



Camarillo Health Care District helps individuals manage ongoing health challenges, live better with chronic illness, and improve overall quality of life. Serving the area since 1969, Camarillo Health Care District is recognized as an innovative, award-winning model district throughout the State of California and the nation.

**Health Promotion Coach (Dementia):** Under the direction of the Program Officer, the Health Promotion Coach (Dementia) provides infrastructure support to the District's dementia specialty and caregiver support programs, creates additional caregiver access points, develops and maintains database for facilitating ongoing support and linkages that continue to inform and educate caregivers through their caregiving journey and assists in creating a dementia friendly community.

### **Example of Job Duties**

- Becomes certified as a Dementia Live Coach & Dealing with Dementia Facilitator
- Develops, plans, coordinates, collects, maintains, and tracks all program data for Dementia Live Workshops
- Develops relationships with community agencies to provide Dementia Live Workshops for personal and professional caregivers
- Utilizes person-centered, evidence-informed practices for caregivers caring for a person with Dementia
- Develops, plans, coordinates, collects, maintains, and tracks all program data for Dealing with Dementia Workshops
- Represents the District in providing leadership to the Dementia Friendly Ventura County Task Force
- Represents the District in the Caregiver Coalition of Ventura County
- Works with Dementia Friendly Ventura County Taskforce to develop and promote participation in the Dementia-Friendly Ventura County movement.
- Creates opportunities that attract people with Dementia and their caregivers to connect with others through innovative engagement
- Develops/maintains relationships and collaborations with aging network service providers to assist in the ongoing support of families dealing with dementia
- Ongoing development regarding job knowledge of Dementia issues, including the needs and resources necessary to support family caregivers of someone with Dementia

### **General Focused**

- Provides ongoing caregiver support, connections, linkages, and resources
- Works with Care Management Department to develop and provide care management services
- Provides short-term, goal oriented, care management services that address the social determinants of health through a whole person comprehensive assessment (in-home or Caregiver Center setting) and develops Care Plan
- Conducts periodic assessment and documentation to measure the effectiveness of Care Plan
- Develops and maintains complete and accurate client files in compliance with best practices and any/all applicable laws
- In collaboration with Care Services Director, participates in care management quality improvement through the ongoing adoption of standard of care best practices

## **To Apply**

<https://www.camhealth.com/join-our-team>

Camarillo Health Care District  
Human Resources Department  
3639 E. Las Posas Rd, Ste 117  
Camarillo, CA 93010  
805-388-1952 ext. 125

*NOTE: The provisions of this bulletin do not constitute an expressed or implied contract. Any provision contained in this bulletin may be modified or revoked without notice.*

*The eligible list established from this recruitment may be used to fill current and future positions.*

- Develops, plans, coordinates, collects, maintains, and tracks program data
- Becomes certified in Powerful Tools for Caregivers-caregiver support education course
- Co-facilitates caregiver support groups
- Provides care consultations by appointment or by walk-in
- Attends appropriate community meetings to represent District services
- Participates in presentations at community meetings to promote services of the Caregiver Center
- Provides back-up to District's evidence-based health promotion programs
- Provides assistance with District's Virtual Reality Programs
- Other duties as assigned.

### **HEALTH PROMOTION COACH, Care Management**

- Coordinates and works cooperatively with referral sources for successful client intakes and handoffs to appropriate programs at the end of the intervention period.
- Evaluates clients and their social, physical and mental functioning through home visits, record reviews, caregiver information and consultations with applicable agencies.
- Follows safety protocols for home visits.
- Communicates effectively with clients and/or their caregivers through listening, open-ended questions; paraphrasing; reframing and redirecting.
- Demonstrates patient-centered focus and skill transfer techniques during intervention.
- Models and facilitates new behaviors and communication skills for patients and families.
- Coaches clients toward self-management and achievement of their individual goals.
- Coordinates and refers clients to appropriate programs within the District, such as Adult Day Program, Senior Nutrition, support groups and evidence-based classes.
- Coordinates and refers appropriate clients in need of on-going well-being checks to the District's Senior Support Line.
- Coordinates and refers caregivers in need of support services to the District's Wellness and Caregiver Center.
- Coordinates and refers clients in need of outside support services to other providers
- Provides timely patient data entry per departmental requirements, as well as prepares and maintains reports as requested.
- Develops and maintains effective working relationships with other allied health providers.
- Actively participates in Care Management Team meetings, as well as other committees as requested
- Participates in ongoing development of job knowledge

### **The Ideal Candidate**

The person selected for this must possess these qualities:

- Immense compassion for elderly; an understanding of people with cognitive and hearing deficits
- Ability to prioritize multiple tasks and collaborative with a willingness to think creatively
- Highly motivated to work independently with a strong work ethic while consistently demonstrating appropriate discretion and judgment.
- Establish rapport and effective working relationships with coworkers and management; be organized; maintain confidentiality;
- Proficient in Microsoft office suite programs, data entry, typing at 30 WPM minimum, and general office equipment usage and etiquette.
- Excellent written and verbal communication and telephone skills required. Bilingual Spanish a plus.

### **Minimum Qualifications**

- **Education:** Associate degree or bachelor's Degree in Sociology, Public Health, psychology, Counseling, health sciences, human services or related field that promotes the physical, psychosocial, and well-being of the persons being served.
- **Experience:** Experience working with individuals with dementia and their caregivers. Knowledge of caregiver stress and how it affects health and dementia friendly communication skills. Must work well independently with little supervision. Ability to empathize. Must have up-to-date knowledge of, and adherence to, applicable laws and regulations concerning confidentiality, privacy, and protection of client health information. Must be computer literate. Excellent communication skills, ability to build personal rapport, and keen understanding of "person-centered" care

and goals. Must be proficient in Microsoft Word, Outlook, Excel, and PowerPoint; must be able to quickly grasp and utilize other software as needed; Excellent teamwork and attitude necessary to create positive experience for clients and community partners.

- **Environmental Conditions:** Office and in client's home environment.
- **Physical Conditions:** sitting for prolonged periods; lifting and carrying not more than 20 lbs.; operating assigned equipment. Ability to stand at least three (3) hours per day; able to sit at least three (3) hours per day; climb stairs and physically able to travel.
- **Mental Conditions:** Essential and marginal functions require: ability to work independently; ability to communicate tactfully and effectively, verbally and in writing. Ability to work with people under caregiver stress with empathy and professionalism. Sensitivity and patience when working with persons with special needs; ability to adjust and be flexible to changing conditions which may alter the direction of operations; ability to keep accurate case files.
- **Other Requirements:** Criminal records clearance. Must possess a valid California Driver's License. The incumbent must be prepared to travel throughout the county.

## Compensation & Benefits

Hiring Range: \$18.34-\$24.00 per hour.

Work schedule: Full Time; 8:00a-5:00p Monday through Friday.

## Attractive benefits package

- California Public Employees' Retirement System (CalPERS);
- CalPERS 457Deferred Compensation plan
- Medical insurance plans offered through the CalPERS Health Program.
- Annual Accrual Rates: Leave accrual rates vary bi-weekly, based on years of service and weekly hours worked
- Holidays: The District observes 11 holidays per year.