00	V - window cleaning vendor	MO
80887	5/1/2024	FEINBERG	Paula-Jeanne Feinberg	315.00	BOD	MO
80934	5/29/2024	FEINBERG	Paula-Jeanne Feinberg	105.00	BOD	MO
80920	5/15/2024	PETTY	Petty Cash - Administrat	194.79	V - petty cash reimb	MO
80929	5/22/2024	SAFEGUARD	Safeguard Business Systems	442.32	V - business checks	MO
80892	5/1/2024	SAFEWAY	Safeway Inc	348.15	V - ADC nutrition	MO
80910	5/9/2024	SAFEWAY	Safeway Inc	253.40	V - ADC nutrition	MO
80921	5/15/2024	SAFEWAY	Safeway Inc	246.03	V - ADC nutrition	MO
80930	5/22/2024	SAFEWAY	Safeway Inc	177.19	V - ADC nutrition	MO
80937	5/29/2024	SAFEWAY	Safeway Inc	178.61	V - cable vendor	MO
80939	5/29/2024	SOCAL SIGN	SocalSignworx	12,393.48	V - vehicle wrap replacement	MO
80938	5/29/2024	SO CA EDISON	Southern California Edison	2,514.48	V - ADC nutrition	MO
80911	5/9/2024	SO CA GAS	Southern California Gas	697.12	V - Utilities	MO
80912	5/9/2024	STAPLES	Staples Business Advantage	1,202.68	V - office supplies	MO
80885	5/1/2024	DORIA	Thomas Doria, MD	315.00	BOD	MO
80933	5/29/2024	DORIA	Thomas Doria, MD	210.00	BOD	MO
80913	5/9/2024	TRI COUNTY	Tri County Office Furniture, Inc	5,032.84	V - office furniture	MO
80893	5/1/2024	TROPICAL	Tropical Car Wash	1,000.00	V - fleet maintenance	MO
80940	5/29/2024	TROPICAL	Tropical Car Wash	380.00	V - fleet maintenance	MO
80922	5/15/2024	UMPQA	Umpqua Bank	9,063.97	V - credit card	MO



80931	5/22/2024	VALIC	VALIC	1,413.05	V - benefits/Ins	MO
80914	5/9/2024	VC ENVIRON	VC Environmental Health Division	693.00	V - SNP Permit	MO
80894	5/1/2024	VC LEGAL	Ventura County Legal Aid, INC	8,761.50	V - OARR Grant	MO
80895	5/1/2024	VISION	Vision Services Plan	295.34	V - benefits/Ins	MO
80896	5/1/2024	VOYAGER	Voyager Fleet Systems Inc	1,990.24	V - fleet gas	MO
80915	5/9/2024	XEROX	Xerox Financial Services	2,016.30	V - copier lease	MO

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**\$180,318.12**  
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Report Total

Legend of Payment Type	
BOD =	Board of Director
EE =	Employee
V =	Vendor

# Camarillo Health Care District

## Check Register (Checks and EFTs of All Types)

Sorted by Check  
May 2024 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
Cash Account #1 [Five Star - General]						
80881	5/1/2024	AFLAC	Aflac	1,229.08	V - benefits/Ins	MO
80882	5/1/2024	CONEJO VALLEY	Conejo Valley Senior Concern, INC	3,940.67	V - OARR Grant	
80883	5/1/2024	DIXON	Neal P. Dixon	315.00	BOD	MO
80884	5/1/2024	DIXON ZACHER	Lydia Zacher Dixon	105.00	BOD	MO
80885	5/1/2024	DORIA	Thomas Doria, MD	315.00	BOD	MO
80886	5/1/2024	DOS CAMINOS	Dos Caminos Plaza	5,962.00	V - COA Monthly Dues	MO
80887	5/1/2024	FEINBERG	Paula-Jeanne Feinberg	315.00	BOD	MO
80888	5/1/2024	HARTFORD	Hartford Life	1,378.72	V - benefits/Ins	MO
80889	5/1/2024	LOH	Christopher Loh, MD	420.00	BOD	MO
80890	5/1/2024	MERIPLEX/CPI	Meriplex Solutions	5,097.74	V - IT vendor	MO
80891	5/1/2024	METLIFE	MetLife Small Business	1,059.36	V - benefits/Ins	MO
80892	5/1/2024	SAFEWAY	Safeway Inc	348.15	V - ADC nutrition	MO
80893	5/1/2024	TROPICAL	Tropical Car Wash	1,000.00	V - fleet maintenance	MO
80894	5/1/2024	VC LEGAL	Ventura County Legal Aid, INC	8,761.50	V - OARR Grant	
80895	5/1/2024	VISION	Vision Services Plan	295.34	V - benefits/Ins	MO
80896	5/1/2024	VOYAGER	Voyager Fleet Systems Inc	1,990.24	V - fleet gas	MO
80897	5/9/2024	ACCESS	Access TLC Caregivers DBA	384.00	V - VCAAA grant	MO
80898	5/9/2024	BAY ALARM	Bay Alarm Company	444.45	V - security vendor	MO
80899	5/9/2024	CARPENTER	Amanda Carpenter	25.00	V - Class refund	
80900	5/9/2024	CENTRAL	Central Plaza Auto Service	2,177.14	V - fleet maintenance	
80901	5/9/2024	CMH	Community Memorial Health System	190.00	V - new hire physicals	
80902	5/9/2024	COLANTUONO	Colantuono, Highsmith, Whatley, PC	1,622.50	V - legal services	ONGOING

80903	5/9/2024	DURBIANO	Durbiano Fire Equipment, Inc	121.09	V - extinguisher service	MO
80904	5/9/2024	FISHER	Fumiko Fisher Fosdick	30.00	V - Class refund	MO
80905	5/9/2024	FRONTIER	Frontier Communications	239.47	V - cable vendor	MO
80906	5/9/2024	HAYMAN	Hayman Consulting dba	2,900.00	V - financial vendor	MO
80907	5/9/2024	ITS	Integrated Telemanagement Services, Inc	1,224.86	V - telephone vendor	MO
80908	5/9/2024	JTS	JTS Facility Services	2,310.00	V - janitorial vendor	MO
80909	5/9/2024	KALLE	Hemchandra P. Kalle	15.00	V - Class refund	MO
80910	5/9/2024	SAFEWAY	Safeway Inc	253.40	V - ADC nutrition	MO
80911	5/9/2024	SO CA GAS	Southern California Gas	697.12	V - Utilities	MO
80912	5/9/2024	STAPLES	Staples Business Advantage	1,202.68	V - office supplies	MO
80913	5/9/2024	TRI COUNTY	Tri County Office Furniture, Inc	5,032.84	V - office furniture	MO
80914	5/9/2024	VC ENVIRON	VC Environmental Health Division	693.00	V - SNP Permit	MO
80915	5/9/2024	XEROX	Xerox Financial Services	2,016.30	V - copier lease	MO
80916	5/9/2024	CENTRAL	Central Plaza Auto Service	480.00	V - fleet maintenance	MO
80917	5/15/2024	ALEXOS MAINT	Alexos Maintenance, LLC	400.00	V - misc repairs	MO
80918	5/15/2024	KNOX	Carrie Knox	40.00	V - Advertising	MO
80919	5/15/2024	LITTLE	Alison Little	30.00	V - Class refund	MO
80920	5/15/2024	PETTY	Petty Cash - Administrat	194.79	V - petty cash reimb	MO
80921	5/15/2024	SAFEWAY	Safeway Inc	246.03	V - ADC nutrition	MO
80922	5/15/2024	UMPQUA	Umpqua Bank	9,063.97	V - credit card	MO
80923	5/22/2024	AFLAC	Aflac	1,843.62	V - benefits/Ins	MO
80924	5/22/2024	BETA	Beta Healthcare Group	91,260.65	V - HCL, D&O & Auto Ins Renewals	ANNUAL
80925	5/22/2024	BYRD	Byrd Locksmithing, Inc	406.02	V - lock maint/repairs	MO
80926	5/22/2024	C1 ELECTRIC	C1 Electric, Inc.	729.00	V - electrical repairs	MO
80927	5/22/2024	CONEJO AWARD	Conejo Awards Corp	48.26	V - business cards	MO
80928	5/22/2024	NICKS WINDOW	Nicolas L. Benitz	300.00	V - window cleaning vendor	MO
80929	5/22/2024	SAFEGUARD	Safeguard Business Systems	442.32	V - business checks	MO
80930	5/22/2024	SAFEWAY	Safeway Inc	177.19	V - ADC nutrition	MO
80931	5/22/2024	VALIC	VALIC	1,413.05	V - benefits/Ins	MO
80932	5/29/2024	DIXON	Neal P. Dixon	210.00	BOD	MO
80933	5/29/2024	DORIA	Thomas Doria, MD	210.00	BOD	MO
80934	5/29/2024	FEINBERG	Paula-Jeanne Feinberg	105.00	BOD	MO
80935	5/29/2024	LIEBERT	Liebert Cassidy Whitmore	2,341.50	V - legal services	MO

80936	5/29/2024	ROGERS	Mikal P Rogers	504.00	V - instructor fees	
80937	5/29/2024	SAFEWAY	Safeway Inc	178.61	V - cable vendor	MO
80938	5/29/2024	SO CA EDISON	Southern California Edison	2,514.48	V - ADC nutrition	MO
80939	5/29/2024	SOCAL SIGN	SocalSignworx	12,393.48	V - vehicle wrap replacement	
80940	5/29/2024	TROPICAL	Tropical Car Wash	380.00	V - fleet maintenance	MO
80941	5/31/2024	AMERICAN	American Automatic Doors, Inc	294.50	V - Maintenance	

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**\$180,318.12**  
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Report Total

Legend of Payment Type	
BOD =	Board of Director
EE =	Employee
V =	Vendor

## Check Register Monthly Comparison

### FY 2023/24

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)	w/out transfer
\$118,020	\$111,879	\$75,824	\$86,545	\$132,980	\$65,631	\$119,502	\$113,739	\$106,342	\$110,845	\$180,318	\$0	\$111,057	\$0
<b>YTD Total</b>											<b>\$1,221,624</b>		

Notes FY 23/24:

- Aug '23 OARR Grant \$48k
- Sept '23 OARR Grant \$20k
- Nov '23 OARR Grant \$43k
- Jan '24 Progress pymt Auditor \$10,000
- Jan '24 Purchase new Ford Escape vehicle \$34,890.45
- Jan '24 Various Cabinets/Wall Panels/Tackboard \$5,031 (50% deposit)
- Feb '24 Repair on ADC grease trap \$22,895
- Apr '24 Annual audit pymt \$15,956
- Apr '24 OARR Grant \$29,405
- May-24 Insurance policy renewals \$91,260.65
- May-24 Van wrap \$12,393.48

### FY 2022/23

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)	w/out transfer
\$169,824	\$59,053	\$123,545	\$3,146,143	\$96,299	\$71,201	\$2,222,982	\$79,747	\$69,296	\$104,044	\$81,193	\$306,713	\$485,709	\$104,048
<b>YTD Total</b>											<b>\$6,530,040</b>		

Notes FY 22/23:

- Sept '22 Purchased new Ford Escape vehicle \$46,572.46
- Oct '22 Purchased new Ford Escape vehicle \$42,541.59
- Oct '22 Transfer cash to open California Class account \$3,000,000 from LAIF
- Oct '22 Transfer cash to open 3 Five Star accounts \$4,500.00
- Oct '22 Purchase new computer equipment \$9,525.85
- Oct '22 Purchase new AC Units \$13,448.00
- Nov-22 Purchase new AC units Bldg E & G \$22,541
- Nov-22 Purchase new Refrigerator for Sr Meals \$9,813
- Jan '23 Transfer cash into Five Star Accounts \$2,150,000
- Feb-23 Payment to auditor \$15,000
- Apr-23 Purchase new SmartFit machine \$13,590
- May-23 Plumbing repairs - Bldg E, F \$7,85.00
- May-23 New computer equipment \$13,582.54 (1 Noteook & 12 Optiplex 3000's)
- Jun-23 Insurance policy renewals \$143,975
- Jun-23 Redistricting Fees \$21,000
- Jun-23 Trench repair Admin bldg \$19,700

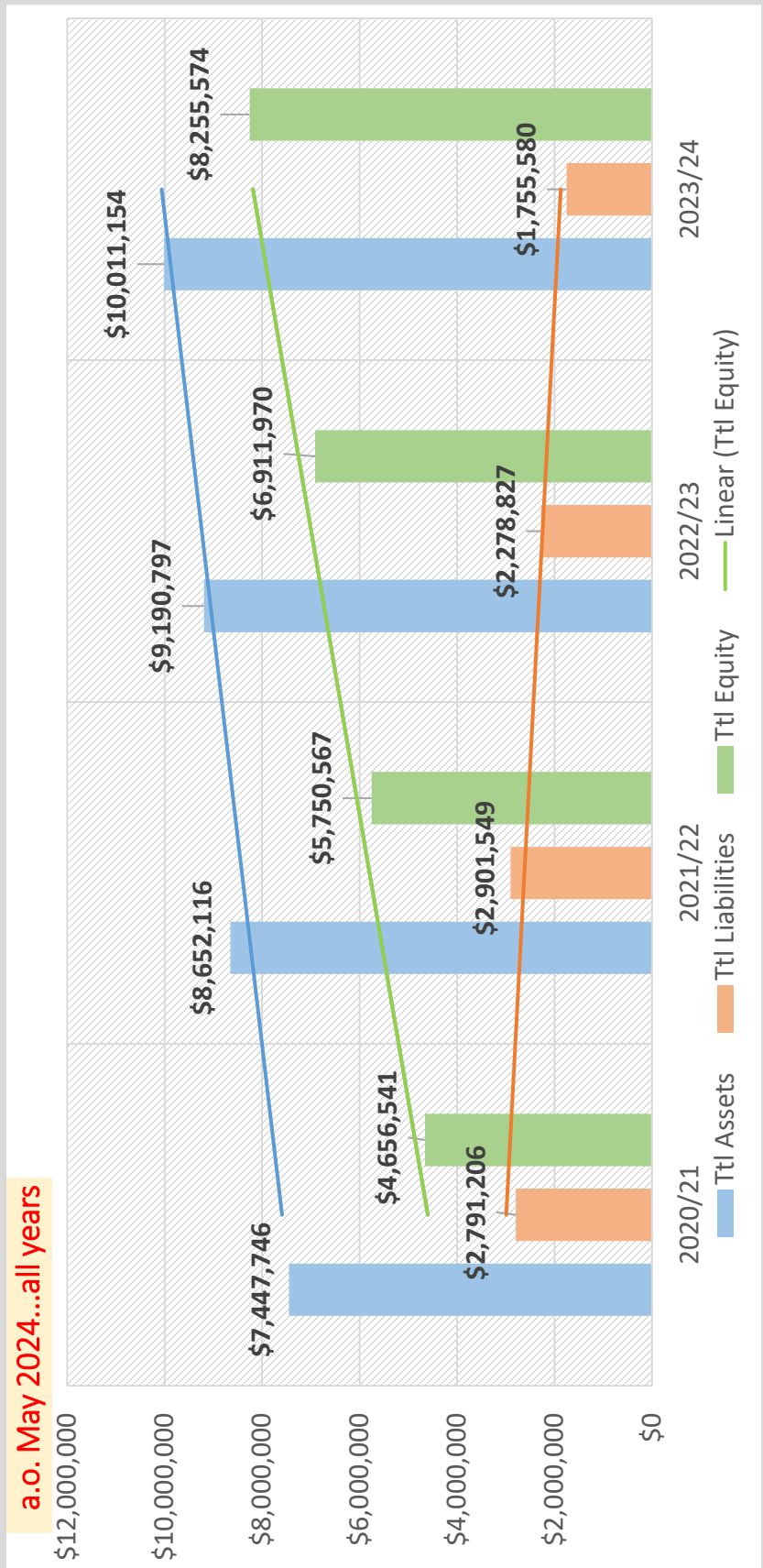
**NOTE: this is a comparison of checks only; does not include expenses such as OPEB accrual, salary/benefit expenses, UAL expense, depreciation; July and Aug of each year may or may not include month prior June expenses.**

# Camarillo Health Care District

## Statement of Net Assets

	May 2024	May 2023	\$ Variance	% Variance
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>CASH ACCOUNTS</b>				
Bank of the West General	0.00	3,897.18	(3,897.18)	-100.0%
Cash in General- Five Star	1,407,118.65	441,977.99	965,140.66	218.4%
Cash in Money Market-Five Star	818,286.86	1,921,194.25	(1,102,907.39)	-57.4%
Petty Cash-Administration	1,000.00	1,000.00	0.00	0.0%
Cash Drawer-Community Educ	50.00	50.00	0.00	0.0%
Cash Drawers- Senior Nutrition	85.00	85.00	0.00	0.0%
California Class	3,779,831.91	3,580,068.93	199,762.98	5.6%
Cash-Local Agency Investment	328,662.78	269,205.18	59,457.60	22.1%
Cash - County Treasury Invstmnt	7,436.34	5,976.64	1,459.70	24.4%
Mechanics, Rabo Savings	8,104.19	639,616.49	(631,512.30)	-98.7%
Cash-Restricted-Scholarship	7,163.75	7,253.75	(90.00)	-1.2%
<b>TOTAL CASH ACCOUNTS</b>	<b>6,357,739.48</b>	<b>6,870,325.41</b>	<b>(512,585.93)</b>	<b>-7.5%</b>
Accounts Receivable	1,974.50	(1,146.30)	3,120.80	272.2%
Accrued Interest Receivable	88.72	50.58	38.14	75.4%
City of Cam CDBG CV3 Rec	8,333.37	8,333.34	0.03	0.0%
City of Cam Care-A-Van	0.00	26,125.00	(26,125.00)	-100.0%
City of Cam CDBG VR	1,000.00	0.00	1,000.00	100.0%
Grant-VCAAA -Sr Nutrition Recl (3C)	67,835.00	23,921.59	43,913.41	183.6%
Grant-VCAAA Caregiver Rec (3E)	16,759.51	15,669.74	1,089.77	7.0%
Grant-VCAAA SS Line Rec (3B)	18,815.00	15,053.38	3,761.62	25.0%
Grant - VCAAA OARR Legal	9,816.86	91,420.10	(81,603.24)	-89.3%
Grant - CDA Cal Grows	5,045.73	13,766.22	(8,720.49)	-63.3%
Contract-PICF-Falls	0.00	4,068.66	(4,068.66)	-100.0%
Grant-SCAN-Commty Rcbl	5,000.00	0.00	5,000.00	100.0%
<b>TOTAL Current Assets</b>	<b>6,492,408.17</b>	<b>7,067,587.72</b>	<b>(575,179.55)</b>	<b>-8.1%</b>
<b>Fixed Assets</b>				
Buildings & Improvements	3,188,100.36	3,188,100.36	0.00	0.0%
IS Equip	102,122.40	109,925.62	(7,803.22)	-7.1%
Equipment & Furnishings	291,867.77	266,189.76	25,678.01	9.6%
Transportation Vehicles	346,066.64	265,629.00	80,437.64	30.3%
Accum Depreciation-Buildings	(2,314,748.03)	(2,199,901.93)	(114,846.10)	-5.2%
Accum Depreciation-IS Equip	(100,989.07)	(101,992.17)	1,003.10	1.0%
Accum Depreciation-Equip&Furn	(196,327.77)	(205,295.36)	8,967.59	4.4%
Accum Depreciation-Vehicles	(219,514.84)	(211,994.76)	(7,520.08)	-3.5%
<b>TOTAL Fixed Assets</b>	<b>1,096,577.46</b>	<b>1,110,660.52</b>	<b>(14,083.06)</b>	<b>-1.3%</b>
<b>Other Assets</b>				
Prepaid Insurance	102,144.30	9,893.29	92,251.01	932.5%
Prepaid Workers Comp	(33,995.55)	(21,991.36)	(12,004.19)	-54.6%
Prepaid Other	444.45	0.00	444.45	100.0%
Prepaid Postage	274.51	504.84	(230.33)	-45.6%

	<i>May 2024</i>	<i>May 2023</i>	<i>\$ Variance</i>	<i>% Variance</i>
Pre Paid Rental/Lease	3,892.35	3,235.00	657.35	20.3%
Deferred Outflows of Resources GASB 68	1,850,122.00	437,497.00	1,412,625.00	322.9%
Overfunded GASB 75	12,151.00	423,617.00	(411,466.00)	-97.1%
Deferred Outflows of Resources GASB 75	487,135.00	159,793.00	327,342.00	204.9%
<b>TOTAL Other Assets</b>	<b>2,422,168.06</b>	<b>1,012,548.77</b>	<b>1,409,619.29</b>	<b>139.2%</b>
<b>TOTAL ASSETS</b>	<b>10,011,153.69</b>	<b>9,190,797.01</b>	<b>820,356.68</b>	<b>8.9%</b>
<b>LIABILITIES</b>				
<b>Current Liabilities</b>				
Accounts Payable	46,874.29	63,771.15	(16,896.86)	-26.5%
Medical Premium Payable-Emp	(98.43)	0.00	(98.43)	100.0%
Accrued Vacation	92,658.58	106,930.53	(14,271.95)	-13.3%
Scholarships-Volunteer Expense	1,595.97	1,595.97	0.00	0.0%
Scholarships-Senior Services	5,567.78	5,657.78	(90.00)	-1.6%
Deferred Revenue	3,637.99	13,388.68	(9,750.69)	-72.8%
<b>TOTAL Current Liabilities</b>	<b>150,236.18</b>	<b>191,344.11</b>	<b>(41,107.93)</b>	<b>-21.5%</b>
<b>Long-Term Liabilities</b>				
Net Pension Liability GASB 68	671,170.00	134,490.00	536,680.00	399.0%
Deferred Inflows of Resources GASB 68	161,022.00	878,821.00	(717,799.00)	-81.7%
Deferred Inflows of Resources GASB 75	773,152.00	1,074,172.00	(301,020.00)	-28.0%
<b>TOTAL Long-Term Liabilities</b>	<b>1,605,344.00</b>	<b>2,087,483.00</b>	<b>(482,139.00)</b>	<b>-23.1%</b>
<b>TOTAL LIABILITIES</b>	<b>1,755,580.18</b>	<b>2,278,827.11</b>	<b>(523,246.93)</b>	<b>-23.0%</b>
<b>EQUITY</b>				
Designated Reserves	2,999,201.22	2,999,201.22	0.00	0.0%
Retained Earnings	4,033,500.48	2,843,685.40	1,189,815.08	41.8%
Year-to-Date Earnings	1,222,871.81	1,069,083.28	153,788.53	14.4%
<b>TOTAL EQUITY</b>	<b>8,255,573.51</b>	<b>6,911,969.90</b>	<b>1,343,603.61</b>	<b>19.4%</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>10,011,153.69</b>	<b>9,190,797.01</b>	<b>820,356.68</b>	<b>8.9%</b>





**Camarillo Health Care District  
Investment & Reserves Report**

**31-May-24**

**2023 - 2024**

LAIF & CLASS	5/31/2024	Interest Earned	Quick Ratio	Current Ratio
Vehicle Fleet Reserve	81,960	3,872		
Technology Reserve	164,961	7,792		
Project/Special Use Reserve	163,957	7,745		
Capital Improvement Reserve	546,522	25,816		
General Operating Reserve	1,107,542	52,317		
Undesignated - General Operating	2,043,552	96,550		
<b>Total LAIF &amp; CLASS</b>	<b>4,108,495</b>	<b>194,093</b>	<b>42.32</b>	<b>43.21</b>

**Five Star Bank**

General Operating Fund - Five Star	1,407,119
Payroll - Five Star	0
Money Market Fund - Five Star	51,762
<b>Total Five Star Bank</b>	<b>51,762.42</b>

**Mechanics Bank**

Checking	0	0.00
Savings	8,104	93
<b>Total Savings &amp; CD's</b>	<b>8,104</b>	<b>92.68</b>

**Scholarships & Petty Cash Funds**

<b>Scholarships &amp; Petty Cash Funds</b>	<b>8,299</b>
<b>Ventura County Treasurer Pool</b>	<b>7,436</b>
<b>Total in interest earning accounts</b>	<b>6,357,739</b>
	<b>247,140</b>

**Reserve Funds**

	Minimum Target	6/30/2023 Balance	2023 Allocated	2023/2024 Interest	5/31/2024 Balance	Annual Funding Goal
Vehicle Fleet Reserve	75,000	78,089	0	3,872	81,960	5,000
Technology Reserve	150,000	157,168	0	7,792	164,961	5,000
Project/Special Use Reserve	150,000	156,212	0	7,745	163,957	5,000
Capital Improvement Reserve	500,000	520,706	0	25,816	546,522	10,000
General Operating Reserve	1,941,834	1,055,225	0	52,317	1,107,542	100,000
<b>Reserves &amp; Contingencies</b>	<b>2,816,834</b>	<b>1,967,400</b>	<b>0</b>	<b>97,543</b>	<b>2,064,943</b>	<b>125,000</b>

Per California Government Code Section 53600 et. Seq., specifically section 53646 and section 53607, the attached investment report details all investment related activity in the current period.

Camarillo Health Care District's (CHCD) investable funds are currently invested in California CLASS, LAIF, and the Ventura County Treasurer's Investment pool, and their individual investment transactions are not reportable under the government code. That said, CHCD's investment policy has taken a prudent investment course, in compliance with the "Prudent Investor's Policy" designed to protect public funds.

# Camarillo Health Care District

## Statements of Activities

*Year-to-Date Variance, May 2024 - current month, Consolidated by department*

	11 Months Ended May 31, 2024	11 Months Ended May 31, 2024 <i>Budget</i>	Variance <i>Fav/&lt;Unf&gt;</i>	% Var
<b>REVENUE</b>				
Tax Revenue-Admin	3,282,851.34	3,346,866.00	(64,014.66)	-1.9 %
Community Education	12,653.00	17,019.75	(4,366.75)	-25.7 %
Transportation Fees	6,977.50	16,591.63	(9,614.13)	-57.9 %
Transport Fees ADC	30,565.00	24,291.63	6,273.37	25.8 %
Sr Nutrition Home Delivered	29,386.55	29,452.50	(65.95)	-0.2 %
Contract-PICF-Falls	9,987.20	19,917.37	(9,930.17)	-49.9 %
ADC Fees	184,410.50	183,333.37	1,077.13	0.6 %
Grant-VCAAA Caregiver Respite	28,209.53	36,666.63	(8,457.10)	-23.1 %
Grant - AAA OARR Legal	214,641.14	186,950.50	27,690.64	14.8 %
Grant - CDA Cal Grows	17,446.30	50,031.63	(32,585.33)	-65.1 %
Donations-Scholarship	90.00	2,291.63	(2,201.63)	-96.1 %
Sponsorship	0.00	600.00	(600.00)	-100.0 %
Healthy Attitude Advertising	4,000.00	3,000.00	1,000.00	33.3 %
Interest Income	247,158.51	114,583.37	132,575.14	115.7 %
Facility Use Rental	7,305.00	12,173.37	(4,868.37)	-40.0 %
Facility Use-Lease	9,290.25	8,797.25	493.00	5.6 %
Donations	852.00	0.00	852.00	
Fischer Fund Distribution	151,615.42	155,000.00	(3,384.58)	-2.2 %
Grant-VCAAA-Sr Nutrition	147,883.80	171,105.00	(23,221.20)	-13.6 %
Grant -City of Cam-CDBG CV3	45,833.37	45,833.37	0.00	0.0 %
SCAN Grant	5,000.00	0.00	5,000.00	
Grant- City of Cam CDBG VR	5,500.00	5,500.00	0.00	
Grant-VCAAA-SS Line	44,394.02	45,833.37	(1,439.35)	-3.1 %
Grant-SCAN Community	2,500.00	2,500.00	0.00	
<b>TOTAL REVENUE</b>	<b>4,488,550.43</b>	<b>4,478,338.37</b>	<b>10,212.06</b>	<b>0.2 %</b>
	4,488,550.43	4,478,338.37	10,212.06	0.2 %
	4,488,550.43	4,478,338.37	10,212.06	0.2 %
<b>EXPENSES</b>				
Salaries	1,548,290.35	1,731,200.30	182,909.95	10.6 %
Payroll Taxes	120,487.31	140,830.47	20,343.16	14.4 %
Bene-Employer Expense to PERS Health	189,505.52	337,333.26	147,827.74	43.8 %
Bene-Employer Expense to PERS pension	129,762.32	149,326.76	19,564.44	13.1 %

	<i>11 Months Ended May 31, 2024</i>	<i>11 Months Ended May 31, 2024 Budget</i>	<i>Variance Fav/&lt;Unf&gt;</i>	<i>% Var</i>
Benefits - Workers Comp	23,889.27	28,638.50	4,749.23	16.6 %
Benefits - Life/ADD	29,700.50	29,279.25	(421.25)	-1.4 %
Benefits-OPEB (Retiree)	77,858.96	61,065.62	(16,793.34)	-27.5 %
PERS Retirement UAL	92,624.00	146,000.00	53,376.00	36.6 %
Audit Fees	25,956.20	24,750.00	(1,206.20)	-4.9 %
Partnershp Initiatives	0.00	1,833.37	1,833.37	100.0 %
Legal Fees	51,853.04	25,000.00	(26,853.04)	-107.4 %
Contractors-Operations	95,692.34	122,352.12	26,659.78	21.8 %
Contractors Facilities	32,665.95	41,646.77	8,980.82	21.6 %
Contractors - Grants	154,492.50	136,030.62	(18,461.88)	-13.6 %
Instructor Agreement Fees	3,644.90	3,830.75	185.85	4.9 %
Community/Staff Outreach	6,233.01	12,977.25	6,744.24	52.0 %
Dues/Subscriptions	42,902.57	48,491.75	5,589.18	11.5 %
Continuing Education-Trustee	27,223.80	12,367.33	(14,856.47)	-120.1 %
Continuing Education-Staff	28,959.76	53,799.13	24,839.37	46.2 %
Board Stipend/Costs	7,135.00	30,917.37	23,782.37	76.9 %
Emerging Community Opportunities	0.00	75,000.00	75,000.00	100.0 %
LAFCO Assessments	2,535.00	2,535.00	0.00	
Mileage	6,973.61	13,847.24	6,873.63	49.6 %
Program Matls/Activities	20,389.14	38,180.12	17,790.98	46.6 %
Gas & Oil	16,018.02	19,800.00	3,781.98	19.1 %
Fleet Maintenance	17,909.21	25,307.37	7,398.16	29.2 %
Minor Equipment	29,816.05	22,729.16	(7,086.89)	-31.2 %
Supplies	17,342.30	13,469.50	(3,872.80)	-28.8 %
Postage	35,817.89	38,811.63	2,993.74	7.7 %
Advertising & Promotion	33,007.91	32,186.63	(821.28)	-2.6 %
Refunds	1,201.00	1,191.63	(9.37)	-0.8 %
Printing	92,338.53	95,160.97	2,822.44	3.0 %
Repairs & Maintenance	27,491.66	16,527.27	(10,964.39)	-66.3 %
Association Fees	66,604.86	65,583.87	(1,020.99)	-1.6 %
Insurance	95,818.87	97,607.62	1,788.75	1.8 %
Storage Rent/Equip Lease	7,712.27	8,426.77	714.50	8.5 %
Telephone	25,247.80	22,880.11	(2,367.69)	-10.3 %
IT Services	59,471.07	61,305.75	1,834.68	3.0 %
Utilities	36,410.38	38,500.00	2,089.62	5.4 %
Licenses & Fees	3,225.19	7,578.26	4,353.07	57.4 %
Bank & Credit Card Charges	1,128.63	1,100.00	(28.63)	-2.6 %
<b>TOTAL EXPENSES</b>	<b>3,285,336.69</b>	<b>3,835,399.52</b>	<b>550,062.83</b>	<b>14.3 %</b>
<b>OPERATING RESULTS</b>	<b>1,203,213.74</b>	<b>642,938.85</b>	<b>560,274.89</b>	<b>87.1 %</b>
<b>OTHER INCOME &amp; EXPENSE</b>				
Grant - CCLTSS	10,000.00	0.00	10,000.00	
Other Income -Administration	115,074.70	550.00	114,524.70	20822.7 %
Depreciation Expense	(105,416.63)	(105,416.63)	0.00	0.0 %

	<i>11 Months Ended May 31, 2024</i>	<i>11 Months Ended May 31, 2024 Budget</i>	<i>Variance Fav/&lt;Unf&gt;</i>	<i>% Var</i>
TOTAL OTHER INCOME & EXPENSE	19,658.07	(104,866.63)	124,524.70	118.7 %
AFTER OTHER INCOME & EXPENSE	1,222,871.81	538,072.22	684,799.59	127.3 %
NET RESULTS	1,222,871.81	538,072.22	684,799.59	127.3 %

# Camarillo Health Care District

## Statements of Activities

*Year-to-Date Only, May 2024 - current month, May 2023 - 12 months back, Consolidated by department*

	<i>11 Months Ended May 31, 2024</i>	<i>11 Months Ended May 31, 2023</i>	<i>Variance Fav/&lt;Unf&gt;</i>	<i>% Var</i>
<b>REVENUE</b>				
Tax Revenue-Admin	3,282,851.34	3,249,380.33	33,471.01	1.0 %
Community Education	12,653.00	7,116.00	5,537.00	77.8 %
Transportation Fees	6,977.50	9,415.00	(2,437.50)	-25.9 %
Transport Fees ADC	30,565.00	17,722.50	12,842.50	72.5 %
Lifeline Fees	0.00	10,293.00	(10,293.00)	-100.0 %
Sr Nutrition Home Delivered	29,386.55	30,705.36	(1,318.81)	-4.3 %
Contract-PICF-Falls	9,987.20	21,720.98	(11,733.78)	-54.0 %
ADC Fees	184,410.50	121,231.00	63,179.50	52.1 %
Grant-VCAAA Caregiver Respite	28,209.53	27,934.81	274.72	1.0 %
Grant - AAA OARR Legal	214,641.14	91,420.10	123,221.04	134.8 %
Grant - CDA Cal Grows	17,446.30	13,766.22	3,680.08	26.7 %
Contract-Caregiver Navigation Project	0.00	4,800.00	(4,800.00)	-100.0 %
Donations-Scholarship	90.00	370.00	(280.00)	-75.7 %
Sponsorship	0.00	600.00	(600.00)	-100.0 %
Healthy Attitude Advertising	4,000.00	4,000.00	0.00	
Interest Income	247,158.51	118,271.37	128,887.14	109.0 %
Facility Use Rental	7,305.00	6,711.00	594.00	8.9 %
Facility Use-Lease	9,290.25	4,344.75	4,945.50	113.8 %
Donations	852.00	10,162.00	(9,310.00)	-91.6 %
Fischer Fund Distribution	151,615.42	152,015.31	(399.89)	-0.3 %
Grant-VCAAA-Sr Nutrition	147,883.80	143,413.36	4,470.44	3.1 %
Grant -City of Cam-CDBG CV3	45,833.37	45,833.34	0.03	0.0 %
Grant - City of Cam Care-A-Van	0.00	26,125.00	(26,125.00)	-100.0 %
SCAN Grant	5,000.00	0.00	5,000.00	
Grant-Rupe Foundation-SHARE	0.00	2,291.63	(2,291.63)	-100.0 %
Grant- City of Cam CDBG VR	5,500.00	0.00	5,500.00	
Grant-VCAAA-SS Line	44,394.02	43,896.86	497.16	1.1 %
Grant-SCAN Community	2,500.00	9,012.52	(6,512.52)	-72.3 %
<b>TOTAL REVENUE</b>	<b>4,488,550.43</b>	<b>4,172,552.44</b>	<b>315,997.99</b>	<b>7.6 %</b>
	<b>4,488,550.43</b>	<b>4,172,552.44</b>	<b>315,997.99</b>	<b>7.6 %</b>
	<b>4,488,550.43</b>	<b>4,172,552.44</b>	<b>315,997.99</b>	<b>7.6 %</b>
<b>EXPENSES</b>				
Salaries	1,548,290.35	1,406,624.08	(141,666.27)	-10.1 %
Payroll Taxes	120,487.31	112,114.04	(8,373.27)	-7.5 %

	<i>11 Months Ended May 31, 2024</i>	<i>11 Months Ended May 31, 2023</i>	<i>Variance Fav/&lt;Unf&gt;</i>	<i>% Var</i>
Bene-Employer Expense to PERS Health	189,505.52	170,237.64	(19,267.88)	-11.3 %
Bene-Employer Expense to PERS pension	129,762.32	107,370.43	(22,391.89)	-20.9 %
Benefits - Workers Comp	23,889.27	49,968.31	26,079.04	52.2 %
Benefits - Life/ADD	29,700.50	27,457.80	(2,242.70)	-8.2 %
Benefits-OPEB (Retiree)	77,858.96	68,082.06	(9,776.90)	-14.4 %
PERS Retirement UAL	92,624.00	153,175.00	60,551.00	39.5 %
Audit Fees	25,956.20	24,164.80	(1,791.40)	-7.4 %
Legal Fees	51,853.04	14,441.50	(37,411.54)	-259.1 %
Contractors-Operations	95,692.34	117,844.28	22,151.94	18.8 %
Contractors Facilities	32,665.95	32,735.41	69.46	0.2 %
Contractors - Grants	154,492.50	0.00	(154,492.50)	
Instructor Agreement Fees	3,644.90	0.00	(3,644.90)	
Community/Staff Outreach	6,233.01	10,590.73	4,357.72	41.1 %
Dues/Subscriptions	42,902.57	47,215.91	4,313.34	9.1 %
Continuing Education-Trustee	27,223.80	24,417.95	(2,805.85)	-11.5 %
Continuing Education-Staff	28,959.76	18,503.20	(10,456.56)	-56.5 %
Board Stipend/Costs	7,135.00	5,600.00	(1,535.00)	-27.4 %
Election Costs	0.00	900.00	900.00	100.0 %
LAFCO Assessments	2,535.00	2,413.00	(122.00)	-5.1 %
Mileage	6,973.61	9,177.00	2,203.39	24.0 %
Program Matls/Activities	20,389.14	19,745.21	(643.93)	-3.3 %
Gas & Oil	16,018.02	20,024.54	4,006.52	20.0 %
Fleet Maintenance	17,909.21	16,636.82	(1,272.39)	-7.6 %
Minor Equipment	29,816.05	71,583.85	41,767.80	58.3 %
Supplies	17,342.30	11,134.09	(6,208.21)	-55.8 %
Postage	35,817.89	33,367.45	(2,450.44)	-7.3 %
Advertising & Promotion	33,007.91	13,741.57	(19,266.34)	-140.2 %
Refunds	1,201.00	430.00	(771.00)	-179.3 %
Printing	92,338.53	89,133.57	(3,204.96)	-3.6 %
Repairs & Maintenance	27,491.66	25,437.42	(2,054.24)	-8.1 %
Association Fees	66,604.86	63,162.00	(3,442.86)	-5.5 %
Insurance	95,818.87	85,759.31	(10,059.56)	-11.7 %
Storage Rent/Equip Lease	7,712.27	7,995.45	283.18	3.5 %
Telephone	25,247.80	26,291.36	1,043.56	4.0 %
IT Services	59,471.07	76,569.71	17,098.64	22.3 %
Utilities	36,410.38	41,317.99	4,907.61	11.9 %
Licenses & Fees	3,225.19	5,634.00	2,408.81	42.8 %
Bank & Credit Card Charges	1,128.63	1,278.48	149.85	11.7 %
<b>TOTAL EXPENSES</b>	<b>3,285,336.69</b>	<b>3,012,275.96</b>	<b>(273,060.73)</b>	<b>-9.1 %</b>
<b>OPERATING RESULTS</b>	<b>1,203,213.74</b>	<b>1,160,276.48</b>	<b>42,937.26</b>	<b>3.7 %</b>
<b>OTHER INCOME &amp; EXPENSE</b>				
Grant - CCLTSS	10,000.00	0.00	10,000.00	
Other Income -Administration	115,074.70	15,863.64	99,211.06	625.4 %
Depreciation Expense	(105,416.63)	(107,056.84)	1,640.21	1.5 %
<b>TOTAL OTHER INCOME &amp; EXPENSE</b>	<b>19,658.07</b>	<b>(91,193.20)</b>	<b>110,851.27</b>	<b>121.6 %</b>

	<i>11 Months Ended May 31, 2024</i>	<i>11 Months Ended May 31, 2023</i>	<i>Variance Fav/&lt;Unf&gt;</i>	<i>% Var</i>
AFTER OTHER INCOME & EXPENSE	1,222,871.81	1,069,083.28	153,788.53	14.4 %
NET RESULTS	1,222,871.81	1,069,083.28	153,788.53	14.4 %

# Camarillo Health Care District

## Statements of Activities

*Year-to-Date Performance, May 2024 - current month, Consolidated by department*

	<i>11 Months Ended May 31, 2024</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
<b>REVENUE</b>				
Tax Revenue-Admin	3,282,851.34	3,346,866.00	64,014.66	98.1 %
Community Education	12,653.00	18,567.00	5,914.00	68.1 %
Transportation Fees	6,977.50	18,100.00	11,122.50	38.5 %
Transport Fees ADC	30,565.00	26,500.00	(4,065.00)	115.3 %
Sr Nutrition Home Delivered	29,386.55	32,130.00	2,743.45	91.5 %
Contract-PICF-Falls	9,987.20	21,728.00	11,740.80	46.0 %
ADC Fees	184,410.50	200,000.00	15,589.50	92.2 %
Grant-VCAAA Caregiver Respite	28,209.53	40,000.00	11,790.47	70.5 %
Grant - AAA OARR Legal	214,641.14	203,946.00	(10,695.14)	105.2 %
Grant - CDA Cal Grows	17,446.30	54,580.00	37,133.70	32.0 %
Donations-Scholarship	90.00	2,500.00	2,410.00	3.6 %
Sponsorship	0.00	800.00	800.00	
Healthy Attitude Advertising	4,000.00	4,000.00	0.00	100.0 %
Interest Income	247,158.51	125,000.00	(122,158.51)	197.7 %
Facility Use Rental	7,305.00	13,280.00	5,975.00	55.0 %
Facility Use-Lease	9,290.25	9,597.00	306.75	96.8 %
Donations	852.00	0.00	(852.00)	
Fischer Fund Distribution	151,615.42	155,000.00	3,384.58	97.8 %
Grant-VCAAA-Sr Nutrition	147,883.80	186,660.00	38,776.20	79.2 %
Grant -City of Cam-CDBG CV3	45,833.37	50,000.00	4,166.63	91.7 %
SCAN Grant	5,000.00	0.00	(5,000.00)	
Grant- City of Cam CDBG VR	5,500.00	6,000.00	500.00	91.7 %
Grant-VCAAA-SS Line	44,394.02	50,000.00	5,605.98	88.8 %
Grant-SCAN Community	2,500.00	2,500.00	0.00	100.0 %
<b>TOTAL REVENUE</b>	<b>4,488,550.43</b>	<b>4,567,754.00</b>	<b>79,203.57</b>	<b>98.3 %</b>
	4,488,550.43	4,567,754.00	79,203.57	98.3 %
	4,488,550.43	4,567,754.00	79,203.57	98.3 %
<b>EXPENSES</b>				
Salaries	1,548,290.35	1,957,009.00	408,718.65	79.1 %
Payroll Taxes	120,487.31	153,633.00	33,145.69	78.4 %
Bene-Employer Expense to PERS Health	189,505.52	368,000.00	178,494.48	51.5 %
Bene-Employer Expense to PERS pension	129,762.32	162,902.00	33,139.68	79.7 %



**11 Months Ended  
May 31, 2024**

		<b>Annual Budget</b>	<b>Unused</b>	<b>% Used</b>
Benefits - Workers Comp	23,889.27	31,242.00	7,352.73	76.5 %
Benefits - Life/ADD	29,700.50	31,941.00	2,240.50	93.0 %
Benefits-OPEB (Retiree)	77,858.96	66,617.00	(11,241.96)	116.9 %
PERS Retirement UAL	92,624.00	146,000.00	53,376.00	63.4 %
Audit Fees	25,956.20	24,750.00	(1,206.20)	104.9 %
Partnershp Initiatives	0.00	2,000.00	2,000.00	
Legal Fees	51,853.04	30,000.00	(21,853.04)	172.8 %
Contractors-Operations	95,692.34	133,475.00	37,782.66	71.7 %
Contractors Facilities	32,665.95	45,433.00	12,767.05	71.9 %
Contractors - Grants	154,492.50	148,397.00	(6,095.50)	104.1 %
Instructor Agreement Fees	3,644.90	4,179.00	534.10	87.2 %
Community/Staff Outreach	6,233.01	14,157.00	7,923.99	44.0 %
Dues/Subscriptions	42,902.57	51,321.00	8,418.43	83.6 %
Continuing Education-Trustee	27,223.80	14,801.00	(12,422.80)	183.9 %
Continuing Education-Staff	28,959.76	58,690.00	29,730.24	49.3 %
Board Stipend/Costs	7,135.00	33,728.00	26,593.00	21.2 %
Emerging Community Opportunities	0.00	100,000.00	100,000.00	
Election Costs	0.00	1,000.00	1,000.00	
LAFCO Assessments	2,535.00	2,535.00	0.00	100.0 %
Mileage	6,973.61	15,106.00	8,132.39	46.2 %
Program Matls/Activities	20,389.14	41,651.00	21,261.86	49.0 %
Gas & Oil	16,018.02	21,600.00	5,581.98	74.2 %
Fleet Maintenance	17,909.21	27,608.00	9,698.79	64.9 %
Minor Equipment	29,816.05	24,359.00	(5,457.05)	122.4 %
Supplies	17,342.30	14,694.00	(2,648.30)	118.0 %
Postage	35,817.89	42,340.00	6,522.11	84.6 %
Advertising & Promotion	33,007.91	38,650.00	5,642.09	85.4 %
Refunds	1,201.00	1,300.00	99.00	92.4 %
Printing	92,338.53	97,639.22	5,300.69	94.6 %
Repairs & Maintenance	27,491.66	17,939.00	(9,552.66)	153.3 %
Association Fees	66,604.86	71,546.00	4,941.14	93.1 %
Insurance	95,818.87	106,481.00	10,662.13	90.0 %
Storage Rent/Equip Lease	7,712.27	9,193.00	1,480.73	83.9 %
Telephone	25,247.80	24,960.00	(287.80)	101.2 %
IT Services	59,471.07	66,879.00	7,407.93	88.9 %
Utilities	36,410.38	42,000.00	5,589.62	86.7 %
Licenses & Fees	3,225.19	17,550.00	14,324.81	18.4 %
Bank & Credit Card Charges	1,128.63	1,200.00	71.37	94.1 %
<b>TOTAL EXPENSES</b>	<b>3,285,336.69</b>	<b>4,264,505.22</b>	<b>979,168.53</b>	<b>77.0 %</b>
<b>OPERATING RESULTS</b>	<b>1,203,213.74</b>	<b>303,248.78</b>	<b>(899,964.96)</b>	<b>396.8 %</b>
<b>OTHER INCOME &amp; EXPENSE</b>				
Grant - CCLTSS	10,000.00	0.00	(10,000.00)	
Other Income -Administration	115,074.70	9,963.00	(105,111.70)	1155.0 %
Depreciation Expense	(105,416.63)	(115,000.00)	(9,583.37)	91.7 %

	<i>11 Months Ended May 31, 2024</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
TOTAL OTHER INCOME & EXPENSE	19,658.07	(105,037.00)	(124,695.07)	-18.7 %
AFTER OTHER INCOME & EXPENSE	1,222,871.81	198,211.78	(1,024,660.03)	617.0 %
NET RESULTS	1,222,871.81	198,211.78	(1,024,660.03)	617.0 %







**SECTION 6**

**CONSENT AGENDA 6-C**

**DISTRICT FINANCIAL REPORTS  
FOR PERIOD ENDING JUNE 30, 2024**



# Camarillo Health Care District

## Check Register (Checks and EFTs of All Types)

Sorted by Alphabetically  
June 2024 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
Cash Account #1 [Five Star - General]						
80942	6/5/2024	ACCESS	Access TLC Caregivers DBA	640.00	V - VCAAA grant	MO
80971	6/12/2024	ACQUA	Acqua Clear, Inc	790.54	V - water vendor	MO
80943	6/5/2024	ALEXOS MAINT	Alexos Maintenance, LLC	150.00	V - misc repairs	
80972	6/12/2024	ALLIANT	Alliant Insurance Services, Inc	1,457.00	V - Comm Crime Ins renewal	ANN
80944	6/5/2024	BAY ALARM	Bay Alarm Company	444.45	V - security vendor	MO
80973	6/12/2024	BELNICK	Belnick	4,150.56	V - stackable chair replacement	
80974	6/12/2024	BETA WC	Beta Healthcare Group	19,401.00	V - Worker's Comp Ins renewal	ANN
80975	6/12/2024	C1 ELECTRIC	C1 Electric, Inc.	242.36	V - misc repairs	
80990	6/26/2024	CSDA	CA Special Districts Assoc	2,164.35	V - CSDA financial services	ONGOING
80976	6/12/2024	CENTRAL	Central Plaza Auto Service	1,550.22	V - fleet maintenance	
80945	6/5/2024	COMFORT	Comfort Keepers dba	0.00	voided	
80966	6/5/2024	COMFORT	Comfort Keepers dba	384.00	V - VCAAA grant	MO
80967	6/6/2024	COMFORT	Comfort Keepers dba	650.66	V - VCAAA grant	MO
80946	6/5/2024	CONEJO AWARD	Conejo Awards Corp	143.72	V - badge/bus cards	
80977	6/12/2024	CONEJO AWARD	Conejo Awards Corp	19.31	V - business cards	
80982	6/19/2024	CONEJO AWARD	Conejo Awards Corp	106.18	V - business cards	
80947	6/5/2024	CONEJOVALLEY	Conejo Valley Senior Concern, INC	10,415.32	V - VCAAAOARR grant	ONGOING
80948	6/5/2024	DOS CAMINOS	Dos Caminos Plaza	5,962.00	V - COA monthly dues	MO
80985	6/19/2024	F M PEARCE	F M Pearce Co, Inc.	1,144.00	V - AC unit maintenance	QTRLY
80991	6/26/2024	FANNING	Fanning & Karrh, CPAs	780.00	V - FINAL audit fees	ANN
80949	6/5/2024	FRONTIER	Frontier Communications	239.47	V - cable vendor	MO
80950	6/5/2024	HABITAT	Habitat for Humanity of Ventura County	451.32	V - VCAAA grant	MO
80978	6/12/2024	HABITAT	Habitat for Humanity of Ventura County	156.92	V - VCAAA grant	MO
80951	6/5/2024	HARTFORD	Hartford Life	1,334.58	V - benefits/ins	MO
80979	6/12/2024	HAYMAN	Hayman Consulting dba	3,250.00	V - Comptroller financial vendor	MO

80952	6/5/2024	ITS	Integrated Telemanagement Services, Inc	1,219.63	V - telephone vendor	MO
80953	6/5/2024	JTS	JTS Facility Services	2,310.00	V - janitorial vendor	MO
80983	6/19/2024	DIXON ZACHER	Lydia Zacher Dixon	105.00	BOD	
80954	6/5/2024	MERIPLEX/CPI	Meriplex Solutions	4,430.01	V - June IT vendor	MO
80987	6/19/2024	MERIPLEX/CPI	Meriplex Solutions	15,950.05	V - desktop computer updates (18)	
80955	6/5/2024	METLIFE	MetLife Small Business	882.80	V - benefits/ins	MO
80995	6/26/2024	ROGERS, M	Michelle Rogers	58.56	EE - mileage	
80994	6/26/2024	ROGERS	Mikal P Rogers	861.00	V - Yoga instructor	
80992	6/26/2024	NICKS WINDOW	Nicolas L. Benitz	300.00	V - window washer	MO
80986	6/19/2024	FEINBERG	Paula-Jeanne Feinberg	105.00	BOD	
80969	6/11/2024	PETTY	Petty Cash - Administrat	217.39	V - petty cash reimb	MO
80970	6/11/2024	PETTY	Petty Cash - Administrat	1,000.00	V - petty cash increase	
80993	6/26/2024	RENDEVER	Rendever, Inc	28,047.00	V - ADC activity equipment	
80956	6/5/2024	SAFEWAY	Safeway Inc	196.55	V - ADC nutrition	MO
80980	6/12/2024	SAFEWAY	Safeway Inc	128.86	V - ADC nutrition	MO
80988	6/19/2024	SAFEWAY	Safeway Inc	152.22	V - ADC nutrition	MO
80996	6/26/2024	SAFEWAY	Safeway Inc	394.10	V - ADC nutrition	MO
80957	6/5/2024	SO CA GAS	Southern California Gas	524.89	V - utilities	MO
80958	6/5/2024	STAPLES	Staples Business Advantage	1,024.67	V - office supplies	MO
80989	6/26/2024	ACORN	Strickbine Publishing, Inc	18,408.00	V - Cam Acorn print advertising2024/2:ANN	
80959	6/5/2024	STRYKER	Stryker Sales, LLC	525.76	V - AED battery pack replacement	
80984	6/19/2024	DORIA	Thomas Doria, MD	105.00	BOD	
80960	6/5/2024	TRI COUNTY	Tri County Office Furniture, Inc	5,784.00	V - collapsible table replacements (Sierra Rm)	
80968	6/6/2024	USPOSTMASTER	U.S. Postmaster	8,909.18	V - HA summer mailing	QTRLY
80981	6/12/2024	UMPQUA	Umpqua Bank	6,109.59	V - credit card	MO
80997	6/26/2024	VALIC	VALIC	1,413.05	V - benefits/ins	MO
80961	6/5/2024	VC LEGAL	Ventura County Legal Aid, INC	11,926.74	V - VCAAA OARR grant	ONGOING
80962	6/5/2024	VISION	Vision Services Plan	240.18	V - benefits/ins	MO
80963	6/5/2024	VOYAGER	Voyager Fleet Systems Inc	1,878.67	V - fleet gas	MO
80964	6/5/2024	WEST VENTURA	West Ventura County Business Alliance	575.00	V - Chamber of Commerce annual mer ANN	
80965	6/5/2024	XEROX	Xerox Financial Services	2,016.30	V - copier lease	MO

Report Total

\$171,827.16



Legend of Payment Type	
BOD =	Board of Director
EE =	Employee
V =	Vendor

# Camarillo Health Care District

## Check Register (Checks and EFTs of All Types)

Sorted by Check Number  
June 2024 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
Cash Account #1 [Five Star - General]						
80942	6/5/2024	ACCESS	Access TLC Caregivers DBA	640.00	V - VCAA grant	MO
80943	6/5/2024	ALEXOS MAINT	Alexos Maintenance, LLC	150.00	V - misc repairs	MO
80944	6/5/2024	BAY ALARM	Bay Alarm Company	444.45	V - security vendor	MO
80945	6/5/2024	COMFORT	Comfort Keepers dba	0.00	voided	
80946	6/5/2024	CONEJO AWARD	Conejo Awards Corp	143.72	V - badge/bus cards	
80947	6/5/2024	CONEJO VALLEY	Conejo Valley Senior Concern, INC	10,415.32	V - VCAA OARR grant	ONGOING
80948	6/5/2024	DOS CAMINOS	Dos Caminos Plaza	5,962.00	V - COA monthly dues	MO
80949	6/5/2024	FRONTIER	Frontier Communications	239.47	V - cable vendor	MO
80950	6/5/2024	HABITAT	Habitat for Humanity of Ventura County	451.32	V - VCAA grant	MO
80951	6/5/2024	HARTFORD	Hartford Life	1,334.58	V - benefits/ins	MO
80952	6/5/2024	ITS	Integrated Telemanagement Services, Inc	1,219.63	V - telephone vendor	MO
80953	6/5/2024	JTS	JTS Facility Services	2,310.00	V - janitorial vendor	MO
80954	6/5/2024	MERIPLEX/CPI	Meriplex Solutions	4,430.01	V - June IT vendor	MO
80955	6/5/2024	METLIFE	MetLife Small Business	882.80	V - benefits/ins	MO
80956	6/5/2024	SAFEWAY	Safeway Inc	196.55	V - ADC nutrition	MO
80957	6/5/2024	SO CA GAS	Southern California Gas	524.89	V - utilities	MO
80958	6/5/2024	STAPLES	Staples Business Advantage	1,024.67	V - office supplies	MO
80959	6/5/2024	STRYKER	Stryker Sales, LLC	525.76	V - AED battery pack replacement	
80960	6/5/2024	TRI COUNTY	Tri County Office Furniture, Inc	5,784.00	V - collapsible table replacements (Sierra Rm)	ONGOING
80961	6/5/2024	VC LEGAL	Ventura County Legal Aid, INC	11,926.74	V - VCAA OARR grant	ONGOING
80962	6/5/2024	VISION	Vision Services Plan	240.18	V - benefits/ins	MO
80963	6/5/2024	VOYAGER	Voyager Fleet Systems Inc	1,878.67	V - fleet gas	MO
80964	6/5/2024	WEST VENTURA	West Ventura County Business Alliance	575.00	V - Chamber of Commerce annual mer ANN	
80965	6/5/2024	XEROX	Xerox Financial Services	2,016.30	V - copier lease	MO
80966	6/5/2024	COMFORT	Comfort Keepers dba	384.00	V - VCAA grant	MO

80967	6/6/2024	COMFORT	Comfort Keepers dba		650.66	V - VCAAA grant	MO
80968	6/6/2024	USPOSTMASTER	U.S. Postmaster		8,909.18	V - HA summer mailing	QTRLY
80969	6/11/2024	PETTY	Petty Cash - Administrat		217.39	V - petty cash reimb	MO
80970	6/11/2024	PETTY	Petty Cash - Administrat		1,000.00	V - petty cash increase	MO
80971	6/12/2024	ACQUA	Acqua Clear, Inc		790.54	V - water vendor	MO
80972	6/12/2024	ALLIANT	Alliant Insurance Services, Inc		1,457.00	V - Comm Crime Ins renewal	ANN
80973	6/12/2024	BELNICK	Belnick		4,150.56	V - stackable chair replacement	
80974	6/12/2024	BETA WC	Beta Healthcare Group		19,401.00	V - Worker's Comp Ins renewal	ANN
80975	6/12/2024	C1 ELECTRIC	C1 Electric, Inc.		242.36	V - misc repairs	
80976	6/12/2024	CENTRAL	Central Plaza Auto Service		1,550.22	V - fleet maintenance	
80977	6/12/2024	CONEJO AWARD	Conejo Awards Corp		19.31	V - business cards	
80978	6/12/2024	HABITAT	Habitat for Humanity of Ventura County		156.92	V - VCAAA grant	MO
80979	6/12/2024	HAYMAN	Hayman Consulting dba		3,250.00	V - Comptroller financial vendor	MO
80980	6/12/2024	SAFEWAY	Safeway Inc		128.86	V - ADC nutrition	MO
80981	6/12/2024	UMPQUA	Umpqua Bank		6,109.59	V - credit card	MO
80982	6/19/2024	CONEJO AWARD	Conejo Awards Corp		106.18	V - business cards	
80983	6/19/2024	DIXON ZACHER	Lydia Zacher Dixon		105.00	BOD	
80984	6/19/2024	DORIA	Thomas Doria, MD		105.00	BOD	
80985	6/19/2024	F M PEARCE	F M Pearce Co, Inc.		1,144.00	V - AC unit maintenance	QTRLY
80986	6/19/2024	FEINBERG	Paula-Jeanne Feinberg		105.00	BOD	
80987	6/19/2024	MERIPLEX/CPI	Meriplex Solutions		15,950.05	V - desktop computer updates (18)	
80988	6/19/2024	SAFEWAY	Safeway Inc		152.22	V - ADC nutrition	MO
80989	6/26/2024	ACORN	Strickbine Publishing, Inc		18,408.00	V - Cam Acorn print advertising2024/2: ANN	
80990	6/26/2024	CSDA	CA Special Districts Assoc		2,164.35	V - CSDA financial services	ONGOING
80991	6/26/2024	FANNING	Fanning & Karrh, CPAs		780.00	V - FINAL audit fees	ANN
80992	6/26/2024	NICKS WINDOW	Nicolas L. Benitz		300.00	V - window washer	MO
80993	6/26/2024	RENDEVER	Rendever, Inc		28,047.00	V - ADC activity equipment	
80994	6/26/2024	ROGERS	Mikal P Rogers		861.00	V - Yoga instructor	
80995	6/26/2024	ROGERS, M	Michelle Rogers		58.56	EE - mileage	
80996	6/26/2024	SAFEWAY	Safeway Inc		394.10	V - ADC nutrition	MO
80997	6/26/2024	VALIC	VALIC		1,413.05	V - benefits/ins	MO
					-----		
Report Total					\$171,827.16		
					=====		

Legend of Payment Type	
BOD =	Board of Director
EE =	Employee
V =	Vendor

## Check Register Monthly Comparison

### FY 2023/24

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)	w/out transfer
\$118,020	\$111,879	\$75,824	\$86,545	\$132,980	\$65,631	\$119,502	\$113,739	\$106,342	\$110,845	\$180,318	\$171,827	\$116,121	\$0
<b>YTD Total</b>											<b>\$1,393,451</b>		

**Notes FY 23/24:**

- Aug '23 OARR Grant \$48k
- Sept '23 OARR Grant \$20k
- Nov '23 OARR Grant \$43k
- Jan '24 Progress pymt Auditor \$10,000
- Jan '24 Purchase new Ford Escape vehicle \$34,890.45
- Jan '24 Various Cabinets/Wall Panels/Tackboard \$5,031 (50% deposit)
- Feb '24 Repair on ADC grease trap \$22,895
- Apr '24 Annual audit pymt \$15,956
- Apr '24 OARR Grant \$29,405
- May-24 Insurance policy renewals \$91,260.65
- May-24 Van wrap \$12,393.48
- Jun-24 Insurance policy renewals \$20,858.00
- Jun-24 Purchase of new computers \$15,950.05
- Jun-24 Purchase of new chairs for board/classroom \$4,150.56
- Jun-24 Purchase of ADC activity equipment \$28,047.00
- Jun-24 Purchase 1 year advertising contract with ACORN \$18,408.00

### FY 2022/23

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)	w/out transfer
\$169,824	\$59,053	\$123,545	\$3,146,143	\$96,299	\$71,201	\$2,222,982	\$79,747	\$69,296	\$104,044	\$81,193	\$306,713	\$360,435	\$120,937
<b>YTD Total</b>											<b>\$6,530,040</b>		

**Notes FY 22/23:**

- Sept '22 Purchased new Ford Escape vehicle \$46,572.46
- Oct '22 Purchased new Ford Escape vehicle \$42,541.59
- Oct '22 Transfer cash to open California Class account \$3,000,000 from LAIF
- Oct '22 Transfer cash to open 3 Five Star accounts \$4,500.00
- Oct '22 Purchase new computer equipment \$9,525.85
- Oct '22 Purchase new AC Units \$13,448.00
- Nov-22 Purchase new AC units Bldg E & G \$22,541
- Nov-22 Purchase new Refrigerator for Sr Meals \$9,813
- Jan '23 Transfer cash to into Five Star Accounts \$2,150,000
- Feb-23 Payment to auditor \$15,000
- Apr-23 Purchase new SmartFit machine \$13,590
- May-23 Plumbing repairs - Bldg E, F \$7,85.00
- May-23 New computer equipment \$13,582.54 (1 Noteook & 12 Optiplex 3000's)
- Jun-23 Insurance policy renewals \$143,975
- Jun-23 Redistricting Fees \$21,000
- Jun-23 Trench repair Admin bldg \$19,700

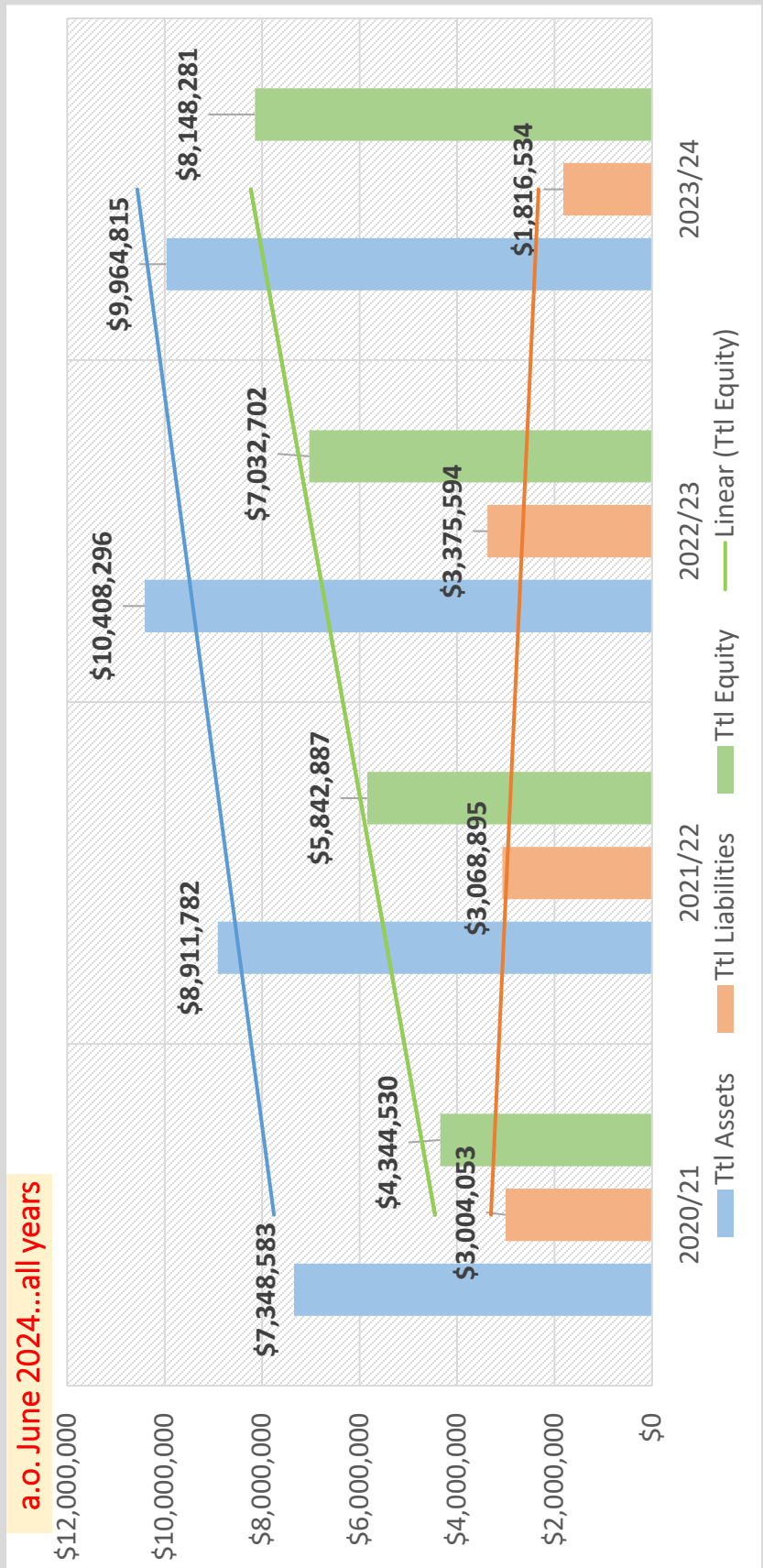
**NOTE: this is a comparison of checks only; does not include expenses such as OPEB accrual, salary/benefit expenses, UAL expense, depreciation; July and Aug of each year may or may not include month prior June expenses.**

**Camarillo Health Care District**  
**Statement of Net Assets**

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	<u>June 2024</u>	<u>June 2023</u>	<u>\$</u> <u>Variance</u>	<u>%</u> <u>Variance</u>
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>CASH ACCOUNTS</b>				
Bank of the West General	0.00	3,694.61	(3,694.61)	-100.0%
Cash in General- Five Star	244,645.20	529,540.14	(284,894.94)	-53.8%
Cash in Money Market-Five Star	1,821,911.01	1,425,524.44	396,386.57	27.8%
Cash in Payroll - Five Star	(139.88)	0.00	(139.88)	100.0%
Petty Cash-Administration	2,000.00	1,000.00	1,000.00	100.0%
Cash Drawer-Community Educ	50.00	50.00	0.00	0.0%
Cash Drawers- Senior Nutrition	85.00	85.00	0.00	0.0%
California Class	3,796,558.81	3,595,448.93	201,109.88	5.6%
Cash-Local Agency Investment	332,308.43	316,411.79	15,896.64	5.0%
Cash - County Treasury Invstmn	7,483.24	6,001.93	1,481.31	24.7%
Mechanics, Rabo Savings	8,541.41	640,456.87	(631,915.46)	-98.7%
Cash-Restricted-Scholarship	7,163.75	7,253.75	(90.00)	-1.2%
<b>TOTAL CASH ACCOUNTS</b>	<b>6,220,606.97</b>	<b>6,525,467.46</b>	<b>(304,860.49)</b>	<b>-4.7%</b>
Accounts Receivable	94.00	592.70	(498.70)	-84.1%
Deposits	0.00	2,239.00	(2,239.00)	-100.0%
Accrued Interest Receivable	4,237.43	2,853.78	1,383.65	48.5%
City of Cam CDBG CV3 Rec	12,500.00	12,500.00	0.00	0.0%
City of Cam Care-A-Van	0.00	28,500.00	(28,500.00)	-100.0%
City of Cam CDBG VR	1,500.00	0.00	1,500.00	100.0%
Grant-VCAAA -Sr Nutrition Recl (3C)	42,332.00	20,524.12	21,807.88	106.3%
Grant-VCAAA Caregiver Rec (3E)	22,303.00	20,529.10	1,773.90	8.6%
Grant-VCAAA SS Line Rec (3B)	15,055.00	8,852.48	6,202.52	70.1%
Grant - VCAAA OARR Legal	4,961.36	32,342.66	(27,381.30)	-84.7%
Grant - CDA Cal Grows	5,197.60	16,635.66	(11,438.06)	-68.8%
Contract-PICF-Falls	1,000.00	7,866.78	(6,866.78)	-87.3%
Grant-SCAN-Commty Rcbl	5,000.00	0.00	5,000.00	100.0%
Due Fr County-Property Tax	113,486.32	116,408.30	(2,921.98)	-2.5%
<b>TOTAL Current Assets</b>	<b>6,448,273.68</b>	<b>6,795,312.04</b>	<b>(347,038.36)</b>	<b>-5.1%</b>
<b>Fixed Assets</b>				
Buildings & Improvements	3,188,100.36	3,188,100.36	0.00	0.0%
IS Equip	102,122.40	102,122.40	0.00	0.0%
Equipment & Furnishings	291,867.77	261,613.23	30,254.54	11.6%
Transportation Vehicles	346,066.64	308,170.59	37,896.05	12.3%
Accum Depreciation-Buildings	(2,324,331.36)	(2,209,331.40)	(114,999.96)	-5.2%
Accum Depreciation-IS Equip	(100,989.07)	(100,989.07)	0.00	0.0%
Accum Depreciation-Equip&Furn	(196,327.77)	(196,327.77)	0.00	0.0%
Accum Depreciation-Vehicles	(219,514.84)	(219,514.84)	0.00	0.0%
<b>TOTAL Fixed Assets</b>	<b>1,086,994.13</b>	<b>1,133,843.50</b>	<b>(46,849.37)</b>	<b>-4.1%</b>
<b>Other Assets</b>				
Prepaid Insurance	92,717.58	126,301.72	(33,584.14)	-26.6%

	<i>June 2024</i>	<i>June 2023</i>	<i>\$</i> <i>Variance</i>	<i>%</i> <i>Variance</i>
Prepaid Workers Comp	(16,604.05)	(10,106.28)	(6,497.77)	-64.3%
Prepaid Other	444.45	10,389.66	(9,945.21)	-95.7%
Prepaid Postage	175.36	357.93	(182.57)	-51.0%
Pre Paid Rental/Lease	3,405.80	2,789.00	616.80	22.1%
Deferred Outflows of Resources GASB 68	1,850,122.00	1,850,122.00	0.00	0.0%
Overfunded GASB 75	12,151.00	12,151.00	0.00	0.0%
Deferred Outflows of Resources GASB 75	487,135.00	487,135.00	0.00	0.0%
<b>TOTAL Other Assets</b>	<b>2,429,547.14</b>	<b>2,479,140.03</b>	<b>(49,592.89)</b>	<b>-2.0%</b>
<b>TOTAL ASSETS</b>	<b>9,964,814.95</b>	<b>10,408,295.57</b>	<b>(443,480.62)</b>	<b>-4.3%</b>
<b>LIABILITIES</b>				
<b>Current Liabilities</b>				
Accounts Payable	67,874.34	112,273.41	(44,399.07)	-39.5%
Accued Expenses	0.00	4,309.90	(4,309.90)	-100.0%
Accrued Payroll	34,067.29	33,158.01	909.28	2.7%
Medical Premium Payable-Emp	15.05	14.04	1.01	7.2%
PERS Payable - Retirement	2,930.52	2,771.88	158.64	5.7%
Accrued Vacation	95,500.88	106,830.89	(11,330.01)	-10.6%
Scholarships-Volunteer Expense	1,595.97	1,595.97	0.00	0.0%
Scholarships-Senior Services	5,567.78	5,657.78	(90.00)	-1.6%
Deferred Revenue	3,637.99	3,637.99	0.00	0.0%
<b>TOTAL Current Liabilities</b>	<b>211,189.82</b>	<b>270,249.87</b>	<b>(59,060.05)</b>	<b>-21.9%</b>
<b>Long-Term Liabilities</b>				
Net Pension Liability GASB 68	671,170.00	2,171,170.00	(1,500,000.00)	-69.1%
Deferred Inflows of Resources GASB 68	161,022.00	161,022.00	0.00	0.0%
Deferred Inflows of Resources GASB 75	773,152.00	773,152.00	0.00	0.0%
<b>TOTAL Long-Term Liabilities</b>	<b>1,605,344.00</b>	<b>3,105,344.00</b>	<b>(1,500,000.00)</b>	<b>-48.3%</b>
<b>TOTAL LIABILITIES</b>	<b>1,816,533.82</b>	<b>3,375,593.87</b>	<b>(1,559,060.05)</b>	<b>-46.2%</b>
<b>EQUITY</b>				
Designated Reserves	2,999,201.22	2,999,201.22	0.00	0.0%
Retained Earnings	4,033,500.48	2,843,685.40	1,189,815.08	41.8%
Year-to-Date Earnings	1,115,579.43	1,189,815.08	(74,235.65)	-6.2%
<b>TOTAL EQUITY</b>	<b>8,148,281.13</b>	<b>7,032,701.70</b>	<b>1,115,579.43</b>	<b>15.9%</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>9,964,814.95</b>	<b>10,408,295.57</b>	<b>(443,480.62)</b>	<b>-4.3%</b>





**Camarillo Health Care District  
Investment & Reserves Report**

**30-Jun-24  
2023 - 2024**

<b>LAIF &amp; CLASS</b>	<b>6/30/2024</b>	<b>Interest Earned</b>	<b>Quick Ratio</b>	<b>Current Ratio</b>
Vehicle Fleet Reserve	82,389	4,300		
Technology Reserve	165,822	8,654		
Project/Special Use Reserve	164,813	8,601		
Capital Improvement Reserve	549,377	28,671		
General Operating Reserve	1,113,326	58,101		
Undesignated - General Operating	2,053,140	106,275		
<b>Total LAIF &amp; CLASS</b>	<b>4,128,867</b>	<b>214,602</b>	<b>29.46</b>	<b>30.53</b>

**Five Star Bank**

General Operating Fund - Five Star	244,645
Payroll - Five Star	-140
Money Market Fund - Five Star	1,821,911
<b>Total Five Star Bank</b>	<b>2,066,416</b>

**Mechanics Bank**

Checking	0	0.00
Savings	8,541	93
<b>Total Savings &amp; CD's</b>	<b>8,541</b>	<b>92.80</b>

**Scholarships & Petty Cash Funds**

<b>Total</b>	<b>9,299</b>
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**Ventura County Treasurer Pool**

<b>Total</b>	<b>7,483</b>	<b>1,622</b>
<b>Total in interest earning accounts</b>	<b>6,220,607</b>	<b>271,703</b>

<b>Reserve Funds</b>	<b>Minimum Target</b>	<b>6/30/2023 Balance</b>	<b>2023 Allocated</b>	<b>2023/2024 Interest</b>	<b>6/30/2024 Balance</b>	<b>Annual Funding Goal</b>
Vehicle Fleet Reserve	75,000	78,089	0	4,300	82,389	5,000
Technology Reserve	150,000	157,168	0	8,654	165,822	5,000
Project/Special Use Reserve	150,000	156,212	0	8,601	164,813	5,000
Capital Improvement Reserve	500,000	520,706	0	28,671	549,377	10,000
General Operating Reserve	1,941,834	1,055,225	0	58,101	1,113,326	100,000
<b>Reserves &amp; Contingencies</b>	<b>2,816,834</b>	<b>1,967,400</b>	<b>0</b>	<b>108,327</b>	<b>2,075,727</b>	<b>125,000</b>

Per California Government Code Section 53600 et. Seq., specifically section 53607, the attached investment report details all investment related activity in the current period. Camarillo Health Care District's (CHCD) investable funds are currently invested in California CLASS, LAIF, and the Ventura County Treasurer's Investment pool, and their individual investment transactions are not reportable under the government code. That said, CHCD's investment policy has taken a prudent investment course, in compliance with the "Prudent Investor's Policy" designed to protect public funds.

# Camarillo Health Care District

## Statements of Activities

DRAFT

*Year-to-Date Variance, June 2024 - current month, Consolidated by department*

	<i>12 Months Ended June 30, 2024</i>	<i>12 Months Ended June 30, 2024 Budget</i>	<i>Variance Fav/&lt;Unf&gt;</i>	<i>% Var</i>
<b>REVENUE</b>				
Tax Revenue-Admin	3,485,754.20	3,346,866.00	138,888.20	4.1 %
Community Education	13,507.00	18,567.00	(5,060.00)	-27.3 %
Transportation Fees	7,687.50	18,100.00	(10,412.50)	-57.5 %
Transport Fees ADC	33,345.00	26,500.00	6,845.00	25.8 %
Sr Nutrition Home Delivered	32,068.65	32,130.00	(61.35)	-0.2 %
Contract-PICF-Falls	10,987.20	21,728.00	(10,740.80)	-49.4 %
ADC Fees	200,285.50	200,000.00	285.50	0.1 %
Grant-VCAAA Caregiver Respite	33,753.02	40,000.00	(6,246.98)	-15.6 %
Grant - AAA OARR Legal	219,602.50	203,946.00	15,656.50	7.7 %
Grant - CDA Cal Grows	19,677.73	54,580.00	(34,902.27)	-63.9 %
Donations-Scholarship	90.00	2,500.00	(2,410.00)	-96.4 %
Sponsorship	0.00	800.00	(800.00)	-100.0 %
Healthy Attitude Advertising	4,000.00	4,000.00	0.00	
Interest Income	271,702.75	125,000.00	146,702.75	117.4 %
Unrealized Gain(Loss) on Invst	3,645.65	0.00	3,645.65	
Facility Use Rental	7,692.20	13,280.00	(5,587.80)	-42.1 %
Facility Use-Lease	10,077.00	9,597.00	480.00	5.0 %
Donations	1,402.00	0.00	1,402.00	
Fischer Fund Distribution	151,615.42	155,000.00	(3,384.58)	-2.2 %
Grant-VCAAA-Sr Nutrition	176,934.80	186,660.00	(9,725.20)	-5.2 %
Grant -City of Cam-CDBG CV3	50,000.00	50,000.00	0.00	0.0 %
SCAN Grant	10,000.00	0.00	10,000.00	
Grant- City of Cam CDBG VR	6,000.00	6,000.00	0.00	
Grant-VCAAA-SS Line	48,160.02	50,000.00	(1,839.98)	-3.7 %
Grant-SCAN Community	2,500.00	2,500.00	0.00	
<b>TOTAL REVENUE</b>	<b>4,800,488.14</b>	<b>4,567,754.00</b>	<b>232,734.14</b>	<b>5.1 %</b>
	4,800,488.14	4,567,754.00	232,734.14	5.1 %
	4,800,488.14	4,567,754.00	232,734.14	5.1 %
<b>EXPENSES</b>				
Salaries	1,722,216.92	1,957,009.00	234,792.08	12.0 %
Payroll Taxes	130,793.00	153,633.00	22,840.00	14.9 %
Bene-Employer Expense to PERS Health	207,775.75	368,000.00	160,224.25	43.5 %

	<i>12 Months Ended June 30, 2024</i>	<i>12 Months Ended June 30, 2024 Budget</i>	<i>Variance Fav/&lt;Unf&gt;</i>	<i>% Var</i>
Bene-Employer Expense to PERS pension	144,216.99	162,902.00	18,685.01	11.5 %
Benefits - Workers Comp	25,898.77	31,242.00	5,343.23	17.1 %
Benefits - Life/ADD	32,448.13	31,941.00	(507.13)	-1.6 %
Benefits-OPEB (Retiree)	86,861.53	66,617.00	(20,244.53)	-30.4 %
PERS Retirement UAL	92,624.00	146,000.00	53,376.00	36.6 %
Audit Fees	26,736.20	24,750.00	(1,986.20)	-8.0 %
Partnershp Initiatives	0.00	2,000.00	2,000.00	100.0 %
Legal Fees	51,853.04	30,000.00	(21,853.04)	-72.8 %
Contractors-Operations	105,461.68	133,475.00	28,013.32	21.0 %
Contractors Facilities	35,720.40	45,433.00	9,712.60	21.4 %
Contractors - Grants	154,492.50	148,397.00	(6,095.50)	-4.1 %
Instructor Agreement Fees	4,505.90	4,179.00	(326.90)	-7.8 %
Community/Staff Outreach	6,748.56	14,157.00	7,408.44	52.3 %
Dues/Subscriptions	43,826.45	51,321.00	7,494.55	14.6 %
Continuing Education-Trustee	29,507.98	14,801.00	(14,706.98)	-99.4 %
Continuing Education-Staff	36,183.83	58,690.00	22,506.17	38.3 %
Board Stipend/Costs	7,450.00	33,728.00	26,278.00	77.9 %
Emerging Community Opportunities	0.00	100,000.00	100,000.00	100.0 %
Election Costs	0.00	1,000.00	1,000.00	100.0 %
LAFCO Assessments	2,535.00	2,535.00	0.00	
Mileage	7,465.02	15,106.00	7,640.98	50.6 %
Program Matls/Activities	36,458.02	41,651.00	5,192.98	12.5 %
Gas & Oil	17,460.29	21,600.00	4,139.71	19.2 %
Fleet Maintenance	20,139.43	27,608.00	7,468.57	27.1 %
Minor Equipment	63,216.23	24,359.00	(38,857.23)	-159.5 %
Supplies	21,483.68	14,694.00	(6,789.68)	-46.2 %
Postage	46,606.52	42,340.00	(4,266.52)	-10.1 %
Advertising & Promotion	51,610.78	38,650.00	(12,960.78)	-33.5 %
Refunds	1,206.00	1,300.00	94.00	7.2 %
Printing	110,895.94	97,739.22	(13,156.72)	-13.5 %
Repairs & Maintenance	32,797.29	17,939.00	(14,858.29)	-82.8 %
Association Fees	72,566.86	71,546.00	(1,020.86)	-1.4 %
Insurance	104,725.26	106,481.00	1,755.74	1.6 %
Storage Rent/Equip Lease	8,650.31	9,193.00	542.69	5.9 %
Telephone	27,725.41	24,960.00	(2,765.41)	-11.1 %
IT Services	79,851.13	66,879.00	(12,972.13)	-19.4 %
Utilities	39,652.01	42,000.00	2,347.99	5.6 %
Licenses & Fees	3,225.19	17,550.00	14,324.81	81.6 %
Bank & Credit Card Charges	1,391.45	1,200.00	(191.45)	-16.0 %
<b>TOTAL EXPENSES</b>	<b>3,694,983.45</b>	<b>4,264,605.22</b>	<b>569,621.77</b>	<b>13.4 %</b>
<b>OPERATING RESULTS</b>	<b>1,105,504.69</b>	<b>303,148.78</b>	<b>802,355.91</b>	<b>264.7 %</b>
<b>OTHER INCOME &amp; EXPENSE</b>				
Grant - CCLTSS	10,000.00	0.00	10,000.00	
Other Income -Administration	115,074.70	9,963.00	105,111.70	1055.0 %

	<i>12 Months Ended June 30, 2024</i>	<i>12 Months Ended June 30, 2024 Budget</i>	<i>Variance Fav/&lt;Unf&gt;</i>	<i>% Var</i>
Depreciation Expense	(114,999.96)	(115,000.00)	0.04	0.0 %
TOTAL OTHER INCOME & EXPENSE	10,074.74	(105,037.00)	115,111.74	109.6 %
AFTER OTHER INCOME & EXPENSE	1,115,579.43	198,111.78	917,467.65	463.1 %
NET RESULTS	1,115,579.43	198,111.78	917,467.65	463.1 %

# Camarillo Health Care District

## Statements of Activities

DRAFT

*Year-to-Date Only, June 2024 - current month, June 2023 - 12 months back, Consolidated by department*

	<i>12 Months Ended June 30, 2024</i>	<i>12 Months Ended June 30, 2023</i>	<i>Variance Fav/&lt;Unf&gt;</i>	<i>% Var</i>
<b>REVENUE</b>				
Tax Revenue-Admin	3,485,754.20	3,372,748.70	113,005.50	3.4 %
Community Education	13,507.00	8,690.00	4,817.00	55.4 %
Transportation Fees	7,687.50	9,415.00	(1,727.50)	-18.3 %
Transport Fees ADC	33,345.00	18,027.50	15,317.50	85.0 %
Lifeline Fees	0.00	10,293.00	(10,293.00)	-100.0 %
Sr Nutrition Home Delivered	32,068.65	34,287.71	(2,219.06)	-6.5 %
Contract-PICF-Falls	10,987.20	25,519.10	(14,531.90)	-56.9 %
ADC Fees	200,285.50	133,545.00	66,740.50	50.0 %
Grant-VCAAA Caregiver Respite	33,753.02	39,778.62	(6,025.60)	-15.1 %
Grant - AAA OARR Legal	219,602.50	123,762.46	95,840.04	77.4 %
Grant - CDA Cal Grows	19,677.73	16,635.66	3,042.07	18.3 %
Contract-Caregiver Navigation Project	0.00	6,200.00	(6,200.00)	-100.0 %
Donations-Scholarship	90.00	370.00	(280.00)	-75.7 %
Sponsorship	0.00	800.00	(800.00)	-100.0 %
Healthy Attitude Advertising	4,000.00	4,000.00	0.00	
Interest Income	271,702.75	140,831.08	130,871.67	92.9 %
Unrealized Gain(Loss) on Invst	3,645.65	47,206.61	(43,560.96)	-92.3 %
Facility Use Rental	7,692.20	7,457.00	235.20	3.2 %
Facility Use-Lease	10,077.00	5,324.25	4,752.75	89.3 %
Donations	1,402.00	10,472.00	(9,070.00)	-86.6 %
Fischer Fund Distribution	151,615.42	152,015.31	(399.89)	-0.3 %
Grant-VCAAA-Sr Nutrition	176,934.80	155,887.34	21,047.46	13.5 %
Grant -City of Cam-CDBG CV3	50,000.00	50,000.00	0.00	
Grant - City of Cam Care-A-Van	0.00	28,500.00	(28,500.00)	-100.0 %
SCAN Grant	10,000.00	0.00	10,000.00	
Grant-Rupe Foundation-SHARE	0.00	10,292.85	(10,292.85)	-100.0 %
Grant- City of Cam CDBG VR	6,000.00	0.00	6,000.00	
Grant-VCAAA-SS Line	48,160.02	48,985.98	(825.96)	-1.7 %
Grant-SCAN Community	2,500.00	9,361.99	(6,861.99)	-73.3 %
<b>TOTAL REVENUE</b>	<b>4,800,488.14</b>	<b>4,470,407.16</b>	<b>330,080.98</b>	<b>7.4 %</b>
	<b>4,800,488.14</b>	<b>• 4,470,407.16</b>	<b>330,080.98</b>	<b>7.4 %</b>
	<b>4,800,488.14</b>	<b>4,470,407.16</b>	<b>330,080.98</b>	<b>7.4 %</b>
<b>EXPENSES</b>				
Salaries	1,722,216.92	1,643,217.44	(78,999.48)	-4.8 %



	<i>12 Months Ended June 30, 2024</i>	<i>12 Months Ended June 30, 2023</i>	<i>Variance Fav/&lt;Unf&gt;</i>	<i>% Var</i>
Payroll Taxes	130,793.00	127,552.52	(3,240.48)	-2.5 %
Bene-Employer Expense to PERS Health	207,775.75	186,854.78	(20,920.97)	-11.2 %
Bene-Employer Expense to PERS pension	144,216.99	125,650.83	(18,566.16)	-14.8 %
Benefits - Workers Comp	25,898.77	57,213.23	31,314.46	54.7 %
Benefits - Life/ADD	32,448.13	30,066.52	(2,381.61)	-7.9 %
Benefits-OPEB (Retiree)	86,861.53	(142,079.81)	(228,941.34)	-161.1 %
PERS Retirement UAL	92,624.00	153,175.00	60,551.00	39.5 %
Audit Fees	26,736.20	24,164.80	(2,571.40)	-10.6 %
Legal Fees	51,853.04	20,493.00	(31,360.04)	-153.0 %
Contractors-Operations	105,461.68	202,997.84	97,536.16	48.0 %
Contractors Facilities	35,720.40	35,345.41	(374.99)	-1.1 %
Contractors - Grants	154,492.50	0.00	(154,492.50)	
Instructor Agreement Fees	4,505.90	1,125.60	(3,380.30)	-300.3 %
Community/Staff Outreach	6,748.56	10,814.30	4,065.74	37.6 %
Dues/Subscriptions	43,826.45	47,572.91	3,746.46	7.9 %
Continuing Education-Trustee	29,507.98	27,606.07	(1,901.91)	-6.9 %
Continuing Education-Staff	36,183.83	21,614.17	(14,569.66)	-67.4 %
Board Stipend/Costs	7,450.00	6,000.00	(1,450.00)	-24.2 %
Election Costs	0.00	900.00	900.00	100.0 %
LAFCO Assessments	2,535.00	2,413.00	(122.00)	-5.1 %
Mileage	7,465.02	9,928.59	2,463.57	24.8 %
Program Matls/Activities	36,458.02	23,651.41	(12,806.61)	-54.1 %
Gas & Oil	17,460.29	22,089.10	4,628.81	21.0 %
Fleet Maintenance	20,139.43	17,529.41	(2,610.02)	-14.9 %
Minor Equipment	63,216.23	33,018.05	(30,198.18)	-91.5 %
Supplies	21,483.68	17,937.73	(3,545.95)	-19.8 %
Postage	46,606.52	42,057.96	(4,548.56)	-10.8 %
Advertising & Promotion	51,610.78	28,005.22	(23,605.56)	-84.3 %
Refunds	1,206.00	590.00	(616.00)	-104.4 %
Printing	110,895.94	91,505.96	(19,389.98)	-21.2 %
Repairs & Maintenance	32,797.29	54,390.86	21,593.57	39.7 %
Association Fees	72,566.86	68,904.00	(3,662.86)	-5.3 %
Insurance	104,725.26	97,768.36	(6,956.90)	-7.1 %
Storage Rent/Equip Lease	8,650.31	8,682.33	32.02	0.4 %
Telephone	27,725.41	28,648.71	923.30	3.2 %
IT Services	79,851.13	81,463.81	1,612.68	2.0 %
Utilities	39,652.01	47,161.92	7,509.91	15.9 %
Licenses & Fees	3,225.19	5,634.00	2,408.81	42.8 %
Bank & Credit Card Charges	1,391.45	1,481.05	89.60	6.0 %
<b>TOTAL EXPENSES</b>	<b>3,694,983.45</b>	<b>3,263,146.08</b>	<b>(431,837.37)</b>	<b>-13.2 %</b>
<b>OPERATING RESULTS</b>	<b>1,105,504.69</b>	<b>1,207,261.08</b>	<b>(101,756.39)</b>	<b>-8.4 %</b>
<b>OTHER INCOME &amp; EXPENSE</b>				
Grant - CCLTSS	10,000.00	0.00	10,000.00	
Other Income -Administration	115,074.70	16,379.70	98,695.00	602.5 %
GASB Valuation Adjustment	0.00	93,744.00	(93,744.00)	-100.0 %

	<i>12 Months Ended June 30, 2024</i>	<i>12 Months Ended June 30, 2023</i>	<i>Variance Fav/&lt;Unf&gt;</i>	<i>% Var</i>
Depreciation Expense	(114,999.96)	(127,569.70)	12,569.74	9.9 %
TOTAL OTHER INCOME & EXPENSE	10,074.74	(17,446.00)	27,520.74	157.7 %
AFTER OTHER INCOME & EXPENSE	1,115,579.43	1,189,815.08	(74,235.65)	-6.2 %
NET RESULTS	1,115,579.43	1,189,815.08	(74,235.65)	-6.2 %

# Camarillo Health Care District

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## Statements of Activities

*Year-to-Date Performance, June 2024 - current month, Consolidated by department*

	<i>12 Months Ended June 30, 2024</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
<b>REVENUE</b>				
Tax Revenue-Admin	3,485,754.20	3,346,866.00	(138,888.20)	104.1 %
Community Education	13,507.00	18,567.00	5,060.00	72.7 %
Transportation Fees	7,687.50	18,100.00	10,412.50	42.5 %
Transport Fees ADC	33,345.00	26,500.00	(6,845.00)	125.8 %
Sr Nutrition Home Delivered	32,068.65	32,130.00	61.35	99.8 %
Contract-PICF-Falls	10,987.20	21,728.00	10,740.80	50.6 %
ADC Fees	200,285.50	200,000.00	(285.50)	100.1 %
Grant-VCAAA Caregiver Respite	33,753.02	40,000.00	6,246.98	84.4 %
Grant - AAA OARR Legal	219,602.50	203,946.00	(15,656.50)	107.7 %
Grant - CDA Cal Grows	19,677.73	54,580.00	34,902.27	36.1 %
Donations-Scholarship	90.00	2,500.00	2,410.00	3.6 %
Sponsorship	0.00	800.00	800.00	
Healthy Attitude Advertising	4,000.00	4,000.00	0.00	100.0 %
Interest Income	271,702.75	125,000.00	(146,702.75)	217.4 %
Unrealized Gain(Loss) on Invst	3,645.65	0.00	(3,645.65)	
Facility Use Rental	7,692.20	13,280.00	5,587.80	57.9 %
Facility Use-Lease	10,077.00	9,597.00	(480.00)	105.0 %
Donations	1,402.00	0.00	(1,402.00)	
Fischer Fund Distribution	151,615.42	155,000.00	3,384.58	97.8 %
Grant-VCAAA-Sr Nutrition	176,934.80	186,660.00	9,725.20	94.8 %
Grant -City of Cam-CDBG CV3	50,000.00	50,000.00	0.00	100.0 %
SCAN Grant	10,000.00	0.00	(10,000.00)	
Grant- City of Cam CDBG VR	6,000.00	6,000.00	0.00	100.0 %
Grant-VCAAA-SS Line	48,160.02	50,000.00	1,839.98	96.3 %
Grant-SCAN Community	2,500.00	2,500.00	0.00	100.0 %
<b>TOTAL REVENUE</b>	<b>4,800,488.14</b>	<b>4,567,754.00</b>	<b>(232,734.14)</b>	<b>105.1 %</b>
	<b>4,800,488.14</b>	<b>4,567,754.00</b>	<b>(232,734.14)</b>	<b>105.1 %</b>
	<b>4,800,488.14</b>	<b>4,567,754.00</b>	<b>(232,734.14)</b>	<b>105.1 %</b>
<b>EXPENSES</b>				
Salaries	1,722,216.92	1,957,009.00	234,792.08	88.0 %
Payroll Taxes	130,793.00	153,633.00	22,840.00	85.1 %
Bene-Employer Expense to PERS Health	207,775.75	368,000.00	160,224.25	56.5 %



**12 Months Ended  
June 30, 2024**

		<b>Annual Budget</b>	<b>Unused</b>	<b>% Used</b>
Bene-Employer Expense to PERS pension	144,216.99	162,902.00	18,685.01	88.5 %
Benefits - Workers Comp	25,898.77	31,242.00	5,343.23	82.9 %
Benefits - Life/ADD	32,448.13	31,941.00	(507.13)	101.6 %
Benefits-OPEB (Retiree)	86,861.53	66,617.00	(20,244.53)	130.4 %
PERS Retirement UAL	92,624.00	146,000.00	53,376.00	63.4 %
Audit Fees	26,736.20	24,750.00	(1,986.20)	108.0 %
Partnershp Initiatives	0.00	2,000.00	2,000.00	
Legal Fees	51,853.04	30,000.00	(21,853.04)	172.8 %
Contractors-Operations	105,461.68	133,475.00	28,013.32	79.0 %
Contractors Facilities	35,720.40	45,433.00	9,712.60	78.6 %
Contractors - Grants	154,492.50	148,397.00	(6,095.50)	104.1 %
Instructor Agreement Fees	4,505.90	4,179.00	(326.90)	107.8 %
Community/Staff Outreach	6,748.56	14,157.00	7,408.44	47.7 %
Dues/Subscriptions	43,826.45	51,321.00	7,494.55	85.4 %
Continuing Education-Trustee	29,507.98	14,801.00	(14,706.98)	199.4 %
Continuing Education-Staff	36,183.83	58,690.00	22,506.17	61.7 %
Board Stipend/Costs	7,450.00	33,728.00	26,278.00	22.1 %
Emerging Community Opportunities	0.00	100,000.00	100,000.00	
Election Costs	0.00	1,000.00	1,000.00	
LAFCO Assessments	2,535.00	2,535.00	0.00	100.0 %
Mileage	7,465.02	15,106.00	7,640.98	49.4 %
Program Matls/Activities	36,458.02	41,651.00	5,192.98	87.5 %
Gas & Oil	17,460.29	21,600.00	4,139.71	80.8 %
Fleet Maintenance	20,139.43	27,608.00	7,468.57	72.9 %
Minor Equipment	63,216.23	24,359.00	(38,857.23)	259.5 %
Supplies	21,483.68	14,694.00	(6,789.68)	146.2 %
Postage	46,606.52	42,340.00	(4,266.52)	110.1 %
Advertising & Promotion	51,610.78	38,650.00	(12,960.78)	133.5 %
Refunds	1,206.00	1,300.00	94.00	92.8 %
Printing	110,895.94	97,739.22	(13,156.72)	113.5 %
Repairs & Maintenance	32,797.29	17,939.00	(14,858.29)	182.8 %
Association Fees	72,566.86	71,546.00	(1,020.86)	101.4 %
Insurance	104,725.26	106,481.00	1,755.74	98.4 %
Storage Rent/Equip Lease	8,650.31	9,193.00	542.69	94.1 %
Telephone	27,725.41	24,960.00	(2,765.41)	111.1 %
IT Services	79,851.13	66,879.00	(12,972.13)	119.4 %
Utilities	39,652.01	42,000.00	2,347.99	94.4 %
Licenses & Fees	3,225.19	17,550.00	14,324.81	18.4 %
Bank & Credit Card Charges	1,391.45	1,200.00	(191.45)	116.0 %
<b>TOTAL EXPENSES</b>	<b>3,694,983.45</b>	<b>4,264,605.22</b>	<b>569,621.77</b>	<b>86.6 %</b>
<b>OPERATING RESULTS</b>	<b>1,105,504.69</b>	<b>303,148.78</b>	<b>(802,355.91)</b>	<b>364.7 %</b>
<b>OTHER INCOME &amp; EXPENSE</b>				
Grant - CCLTSS	10,000.00	0.00	(10,000.00)	
Other Income -Administration	115,074.70	9,963.00	(105,111.70)	1155.0 %

	<i>12 Months Ended June 30, 2024</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
Depreciation Expense	(114,999.96)	(115,000.00)	(0.04)	100.0 %
TOTAL OTHER INCOME & EXPENSE	10,074.74	(105,037.00)	(115,111.74)	-9.6 %
AFTER OTHER INCOME & EXPENSE	1,115,579.43	198,111.78	(917,467.65)	563.1 %
NET RESULTS	1,115,579.43	198,111.78	(917,467.65)	563.1 %

Tax Revenue Analysis

	A	H	I	J	K	L	M	N	O	P	Q	R	S
	Fiscal Year 2024-25				Fiscal Year 2023-24				Fiscal Year 2022-23		Fiscal Year 21-22		
	\$ Received	YTD	% to Budget	\$ Received	YTD	% to Budget	\$ Received	YTD	% to Budget	\$ Received	YTD	% to Budget	
1													
2													
3													
4	2,774.94	2,774.94	0.08%	116,408.30	116,408.30	3.67%	65,989.87	65,989.87	2.08%	87,329.27	87,329.27	2.89%	
5		2,774.94	0.08%	0.00	116,408.30	3.67%	12,801.31	78,791.18	2.48%	0.00	87,329.27	3.19%	
6		2,774.94	0.08%	0.00	116,408.30	3.67%	16,320.31	95,111.49	2.99%	10,745.16	98,074.43	3.58%	
7		2,774.94	0.08%	0.00	116,408.30	3.67%	0.00	95,111.49	2.99%	4,510.32	102,584.75	3.74%	
8		2,774.94	0.08%	0.00	116,408.30	3.67%	47,707.46	142,818.95	4.50%	52,882.57	155,467.32	5.67%	
9		2,774.94	0.08%	1,766,295.06	1,882,703.36	59.28%	1,655,358.14	1,798,177.09	56.62%	1,674,903.64	1,830,370.96	66.76%	
10		2,774.94	0.08%	155,372.94	2,038,076.30	64.18%	193,223.80	1,991,400.89	62.71%	37,732.82	1,868,103.78	68.14%	
11		2,774.94	0.08%	28,271.45	2,066,347.75	65.07%	0.00	1,991,400.89	62.71%	0.00	1,868,103.78	68.14%	
12		2,774.94	0.08%	7,586.29	2,073,934.04	65.30%	667.75	1,992,068.64	62.73%	12,402.60	1,880,506.38	68.59%	
13		2,774.94	0.08%	1,318,844.94	3,392,778.98	106.83%	1,250,890.89	3,242,959.53	102.11%	1,165,534.21	3,046,040.59	111.10%	
14		2,774.94	0.08%	12,961.45	3,405,740.43	107.24%	85,216.56	3,328,176.09	104.80%	27,987.55	3,074,028.14	112.12%	
15		2,774.94	0.08%	82,933.21	3,488,673.64	109.85%	6,960.07	3,335,136.16	105.02%	39,063.68	3,113,091.82	113.55%	
16													
17		Approved Budget		Approved Budget	3,346,866.00		Approved Budget	3,175,793.00		Approved Budget	3,020,034.00		
18													
19	Over (Under) Budget		(3,491,787.06)		141,808			159,343					





**SECTION 6**

**CONSENT AGENDA 6-D**

**DISTRICT FINANCIAL REPORTS  
FOR PERIOD ENDING JULY 31, 2024**



# Camarillo Health Care District

## Check Register (Checks and EFTs of All Types)

Sorted by Alphabetically  
July 2024 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
80998	7/2/2024	ACHD	ACHD	7,300.00	V - Annual Membership Dues	ANNL
81014	7/10/2024	AFLAC	Aflac	1,229.08	V - benefits/ins	MO
81032	7/24/2024	AFLAC	Aflac	1,279.14	V - benefits/ins (August)	MO
81015	7/10/2024	ALEXOS MAINT	Alexos Maintenance, LLC	400.00	V - Misc Repairs	
80999	7/2/2024	ANDERSON	Anderson Refrigeration dba	155.00	V - Nutrition Misc repairs	
81042	7/31/2024	AV MC2 LLC	AV MC2 LLC	3,065.78	V - Projector for Sequoia Room	
81000	7/2/2024	B&BMAIL	B & B Mailing Services	1,769.90	V - HA bulk mailing	QTRLY
81017	7/10/2024	BAY ALARM	Bay Alarm Company	444.45	V - security vendor	MO
81035	7/24/2024	CSDA	CA Special Districts Assoc	1,370.85	V - CSDA Financial Services	
81005	7/2/2024	JONES,C	Carolee Jones	5.00	V - Class Refund	
81007	7/2/2024	KNOX	Carrie Knox	1,600.00	V - HA graphics	QTRLY
81033	7/24/2024	CENTER GLASS	Center Glass Company	1,280.00	V - Door maintenance	
81043	7/31/2024	CENTRAL	Central Plaza Auto Service	1,734.79	V - fleet maintenance/repair	
81034	7/24/2024	COMFORT	Comfort Keepers dba	256.00	V - VCAAA grant	MO
81001	7/2/2024	COMMANDER	Commander Powered by Proforma	17,312.47	V - HA printing	QTRLY
81029	7/17/2024	CONEJO AWARD	Conejo Awards Corp	66.50	V - staff badges/business cards	
81002	7/2/2024	DOS CAMINOS	Dos Caminos Plaza	6,072.00	V - COA monthly dues (July)	MO
81044	7/31/2024	DOS CAMINOS	Dos Caminos Plaza	6,072.00	V - COA monthly dues (August)	MO
81003	7/2/2024	EUGERIA CARE	Eugeria Care, Inc	13,030.00	V - ADC new equipment/interactive	
81019	7/10/2024	FRONTIER	Frontier Communications	239.47	V - cable	MO
81020	7/10/2024	HARTFORD	Hartford Life	1,321.92	V - benefits/ins	MO
81045	7/31/2024	HARTFORD	Hartford Life	1,454.31	V - benefits/ins (August)	MO
81021	7/10/2024	HAYMAN	Hayman Consulting dba	3,350.00	V - Comptroller services	MO
81004	7/2/2024	IBRC	IBRC, Inc	2,640.00	V - Annual Subscription-Open Line	ANNL
81022	7/10/2024	ITS	Integrated Telemanagement Services, Inc	1,221.79	V - telephone	MO

81006	7/2/2024	JTS	JTS Facility Services	JTS Facility Services	3,360.00	V - janitorial (floor cleaning)	MO
81023	7/10/2024	JTS	JTS Facility Services	JTS Facility Services	2,310.00	V - janitorial services	MO
81038	7/24/2024	RALSTON	Kara Ralston	Kara Ralston	160.99	EE - Reimb for staff relations	ANNL
81024	7/10/2024	LAFCO	LAFCO	LAFCO	3,077.00	V - Annual dues	ANNL
81018	7/10/2024	BEEBE	Marcia Beebe	Marcia Beebe	25.00	V - Class refund	ANNL
81008	7/2/2024	MERIPLEX/CPI	Meriplex Solutions	Meriplex Solutions	5,169.19	V - July IT services	MO
81036	7/24/2024	MERIPLEX/CPI	Meriplex Solutions	Meriplex Solutions	8,743.75	V - Enterprise Cloud license (3 yr)	ANNL
81046	7/31/2024	MERIPLEX/CPI	Meriplex Solutions	Meriplex Solutions	5,155.99	V - August IT service	MO
81009	7/2/2024	METLIFE	MetLife Small Business	MetLife Small Business	882.80	V - benefits/ins	MO
81047	7/31/2024	METLIFE	MetLife Small Business	MetLife Small Business	882.80	V - benefits/ins (August)	MO
81037	7/24/2024	NICKS WINDOW	Nicolas L. Benitz	Nicolas L. Benitz	300.00	V - window washer	MO
81048	7/31/2024	NIGRO	NIGRO & NIGRO, PC	NIGRO & NIGRO, PC	10,000.00	V - Auditor deposit	ANNL
81025	7/10/2024	PITNEYBOWES	Pitney Bowes	Pitney Bowes	200.36	V - postage	MO
81049	7/31/2024	PITNEYBOWES	Pitney Bowes	Pitney Bowes	35.00	V - postage	MO
81030	7/17/2024	ROLAND'S	Rolando Fernandez	Rolando Fernandez	240.00	V - Misc Repairs (chairs haul)	MO
81039	7/24/2024	SAFEWAY	Safeway Inc	Safeway Inc	365.68	V - ADC nutrition	MO
81016	7/10/2024	AMEZCUA	Sonia Amezcua	Sonia Amezcua	112.88	EE - Reimb for travel/conf	MO
81010	7/2/2024	SO CA EDISON	Southern California Edison	Southern California Edison	2,764.59	V - utilities (June)	MO
81050	7/31/2024	SO CA EDISON	Southern California Edison	Southern California Edison	4,619.43	V - utilities ( July)	MO
81026	7/10/2024	SO CA GAS	Southern California Gas	Southern California Gas	477.04	V - utilities	MO
81011	7/2/2024	STAPLES	Staples Business Advantage	Staples Business Advantage	3,245.56	V - office supplies	MO
81027	7/10/2024	TROPICAL	Tropical Car Wash	Tropical Car Wash	680.00	V - fleet maintenance	MO
81031	7/17/2024	UMPQUA	Umpqua Bank	Umpqua Bank	12,975.81	V - credit card	MO
81040	7/24/2024	VALIC	VALIC	VALIC	1,413.05	V - benefits/ins	MO
81012	7/2/2024	VISION	Vision Services Plan	Vision Services Plan	274.78	V - benefits/ins	MO
81051	7/31/2024	VISION	Vision Services Plan	Vision Services Plan	274.78	V - benefits/ins (August)	MO
81013	7/2/2024	VOYAGER	Voyager Fleet Systems Inc	Voyager Fleet Systems Inc	0.00	Voided- check lost	MO
81041	7/24/2024	VOYAGER	Voyager Fleet Systems Inc	Voyager Fleet Systems Inc	1,442.27	V - fleet gas	MO
81028	7/10/2024	XEROX	Xerox Financial Services	Xerox Financial Services	2,016.30	V - copier lease	MO

Report Total

145,875.50

Legend of Payment Type	
BOD =	Board of Director
EE =	Employee
V =	Vendor



# Camarillo Health Care District

## Check Register (Checks and EFTs of All Types)

Sorted by Check Number  
July 2024 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
80998	7/2/2024	ACHD	ACHD	7,300.00	V - Annual Membership Dues	ANNL
80999	7/2/2024	ANDERSON	Anderson Refrigeration dba	155.00	V - Nutrition Misc repairs	
81000	7/2/2024	B&BMAIL	B & B Mailing Services	1,769.90	V - HA bulk mailing	QTRLY
81001	7/2/2024	COMMANDER	Commander Powered by Proforma	17,312.47	V - HA printing	QTRLY
81002	7/2/2024	DOS CAMINOS	Dos Caminos Plaza	6,072.00	V - COA monthly dues (July)	MO
81003	7/2/2024	EUGERIA CARE	Eugeria Care, Inc	13,030.00	V - ADC new equipment/interactive	
81004	7/2/2024	IBRC	IBRC, Inc	2,640.00	V - Annual Subscription-Open Line	ANNL
81005	7/2/2024	JONES,C	Carolee Jones	5.00	V - Class Refund	
81006	7/2/2024	JTS	JTS Facility Services	3,360.00	V - janitorial (floor cleaning)	
81007	7/2/2024	KNOX	Carrie Knox	1,600.00	V - HA graphics	QTRLY
81008	7/2/2024	MERIPLEX/CPI	Meriplex Solutions	5,169.19	V - July IT services	MO
81009	7/2/2024	METLIFE	MetLife Small Business	882.80	V - benefits/ins	MO
81010	7/2/2024	SO CA EDISON	Southern California Edison	2,764.59	V - utilities (June)	MO
81011	7/2/2024	STAPLES	Staples Business Advantage	3,245.56	V - office supplies	MO
81012	7/2/2024	VISION	Vision Services Plan	274.78	V - benefits/ins	MO
81013	7/2/2024	VOYAGER	Voyager Fleet Systems Inc	0.00	Voided- check lost	
81014	7/10/2024	AFLAC	Aflac	1,229.08	V - benefits/ins	MO
81015	7/10/2024	ALEXOS MAINT	Alexos Maintenance, LLC	400.00	V - Misc Repairs	
81016	7/10/2024	AMEZCUA	Sonia Amezcua	112.88	EE - Reimb for travel/conf	
81017	7/10/2024	BAY ALARM	Bay Alarm Company	444.45	V - security vendor	MO
81018	7/10/2024	BEEBE	Marcia Beebe	25.00	V - Class refund	
81019	7/10/2024	FRONTIER	Frontier Communications	239.47	V - cable	MO
81020	7/10/2024	HARTFORD	Hartford Life	1,321.92	V - benefits/ins	MO
81021	7/10/2024	HAYMAN	Hayman Consulting dba	3,350.00	V - Comptroller services	MO
81022	7/10/2024	ITS	Integrated Telemanagement Services, Inc	1,221.79	V - telephone	MO



## Check Register Monthly Comparison

### FY 2024/25

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)	
\$145,876	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$145,876	w/out transfer
<b>YTD Total</b>												<b>\$145,876</b>	

Notes FY 24/25

- Jul '24 Progress pymt Auditor \$10,000
- Jul '24 ADC Tovertafel System \$13,030

### FY 2023/24

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)	
\$169,824	\$59,053	\$123,545	\$3,146,143	\$96,299	\$71,201	\$2,222,982	\$79,747	\$69,296	\$104,044	\$81,193	\$306,713	\$169,824	w/out transfer
<b>YTD Total</b>												<b>\$6,530,040</b>	

Notes FY 23/24:

- Aug '23 OARR Grant \$48k
- Sept '23 OARR Grant \$20k
- Nov '23 OARR Grant \$43k
- Jan '24 Progress pymt Auditor \$10,000
- Jan '24 Purchase new Ford Escape vehicle \$34,890.45
- Jan '24 Various Cabinets/Wall Panels/Tackboard \$5,031 (50% deposit)
- Feb '24 Repair on ADC grease trap \$22,895
- Apr '24 Annual audit pymt \$15,956
- Apr '24 OARR Grant \$29,405
- May-24 Insurance policy renewals \$91,260.65
- May-24 Van wrap \$12,393.48
- Jun-24 Insurance policy renewals \$20,858.00
- Jun-24 Purchase of new computers \$15,950.05
- Jun-24 Purchase of new chairs for board/classroom \$4,150.56
- Jun-24 Purchase of ADC activity equipment \$28,047.00
- Jun-24 Purchase 1 year advertising contract with ACORN \$18,408.00

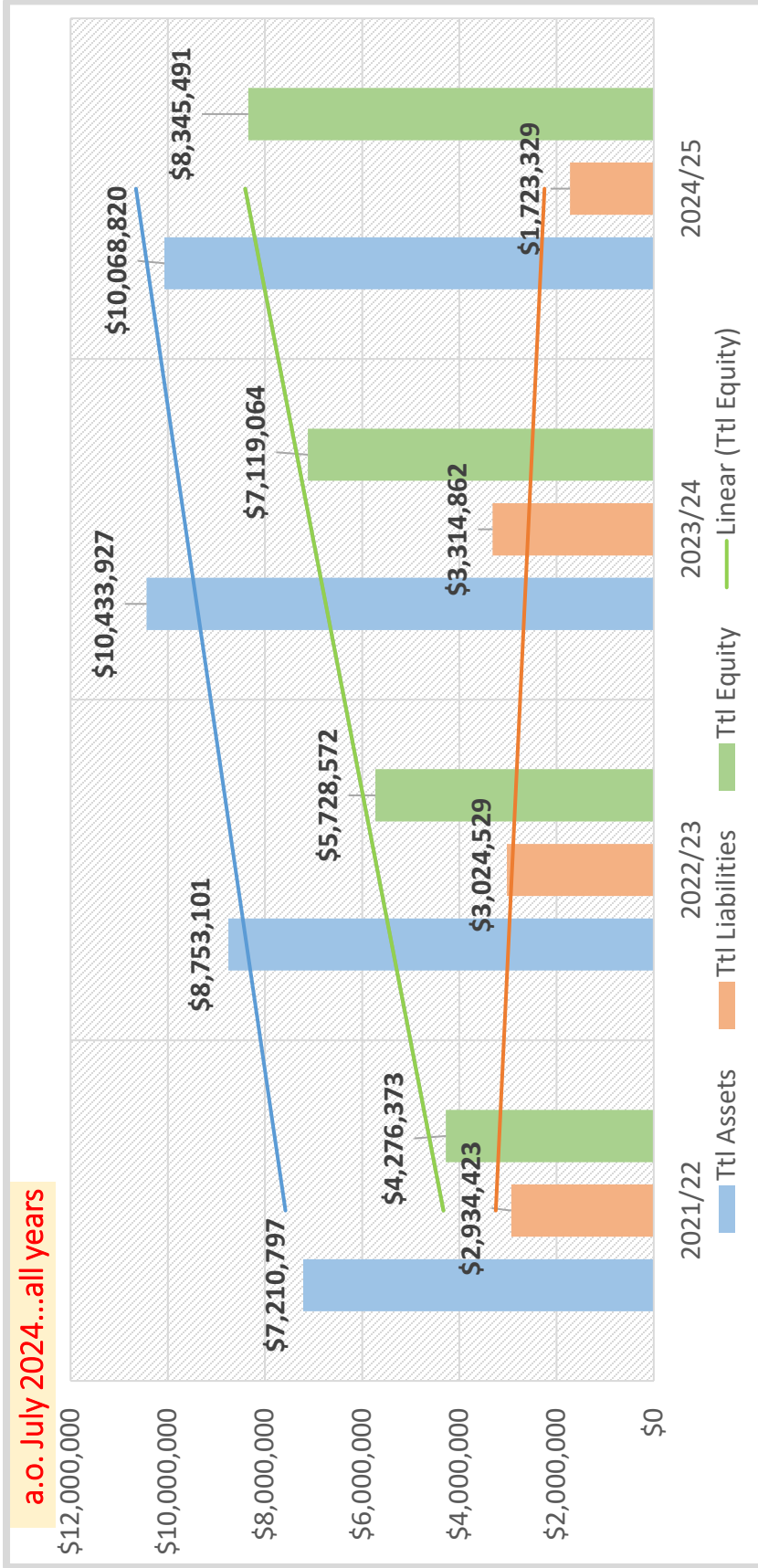
NOTE: this is a comparison of checks only; does not include expenses such as OPEB accrual, salary/benefit expenses, UAL expense, depreciation; July and Aug of each year may or may not include month prior June expenses.

# Camarillo Health Care District

## Statement of Net Assets

	July 2024	July 2023	\$ Variance	% Variance
ASSETS				
Current Assets				
CASH ACCOUNTS				
Bank of the West General	0.00	3,491.94	(3,491.94)	-100.0%
Cash in General- Five Star	357,439.97	282,560.50	74,879.47	26.5%
Cash in Money Market-Five Star	1,578,158.95	1,429,322.91	148,836.04	10.4%
Petty Cash-Administration	2,000.00	1,000.00	1,000.00	100.0%
Cash Drawer-Community Educ	50.00	50.00	0.00	0.0%
Cash Drawers- Senior Nutrition	85.00	85.00	0.00	0.0%
California Class	3,813,990.02	3,611,608.82	202,381.20	5.6%
Cash-Local Agency Investment	336,071.72	318,934.34	17,137.38	5.4%
Cash - County Treasury Invstm	7,527.60	6,027.22	1,500.38	24.9%
Mechanics, Rabo Savings	9,271.11	641,356.93	(632,085.82)	-98.6%
Cash-Restricted-Scholarship	7,163.75	7,203.75	(40.00)	-0.6%
<b>TOTAL CASH ACCOUNTS</b>	<b>6,111,758.12</b>	<b>6,301,641.41</b>	<b>(189,883.29)</b>	<b>-3.0%</b>
Accounts Receivable	(1,394.00)	7,479.70	(8,873.70)	-118.6%
Employee Advance	0.00	509.17	(509.17)	-100.0%
Accrued Interest Receivable	429.78	305.94	123.84	40.5%
City of Cam CDBG CV3 Rec	0.00	16,666.67	(16,666.67)	-100.0%
City of Cam Care-A-Van	0.00	28,500.00	(28,500.00)	-100.0%
City of Cam CDBG VR	666.67	500.00	166.67	33.3%
Grant-VCAAA -Sr Nutrition Recl (3C)	29,051.00	33,999.97	(4,948.97)	-14.6%
Grant-VCAAA Caregiver Rec (3E)	8,156.00	21,752.44	(13,596.44)	-62.5%
Grant-VCAAA SS Line Rec (3B)	3,766.00	8,852.46	(5,086.46)	-57.5%
Grant - VCAAA OARR Legal	4,961.36	69,775.06	(64,813.70)	-92.9%
Grant - CDA Cal Grows	2,231.43	19,086.06	(16,854.63)	-88.3%
Contract-PICF-Falls	1,500.00	9,747.06	(8,247.06)	-84.6%
Grant-SCAN-Commty Rcbl	5,000.00	0.00	5,000.00	100.0%
Due Fr County-Property Tax	378,889.37	334,686.60	44,202.77	13.2%
<b>TOTAL Current Assets</b>	<b>6,545,015.73</b>	<b>6,853,502.54</b>	<b>(308,486.81)</b>	<b>-4.5%</b>
Fixed Assets				
Buildings & Improvements	3,188,100.36	3,188,100.36	0.00	0.0%
IS Equip	102,122.40	102,122.40	0.00	0.0%
Equipment & Furnishings	296,847.98	261,613.23	35,234.75	13.5%
Transportation Vehicles	346,066.64	308,170.59	37,896.05	12.3%
Accum Depreciation-Buildings	(2,333,914.69)	(2,218,914.73)	(114,999.96)	-5.2%
Accum Depreciation-IS Equip	(100,989.07)	(100,989.07)	0.00	0.0%
Accum Depreciation-Equip&Furn	(196,327.77)	(196,327.77)	0.00	0.0%
Accum Depreciation-Vehicles	(219,514.84)	(219,514.84)	0.00	0.0%
<b>TOTAL Fixed Assets</b>	<b>1,082,391.01</b>	<b>1,124,260.17</b>	<b>(41,869.16)</b>	<b>-3.7%</b>
Other Assets				
Prepaid Insurance	87,111.11	115,776.57	(28,665.46)	-24.8%
Prepaid Workers Comp	(18,357.28)	(12,061.67)	(6,295.61)	-52.2%

	<u>July 2024</u>	<u>July 2023</u>	<u>\$</u> <u>Variance</u>	<u>%</u> <u>Variance</u>
Prepaid Other	20,244.45	411.15	19,833.30	4823.9%
Prepaid Postage	87.26	286.85	(199.59)	-69.6%
Pre Paid Rental/Lease	2,919.25	2,343.00	576.25	24.6%
Deferred Outflows of Resources GASB 68	1,850,122.00	1,850,122.00	0.00	0.0%
Overfunded GASB 75	12,151.00	12,151.00	0.00	0.0%
Deferred Outflows of Resources GASB 75	487,135.00	487,135.00	0.00	0.0%
<b>TOTAL Other Assets</b>	<b>2,441,412.79</b>	<b>2,456,163.90</b>	<b>(14,751.11)</b>	<b>-0.6%</b>
<b>TOTAL ASSETS</b>	<b>10,068,819.53</b>	<b>10,433,926.61</b>	<b>(365,107.08)</b>	<b>-3.5%</b>
<b>LIABILITIES</b>				
<b>Current Liabilities</b>				
Accounts Payable	13,914.40	92,452.11	(78,537.71)	-84.9%
Accued Expenses	0.00	1,085.00	(1,085.00)	-100.0%
Medical Premium Payable-Emp	(17.71)	(1,464.79)	1,447.08	98.8%
Accrued Vacation	93,286.27	106,604.09	(13,317.82)	-12.5%
Scholarships-Volunteer Expense	1,595.97	1,595.97	0.00	0.0%
Scholarships-Senior Services	5,567.78	5,607.78	(40.00)	-0.7%
Deferred Revenue	3,637.99	3,637.99	0.00	0.0%
<b>TOTAL Current Liabilities</b>	<b>117,984.70</b>	<b>209,518.15</b>	<b>(91,533.45)</b>	<b>-43.7%</b>
<b>Long-Term Liabilities</b>				
Net Pension Liability GASB 68	671,170.00	2,171,170.00	(1,500,000.00)	-69.1%
Deferred Inflows of Resources GASB 68	161,022.00	161,022.00	0.00	0.0%
Deferred Inflows of Resources GASB 75	773,152.00	773,152.00	0.00	0.0%
<b>TOTAL Long-Term Liabilities</b>	<b>1,605,344.00</b>	<b>3,105,344.00</b>	<b>(1,500,000.00)</b>	<b>-48.3%</b>
<b>TOTAL LIABILITIES</b>	<b>1,723,328.70</b>	<b>3,314,862.15</b>	<b>(1,591,533.45)</b>	<b>-48.0%</b>
<b>EQUITY</b>				
Designated Reserves	2,999,201.22	2,999,201.22	0.00	0.0%
Retained Earnings	5,198,328.13	4,033,500.48	1,164,827.65	28.9%
Year-to-Date Earnings	147,961.48	86,362.76	61,598.72	71.3%
<b>TOTAL EQUITY</b>	<b>8,345,490.83</b>	<b>7,119,064.46</b>	<b>1,226,426.37</b>	<b>17.2%</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>10,068,819.53</b>	<b>10,433,926.61</b>	<b>(365,107.08)</b>	<b>-3.5%</b>



**Camarillo Health Care District  
Investment & Reserves Report**

**31-Jul-24**

**2024 - 2025**

<b>LAIF &amp; CLASS</b>	<b>7/31/2024</b>	<b>Interest Earned</b>	<b>Quick Ratio</b>	<b>Current Ratio</b>
Vehicle Fleet Reserve	82,737	348		
Technology Reserve	166,522	700		
Project/Special Use Reserve	165,508	695		
Capital Improvement Reserve	551,695	2,318		
General Operating Reserve	1,118,023	4,697		
Undesignated - General Operating	2,065,578	8,674		
<b>Total LAIF &amp; CLASS</b>	<b>4,150,062</b>	<b>17,431</b>	<b>28.94</b>	<b>30.53</b>

**Five Star Bank**

General Operating Fund - Five Star	357,440
Payroll - Five Star	0
Money Market Fund - Five Star	6,248
<b>Total Five Star Bank</b>	<b>6,247.94</b>

**Mechanics Bank**

Checking	0	0.00
Savings	9,271	0.15
<b>Total Savings &amp; CD's</b>	<b>9,271</b>	<b>0.15</b>

**Scholarships & Petty Cash Funds**

Ventura County Treasurer Pool	9,299
<b>Total</b>	<b>7,528</b>
<b>Ventura County Treasurer Pool</b>	<b>0</b>

**Total in interest earning accounts**

<b>Total in interest earning accounts</b>	<b>6,111,758</b>	<b>23,679</b>
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<b>Reserve Funds</b>	<b>Minimum Target</b>	<b>6/30/2024 Balance</b>	<b>2023 Allocated</b>	<b>2023/2024 Interest</b>	<b>7/31/2024 Balance</b>	<b>Annual Funding Goal</b>
Vehicle Fleet Reserve	75,000	82,389	0	348	82,737	5,000
Technology Reserve	150,000	165,822	0	700	166,522	5,000
Project/Special Use Reserve	150,000	164,813	0	695	165,508	5,000
Capital Improvement Reserve	500,000	549,377	0	2,318	551,695	10,000
General Operating Reserve	1,941,834	1,113,326	0	4,697	1,118,023	100,000
<b>Reserves &amp; Contingencies</b>	<b>2,816,834</b>	<b>2,075,727</b>	<b>0</b>	<b>8,757</b>	<b>2,084,484</b>	<b>125,000</b>

Per California Government Code Section 53600 et. Seq., specifically section 53607, the attached investment report details all investment related activity in the current period. Camarillo Health Care District's (CHCD) investable funds are currently invested in California CLASS, LAIF, and the Ventura County Treasurer's Investment pool, and their individual investment transactions are not reportable under the Government code. That said, CHCD's investment policy has taken a prudent investment course, in compliance with the "Prudent Investor's Policy" designed to protect public funds.



# Camarillo Health Care District

## Statements of Activities

*Month-to-Date Variance, July 2024 - current month, Consolidated by department*

	<i>1 Month Ended July 31, 2024</i>	<i>1 Month Ended July 31, 2024 Budget</i>	<i>Variance Fav/&lt;Unf&gt;</i>	<i>% Var</i>
<b>REVENUE</b>				
Tax Revenue-Admin	349,456.20	291,213.50	58,242.70	20.0 %
Community Education	1,083.00	2,406.16	(1,323.16)	-55.0 %
Transportation Fees	850.00	1,360.00	(510.00)	-37.5 %
Transport Fees ADC	3,685.00	2,565.00	1,120.00	43.7 %
Sr Nutrition Home Delivered	1,640.55	2,782.50	(1,141.95)	-41.0 %
Contract-PICF-Falls	875.00	29.17	845.83	2899.7 %
ADC Fees	14,514.00	23,388.00	(8,874.00)	-37.9 %
Grant-VCAAA Caregiver Respite	0.00	3,333.33	(3,333.33)	-100.0 %
Grant - CDA Cal Grows	0.00	700.00	(700.00)	-100.0 %
Donations-Scholarship	0.00	216.67	(216.67)	-100.0 %
Sponsorship	0.00	66.67	(66.67)	-100.0 %
Healthy Attitude Advertising	0.00	333.33	(333.33)	-100.0 %
Interest Income	23,679.30	20,833.33	2,845.97	13.7 %
Facility Use Rental	0.00	80.00	(80.00)	-100.0 %
Facility Use-Lease	786.75	786.75	0.00	
Donations	155.00	41.67	113.33	272.0 %
Fischer Fund Distribution	0.00	12,500.00	(12,500.00)	-100.0 %
Grant-VCAAA-Sr Nutrition	0.00	17,061.08	(17,061.08)	-100.0 %
Grant- City of Cam CDBG VR	666.67	666.67	0.00	
Grant-VCAAA-SS Line	0.00	4,166.67	(4,166.67)	-100.0 %
<b>TOTAL REVENUE</b>	<b>397,391.47</b>	<b>384,530.50</b>	<b>12,860.97</b>	<b>3.3 %</b>
	<b>397,391.47</b>	<b>384,530.50</b>	<b>12,860.97</b>	<b>3.3 %</b>
	<b>397,391.47</b>	<b>384,530.50</b>	<b>12,860.97</b>	<b>3.3 %</b>
<b>EXPENSES</b>				
Salaries	99,042.76	175,291.34	76,248.58	43.5 %
Payroll Taxes	10,120.00	13,727.17	3,607.17	26.3 %
Bene-Employer Expense to PERS Health	17,224.86	30,429.82	13,204.96	43.4 %
Bene-Employer Expense to PERS pension	8,684.32	14,716.17	6,031.85	41.0 %
Benefits - Workers Comp	1,753.23	2,830.74	1,077.51	38.1 %
Benefits - Life/ADD	2,734.97	2,931.33	196.36	6.7 %
Benefits-OPEB (Retiree)	8,101.74	8,159.59	57.85	0.7 %
PERS Retirement UAL	2,873.75	10,877.33	8,003.58	73.6 %



	<i>1 Month Ended July 31, 2024</i>	<i>1 Month Ended July 31, 2024 Budget</i>	<i>Variance Fav/&lt;Unf&gt;</i>	<i>% Var</i>
Audit Fees	10,000.00	1,666.67	(8,333.33)	-500.0 %
Partnership Initiatives	0.00	83.33	83.33	100.0 %
Legal Fees	0.00	5,500.00	5,500.00	100.0 %
Contractors-Operations	5,297.30	10,367.58	5,070.28	48.9 %
Contractors Facilities	3,054.45	3,810.74	756.29	19.8 %
Instructor Agreement Fees	0.00	669.67	669.67	100.0 %
Community/Staff Outreach	160.99	1,120.83	959.84	85.6 %
Dues/Subscriptions	12,380.66	3,746.66	(8,634.00)	-230.4 %
Continuing Education-Trustee	2,076.25	1,206.08	(870.17)	-72.1 %
Continuing Education-Staff	1,903.60	5,497.17	3,593.57	65.4 %
Board Stipend/Costs	0.00	1,085.00	1,085.00	100.0 %
Emerging Community Opportunities	0.00	8,333.33	8,333.33	100.0 %
Election Costs	0.00	3,750.00	3,750.00	100.0 %
LAFCO Assessments	3,077.00	256.42	(2,820.58)	-1100.0 %
Mileage	300.00	991.00	691.00	69.7 %
Program Matls/Activities	1,002.81	1,982.34	979.53	49.4 %
Gas & Oil	1,481.47	2,293.33	811.86	35.4 %
Fleet Maintenance	2,264.79	2,531.67	266.88	10.5 %
Minor Equipment	3,251.70	2,007.25	(1,244.45)	-62.0 %
Supplies	619.84	4,237.24	3,617.40	85.4 %
Postage	88.10	3,672.75	3,584.65	97.6 %
Advertising & Promotion	362.45	2,812.50	2,450.05	87.1 %
Refunds	25.00	120.83	95.83	79.3 %
Printing	2,082.80	8,464.59	6,381.79	75.4 %
Repairs & Maintenance	1,840.00	2,527.34	687.34	27.2 %
Association Fees	6,072.00	6,081.09	9.09	0.1 %
Insurance	9,081.30	9,027.83	(53.47)	-0.6 %
Storage Rent/Equip Lease	831.16	760.08	(71.08)	-9.4 %
Telephone	2,639.40	2,480.01	(159.39)	-6.4 %
IT Services	13,912.94	6,166.67	(7,746.27)	-125.6 %
Utilities	4,963.07	3,500.00	(1,463.07)	-41.8 %
Licenses & Fees	480.00	654.16	174.16	26.6 %
Bank & Credit Card Charges	261.95	100.00	(161.95)	-161.9 %
<b>TOTAL EXPENSES</b>	<b>240,046.66</b>	<b>366,467.65</b>	<b>126,420.99</b>	<b>34.5 %</b>
<b>OPERATING RESULTS</b>	<b>157,344.81</b>	<b>18,062.85</b>	<b>139,281.96</b>	<b>771.1 %</b>
<b>OTHER INCOME &amp; EXPENSE</b>				
Grant - CCLTSS	0.00	952.42	(952.42)	-100.0 %
Other Income -Administration	200.00	839.67	(639.67)	-76.2 %
Depreciation Expense	(9,583.33)	(10,000.00)	416.67	4.2 %
<b>TOTAL OTHER INCOME &amp; EXPENSE</b>	<b>(9,383.33)</b>	<b>(8,207.91)</b>	<b>(1,175.42)</b>	<b>-14.3 %</b>
<b>AFTER OTHER INCOME &amp; EXPENSE</b>	<b>147,961.48</b>	<b>9,854.94</b>	<b>138,106.54</b>	<b>1401.4 %</b>

	<i>1 Month Ended July 31, 2024</i>	<i>1 Month Ended July 31, 2024 Budget</i>	<i>Variance Fav/&lt;Unf&gt;</i>	<i>% Var</i>
NET RESULTS	147,961.48	9,854.94	138,106.54	1401.4 %

# Camarillo Health Care District

## Statements of Activities

*Year-to-Date Only, July 2024 - current month, July 2023 - 12 months back, Consolidated by department*

	<i>1 Months Ended July 31, 2024</i>	<i>1 Months Ended July 31, 2023</i>	<i>Variance Fav/&lt;Unf&gt;</i>	<i>% Var</i>
<b>REVENUE</b>				
Tax Revenue-Admin	349,456.20	334,686.60	14,769.60	4.4 %
Community Education	1,083.00	1,318.00	(235.00)	-17.8 %
Transportation Fees	850.00	670.00	180.00	26.9 %
Transport Fees ADC	3,685.00	3,165.00	520.00	16.4 %
Sr Nutrition Home Delivered	1,640.55	2,425.30	(784.75)	-32.4 %
Contract-PICF-Falls	875.00	1,880.28	(1,005.28)	-53.5 %
ADC Fees	14,514.00	16,036.00	(1,522.00)	-9.5 %
Grant-VCAAA Caregiver Respite	0.00	1,223.34	(1,223.34)	-100.0 %
Grant - AAA OARR Legal	0.00	37,432.40	(37,432.40)	-100.0 %
Grant - CDA Cal Grows	0.00	2,450.40	(2,450.40)	-100.0 %
Donations-Scholarship	0.00	50.00	(50.00)	-100.0 %
Interest Income	23,679.30	19,980.12	3,699.18	18.5 %
Facility Use Rental	0.00	956.00	(956.00)	-100.0 %
Facility Use-Lease	786.75	496.75	290.00	58.4 %
Donations	155.00	0.00	155.00	
Grant-VCAAA-Sr Nutrition	0.00	13,475.85	(13,475.85)	-100.0 %
Grant -City of Cam-CDBG CV3	0.00	4,166.67	(4,166.67)	-100.0 %
Grant- City of Cam CDBG VR	666.67	500.00	166.67	33.3 %
Grant-VCAAA-SS Line	0.00	3,763.34	(3,763.34)	-100.0 %
<b>TOTAL REVENUE</b>	<b>397,391.47</b>	<b>444,676.05</b>	<b>(47,284.58)</b>	<b>-10.6 %</b>
	397,391.47	444,676.05	(47,284.58)	-10.6 %
	397,391.47	444,676.05	(47,284.58)	-10.6 %
<b>EXPENSES</b>				
Salaries	99,042.76	96,740.30	(2,302.46)	-2.4 %
Payroll Taxes	10,120.00	9,801.79	(318.21)	-3.2 %
Bene-Employer Expense to PERS Health	17,224.86	18,243.33	1,018.47	5.6 %
Bene-Employer Expense to PERS pension	8,684.32	8,147.59	(536.73)	-6.6 %
Benefits - Workers Comp	1,753.23	1,955.39	202.16	10.3 %
Benefits - Life/ADD	2,734.97	2,682.64	(52.33)	-2.0 %
Benefits-OPEB (Retiree)	8,101.74	6,362.43	(1,739.31)	-27.3 %
PERS Retirement UAL	2,873.75	92,624.00	89,750.25	96.9 %
Audit Fees	10,000.00	0.00	(10,000.00)	
Contractors-Operations	5,297.30	4,589.53	(707.77)	-15.4 %
Contractors Facilities	3,054.45	3,021.15	(33.30)	-1.1 %



	<i>1 Months Ended July 31, 2024</i>	<i>1 Months Ended July 31, 2023</i>	<i>Variance Fav/&lt;Unf&gt;</i>	<i>% Var</i>
Contractors - Grants	0.00	10,800.00	10,800.00	100.0 %
Community/Staff Outreach	160.99	845.16	684.17	81.0 %
Dues/Subscriptions	12,380.66	22,119.97	9,739.31	44.0 %
Continuing Education-Trustee	2,076.25	2,270.52	194.27	8.6 %
Continuing Education-Staff	1,903.60	5,479.78	3,576.18	65.3 %
Board Stipend/Costs	0.00	700.00	700.00	100.0 %
LAFCO Assessments	3,077.00	2,535.00	(542.00)	-21.4 %
Mileage	300.00	588.10	288.10	49.0 %
Program Matls/Activities	1,002.81	640.52	(362.29)	-56.6 %
Gas & Oil	1,481.47	1,356.94	(124.53)	-9.2 %
Fleet Maintenance	2,264.79	4,382.07	2,117.28	48.3 %
Minor Equipment	3,251.70	4,477.68	1,225.98	27.4 %
Supplies	619.84	572.50	(47.34)	-8.3 %
Postage	88.10	1,886.21	1,798.11	95.3 %
Advertising & Promotion	362.45	1,463.49	1,101.04	75.2 %
Refunds	25.00	351.00	326.00	92.9 %
Printing	2,082.80	17,865.73	15,782.93	88.3 %
Repairs & Maintenance	1,840.00	1,376.25	(463.75)	-33.7 %
Association Fees	6,072.00	5,962.00	(110.00)	-1.8 %
Insurance	9,081.30	8,547.82	(533.48)	-6.2 %
Storage Rent/Equip Lease	831.16	887.24	56.08	6.3 %
Telephone	2,639.40	2,368.95	(270.45)	-11.4 %
IT Services	13,912.94	4,906.60	(9,006.34)	-183.6 %
Utilities	4,963.07	2,260.51	(2,702.56)	-119.6 %
Licenses & Fees	480.00	5.10	(474.90)	-9311.8 %
Bank & Credit Card Charges	261.95	202.67	(59.28)	-29.2 %
<b>TOTAL EXPENSES</b>	<b>240,046.66</b>	<b>349,019.96</b>	<b>108,973.30</b>	<b>31.2 %</b>
<b>OPERATING RESULTS</b>	<b>157,344.81</b>	<b>95,656.09</b>	<b>61,688.72</b>	<b>64.5 %</b>
<b>OTHER INCOME &amp; EXPENSE</b>				
Other Income -Administration	200.00	290.00	(90.00)	-31.0 %
Depreciation Expense	(9,583.33)	(9,583.33)	0.00	
<b>TOTAL OTHER INCOME &amp; EXPENSE</b>	<b>(9,383.33)</b>	<b>(9,293.33)</b>	<b>(90.00)</b>	<b>-1.0 %</b>
<b>AFTER OTHER INCOME &amp; EXPENSE</b>	<b>147,961.48</b>	<b>86,362.76</b>	<b>61,598.72</b>	<b>71.3 %</b>
<b>NET RESULTS</b>	<b>147,961.48</b>	<b>86,362.76</b>	<b>61,598.72</b>	<b>71.3 %</b>

# Camarillo Health Care District

## Statements of Activities

*Year-to-Date Performance, July 2024 - current month, Consolidated by department*

	<i>1 Months Ended July 31, 2024</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
<b>REVENUE</b>				
Tax Revenue-Admin	349,456.20	3,494,562.00	3,145,105.80	10.0 %
Community Education	1,083.00	28,874.00	27,791.00	3.8 %
Transportation Fees	850.00	16,320.00	15,470.00	5.2 %
Transport Fees ADC	3,685.00	30,780.00	27,095.00	12.0 %
Sr Nutrition Home Delivered	1,640.55	33,390.00	31,749.45	4.9 %
Contract-PICF-Falls	875.00	350.00	(525.00)	250.0 %
ADC Fees	14,514.00	280,656.00	266,142.00	5.2 %
Grant-VCAAA Caregiver Respite	0.00	40,000.00	40,000.00	
Grant - CDA Cal Grows	0.00	8,400.00	8,400.00	
Donations-Scholarship	0.00	2,600.00	2,600.00	
Sponsorship	0.00	800.00	800.00	
Healthy Attitude Advertising	0.00	4,000.00	4,000.00	
Interest Income	23,679.30	250,000.00	226,320.70	9.5 %
Facility Use Rental	0.00	960.00	960.00	
Facility Use-Lease	786.75	9,441.00	8,654.25	8.3 %
Donations	155.00	500.00	345.00	31.0 %
Fischer Fund Distribution	0.00	150,000.00	150,000.00	
Grant-VCAAA-Sr Nutrition	0.00	204,733.00	204,733.00	
Grant- City of Cam CDBG VR	666.67	8,000.00	7,333.33	8.3 %
Grant-VCAAA-SS Line	0.00	50,000.00	50,000.00	
<b>TOTAL REVENUE</b>	<b>397,391.47</b>	<b>4,614,366.00</b>	<b>4,216,974.53</b>	<b>8.6 %</b>
	397,391.47	4,614,366.00	4,216,974.53	8.6 %
	397,391.47	4,614,366.00	4,216,974.53	8.6 %
<b>EXPENSES</b>				
Salaries	99,042.76	2,103,496.00	2,004,453.24	4.7 %
Payroll Taxes	10,120.00	164,726.00	154,606.00	6.1 %
Bene-Employer Expense to PERS Health	17,224.86	365,158.00	347,933.14	4.7 %
Bene-Employer Expense to PERS pension	8,684.32	176,594.00	167,909.68	4.9 %
Benefits - Workers Comp	1,753.23	33,969.00	32,215.77	5.2 %
Benefits - Life/ADD	2,734.97	35,176.00	32,441.03	7.8 %
Benefits-OPEB (Retiree)	8,101.74	97,915.00	89,813.26	8.3 %
PERS Retirement UAL	2,873.75	130,528.00	127,654.25	2.2 %

	<i>1 Months Ended July 31, 2024</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
Audit Fees	10,000.00	20,000.00	10,000.00	50.0 %
Partnershp Initiatives	0.00	1,000.00	1,000.00	
Legal Fees	0.00	66,000.00	66,000.00	
Contractors-Operations	5,297.30	124,411.00	119,113.70	4.3 %
Contractors Facilities	3,054.45	45,729.00	42,674.55	6.7 %
Instructor Agreement Fees	0.00	8,036.00	8,036.00	
Community/Staff Outreach	160.99	13,450.00	13,289.01	1.2 %
Dues/Subscriptions	12,380.66	44,960.00	32,579.34	27.5 %
Continuing Education-Trustee	2,076.25	14,473.00	12,396.75	14.3 %
Continuing Education-Staff	1,903.60	65,966.00	64,062.40	2.9 %
Board Stipend/Costs	0.00	13,020.00	13,020.00	
Emerging Community Opportunities	0.00	100,000.00	100,000.00	
Election Costs	0.00	45,000.00	45,000.00	
LAFCO Assessments	3,077.00	3,077.00	0.00	100.0 %
Mileage	300.00	11,892.00	11,592.00	2.5 %
Program Matls/Activities	1,002.81	23,788.00	22,785.19	4.2 %
Gas & Oil	1,481.47	27,520.00	26,038.53	5.4 %
Fleet Maintenance	2,264.79	30,380.00	28,115.21	7.5 %
Minor Equipment	3,251.70	24,087.00	20,835.30	13.5 %
Supplies	619.84	50,847.00	50,227.16	1.2 %
Postage	88.10	44,073.00	43,984.90	0.2 %
Advertising & Promotion	362.45	33,750.00	33,387.55	1.1 %
Refunds	25.00	1,450.00	1,425.00	1.7 %
Printing	2,082.80	101,575.00	99,492.20	2.1 %
Repairs & Maintenance	1,840.00	30,328.00	28,488.00	6.1 %
Association Fees	6,072.00	72,973.00	66,901.00	8.3 %
Insurance	9,081.30	108,334.00	99,252.70	8.4 %
Storage Rent/Equip Lease	831.16	9,121.00	8,289.84	9.1 %
Telephone	2,639.40	29,760.00	27,120.60	8.9 %
IT Services	13,912.94	74,000.00	60,087.06	18.8 %
Utilities	4,963.07	42,000.00	37,036.93	11.8 %
Licenses & Fees	480.00	7,850.00	7,370.00	6.1 %
Bank & Credit Card Charges	261.95	1,200.00	938.05	21.8 %
<b>TOTAL EXPENSES</b>	<b>240,046.66</b>	<b>4,397,612.00</b>	<b>4,157,565.34</b>	<b>5.5 %</b>
<b>OPERATING RESULTS</b>	<b>157,344.81</b>	<b>216,754.00</b>	<b>59,409.19</b>	<b>72.6 %</b>
<b>OTHER INCOME &amp; EXPENSE</b>				
Grant - CCLTSS	0.00	11,429.00	11,429.00	
Other Income -Administration	200.00	10,076.00	9,876.00	2.0 %
Depreciation Expense	(9,583.33)	(120,000.00)	(110,416.67)	8.0 %
<b>TOTAL OTHER INCOME &amp; EXPENSE</b>	<b>(9,383.33)</b>	<b>(98,495.00)</b>	<b>(89,111.67)</b>	<b>9.5 %</b>
<b>AFTER OTHER INCOME &amp; EXPENSE</b>	<b>147,961.48</b>	<b>118,259.00</b>	<b>(29,702.48)</b>	<b>125.1 %</b>



	<i>1 Months Ended July 31, 2024</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
NET RESULTS	147,961.48	118,259.00	(29,702.48)	125.1 %







**SECTION 8**

**BOARD ACTION ITEM 8-A**

**BIENNIAL REVIEW OF DISTRICT'S CONFLICT OF INTEREST CODE**



## 2024 Local Agency Biennial Notice

Name of Agency: Camarillo Health Care District  
Mailing Address: 3639 E. Las Posas Road, Suite 117, Camarillo, CA 93010  
Contact Person: Kara Ralston Phone No. 805-388-1952 Ext. 108  
Email: kralston@camhealth.com Alternate Email: brandiet@camhealth.com

**Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.**

This agency has reviewed its conflict of interest code and has determined that (*check one BOX*):

**An amendment is required. The following amendments are necessary:**

(*Check all that apply.*)

- Include new positions
- Revise disclosure categories
- Revise the titles of existing positions
- Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- Other (*describe*) \_\_\_\_\_

**The code is currently under review by the code reviewing body.**

**No amendment is required.** (If your code is over five years old, amendments may be necessary.)

---

### Verification (to be completed if no amendment is required)

*This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.*

\_\_\_\_\_  
*Signature of Chief Executive Officer*

\_\_\_\_\_  
*Date*

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 1, 2024**, or by the date specified by your agency, if earlier, to: **E-Mail to: [form700clerk@ventura.org](mailto:form700clerk@ventura.org)**

or  
**Mail to: Clerk of the Board of Supervisors  
800 S. Victoria Avenue, L# 1920  
Ventura, CA 93009-1920**

**PLEASE DO NOT RETURN THIS FORM TO THE FPPC.**

\_\_\_\_\_

AUG 03 2018

Clerk of the Board

**2018 CONFLICT OF INTEREST CODE  
Camarillo Health Care District**

The Political Reform Act, Government Code section 81000 et seq., requires local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code Regs., § 18730) which contains the terms of a standard Conflict of Interest Code, which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings.

The terms of California Code of Regulations, Title 2, Section 18730, and any amendment to it duly adopted by the Fair Political Practices Commission, are hereby incorporated by reference as the Conflict of Interest Code for the [*Camarillo Health Care District*], and along with the attached Exhibit A, which designates positions requiring disclosure and Exhibit B, which sets forth disclosure categories for each designated position, constitute the Conflict of Interest Code of the [*Camarillo Health Care District*]. Persons holding positions designated in Exhibit A shall file Form 700 Statements of Economic Interests with the Filing Officer specified for that position in Exhibit A.

**IN PREPARING THE FORM 700, DESIGNATED FILERS NEED ONLY DISCLOSE THOSE FINANCIAL INTERESTS FALLING WITHIN THE DISCLOSURE CATEGORIES DESIGNATED FOR THAT FILER'S POSITION AS STATED IN EXHIBITS A AND B.**

**APPROVED AND ADOPTED** this 24th day of July 2018:

By:   
Print Name: Rod Brown  
Title: President, Board of Directors

**EXHIBIT A – DESIGNATED POSITIONS AND FILING OFFICERS**

<b># of POSITIONS</b>	<b>POSITION TITLE</b>	<b>DISCLOSURE CATEGORIES (From Exhibit B)</b>	<b>FILING OFFICER (Designate County Clerk of Board [COB] or Local Agency's Clerk [AC])</b>
<b>5</b>	<b>Director</b>	<b>1</b>	<b>COB</b>
<b>1</b>	<b>Chief Executive Officer</b>	<b>1</b>	<b>COB</b>
<b>Consultants<sup>1</sup></b>			
<b>1</b>	<b>General Counsel</b>	<b>1</b>	<b>COB</b>
<b>1</b>	<b>Financial Services</b>	<b>1</b>	<b>COB</b>

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<sup>1</sup> The disclosure, if any, required of a consultant will be determined on a case-by-case basis by the head of the agency or designee. The determination of whether a consultant has disclosure requirements should be made in writing on a Fair Political Practices Commission Form 805. The determination should include a description of the consultant's duties and based upon that description, a statement of the extent, if any, of the disclosure requirements. Each Form 805 is a public record and should be retained for public inspection either in the same manner and location as the Conflict of Interest Code, or with appropriate documentation at the location where the Conflict of Interest Code is maintained, cross-referencing to the Form 805.

## **EXHIBIT B – DISCLOSURE CATEGORIES**

The terms *italicized* below have specific meaning under the Political Reform Act. In addition, the financial interests of a spouse, domestic partner and dependent children of the public official holding the designated position may require reporting. Consult the instructions and reference pamphlet of the Form 700 for explanation.

### **Category 1 – BROADEST DISCLOSURE**

[SEE FORM 700 SCHEDULES A-1, A-2, B, C, D and E]

- (1) All sources of *income, gifts, loans and travel payments*;
- (2) All *interests in real property*; and
- (3) All *investments and business positions in business entities*.

### **Category 2 – REAL PROPERTY**

[SEE FORM 700 SCHEDULE B]

All *interests in real property*, including *interests in real property* held by *business entities* and trusts in which the public official holds a business position or has an *investment* or other financial interest.

### **Category 3 – LAND DEVELOPMENT, CONSTRUCTION AND TRANSACTION**

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All *investments, business positions* and sources of *income, gifts, loans and travel payments*, from sources which engage in land development, construction, or real property acquisition or sale.

### **Category 4 – PROCUREMENT**

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All *investments, business positions* and sources of *income, gifts, loans and travel payments*, from sources which provide services, supplies, materials, machinery or equipment which the designated position procures or assists in procuring on behalf of their agency or department.

### **Category 5 – REGULATION AND PERMITTING**

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All *investments, business positions* and sources of *income, gifts, loans and travel payments*, from sources which are subject to the regulatory, permitting or licensing authority of, or have an application or license pending before, the designated position's agency or department.

### **Category 6 – FUNDING**

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All *investments, business positions* and sources of *income, gifts, loans and travel payments*, from sources which receive grants or other funding from or through the designated position's agency or department.

**ADDENDUM DESIGNATING OFFICIALS WHO  
MANAGE PUBLIC INVESTMENTS**

Pursuant to Government Code section 87200 et seq., certain city and county officials, as well as all "other officials who manage public investments," are required to disclose their economic interests in accordance with the Political Reform Act. This Addendum provides the relevant definitions for determining which public officials qualify as "other officials who manage public investments," designates the agency's positions which qualify as such, and states the Filing Officer for each designated position.

**APPLICABLE DEFINITIONS**

As set forth in 2 California Code of Regulations section 18701, the following definitions apply for the purposes of Government Code section 87200:

(1) "Other public officials who manage public investments" means:

(A) Members of boards and commissions, including pension and retirement boards or commissions, or of committees thereof, who exercise responsibility for the management of public investments;

(B) High-level officers and employees of public agencies who exercise primary responsibility for the management of public investments, such as chief or principal investment officers or chief financial managers. This category shall not include officers and employees who work under the supervision of the chief or principal investment officers or the chief financial managers; and

(C) Individuals who, pursuant to a contract with a state or local government agency, perform the same or substantially all the same functions that would otherwise be performed by the public officials described in subdivision (1)(B) above.

(2) "Public investments" means the investment of public moneys in real estate, securities, or other economic interests for the production of revenue or other financial return.

(3) "Public moneys" means all moneys belonging to, received by, or held by, the state, or any city, county, town, district, or public agency therein, or by an officer thereof acting in his or her official capacity, and includes the proceeds of all bonds and other evidences of indebtedness, trust funds held by public pension and retirement systems, deferred compensation funds held for investment by public agencies, and public moneys held by a financial institution under a trust indenture to which a public agency is a party.

(4) "Management of public investments" means the following non-ministerial functions: directing the investment of public moneys; formulating or approving investment policies; approving or establishing guidelines for asset allocations; or approving investment transactions.







**SECTION 8**

**BOARD ACTION ITEM 8-B**

**RESTATED SECTION 125 CAFETERIA PLAN**



# **Camarillo Health Care District**

## **Section 125 Cafeteria Plan Plan Document**

**Restated January 1, 2025**



# CAMARILLO HEALTH CARE DISTRICT SECTION 125 CAFETERIA PLAN

## ARTICLE I. Introduction

**1.1 Establishment of Plan.** Camarillo Health Care District (“District”) hereby establishes the District Section 125 Cafeteria Plan (“Plan”), restated on January 1, 2025. Capitalized terms shall have the meanings set forth in Article II unless defined elsewhere in the Plan. This Plan is a premium-only plan designed to permit an Eligible Employee to pay for their share of Contributions under the Medical Insurance Plan, Dental Insurance Plan, and Vision Insurance Plan on a pre-tax Salary Reduction basis.

**1.2 Legal Status.** This Plan is intended to qualify as a cafeteria plan under Internal Revenue Code § 125 and the regulations issued thereunder and shall be interpreted to accomplish that objective.

## ARTICLE II. Definitions

### 2.1 Definitions.

**Benefits** means the Medical Insurance Plan, Dental Insurance Plan, and Vision Insurance Plan that are offered under the Plan and that are paid for or partially paid for on a pre-tax Salary Reduction basis as described in Section 6.1.

**Benefit Package Option** means a qualified benefit under Code § 125(f) that is offered under a cafeteria plan, or an option for coverage under an underlying health plan (such as an HMO or a PPO option under a health plan).

**Change in Status** means any of the events described below, as well as any other events included in subsequent changes to Code § 125, or regulations or guidance issued thereunder that the Plan Administrator, in its sole discretion and on a uniform and consistent basis, determines are permitted under applicable law and under this Plan:

(a) **Legal Marital Status.** A change in a Participant's legal marital status, including marriage, death of a Spouse, divorce, legal separation, or annulment;

**(b) *Number of Dependents.*** Events that change a Participant's number of Dependents, including birth, death, adoption, and placement for adoption;

**(c) *Employment Status.*** Any of the following events that change the employment status of the Participant or their Spouse or Dependents: (1) a termination or commencement of employment; (2) a strike or lockout; (3) a commencement of or return from an unpaid leave of absence; (4) a change in worksite; and (5) if the eligibility conditions of this Plan or other employee benefits plan of the Participant or their Spouse or Dependents depend on the employment status of that individual and there is a change in that individual's status with the consequence that the individual becomes (or ceases to be) eligible under this Plan or other employee benefits plan;

**(d) *Dependent Eligibility Requirements.*** An event that causes a Dependent to satisfy or cease to satisfy the Dependent eligibility requirements for a particular benefit, such as attaining a specified age, Student status, or any similar circumstance; and

**(e) *Change in Residence.*** A change in the place of residence of the Participant or their Spouse or Dependents.

**COBRA** means the Consolidated Omnibus Budget Reconciliation Act of 1985, as amended.

**Code** means the Internal Revenue Code of 1986, as amended.

**Committee** means the Benefits Committee appointed by the District.

**Compensation** means the wages or salary paid to an Employee by the Employer, determined prior to (a) any Salary Reduction election under this Plan; (b) any salary reduction election under any other cafeteria plan; and (c) any compensation reduction under any Code § 132(f)(4) plan; but determined after (d) any salary deferral elections under any Code § 403(b) or 457(b) plan or arrangement. Thus, "Compensation" generally means wages or salary paid to an Employee by the Employer, as reported in Box 1 of Form W-2, but adding back any wages or salary forgone by virtue of any election described in (a), (b), or (c) of the preceding sentence.

**Component(s)** means the Premium Payment Component.

**Contribution(s)** means the amount contributed to pay for the cost of Benefits (including self-funded Benefits as well as those that are insured), as calculated under Section 6.2 for Benefits.

**Dental Insurance Benefits** means the Employee's Dental Insurance Plan coverage for purposes of this Plan.

**Dental Insurance Plan** means the plan(s) that the Employer maintains for its Employees (and for their Spouses and Dependents who may be eligible under the terms of such plan), providing dental benefits through a group insurance policy or policies. The Employer may substitute, add, subtract, or revise at any time the menu of such plans and/or the benefits, terms, and conditions of any such plans. Any such substitution, addition, subtraction, or revision will be communicated to Participants and will automatically be incorporated by reference under this Plan.

**Dependent** means: for purposes of health coverage (to the extent funded under the Premium Payment Component), (1) a dependent as defined in Code § 105(b), (2) any child (as defined in Code § 152(f)(1)) of the Participant who has not attained age 26, and (3) any child of the Participant to whom IRS Revenue Procedure 2008-48 applies (regarding certain children of divorced or separated parents who receive more than half of their support for the calendar year from one or both parents and are in the custody of one or both parents for more than half of the calendar year).

**Earned Income** shall have the meaning given such term in Code § 129(e)(2).

**Election Form/Salary Reduction Agreement** means the actual or deemed paper or electronic form provided by the Administrator for the purpose of allowing an Eligible Employee to participate in this Plan by electing Salary Reductions to pay for Benefits. It includes an agreement pursuant to which an Eligible Employee or Participant authorizes the Employer to make Salary Reductions.

**Eligible Employee** means an Employee eligible to participate in this Plan, as provided in Section 3.1.

**Eligible Opt Out Arrangement** means an Opt Out Arrangement that meets the conditions of Section 6.5.

**Employee** means an individual that the Employer classifies as a common-law employee and who is on the Employer's W-2 payroll, but does not include the following: (a) any leased employee (including but not limited to those individuals defined as leased employees in Code § 414(n)) or any individual classified by the Employer as an independent contractor for the period during which such individual is so classified (even if subsequently determined by the IRS, the Department of Labor, a court of competent jurisdiction, or the Employer to be a common-law employee of the Employer), whether or not any such individual is on the Employer's W-2 payroll; (b) any individual who performs services for the Employer but who is paid by a temporary or other employment or staffing agency for the period during which such individual is paid by such agency, whether or not such individual is determined by the IRS or others to be a common-law employee of the Employer; (c) any self-employed individual; (d) any partner in a partnership; and (e) any more-than-2% shareholder in a Subchapter S corporation. The term Employee does include former Employees for the limited purpose of allowing continued eligibility for benefits under the Plan for the remainder of the Plan Year in which an Employee ceases to be employed by the Employer, but only to the extent specifically provided elsewhere under this Plan.

**Employer** means Camarillo Health Care District.

**Employment Commencement Date** means the first regularly scheduled working day on which the Employee first performs an hour of service for the Employer for Compensation.

**FMLA** means the Family and Medical Leave Act of 1993, as amended.

**Health Flex Contribution** means any Employer Contribution that meets the following requirements: (1) the Participant may not opt to receive the amount as a taxable benefit, (2) the Participant may use the amount to pay for minimum essential coverage, and (3) the Participant may use the amount exclusively to pay for medical care, within the meaning of Code § 213.



The Health Flex Contribution includes the District's dollar allowance to eligible employee for their use in purchasing the various health insurance benefits offered by the District.

**HIPAA** means the Health Insurance Portability and Accountability Act of 1996, as amended.

**HMO** means the health maintenance organization Benefit Package Option (if any) under the Medical Insurance Plan.

**Medical Care Expenses** means expenses incurred by a Participant or their Spouse or Dependents for medical care, as defined in Code § 213(d), but only to the extent that the expense has not been reimbursed through insurance or otherwise.

**Medical Insurance Benefits** means the Employee's Medical Insurance Plan coverage for purposes of this Plan.

**Medical Insurance Plan** means the plan(s) that the Employer maintains for its Employees (and for their Spouses and Dependents who may be eligible under the terms of such plan), providing major medical-type benefits through a group insurance policy or policies. The Employer may substitute, add, subtract, or revise at any time the menu of such plans and/or the benefits, terms, and conditions of any such plans. Any such substitution, addition, subtraction, or revision will be communicated to Participants and will automatically be incorporated by reference under this Plan.

**Non-Health Flex Contribution** means an Employer designated Contribution that does not meet the definition of a Health Flex Contribution.

**Open Enrollment Period** with respect to a Plan Year means a period in September and October in the year preceding the Plan Year as prescribed by the Medical Insurance Plan, a period in September preceding the Plan Year as prescribed by the Dental and Vision Insurance Plans, and/or such other period as may be prescribed by the Administrator.

**Opt Out Arrangement** means an arrangement where payment is made available to an Eligible Employee only if the Eligible Employee declines coverage, but may not be used to pay for

Medical Insurance Benefits (whether or not the Eligible Employee receives the amount as a taxable benefit).

**Participant** means a person who is an Eligible Employee and who is participating in Benefits under this Plan in accordance with the provisions of Article III. Participants include (a) those who elect the Benefits and Salary Reductions to pay for such Benefits; and (b) those who decline to enroll in the Medical Insurance Plan and elect to receive a cash amount under an Opt Out Arrangement or Eligible Opt Out Arrangement.

**Period of Coverage** means the Plan Year, with the following exceptions: (a) for Employees who first become eligible to participate, it shall mean the portion of the Plan Year following the date on which participation commences, as described in Section 3.1; and (b) for Employees who terminate participation, it shall mean the portion of the Plan Year prior to the date on which participation terminates, as described in Section 3.2.

**Plan** means the District's Section 125 Cafeteria Plan as set forth herein and as amended from time to time.

**Plan Administrator** means the District . The contact person is the Chief Administrative Officer for the District, who has the full authority to act on behalf of the Plan Administrator, except with respect to appeals, for which the Committee has the full authority to act on behalf of the Plan Administrator, as described in Section 8.1.

**Plan Year** for the Medical Insurance Plan means the calendar year (i.e., the 12-month period commencing January 1 and ending on December 31). Plan Year for the Dental and Vision Insurance Plans means the 12-month period commencing October 1 and ending September 30.

**PPO** means the preferred provider organization Benefit Package Option (if any) under the Medical Insurance Plan.

**Premium Payment Component** means the component of this Plan described in Article VI.

**QMCSO** means a qualified medical child support order, as defined in ERISA §609(a).

**Qualifying Individual** means (a) a tax dependent of the Participant as defined in Code § 152 who is under the age of 13 and who is the Participant's qualifying child as defined in Code § 152(a)(1); (b) a tax dependent of the Participant as defined in Code § 152, but determined without regard to subsections (b)(1), (b)(2), and (d)(1)(B) thereof, who is physically or mentally incapable of self-care and who has the same principal place of abode as the Participant for more than half of the year; or (c) a Participant's Spouse who is physically or mentally incapable of self-care, and who has the same principal place of abode as the Participant for more than half of the year. Notwithstanding the foregoing, in the case of divorced or separated parents, a Qualifying Individual who is a child shall, as provided in Code § 21(e)(5), be treated as a Qualifying Individual of the custodial parent (within the meaning of Code § 152(e)) and shall not be treated as a Qualifying Individual with respect to the noncustodial parent.

**Salary Reduction** means the amount by which the Participant's Compensation is reduced and applied by the Employer under this Plan to pay for one or more of the Benefits, as permitted for the applicable component, before any applicable state and/or federal taxes have been deducted from the Participant's Compensation (i.e., on a pre-tax basis).

**Spouse** means an individual who is treated as a spouse for federal tax purposes.

**Student** means an individual who, during each of five or more calendar months during the Plan Year, is a full-time student at any educational organization that normally maintains a regular faculty and curriculum and normally has an enrolled student body in attendance at the location where its educational activities are regularly carried on.

**Vision Insurance Benefits** means the Employee's Vision Insurance Plan coverage for purposes of this Plan.

**Vision Insurance Plan** means the plan(s) that the Employer maintains for its Employees (and for their Spouses and Dependents who may be eligible under the terms of such plan), providing vision benefits through a group insurance policy or policies. The Employer may substitute,

add, subtract, or revise at any time the menu of such plans and/or the benefits, terms, and conditions of any such plans. Any such substitution, addition, subtraction, or revision will be communicated to Participants and will automatically be incorporated by reference under this Plan.

### **ARTICLE III. Eligibility and Participation**

**3.1 Eligibility to Participate.** An individual is eligible to participate in this Plan if the individual: (a) is an Employee; and (b) is eligible for the Medical Insurance Benefits (whether or not coverage under such plan has been elected) subject to eligibility requirements under a resolution, policy, or contract, if any. Eligibility for Medical, Dental, and Vision Insurance Benefits shall also be subject to the additional requirements, if any, specified in the Medical, Dental, and Vision Insurance Plans. Once an Employee has met the Plan's and the Medical, Dental, and/or Vision Insurance Plan's eligibility requirements, the Employee may elect coverage effective the first day of the next calendar month, or for any subsequent Plan Year, in accordance with the procedures described in Article IV.

**3.2 Termination of Participation.** A Participant will cease to be a Participant in this Plan upon the earlier of:

- (a) the termination of this Plan; or
- (b) the date on which the Employee ceases (because of retirement, termination of employment, layoff, reduction of hours, or any other reason) to be an Eligible Employee.

Termination of participation in this Plan will automatically revoke the Participant's elections. The Medical Insurance Benefits will terminate as of the date(s) specified in the Medical Insurance Plan.

**3.3 Participation Following Termination of Employment or Loss of Eligibility.** If a Participant terminates their employment for any reason, including (but not limited to) disability, retirement, layoff, or voluntary resignation, and then is rehired within 30 days or less after the

date of a termination of employment, then the Employee will be reinstated with the same elections that such individual had before termination. If a former Participant is rehired more than 30 days following termination of employment and is otherwise eligible to participate in the Plan, then the individual may make new elections as a new hire as described in Section 3.1. Notwithstanding the above, an election to participate in the Premium Payment Component will be reinstated only to the extent that coverage under the Medical, Dental, and/or Vision Insurance Plan is reinstated. If an Employee (whether or not a Participant) ceases to be an Eligible Employee for any reason other than for termination of employment, including but not limited to a reduction of hours, and then becomes an Eligible Employee again, the Employee must complete any waiting required by the Medical, Dental, and/or Vision Insurance Plan before again becoming eligible to participate in those Benefits.

**3.4 FMLA Leaves of Absence.** Notwithstanding any provision to the contrary in this Plan, if a Participant goes on a qualifying leave under the FMLA, then to the extent required by the FMLA, the Employer will continue to maintain the Participant's Medical Insurance Benefits on the same terms and conditions as if the Participant were still an active Employee. That is, if the Participant elects to continue their coverage while on leave, the Employer will continue to pay its share of the Contributions.

An Employer may require Participants to continue all Medical Insurance Benefits coverage while they are on paid leave, provided that Participants on non-FMLA paid leave are required to continue such coverage. If so, the Participant's share of the Contributions shall be paid by the method normally used during any paid leave (e.g., on a pre-tax Salary Reduction basis). In the event of unpaid FMLA leave, a Participant may elect to continue their Medical Insurance Benefits during the leave. If the Participant elects to continue coverage while on FMLA leave, then the Participant may pay their share of the Contributions in one of the following ways:

- with after-tax dollars, by sending monthly payments to the Employer by the due date established by the Employer;
- with pre-tax dollars, by having such amounts withheld from the Participant's

ongoing Compensation (if any), including unused sick days and vacation days, or pre-paying all or a portion of the Contributions for the expected duration of the leave on a pre-tax Salary Reduction basis out of pre-leave Compensation. To pre-pay the Contributions, the Participant must make a special election to that effect prior to the date that such Compensation would normally be made available (pre-tax dollars may not be used to fund coverage during the next Plan Year); or

- under another arrangement agreed upon between the Participant and the Plan Administrator (e.g., the Plan Administrator may fund coverage during the leave and withhold "catch-up" amounts from the Participant's Compensation on a pre-tax or after-tax basis) upon the Participant's return.

If the Employer requires all Participants to continue Medical Insurance Benefits during an unpaid FMLA leave, then the Participant may elect to discontinue payment of the Participant's required Contributions until the Participant returns from leave. Upon returning from leave, the Participant will be required to repay the Contributions not paid by the Participant during the leave. Payment shall be withheld from the Participant's Compensation either on a pre-tax or after-tax basis, as agreed to by the Plan Administrator and the Participant.

If a Participant's Medical Insurance Benefits coverage ceases while on FMLA leave (e.g., for non-payment of required contributions), then the Participant is permitted to re-enter the Medical Insurance Benefits, as applicable, upon return from such leave on the same basis as when the Participant was participating in the Plan prior to the leave, or as otherwise required by the FMLA.

In addition, the Plan may require Participants whose Medical Insurance Benefits coverage terminated during the leave to be reinstated in such coverage upon return from unpaid leave, provided that Participants who return from a period of unpaid, non-FMLA leave are required to be reinstated in such coverage.

**3.5 Non-FMLA Leaves of Absence.** If a Participant goes on an unpaid leave of absence that

does not affect eligibility, then the Participant will continue to participate and the Contributions due for the Participant will be paid by pre-payment before going on leave, by after-tax contributions while on leave, or with catch-up contributions after the leave ends, as may be determined by the Plan Administrator. If a Participant goes on an unpaid leave that affects eligibility, then the election change rules in Section 7.3(d) will apply.

#### **ARTICLE IV. Method and Timing of Elections**

**4.1 Elections When First Eligible.** An Employee who first becomes eligible to participate in the Plan mid-Plan Year (“midyear”) may elect to commence participation in one or more Benefits on the first day of the month after the eligibility requirements have been satisfied, provided that an Election Form/Salary Reduction Agreement is submitted to the Plan Administrator before the first day of the month in which participation will commence. An Employee who does not elect benefits when first eligible may not enroll until the next Open Enrollment Period, unless an event occurs that would justify a midyear election change, as described under Section 7.3. The provisions of this Plan are not intended to override any exclusions, eligibility requirements, or waiting periods specified in the Medical, Dental, and/or Vision Insurance Plans.

**4.2 Elections During Open Enrollment Period.** During each Open Enrollment Period with respect to a Plan Year, the Plan Administrator shall provide a paper or electronic Election Form/Salary Reduction Agreement to each Eligible Employee. The Eligible Employee may elect to participate in the Benefits of this Plan for the next Plan Year and authorize the necessary Salary Reductions to pay for the Benefits elected by completing the Election Form/Salary Reduction Agreement. The Election Form/Salary Reduction Agreement must be returned to the Plan Administrator on or before the last day of the Open Enrollment Period, and it shall become effective on the first day of the next Plan Year.

**4.3 Failure of Eligible Employee to File an Election Form/Salary Reduction Agreement.** If an Eligible Employee fails to file an Election Form/Salary Reduction Agreement within the

time period described in Sections 4.1 and 4.2, then the Employee may not elect any Benefits under the Plan (a) until the next Open Enrollment Period; or (b) until an event occurs that would justify a midyear election change, as described under Section 7.3 or 7.4.

If an Employee who fails to file an Election Form/Salary Reduction Agreement is eligible for Medical Insurance Benefits and has made an effective election for such Benefits outside of Open Enrollment, then the Employee's share of the Contributions for such Benefits will be paid with after-tax dollars outside of this Plan until such time as the Employee files, during a subsequent Open Enrollment Period (or after an event occurs that would justify a midyear election change as described under Section 7.3), a timely Election Form/Salary Reduction Agreement to elect Benefits. Until the Employee files such an election, the Employer's portion of the Contribution will also be paid outside of this Plan.

**4.4 Irrevocability of Elections.** Unless an exception applies (as described in Article VII), a Participant's election under the Plan is irrevocable for the duration of the Period of Coverage to which it relates.

## **ARTICLE V. Benefits Offered and Method of Funding**

**5.1 Benefits Offered.** When first eligible or during the Open Enrollment Period as described under Article IV, Eligible Employees will be given the opportunity to elect Benefits, as described in Article VI. In no event shall Benefits under the Plan be provided in the form of deferred compensation.

### **5.2 Employer and Participant Contributions**

**(a) Employer Contributions.** For Participants who elect Medical, Dental, or Vision Insurance Benefits described in Article VI, the Employer may contribute a portion of the Contributions as provided in the Open Enrollment materials furnished to Employees, the Election Form/Salary Reduction Agreement, and/or any applicable resolution, policy, or contract. The Employer may also designate a Health Flex Contribution that a Participant may allocate to the Medical, Dental, and/or Vision Insurance Plans, as provided by any



applicable resolution, policy, or contract related to this Plan.

**(b) *Participant Contributions.*** Participants who elect Benefits may pay for the cost of coverage on a pre-tax Salary Reduction basis by completing an Election Form/Salary Reduction Agreement.

### **5.3 Using Salary Reductions to Make Contributions**

**(a) *Salary Reductions per Pay Period.*** The Salary Reduction for a pay period for a Participant is, for the Benefits elected, an amount equal to (1) the annual Contributions for such Benefits, divided by the number of pay periods in the Period of Coverage; (2) an amount otherwise agreed upon between the Employer and the Participant; or (3) an amount deemed appropriate by the Plan Administrator.

**(b) *Considered Employer Contributions for Certain Purposes.*** Salary Reductions are applied by the Employer to pay for the Participant's share of the Contributions for the Benefits, and, for the purposes of this Plan and the Code, are considered to be Employer contributions.

**(c) *Salary Reduction Balance Upon Termination of Coverage.*** If, as of the date that any elected coverage under this Plan terminates, a Participant's year-to-date Salary Reductions exceed or are less than the Participant's required Contributions for the coverage, then the Employer will, as applicable, either return the excess to the Participant as additional taxable wages or recoup the due Salary Reduction amounts from any remaining Compensation.

**5.4 Funding This Plan.** All of the amounts payable under this Plan shall be paid from the general assets of the Employer, but Benefits are paid as provided in the applicable Medical, Dental, or Vision Insurance Plan. Nothing herein will be construed to require the Employer or the Plan Administrator to maintain any fund or to segregate any amount for the benefit of any Participant, and no Participant or other person shall have any claim against, right to, or security or other interest in any fund, account, or asset of the Employer from which any payment under

this Plan may be made. There is no trust or other fund from which Benefits are paid.

## **ARTICLE VI. Premium Payment Component**

**6.1 Benefits.** The Premium Payment Component offers benefits under the Medical, Dental, and Vision Insurance Plans. Notwithstanding any other provision in this Plan, the Medical, Dental, and Vision Insurance Benefits are subject to the terms and conditions of the Medical, Dental, and Vision Insurance Plans, and no changes can be made with respect to such Benefits under this Plan (such as midyear changes in election) if such changes are not permitted under the applicable Medical, Dental, and Vision Insurance Plans. An Eligible Employee can elect Benefits by electing to pay for their share of the Contributions for the Benefits on a pre-tax Salary Reduction basis; or elect no Benefits.

**6.2 Contributions for Cost of Coverage.** The annual Employer Contribution for a Participant's Benefits is equal to the amount as set by the Employer, as described in an resolution, policy, contract, or other applicable document, which may or may not be the same amount charged by the Medical, Dental, or Vision Insurance Plan or insurance carrier. The Employer may also designate Health Flex Contributions that a Participant may allocate to Medical, Dental, and Vision Insurance Benefits.

**6.3 Benefits Provided Under the Medical, Dental, and Vision Insurance Plans.** The types and amounts of Medical, Dental, and Vision Insurance Benefits, the requirements for participating in the Medical, Dental, and Vision Insurance Plans, and the other terms and conditions of coverage, benefits, and claims of the Medical, Dental, and Vision Insurance Plans are set forth in the Medical, Dental, and Vision Insurance Plans, not this Plan.

**6.4 Opt Out Arrangement.** The Employer may establish an Opt Out Arrangement for Eligible Employees who decline to enroll in the Medical Insurance Plan in an applicable resolution, policy, or contract. If an Opt Out Arrangement is established, the Eligible Employee may elect to take a taxable cash amount (otherwise known as cash in lieu) established by the Employer in lieu of enrolling in the Medical Insurance Plan subject to any requirements or conditions set

forth in an applicable resolution, policy, or contract.

**6.5 Eligible Opt Out Arrangement.** The Employer may establish an Eligible Opt Out Arrangement under this Plan or in an applicable resolution, policy, or contract as a condition to a Participant receiving a taxable cash amount (cash in lieu) established by the Employer in lieu of enrolling in the Medical Insurance Plan. The conditions that must be satisfied for an Eligible Opt Out Arrangement are as follows:

- (a) The Participant and the Participant's Tax Family must have (or will have) minimum essential coverage ("MEC") through another source (other than coverage in the individual market, whether or not obtained through Covered California);
- (b) A Tax Family means all individuals for whom the Participant reasonably expects to claim a personal exemption deduction for the taxable year(s) that cover the Participant's Plan Year to which the opt-out arrangement applies;
- (c) The Participant must provide reasonable evidence of the MEC for the Participant and their Tax Family for the applicable period. Reasonable evidence may include an attestation by the Participant;
- (d) The Participant must provide the evidence/attestation every Plan Year;
- (e) The Participant must provide the evidence/attestation no earlier than a reasonable time before coverage starts (e.g. Open Enrollment). The evidence/attestation may also be provided within a reasonable time after the Plan Year starts; and
- (f) The cash in lieu payment cannot be made (and the Employer must not in fact make payment) if the Employer knows or has reason to know that the Participant or Tax Family member does not have the alternative coverage.

**6.6 Medical Insurance Benefits; COBRA Contributions.** Contributions for COBRA coverage for Medical Insurance Benefits may be paid on a pre-tax basis for current Employees receiving taxable compensation where COBRA coverage arises either (a) because the Employee ceases to be eligible because of a reduction of hours or (b) because the Employee's Dependent ceases to satisfy the eligibility requirements for coverage. For individuals who cease to be

eligible because of retirement, termination of employment, or layoff, Contributions for COBRA coverage for Medical Insurance Benefits shall be paid on an after-tax basis (unless otherwise permitted by the Plan Administrator on a uniform and consistent basis). Contributions for COBRA coverage may not be prepaid from contributions in one Plan Year to provide coverage that extends into a subsequent Plan Year.

## **ARTICLE VII. Irrevocability of Elections; Exceptions**

**7.1 Irrevocability of Elections.** A Participant's election under the Plan, including its Components, is irrevocable for the duration of the Period of Coverage to which it relates, except as provided in this Article VII. In other words, unless an exception applies, the Participant may not change any elections for the duration of the Period of Coverage regarding:

- (a) participation in this Plan;
- (b) Salary Reduction amounts; or
- (c) election of particular Benefit Package Options.

### **7.2 Procedure for Making New Election If Exception to Irrevocability Applies**

**(a) *Timeframe for Making New Election.*** A Participant (or an Eligible Employee who, when first eligible under Section 3.1 or during the Open Enrollment Period under Section 4.2, declined to be a Participant) may make a new election within 30 days of the occurrence of an event described in Section 7.3 (or within 60 days of the occurrence of an event described in Section 7.3(e)(3) or (4)), as applicable, but only if the election under the new Election Form/Salary Reduction Agreement is made on account of and is consistent with the event. Notwithstanding the foregoing, a Change in Status that results in a beneficiary becoming ineligible for coverage under the Medical Insurance Plan shall automatically result in a corresponding election change, whether or not requested by the Participant within the normal 30-day period.

**(b) *Effective Date of New Election.*** Elections made pursuant to this Section 7.2 shall be effective for the balance of the Period of Coverage following the change of election

unless a subsequent event allows for a further election change. Except as provided in Section 7.3(e) for HIPAA special enrollment rights in the event of birth, adoption, or placement for adoption, all election changes shall be effective on a prospective basis only (i.e., election changes will become effective no earlier than the first day of the next calendar month following the date that the election change request was filed, but, as determined by the Plan Administrator, election changes may become effective later to the extent that any replacement coverage commences later).

**7.3 Events Permitting Exception to Irrevocability Rule for All Benefits.** A Participant may change an election as described below upon the occurrence of the stated events for the applicable component of this Plan in accordance with the procedures described in Section 7.2.

**(a) *Open Enrollment Period.*** A Participant may change an election during the Open Enrollment Period in accordance with Section 4.2.

**(b) *Termination of Employment.*** A Participant's election will terminate under the Plan upon termination of employment in accordance with Sections 3.2 and 3.3, as applicable.

**(c) *Leaves of Absence.*** A Participant may change an election under the Plan upon FMLA leave in accordance with Section 3.4 and upon non-FMLA leave in accordance with Section 3.5.

**(d) *Change in Status.*** A Participant may change their election under the Plan upon the occurrence of a Change in Status event only if the election is consistent with the event under both the applicable special consistency rules and the general consistency rule. The Plan Administrator, in its sole discretion and on a uniform and consistent basis, shall determine, based on prevailing IRS guidance, whether a requested election change meets the consistency requirements below.

*General Consistency Rule:* A Participant's election change satisfies the general consistency requirement only if the election change is made on account of and

corresponds with a Change in Status that affects eligibility for coverage under a plan of the Employer or a plan of the Spouse's or Dependent's employer.

*Special Consistency Rules*: Assuming that the general consistency rule is also satisfied, a requested election change must satisfy the following specific consistency requirements in order for a Participant to be able to alter their election based on the specified Change in Status:

1. **Loss of Spouse or Dependent Eligibility; Special COBRA Rules.** For a Change in Status involving a Participant's divorce, annulment, or legal separation from a Spouse, the death of a Spouse or a Dependent, or a Dependent's ceasing to satisfy the eligibility requirements for coverage, a Participant may only elect to cancel Benefits for the Spouse or Dependent, as applicable. However, if the Participant or their Spouse or Dependent becomes eligible for COBRA because of a reduction of hours or because the Participant's Dependent ceases to satisfy the eligibility requirements for coverage (and the Participant remains a Participant under this Plan), then the Participant may increase their election to pay for such coverage.
2. **Gain of Coverage Eligibility Under Another Employer's Plan.** For a Change in Status in which a Participant or their Spouse or Dependent gains eligibility for coverage under another employer's cafeteria plan or qualified benefit plan as a result of a change in marital or employment status, a Participant may elect to cease or decrease coverage for that individual only if coverage for that individual becomes effective or is increased under the other employer's plan. The Plan Administrator may rely on a Participant's certification that the Participant has obtained or will obtain coverage under the Spouse's or Dependent's employer's plan, unless the Plan Administrator

has reason to believe that the Participant's certification is incorrect.

**(e) HIPAA Special Enrollment Rights.** If a Participant or their Spouse or Dependent is entitled to special enrollment rights under a group health plan (other than an excepted benefit), as required by HIPAA under Code § 9801(f), then a Participant may revoke a prior election for group health plan coverage and make a new election (including, when required by HIPAA, an election to enroll in another benefit package under a group health plan), provided that the election change corresponds with such HIPAA special enrollment rights. As required by HIPAA, a special enrollment right will arise in the following circumstances:

- (1) a Participant or their Spouse or Dependent declined to enroll in group health plan coverage because they had coverage, and eligibility for such coverage is subsequently lost because: (A) the coverage was provided under COBRA, and the COBRA coverage was exhausted; or (B) the coverage was non-COBRA coverage, and the coverage terminated due to loss of eligibility for coverage or the employer contributions for the coverage were terminated;
- (2) a new Dependent is acquired as a result of marriage, birth, adoption, or placement for adoption;
- (3) the Participant's or Dependent's coverage under a Medicaid plan or state children's health insurance program is terminated as a result of loss of eligibility for such coverage; or
- (4) the Participant or Dependent becomes eligible for a state premium assistance subsidy from a Medicaid plan or through a state children's health insurance program with respect to coverage under the group health plan.

An election to add previously eligible Dependents as a result of the acquisition of a new Spouse or Dependent child shall be considered to be consistent with the special enrollment right. An election change on account of a HIPAA special enrollment attributable to the birth, adoption, or placement for adoption of a new Dependent child

may, subject to the provisions of the underlying group health plan, be effective retroactively (up to 30 days).

**(f) *Certain Judgments, Decrees, and Orders.*** If a judgment, decree, or order (collectively, an "Order") resulting from a divorce, legal separation, annulment, or change in legal custody (including a QMCSO) requires health coverage for a Participant's child (including a foster child who is a Dependent of the Participant), then a Participant may (1) change their election to provide coverage for the child if the Order requires the Participant to provide coverage; or (2) change their election to revoke coverage for the child if the Order requires that another individual provide coverage under that individual's plan, and such coverage is actually provided.

**(g) *Medicare and Medicaid.*** If a Participant or their Spouse or Dependent who is enrolled in a health plan under this Plan becomes entitled to or enrolled in Medicare or Medicaid, then the Participant may prospectively reduce or cancel the health coverage of the person becoming entitled to Medicare or Medicaid. Furthermore, if a Participant or their Spouse or Dependent who has been entitled to Medicare or Medicaid loses eligibility for such coverage, then the Participant may prospectively elect to commence or increase the Medical Insurance Benefit of the individual who loses Medicare or Medicaid eligibility.

**(h) *Change in Cost.*** For purposes of this Section 7.3(h), "similar coverage" means coverage for the same category of benefits for the same individuals (e.g., family to family or single to single). For example, two plans that provide major medical coverage are considered to be similar coverage. For purposes of this definition, (1) an HMO and a PPO are considered to be similar coverage and (2) coverage by another employer, such as a Spouse's or Dependent's employer, may be treated as similar coverage if it otherwise meets the requirements of similar coverage.

(1) *Increase or Decrease for Insignificant Cost Changes.* Participants are required to increase their elective contributions (by increasing Salary Reductions) to reflect



insignificant increases in their required contribution for their Benefit Package Option(s), and to decrease their elective contributions to reflect insignificant decreases in their required contribution. The Plan Administrator, in its sole discretion and on a uniform and consistent basis, will determine whether an increase or decrease is insignificant based upon all the surrounding facts and circumstances, including but not limited to the dollar amount or percentage of the cost change. The Plan Administrator, on a reasonable and consistent basis, will automatically effectuate this increase or decrease in affected employees' elective contributions on a prospective basis.

(2) *Significant Cost Increases.* If the Plan Administrator determines that the cost charged to an Employee of a Participant's Benefit Package Option(s) (such as the PPO for the Medical Insurance Plan) significantly increases during a Period of Coverage, then the Participant may (a) make a corresponding prospective increase in their elective contributions (by increasing Salary Reductions); (b) revoke their election for that coverage, and in lieu thereof, receive on a prospective basis coverage under another Benefit Package Option that provides similar coverage (such as an HMO); or (c) drop coverage prospectively if there is no other Benefit Package Option available that provides similar coverage. The Plan Administrator, in its sole discretion and on a uniform and consistent basis, will decide whether a cost increase is significant in accordance with prevailing IRS guidance.

(3) *Significant Cost Decreases.* If the Plan Administrator determines that the cost of any Benefit Package Option (such as a PPO) significantly decreases during a Period of Coverage, then the Plan Administrator may permit the following election changes: (a) Participants enrolled in that Benefit Package Option may make a corresponding prospective decrease in their elective contributions (by decreasing Salary Reductions); (b) Participants who are enrolled in another Benefit Package Option (such as an HMO) may change their election on a prospective basis to elect

the Benefit Package Option that has decreased in cost (such as the PPO for the Medical Insurance Plan); or (c) Employees who are otherwise eligible under Section 3.1 may elect the Benefit Package Option that has decreased in cost (such as the PPO) on a prospective basis, subject to the terms and limitations of the Benefit Package Option. The Plan Administrator, in its sole discretion and on a uniform and consistent basis, will decide whether a cost decrease is significant in accordance with prevailing IRS guidance.

**(i) *Change in Coverage.***

The definition of "similar coverage" under Section 7.3(h) applies also to this Section 7.3(i).

(1) *Significant Curtailment.* If coverage is "significantly curtailed" (as defined below), Participants may elect coverage under another Benefit Package Option that provides similar coverage. In addition, as set forth below, if the coverage curtailment results in a "Loss of Coverage" (as defined below), then Participants may drop coverage if no similar coverage is offered by the Employer. The Plan Administrator in its sole discretion, on a uniform and consistent basis, will decide, in accordance with prevailing IRS guidance, whether a curtailment is "significant," and whether a Loss of Coverage has occurred.

(a) *Significant Curtailment Without Loss of Coverage.* If the Plan Administrator determines that a Participant's coverage under a Benefit Package Option under this Plan (or the Participant's Spouse's or Dependent's coverage under their employer's plan) is significantly curtailed without a Loss of Coverage (for example, when there is a significant increase in the deductible, the co-pay, or the out-of-pocket cost-sharing limit under a health plan, such as the PPO under the Medical Insurance Plan) during a Period of Coverage, the Participant may revoke their election for the affected coverage. Coverage under a plan is deemed to be "significantly curtailed" only if there is an overall reduction in coverage

provided under the plan so as to constitute reduced coverage generally.

(b) *Significant Curtailment With a Loss of Coverage.* If the Plan Administrator determines that a Participant's Benefit Package Option coverage under this Plan (or the Participant's Spouse's or Dependent's coverage under their employer's plan) is significantly curtailed, and if such curtailment results in a Loss of Coverage during a Period of Coverage, then the Participant may revoke their election for the affected coverage and may either prospectively elect coverage under another Benefit Package Option that provides similar coverage or drop coverage if no other Benefit Package Option providing similar coverage is offered by the Employer.

(c) *Definition of Loss of Coverage.* For purposes of this Section 7.3(i)(1), a "Loss of Coverage" means a complete loss of coverage, including the elimination of a Benefit Package Option, an HMO ceasing to be available where the Participant or their Spouse or Dependent resides, or a Participant or their Spouse or Dependent losing all coverage under the Benefit Package Option by reason of an overall lifetime or annual limitation. In addition, the Plan Administrator, in its sole discretion, on a uniform and consistent basis, may treat the following as a Loss of Coverage:

- a substantial decrease in the medical care providers available under the Benefit Package Option;
- a reduction in benefits for a specific type of medical condition or treatment with respect to which the Participant or their Spouse or Dependent is currently in a course of treatment; or
- any other similar fundamental loss of coverage.

(2) *Addition or Significant Improvement of a Benefit Package Option.* If during a Period of Coverage the Plan adds a new Benefit Package Option or significantly improves an existing Benefit Package Option, the Plan Administrator may permit the

following election changes: (a) Participants who are enrolled in a Benefit Package Option other than the newly added or significantly improved Benefit Package Option may change their elections on a prospective basis to elect the newly added or significantly improved Benefit Package Option; and (b) Employees who are otherwise eligible under Section 3.1 may elect the newly added or significantly improved Benefit Package Option on a prospective basis, subject to the terms and limitations of the Benefit Package Option. The Plan Administrator, in its sole discretion and on a uniform and consistent basis, will decide whether there has been an addition of, or a significant improvement in, a Benefit Package Option in accordance with prevailing IRS guidance.

(3) *Loss of Coverage Under Other Group Health Coverage.* A Participant may prospectively change their election to add group health coverage for the Participant or their Spouse or Dependent, if such individual(s) loses coverage under any group health coverage sponsored by a governmental or educational institution, including (but not limited to) the following: a state children's health insurance program under Title XXI of the Social Security Act; a medical care program of an Indian Tribal government (as defined in Code § 7701(a)(40)), the Indian Health Service, or a tribal organization; a state health benefits risk pool; or a foreign government group health plan, subject to the terms and limitations of the applicable Benefit Package Option(s).

(4) *Change in Coverage Under Another Employer Plan.* A Participant may make a prospective election change that is on account of and corresponds with a change made under an employer plan (including a plan of the Employer or a plan of the Spouse's or Dependent's employer), so long as (a) the other cafeteria plan or qualified benefits plan permits its participants to make an election change that would be permitted under applicable IRS regulations; or (b) the Plan permits Participants to make an election for a Period of Coverage that is different from the plan year under

the other cafeteria plan or qualified benefits plan. For example, if an election is made by the Participant's Spouse during their employer's open enrollment to drop coverage, the Participant may add coverage to replace the dropped coverage. The Plan Administrator, in its sole discretion and on a uniform and consistent basis, will decide whether a requested change is on account of and corresponds with a change made under the other employer plan, in accordance with prevailing IRS guidance.

**7.4 Election Modifications Required by Plan Administrator.** The Plan Administrator may, at any time, require any Participant or class of Participants to amend the amount of their Salary Reductions for a Period of Coverage if the Plan Administrator determines that such action is necessary or advisable in order to (a) satisfy any of the Code's nondiscrimination requirements applicable to this Plan, if any, or other cafeteria plan; (b) prevent any Employee or class of Employees from having to recognize more income for federal income tax purposes from the receipt of benefits hereunder than would otherwise be recognized; (c) maintain the qualified status of benefits received under this Plan; or (d) satisfy Code nondiscrimination requirements or other limitations applicable to the Employer's qualified plans, if any. In the event that contributions need to be reduced for a class of Participants, the Plan Administrator will reduce the Salary Reduction amounts for each affected Participant, beginning with the Participant in the class who had elected the highest Salary Reduction amount and continuing with the Participant in the class who had elected the next-highest Salary Reduction amount, and so forth, until the defect is corrected.

## **ARTICLE VIII. Appeals Procedure**

**8.1 Procedure If Benefits Are Denied Under This Plan.** If a claim for benefits under this Plan is wholly or partially denied, then claims shall be administered in accordance with and subject to the claims procedure set forth by the applicable Medical, Dental, or Vision Insurance Plan in any plan document, summary plan description, and/or any other policy or document.

**8.2 Claims Procedures for Benefits.** Claims and reimbursement for Medical, Dental, and

Vision Insurance Benefits shall be administered in accordance with the claims procedures for the Medical, Dental, Vision Insurance Benefits, as set forth in the plan documents for the Medical, Dental, and Vision Insurance Plans.

**8.3 Limitations Period for Filing Suit.** Unless otherwise provided herein or required pursuant to applicable law, a suit for benefits under this Plan must be brought within one year after the date of a final decision on the claim in accordance with the applicable claims procedure.

## **ARTICLE IX. Recordkeeping and Administration**

**9.1 Plan Administrator.** The administration of this Plan shall be under the supervision of the Plan Administrator. It is the principal duty of the Plan Administrator to see that this Plan is carried out, in accordance with its terms, for the exclusive benefit of persons entitled to participate in this Plan without discrimination among them.

**9.2 Powers of the Plan Administrator.** The Plan Administrator shall have such duties and powers as it considers necessary or appropriate to discharge its duties. It shall have the exclusive right to interpret the Plan and to decide all matters thereunder, and all determinations of the Plan Administrator with respect to any matter hereunder shall be conclusive and binding on all persons. Without limiting the generality of the foregoing, the Plan Administrator shall have the following discretionary authority:

- (a) to construe and interpret this Plan, including all possible ambiguities, inconsistencies, and omissions in the Plan and related documents, and to decide all questions of fact, questions relating to eligibility and participation, and questions of benefits under this Plan (provided that the Committee shall exercise such exclusive power with respect to an appeal of a claim under Section 8.1);
- (b) to prescribe procedures to be followed and the forms to be used by Employees and Participants to make elections pursuant to this Plan;
- (c) to prepare and distribute information explaining this Plan and the benefits under this Plan in such manner as the Plan Administrator determines to be appropriate;

- (d) to request and receive from all Employees and Participants such information as the Plan Administrator shall from time to time determine to be necessary for the proper administration of this Plan;
- (e) to furnish each Employee and Participant with such reports with respect to the administration of this Plan as the Plan Administrator determines to be reasonable and appropriate, including appropriate statements setting forth the amounts by which a Participant's Compensation has been reduced in order to provide benefits under this Plan;
- (f) to receive, review, and keep on file such reports and information regarding the benefits covered by this Plan as the Plan Administrator determines from time to time to be necessary and proper;
- (g) to appoint and employ such individuals or entities to assist in the administration of this Plan as it determines to be necessary or advisable, including legal counsel and benefit consultants;
- (h) to sign documents for the purposes of administering this Plan, or to designate an individual or individuals to sign documents for the purposes of administering this Plan;
- (i) to secure independent medical or other advice and require such evidence as it deems necessary to decide any claim; and
- (j) to maintain the books of accounts, records, and other data in the manner necessary for proper administration of this Plan and to meet any applicable disclosure and reporting requirements.

**9.3 Reliance on Participant, Tables, etc.** The Plan Administrator may rely upon the direction, information, or election of a Participant as being proper under the Plan and shall not be responsible for any act or failure to act because of a direction or lack of direction by a Participant. The Plan Administrator will also be entitled, to the extent permitted by law, to rely conclusively on all tables, valuations, certificates, opinions, and reports that are furnished by accountants, attorneys, or other experts employed or engaged by the Plan Administrator.

**9.4 Provision for Third-Party Plan Service Providers.** The Plan Administrator, subject to approval of the Employer, may employ the services of such persons as it may deem necessary or desirable in connection with the operation of the Plan. Unless otherwise provided in the service agreement, obligations under this Plan shall remain the obligation of the Employer.

**9.5 Fiduciary Liability.** To the extent permitted by law, the Plan Administrator shall not incur any liability for any acts or for failure to act except for their own willful misconduct or willful breach of this Plan.

**9.6 Insurance Contracts.** The Employer shall have the right (a) to enter into a contract with one or more insurance companies for the purposes of providing any benefits under the Plan; and (b) to replace any of such insurance companies or contracts. Any dividends, retroactive rate adjustments, or other refunds of any type that may become payable under any such insurance contract shall not be assets of the Plan but shall be the property of and be retained by the Employer, to the extent that such amounts are less than aggregate Employer Contributions toward such insurance.

**9.7 Inability to Locate Payee.** If the Plan Administrator is unable to make payment to any Participant or other person to whom a payment is due under the Plan because it cannot ascertain the identity or whereabouts of such Participant or other person after reasonable efforts have been made to identify or locate such person, then such payment and all subsequent payments otherwise due to such Participant or other person shall be forfeited following a reasonable time after the date any such payment first became due.

**9.8 Effect of Mistake.** In the event of a mistake as to the eligibility or participation of an Employee, the allocations made to the account of any Participant, or the amount of benefits paid or to be paid to a Participant or other person, the Plan Administrator shall, to the extent that it deems administratively possible and otherwise permissible under Code § 125 or the regulations issued thereunder, cause to be allocated or cause to be withheld or accelerated, or otherwise make adjustment of, such amounts as it will in its judgment accord to such Participant or other



person the credits to the account or distributions to which they are properly entitled under the Plan. Such action by the Plan Administrator may include withholding of any amounts due to the Plan or the Employer from Compensation paid by the Employer.

#### **ARTICLE X. General Provisions**

**10.1 Expenses.** All reasonable expenses incurred in administering the Plan are currently paid by the Employer.

**10.2 No Contract of Employment.** Nothing herein contained is intended to be construed as an employment contract or other arrangement between any Employee and the Employer and shall not be construed to imply that Employee will be employed for any specific period of time.

**10.3 Amendment and Termination.** This Plan has been established with the intent of being maintained for an indefinite period of time. Nonetheless, the Employer may restate, amend or terminate all or any part of this Plan (including any Component) at any time for any reason by resolution of the Employer's governing body or by any person or persons authorized by the governing body to take such action.

**10.4 Governing Law/Venue.** This Plan shall be construed, administered, and enforced according to the laws of the State of California, to the extent not superseded by the Code or any other federal law. Any claim or action resulting from, relating to, or arising under the Plan shall only be brought in the County of Ventura in the Central District of California, and such Court shall have personal jurisdiction over any party named in the action.

**10.5 Compliance With Code and Other Applicable Laws.** It is intended that this Plan meet all applicable requirements of the Code and of all regulations issued thereunder. This Plan shall be construed, operated, and administered accordingly, and in the event of any conflict between this Plan and the Code, the provisions of the Code shall be deemed controlling, and any conflicting provision of this Plan shall be deemed superseded to the extent of the conflict. In addition, the Plan will comply with the requirements of all other applicable laws.

**10.6 No Guarantee of Tax Consequences.** Neither the Plan Administrator nor the Employer makes any commitment or guarantee that any amounts paid to or for the benefit of a Participant under this Plan will be excludable from the Participant's gross income for federal, state, or local income tax purposes. It shall be the obligation of each Participant to determine whether each payment under this Plan is excludable from the Participant's gross income for federal, state, and local income tax purposes and to notify the Plan Administrator if the Participant has any reason to believe that such payment is not so excludable.

**10.7 Indemnification of Employer.** If any Participant receives one or more payments or reimbursements under this Plan on a tax-free basis and if such payments do not qualify for such treatment under the Code, then such Participant shall indemnify and reimburse the Employer for any liability that it may incur for failure to withhold federal income taxes, Social Security taxes, or other taxes from such payments or reimbursements.

**10.8 Non-Assignability of Rights.** The right of any Participant to receive reimbursement under this Plan shall not be assigned by the Participant and shall not be subject to claims by the Participant's creditors. Any attempt to cause such right to be so subjected will not be recognized, except to the extent required by law.

**10.9 Plan Provisions Controlling.** In the event that the terms or provisions of any summary or description of this Plan conflict with the provisions of this Plan, the provisions of this Plan shall control.

**10.10 Severability.** If any part of this Plan is invalidated by a court of competent jurisdiction, the remainder of the Plan shall be given effect to the maximum extent permitted by law.

\* \* \*

This document is executed this \_\_\_\_ day of \_\_\_\_\_ in Year

\_\_\_\_\_.

**CAMARILLO HEALTH CARE DISTRICT**

By: \_\_\_\_\_

Its: \_\_\_\_\_





**SECTION 8**

**BOARD ACTION ITEM 8-C**

**DISTRICT RESOLUTION 24-08,  
CHANGING THE EMPLOYER CONTRIBUTION RATE  
FOR HEALTH INSURANCE PREMIUMS**



**RESOLUTION NO. 24-08**  
**FIXING THE EMPLOYER CONTRIBUTION**  
**UNDER THE PUBLIC EMPLOYEES’ MEDICAL AND HOSPITAL CARE ACT**  
**AT AN UNEQUAL AMOUNT FOR EMPLOYEES AND ANNUITANTS**

WHEREAS, (1) Camarillo Health Care District is a contracting agency under Government Code Section 22920 and subject to the Public Employees’ Medical and Hospital Care Act (the “Act”); and

WHEREAS, (2) Government Code Section 22892(a) provides that a contracting agency subject to Act shall fix the amount of the employer contribution by resolution; and

WHEREAS, (3) Government Code Section 22892(b) provides that the employer contribution shall be an equal amount for both employees and annuitants, but may not be less than the amount prescribed by Section 22892(b) of the Act; and

WHEREAS, (4) Government Code Section 22892(c) provides that, notwithstanding Section 22892(b), a contracting agency may establish a lesser monthly employer contribution for annuitants than for employees, provided that the monthly employer contribution for annuitants is annually increased to equal an amount not less than the number of years the contracting agency has been subject to this subdivision multiplied by five percent of the current monthly employer contribution for employees, until the time that the employer contribution for annuitants equals the employer contribution paid for employees; now, therefore be it

RESOLVED, (a) That the employer contribution for each employee shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of family members, in a health benefits plan up to a maximum of \$1,100.00 per month, plus administrative fees and Contingency Reserve Fund assessments; and be it further

RESOLVED, (b) That the employer contribution for each annuitant shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of family members, in a health benefits plan up to a maximum of the amount prescribed by Government Code Section 22892(c), plus administrative fees and Contingency Reserve Fund assessments; and be it further

RESOLVED, (c) That the monthly employer contribution for annuitants is annually increased to equal an amount not less than the number of years the contracting agency has been subject to this subdivision multiplied by five percent of the current monthly employer contribution for employees, until the time that the employer contribution for annuitants equals the employer contribution paid for employees; and be it further

RESOLVED, (d) That this annual adjustment to the minimum monthly employer contribution for annuitants shall not exceed one hundred dollars (\$100.00); and be it further

- RESOLVED, (e) Camarillo Health Care District has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above; and be it further
- RESOLVED, (f) That the participation of the employees and annuitants of Camarillo Health Care District shall be subject to determination of its status as an “agency or instrumentality of the state or political subdivision of a State” that is eligible to participate in a governmental plan within the meaning of Section 414(d) of the Internal Revenue Code, upon publication of final Regulations pursuant to such Section. If it is determined that Camarillo Health Care District would not qualify as an agency or instrumentality of the state or political subdivision of a State under such final Regulations, CalPERS may be obligated, and reserves the right to terminate the health coverage of all participants of the employer; and be it further
- RESOLVED, (g) That the executive body appoint and direct, and it does hereby appoint and direct, CAO, Sonia Amezcua to file with the Board a verified copy of this resolution, and to perform on behalf of Camarillo Health Care District all functions required of it under the Act; and be it further
- RESOLVED, (h) That coverage under the Act be effective on October 1, 2024.

Adopted at a regular meeting of the Camarillo Health Care District at 3615 E. Las Posas Rd., Suite 160, this 22 day of August 2024.

Signed: \_\_\_\_\_  
Thomas Doria, MD, President

Attest: \_\_\_\_\_  
Paula Feinberg, Clerk of the Board





**SECTION 10**

**BOARD ACTION ITEM 10**

**AMENDMENT TO THE CEO EMPLOYMENT AGREEMENT**



## FIRST AMENDMENT TO EMPLOYMENT AGREEMENT

This First Amendment to Employment Agreement (“Amendment”), effective May 23, 2024, is entered into by and between the Camarillo Health Care District, a California special district (“CHCD”), and Kara Ralson, an individual (“Employee”). CHCD and Employee may be referred to individually as “Party” and collectively as “Parties.”

### RECITALS

- I. On Parties entered into an Employment Agreement (“Agreement”) effective July 1, 2023.
- II. As part of Employee’s annual review, the Parties desire to amend the Agreement pursuant to Section 6 of the Agreement.
- III. The CHCD Board of Directors approved the amendments listed below at its regular meeting on August 22, 2024.

### AMENDMENTS

- I. Amendment. Section 3.1 of the Agreement is amended as follows, with deletions denoted by struck-through text and additions denoted by underlined text:  
  
“Salary. CHCD shall pay Employee an annual salary of Two Hundred Twenty Three Thousand Six Hundred Fourteen Dollars and Eighty Five Cents (\$223,614.85) ~~Two Hundred Eleven Thousand Nine Hundred and Fifty Seven Dollars and Twenty cents (\$211,957.20)~~, payable on such schedule as CHCD employs for general payroll purposes, effective May 23, 2024 ~~June 11, 2023~~.
- II. Integration. This Amendment amends the Agreement and, except as specifically amended hereby, the Agreement shall remain in full force and effect.
- III. Severability. If any provision of this Amendment is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force and effect.

The Parties hereby enter into this Amendment upon the date of the last signature below.

**CAMARILLO HEALTH CARE DISTRICT  
("CHCD")**

**KARA RALSTON  
("Employee")**

AUTHORIZED SIGNATORIES:

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_



**SECTION 12**

**REPORTS**



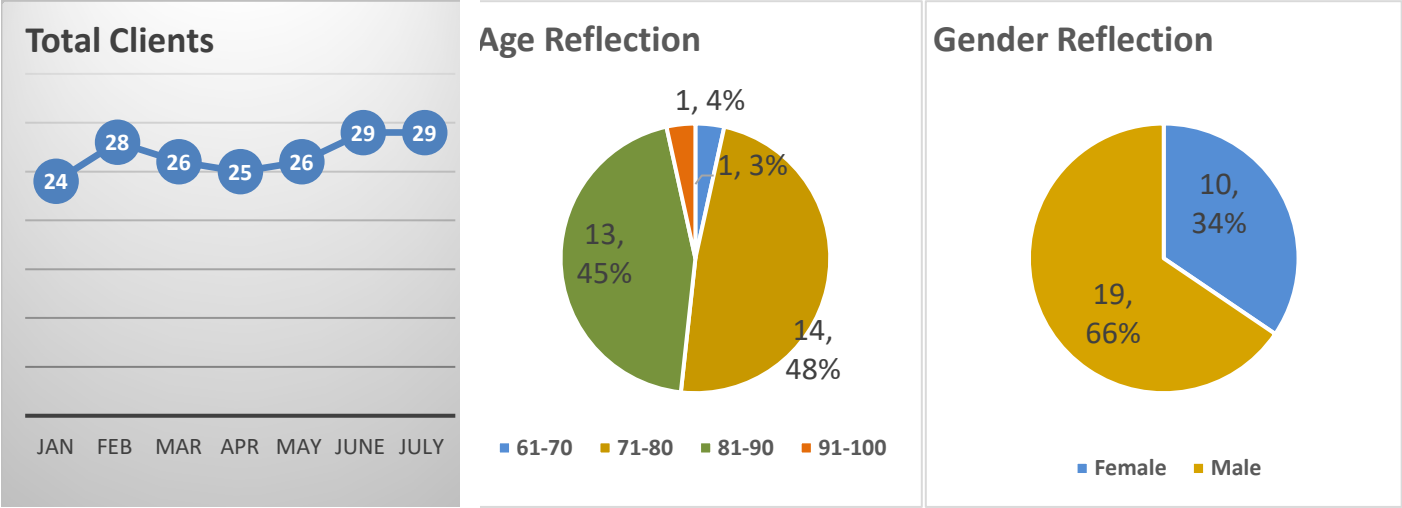
# MEMORANDUM

**DATE:** July 31, 2024  
**TO:** Kara Ralston, Chief Executive Officer  
**FROM:** Mary Ann Ratto, Adult Day Center Director  
**SUBJECT:** *July 2024 Monthly Report*

## PROGRAM DESCRIPTION

Since 1983, Camarillo Health Care District has operated a state-licensed Adult Day Center for adults (age 18 and over) with cognitive impairment and other special needs. With intentional thoughts, the Adult Day Center provides a compassionate and dynamic environment where persons with functional and cognitive disabilities can participate in meaningful activities, allowing them to remain as independent as possible with dignity, respect, and honor. Participants enjoy a variety of scheduled activities modified and designed to promote self-esteem, endurance, and engagement. Customized schedules are available full day, half day, multiple or single days in a week, with transportation options.

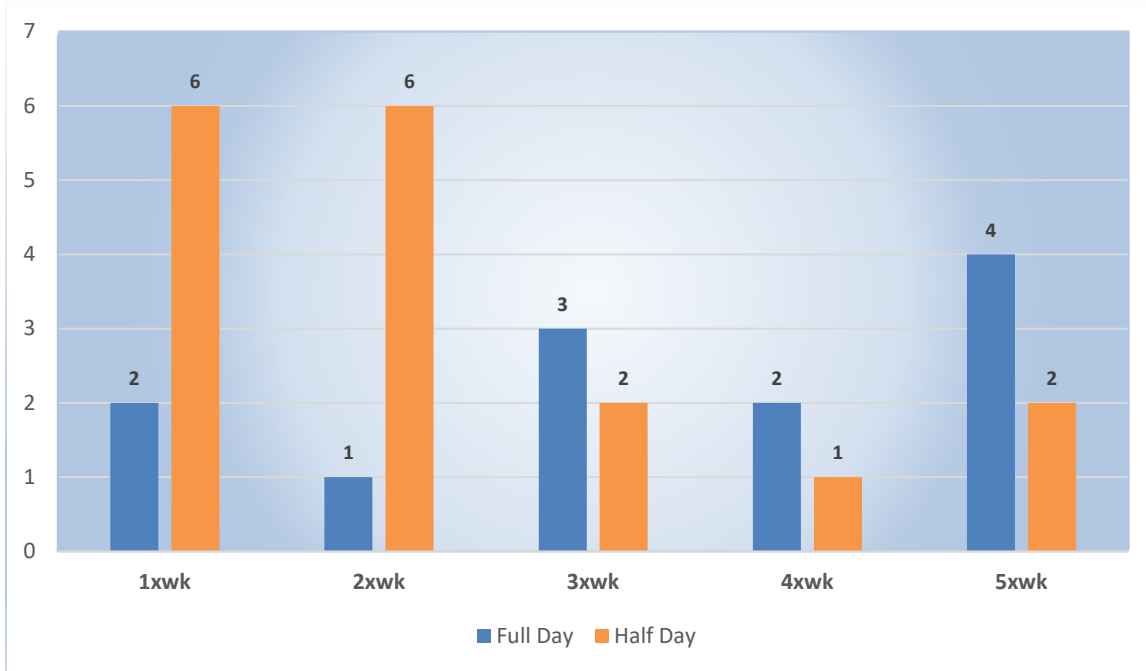
## PROGRAM QUICK VIEW



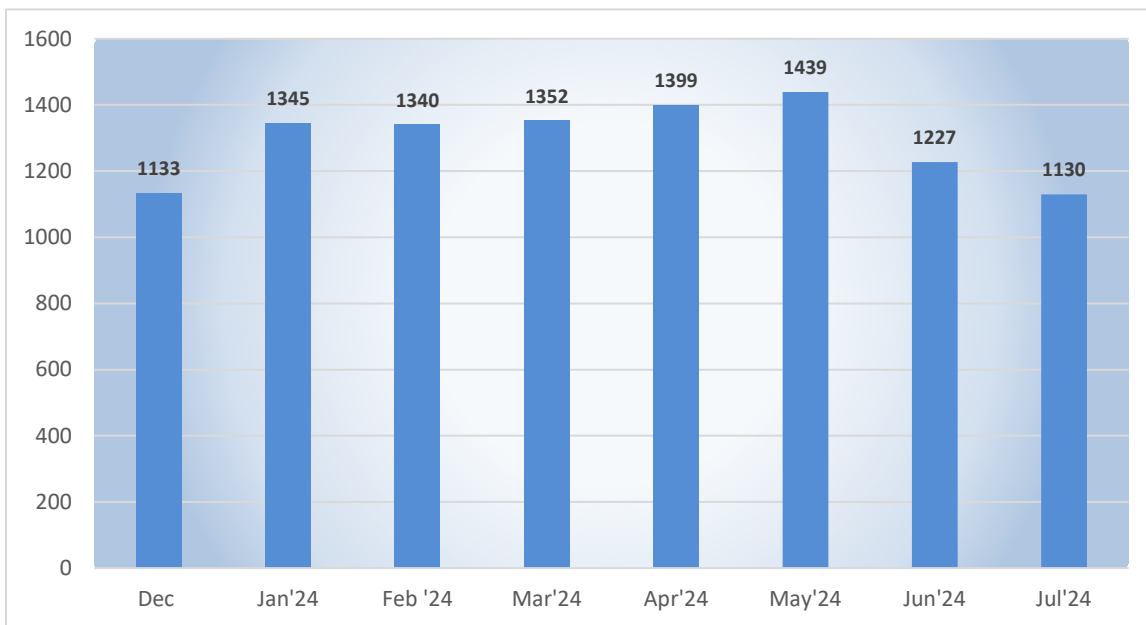
Total Clients:	29
Current average age:	83
Current oldest:	92 (ma)
Current youngest:	69 (ma)

	JAN'24	FEB	MAR	APR	MAY	JUN	JUL
<b>Female</b>	10	12	10	9	9	10	10
<b>Male</b>	14	16	16	16	16	19	19

### ATTENDANCE BY # OF DAYS PER WEEK

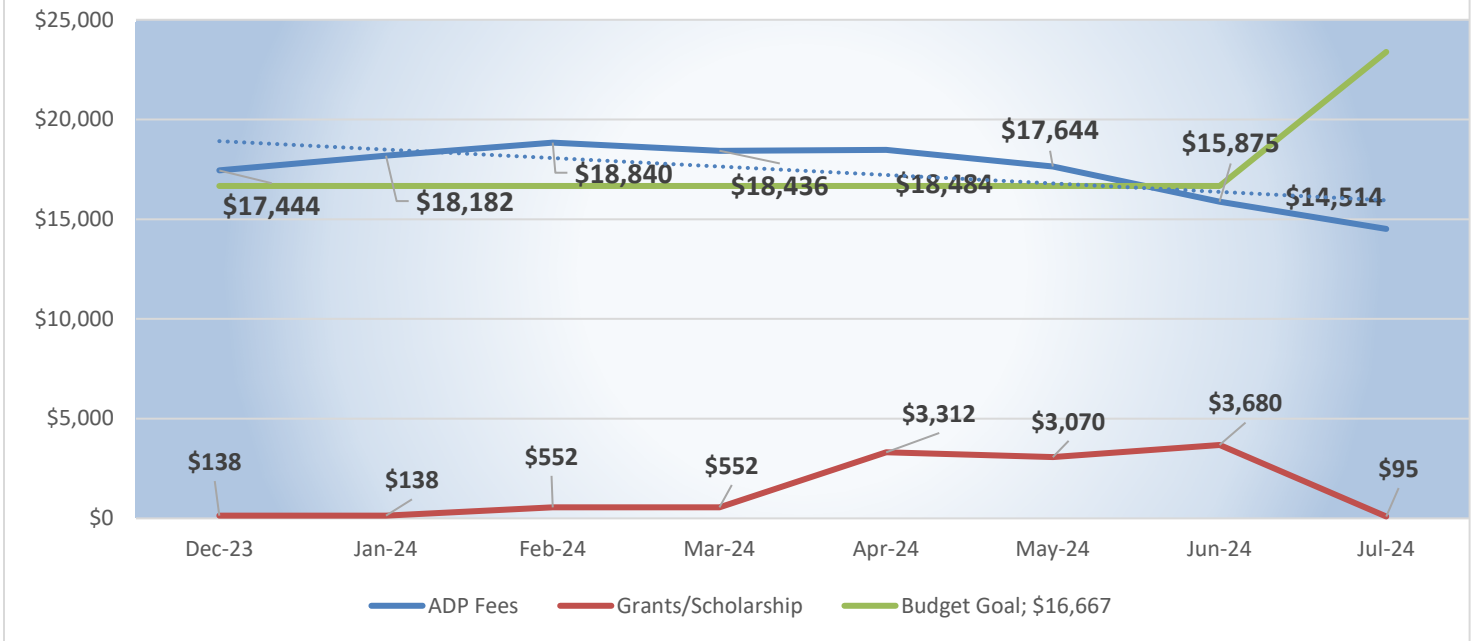


### # of service hours per week





### Client Fees per Month FY 23/24\*



\*debit/credit margins for refunds; does not include property tax allocation

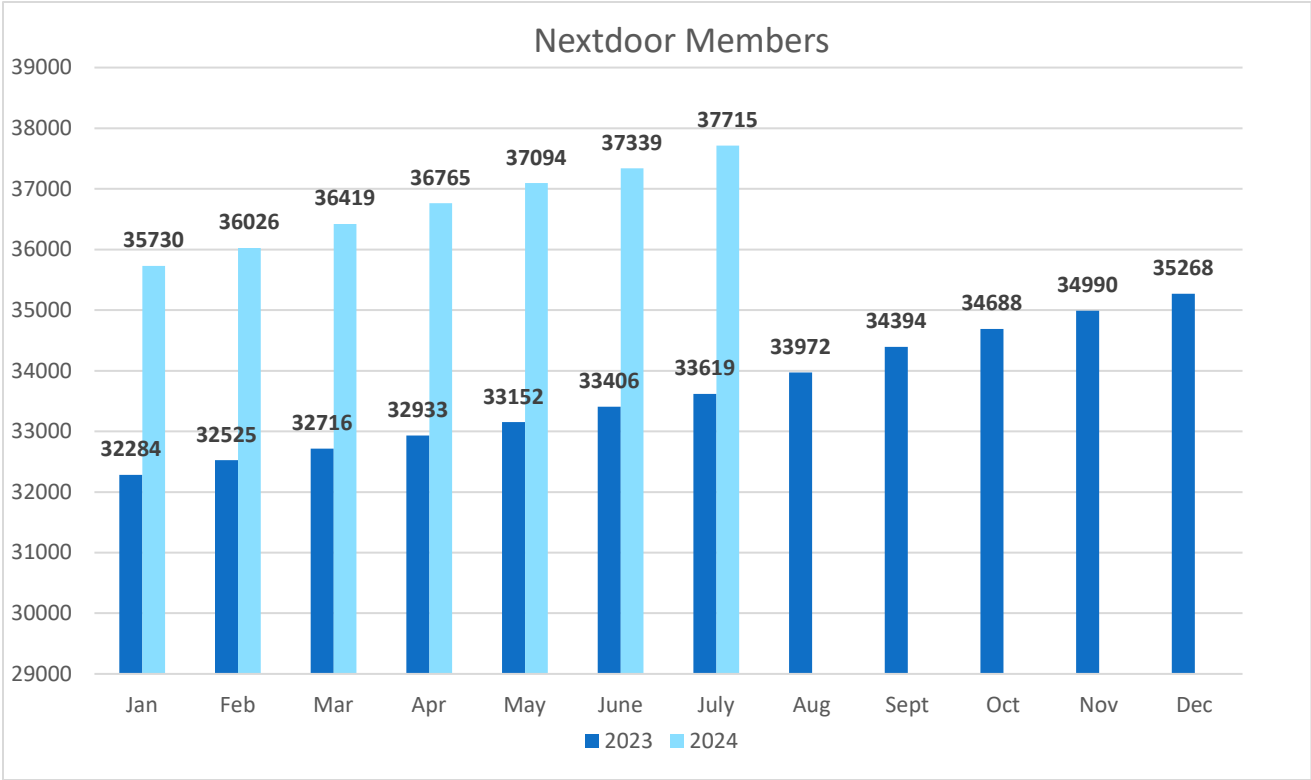
# MEMORANDUM

**DATE:** Aug. 9, 2024  
**TO:** Kara Ralston, CEO  
**FROM:** Michelle Rogers, Community Education & Outreach Manager  
**SUBJECT:** *Monthly Program Report: July 2024*

## PROGRAM DESCRIPTION – Social Media

Community Education & Outreach focuses on developing, producing and facilitating the various educational and outreach platforms of Camarillo Health Care District, including:

- highlight classes, services, programs and departments, and posting consistently
- boost brand awareness by creating original content
- share timely and varied posts to create a dynamic social media portfolio
- curate, like and comment on content that aligns with mission; follow/like local agencies
- maintain a pulse on community conversations to help expand audience
- increase community engagement by asking and answering questions, hosting polls, and sharing our own thought leadership pieces that initiate and inform conversations.



### NEXTDOOR

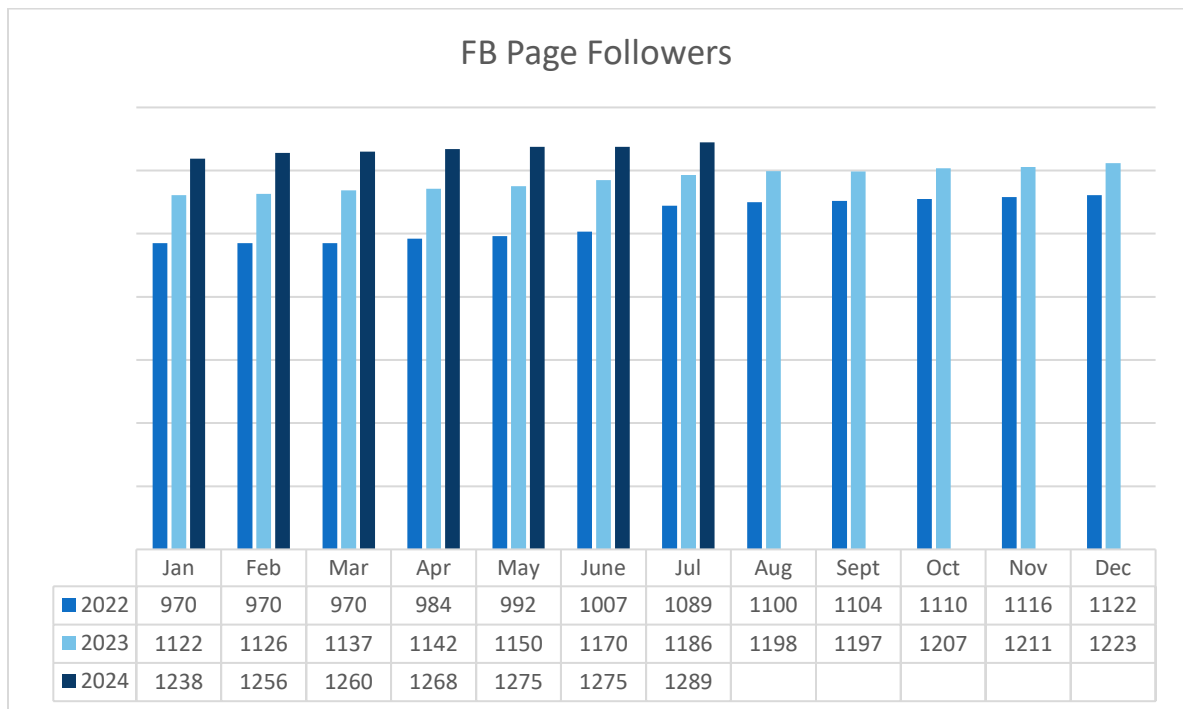
- There are 37,715 members in the geographic area we reach in Camarillo and Somis.
- 30,716 total impressions in July, down from 56,895 in June.
- 101 total interactions, down 47 from last month.

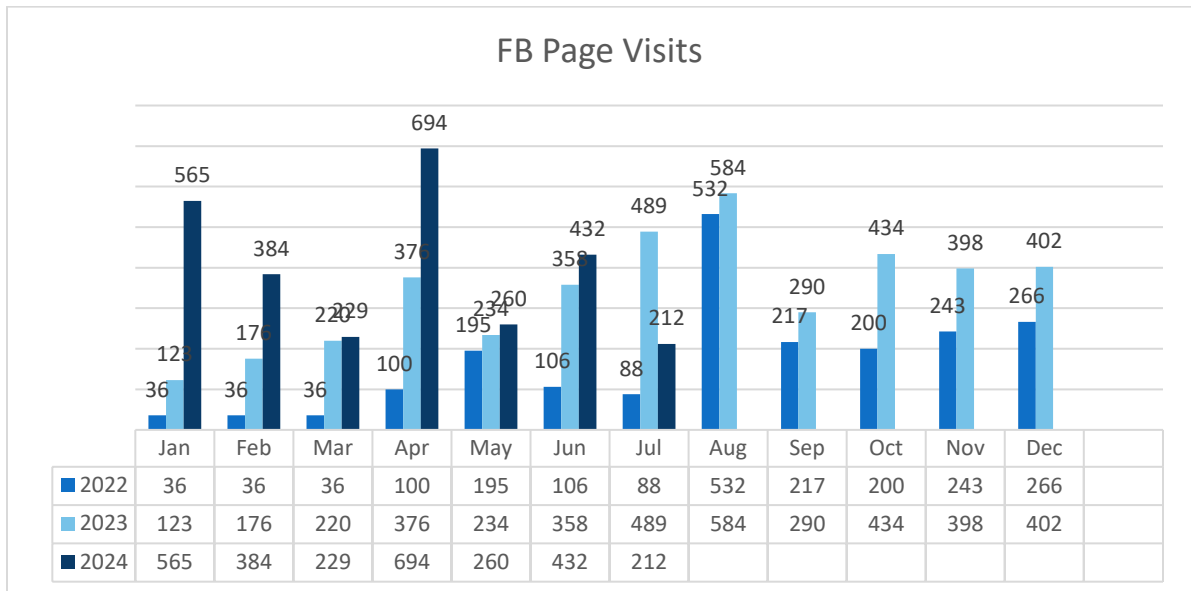
- **Impressions** are the number of times a post is seen (may include multiple views by the same people); **Interactions** include likes and comments.
- MOST POPULAR: Transportation services; 2,142 impressions and 5 interactions
- 2nd MOST POPULAR: Adult Day Center; 1,841 impressions and 3 interactions.

**FACEBOOK**

40% (473) of FB audience lives in Camarillo; 87% are women age 35-65+.

- PAGE VISITS: last 30 days, 212 visits; last 90 days, 1,400.
- HIGHEST REACH: Doctor presentation, 391 reaches. (12,600 for the month)
  - **Reach** is the number of people who saw any post at least once.
  - **Impressions** are the number of times a post is seen and may include multiple views of the post by the same people.
- HIGHEST REACTIONS: Scam and Fraud Prevention Tip; 7 reactions. (266 reactions for the month)
- HIGHEST ENGAGEMENT: Stories from the Heart podcast: 28 engagements. (1,716 engagements for the month)
  - **Engagements** are a combination of reactions, likes, comments and shares.



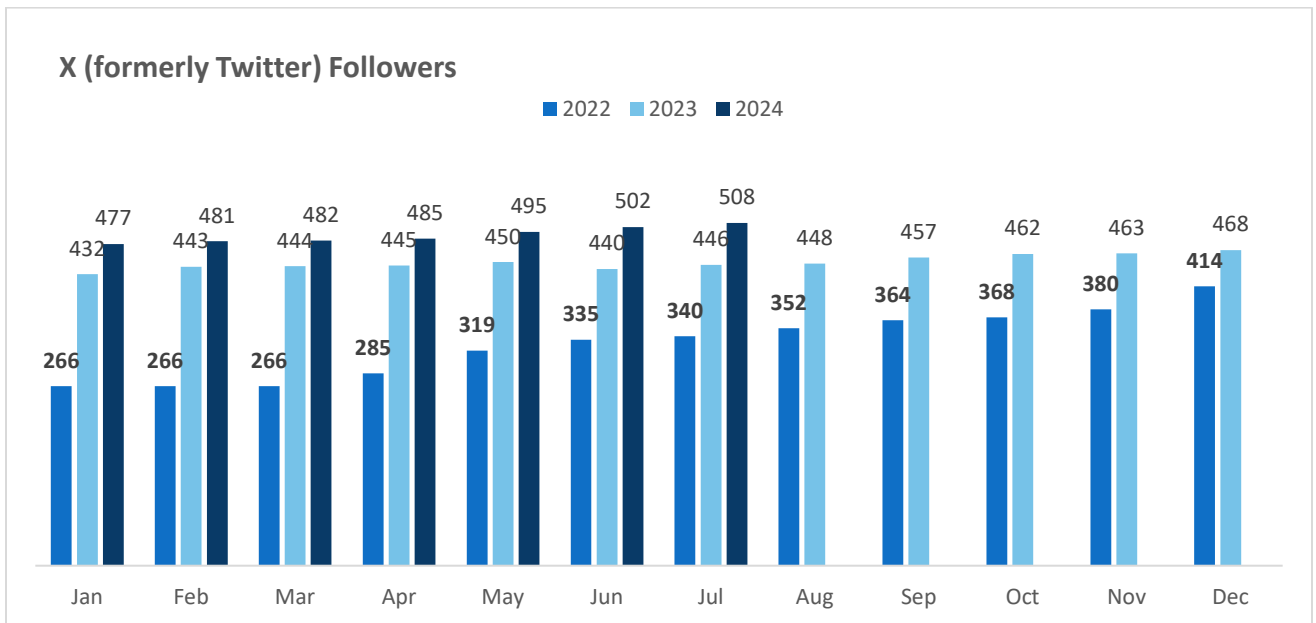


### X (formerly called Twitter)

There were 33 re-posts, 66 likes, 232 media views, 1,600 post impressions and an engagement rate of 7.8% for the month.

**Engagements** are clicks, retweets, replies, follows and likes; **Impressions** are the number of times a user saw the tweet; **Engagement rate** is the number of engagements divided by the total number of impressions. An engagement rate of 1-3% is considered “excellent.”

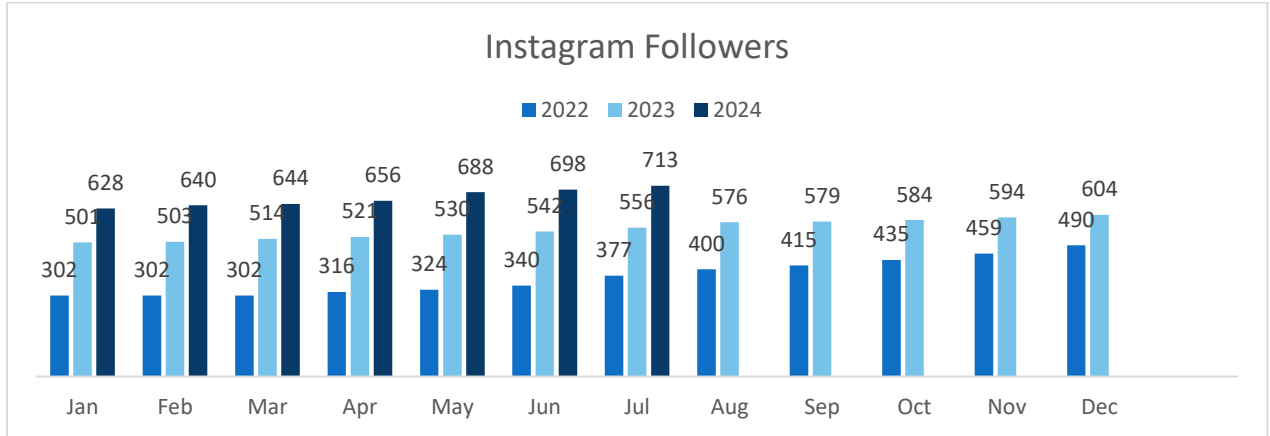
- TOP TWEET: Virtual Reality classes had 101 impressions and 2 engagements.
- HIGHEST ENGAGEMENT: Senior Nutrition Counseling, with 3 engagements.



## INSTAGRAM

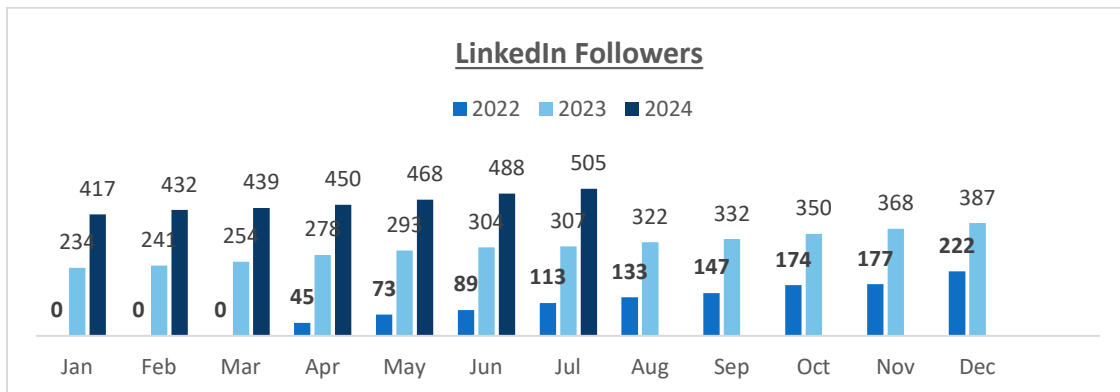
Instagram 90-day reach, 2,900; monthly, 631.

- HIGHEST REACH: Stories from the Heart storytelling/podcast, 307 people.
- HIGHEST LIKES ON A POST: Elder Legal Services, 7 likes.
- PROFILE VISITS: 48



## LINKEDIN

- 1,262 post impressions
  - **Impressions** are content viewed or displayed in a feed.
- MOST IMPRESSIONS: Digital Bridge; 99 impressions.
- HIGHEST VIEWS: Stories from the Heart podcast; 88 views.
- MOST REACTIONS: Senior Support Line and Scam Prevention Tip; 7 reactions each.
- Search appearance is down 4.1%; post impressions up 66% and unique visitors up 66.7%.



## YOUTUBE (6/2022)

- Posted 38 videos since inception.
- 120 subscribers
- 79,900 views total; an increase of 407 over last month.
- MOST VIEWED VIDEO: Care-A-Van Transportation Services; 70,437 views.
- SECOND MOST VIEWED VIDEO: Virtual tour of Adult Day Center; 1,605 views.
- TOP VIDEO OF THE MONTH: Virtual tour of Adult Day Center, 36 views in July.

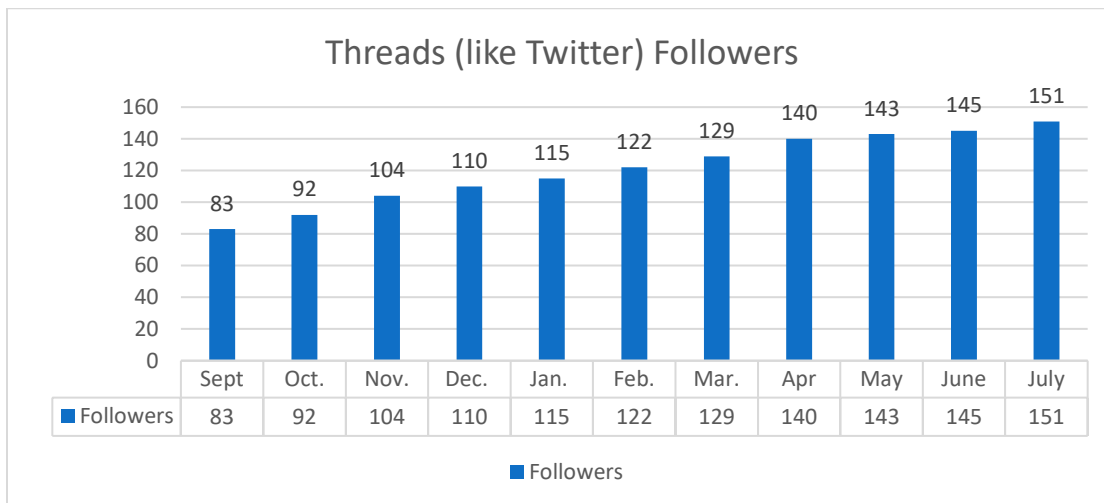
### **SOUNDCLOUD (podcast)**

*(SoundCloud is the platform used for the District’s podcast which shares health and caregiver journeys, and true, first-person stories about life, love and learning.)*

- 10 “Stories from the Heart” podcasts.
- 852 all-time “listens.”
- 22 “likes.”

### **EMERGING SOCIAL MEDIA**

The social media landscape is always evolving and we watch trends to ensure we have a presence where our audience is on their preferred platforms. Some may be on Facebook or prefer Instagram, or use both. Others may have left X (formerly Twitter) for Threads, or joined Clapper as an alternative to TikTok. We now have a presence on both new platforms (Threads and Clapper), so we don’t miss anyone on social media with our messaging.



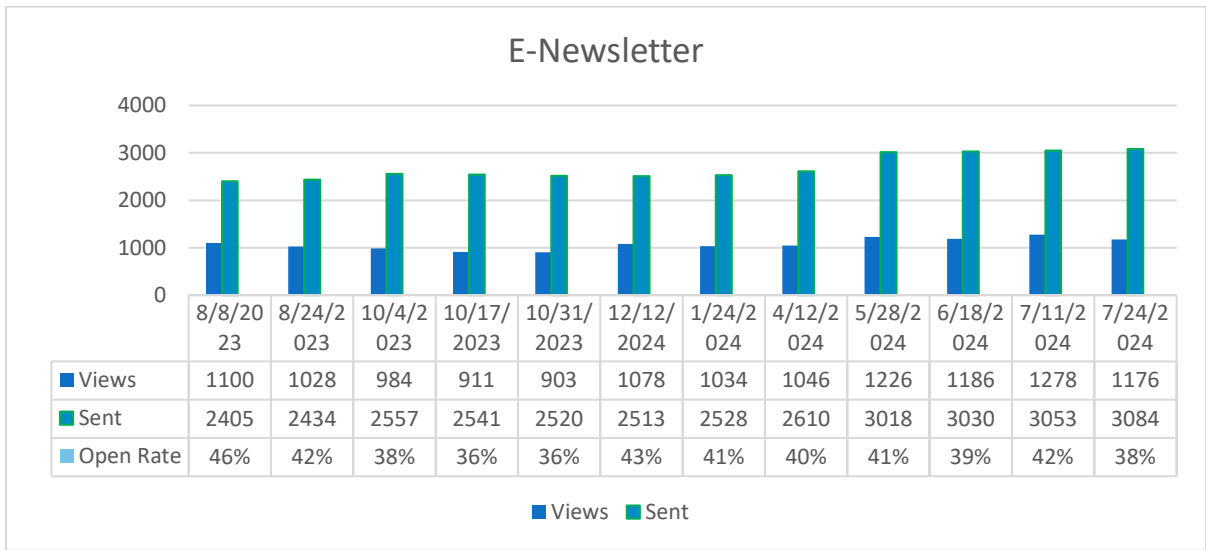
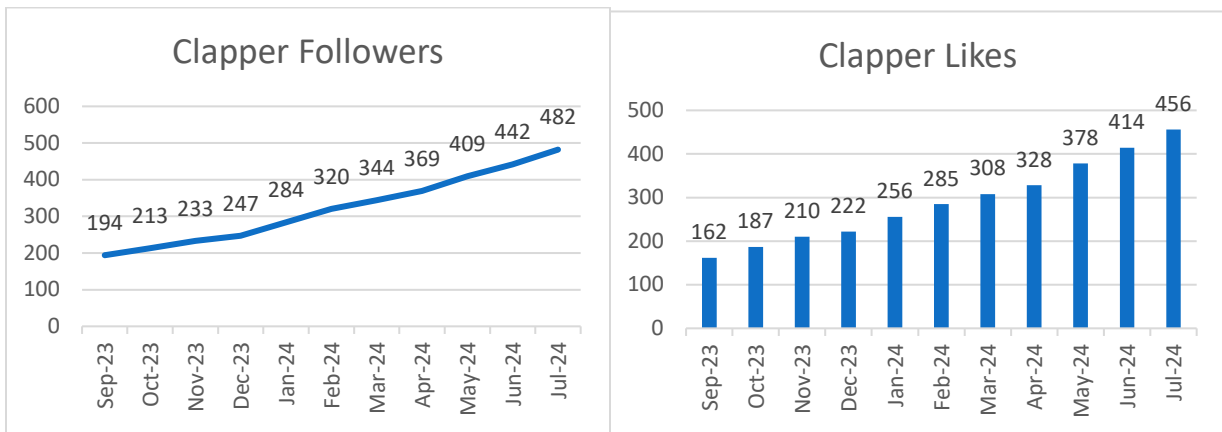
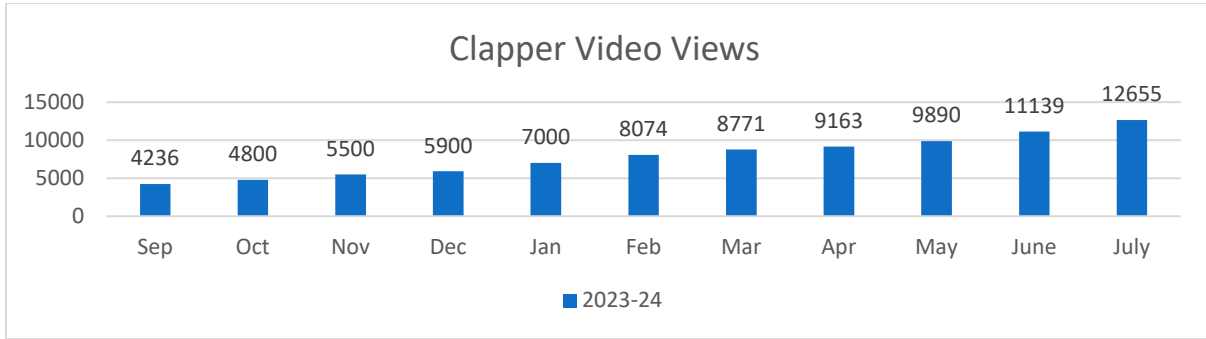
**THREADS** (7/2023): a Meta (Facebook/Instagram) product offered as an alternative to X, formerly Twitter, with the same functions: post words, photos, videos and links. Debuted in July 2023. Currently, there is no analytics tool.

- We have shared 25 posts for the month.
- We had 25 “likes” and our most popular post was a post about our Care-A-Van transportation services and a doctor’s presentation.

**CLAPPER** (3/2023): an American-owned alternative to TikTok, sharing short videos to communicate messages. It has many of TikTok’s features, including filters, effects and music options.

- We have shared eight videos since inception in March 2023 featuring our Adventures in VR classes, Digital Bridge appointments, Adult Day Center craft activity, Dogs on a Leash,

Adult Day Center activity ring toss, magic table activity and ADC overview of activities. These videos have 11,139 views and 414 likes in total.



**E-Newsletter** (launched June 2, 2022)

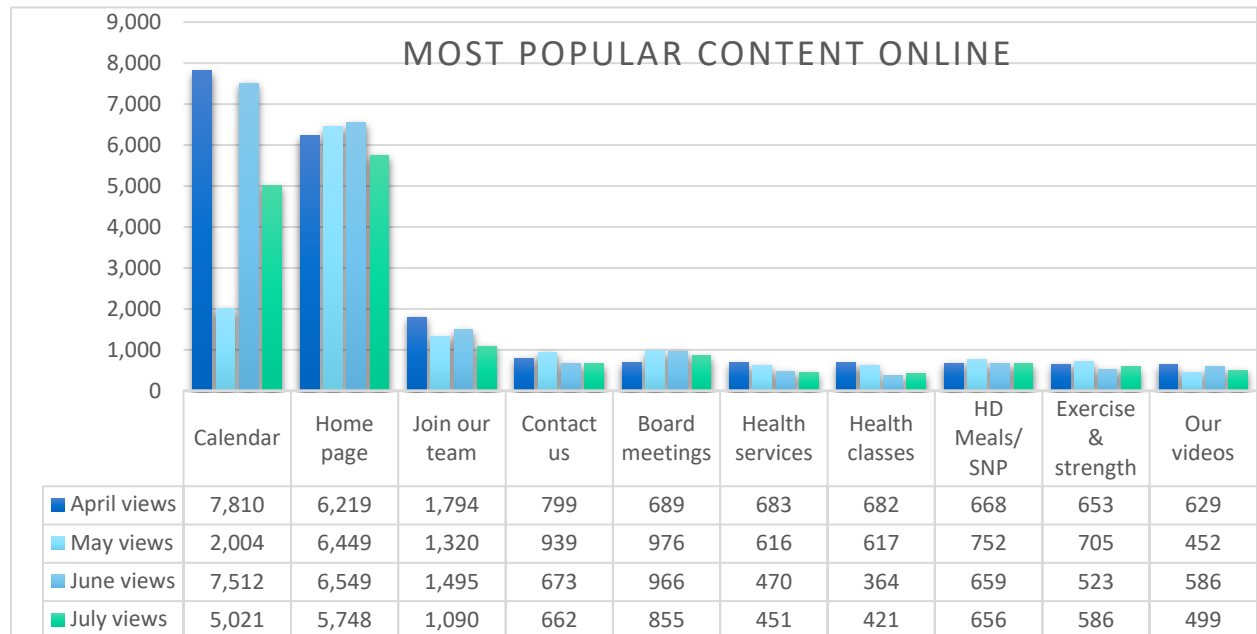
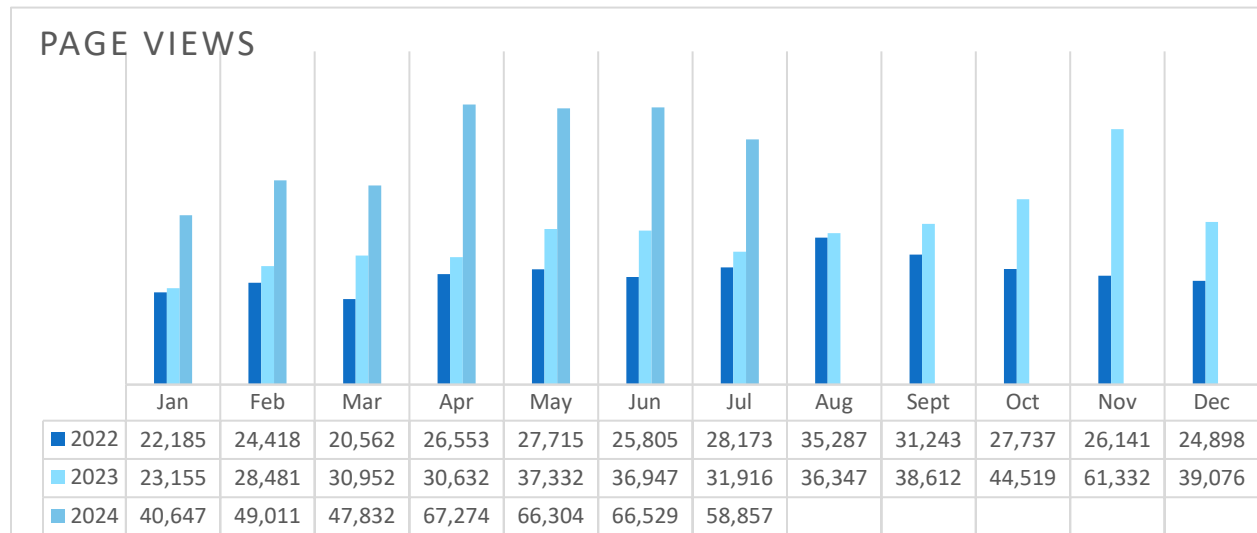
Since the launch of the e-newsletter in June 2022, a total of 29 newsletters have been sent. The open rate has been averaging 40%, which is considered a “top-tier score”; marketing experts say average open rate should be 15-25%.

- **Newsletter July 11, 2024**
  - Focused on our podcast.
  - 3,053 people received the e-newsletter
  - 1,278 opened and viewed it
  - 41.9% open rate (average open rate is 15-25%)
- **Newsletter July 24, 2024**
  - Focused on Adventures in VR.
  - 3,084 people received the e-newsletter
  - 1,176 opened and viewed it
  - 38.1% open rate (average open rate is 15-25%)

**Website**

July: 58,857 views; Average 37,000 views/month.

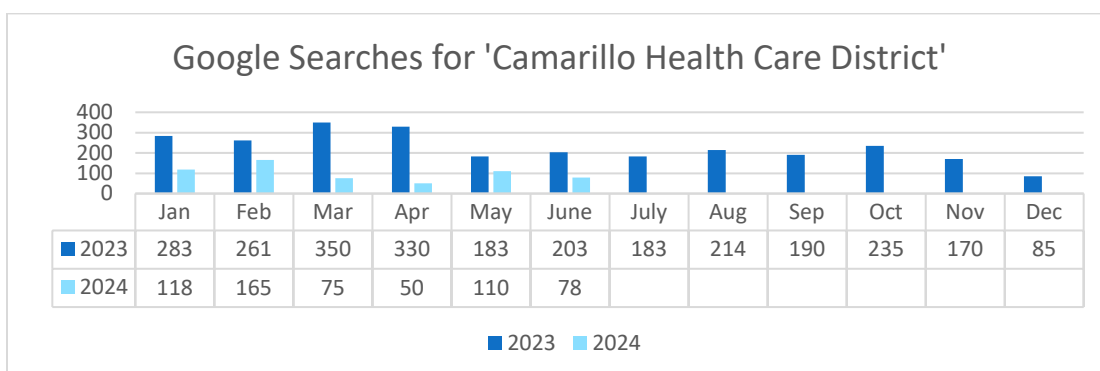
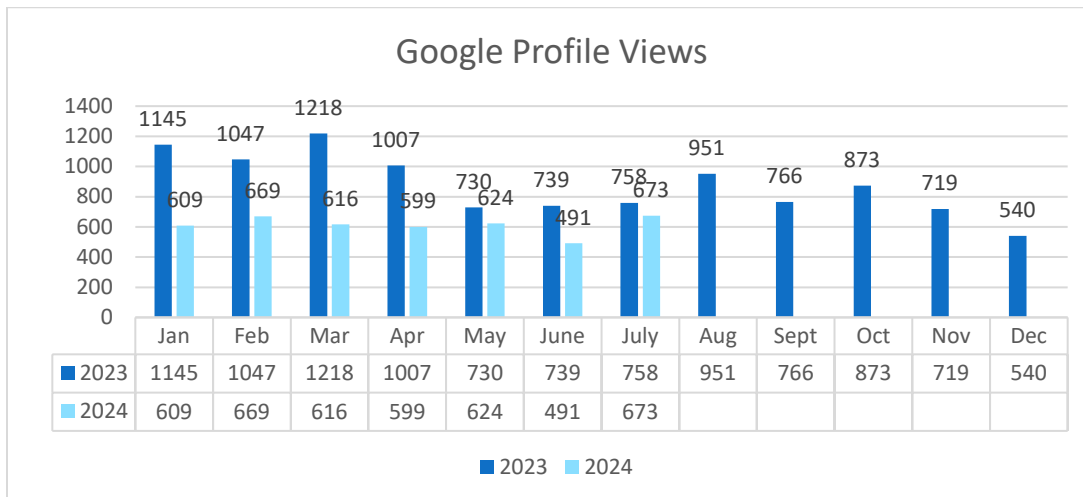
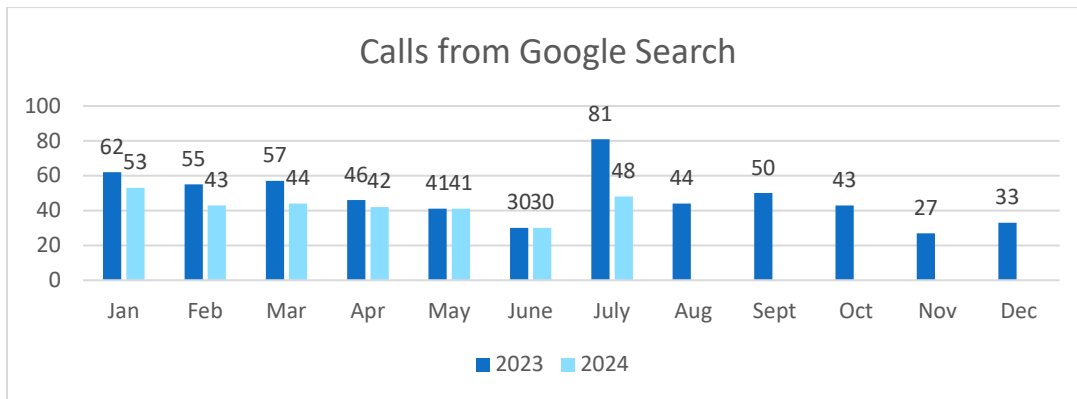
YOY growth: July 2024 shows 27,661 more views than July 2023 and 30,684 more views than 2022.





## Google Business Profile Report

Thirty-three people sought directions to our campus via Google and 107 people visited our website from a Google search. We've had 188 business profile interactions, including calling or seeking directions from Google. (Note: Google has changed its methodology for tracking profile views and this has resulted in potentially lower numbers because now multiple views by the same user within 24 hours count as one unique impression.)



## CURRENT SOCIAL MEDIA AUDIENCE

- Facebook
  - 87% female
  - Most age 35-65+
  - 40% from Camarillo, 7.7% Oxnard, 6.1% Ventura, 5.7% Thousand Oaks.
- Instagram
  - 72% are female
  - Most age 35-65+
  - 23% from Camarillo, 13% from Oxnard, 9% from Ventura, 7% from Thousand Oaks.
- Twitter
  - Doesn't record audience profile data.
- LinkedIn
  - 80% are from the greater LA area
  - 11.4% work in legislative offices, 6.3% in government administration, 6.3% in higher education, 5.5% in nonprofit organizations, 4.3% in wellness and fitness services, 3.1% in civic and social organizations, 2.8% in philanthropic fundraising services, 2.8% in mental health care, 2.8% in hospitals and healthcare and 2% in education and admin programs.

## July 2024 Report

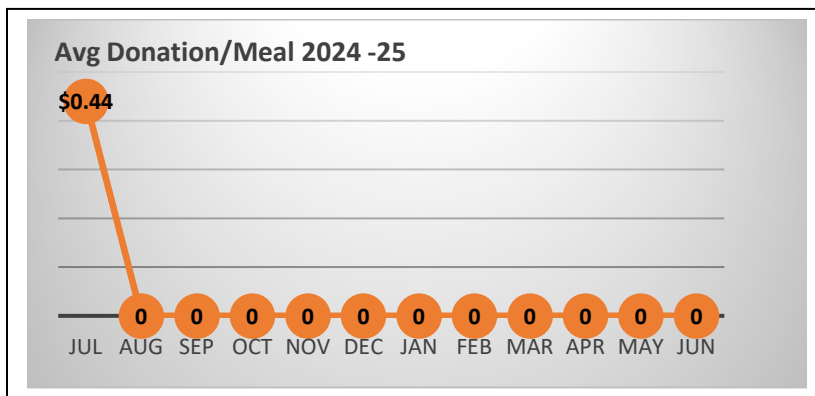
**Date:** August 9<sup>th</sup>, 2024  
**To:** Kara Ralston, CEO  
**From:** Blair Barker, Program Officer  
 Luis Morales, Care Services Director  
 April Colbert, Senior Nutrition Coordinator  
 Monthly Program Report: **July 2024**

The Senior Nutrition Program (SNP) provides supplemental nutrition for Camarillo area residents aged 60 and over through the Ventura County Area Agency on Aging’s (VCAAA) nutrition grant program, in efforts to enhance physical, mental, and emotional well-being. Home Delivered Meals (HDM) are delivered to homebound seniors who are unable to procure or prepare their own meals, and include fresh fruit, dairy and grain products as supervised by VCAAA registered dietician. Up to 5 meals/week are delivered in a bundle once each week.

The District began administrating the operational arm of the Senior Nutrition Program in April 2005, under grant funding from the Ventura County Area Agency on Aging (VCAAA). In FY 2006/07, the City of Camarillo approved funding support for the Home Delivered portion of the Senior Nutrition. VCAAA manages the food procurement part of the program, while the District provides the operational and logistical support of implementation. Since the District’s participation in this program, more than 607,000 meals have been delivered.

	July 2024	Unduplicated Clients FYTD
<b>New clients</b>	+223	*223
<b>Disenrolled Clients</b>	-2	
<b>Net Gain</b>	+221	

\*May include clients currently on hold



There is no charge per funding agreement but a \$4.00 per meal donation is suggested by VCAAA.

TOTAL MEALS DELIVERED (cumulative)		VCAAA Funding	VCAAA meals granted	% program split	City Funding (HDM only)	City CBDG CV3 Funding (HDM only)
Program began April 1, 2005		\$27,602				
Total meals served FY 2005-2006	34,382	\$52,099				
Total meals served FY 2006-2007	28,234	\$84,468			\$32,000	
Total meals served FY 2007-2008	27,332	\$79,978			\$32,000	
Total meals served FY 2008-2009	26,168	\$82,424			\$35,000	
Total meals served FY 2009-2010	27,132	\$82,259			\$37,000	
Total meals served FY 2010-2011	22,598	\$84,166	25,700	62% HDM 38% Cong	\$37,000	
Total meals served FY 2011-2012	15,936	\$69,536	23,710	62% HDM 38% Cong	\$37,000	
Total meals served FY 2012-2013	12,941	\$60,800	20,075	96% HDM 4% Cong	\$37,000	
Total meals served FY 2013-2014	19,452	\$52,572	18,600	97% HDM 3% Cong	\$37,000	
Total meals served FY 2014-2015- (HDM+C)	23,036	\$52,572	20,460	97% HDM 3% Cong	\$37,000	
Total meals served FY 2015-2016 (HDM+C)	22,799	\$55,942	20,460	97% HDM 3% Cong	\$37,000	
Total meals served FY 2016-2017 (HDM+C+ ARCH)	23,148	\$69,660	22,320	93%HDM 7% Cong	\$37,000	
Total meals served FY 2017-2018 (HDM+C+ARCH)	25,396	\$69,375	22,500	97%HDM 3% Cong	\$37,000	
Total meals served FY 2018-2019 (HDM+C)	29,883	\$73,750	24,000	98% HDM 2% Cong	\$37,000	
Total meals served FY 2019-2020 (HDM+C)	39,719	\$84,375	27,500	96%HDM 4% Cong	\$37,000 + \$7500	
Total meals served July 2020- June 2021 (HDM + Cong.)	77,228	\$96,058	30,250	96%HDM 4% Cong	\$37,000	
FYTD Total meals served July 2021 - June 2022 (HDM + Cong.)	49,689	\$96,058	30,250	96% HDM 4% Cong	-	\$50,000
FYTD Total meals served July 2022 – June 2023 (HDM + Cong.)	52,766	\$96,058	30,250	96% HDM 4% Cong	-	\$50,000
<b>FYTD Total meals served July 2023 – June 2024 (HDM)</b>	50,064	\$186,660	51,000	100% HDM	-	\$50,000
<b>FYTD Total meals served July 2024 – June 2025 (HDM)</b>	3,704	\$204,733	45,000	100% HDM	\$40,000	-
<b>TOTAL cumulative meals</b>	<b>607,854</b>					

## NEW CLIENTS

Referral Source	# of clients
Friend/Neighbor/Family	6
Acorn	-
Former Congregate Client	-
Website/ Social Media	3
Healthy Attitudes magazine	-
Health Care Provider: APS/Hospital/Doctor/SWrkr	6
VCAAA	-
Previous Client	206
Internal District referral	2
Walk-in	-
Hospice	-
OASIS Catholic charities	-
Project HOPE	-
<b>TOTAL</b>	<b>223</b>

## CANCELLATIONS

Reason Given	# of clients
No longer requires services	-
Family/Caregiver now providing meals	2
Moved in with family	-
Moved into care facility	-
Moved to alternate program	-
No longer meets criteria	-
Health improved: able to cook	-
Dietary restrictions	-
Relocation out of service area	-
Deceased	-
On hold for extended time	-
<b>TOTAL</b>	<b>2</b>

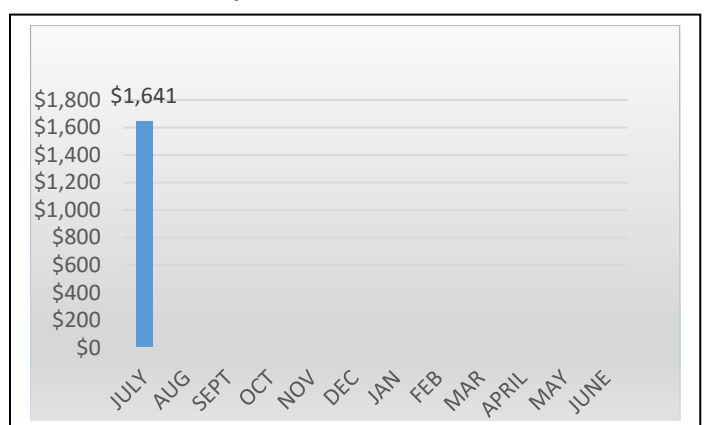
### Clients Served per Month 2024-25



\*client count is duplicated count as clients receive meals each week

\*\* Meals served per month change if clients are on hold or meals are returned.

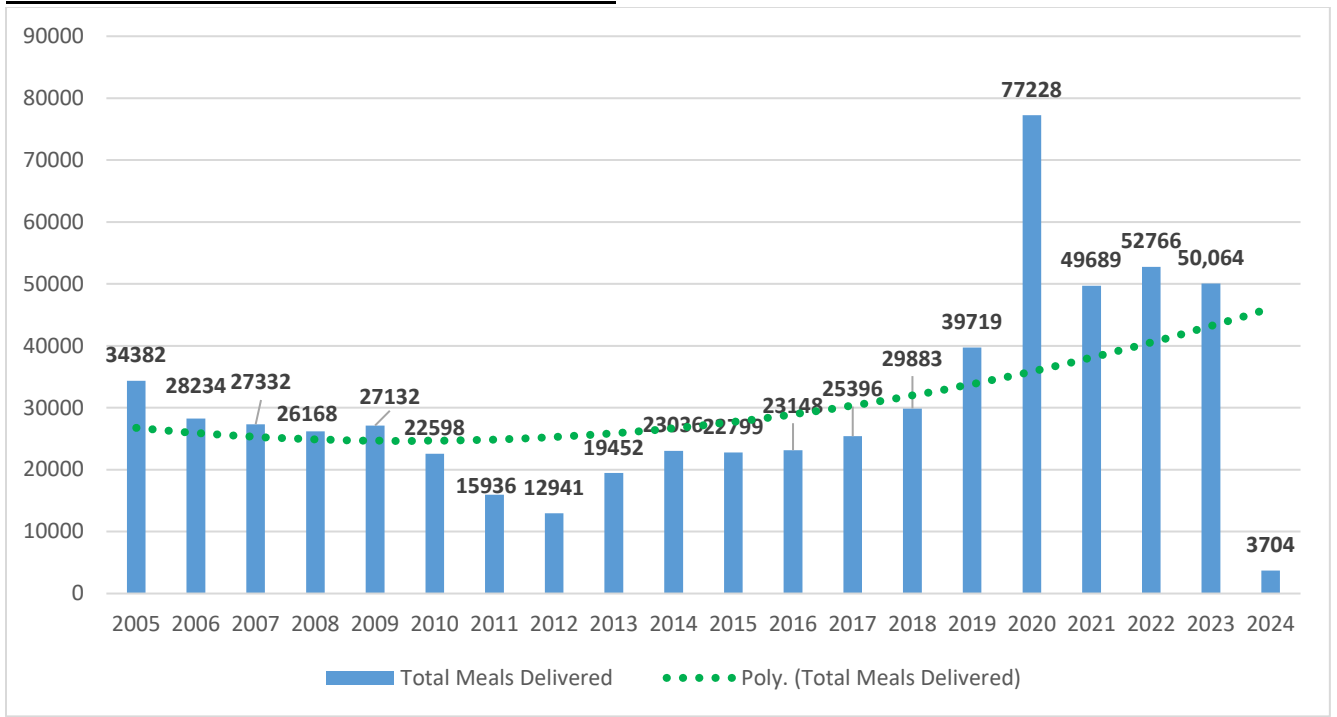
### Donations Rec'd per Month 2024-25



**Total Meals Delivered/Month 2024-25**



**Total Meals Delivered: Multi-Year View**



# MEMORANDUM

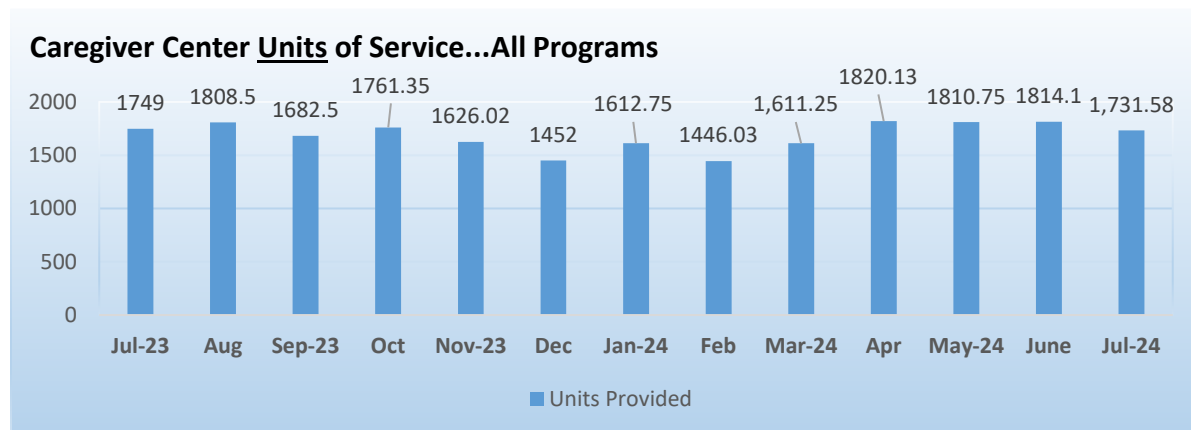
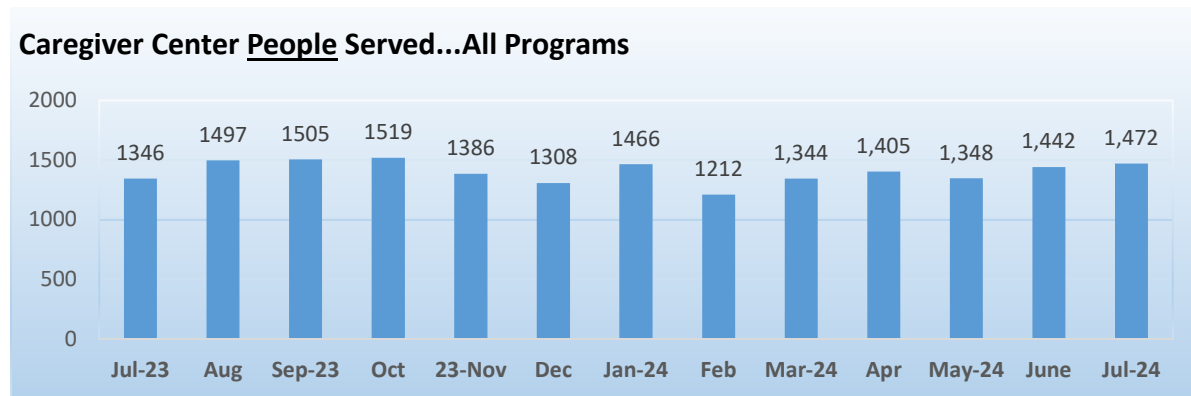
DATE: August 13, 2024  
TO: Kara Ralston, CEO  
FROM: Blair Barker, MPH, Program Officer  
Caregiver Center of Ventura County  
RE: July 2024 Monthly Report

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## PROGRAM DESCRIPTION

The goal of the Caregiver Center is to decrease the impact of caregiver burden and empower people to better health. This is accomplished through strategic partnerships with medical and community-based providers for the delivery of caregiver education and training, access to resources, and increased quality of life outcomes. The Caregiver Center has a comprehensive array of programs and services including Powerful Tools for Caregivers, Personalized Care Consultations, Senior Support Line, Caregiver Skill-building, Respite Services, Home Modification Services, Dementia Education Classes, Support Groups, Walk-in Inquiry, and Caregiver Reminder Contacts.

## Overview of Units of Service Provided



Program	July - Units	July - People
Dealing with Dementia: class	0	0
Dementia Live: class	0	0
Powerful Tools for Caregivers: Virtual Class	0	0
Care Consultation: in-person and virtual	9	9
Care Consultation: phone and email	17.75	27
Caregiver Support Group	21	9
Respite: In Home Hours	15	1
Respite: ADP Hours	3.5	1
Home Modifications: Units Installed	0	0
Assistive Devices: Units installed	0	0
Senior Support Line: Peer Counseling	74	46
Senior Support Line: Telephone Reassurance	113.33	63
Caregiver Wellness Screening (Zarit Burden)	0	0
Depression Screening (PHQ-9)	0	0
Client follow-up ( <i>in-person, phone call, email, similar</i> )	396	368
Client Walk-ins	15	15
Resource & Education Request	316	274
Inquiry response: Email/phone reply	334	293
Caregiver Email Outreach	417	375
<b>TOTAL</b>	<b>1,731.58</b>	<b>1,472</b>

### **Caregiver Education: Powerful Tools for Caregivers & Dealing with Dementia Programs**

Caregiver Education	July	FYTD	Annual Contract Goal*	Target % of Contract Goal
Total Client Units*	0	0	113	0%
Clients served	0	0	N/A	N/A
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>N/A</b>

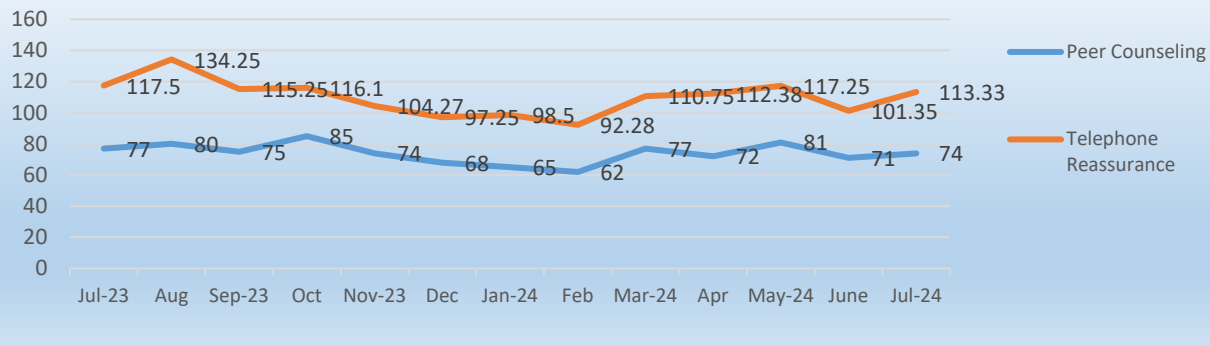
*\*This number includes the VCAAA Caregiver Education grant funded programs (partially funded through Older Americans Act, Title IIIIE) Powerful Tools for Caregivers class sessions (virtual and in-person class series) and Dealing with Dementia. This chart represents counts of clients served as well as the hours provided by the Center through these two programs, as reported to VCAAA (which may differ from what is reported in larger chart above).*

### **Senior Support Line**

This chart represents measures of Senior Support Line (SSL) activities, either peer counseling or telephonic reassurance. Partially Funded Program through Older Americans Act federal funding, SSL is a toll-free reassurance and socialization program for Ventura County residents aged 60 and older, providing emotional and social support to reduce risks of isolation, socialization, wellness and safety checks, and connections to community resources.



### 2023-2024 Senior Support Line Hours

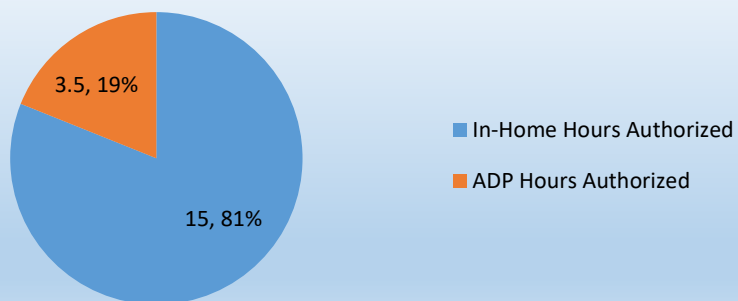


Senior Support Line (Title IIIB)	July	FYTD	Annual Contract Goal	Target % of Contract Goal
Peer Counseling: Hours	74	74	616	12%
Peer Counseling: Persons Served (unduplicated monthly)	46	46	375	12%
Telephone Reassurance: Hours *	113.33	113.33	N/A	N/A
Telephone Reassurance: Contacts	313	313	2,236	14%
Telephone Reassurance: Persons Served (unduplicated monthly)	63	63	278	23%
<b>TOTAL</b>	<b>609.33</b>	<b>609.33</b>	<b>N/A</b>	<b>N/A</b>

### Respite Hours

This chart and table represent measures of Respite hours and clients served by those hours, either in-home and/or at the Adult Day Center. The District periodically receives funding for in-home respite and adult day center respite through Older Americans Act, Title IIIE funding awarded by the VCAAA.

### 2023-2024 Caregiver Center - Respite Hours Authorized



<b>Respite (Older Americans Act Title III E)</b>	<b>July</b>	<b>FYTD</b>	<b>Annual Contract Goal*</b>	<b>Target % of Contract Goal</b>
Respite: In-home (hours)	15	15	406	4%
Respite: In-home (people)	1	1	N/A	N/A
Respite: ADP (hours)	3.5	3.5	489	1%
Respite: ADP (persons served)	1	1	N/A	N/A
<b>TOTAL</b>	<b>20.5</b>	<b>20.5</b>	<b>N/A</b>	

### **Home Modifications and Assistive Devices**

This table reflects the number of home modifications (anything that requires a bolt, screw, etc.) and assistive devices (no installation required) that have been authorized. The District periodically receives funding for Home Modifications and Assistive Devices through Older Americans Act, Title III E funding awarded by the VCAAA.

<b>Home Modifications (Title III E)</b>	<b>July</b>	<b>FYTD</b>	<b>Annual Contract Goal</b>	<b>Target % of Contract Goal</b>
Home Modifications: Units installed	0	0	66	0%
Home Modifications: Persons served	0	0	N/A	N/A
Assistive Devices: Units provided	0	0	3	0%
Assistive Devices: Persons served	0	0	N/A	N/A
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	

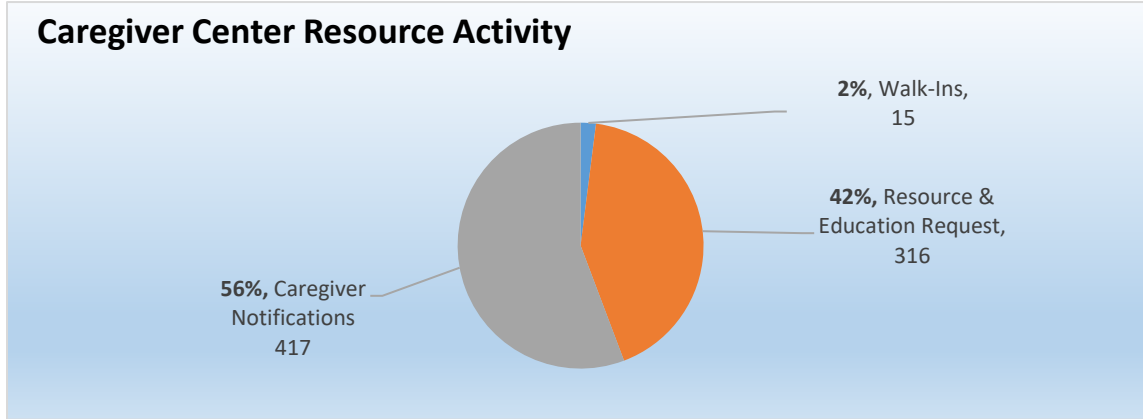
### **Dementia Friendly Caregiver Engagement Project**

Below is a table that represents monthly and FYTD counts of clients and organizations served by the Center's dementia education programs. Grant funding was previously provided by the Arthur N. Rupe Foundation to expand dementia specialty programs and services to family and professional caregivers. Currently these classes being partially funded by VCAAA caregiver training and California Department of Aging grant related to the Master Plan for Aging – bold goal # 4 (Caregiving that Works) for a grant called CalGrows.

<b>Dementia Friendly Caregiver Trainings</b>	<b>July</b>	<b>FYTD</b>
Dementia Live: Hours	0	0
Dementia Live: Persons Trained	0	0
Dealing with Dementia: Hours	0	0
Dealing with Dementia: Persons Trained	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>

**Caregiver Center Resource Activity**

This chart represents Resource Specialist activity for the fiscal year, with July 2024 shown in the data table below.



<b>Caregiver Center Resource Activity</b>	<b>July</b>	<b>FYTD</b>
Client walk-ins	15	15
Resource & Education Request	316	316
Caregiver Notification	417	417
<b>TOTAL</b>	<b>748</b>	<b>748</b>

The innovative dementia-specialty work accomplished in the Caregiver Center positions the District as a preferred provider to secure contracts and grant awards. The Center’s work contributes to the District’s strategic plan initiatives by providing evidence-based dementia training to caregivers to increase skillsets and education needed to provide quality care for their care partner and protect their own health.

# MEMORANDUM

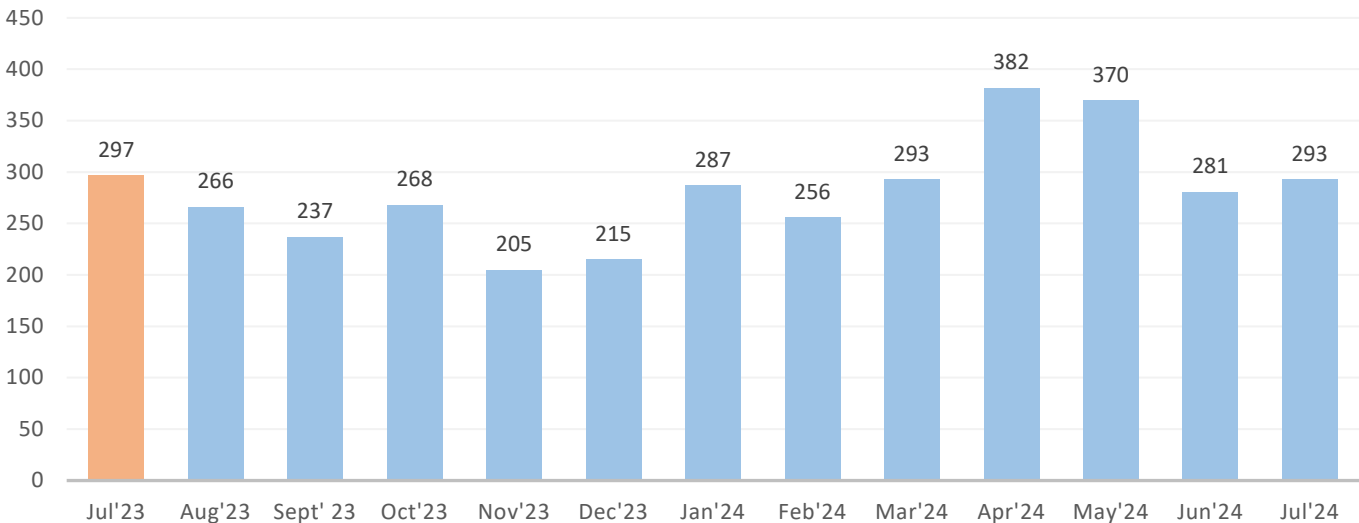
**DATE:** August 5, 2024  
**TO:** Kara Ralston, Chief Executive Officer  
**FROM:** Blair Barker, Program Officer  
**SUBJECT:** *July Monthly Report*

## PROGRAM DESCRIPTION

Camarillo Health Care District provides door-through-door transportation for non-emergency medical appointments and other activities of daily living, including to and from District programs, throughout Ventura County. Drivers are trained in CPR and First Aid, and have additional sensitivity training in transporting frail, elderly cognitively challenged and mobility-challenged riders. Vehicles are equipped with hydraulic lifts to accommodate wheelchair clients, oxygen canisters, and other assistive mobility devices.

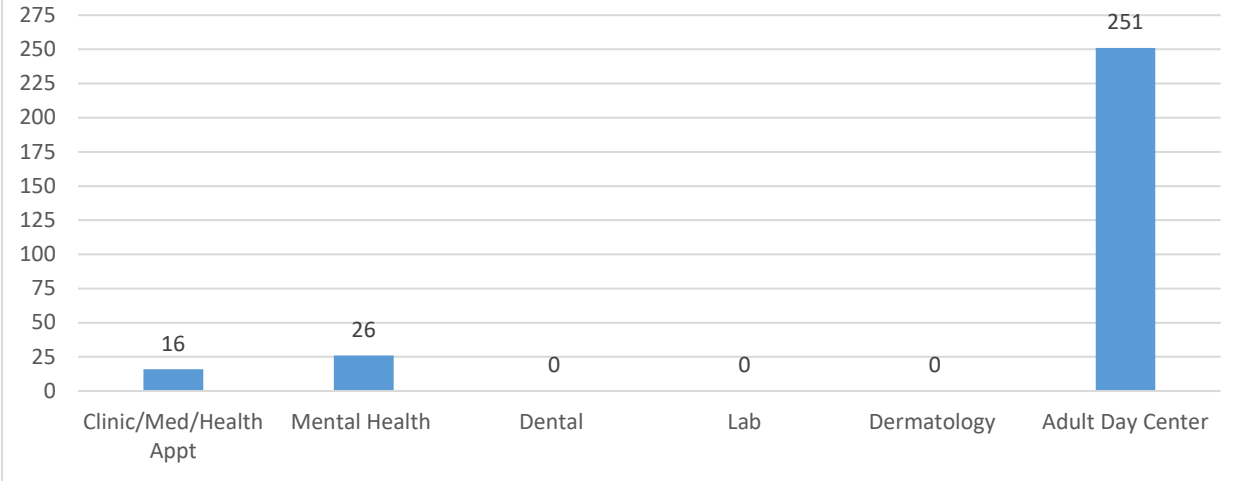
Rides originate in the service area and can be provided to destinations throughout Ventura County, and to Kaiser in Woodland Hills. Transportation services remain available with proper capacity, safety and spread mitigation limits.

### Total Rides per Month

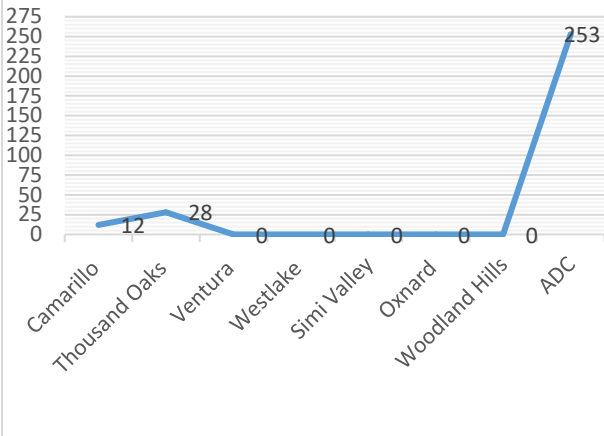


 *In partnership with the City of Camarillo, Care-A-Van transportation services provided free rides to Camarillo residents.*

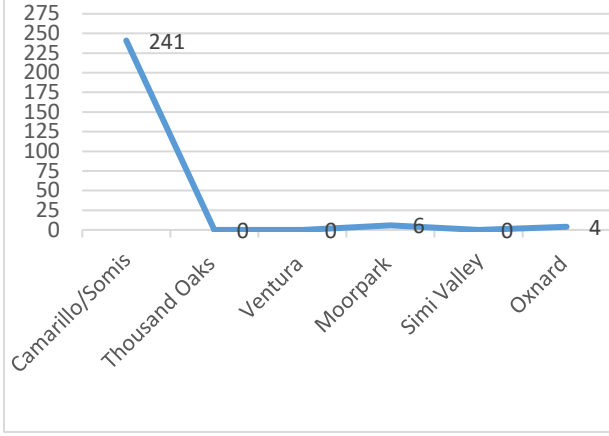
### Cause or Reason for Ride



### Ride Destinations



### Adult Day Ride Destinations







# Highlights

August 2024

## Community Comments/Social Media Shoutouts



Burgers for lunch!

Maylene playing piano for birthday party

Intergenerational and gardening opportunities in Adult Day Center





# Highlights

August 2024

## Community Comments/Social Media Shoutouts

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JULY 20, 2024

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### Classes help residents lead a healthy life

The following calendar listings are from the Camarillo Health Care District. Classes will take place virtually, or at the Camarillo Health Care District at 3539 E. Las Posas Road. For more information on the virtual reality classes, go to [camhealth.com](http://camhealth.com) or classes offer immersive experiences.

**Tues., July 23**  
**•Doctor Talk: The Aging Eyes, Nose and Throat**  
 Dr. Saranya Raghunathan, a board-certified ENT specialist at Camarillo, will speak from noon to 1:30 p.m. about common issues with the aging ears, nose and throat, and updated minimally-invasive safe treatment options for those who have been suffering.

Some of these conditions include chronic runny nose, ringing in the ears, and ear blockage and pressure, nasal congestion, chronic cough, trouble swallowing and lumps in the throat. Register in advance for this free, in-person presentation at the Camarillo Health Care District, 3539 E. Las Posas Road in Camarillo, call (805) 388-1952 or go to [camhealth.com/doctor-presentations](http://camhealth.com/doctor-presentations).

**Wed., July 24**  
**•Adventures in Virtual Reality: Travel**

Take digital literacy to the next level while having fun with Camarillo Health Care District's award-winning Adventures in Virtual Reality program. Join the introductory level VR class BRINK: Traveler and explore our national parks, as well as other majestic natural areas around the world.

Attendees can learn about points of interest in each park as they explore virtually. Participants, 13 years of age or older, must take an introductory VR class at the District first or have experience with VR. The in-person class will take place from 9:30 to 11 a.m. at the Camarillo Health Care District. Cost is \$10 (non-District residents add \$4). Register by calling (805) 388-1952.

**Fri., July 26**  
**•Doctor Talk: The Aging Spine**  
 Dr. Justin Millard, a board-certified spine surgeon at Community Memorial Healthcare, focuses on minimally-invasive spine surgery and motion preservation spine surgery.

Register in advance for this free in-person event at the Camarillo Health Care District, call (805) 388-1952, or go to [camhealth.com/doctor-presentations](http://camhealth.com/doctor-presentations).

to [camhealth.com/doctor-presentations](http://camhealth.com/doctor-presentations).

**Tues., July 30**  
**•Adventures in Virtual Reality: Nature**  
 Join the introductory VR class "Nature Treks" from 10 to 11:15 a.m. Learn how to use the equipment and then choose a natural setting, such as a safari with zebras, elephants and giraffes, a meadow with rabbits and deer, a winter scene with rabbits and birds, underwater with whales, or go back to the time of dinosaurs. Make a trail, release butterflies, activate jellyfish, watch trees grow, and more.

The cost for the in-person class is \$5 for students (non-District residents add \$4). Register by calling (805) 388-1952. Attendees must be 13 or older to participate.

**Thurs., Aug. 1**  
**•Adventures in Virtual Reality: Go kayaking in Antarctica**  
 Traverse the waters in Antarctica while on a film photo assignment for National Geographic. Search for a lost Inuit igloo, explore a penguin colony, and then climb an iceberg to base camp. At base camp, set up for the cold night. Alternatively, travel virtually to Machu Picchu, Peru to see llamas and learn about the ancient ruins.

The in-person class will take place from 2 to 3:30 p.m. The cost is \$10 (non-District residents add \$4). Register by calling (805) 388-1952. Attendees must be 13 years of age or older to participate.

**Fri., Aug. 9**  
**•Presentation: "Benefits Enrollment Center: Programs that Can Save You Money."**

This free, in-person informational presentation will be presented from 1 to

2:30 p.m. by the Health Insurance Counseling and Advocacy Program, part of the Ventura County Area Agency on Aging. The class is designed for seniors 60 and older, caregivers and people living with a disability. For more information, call (805) 477-7350.

**Tues. and Wed., Aug. 13 and 14**  
**•Digital Literacy: Social media basics**  
 This in-person class is for anyone who feels lost when it comes to social media or they see one platform, but want to understand others to connect with more friends, family or colleagues, or understand pop culture better.

The class will present an overview of the main platforms: Facebook, X (Twitter), Instagram, LinkedIn, SnapChat and TikTok during the first week. The following week, attendees will learn more specifically what each platform is used for and the mechanics of using each. This two-part class will take place from 10 to 11 a.m. Cost is \$10 (non-District residents add \$4). Register by calling (805) 388-1952.

**Tues. and Wed., Aug. 20 and 21**  
**•Adventures in Virtual Reality: See the Wonders of the World**  
 Visit the 7 Wonders of the World from 10 to 11:15 a.m., while taking literacy to the next level and having fun in Camarillo Health Care District's award-winning Adventures in Virtual Reality program.

During this in-person intermediate level VR class, attendees can see the Colosseum in Rome, the Great Wall of China, the Taj Mahal in India, Machu Picchu, Peru and the other wonders of the world in 3D. Participants must take an introductory VR class at the District first or have experience with VR. Attendees must also be 13 or older to participate.

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**YOU'RE INVITED TO CHURCH ON SATURDAY**

**COMMUNITY REALTY SERVICES**  
**CAMARILLO REALTY**  
*Community Realty*  
 805.914.8135

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### Health calendar

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The cost is \$10 (non-District residents add \$4). Register by calling (805) 388-1952.

**Wed., Sept. 4 and 11**  
**•Digital Literacy: Digital scrapbooking**  
 Creating scrapbooks is a fun pastime that no longer needs to include multiple tools and photo guns. This Camarillo Health Care District class can participants turn beloved photos into an actual book. The two-part, in-person class will take place from 10 to 11:30 a.m. both days.

It will cover the different online graphics platforms that make digital scrapbooking, how to upload photos, crop, arrange and create pages; add creative layers and decoration; and order a book for yourself or for gifts.

Attendees can make something that will become a part of their legacy handed down for generations. Participants must bring their laptop computer or smartphone to follow along as well as take notes to create a book at home on their own.

The cost is \$10 (non-District residents add \$4). Register by calling (805) 388-1952.

**Tues., Sept. 24**  
**•Adventures in Virtual Reality: Travel the national parks**

Take digital literacy to the next level while having fun with Camarillo Health Care District's award-winning Adventures in Virtual Reality program. Join

the intermediate level VR class BRINK: Traveler and explore our national parks, as well as other majestic natural areas around the world.

Attendees can learn about points of interest in each park as they explore virtually. Participants, 13 years of age or older, must take an introductory VR class at the District first or have experience with VR.

The in-person class will take place from 10 to 11:30 a.m. at the Camarillo Health Care District. Cost is \$10 (non-District residents add \$4). Register by calling (805) 388-1952.

**Opening**

**•Full Prevention Programming**  
 Camarillo Health Care District offers many fall prevention classes, including Matter of Balance, Tai Chi for Arthritis, Beginners Walking Group, Bingo/Quiz, BALANCEfit and POWERfit at no charge.

For dates and times, go online to [www.camhealth.com](http://www.camhealth.com). In Matter of Balance, attendees will learn how to prevent falls, discuss safety techniques to reduce concerns and set goals for increasing activity.

Big gear combines fall prevention education with exercise and social engagement. Both BALANCEfit and POWERfit (free) improve cognition while reducing fall risk as attendees work one-on-one with a fall prevention specialist.

Call (805) 388-1952 to register or join an interest list. The health care district is

located at 3539 E. Las Posas Road, Bldg. E, Ste. 117, in Camarillo.

For more information, call (805) 388-1952 or go to [www.camhealth.com/activate-your-health-with-our-fall-prevention-programs](http://www.camhealth.com/activate-your-health-with-our-fall-prevention-programs).

**Various dates**  
**•Digital Literacy: Adventures in Virtual Reality**

Take digital literacy to the next level while having fun with Camarillo Health Care District's award-winning Adventures in Virtual Reality program. First take an introductory class—Nature Treks or Ocean Rift—and then advance to intermediate level with travel adventures.

There is also an Independent Adventures class, where participants are given a VR headset with pre-loaded apps and can choose to explore any of them, from guided Tai Chi and meditation to Rec Room, golf, housing, narrated travel tours, hot air balloon and roller coaster rides, and more.

Join National Geographic's Explorer VR (2-3:30 p.m.) and go kayaking in Antarctica or wander around the ancient ruins in Machu Picchu, Peru. Attend a virtual concert, play a game of chess or travel anywhere in the world, visit your childhood home and neighborhood, go on a rollercoaster ride or skydiving (10:30-11:30 July 23 or Aug. 27) or see the 7 Wonders of the World (10-11:15 p.m. Aug. 20 and 21).

The cost runs from \$5 to \$14. Call (805) 388-1952 to reserve a spot. Classes take place at 3539 E. Las Posas Road in

Camarillo. For more information, go to [camhealth.com/vr](http://camhealth.com/vr) classes offer immersive experiences.

**Fourth Wednesday of every month**

•Scan and fraud intervention coaching  
 Meet with retired FBI victim specialist Debbie Deen to learn how to spot scams and fraud. The Camarillo Health Care District offers free consultations with her on its campus from noon and 1 p.m. the fourth Wednesday of every month, as well as a drop-in from 1 to 2 p.m. She will also attend spot-scams, lottery and sweepstakes, crypto and investment scams, fake grandparent or family emergency scams, as well as government.

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### CSCVSB offers services and support groups for kids, parents, families dealing with cancer

The Cancer Support Community Valley/Ventura-Santa Barbara is a nonprofit that serves about 2,000 adults and children impacted by cancer each year with programs throughout Ventura County, Santa Barbara County and the West San Fernando Valley.

Classes, educational workshops, child, teen and family programs, social activities, resources and programs in Spanish. The CSCVSB office is at 4191 E. Thousand Oaks Blvd. Ste. 107, Westlake Village.

For more information about programs and resources, call (805) 736-8772 or (805) 537-3373, and visit [www.cscvsb.org](http://www.cscvsb.org).

### Y offers free water safety classes

Registration is open for the YMCA's Safety Around Water classes in Simi Valley and Westlake Village.

The free, five-session program provides water safety and basic swimming skills to children ages 3 to 13 who have little or no water experience.

Session dates are from July 29 to Aug. 31 with lessons held during the late afternoon and early evenings. Classes will take place in the indoor swimming pools at the Simi Valley Family YMCA (3200 Cochran St., Simi Valley) and the Yarnos Family YMCA (5102 Thousand Oaks Blvd., Westlake Village).

The Y offers the SAW classes at no cost thanks to donations from the community.

To sign up, go online to [yymca.org/safety-around-water](http://yymca.org/safety-around-water). For questions, send an email to [tracy.bright@yymca.org](mailto:tracy.bright@yymca.org) about the central Ventura County YMCA's senior aquatic director, at

Camarillo Acorn features District services



# Highlights

August 2024

Camarillo  
Farmer's  
Market



Meal Delivery



Leisure Village Health Fair





# Highlights

August 2024

## Social Media & Other Shout Outs

### NextDoor



Tobey W., University Glen

Very usefull Knowledge is Power!  
Another helpful service of Camarillo Health Care District.  
Thank You All!

Like Private message Share

### LinkedIn

XR Impact Network commented on your post 35m

We applaud the outstanding, cutting-edge VR programming you work to provide your community at Camarillo Health Care...

Love this!

2 Reactions • 1 Comment



Camarillo Certified Farmers Market <lfrank@lmvna.org>  
To Michelle Rogers

If there are problems with how this message is displayed, click here to view it in a web browser.  
Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

### NextDoor



Classes offer exercise and connection  
camhealth.com

Posted to Subscribers of Camarillo Health Care District

6 · 3,999 Impressions Like 3 Comments Share



Neenie N. · Dara · 3w  
Camarillo Health Care District, Thank You! These Classes Are Fun And The Opportunity To Make New Friends.

Agree Reply Share +1 2



Martin W. · Las Posas Estates · 23h  
First class staff and facilities. Great programs with measured results.

Like Reply Share +1 2



Tobey W. · University Glen · 21h  
I enrolled in Tai Chi. They were very respectful of my personal limitations. The gentle stretching helped me considerably! It is just one of the many programs where you can participate at your own pace and with your own limitations! Go for it!

Like Reply Share 1

Reply Reply All

## Farmer's Market Newsletter



### Local Flavors. Familiar Faces

#### Market Update for June 22!

Right-click or tap and hold to download pictures

We look forward to seeing you on Saturday for another wonderful market day. Scroll down to see who's coming to the market tomorrow.

**YNT Farm** has ended its season. They will return in the fall.

**Underwood Farms** has fresh **bi-color corn** this week! Scroll down for more information about Underwood.

Don't miss **Camarillo Health Care District** at the Farmers Market on June 22. Staff will be on hand to answer all your health and wellness questions. They will have magazines and flyers promoting their classes, services, and programs, many of which are offered at no charge or low cost, and they will engage you in an activity about your health and wellness goals. Help yourself to some lip balm, an eyeglass cloth, a hand-size notebook, a lunch bag, a magnifier, or a lanyard to hold your smartphone and key for a hands-free walk-while supplies last.



## SECTION 13

### FUTURE MEETINGS AND EVENTS

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#### BOARD OF DIRECTORS MEETINGS

Executive Committee: <b>Doria/Dixon</b>	September 16, 2024 – 12:30 p.m.
Regular Full Board	September 26, 2024 – 11:30 a.m.
Executive Committee: <b>Doria/Dixon</b>	October 14, 2024 – 12:30 p.m.
Finance Committee: <b>Loh/Feinberg</b>	October 24, 2024 – 10:00 a.m.
Regular Full Board	October 24, 2024 – 11:30 a.m.
Executive Committee: <b>Doria/Dixon</b>	November 12, 2024 – 12:30 p.m.
Regular Full Board	November 21, 2024 – 11:30 a.m.