



Regular Board Meeting
3615 E Las Posas Road, Sequoia Rooms
Camarillo, CA 93010
Thursday, January 26, 2023
11:30 AM

Join Zoom Meeting
Meeting ID: 872 9710 3602
One tap mobile
+16694449171,,87297103602# US
+17193594580,,87297103602# US
1 (346) 248-7799 – Audio Only

JANUARY 26, 2023



2023 Board Meeting Calendar

January 26, 2023, 11:30 a.m.

February 23, 2023, 11:30 a.m.

March 23, 2023, 11:30 a.m.

April 27, 2023, 11:30 a.m.

May 25, 2023, 11:30 a.m.

June 8, 2023, 11:30 a.m. (Budget)

June 29, 2023, 11:30 a.m. (Optional)

July 27, 2023, 11:30 a.m.

August – Dark

September 28, 2023, 11:30 a.m.

October 26, 2023, 11:30 a.m.

November 16, 2023, 8:30 a.m. (Annual Board Leadership and Education)

December - Dark

**Camarillo Health Care District
Procedures for Communication With
The Board of Directors**

Meetings with the Board of Directors are conducted for the purpose of accomplishing District business. As a matter of District policy and state law, meetings shall ordinarily be held in public. Pursuant to state law, the Board of Directors may conduct closed meeting sessions to discuss certain matters which are confidential.

Community involvement in the District is an essential element of an effective health care district.

Communications with the Board of Directors as a unit may be either in writing or by personal appearance at a meeting of the Board.

Written Communication – In order that the subject of the communication may be placed on the agenda, it must be requested in correspondence to the Board. Written communication addressed to the Board of Directors should reach the Administration office of the District no later than ten (10) business days prior to the date of the meeting at which the matter concerned is to be discussed.

Oral Presentations by Members of the Public to the Board of Directors and Requests by the Public to Place a Matter Directly Related to District Business on a Board Agenda – When an individual or group expects to communicate with the Board of Directors by means of personal appearance at a meeting of the Board or requests that a matter relating to District business be added to the Board’s agenda, the District’s Chief Executive Officer must be notified no later than ten (10) days before the Board meeting at which the matter concerned is to be discussed by the Board and those submitting the request.

Individuals wishing to comment on an agenda item when an item appears on the agenda for discussion or at the designated time for Public Comments, during the Board meeting, shall complete a Speakers Card and submit it to the Clerk of the Board.

It is desirable that when a statement presented to the Board is extensive or is formally requesting consideration of specific items the statement should be written and a copy filed with the Board of Directors.

Public comments at Board Meetings – The Board may receive comments or testimony at regularly scheduled meetings on matters **not on the agenda** which any member of the public may wish to bring before the Board, provided that no action is taken by the Board on such matters at the same meeting at which such testimony is taken.

In addressing the Board, the following rules of courtesy will be observed:

- **All remarks will be addressed to the President of the Board.**
- **Individuals will speak on a specific item of concern.**
- **Three (3) minutes will be allowed individuals, or in the case of a group of people speaking on a specific item, ten (10) minutes will be permitted for the presentation.**
- **Members of the Board of Directors reserve the right to waive time limitations.**

In the event that any meeting is willfully interrupted by a group or groups of persons so as to render the orderly conduct of such meeting unfeasible and order cannot be restored by the removal of individuals who are willfully interrupting the meeting, the members of the Board of Directors conducting the meeting may order the meeting room cleared, and continue in session. Only matters appearing on the agenda may be considered in such a session. Duly accredited representatives of the press or other news media, except those participating in the disturbance, shall be allowed to attend any session held pursuant to this section.

The Board may discuss and take action on any agenda item properly submitted by a member of the public and published in an agenda. The Board President reserves the right to limit discussion and/or defer further deliberations on an agenda topic to a subsequent meeting if additional information is needed to render a decision or appropriate action. Matters involving legal procedure will be referred to Administration for study or further referral.



Agenda

January 26, 2023 – 11:30 a.m.
Regular Meeting of the Board of Directors
Camarillo Health Care District
3615 E Las Posas Road, Camarillo, CA 93010
Sequoia Rooms
Join Zoom Meeting
Meeting ID: 872 9710 3602
One tap mobile
+16694449171,,87297103602# US
+17193594580,,87297103602# US
1 (346) 248-7799 – Audio Only

Board of Directors

Tom Doria, MD, President
Neal Dixon, MD, Vice President
Paula Feinberg, Clerk of the Board
Christopher Loh, MD, Director
Louanne Kroell, PT, Director

Staff

Kara Ralston, Chief Executive Officer
Sonia Amezcua, Chief Administrative Officer
Brandie Thomas, Clerk to the Board

Participants

Aleks Giragosian, Esq., Colantuono Highsmith
Whatley, PC

Participants

Rick Wood, *CSDA Financial Services*
Shalene Hayman, *Hayman Consulting*

- 1. **CALL TO ORDER**
- 2. **ROLL CALL**
- 3. **PLEDGE OF ALLEGIANCE**– Director Feinberg
- 4. **ACTION ITEM**

Review/ Discussion /Action – Consideration, discussion, and recommendation for approval of District Resolution 23-01, Authorizing Remote Teleconference Meetings of the Board of Directors for a 30-Day Period, from January 26, 2023 through February 24, 2023.

Suggested Motion – Motion to approve District Resolution 23-01, Authorizing Remote Teleconference Meetings of the Board of Directors for a 30-Day Period, from January 26, 2023, through February 24, 2023.

Motion _____ Second _____ Pass _____ Fail _____

Doria _____ Dixon _____ Feinberg _____ Loh _____ Kroell _____

5. **AMENDMENT(S) TO THE POSTED AGENDA**

Suggested Motion: Motion to approve Agenda as amended.

Motion _____ Second _____ Pass _____ Fail _____

Doria _____ Dixon _____ Feinberg _____ Loh _____ Kroell _____

6. **PUBLIC COMMENT - Ca. GC Section 54954.3**

The Board reserves this time to hear from the public. Please complete a Speaker Card and submit to the Clerk to the Board. Your name will be called in order of the agenda item, or in order of received general topic Speaker Cards. Comments regarding items not on the agenda can be heard only; items on the agenda can be discussed. Three minutes per speaker are available; multiple speakers on the same topic/agenda item will be limited to 20 minutes total.

- Members of the public can observe or participate in the virtual Meeting during open session by clicking on the following Zoom link to join the virtual meeting:
<https://us06web.zoom.us/j/87297103602> - Meeting ID: 872 9710 3602
Or join by telephone: 1 (346) 248-7799 – Meeting ID: 872 9710 3602
- Public who cannot participate but want to make a public comment can submit your comment via email by 4 p.m. on Wednesday, January 25, 2023, to the Clerk to the Board at brandiet@camhealth.com. The Clerk to the Board will print your email, distribute copies to all Board Members prior to the meeting, and the Board President or Chief Executive Officer will read the emailed comments aloud during general public comments, or during the specified agenda item. There will be a maximum of three minutes allowed per public comment.

7. **CONSENT AGENDA**

Consent Agenda items are considered routine and are acted upon without discussion, with one motion. If discussion is requested, that item(s) will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is requested, the Board President may request a motion to approve as presented.

A. Approval of the Minutes of the Regular Board Meeting of November 15, 2022.
(Please see Section 7-A)

B. Approval of the Minutes of the Executive Committee Meeting of January 17, 2023.
(Please see Section 7-B)

Suggested Motion: Motion to approve Consent Agenda as presented.

Motion _____ Second _____ Pass _____ Fail _____

Doria _____ Dixon _____ Feinberg _____ Loh _____ Kroell _____

8. **DISCUSSION AND ACTION OF CONSENT AGENDA ITEMS PULLED, IF NECESSARY**

9. **ACTION ITEMS**

A. Review/ Discussion/ Action – Consideration, discussion, and recommendation for approval of District Resolution 23-02, Approving Submission of Application and Petition to Potential Funding Sources and Authorizing Signatures. **(Please see Section 9-A)**

Suggested Motion: Motion to approve District Resolution 23-02, Approving Submission of Application and Petition to Potential Funding Sources and Authorizing Signatures.

Motion _____ Second _____ Pass _____ Fail _____

Doria _____ Dixon _____ Feinberg _____ Loh _____ Kroell _____

B. Review/ Discussion /Action – Consideration, discussion, and approval of District Resolution 23-03, Signature Authorization and Investment Authorization in the Ventura County Treasury Pool. **(Please see Section 9-B)**

Suggested Motion: Motion to approve Resolution 23-03, Signature Authorization and Investment Authorization in the Ventura County Treasury Pool.

Motion _____ Second _____ Pass _____ Fail _____

Doria _____ Dixon _____ Feinberg _____ Loh _____ Kroell _____

C. Review/ Discussion /Action – Consideration, discussion, and recommendation for approval of the revised Pay Schedule, Attachment B, determining the amount of compensation earnable pursuant to California Code of Regulations (CCR) Title 2, Section 570.5. **(Please see Section 9-C)**

Suggested Motion: Motion to approve the revised Pay Schedule, Attachment B, determining the amount of compensation earnable pursuant to California Code of Regulations (CCR) Title 2, Section 570.5.

Motion _____ Second _____ Pass _____ Fail _____

Doria _____ Dixon _____ Feinberg _____ Loh _____ Kroell _____

D. Review/ Discussion /Action – Consideration, discussion, and recommendation for approval of District Check Register, Check Register Comparison, Financial Reports, and monthly Investment and Designated Reserve Report for period ending October 31, 2022. **(Please see Section 9-D)**

Suggested Motion: Motion to approve District Check Register, Check Register Comparison, Financial Reports, and monthly Investment and Designated Reserve Report for period ending October 31, 2022.

Motion _____ Second _____ Pass _____ Fail _____

Doria _____ Dixon _____ Feinberg _____ Loh _____ Kroell _____

E. Review/ Discussion /Action – Consideration, discussion, and recommendation for approval of District Check Register, Check Register Comparison, Financial Reports, and monthly Investment and Designated Reserve Report for period ending November 30, 2022.

(Please see Section 9-E)

Suggested Motion: Motion to approve District Check Register, Check Register Comparison, Financial Reports, and monthly Investment and Designated Reserve Report for period ending November 30, 2022.

Motion _____ Second _____ Pass _____ Fail _____

Doria _____ Dixon _____ Feinberg _____ Loh _____ Kroell _____

F. Review/ Discussion /Action – Consideration, discussion, and recommendation for approval of District Check Register, Check Register Comparison, Financial Reports, and monthly Investment and Designated Reserve Report for period ending December 31, 2022.

(Please see Section 9-F)

Suggested Motion: Motion to approve District Check Register, Check Register Comparison, Financial Reports, and monthly Investment and Designated Reserve Report for period ending December 31, 2022.

Motion _____ Second _____ Pass _____ Fail _____

Doria _____ Dixon _____ Feinberg _____ Loh _____ Kroell _____

G. Review/ Discussion/ Action – Consideration, discussion, and recommendation for approval of revisions to District Travel Policy to incorporate District-owned vehicle use.

(Please see Section 9-G)

Suggested Motion: Motion to approve District Travel Policy to incorporate District-owned vehicle use.

Motion _____ Second _____ Pass _____ Fail _____

Doria _____ Dixon _____ Feinberg _____ Loh _____ Kroell _____

H. Review/ Discussion/ Action – Consideration, discussion, and recommendation for approval of revisions to Employment Policies Handbook to reference revised District Travel Policy.

(Please see Section 9-H)

Suggested Motion: Motion to approve revisions to Employment Policies Handbook to reference revised District Travel Policy.

Motion _____ Second _____ Pass _____ Fail _____

Doria _____ Dixon _____ Feinberg _____ Loh _____ Kroell _____

I. Review/ Discussion/ Action – Consideration, discussion, and recommendation for approval of revisions to the Bereavement Leave section of the Employment Policies Handbook, in alignment with AB 1949 relating to employer conditions to provide bereavement leave to employees, effective January 1, 2023. **(Please see Section 9-I)**

Suggested Motion: Motion to approve revisions to the Bereavement Leave policy of the Employment Policies Handbook.

Motion _____ Second _____ Pass _____ Fail _____

Doria _____ Dixon _____ Feinberg _____ Loh _____ Kroell _____

10. CHIEF EXECUTIVE OFFICER REPORT

11. BOARD PRESIDENT REPORT

Committee Assignments – Discussion and Appointment

- Executive Committee
- Finance/Investment Committee
- VCSDA Representative
- Ad Hoc Committee – CEO Review

12. BOARD MEMBERS COMMENTS AND/OR REPORTS

13. FUTURE MEETING AND EVENTS

<u>Board of Directors Meetings</u>	
• Executive Committee: Doria/Dixon	February 13, 2023, 10:30 a.m.
• Full Board:	February 23, 2023, 11:30 a.m.
• Executive Committee: Doria/Dixon	March 13, 2023, 10:30 a.m.
• Full Board:	March 23, 2023, 11:30 a.m.
• Executive Committee: Doria/Dixon	April 17, 2023, 10:30 a.m.
• Finance Committee: Loh/Feinberg	April 27, 2023, 10:00 a.m.
• Full Board:	April 27, 2023, 11:30 a.m.

14. ADJOURNMENT - This meeting of the Camarillo Health Care District Board of Directors is adjourned at _____ p.m.

ACTION ITEMS not appearing on the agenda may be addressed on an emergency basis by a majority vote of the Board of Directors when need for action arises.

ADA compliance statement: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk to the Board of Directors, Brandie Thomas, at (805) 482-9382. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Note: This agenda was posted at the Camarillo Health Care District Administrative Office and on www.camhealth.com on Friday, January 20, 2023, on or before 4:00 p.m.



SECTION 4

ITEMS FOR BOARD ACTION

**REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION, AND
RECOMMENDATION FOR APPROVAL OF DISTRICT RESOLUTION 23-01,
AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE
BOARD OF DIRECTORS FOR A 30-DAY PERIOD,
FROM JANUARY 26, 2023, THROUGH FEBRUARY 24, 2023**

JANUARY 26, 2023

RESOLUTION NO. 23-01

AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE BOARD OF DIRECTORS FOR A 30-DAY PERIOD

Resolution of the Board of Directors
Camarillo Health Care District
Ventura County, California

WHEREAS, the Camarillo Health Care District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of the Camarillo Health Care District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's Board conduct its business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing; and

WHEREAS, such conditions now exist in the District, specifically, the Governor proclaimed a State of Emergency on March 4, 2020 due to COVID-19; and

WHEREAS, on June 11, 2021, the State Public Health Officer ordered all individuals to follow the state guidance on face coverings and its website recommends physical distancing; and

WHEREAS, the Ventura County Health Officer's website recommends masking and physical distancing; and

WHEREAS, as a consequence of the state of emergency and the state and local public health guidance, the Board of Directors does hereby find that the Camarillo Health Care

District shall conduct its meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, members of the public will be able to participate remotely through the digital means listed on the meeting agenda.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

SECTION 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

SECTION 2. Remote Teleconference Meetings. The Chief Executive Officer is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

SECTION 3. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective for the 30 days between January 26, 2023, and February 24, 2023, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

SECTION 4: Certification. The Clerk of the Board shall certify to the passage and adoption of this Resolution and cause it to be maintained in the records of the District.

ADOPTED, SIGNED, AND APPROVED this 26th day of January 2023.

Thomas Doria, MD, President
Board of Directors
Camarillo Health Care District

Attest: _____
Paula Feinberg, Clerk of the Board
Board of Directors
Camarillo Health Care District

STATE OF CALIFORNIA)

COUNTY OF VENTURA) ss

I, Paula Feinberg, Clerk of the Board of Directors of the Camarillo Health Care District

DO HEREBY CERTIFY that the foregoing Resolution No. 23-01 was duly adopted by the Board of Directors of said District at a Regular Meeting held on the 26th day of January 2023 by the following vote:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

Paula Feinberg, Clerk of the Board
Board of Directors
Camarillo Health Care District



SECTION 5

AMENDMENT(S) TO THE POSTED AGENDA

JANUARY 26, 2023



SECTION 6

PUBLIC COMMENTS - Ca. GC Section 54954.3

THE BOARD RESERVES THIS TIME TO HEAR FROM THE PUBLIC. PLEASE COMPLETE A SPEAKER CARD AND SUBMIT TO THE CLERK TO THE BOARD. YOUR NAME WILL BE CALLED IN ORDER OF THE AGENDA ITEM, OR IN ORDER OF RECEIVED GENERAL TOPIC SPEAKER CARDS. COMMENTS REGARDING ITEMS NOT ON THE AGENDA CAN BE HEARD ONLY; ITEMS ON THE AGENDA CAN BE DISCUSSED. THREE MINUTES PER SPEAKER ARE AVAILABLE; MULTIPLE SPEAKERS ON THE SAME TOPIC/AGENDA ITEM WILL BE LIMITED TO 20 MINUTES TOTAL.

MEMBERS OF THE PUBLIC CAN OBSERVE OR PARTICIPATE IN THE VIRTUAL MEETING DURING OPEN SESSION BY CLICKING ON THE FOLLOWING ZOOM LINK TO JOIN THE VIRTUAL MEETING:

**HTTPS://US06WEB.ZOOM.US/J/87297103602 - MEETING ID: 872 9710 3602
OR JOIN BY TELEPHONE: 1 (346) 248-7799 – MEETING ID: 872 9710 3602**

PUBLIC WHO CANNOT PARTICIPATE BUT WANT TO MAKE A PUBLIC COMMENT CAN SUBMIT YOUR COMMENT VIA EMAIL BY 4 P.M. ON WEDNESDAY, JANUARY 25, 2023, TO THE CLERK TO THE BOARD AT BRANDIET@CAMHEALTH.COM. THE CLERK TO THE BOARD WILL PRINT YOUR EMAIL, DISTRIBUTE COPIES TO ALL BOARD MEMBERS PRIOR TO THE MEETING, AND THE BOARD PRESIDENT OR CHIEF EXECUTIVE OFFICER WILL READ THE EMAILED COMMENTS ALOUD DURING GENERAL PUBLIC COMMENTS, OR DURING THE SPECIFIED AGENDA ITEM. THERE WILL BE A MAXIMUM OF THREE MINUTES ALLOWED PER PUBLIC COMMENT.

JANUARY 26, 2023



SECTION 7

CONSENT AGENDA

**SECTION 7-A
APPROVAL OF MINUTES OF
THE REGULAR BOARD MEETING MINUTES OF
NOVEMBER 15, 2022**

JANUARY 26, 2023

Regular Meeting of the Board of Directors

Camarillo Health Care District
3615 E. Las Posas Rd. Camarillo, CA 93010
Sequoia Rooms

Zoom Link

Meeting ID: 817 7787 5313

Board of Directors - Present

Tom Doria, MD, President
Neal Dixon, MD, Vice President
Paula Feinberg, Clerk of the Board
Christopher Loh, MD, Director
Louanne Kroell, PT, Director

Staff - Present

Kara Ralston, Chief Executive Officer
Sonia Amezcua, Chief Administrative Officer
Karen Valentine, Clerk to the Board
Brandie Thomas, Clerk to the Board

Participants:

*Aleks Giragosian, Esq., Colantuono Highsmith
Whatley, PC*

Participants:

*Rick Wood, CSDA Financial Services
Shalene Hayman, Hayman Consulting*

1. **Call to Order and Roll Call** - The Regular Meeting of the Camarillo Health Care District Board of Directors was called to order on Tuesday, November 15, 2022, at 8:34 a.m., by Tom Doria, President.
2. **Pledge of Allegiance** – Director Dixon
3. **Amendments to The Agenda** – None
4. **Public Comment** – None
5. **Acknowledgements/Recognitions**
 - *Certificate of Recognition honoring the retirement of Karen Valentine, following nearly sixteen years of dedicated service with the Camarillo Health Care District.*
6. **Consent Agenda** – It was **MOVED** by Director Dixon, **SECONDED** by Director Loh, and **MOTION PASSED** that the Board of Directors approve the Consent Agenda as presented.
Roll Call Vote: Ayes: Doria, Dixon, Feinberg, Loh, Kroell **Nays:** **Absent:**

7. **Action Items**

A. Review/ Discussion/ Action – Consideration, discussion and recommendation for approval of District Resolution 22-17, Re-Authorizing Remote Teleconference Meetings of the Board of Directors for a 30-Day Period, from November 15, 2022 through December 15, 2022.

It was **MOVED** by Director Loh, **SECONDED** by Director Dixon, and **MOTION PASSED** to approve District Resolution 22-17, Re-Authorizing Remote Teleconference Meetings of the Board of Directors for a 30-Day Period, from November 15, 2022 through December 15, 2022.

Roll Call Vote: Ayes: Doria, Dixon, Feinberg, Loh, Kroell **Nays:** **Absent:**

B. Review/ Discussion/ Action – Consideration, discussion, and recommendation from the Finance Committee to reduce the District’s CalPERS Unfunded Accrued Liability (UAL-pension) by making a lump sum payment in the amount of \$750,000.

It was **MOVED** by Director Loh, **SECONDED** by Director Doria, and **MOTION PASSED** that the Board of Directors approve District’s lump sum liability reduction payment to CalPERS UAL in the amount of \$750,000.

Roll Call Vote: Ayes: Doria, Dixon, Feinberg, Loh, Kroell **Nays:** **Absent:**

C. Review/ Discussion/ Action – Consideration, discussion, and recommendation for approval of District Resolution 22-14, Adopting the 2023 Regular Board Meeting Calendar.

It was **MOVED** by Director Doria, **SECONDED** by Director Dixon, and **MOTION PASSED** that the Board of Directors approve District Resolution 22-14, Adopting the 2023 Regular Board Meeting Calendar to meet on Thursdays.

Roll Call Vote: Ayes: Doria, Dixon, Loh, Kroell **Nays:** Feinberg **Absent:**

AMENDMENT TO FIRST MOTION: Change start time to 11:30 a.m.

It was **MOVED** by Director Dixon, **SECONDED** by Director Loh, and **MOTION PASSED** that the Board of Directors approve District Resolution 22-14, Adopting the 2023 Regular Board Meeting Calendar to meet on Thursdays at 11:30 a.m.

Roll Call Vote: Ayes: Doria, Dixon, Feinberg, Loh, Kroell **Nays:** **Absent:**

D. Review/ Discussion /Action – Consideration, discussion, and recommendation for the Board of Directors to vote for election of a Special District Regular Member to the Ventura LAFCo, for a new four-year term beginning January 1, 2023, and ending December 31, 2026.

It was **MOVED** by Director Loh, **SECONDED** by Director Dixon, and **MOTION PASSED** to vote for Doug Nickles as the Special District **Regular** Member to the Ventura LAFCo.

Roll Call Vote: Ayes: Doria, Dixon, Feinberg, Loh **Abstain:** Kroell **Nays:** **Absent:**

E. Review/ Discussion/ Action – Consideration, discussion, and recommendation for the Board of Directors to vote for election of a Special District **Alternate** Member to the Ventura LAFCo, for a new four-year term beginning January 1, 2023, and ending December 31, 2026.

FIRST MOTION:

It was **MOVED** by Director Feinberg, **SECONDED** by Director Loh, and **MOTION FAILED** to vote for Bev Dransfeldt as the Special District **Alternate** Member to the Ventura LAFCo.

Roll Call Vote: Ayes: Feinberg, Loh **Abstain:** Doria, Kroell **Nays:** Dixon **Absent:**

SECOND MOTION:

It was **MOVED** by Director Loh, **SECONDED** by none, and **MOTION FAILED** to vote for Mohammed Hasan as the Special District Alternate Member to the Ventura LAFCo.

THIRD MOTION:

It was **MOVED** by Director Feinberg, **SECONDED** by Director Loh, and **MOTION PASSED** to vote for Bev Dransfeldt as the Special District Alternate Member to the Ventura LAFCo.

Roll Call Vote: Ayes: Dixon, Feinberg, Loh **Abstain:** Doria, Kroell **Nays:** **Absent:**

8. Board Reorganization

Call for Nominations for President

It was **MOVED** by Director Dixon, **SECONDED** by Director Loh, and **MOTION PASSED** that the Board of Directors nominate **Director Doria** to serve as **Board President**.

Roll Call Vote: Ayes: Doria, Dixon, Feinberg, Loh, Kroell **Nays:** **Absent:**

Call for Nominations for Vice President

It was **MOVED** by Director Loh, **SECONDED** by Director Feinberg, and **MOTION PASSED** that the Board of Directors nominate **Director Dixon** to serve as **Board Vice President**.

Roll Call Vote: Ayes: Doria, Dixon, Feinberg, Loh, Kroell **Nays:** **Absent:**

Call for Nominations for Clerk of the Board

It was **MOVED** by Director Loh, **SECONDED** by Director Dixon, and **MOTION PASSED** that the Board of Directors nominate **Director Feinberg** to serve as **Clerk of the Board**.

Roll Call Vote: Ayes: Doria, Dixon, Feinberg, Loh, Kroell **Nays:** **Absent:**

Meeting recessed from 9:40 a.m. to 9:58 a.m.

9. Annual Board Leadership & Education (ABLE)

Presentation and discussion with Aleks Giragosian, Senior Counsel, Colantuono, Highsmith & Whatley; General Counsel to Camarillo Health Care District on Board roles, Brown Act and Public Records Act.

10. CEO Report – CEO Ralston reviewed board handouts: CSDA pamphlet, VC Master Plan for Aging, Community Health Needs Assessment 2022.

11. Board President’s Report

12. Board Members Comments – President Doria thanked the district team for all their services to the community.

13. Having no further business this meeting was adjourned at 12:01 p.m.

Thomas Doria, MD
President



SECTION 7

CONSENT AGENDA

**SECTION 7-B
APPROVAL OF MINUTES OF
EXECUTIVE COMMITTEE MEETING OF JANUARY 17, 2023**

JANUARY 26, 2023

MINUTES

January 17, 2023

Executive/Agenda Building Committee Meeting Camarillo Health Care District Board of Directors

Board Members Present:

Thomas Doria, MD, President

Staff Present:

Kara Ralston, Chief Executive Officer

Brandie Thomas, Clerk to the Board

-
1. **Call to Order** – The Executive Committee Meeting was called to order by President Thomas Doria, at 10:38 a.m.
 2. **Roll Call** – Director Doria
 3. **Public Comment** - None
 4. Reviewed the proposed Agenda for the Regular Board Meeting of January 26, 2023.
 5. **Consent Agenda**
 - A. Reviewed the Minutes of the Regular Board Meeting of November 15, 2022.
 6. **Action Items**
 - A. Reviewed District Resolution 23-01, Authorizing Remote Teleconference Meetings of the Board of Directors for a 30-Day Period, from January 26, 2023 through February 24, 2023.
 - B. Reviewed District Check Register, Check Register Comparison, and financial reports for period ending October 31, 2022.
 - C. Reviewed District Check Register, Check Register Comparison, and financial reports for period ending November 30, 2022.
 - D. Reviewed District Check Register and Check Register Comparison for period ending December 31, 2022.
 - E. Reviewed District Resolution 23-02, Approving Submission of Application and Petition to Potential Funding Sources and Authorizing Signatures.
 - F. Reviewed revisions to District Travel Policy to incorporate District-owned vehicle use.
 - G. Reviewed District Resolution 23-03, Signature Authorization and Investment Authorization in the Ventura County Treasury Pool.
 - H. Reviewed revisions to the Bereavement Leave section of the District Employment Policies Handbook, in alignment with AB 1949 relating to employer conditions to provide bereavement leave to employees, effective January 1, 2023.
 - I. Reviewed revised Pay Schedule, Attachment B, determining the amount of compensation earnable pursuant to California Code of Regulations (CCR) Title 2, Section 570.5.

7. **CEO Report**
8. **Board President's Report** – President Doria discussed appointments of committee assignments to announce at the January 26, 2023, board meeting.
9. Next Executive Committee Meeting will be held on February 13, 2023, at 10:30 a.m.
10. Meeting Adjourned at 11:22 a.m.

Thomas Doria
President



SECTION 8

**DISCUSSION AND ACTION OF CONSENT AGENDA ITEMS PULLED,
IF NECESSARY**

JANUARY 26, 2023



SECTION 9

ITEMS FOR BOARD ACTION

**SECTION 9-A
REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION,
AND RECOMMENDATION FOR APPROVAL OF
DISTRICT RESOLUTION 23-02, APPROVING SUBMISSION OF
APPLICATION AND PETITION TO POTENTIAL FUNDING SOURCES AND
AUTHORIZING SIGNATURES**

JANUARY 26, 2023

RESOLUTION NO. 23-02

APPROVING SUBMISSION OF APPLICATION AND PETITION TO POTENTIAL FUNDING SOURCES AND AUTHORIZING SIGNATURES

Resolution of the Board of Directors
Camarillo Health Care District
Ventura County, California

WHEREAS, the Camarillo Health Care District continually seeks alternative and additional funding sources for its program enhancement, through application and petition potential funding sources including public/private granting foundations, federal and state funding sources or service contracts, collaborations and partnerships, and similar and

WHEREAS, said applications and petitions require authorized signatures for revision or changes, from time to time; and

NOW, THEREFORE, BE IT RESOLVED, that the Camarillo Health Care District Board of Directors confirms Kara Ralston, Chief Executive Officer, as an authorizing signature on applications, petitions, and contracts, as empowered through the District's By-Laws set by the governing Board of Directors.

ADOPTED, SIGNED, AND APPROVED this 26th day of January 2023.

Thomas Doria MD, President
Board of Directors
Camarillo Health Care District

Attest: _____
Paula Feinberg, Clerk of the Board
Board of Directors
Camarillo Health Care District

STATE OF CALIFORNIA)

COUNTY OF VENTURA) ss

I, Paula Feinberg, Clerk of the Board of Directors of the Camarillo Health Care District

DO HEREBY CERTIFY that the foregoing Resolution 23-02 was duly adopted by the Board of Directors of said District at a Regular Meeting held on the 26th day of January 2023 and it was adopted by the following vote:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

Paula Feinberg, Clerk of the Board
Board of Directors
Camarillo Health Care District



SECTION 9

ITEMS FOR BOARD ACTION

**SECTION 9-B
REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION,
AND RECOMMENDATION FOR APPROVAL OF
DISTRICT RESOLUTION 23-03,
SIGNATURE AUTHORIZATION AND INVESTMENT AUTHORIZATION
IN THE VENTURA COUNTY TREASURY POOL**

JANUARY 26, 2023



RESOLUTION NO. 23-03

SIGNATURE AUTHORIZATION AND INVESTMENT AUTHORIZATION IN THE VENTURA COUNTY TREASURY POOL

*Resolution of the Board of Directors
Camarillo Health Care District
Ventura County, California*

WHEREAS, Investment Policies of the Camarillo Health Care District (District), revised September 27, 2022, state that temporarily unexpended funds shall only be invested in accordance with principles of sound treasury management, in the order of safety, liquidity and yield; and

WHEREAS, Investment Policies of the District, revised September 27, 2022, state that any such investment shall be in accordance with the provisions of California Government Code Sections §53600 et seq., the Health and Safety Code §32000 et seq.; and

WHEREAS, California Government Code §53684 allows the District, with the consent of the County Treasurer-Tax Collector, to deposit excess funds in the County Treasury for the purpose of investment by the County Treasurer-Tax Collector, pursuant to Section §53601 or §53635; and

WHEREAS, the District has determined that the deposit of temporarily unexpended funds into the Ventura County Treasury Pool in accordance with §53684 of the California Government code, is in the best interest of the Camarillo Health Care District.

NOW, THEREFORE, BE IT RESOLVED, by the Camarillo Health Care District as follows:

Section 1. The deposit and withdrawal of temporarily unexpended District funds in the Ventura County Treasury Pool is authorized, and will be made in accordance with §53684 of the California Government Code for the purpose stated herein.

Section 2. The following members of the Camarillo Health Care District Board of Directors, Chief Executive, or their successors, shall be authorized to order the deposit or withdrawal of temporarily unexpended funds in the Ventura County Treasury Pool:

Thomas Doria	President of the Board of Directors
Neal Dixon	Vice President of the Board of Directors
Paula Feinberg	Clerk of the Board of Directors
Christopher Loh	Director
Louanne Kroell	Director
Kara Ralston	Chief Executive Officer
Sonia Amezcua	Chief Administrative Officer

ADOPTED, SIGNED, AND APPROVED this 26th day of January 2023.

Thomas Doria, President
Board of Directors
Camarillo Health Care District

Attest: _____
Paula Feinberg, Clerk of the Board
Board of Directors
Camarillo Health Care District

STATE OF CALIFORNIA)

COUNTY OF VENTURA) ss

I, Paula Feinberg, Clerk of the Board of Directors of the Camarillo Health Care District

DO HEREBY CERTIFY that the foregoing Resolution 23-03 was duly adopted by the Board of Directors of said District at a Regular Meeting held on the 26th day of January 2023 and it was adopted by the following vote:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

Paula Feinberg, Clerk of the Board
Board of Directors
Camarillo Health Care District

**COUNTY OF VENTURA
AUDITOR-CONTROLLER
AUTHORIZED SIGNATURES FOR WIRE TRANSFERS (ASWT)**

Department Camarillo Health Care District Fund(s) [REDACTED]

Authorized Individuals/Signatures	Initials	Purpose (Bail, Bond Pmt, etc.)	Receiving Bank Name and Account No.	\$ Amount (Limit)
Printed Name/Title: <u>Tom Doria, President</u> Signature:		Transfer of Funds	Five Star Bank [REDACTED]	No Limit
Printed Name/Title: <u>Neal Dixon, Vice President</u> Signature:		Transfer of Funds	Five Star Bank [REDACTED]	No Limit
Printed Name/Title: <u>Paula Feinberg/Clerk of the Board</u> Signature:		Transfer of Funds	Five Star Bank [REDACTED]	No Limit
Printed Name/Title: <u>Christopher Loh</u> Signature:		Transfer of Funds	Five Star Bank [REDACTED]	No Limit
Printed Name/Title: <u>Louanne Kroell</u> Signature:		Transfer of Funds	Five Star Bank [REDACTED]	No Limit

Period: 06/01/2022 to 07/01/2023

of Signatures Required: 2

- Note:**
- Number of signatures required **MUST** be entered or forms will be returned.
 - Entity or Special District: Attach support of approval as required by entity – board letter, agency head letter, etc.
 - When bank names and account numbers are too numerous to list, please indicate so. However, wire transfer requests to bank accounts not listed on the originating department's ASWT require two authorized signatures.
 - The approving department/entity head generally should not be listed as an authorized signatory on the ASWT. If the department/entity head is the authorized signatory, an additional authorized signature is required on the *Wire Transfer Request* form.

Signature of Agency/Department Head 01/26/2023
Date

Kara Ralston, Chief Executive Officer
Printed Name/Title
Camarillo Health Care District
Department
805-482-9382
Telephone Number

- Supersedes existing lists.
 In addition to existing lists.

**COUNTY OF VENTURA
AUDITOR-CONTROLLER
AUTHORIZED SIGNATURES FOR WIRE TRANSFERS (ASWT)**

Department Camarillo Health Care District Fund(s) [REDACTED]

Authorized Individuals/Signatures	Initials	Purpose (Bail, Bond Pmt, etc.)	Receiving Bank Name and Account No.	\$ Amount (Limit)
Printed Name/Title: <u>Kara Ralston, Chief Executive Officer</u> Signature:		Transfer of Funds	Five Star Bank <u>[REDACTED]</u>	No Limit
Printed Name/Title: <u>Sonia Amezcua, Chief Administrative Officer</u> Signature:		Transfer of Funds	Five Star Bank <u>[REDACTED]</u>	No Limit
Printed Name/Title: _____ Signature:				
Printed Name/Title: _____ Signature:				
Printed Name/Title: _____ Signature:				

Period: 06/01/2022 to 07/01/2023

of Signatures Required: 2

- Note:**
- Number of signatures required **MUST** be entered or forms will be returned.
 - Entity or Special District: Attach support of approval as required by entity – board letter, agency head letter, etc.
 - When bank names and account numbers are too numerous to list, please indicate so. However, wire transfer requests to bank accounts not listed on the originating department's ASWT require two authorized signatures.
 - The approving department/entity head generally should not be listed as an authorized signatory on the ASWT. If the department/entity head is the authorized signatory, an additional authorized signature is required on the *Wire Transfer Request* form.

01/26/2023
Date

Signature of Agency/Department Head

Kara Ralston, Chief Executive Officer
Printed Name/Title

Camarillo Health Care District
Department

805-482-9382
Telephone Number

- Supersedes existing lists.
- In addition to existing lists.



SECTION 9

ITEMS FOR BOARD ACTION

SECTION 9-C

**REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION,
AND RECOMMENDATION FOR APPROVAL OF THE REVISED PAY
SCHEDULE, ATTACHMENT B, DETERMINING THE AMOUNT OF
COMPENSATION EARNABLE PURSUANT TO CALIFORNIA CODE OF
REGULATIONS (CCR) TITLE 2, SECTION 570.5**

JANUARY 26, 2023

**Camarillo Health Care District
Pay Schedule**

Classification	Time Base	Minimum	Maximum
Officers			
Chief Executive Officer	Annual	\$ 163,835.36	\$ 242,723.21
Chief Administrative Officer	Annual	\$ 89,427.52	\$ 154,715.65
Chief Operations Officer	Annual	\$ 89,427.52	\$ 154,715.65
Clinical Services Officer	Annual	\$ 89,427.52	\$ 154,715.65
Directors			
Program & Operations Director	Annual	\$ 75,530.00	\$ 151,351.33
Clinical Services Director	Annual	\$ 75,530.00	\$ 140,270.00
Care Services Director	Annual	\$ 75,530.00	\$ 140,270.00
Community Outreach Director	Annual	\$ 75,530.00	\$ 140,270.00
Adult Day Center Director	Annual	\$ 75,530.00	\$ 140,270.00
Finance Director	Hourly	\$ 36.31	\$ 67.44
Managers			
Clinical Services Manager	Annual	\$ 71,818.24	\$ 96,505.76
Community Outreach and Education Manager	Annual	\$ 71,818.24	\$ 96,505.76
Health Promotion Manager	Annual	\$ 71,818.24	\$ 96,505.76
Accounting Manager	Hourly	\$ 21.58	\$ 36.15
Adult Day Center Manager	Hourly	\$ 21.58	\$ 36.15
Community Education Manager	Hourly	\$ 21.58	\$ 36.15
Office Manager	Hourly	\$ 21.58	\$ 36.15
Coordinators			
Care Coordinator	Hourly	\$ 20.50	\$ 37.77
Health Promotion Coordinator	Hourly	\$ 20.50	\$ 37.77
Social Services Coordinator	Hourly	\$ 20.50	\$ 37.77
Adult Day Center Coordinator	Hourly	\$ 18.88	\$ 30.21
Community Services Coordinator	Hourly	\$ 18.88	\$ 30.21
Office Coordinator	Hourly	\$ 18.88	\$ 30.21
Senior Nutrition Coordinator	Hourly	\$ 18.88	\$ 30.21
Transportation Coordinator	Hourly	\$ 18.88	\$ 30.21
Assistants & all other positions			
Accounting Assistant	Hourly	\$ 18.34	\$ 29.31
Administrative Assistant, HR	Hourly	\$ 18.34	\$ 29.31
Executive Assistant	Hourly	\$ 18.34	\$ 29.31
Health Promotion Coach	Hourly	\$ 18.34	\$ 29.31
Driver	Hourly	\$ 17.80	\$ 26.98
Driver (On-Call)	Hourly	\$ 17.80	\$ 26.98
Activity Leader II	Hourly	\$ 16.72	\$ 24.28
Activity Leader I	Hourly	\$ 16.19	\$ 23.74
Activity Leader I (On-Call)	Hourly	\$ 16.19	\$ 23.74
Administrative Assistant	Hourly	\$ 16.19	\$ 23.74
Fall Prevention Specialist	Hourly	\$ 16.19	\$ 23.74
Program Aide-General	Hourly	\$ 16.19	\$ 23.74
Resource Specialist	Hourly	\$ 16.19	\$ 23.74
Senior Nutrition Assistant	Hourly	\$ 16.19	\$ 23.74



SECTION 9

ITEMS FOR BOARD ACTION

SECTION 9-D

**REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION,
AND RECOMMENDATION FOR APPROVAL OF DISTRICT CHECK REGISTER,
CHECK REGISTER COMPARISON, FINANCIAL REPORTS, AND MONTHLY
INVESTMENT AND DESIGNATED RESERVE REPORT FOR
PERIOD ENDING OCTOBER 31, 2022**

JANUARY 26, 2023

Camarillo Health Care District

Check Register (Checks and EFTs of All Types)

Sort by Alphabetically
October 2022 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
Cash Account #4 [Bank of the West General]						
69693	10/19/2022	ACCESS	Access TLC Caregivers DBA	960.00	V	MO
69660	10/5/2022	AFLAC	Aflac	696.02	V	MO
69664	10/5/2022	BOLANOS	Alexandra Bolanos	166.32	EE	
69694	10/19/2022	ANDERSON	Anderson Refrigeration dba	155.00	V	ONGOING
69661	10/5/2022	BAY ALARM	Bay Alarm Company	1,233.45	V	MO
69662	10/5/2022	BETA	Beta Healthcare Group	2,600.76	V	MO
69663	10/5/2022	BETA WC	Beta Healthcare Group	2,601.42	V	MO
69682	10/12/2022	BETA	Beta Healthcare Group	3,387.79	V	MO
69692	10/13/2022	BETA	Beta Healthcare Group	99.00	V	MO
69686	10/12/2022	CSDA	CA Special Districts Assoc	1,583.18	V	MO
69683	10/12/2022	CHCD	Camarillo Health Care District	4,500.00	BANK TRNSF	
69707	10/20/2022	CHCD	Camarillo Health Care District	3,000,000.00	BANK TRNSF	
69696	10/19/2022	CENTRAL	Central Plaza Auto Service	1,458.62	V	ONGOING
69708	10/26/2022	CENTRAL	Central Plaza Auto Service	1,892.92	V	ONGOING
69676	10/5/2022	LOH	Christopher Loh, MD	100.00	BOD	
69684	10/12/2022	CMH	CMH Centers for Family Health	530.00	V	MO
69709	10/26/2022	COLANTUONO	Colantuono, Highsmith, Whatley, PC	3,173.00	V-LEGAL	ONGOING
69697	10/19/2022	COMFORT	Comfort Keepers dba	600.00	V	MO
69665	10/5/2022	COMMANDER	Commander Printed Products	16,406.93	V	QTRLY
69666	10/5/2022	CONEJO AWARI	Conejo Awards Corp	173.75	V	ONGOING
69685	10/12/2022	CONEJO AWARI	Conejo Awards Corp	2,466.75	V	ONGOING
69710	10/26/2022	CONEJO AWARI	Conejo Awards Corp	17.16	V	ONGOING
69667	10/5/2022	CPI	CPI Solutions, Inc	9,525.85	V-NEW EQUIP	
69698	10/19/2022	CPI	CPI Solutions, Inc	5,748.10	V	MO
69668	10/5/2022	DEPT SOCIAL	Dept of Social Services	303.00	V	ONGOING
69671	10/5/2022	DOS CAMINOS	Dos Caminos Plaza	5,742.00	V	MO
69699	10/19/2022	F M PEARCE	F M Pearce Co, Inc.	13,448.00	V-AC UNITS	
69673	10/5/2022	FRONTIER	Frontier Communications	235.98	V	MO
69674	10/5/2022	HARTFORD	Hartford Life	1,037.70	V	MO
69687	10/12/2022	HAYMAN	Hayman Consulting dba	3,078.00	V	MO
69700	10/19/2022	HOME REMEDIE	Home Remedies dba	600.00	V	MO
69701	10/19/2022	ITS	Integrated Telemangement Services, Inc	942.70	V	MO
69688	10/12/2022	JTS	JTS Facility Services	2,350.00	V	MO
69689	10/12/2022	LEAF	Leaf	2,025.32	V	MO
69702	10/19/2022	KROELL	Louanne Kroell	100.00	BOD	
69675	10/5/2022	HARVEY	Lynette Harvey	197.86	EE	
69679	10/5/2022	TAPIA	Mayra Tapia	100.73	EE	
69677	10/5/2022	METLIFE	MetLife Small Business	1,059.36	V	MO
69669	10/5/2022	DIXON	Neal P. Dixon	100.00	BOD	
69681	10/6/2022	PERRY FORD	Perry Ford	42,541.59	V-NEW CAR	

69703	10/19/2022	PETTY	Petty Cash - Administrat	354.08 V	MO
69711	10/26/2022	PHARM UNITED	Pharm United LLC	20.00 V	
69678	10/5/2022	PITNEYBOWES	Pitney Bowes	189.74 V	ONGOING
69704	10/19/2022	SAFEWAY	Safeway Inc	214.35 V	MO
69672	10/5/2022	DUXBURY	Sarah Duxbury	94.94 EE	
69690	10/12/2022	SO CA GAS	Southern California Gas	253.85 V	MO
69695	10/19/2022	ARK	The ARK of SC	900.00 V	ONETIME
69670	10/5/2022	DORIA	Thomas Doria, MD	200.00 BOD	
69712	10/26/2022	THOMAS	Thomas Family Window Cleaning LLC	268.88 V	MO
69705	10/19/2022	TROPHIES	Trophies, Etc.	34.32 V	ONGOING
69691	10/12/2022	UMPQUA	Umpqua Bank	6,007.62 V	MO
69713	10/26/2022	VALIC	VALIC	1,339.39 V	MO
69680	10/5/2022	VISION	Vision Services Plan	274.78 V	MO
69706	10/19/2022	VOYAGER	Voyager Fleet Systems Inc	2,052.87 V	MO

Report Total \$3,146,143.08

Camarillo Health Care District

Check Register (Checks and EFTs of All Types)

Sort by Check Number
October 2022 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
Cash Account #4 [Bank of the West General]						
69660	10/5/2022	AFLAC	Aflac	696.02	V	MO
69661	10/5/2022	BAY ALARM	Bay Alarm Company	1,233.45	V	MO
69662	10/5/2022	BETA	Beta Healthcare Group	2,600.76	V	MO
69663	10/5/2022	BETA WC	Beta Healthcare Group	2,601.42	V	MO
69664	10/5/2022	BOLANOS	Alexandra Bolanos	166.32	EE	
69665	10/5/2022	COMMANDER	Commander Printed Products	16,406.93	V	QTRLY
69666	10/5/2022	CONEJO AWARE	Conejo Awards Corp	173.75	V	ONGOING
69667	10/5/2022	CPI	CPI Solutions, Inc	9,525.85	NEW EQUIP	
69668	10/5/2022	DEPT SOCIAL	Dept of Social Services	303.00	V	ONGOING
69669	10/5/2022	DIXON	Neal P. Dixon	100.00	BOD	
69670	10/5/2022	DORIA	Thomas Doria, MD	200.00	BOD	
69671	10/5/2022	DOS CAMINOS	Dos Caminos Plaza	5,742.00	V	MO
69672	10/5/2022	DUXBURY	Sarah Duxbury	94.94	EE	
69673	10/5/2022	FRONTIER	Frontier Communications	235.98	V	MO
69674	10/5/2022	HARTFORD	Hartford Life	1,037.70	V	MO
69675	10/5/2022	HARVEY	Lynette Harvey	197.86	EE	
69676	10/5/2022	LOH	Christopher Loh, MD	100.00	BOD	
69677	10/5/2022	METLIFE	MetLife Small Business	1,059.36	V	MO
69678	10/5/2022	PITNEYBOWES	Pitney Bowes	189.74	V	ONGOING
69679	10/5/2022	TAPIA	Mayra Tapia	100.73	EE	
69680	10/5/2022	VISION	Vision Services Plan	274.78	V	MO
69681	10/6/2022	PERRY FORD	Perry Ford	42,541.59	V-NEW CAR	
69682	10/12/2022	BETA	Beta Healthcare Group	3,387.79	V	MO
69683	10/12/2022	CHCD	Camarillo Health Care District	4,500.00	BANK TRNSF	
69684	10/12/2022	CMH	CMH Centers for Family Health	530.00	V	MO
69685	10/12/2022	CONEJO AWARE	Conejo Awards Corp	2,466.75	V	ONGOING
69686	10/12/2022	CSDA	CA Special Districts Assoc	1,583.18	V	MO
69687	10/12/2022	HAYMAN	Hayman Consulting dba	3,078.00	V	MO
69688	10/12/2022	JTS	JTS Facility Services	2,350.00	V	MO
69689	10/12/2022	LEAF	Leaf	2,025.32	V	MO
69690	10/12/2022	SO CA GAS	Southern California Gas	253.85	V	MO
69691	10/12/2022	UMPQUA	Umpqua Bank	6,007.62	V	MO
69692	10/13/2022	BETA	Beta Healthcare Group	99.00	V	MO
69693	10/19/2022	ACCESS	Access TLC Caregivers DBA	960.00	V	MO
69694	10/19/2022	ANDERSON	Anderson Refrigeration dba	155.00	V	ONGOING
69695	10/19/2022	ARK	The ARK of SC	900.00	V	ONETIME
69696	10/19/2022	CENTRAL	Central Plaza Auto Service	1,458.62	V	ONGOING
69697	10/19/2022	COMFORT	Comfort Keepers dba	600.00	V	MO

69698	10/19/2022	CPI	CPI Solutions, Inc	5,748.10 V	MO
69699	10/19/2022	F M PEARCE	F M Pearce Co, Inc.	13,448.00 V-AC UNITS	
69700	10/19/2022	HOME REMEDIE	Home Remedies dba	600.00 V	MO
69701	10/19/2022	ITS	Integrated Telemanagement Services, Inc	942.70 V	MO
69702	10/19/2022	KROELL	Louanne Kroell	100.00 BOD	
69703	10/19/2022	PETTY	Petty Cash - Administrat	354.08 V	MO
69704	10/19/2022	SAFEWAY	Safeway Inc	214.35 V	MO
69705	10/19/2022	TROPHIES	Trophies, Etc.	34.32 V	ONGOING
69706	10/19/2022	VOYAGER	Voyager Fleet Systems Inc	2,052.87 V	MO
69707	10/20/2022	CHCD	Camarillo Health Care District	3,000,000.00 BANK TRNSF	
69708	10/26/2022	CENTRAL	Central Plaza Auto Service	1,892.92 V	ONGOING
69709	10/26/2022	COLANTUONO	Colantuono, Highsmith, Whatley, PC	3,173.00 V-LEGAL	ONGOING
69710	10/26/2022	CONEJO AWARD	Conejo Awards Corp	17.16 V	ONGOING
69711	10/26/2022	PHARM UNITED	Pharm United LLC	20.00 V	
69712	10/26/2022	THOMAS	Thomas Family Window Cleaning LLC	268.88 V	MO
69713	10/26/2022	VALIC	VALIC	1,339.39 V	MO

Report Total \$3,146,143.08

Check Register Monthly Comparison

FY 2022/23

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)
\$169,824	\$59,053	\$123,545	\$3,146,143	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$874,641
YTD Total											\$3,498,565	

w/out transfer

Notes FY 22/23:

- Sept '22 Purchased new Ford Escape vehicle \$46,572.46
- Oct '22 Purchased new Ford Escape vehicle \$42,541.59
- Oct '22 Transfer cash to open California Class account \$3,000,000 from LAIF
- Oct '22 Transfer cash to open 3 Five Star accounts \$4,500.00
- Oct '22 Purchase new computer equipment \$9,525.85
- Oct '22 Purchase new AC Units \$13,448.00
- Nov-22 Purchase new AC units Bldg E & G \$22,541
- Nov-22 Purchase new Refrigerator for Sr Meals \$9,813

FY 2021/22

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)
\$188,410	\$55,759	\$162,111	\$80,903	\$72,497	\$354,833	\$50,684	\$81,261	\$69,187	\$70,138	\$72,504	\$115,382	\$121,796
YTD Total											\$1,373,668	

w/out transfer

Notes FY 21/22:

- July '21 Annual Insurance Invoices increased by \$28k
- Sept '21 Final loan payment of \$99,044
- Sept '21 New HVAC unit for Build H \$11,720
- Oct '21 Construction Costs for HUR window and SNP relocation \$9,018
- Nov '21 New Flooring Cedar room Bldg E \$16,167
- Dec '21 Move relief funds of \$300k from Mechanics cking to savings
- Feb '22 RUPE Grant payment \$7,548
- Feb '22 Healthy Attitudes will have 4 issues in 21/22 vs 3 in 20/21 - Additional cost of \$10-13k
- Mar '22 Nunn Better Plumbing \$2,495 multiple locations
- Apr '22 Commander Printed Products - \$14,580 Healthy Attitudes back pre Covid copies
- Apr '22 Al Loh Construction - Dept 5 New Window \$1,912
- Apr '22 CPI - newipad & Keyboard & APC Electric Smart - \$3,215
- May '22 New HVAC unit for Build F \$11,888
- June '22 New Senso Machine - Cognitive Motor Training & Testing System \$11,500

NOTE: this is a comparison of checks only; does not include expenses such as OPEB accrual, salary/benefit expenses, UAL expense, depreciation; July and Aug of each year may or may not include month prior June expenses.

Camarillo Health Care District

Statements of Activities

Year-to-Date Variance, October 2022 - current month, Consolidated by department

	<i>4 Months Ended October 31, 2022</i>	<i>4 Months Ended October 31, 2022 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
REVENUE				
Tax Revenue-Admin	1,058,597.68	1,058,597.72	(0.04)	0.0 %
Community Education	877.00	4,300.00	(3,423.00)	-79.6 %
Transportation Fees	5,770.00	7,333.32	(1,563.32)	-21.3 %
Transport Fees ADC	7,822.50	8,333.32	(510.82)	-6.1 %
Health Screening Fees	0.00	66.68	(66.68)	-100.0 %
Lifeline Fees	4,189.00	6,880.00	(2,691.00)	-39.1 %
Sr Nutrition Home Delivered	10,064.06	10,000.00	64.06	0.6 %
Contract-PICF-Falls	7,850.84	4,666.68	3,184.16	68.2 %
Contract-PICF-Blue Shield	0.00	281.00	(281.00)	-100.0 %
ADC Fees	38,642.00	66,666.68	(28,024.68)	-42.0 %
Grant-VCAAA Caregiver Respite	8,770.04	12,250.00	(3,479.96)	-28.4 %
Contract-Caregiver Navigation Project	0.00	1,600.00	(1,600.00)	-100.0 %
Donations-Scholarship	370.00	833.32	(463.32)	-55.6 %
Sponsorship	200.00	400.00	(200.00)	-50.0 %
Healthy Attitude Advertising	4,000.00	5,000.00	(1,000.00)	-20.0 %
Interest Income	15,613.57	3,500.00	12,113.57	346.1 %
Facility Use Rental	2,344.00	2,666.68	(322.68)	-12.1 %
Facility Use-Lease	1,448.25	3,031.00	(1,582.75)	-52.2 %
Donations	0.00	500.00	(500.00)	-100.0 %
Fischer Fund Distribution	0.00	150,000.00	(150,000.00)	-100.0 %
Grant-VCAAA-Sr Nutrition	35,696.43	35,114.32	582.11	1.7 %
City of Camarillo-CDBG CV3	16,666.68	16,666.68	0.00	
City of Cam Care-A-Van	9,500.00	9,500.00	0.00	
Grant-Rupe Foundation-SHARE	833.32	833.33	(0.01)	0.0 %
Grant-VCAAA-SS Line	7,606.27	16,666.68	(9,060.41)	-54.4 %
Grant-SCAN Community	2,584.93	3,266.68	(681.75)	-20.9 %
TOTAL REVENUE	1,239,446.57	1,428,954.09	(189,507.52)	-13.3 %
	1,239,446.57	1,428,954.09	(189,507.52)	-13.3 %
	1,239,446.57	1,428,954.09	(189,507.52)	-13.3 %
EXPENSES				
Salaries	447,110.41	569,528.32	122,417.91	21.5 %
Payroll Taxes	40,047.61	44,759.36	4,711.75	10.5 %

	<i>4 Months Ended October 31, 2022</i>	<i>4 Months Ended October 31, 2022 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
Benefits-PERS-Health	56,933.30	80,579.96	23,646.66	29.3 %
Benefits-PERS-Retirement	34,746.01	44,360.64	9,614.63	21.7 %
Benefits - Workers Comp	16,231.58	21,761.32	5,529.74	25.4 %
Benefits - Life/ADD	9,669.07	9,379.04	(290.03)	-3.1 %
Benefits-OPEB	22,694.35	22,205.68	(488.67)	-2.2 %
PERS Retirement UAL	153,175.00	158,446.00	5,271.00	3.3 %
Audit Fees	0.00	10,000.00	10,000.00	100.0 %
Legal Fees	7,349.50	11,666.68	4,317.18	37.0 %
Contractors-Operations	34,074.35	44,504.00	10,429.65	23.4 %
Contractors Facilities	12,960.75	17,297.00	4,336.25	25.1 %
Community/Staff Outreach	1,098.66	5,858.96	4,760.30	81.2 %
Dues/Subscriptions	31,373.32	22,710.14	(8,663.18)	-38.1 %
Continuing Education-Trustee	8,371.89	11,691.32	3,319.43	28.4 %
Continuing Education-Staff	11,600.11	18,026.00	6,425.89	35.6 %
Trustee Stipends	1,500.00	2,700.00	1,200.00	44.4 %
LAFCO Assessments	2,413.00	2,569.00	156.00	6.1 %
Mileage	3,548.08	3,958.28	410.20	10.4 %
Program Matls/Activities	4,079.75	11,122.64	7,042.89	63.3 %
Gas & Oil	8,658.65	8,000.00	(658.65)	-8.2 %
Fleet Maintenance	6,693.49	8,888.90	2,195.41	24.7 %
Minor Equipment	12,304.27	9,287.72	(3,016.55)	-32.5 %
Supplies	1,362.17	6,141.32	4,779.15	77.8 %
Postage	12,127.46	10,097.48	(2,029.98)	-20.1 %
Advertising & Promotion	3,199.06	11,303.42	8,104.36	71.7 %
Refunds	120.00	836.68	716.68	85.7 %
Printing	43,881.70	43,160.66	(721.04)	-1.7 %
Repairs & Maintenance	6,116.01	2,421.00	(3,695.01)	-152.6 %
Association Fees	23,496.28	23,142.64	(353.64)	-1.5 %
Insurance	29,160.68	37,768.00	8,607.32	22.8 %
Storage Rent/Equip Lease	2,963.00	2,997.00	34.00	1.1 %
Telephone	8,442.59	8,640.00	197.41	2.3 %
IT Services	21,715.03	20,666.68	(1,048.35)	-5.1 %
Utilities	16,837.34	11,569.96	(5,267.38)	-45.5 %
Licenses & Fees	1,129.13	2,299.00	1,169.87	50.9 %
Bank & Credit Card Charges	88.00	2,261.68	2,173.68	96.1 %
TOTAL EXPENSES	1,097,271.60	1,322,606.48	225,334.88	17.0 %
OPERATING RESULTS	142,174.97	106,347.61	35,827.36	33.7 %
OTHER INCOME & EXPENSE				
Other Income -Admin	6,805.50	2,100.00	4,705.50	224.1 %
Depreciation Expense	(38,929.76)	(40,719.36)	1,789.60	4.4 %
TOTAL OTHER INCOME & EXPENSE	(32,124.26)	(38,619.36)	6,495.10	16.8 %

	<i>4 Months Ended October 31, 2022</i>	<i>4 Months Ended October 31, 2022 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
AFTER OTHER INCOME & EXPENSE	110,050.71	67,728.25	42,322.46	62.5 %
NET RESULTS	110,050.71	67,728.25	42,322.46	62.5 %

Camarillo Health Care District

Statements of Activities

Year-to-Date Only, October 2022 - current month, October 2021 - 12 months back, Consolidated by department

	<i>4 Months Ended</i> <i>October 31, 2022</i>	<i>4 Months Ended</i> <i>October 31, 2021</i>	<i>Variance</i> <i>Fav/<Unf></i>	<i>% Var</i>
REVENUE				
Tax Revenue-Admin	1,058,597.68	1,006,678.00	51,919.68	5.2 %
Community Education	877.00	590.00	287.00	48.6 %
Transportation Fees	5,770.00	7,460.00	(1,690.00)	-22.7 %
Transport Fees ADC	7,822.50	5,157.50	2,665.00	51.7 %
Lifeline Fees	4,189.00	10,152.00	(5,963.00)	-58.7 %
Sr Nutrition Home Delivered	10,064.06	10,965.11	(901.05)	-8.2 %
Contract-PICF-Falls	7,850.84	2,507.04	5,343.80	213.2 %
Contract-VCAAA-Evid Base	0.00	1,220.00	(1,220.00)	-100.0 %
ADC Fees	38,642.00	45,569.00	(6,927.00)	-15.2 %
Grant-VCAAA Caregiver Respite	8,770.04	7,491.08	1,278.96	17.1 %
Donations-Scholarship	370.00	10.00	360.00	3600.0 %
Sponsorship	200.00	200.00	0.00	
Healthy Attitude Advertising	4,000.00	4,000.00	0.00	
Interest Income	15,613.57	2,887.73	12,725.84	440.7 %
Facility Use Rental	2,344.00	1,944.00	400.00	20.6 %
Facility Use-Lease	1,448.25	2,273.40	(825.15)	-36.3 %
Fischer Fund Distribution	0.00	148,780.75	(148,780.75)	-100.0 %
Grant-VCAAA-Sr Nutrition	35,696.43	31,240.99	4,455.44	14.3 %
City of Camarillo-CDBG CV3	16,666.68	16,666.68	0.00	
City of Cam Care-A-Van	9,500.00	0.00	9,500.00	
Grant-Rupe Foundation-SHARE	833.32	0.00	833.32	
Support Services Offset	0.00	176,732.62	(176,732.62)	-100.0 %
Grant-VCAAA-SS Line	7,606.27	17,553.44	(9,947.17)	-56.7 %
Grant-SCAN Community	2,584.93	1,569.09	1,015.84	64.7 %
TOTAL REVENUE	1,239,446.57	1,501,648.43	(262,201.86)	-17.5 %
	1,239,446.57	1,501,648.43	(262,201.86)	-17.5 %
	1,239,446.57	1,501,648.43	(262,201.86)	-17.5 %
EXPENSES				
Salaries	447,110.41	391,235.25	(55,875.16)	-14.3 %
Payroll Taxes	40,047.61	34,199.63	(5,847.98)	-17.1 %
Benefits-PERS-Health	56,933.30	52,998.30	(3,935.00)	-7.4 %
Benefits-PERS-Retirement	34,746.01	31,089.99	(3,656.02)	-11.8 %
Benefits - Workers Comp	16,231.58	9,258.93	(6,972.65)	-75.3 %
Benefits - Life/ADD	9,669.07	8,908.43	(760.64)	-8.5 %

	<i>4 Months Ended October 31, 2022</i>	<i>4 Months Ended October 31, 2021</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
Benefits-OPEB	22,694.35	19,041.80	(3,652.55)	-19.2 %
PERS Retirement UAL	153,175.00	131,240.00	(21,935.00)	-16.7 %
Legal Fees	7,349.50	6,314.00	(1,035.50)	-16.4 %
Contractors-Operations	34,074.35	49,937.55	15,863.20	31.8 %
Contractors Facilities	12,960.75	0.00	(12,960.75)	
Support Services	0.00	176,732.62	176,732.62	100.0 %
Community/Staff Outreach	1,098.66	635.62	(463.04)	-72.8 %
Dues/Subscriptions	31,373.32	18,064.28	(13,309.04)	-73.7 %
Continuing Education-Trustee	8,371.89	7,355.78	(1,016.11)	-13.8 %
Continuing Education-Staff	11,600.11	3,101.30	(8,498.81)	-274.0 %
Trustee Stipends	1,500.00	2,000.00	500.00	25.0 %
LAFCO Assessments	2,413.00	2,447.00	34.00	1.4 %
Mileage	3,548.08	4,392.09	844.01	19.2 %
Program Matls/Activities	4,079.75	3,049.92	(1,029.83)	-33.8 %
Gas & Oil	8,658.65	6,990.16	(1,668.49)	-23.9 %
Fleet Maintenance	6,693.49	874.89	(5,818.60)	-665.1 %
Minor Equipment	12,304.27	4,920.76	(7,383.51)	-150.0 %
Supplies	1,362.17	3,544.62	2,182.45	61.6 %
Postage	12,127.46	11,586.93	(540.53)	-4.7 %
Advertising & Promotion	3,199.06	3,799.77	600.71	15.8 %
Refunds	120.00	620.00	500.00	80.6 %
Printing	43,881.70	24,346.42	(19,535.28)	-80.2 %
Repairs & Maintenance	6,116.01	30,816.02	24,700.01	80.2 %
Association Fees	23,496.28	21,732.30	(1,763.98)	-8.1 %
Insurance	29,160.68	31,920.06	2,759.38	8.6 %
Storage Rent/Equip Lease	2,963.00	10,208.33	7,245.33	71.0 %
Telephone	8,442.59	6,374.43	(2,068.16)	-32.4 %
IT Services	21,715.03	0.00	(21,715.03)	
Utilities	16,837.34	12,645.98	(4,191.36)	-33.1 %
Licenses & Fees	1,129.13	4,120.62	2,991.49	72.6 %
Bank & Credit Card Charges	88.00	694.94	606.94	87.3 %
TOTAL EXPENSES	1,097,271.60	1,127,198.72	29,927.12	2.7 %
OPERATING RESULTS	142,174.97	374,449.71	(232,274.74)	-62.0 %
OTHER INCOME & EXPENSE				
Other Income -Admin	6,805.50	9,123.50	(2,318.00)	-25.4 %
Depreciation Expense	(38,929.76)	(38,812.84)	(116.92)	-0.3 %
Interest Expense	0.00	(894.96)	894.96	100.0 %
TOTAL OTHER INCOME & EXPENSE	(32,124.26)	(30,584.30)	(1,539.96)	-5.0 %
AFTER OTHER INCOME & EXPENSE	110,050.71	343,865.41	(233,814.70)	-68.0 %
NET RESULTS	110,050.71	343,865.41	(233,814.70)	-68.0 %

Camarillo Health Care District

Statements of Activities

Year-to-Date Performance, October 2022 - current month, Consolidated
by department

	<i>4 Months Ended October 31, 2022</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
REVENUE				
Tax Revenue-Admin	1,058,597.68	3,175,793.00	2,117,195.32	33.3 %
Community Education	877.00	12,900.00	12,023.00	6.8 %
Transportation Fees	5,770.00	22,000.00	16,230.00	26.2 %
Transport Fees ADC	7,822.50	25,000.00	17,177.50	31.3 %
Health Screening Fees	0.00	200.00	200.00	
Lifeline Fees	4,189.00	20,640.00	16,451.00	20.3 %
Sr Nutrition Home Delivered	10,064.06	30,000.00	19,935.94	33.5 %
Contract-PICF-Falls	7,850.84	14,000.00	6,149.16	56.1 %
Contract-PICF-Blue Shield	0.00	843.00	843.00	
ADC Fees	38,642.00	200,000.00	161,358.00	19.3 %
Grant-VCAAAA Caregiver Respite	8,770.04	36,750.00	27,979.96	23.9 %
Contract-Caregiver Navigation Project	0.00	4,800.00	4,800.00	
Donations-Scholarship	370.00	2,500.00	2,130.00	14.8 %
Sponsorship	200.00	1,200.00	1,000.00	16.7 %
Healthy Attitude Advertising	4,000.00	5,000.00	1,000.00	80.0 %
Interest Income	15,613.57	10,500.00	(5,113.57)	148.7 %
Facility Use Rental	2,344.00	8,000.00	5,656.00	29.3 %
Facility Use-Lease	1,448.25	9,093.00	7,644.75	15.9 %
Donations	0.00	1,500.00	1,500.00	
Fischer Fund Distribution	0.00	150,000.00	150,000.00	
Grant-VCAAAA-Sr Nutrition	35,696.43	105,343.00	69,646.57	33.9 %
City of Camarillo-CDBG CV3	16,666.68	50,000.00	33,333.32	33.3 %
City of Cam Care-A-Van	9,500.00	28,500.00	19,000.00	33.3 %
Grant-Rupe Foundation-SHARE	833.32	10,000.00	9,166.68	8.3 %
Grant-VCAAAA-SS Line	7,606.27	50,000.00	42,393.73	15.2 %
Grant-SCAN Community	2,584.93	9,800.00	7,215.07	26.4 %
TOTAL REVENUE	1,239,446.57	3,984,362.00	2,744,915.43	31.1 %
	1,239,446.57	3,984,362.00	2,744,915.43	31.1 %
	1,239,446.57	3,984,362.00	2,744,915.43	31.1 %
EXPENSES				
Salaries	447,110.41	1,708,585.00	1,261,474.59	26.2 %
Payroll Taxes	40,047.61	134,278.00	94,230.39	29.8 %

**4 Months Ended
October 31, 2022**

		Annual Budget	Unused	% Used
Benefits-PERS-Health	56,933.30	241,740.00	184,806.70	23.6 %
Benefits-PERS-Retirement	34,746.01	133,082.00	98,335.99	26.1 %
Benefits - Workers Comp	16,231.58	65,284.00	49,052.42	24.9 %
Benefits - Life/ADD	9,669.07	28,137.00	18,467.93	34.4 %
Benefits-OPEB	22,694.35	66,617.00	43,922.65	34.1 %
PERS Retirement UAL	153,175.00	158,446.00	5,271.00	96.7 %
Audit Fees	0.00	24,500.00	24,500.00	
Partnershp Initiatives	0.00	2,000.00	2,000.00	
Legal Fees	7,349.50	35,000.00	27,650.50	21.0 %
Contractors-Operations	34,074.35	133,512.00	99,437.65	25.5 %
Contractors Facilities	12,960.75	51,891.00	38,930.25	25.0 %
Instructor Agreement Fees	0.00	13,000.00	13,000.00	
Community/Staff Outreach	1,098.66	17,577.00	16,478.34	6.3 %
Dues/Subscriptions	31,373.32	40,157.00	8,783.68	78.1 %
Continuing Education-Trustee	8,371.89	35,074.00	26,702.11	23.9 %
Continuing Education-Staff	11,600.11	50,403.00	38,802.89	23.0 %
Trustee Stipends	1,500.00	9,900.00	8,400.00	15.2 %
Election Costs	0.00	30,000.00	30,000.00	
LAFCO Assessments	2,413.00	2,569.00	156.00	93.9 %
Mileage	3,548.08	11,875.00	8,326.92	29.9 %
Program Matls/Activities	4,079.75	33,368.00	29,288.25	12.2 %
Gas & Oil	8,658.65	15,000.00	6,341.35	57.7 %
Fleet Maintenance	6,693.49	20,000.00	13,306.51	33.5 %
Minor Equipment	12,304.27	27,863.00	15,558.73	44.2 %
Supplies	1,362.17	18,424.00	17,061.83	7.4 %
Postage	12,127.46	40,322.00	28,194.54	30.1 %
Advertising & Promotion	3,199.06	45,547.00	42,347.94	7.0 %
Refunds	120.00	2,510.00	2,390.00	4.8 %
Printing	43,881.70	91,231.00	47,349.30	48.1 %
Repairs & Maintenance	6,116.01	7,263.00	1,146.99	84.2 %
Association Fees	23,496.28	69,428.00	45,931.72	33.8 %
Insurance	29,160.68	113,304.00	84,143.32	25.7 %
Storage Rent/Equip Lease	2,963.00	8,991.00	6,028.00	33.0 %
Telephone	8,442.59	25,920.00	17,477.41	32.6 %
IT Services	21,715.03	62,000.00	40,284.97	35.0 %
Utilities	16,837.34	34,710.00	17,872.66	48.5 %
Licenses & Fees	1,129.13	8,388.00	7,258.87	13.5 %
Bank & Credit Card Charges	88.00	6,785.00	6,697.00	1.3 %
TOTAL EXPENSES	1,097,271.60	3,624,681.00	2,527,409.40	30.3 %
OPERATING RESULTS	142,174.97	359,681.00	217,506.03	39.5 %
OTHER INCOME & EXPENSE				
Other Income -Admin	6,805.50	18,300.00	11,494.50	37.2 %
Depreciation Expense	(38,929.76)	(122,158.00)	(83,228.24)	31.9 %

	<i>4 Months Ended October 31, 2022</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
TOTAL OTHER INCOME & EXPENSE	(32,124.26)	(103,858.00)	(71,733.74)	30.9 %
AFTER OTHER INCOME & EXPENSE	110,050.71	255,823.00	145,772.29	43.0 %
NET RESULTS	110,050.71	255,823.00	145,772.29	43.0 %

Tax Revenue Analysis

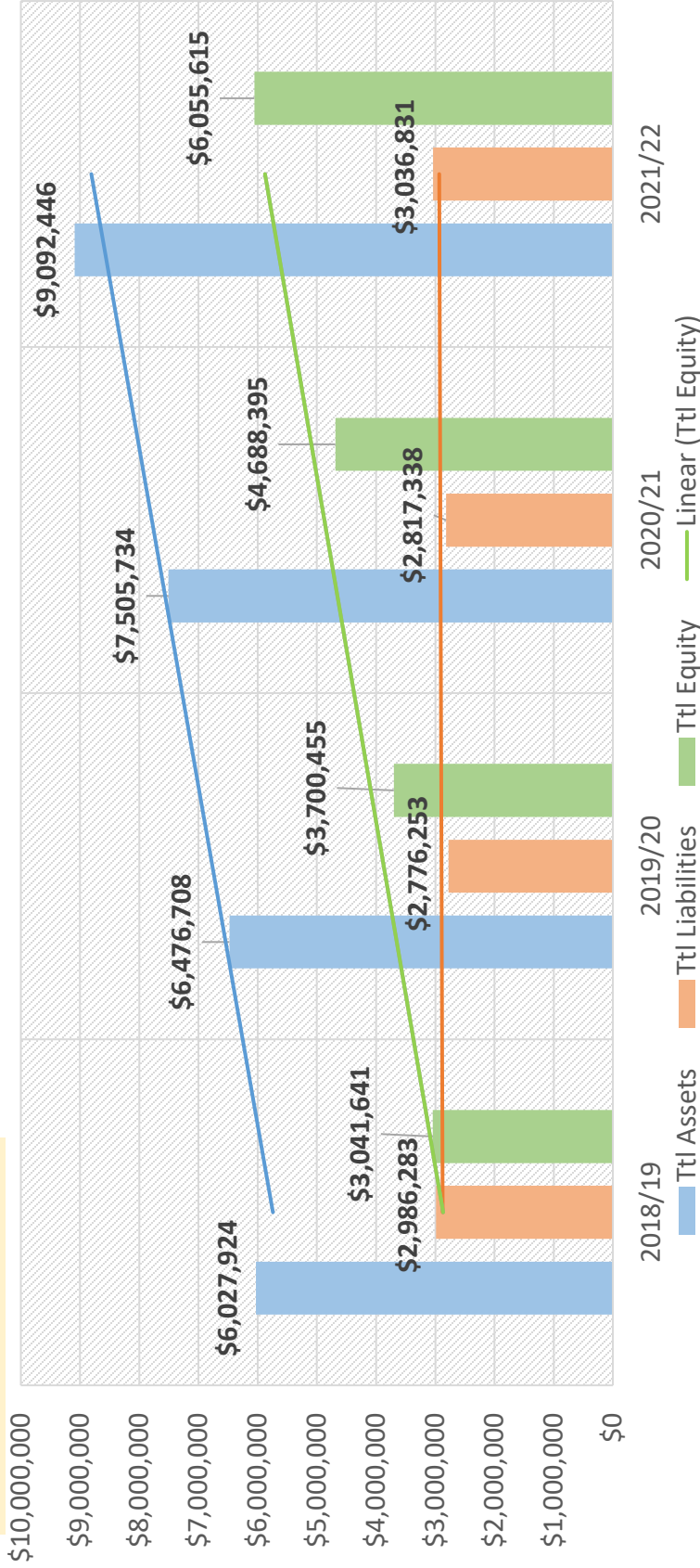
1	A	N		O		P		Q		R		S		T		U		V		W		X		Y				
		Fiscal Year 2022-23		YTD		% to Budget		Fiscal Year 21-22		YTD		% to Budget		Fiscal Year 2020-21		YTD		% to Budget		Fiscal Year 2019-20		YTD		% to Budget				
2		\$ Received		YTD		% to Budget	\$ Received		YTD		% to Budget	\$ Received		YTD		% to Budget	\$ Received		YTD		% to Budget	\$ Received		YTD		% to Budget		
3																												
4	Jul	65,989.87	65,989.87	2.08%	87,329.27	2.08%	87,329.27	87,329.27	87,329.27	2.89%	63,219.88	63,219.88	2.31%	67,487.98	67,487.98	2.31%	63,219.88	63,219.88	2.31%	67,487.98	67,487.98	2.46%	67,487.98	67,487.98	2.46%	67,487.98	67,487.98	2.46%
5	Aug	12,801.31	78,791.18	2.48%	0.00	2.48%	0.00	87,329.27	87,329.27	3.19%	0.00	63,219.88	2.31%	0.00	67,487.98	2.31%	63,219.88	63,219.88	2.31%	0.00	67,487.98	2.46%	67,487.98	67,487.98	2.46%	67,487.98	67,487.98	2.46%
6	Sep	16,320.31	95,111.49	2.99%	10,745.16	2.99%	10,745.16	98,074.43	98,074.43	3.58%	19,159.30	82,379.18	3.00%	8,700.85	8,700.85	3.00%	82,379.18	82,379.18	3.00%	8,700.85	8,700.85	2.78%	8,700.85	8,700.85	2.78%	8,700.85	8,700.85	2.78%
7	Oct	0.00	95,111.49	2.99%	4,510.32	2.99%	4,510.32	102,584.75	102,584.75	3.74%	3,588.84	85,968.02	3.14%	6,624.41	6,624.41	3.14%	85,968.02	85,968.02	3.14%	6,624.41	6,624.41	3.02%	6,624.41	6,624.41	3.02%	6,624.41	6,624.41	3.02%
8	Nov		95,111.49	2.99%	52,882.57	2.99%	52,882.57	155,467.32	155,467.32	5.67%	44,105.30	130,073.32	4.74%	40,912.52	40,912.52	4.74%	130,073.32	130,073.32	4.74%	40,912.52	40,912.52	4.51%	40,912.52	40,912.52	4.51%	40,912.52	40,912.52	4.51%
9	Dec		95,111.49	2.99%	1,674,903.64	2.99%	1,674,903.64	1,830,370.96	1,830,370.96	66.76%	1,474,833.48	1,604,906.80	58.54%	1,452,748.50	1,452,748.50	58.54%	1,604,906.80	1,604,906.80	58.54%	1,452,748.50	1,452,748.50	57.50%	1,452,748.50	1,452,748.50	57.50%	1,452,748.50	1,452,748.50	57.50%
10	Jan		95,111.49	2.99%	37,732.82	2.99%	37,732.82	1,868,103.78	1,868,103.78	68.14%	159,995.29	1,764,902.09	64.37%	30,242.04	30,242.04	64.37%	1,764,902.09	1,764,902.09	64.37%	30,242.04	30,242.04	58.60%	30,242.04	30,242.04	58.60%	30,242.04	30,242.04	58.60%
11	Feb		95,111.49	2.99%	0.00	2.99%	0.00	1,868,103.78	1,868,103.78	68.14%	0.00	1,764,902.09	64.37%	9,531.93	9,531.93	64.37%	1,764,902.09	1,764,902.09	64.37%	9,531.93	9,531.93	58.95%	9,531.93	9,531.93	58.95%	9,531.93	9,531.93	58.95%
12	Mar		95,111.49	2.99%	12,402.60	2.99%	12,402.60	1,880,506.38	1,880,506.38	68.59%	5,801.59	1,770,703.68	64.58%	7,030.61	7,030.61	64.58%	1,770,703.68	1,770,703.68	64.58%	7,030.61	7,030.61	59.21%	7,030.61	7,030.61	59.21%	7,030.61	7,030.61	59.21%
13	Apr		95,111.49	2.99%	1,165,534.21	2.99%	1,165,534.21	3,046,040.59	3,046,040.59	111.10%	1,142,745.05	2,913,448.73	106.26%	1,090,807.04	1,090,807.04	106.26%	2,913,448.73	2,913,448.73	106.26%	1,090,807.04	1,090,807.04	98.99%	1,090,807.04	1,090,807.04	98.99%	1,090,807.04	1,090,807.04	98.99%
14	May		95,111.49	2.99%	27,987.55	2.99%	27,987.55	3,074,028.14	3,074,028.14	112.12%	57,605.09	2,971,053.82	108.36%	26,918.30	26,918.30	108.36%	2,971,053.82	2,971,053.82	108.36%	26,918.30	26,918.30	99.97%	26,918.30	26,918.30	99.97%	26,918.30	26,918.30	99.97%
15	Jun		95,111.49	2.99%	39,063.68	2.99%	39,063.68	3,113,091.82	3,113,091.82	113.55%	2,798.96	2,973,852.78	108.47%	28,830.72	28,830.72	108.47%	2,973,852.78	2,973,852.78	108.47%	28,830.72	28,830.72	101.03%	28,830.72	28,830.72	101.03%	28,830.72	28,830.72	101.03%
16																												
17		Approved			Approved		Approved		Approved			Approved			Approved			Approved			Approved							
18		Budget	3,175,793.00		Budget	3,020,034.00		Budget	3,020,034.00		Budget	2,741,713.00		Budget	2,741,713.00		Budget	2,741,713.00		Budget	2,741,713.00		Budget	2,741,713.00		Budget	2,741,713.00	
19	Over (Under) Budget		(3,080,682)									26,006.59					232,139.78											

Camarillo Health Care District
Statement of Net Assets

	<u>October 2022</u>	<u>October 2021</u>	<u>\$</u> <u>Variance</u>	<u>%</u> <u>Variance</u>
ASSETS				
Current Assets				
CASH ACCOUNTS				
Bank of the West General	1,658,874.16	295,332.01	1,363,542.15	461.7%
Cash in General- Five Star	9,370.00	0.00	9,370.00	100.0%
Cash in Money Market-Five Star	502,644.19	0.00	502,644.19	100.0%
Cash in Payroll - Five Star	500.00	0.00	500.00	100.0%
Petty Cash-Administration	1,000.00	1,000.00	0.00	0.0%
Cash Drawer-Community Educ	50.00	50.00	0.00	0.0%
Cash Drawer-Transportation	0.00	20.00	(20.00)	-100.0%
Cash Drawers- Senior Nutrition	85.00	85.00	0.00	0.0%
California Class	2,501,074.67	0.00	2,501,074.67	100.0%
Cash-Local Agency Investment	316,639.15	4,039,764.26	(3,723,125.11)	-92.2%
Cash - County Treasury Invstmnt	5,708.38	5,589.98	118.40	2.1%
Mechanics, Rabo Savings	632,255.81	322,387.61	309,868.20	96.1%
Cash-Restricted-Scholarship	7,253.75	6,473.75	780.00	12.0%
TOTAL CASH ACCOUNTS	5,635,455.11	4,670,702.61	964,752.50	20.7%
Accounts Receivable	2,188.00	428.00	1,760.00	411.2%
Other Receivable	0.00	575.00	(575.00)	-100.0%
City of Cam-SNP HDM Rcbl	0.00	37,000.00	(37,000.00)	-100.0%
City of Cam CDBG CV3 Rec	16,666.68	16,666.68	0.00	0.0%
City of Cam Care-A-Van	9,500.00	0.00	9,500.00	100.0%
Grant-VCAAA -Sr Nutrition Recl (3C)	35,696.43	15,579.60	20,116.83	129.1%
Grant-VCAAA Caregiver Rec (3E)	8,770.04	2,451.04	6,319.00	257.8%
Grant-VCAAA SS Line Rec (3B)	7,606.27	10,026.72	(2,420.45)	-24.1%
Johns Hopkins ADS Rec	0.00	240.00	(240.00)	-100.0%
Contract-PICF Anthem	0.00	2,270.00	(2,270.00)	-100.0%
Contract-PICF-Falls	3,172.08	1,386.76	1,785.32	128.7%
Contract-AAA-Evidence Based	0.00	1,060.00	(1,060.00)	-100.0%
Due Fr County-Property Tax	1,042,281.95	991,422.52	50,859.43	5.1%
TOTAL Current Assets	6,761,336.56	5,749,808.93	1,011,527.63	17.6%
Fixed Assets				
Buildings & Improvements	3,195,334.36	3,113,670.99	81,663.37	2.6%
IS Equip	109,925.62	102,122.40	7,803.22	7.6%
Equipment & Furnishings	257,831.73	246,331.73	11,500.00	4.7%
Transportation Vehicles	304,172.91	214,214.37	89,958.54	42.0%
Accum Depreciation-Buildings	(2,145,365.19)	(2,045,240.35)	(100,124.84)	-4.9%
Accum Depreciation-IS Equip	(98,173.11)	(91,887.83)	(6,285.28)	-6.8%
Accum Depreciation-Equip&Furn	(198,260.17)	(188,547.41)	(9,712.76)	-5.2%
Accum Depreciation-Vehicles	(211,537.80)	(210,754.48)	(783.32)	-0.4%
TOTAL Fixed Assets	1,213,928.35	1,139,909.42	74,018.93	6.5%
Other Assets				
Prepaid Insurance	58,340.31	58,368.75	(28.44)	0.0%

	October 2022	October 2021	\$ Variance	% Variance
Prepaid Workers Comp	(9,065.99)	(2,103.12)	(6,962.87)	-331.1%
Prepaid Postage	475.48	295.54	179.94	60.9%
Pre Paid Rental/Lease	882.00	0.00	882.00	100.0%
Deferred Outflows of Resources GASB 68	459,432.00	472,711.00	(13,279.00)	-2.8%
Overfunded GASB 75	423,617.00	0.00	423,617.00	100.0%
Deferred Outflows of Resources GASB 75	183,500.00	86,743.00	96,757.00	111.5%
TOTAL Other Assets	1,117,180.80	616,015.17	501,165.63	81.4%
TOTAL ASSETS	9,092,445.71	7,505,733.52	1,586,712.19	21.1%
LIABILITIES				
Current Liabilities				
Accounts Payable	69,661.06	18,141.84	51,519.22	284.0%
Medical Premium Payable-Emp	0.00	(338.24)	338.24	100.0%
Accrued Vacation	98,858.12	87,711.92	11,146.20	12.7%
Scholarships-Volunteer Expense	1,595.97	1,595.97	0.00	0.0%
Scholarships-Senior Services	5,657.78	4,877.78	780.00	16.0%
Deferred Revenue	23,574.58	15,571.83	8,002.75	51.4%
TOTAL Current Liabilities	199,347.51	127,561.10	71,786.41	56.3%
Long-Term Liabilities				
Net Pension Liability GASB 68	884,490.00	1,773,279.00	(888,789.00)	-50.1%
Accrued OPEB Liability GASB 75	0.00	469,896.00	(469,896.00)	-100.0%
Deferred Inflows of Resources GASB 68	878,821.00	122,106.00	756,715.00	619.7%
Deferred Inflows of Resources GASB 75	1,074,172.00	324,496.00	749,676.00	231.0%
TOTAL Long-Term Liabilities	2,837,483.00	2,689,777.00	147,706.00	5.5%
TOTAL LIABILITIES	3,036,830.51	2,817,338.10	219,492.41	7.8%
EQUITY				
Designated Reserves	2,999,201.22	2,999,201.22	0.00	0.0%
Retained Earnings	2,946,363.27	1,345,328.79	1,601,034.48	119.0%
Year-to-Date Earnings	110,050.71	343,865.41	(233,814.70)	-68.0%
TOTAL EQUITY	6,055,615.20	4,688,395.42	1,367,219.78	29.2%
TOTAL LIABILITIES & EQUITY	9,092,445.71	7,505,733.52	1,586,712.19	21.1%

a.o. October 2022...all years



**Camarillo Health Care District
Investment & Reserves Report**

31-Oct-22

2022 - 2023

LAIF & CLASS	10/31/2022	Interest Earned	Quick Ratio	Current Ratio
Vehicle Fleet Reserve	76,031	279		
Technology Reserve	152,992	561		
Project/Special Use Reserve	152,062	558	28.27	33.92
Capital Improvement Reserve	506,871	1,859		
General Operating Reserve	1,027,187	3,766		
Undesignated - General Operating	902,571	7,843		
Total LAIF & CLASS	2,817,714	14,865		

Five Star Bank & Bank of the West

General Operating Fund - BOW	1,658,874	0.00
General Operating Fund - Five Star	9,370	
Payroll - Five Star	500	
Money Market Fund - Five Star	502,644	644.19
Total Bank of the West	2,171,388	644.19

Mechanics Bank

Checking	0	0.00
Savings	632,256	84.92
Total Savings & CD's	632,256	84.92

Scholarships & Petty Cash Funds

Scholarships & Petty Cash Funds	8,389	
Ventura County Treasurer Pool	5,708	19.44

Total in interest earning accounts

5,635,455 15,613.57

Reserve Funds	Minimum Target	6/30/2022 Balance	2022 Allocated	2022/2023 Interest	10/31/2022 Balance	Annual Funding Goal
Vehicle Fleet Reserve	75,000	75,752	0	279	76,031	5,000
Technology Reserve	150,000	152,431	0	561	152,992	5,000
Project/Special Use Reserve	150,000	151,504	0	558	152,062	5,000
Capital Improvement Reserve	500,000	505,012	0	1,859	506,871	10,000
General Operating Reserve	1,941,834	1,023,421	0	3,766	1,027,187	100,000
Reserves & Contingencies	2,816,834	1,908,120	0	7,022	1,915,143	125,000

Per California Government Code Section 53600 et. Seq., specifically section 53607, the attached investment report details all investment related activity in the current period. Camarillo Health Care District's (CHCD) investable funds are currently invested in California CLASS, LAIF, and the Ventura County Treasurer's Investment pool, and their individual investment transactions are not reportable under the Government code. That said, CHCD's investment policy has taken a prudent investment course, in compliance with the "Prudent Investor's Policy" designed to protect public funds.



SECTION 9

ITEMS FOR BOARD ACTION

SECTION 9-E

**REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION,
AND RECOMMENDATION FOR APPROVAL OF DISTRICT CHECK REGISTER,
CHECK REGISTER COMPARISON, FINANCIAL REPORTS, AND MONTHLY
INVESTMENT AND DESIGNATED RESERVE REPORT FOR
PERIOD ENDING NOVEMBER 30, 2022**

JANUARY 26, 2023

Camarillo Health Care District

Check Register (Checks and EFTs of All Types)

Sorted by Alphabetically
November 2022 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
Cash Account #4 [Bank of the West General]						
69743	11/17/2022	ACCESS	Access TLC Caregivers DBA	585.00	V	MO
69714	11/2/2022	AFLAC	Aflac	696.02	V	MO
69717	11/2/2022	BOLANOS	Alexandra Bolanos	125.39	EE	
69737	11/9/2022	OLSON	Anja Olson	97.38	EE	
69715	11/2/2022	BETA	Beta Healthcare Group	2,600.76	V	MO
69716	11/2/2022	BETA WC	Beta Healthcare Group	2,601.42	V	MO
69741	11/9/2022	THOMAS, B	Brandie Thomas	147.79	EE	
69762	11/23/2022	THOMAS, B	Brandie Thomas	309.49	EE	
69766	11/29/2022	THOMAS, B	Brandie Thomas	181.20	EE	
69718	11/2/2022	C3 INTEL	C3 Intelligence, Inc	1,157.40	V	MO
69720	11/2/2022	CSDA	CA Special Districts Assoc	1,168.98	V	MO
69746	11/17/2022	CSDA	CA Special Districts Assoc	8,436.00	DUES/SUPPLIES	ANNUAL
69719	11/2/2022	CHEFS TOYS	Chefs Toys	9,813.36	NEW EQUIP	
69754	11/17/2022	LOH	Christopher Loh, MD	100.00	BOD	MO
69732	11/9/2022	CMH	CMH Centers for Family Health	285.00	V	MO
69759	11/23/2022	COLANTUONO	Colantuono, Highsmith, Whatley, PC	1,805.50	V	ONGOING
69744	11/17/2022	CO VENTURA	County of Ventura Environmental	466.13	V	
69745	11/17/2022	CPI	CPI Solutions, Inc	4,748.10	V	MO
69722	11/2/2022	DOS CAMINOS	Dos Caminos Plaza	5,742.00	V	MO
69733	11/9/2022	DURBIANO	Durbiano Fire Equipment, Inc	105.00	V	ONGOING
69723	11/2/2022	F M PEARCE	F M Pearce Co, Inc.	22,541.00	2 AC UNITS	
69748	11/17/2022	F M PEARCE	F M Pearce Co, Inc.	2,724.39	V	ONGOING
69735	11/9/2022	FRONTIER	Frontier Communications	235.98	V	MO
69725	11/2/2022	HARTFORD	Hartford Life	1,126.53	V	MO
69750	11/17/2022	HAYMAN	Hayman Consulting dba	3,277.50	V	MO
69751	11/17/2022	ITS	Integrated Telemanagement Services, In	944.73	V	MO
69752	11/17/2022	JTS	JTS Facility Services	2,310.00	V	MO
69736	11/9/2022	LEAF	Leaf	2,025.32	V	MO
69726	11/2/2022	KROELL	Louanne Kroell	100.00	BOD	MO
69753	11/17/2022	KROELL	Louanne Kroell	100.00	BOD	MO
69760	11/23/2022	RATTO	Mary Ann Ratto	92.10	EE	
69729	11/2/2022	TAPIA	Mayra Tapia	121.14	EE	
69727	11/2/2022	METLIFE	MetLife Small Business	1,059.36	V	MO
69739	11/9/2022	ROGERS, M	Michelle Rogers	80.00	EE	
69724	11/2/2022	FEINBERG	Paula-Jeanne Feinberg	100.00	V	
69749	11/17/2022	FEINBERG	Paula-Jeanne Feinberg	100.00	V	
69755	11/17/2022	PETTY	Petty Cash - Administrat	193.25	V	MO
69738	11/9/2022	PHARM UNITED	Pharm United LLC	20.00	V	
69756	11/17/2022	SAFEWAY	Safeway Inc	233.30	V	MO
69734	11/9/2022	DUXBURY	Sarah Duxbury	111.56	EE	
69728	11/2/2022	SO CA EDISON	Southern California Edison	2,660.43	V	MO
69740	11/9/2022	SO CA GAS	Southern California Gas	264.90	V	MO
69764	11/23/2022	UCLA	The Regents of the University of CA	800.00	V	ANNUAL
69721	11/2/2022	DORIA	Thomas Doria, MD	200.00	BOD	MO
69747	11/17/2022	DORIA	Thomas Doria, MD	200.00	BOD	MO

69761	11/23/2022 THOMAS	Thomas Family Window Cleaning LLC	268.88 V	MO
69730	11/2/2022 TROPICAL	Tropical Car Wash	182.00 V	MO
69763	11/23/2022 TROPICAL	Tropical Car Wash	208.00 V	MO
69757	11/17/2022 UMPQUA	Umpqua Bank	6,253.12 V	MO
69765	11/23/2022 VALIC	VALIC	1,339.39 V	MO
69758	11/17/2022 VCAAA	VC Area Agency on Aging	2,500.00 V	ANNUAL
69731	11/2/2022 VISION	Vision Services Plan	260.74 V	MO
69742	11/9/2022 VOYAGER	Voyager Fleet Systems Inc	2,493.58 V	MO
			<hr/>	
Report Total			<u>96,299.12</u>	

Camarillo Health Care District

Check Register (Checks and EFTs of All Types)

Sorted by Check Number
November 2022 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
Cash Account #4 [Bank of the West General]						
69714	11/2/2022	AFLAC	Aflac	696.02	V	MO
69715	11/2/2022	BETA	Beta Healthcare Group	2,600.76	V	MO
69716	11/2/2022	BETA WC	Beta Healthcare Group	2,601.42	V	MO
69717	11/2/2022	BOLANOS	Alexandra Bolanos	125.39	EE	
69718	11/2/2022	C3 INTEL	C3 Intelligence, Inc	1,157.40	V	MO
69719	11/2/2022	CHEFS TOYS	Chefs Toys	9,813.36	NEW EQUIP	
69720	11/2/2022	CSDA	CA Special Districts Assoc	1,168.98	V	MO
69721	11/2/2022	DORIA	Thomas Doria, MD	200.00	BOD	MO
69722	11/2/2022	DOS CAMINOS	Dos Caminos Plaza	5,742.00	V	MO
69723	11/2/2022	F M PEARCE	F M Pearce Co, Inc.	22,541.00	2 AC UNITS	
69724	11/2/2022	FEINBERG	Paula-Jeanne Feinberg	100.00	V	
69725	11/2/2022	HARTFORD	Hartford Life	1,126.53	V	MO
69726	11/2/2022	KROELL	Louanne Kroell	100.00	BOD	MO
69727	11/2/2022	METLIFE	MetLife Small Business	1,059.36	V	MO
69728	11/2/2022	SO CA EDISON	Southern California Edison	2,660.43	V	MO
69729	11/2/2022	TAPIA	Mayra Tapia	121.14	EE	
69730	11/2/2022	TROPICAL	Tropical Car Wash	182.00	V	MO
69731	11/2/2022	VISION	Vision Services Plan	260.74	V	MO
69732	11/9/2022	CMH	CMH Centers for Family Health	285.00	V	MO
69733	11/9/2022	DURBIANO	Durbiano Fire Equipment, Inc	105.00	V	ONGOING
69734	11/9/2022	DUXBURY	Sarah Duxbury	111.56	EE	
69735	11/9/2022	FRONTIER	Frontier Communications	235.98	V	MO
69736	11/9/2022	LEAF	Leaf	2,025.32	V	MO
69737	11/9/2022	OLSON	Anja Olson	97.38	EE	
69738	11/9/2022	PHARM UNITED	Pharm United LLC	20.00	V	
69739	11/9/2022	ROGERS, M	Michelle Rogers	80.00	EE	
69740	11/9/2022	SO CA GAS	Southern California Gas	264.90	V	MO
69741	11/9/2022	THOMAS, B	Brandie Thomas	147.79	EE	
69742	11/9/2022	VOYAGER	Voyager Fleet Systems Inc	2,493.58	V	MO
69743	11/17/2022	ACCESS	Access TLC Caregivers DBA	585.00	V	MO
69744	11/17/2022	CO VENTURA	County of Ventura Environmental	466.13	V	
69745	11/17/2022	CPI	CPI Solutions, Inc	4,748.10	V	MO
69746	11/17/2022	CSDA	CA Special Districts Assoc	8,436.00	DUES/SUPPLIES	ANNUAL
69747	11/17/2022	DORIA	Thomas Doria, MD	200.00	BOD	MO
69748	11/17/2022	F M PEARCE	F M Pearce Co, Inc.	2,724.39	V	ONGOING
69749	11/17/2022	FEINBERG	Paula-Jeanne Feinberg	100.00	V	
69750	11/17/2022	HAYMAN	Hayman Consulting dba	3,277.50	V	MO
69751	11/17/2022	ITS	Integrated Telemanagement Services, In	944.73	V	MO
69752	11/17/2022	JTS	JTS Facility Services	2,310.00	V	MO
69753	11/17/2022	KROELL	Louanne Kroell	100.00	BOD	MO
69754	11/17/2022	LOH	Christopher Loh, MD	100.00	BOD	MO
69755	11/17/2022	PETTY	Petty Cash - Administrat	193.25	V	MO
69756	11/17/2022	SAFEWAY	Safeway Inc	233.30	V	MO
69757	11/17/2022	UMPQUA	Umpqua Bank	6,253.12	V	MO
69758	11/17/2022	VCAAA	VC Area Agency on Aging	2,500.00	V	ANNUAL
69759	11/23/2022	COLANTUONO	Colantuono, Highsmith, Whatley, PC	1,805.50	V	ONGOING
69760	11/23/2022	RATTO	Mary Ann Ratto	92.10	EE	
69761	11/23/2022	THOMAS	Thomas Family Window Cleaning LLC	268.88	V	MO

69762	11/23/2022 THOMAS, B	Brandie Thomas	309.49	EE	
69763	11/23/2022 TROPICAL	Tropical Car Wash	208.00	V	MO
69764	11/23/2022 UCLA	The Regents of the University of CA	800.00	V	ANNUAL
69765	11/23/2022 VALIC	VALIC	1,339.39	V	MO
69766	11/29/2022 THOMAS, B	Brandie Thomas	181.20	EE	
			<hr/>		
Report Total			<u>96,299.12</u>		

Check Register Monthly Comparison

FY 2022/23

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)	w/out transfer
\$169,824	\$59,053	\$123,545	\$3,146,143	\$96,299		\$0	\$0	\$0	\$0	\$0	\$0	\$718,973	\$118,073
YTD Total											\$3,594,864		

Notes FY 22/23:

- Sept '22 Purchased new Ford Escape vehicle \$46,572.46
- Oct '22 Purchased new Ford Escape vehicle \$42,541.59
- Oct '22 Transfer cash to open California Class account \$3,000,000 from LAIF
- Oct '22 Transfer cash to open 3 Five Star accounts \$4,500.00
- Oct '22 Purchase new computer equipment \$9,525.85
- Oct '22 Purchase new AC Units \$13,448.00
- Nov-22 Purchase new AC units Bldg E & G \$22,541
- Nov-22 Purchase new Refrigerator for Sr Meals \$9,813

FY 2021/22

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)	w/out transfer
\$188,410	\$55,759	\$162,111	\$80,903	\$72,497	\$354,833	\$50,684	\$81,261	\$69,187	\$70,138	\$72,504	\$115,382	\$111,936	
YTD Total											\$1,373,668		

Notes FY 21/22:

- July '21 Annual Insurance Invoices increased by \$28k
- Sept '21 Final loan payment of \$99,044
- Sept '21 New HVAC unit for Build H \$11,720
- Oct '21 Construction Costs for HUR window and SNP relocation \$9,018
- Nov '21 New Flooring Cedar room Bldg E \$16,167
- Dec '21 Move relief funds of \$300k from Mechanics cking to savings
- Feb '22 RUPE Grant payment \$7,548
- Feb '22 Healthy Attitudes will have 4 issues in 21/22 vs 3 in 20/21 - Additional cost of \$10-13k
- Mar '22 Nunn Better Plumbing \$2,495 multiple locations
- Apr '22 Commander Printed Products - \$14,580 Healthy Attitudes back pre Covid copies
- Apr '22 Al Loh Construction - Dept 5 New Window \$1,912
- Apr '22 CPI - newipad & Keyboard & APC Electric Smart - \$3,215
- May '22 New HVAC unit for Build F \$11,888
- June '22 New Senso Machine - Cognitive Motor Training & Testing System \$11,500

NOTE: this is a comparison of checks only; does not include expenses such as OPEB accrual, salary/benefit expenses, UAL expense, depreciation; July and Aug of each year may or may not include month prior June expenses.

Camarillo Health Care District

Statements of Activities

Year-to-Date Variance, November 2022 - current month, Consolidated by department

	<i>5 Months Ended November 30, 2022</i>	<i>5 Months Ended November 30, 2022 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
REVENUE				
Tax Revenue-Admin	1,323,247.10	1,323,247.15	(0.05)	0.0 %
Community Education	1,137.00	5,375.00	(4,238.00)	-78.8 %
Transportation Fees	7,330.00	9,166.65	(1,836.65)	-20.0 %
Transport Fees ADC	9,800.00	10,416.65	(616.65)	-5.9 %
Health Screening Fees	0.00	83.35	(83.35)	-100.0 %
Lifeline Fees	4,189.00	8,600.00	(4,411.00)	-51.3 %
Sr Nutrition Home Delivered	13,854.54	12,500.00	1,354.54	10.8 %
Contract-PICF-Falls	9,845.44	5,833.35	4,012.09	68.8 %
Contract-PICF-Blue Shield	0.00	351.25	(351.25)	-100.0 %
ADC Fees	48,434.00	83,333.35	(34,899.35)	-41.9 %
Grant-VCAAA Caregiver Respite	9,932.56	15,312.50	(5,379.94)	-35.1 %
Contract-Caregiver Navigation Project	0.00	2,000.00	(2,000.00)	-100.0 %
Donations-Scholarship	370.00	1,041.65	(671.65)	-64.5 %
Sponsorship	200.00	500.00	(300.00)	-60.0 %
Healthy Attitude Advertising	4,000.00	5,000.00	(1,000.00)	-20.0 %
Interest Income	24,183.32	4,375.00	19,808.32	452.8 %
Facility Use Rental	2,930.00	3,333.35	(403.35)	-12.1 %
Facility Use-Lease	1,448.25	3,788.75	(2,340.50)	-61.8 %
Donations	0.00	625.00	(625.00)	-100.0 %
Fischer Fund Distribution	152,015.31	150,000.00	2,015.31	1.3 %
Grant-VCAAA-Sr Nutrition	43,914.84	43,892.90	21.94	0.0 %
City of Camarillo-CDBG CV3	20,833.35	20,833.35	0.00	
City of Cam Care-A-Van	11,875.00	11,875.00	0.00	
Grant-Rupe Foundation-SHARE	1,041.65	1,041.66	(0.01)	0.0 %
Grant-VCAAA-SS Line	11,987.96	20,833.35	(8,845.39)	-42.5 %
Grant-SCAN Community	2,584.93	4,083.35	(1,498.42)	-36.7 %
TOTAL REVENUE	1,705,154.25	1,747,442.61	(42,288.36)	-2.4 %
	1,705,154.25	1,747,442.61	(42,288.36)	-2.4 %
	1,705,154.25	1,747,442.61	(42,288.36)	-2.4 %
EXPENSES				
Salaries	570,208.31	711,910.40	141,702.09	19.9 %
Payroll Taxes	48,155.85	55,949.20	7,793.35	13.9 %

	<i>5 Months Ended</i> <i>November 30, 2022</i>	<i>5 Months Ended</i> <i>November 30, 2022</i>	<i>Variance</i> <i>Fav/<Unf></i>	<i>% Var</i>
		<i>Budget</i>		
Benefits-PERS-Health	71,507.58	100,724.95	29,217.37	29.0 %
Benefits-PERS-Retirement	44,055.29	55,450.80	11,395.51	20.6 %
Benefits - Workers Comp	20,250.17	27,201.65	6,951.48	25.6 %
Benefits - Life/ADD	12,134.99	11,723.80	(411.19)	-3.5 %
Benefits-OPEB	28,527.56	27,757.10	(770.46)	-2.8 %
PERS Retirement UAL	153,175.00	158,446.00	5,271.00	3.3 %
Audit Fees	0.00	10,000.00	10,000.00	100.0 %
Legal Fees	10,646.50	14,583.35	3,936.85	27.0 %
Contractors-Operations	42,701.10	55,630.00	12,928.90	23.2 %
Contractors Facilities	15,539.63	21,621.25	6,081.62	28.1 %
Community/Staff Outreach	1,890.03	7,323.70	5,433.67	74.2 %
Dues/Subscriptions	33,984.89	24,890.99	(9,093.90)	-36.5 %
Continuing Education-Trustee	11,103.93	14,614.15	3,510.22	24.0 %
Continuing Education-Staff	13,252.10	21,951.25	8,699.15	39.6 %
Trustee Stipends	2,200.00	3,600.00	1,400.00	38.9 %
Election Costs	0.00	30,000.00	30,000.00	100.0 %
LAFCO Assessments	2,413.00	2,569.00	156.00	6.1 %
Mileage	4,438.35	4,947.85	509.50	10.3 %
Program Matls/Activities	4,964.54	13,903.30	8,938.76	64.3 %
Gas & Oil	10,751.91	10,000.00	(751.91)	-7.5 %
Fleet Maintenance	7,342.40	8,888.90	1,546.50	17.4 %
Minor Equipment	12,868.63	11,609.65	(1,258.98)	-10.8 %
Supplies	1,894.68	7,676.65	5,781.97	75.3 %
Postage	12,186.83	10,114.48	(2,072.35)	-20.5 %
Advertising & Promotion	5,764.06	11,303.42	5,539.36	49.0 %
Refunds	120.00	1,045.85	925.85	88.5 %
Printing	44,139.11	44,850.09	710.98	1.6 %
Repairs & Maintenance	6,405.59	3,026.25	(3,379.34)	-111.7 %
Association Fees	29,370.35	28,928.30	(442.05)	-1.5 %
Insurance	37,038.66	47,210.00	10,171.34	21.5 %
Storage Rent/Equip Lease	3,608.88	3,746.25	137.37	3.7 %
Telephone	10,563.67	10,800.00	236.33	2.2 %
IT Services	26,463.13	25,833.35	(629.78)	-2.4 %
Utilities	20,164.77	14,462.45	(5,702.32)	-39.4 %
Licenses & Fees	1,929.13	3,543.00	1,613.87	45.6 %
Bank & Credit Card Charges	608.95	2,827.10	2,218.15	78.5 %
TOTAL EXPENSES	1,322,369.57	1,620,664.48	298,294.91	18.4 %
OPERATING RESULTS	382,784.68	126,778.13	256,006.55	201.9 %
OTHER INCOME & EXPENSE				
Other Income -Admin	6,805.50	2,375.00	4,430.50	186.5 %
Depreciation Expense	(48,662.20)	(50,899.20)	2,237.00	4.4 %
TOTAL OTHER INCOME & EXPENSE	(41,856.70)	(48,524.20)	6,667.50	13.7 %

	<i>5 Months Ended November 30, 2022</i>	<i>5 Months Ended November 30, 2022 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
AFTER OTHER INCOME & EXPENSE	340,927.98	78,253.93	262,674.05	335.7 %
NET RESULTS	340,927.98	78,253.93	262,674.05	335.7 %

Camarillo Health Care District

Statements of Activities

Year-to-Date Only, November 2022 - current month, November 2021 - 12 months back, Consolidated by department

	<i>5 Months Ended November 30, 2022</i>	<i>5 Months Ended November 30, 2021</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
REVENUE				
Tax Revenue-Admin	1,323,247.10	1,258,347.50	64,899.60	5.2 %
Community Education	1,137.00	745.00	392.00	52.6 %
Transportation Fees	7,330.00	9,180.00	(1,850.00)	-20.2 %
Transport Fees ADC	9,800.00	6,725.00	3,075.00	45.7 %
Lifeline Fees	4,189.00	12,592.00	(8,403.00)	-66.7 %
Sr Nutrition Home Delivered	13,854.54	13,771.11	83.43	0.6 %
Contract-PICF-Falls	9,845.44	4,168.94	5,676.50	136.2 %
Contract-VCAAA-Evid Base	0.00	2,300.00	(2,300.00)	-100.0 %
ADC Fees	48,434.00	58,541.00	(10,107.00)	-17.3 %
Grant-VCAAA Caregiver Respite	9,932.56	11,382.85	(1,450.29)	-12.7 %
Grant - COVID Relief Fund	0.00	330,000.00	(330,000.00)	-100.0 %
Donations-Scholarship	370.00	10.00	360.00	3600.0 %
Sponsorship	200.00	400.00	(200.00)	-50.0 %
Healthy Attitude Advertising	4,000.00	4,000.00	0.00	
Interest Income	24,183.32	2,899.04	21,284.28	734.2 %
Facility Use Rental	2,930.00	2,530.00	400.00	15.8 %
Facility Use-Lease	1,448.25	2,729.25	(1,281.00)	-46.9 %
Fischer Fund Distribution	152,015.31	148,780.75	3,234.56	2.2 %
Grant-VCAAA-Sr Nutrition	43,914.84	38,796.11	5,118.73	13.2 %
City of Camarillo-CDBG CV3	20,833.35	20,833.35	0.00	
City of Cam Care-A-Van	11,875.00	0.00	11,875.00	
Grant-Rupe Foundation-SHARE	1,041.65	0.00	1,041.65	
Support Services Offset	0.00	184,424.39	(184,424.39)	-100.0 %
Grant-VCAAA-SS Line	11,987.96	21,316.80	(9,328.84)	-43.8 %
Grant-SCAN Community	2,584.93	1,569.09	1,015.84	64.7 %
TOTAL REVENUE	1,705,154.25	2,136,042.18	(430,887.93)	-20.2 %
	1,705,154.25	2,136,042.18	(430,887.93)	-20.2 %
	1,705,154.25	2,136,042.18	(430,887.93)	-20.2 %
EXPENSES				
Salaries	570,208.31	498,187.40	(72,020.91)	-14.5 %
Payroll Taxes	48,155.85	41,366.98	(6,788.87)	-16.4 %
Benefits-PERS-Health	71,507.58	63,876.73	(7,630.85)	-11.9 %
Benefits-PERS-Retirement	44,055.29	39,446.75	(4,608.54)	-11.7 %
Benefits - Workers Comp	20,250.17	11,479.86	(8,770.31)	-76.4 %

	<i>5 Months Ended</i> <i>November 30, 2022</i>	<i>5 Months Ended</i> <i>November 30, 2021</i>	<i>Variance</i> <i>Fav/<Unf></i>	<i>% Var</i>
Benefits - Life/ADD	12,134.99	11,059.82	(1,075.17)	-9.7 %
Benefits-OPEB	28,527.56	24,477.84	(4,049.72)	-16.5 %
PERS Retirement UAL	153,175.00	131,240.00	(21,935.00)	-16.7 %
Legal Fees	10,646.50	11,410.50	764.00	6.7 %
Contractors-Operations	42,701.10	65,148.76	22,447.66	34.5 %
Contractors Facilities	15,539.63	0.00	(15,539.63)	
Support Services	0.00	184,424.39	184,424.39	100.0 %
Community/Staff Outreach	1,890.03	835.62	(1,054.41)	-126.2 %
Dues/Subscriptions	33,984.89	25,992.57	(7,992.32)	-30.7 %
Continuing Education-Trustee	11,103.93	9,258.88	(1,845.05)	-19.9 %
Continuing Education-Staff	13,252.10	4,101.36	(9,150.74)	-223.1 %
Trustee Stipends	2,200.00	2,500.00	300.00	12.0 %
LAFCO Assessments	2,413.00	2,447.00	34.00	1.4 %
Mileage	4,438.35	5,307.26	868.91	16.4 %
Program Matls/Activities	4,964.54	3,514.29	(1,450.25)	-41.3 %
Gas & Oil	10,751.91	8,923.19	(1,828.72)	-20.5 %
Fleet Maintenance	7,342.40	2,199.32	(5,143.08)	-233.8 %
Minor Equipment	12,868.63	5,090.50	(7,778.13)	-152.8 %
Supplies	1,894.68	3,887.32	1,992.64	51.3 %
Postage	12,186.83	11,655.13	(531.70)	-4.6 %
Advertising & Promotion	5,764.06	4,246.36	(1,517.70)	-35.7 %
Refunds	120.00	620.00	500.00	80.6 %
Printing	44,139.11	24,558.78	(19,580.33)	-79.7 %
Repairs & Maintenance	6,405.59	23,286.39	16,880.80	72.5 %
Association Fees	29,370.35	27,191.76	(2,178.59)	-8.0 %
Insurance	37,038.66	39,873.69	2,835.03	7.1 %
Storage Rent/Equip Lease	3,608.88	12,233.65	8,624.77	70.5 %
Telephone	10,563.67	9,138.79	(1,424.88)	-15.6 %
IT Services	26,463.13	0.00	(26,463.13)	
Utilities	20,164.77	14,981.22	(5,183.55)	-34.6 %
Licenses & Fees	1,929.13	5,364.55	3,435.42	64.0 %
Bank & Credit Card Charges	608.95	1,356.89	747.94	55.1 %
TOTAL EXPENSES	1,322,369.57	1,330,683.55	8,313.98	0.6 %
OPERATING RESULTS	382,784.68	805,358.63	(422,573.95)	-52.5 %
OTHER INCOME & EXPENSE				
Other Income -Admin	6,805.50	13,027.50	(6,222.00)	-47.8 %
Depreciation Expense	(48,662.20)	(48,516.05)	(146.15)	-0.3 %
Interest Expense	0.00	(894.96)	894.96	100.0 %
TOTAL OTHER INCOME & EXPENSE	(41,856.70)	(36,383.51)	(5,473.19)	-15.0 %
AFTER OTHER INCOME & EXPENSE	340,927.98	768,975.12	(428,047.14)	-55.7 %
NET RESULTS	340,927.98	768,975.12	(428,047.14)	-55.7 %

Camarillo Health Care District

Statements of Activities

*Year-to-Date Performance, November 2022 - current month,
Consolidated by department*

	<i>5 Months Ended November 30, 2022</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
REVENUE				
Tax Revenue-Admin	1,323,247.10	3,175,793.00	1,852,545.90	41.7 %
Community Education	1,137.00	12,900.00	11,763.00	8.8 %
Transportation Fees	7,330.00	22,000.00	14,670.00	33.3 %
Transport Fees ADC	9,800.00	25,000.00	15,200.00	39.2 %
Health Screening Fees	0.00	200.00	200.00	
Lifeline Fees	4,189.00	20,640.00	16,451.00	20.3 %
Sr Nutrition Home Delivered	13,854.54	30,000.00	16,145.46	46.2 %
Contract-PICF-Falls	9,845.44	14,000.00	4,154.56	70.3 %
Contract-PICF-Blue Shield	0.00	843.00	843.00	
ADC Fees	48,434.00	200,000.00	151,566.00	24.2 %
Grant-VCAAA Caregiver Respite	9,932.56	36,750.00	26,817.44	27.0 %
Contract-Caregiver Navigation Project	0.00	4,800.00	4,800.00	
Donations-Scholarship	370.00	2,500.00	2,130.00	14.8 %
Sponsorship	200.00	1,200.00	1,000.00	16.7 %
Healthy Attitude Advertising	4,000.00	5,000.00	1,000.00	80.0 %
Interest Income	24,183.32	10,500.00	(13,683.32)	230.3 %
Facility Use Rental	2,930.00	8,000.00	5,070.00	36.6 %
Facility Use-Lease	1,448.25	9,093.00	7,644.75	15.9 %
Donations	0.00	1,500.00	1,500.00	
Fischer Fund Distribution	152,015.31	150,000.00	(2,015.31)	101.3 %
Grant-VCAAA-Sr Nutrition	43,914.84	105,343.00	61,428.16	41.7 %
City of Camarillo-CDBG CV3	20,833.35	50,000.00	29,166.65	41.7 %
City of Cam Care-A-Van	11,875.00	28,500.00	16,625.00	41.7 %
Grant-Rupe Foundation-SHARE	1,041.65	10,000.00	8,958.35	10.4 %
Grant-VCAAA-SS Line	11,987.96	50,000.00	38,012.04	24.0 %
Grant-SCAN Community	2,584.93	9,800.00	7,215.07	26.4 %
TOTAL REVENUE	1,705,154.25	3,984,362.00	2,279,207.75	42.8 %
	1,705,154.25	3,984,362.00	2,279,207.75	42.8 %
	1,705,154.25	3,984,362.00	2,279,207.75	42.8 %
EXPENSES				
Salaries	570,208.31	1,708,585.00	1,138,376.69	33.4 %
Payroll Taxes	48,155.85	134,278.00	86,122.15	35.9 %

**5 Months Ended
November 30, 2022**

		Annual Budget	Unused	% Used
Benefits-PERS-Health	71,507.58	241,740.00	170,232.42	29.6 %
Benefits-PERS-Retirement	44,055.29	133,082.00	89,026.71	33.1 %
Benefits - Workers Comp	20,250.17	65,284.00	45,033.83	31.0 %
Benefits - Life/ADD	12,134.99	28,137.00	16,002.01	43.1 %
Benefits-OPEB	28,527.56	66,617.00	38,089.44	42.8 %
PERS Retirement UAL	153,175.00	158,446.00	5,271.00	96.7 %
Audit Fees	0.00	24,500.00	24,500.00	
Partnershp Initiatives	0.00	2,000.00	2,000.00	
Legal Fees	10,646.50	35,000.00	24,353.50	30.4 %
Contractors-Operations	42,701.10	133,512.00	90,810.90	32.0 %
Contractors Facilities	15,539.63	51,891.00	36,351.37	29.9 %
Instructor Agreement Fees	0.00	13,000.00	13,000.00	
Community/Staff Outreach	1,890.03	17,577.00	15,686.97	10.8 %
Dues/Subscriptions	33,984.89	40,157.00	6,172.11	84.6 %
Continuing Education-Trustee	11,103.93	35,074.00	23,970.07	31.7 %
Continuing Education-Staff	13,252.10	50,403.00	37,150.90	26.3 %
Trustee Stipends	2,200.00	9,900.00	7,700.00	22.2 %
Election Costs	0.00	30,000.00	30,000.00	
LAFCO Assessments	2,413.00	2,569.00	156.00	93.9 %
Mileage	4,438.35	11,875.00	7,436.65	37.4 %
Program Matls/Activities	4,964.54	33,368.00	28,403.46	14.9 %
Gas & Oil	10,751.91	15,000.00	4,248.09	71.7 %
Fleet Maintenance	7,342.40	20,000.00	12,657.60	36.7 %
Minor Equipment	12,868.63	27,863.00	14,994.37	46.2 %
Supplies	1,894.68	18,424.00	16,529.32	10.3 %
Postage	12,186.83	40,322.00	28,135.17	30.2 %
Advertising & Promotion	5,764.06	45,547.00	39,782.94	12.7 %
Refunds	120.00	2,510.00	2,390.00	4.8 %
Printing	44,139.11	91,231.00	47,091.89	48.4 %
Repairs & Maintenance	6,405.59	7,263.00	857.41	88.2 %
Association Fees	29,370.35	69,428.00	40,057.65	42.3 %
Insurance	37,038.66	113,304.00	76,265.34	32.7 %
Storage Rent/Equip Lease	3,608.88	8,991.00	5,382.12	40.1 %
Telephone	10,563.67	25,920.00	15,356.33	40.8 %
IT Services	26,463.13	62,000.00	35,536.87	42.7 %
Utilities	20,164.77	34,710.00	14,545.23	58.1 %
Licenses & Fees	1,929.13	8,388.00	6,458.87	23.0 %
Bank & Credit Card Charges	608.95	6,785.00	6,176.05	9.0 %
TOTAL EXPENSES	1,322,369.57	3,624,681.00	2,302,311.43	36.5 %
OPERATING RESULTS	382,784.68	359,681.00	(23,103.68)	106.4 %
OTHER INCOME & EXPENSE				
Other Income -Admin	6,805.50	18,300.00	11,494.50	37.2 %
Depreciation Expense	(48,662.20)	(122,158.00)	(73,495.80)	39.8 %

	<i>5 Months Ended November 30, 2022</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
TOTAL OTHER INCOME & EXPENSE	(41,856.70)	(103,858.00)	(62,001.30)	40.3 %
AFTER OTHER INCOME & EXPENSE	340,927.98	255,823.00	(85,104.98)	133.3 %
NET RESULTS	340,927.98	255,823.00	(85,104.98)	133.3 %

Tax Revenue Analysis

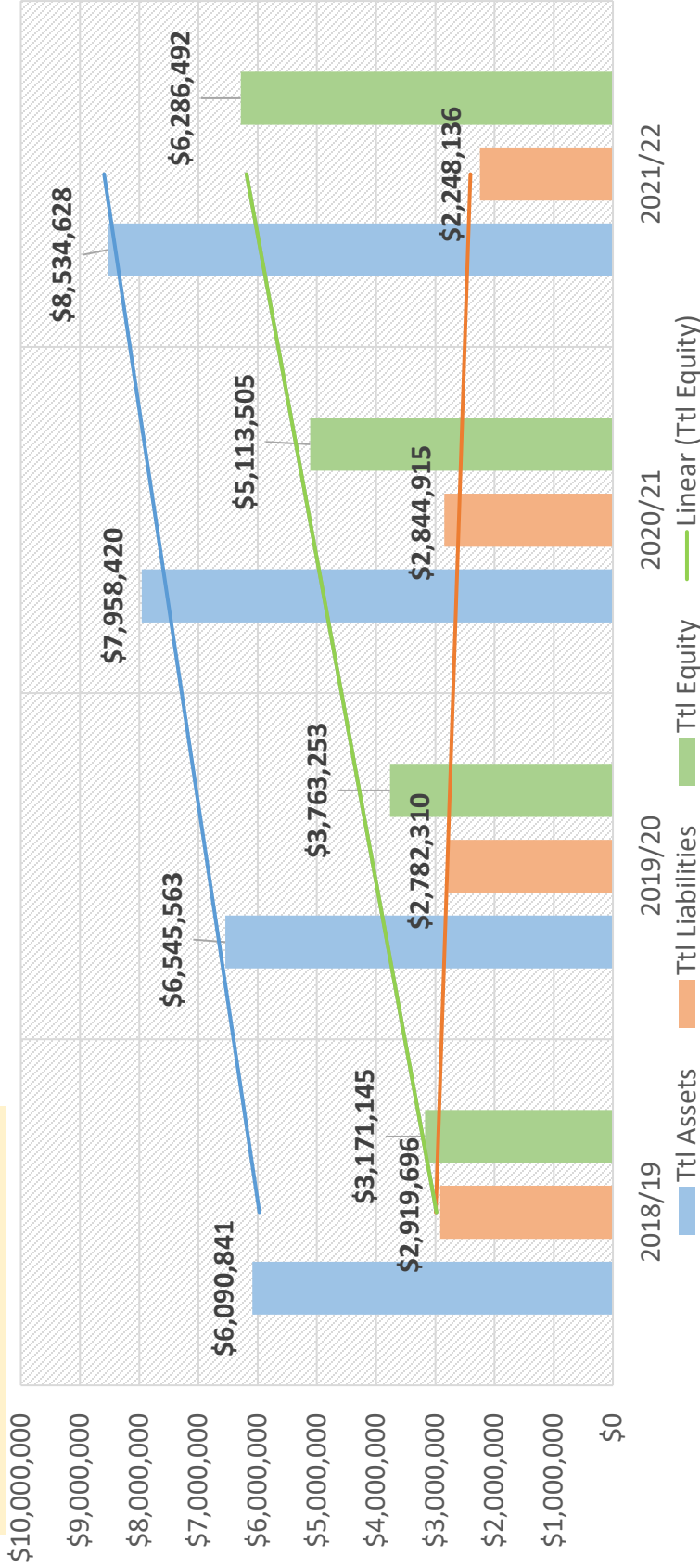
1	A	N		O		P		Q		R		S		T		U		V		W		X		Y	
		Fiscal Year 2022-23		Fiscal Year 2022-23		Fiscal Year 21-22		Fiscal Year 21-22		Fiscal Year 2020-21		Fiscal Year 2020-21		Fiscal Year 2019-20		Fiscal Year 2019-20		Fiscal Year 2019-20		Fiscal Year 2019-20		Fiscal Year 2019-20		Fiscal Year 2019-20	
2		\$ Received	YTD	% to Budget	\$ Received	YTD	% to Budget	\$ Received	YTD	% to Budget	\$ Received	YTD	% to Budget	\$ Received	YTD	% to Budget	\$ Received	YTD	% to Budget	\$ Received	YTD	% to Budget	\$ Received	YTD	% to Budget
3		65,989.87	65,989.87	2.08%	87,329.27	87,329.27	2.89%	63,219.88	63,219.88	2.31%	67,487.98	67,487.98	2.31%	0.00	0.00	2.31%	67,487.98	67,487.98	2.31%	67,487.98	67,487.98	2.46%	67,487.98	67,487.98	2.46%
4	Jul	12,801.31	78,791.18	2.48%	0.00	87,329.27	3.19%	0.00	63,219.88	2.31%	0.00	63,219.88	2.31%	0.00	0.00	2.31%	0.00	67,487.98	2.31%	0.00	67,487.98	2.46%	67,487.98	67,487.98	2.46%
5	Aug	16,320.31	95,111.49	2.99%	10,745.16	98,074.43	3.58%	19,159.30	82,379.18	3.00%	8,700.85	76,188.83	3.00%	19,159.30	82,379.18	3.00%	8,700.85	76,188.83	3.00%	8,700.85	76,188.83	2.78%	8,700.85	76,188.83	2.78%
6	Sep	0.00	95,111.49	2.99%	4,510.32	102,584.75	3.74%	3,588.84	85,968.02	3.14%	6,624.41	82,813.24	3.14%	3,588.84	85,968.02	3.14%	6,624.41	82,813.24	3.14%	6,624.41	82,813.24	3.02%	6,624.41	82,813.24	3.02%
7	Oct	47,707.46	142,818.95	4.50%	52,882.57	155,467.32	5.67%	44,105.30	130,073.32	4.74%	40,912.52	123,725.76	4.51%	44,105.30	130,073.32	4.74%	40,912.52	123,725.76	4.51%	40,912.52	123,725.76	4.51%	40,912.52	123,725.76	4.51%
8	Nov		142,818.95	4.50%	1,674,903.64	1,830,370.96	66.76%	1,474,833.48	1,604,906.80	58.54%	1,452,748.50	1,576,474.26	57.50%	1,474,833.48	1,604,906.80	58.54%	1,452,748.50	1,576,474.26	57.50%	1,452,748.50	1,576,474.26	58.60%	1,452,748.50	1,576,474.26	58.60%
9	Dec		142,818.95	4.50%	37,732.82	1,868,103.78	68.14%	159,995.29	1,764,902.09	64.37%	30,242.04	1,606,716.30	58.60%	159,995.29	1,764,902.09	64.37%	30,242.04	1,606,716.30	58.60%	30,242.04	1,606,716.30	58.60%	30,242.04	1,606,716.30	58.60%
10	Jan		142,818.95	4.50%	0.00	1,868,103.78	68.14%	0.00	1,764,902.09	64.37%	9,531.93	1,616,248.23	58.95%	0.00	1,764,902.09	64.37%	9,531.93	1,616,248.23	58.95%	9,531.93	1,616,248.23	58.95%	9,531.93	1,616,248.23	58.95%
11	Feb		142,818.95	4.50%	12,402.60	1,880,506.38	68.59%	5,801.59	1,770,703.68	64.58%	7,030.61	1,623,278.84	59.21%	5,801.59	1,770,703.68	64.58%	7,030.61	1,623,278.84	59.21%	7,030.61	1,623,278.84	59.21%	7,030.61	1,623,278.84	59.21%
12	Mar		142,818.95	4.50%	1,185,534.21	3,046,040.59	111.10%	1,142,745.05	2,913,448.73	106.26%	1,090,807.04	2,714,085.88	98.99%	1,142,745.05	2,913,448.73	106.26%	1,090,807.04	2,714,085.88	98.99%	1,090,807.04	2,714,085.88	98.99%	1,090,807.04	2,714,085.88	98.99%
13	Apr		142,818.95	4.50%	27,987.55	3,074,028.14	112.12%	57,605.09	2,971,053.82	108.36%	26,918.30	2,741,004.18	99.97%	57,605.09	2,971,053.82	108.36%	26,918.30	2,741,004.18	99.97%	26,918.30	2,741,004.18	99.97%	26,918.30	2,741,004.18	99.97%
14	May		142,818.95	4.50%	39,063.68	3,113,091.82	113.55%	2,798.96	2,973,852.78	108.47%	28,830.72	2,769,834.90	101.03%	2,798.96	2,973,852.78	108.47%	28,830.72	2,769,834.90	101.03%	28,830.72	2,769,834.90	101.03%	28,830.72	2,769,834.90	101.03%
15	Jun		142,818.95	4.50%																					
16																									
17		Approved			Approved			Approved			Approved			Approved			Approved			Approved			Approved		
18		Budget	3,175,793.00		Budget	3,020,034.00		Budget	2,741,713.00		Budget	2,741,713.00		Budget	2,741,713.00		Budget	2,741,713.00		Budget	2,741,713.00		Budget	2,741,713.00	
19	Over (Under) Budget		(3,032,974)			26,006.59			232,139.78			28,121.90			28,121.90										

Camarillo Health Care District
Statement of Net Assets

	<u>November 2022</u>	<u>November 2021</u>	<u>\$</u> <u>Variance</u>	<u>%</u> <u>Variance</u>
ASSETS				
Current Assets				
CASH ACCOUNTS				
Bank of the West General	708,401.63	567,929.32	140,472.31	24.7%
Cash in General- Five Star	165,600.54	0.00	165,600.54	100.0%
Cash in Money Market-Five Star	503,366.06	0.00	503,366.06	100.0%
Petty Cash-Administration	1,000.00	1,000.00	0.00	0.0%
Cash Drawer-Community Educ	50.00	50.00	0.00	0.0%
Cash Drawer-Transportation	0.00	20.00	(20.00)	-100.0%
Cash Drawers- Senior Nutrition	85.00	85.00	0.00	0.0%
California Class	2,508,901.76	0.00	2,508,901.76	100.0%
Cash-Local Agency Investment	316,639.15	4,039,764.26	(3,723,125.11)	-92.2%
Cash - County Treasury Invstmn	5,708.38	5,589.98	118.40	2.1%
Mechanics, Rabo Savings	633,325.60	323,339.92	309,985.68	95.9%
Cash-Restricted-Scholarship	7,253.75	6,573.75	680.00	10.3%
TOTAL CASH ACCOUNTS	4,850,331.87	4,944,352.23	(94,020.36)	-1.9%
Accounts Receivable	4,793.00	1,114.00	3,679.00	330.3%
Employee Advance	5,031.49	0.00	5,031.49	100.0%
Other Receivable	0.00	575.00	(575.00)	-100.0%
City of Cam CDBG CV3 Rec	20,833.35	20,833.35	0.00	0.0%
City of Cam Care-A-Van	11,875.00	0.00	11,875.00	100.0%
Grant-VCAAAA -Sr Nutrition Recl (3C)	43,914.84	15,366.83	28,548.01	185.8%
Grant-VCAAAA Caregiver Rec (3E)	9,932.56	6,342.81	3,589.75	56.6%
Grant-VCAAAA SS Line Rec (3B)	11,987.96	7,526.72	4,461.24	59.3%
Johns Hopkins ADS Rec	0.00	240.00	(240.00)	-100.0%
Contract-PICF Anthem	0.00	2,270.00	(2,270.00)	-100.0%
Contract-PICF-Falls	4,501.68	2,421.90	2,079.78	85.9%
Contract-AAA-Evidence Based	0.00	200.00	(200.00)	-100.0%
Due Fr County-Property Tax	1,259,223.91	1,190,209.45	69,014.46	5.8%
TOTAL Current Assets	6,222,425.66	6,191,452.29	30,973.37	0.5%
Fixed Assets				
Buildings & Improvements	3,195,334.36	3,141,557.99	53,776.37	1.7%
IS Equip	109,925.62	102,122.40	7,803.22	7.6%
Equipment & Furnishings	257,831.73	246,331.73	11,500.00	4.7%
Transportation Vehicles	304,172.91	214,214.37	89,958.54	42.0%
Accum Depreciation-Buildings	(2,153,693.46)	(2,053,522.22)	(100,171.24)	-4.9%
Accum Depreciation-IS Equip	(98,718.69)	(92,498.83)	(6,219.86)	-6.7%
Accum Depreciation-Equip&Furn	(199,053.48)	(189,292.46)	(9,761.02)	-5.2%
Accum Depreciation-Vehicles	(211,603.08)	(210,819.77)	(783.31)	-0.4%
TOTAL Fixed Assets	1,204,195.91	1,158,093.21	46,102.70	4.0%
Other Assets				
Prepaid Insurance	51,047.77	51,072.64	(24.87)	0.0%
Prepaid Workers Comp	(10,483.16)	(1,879.05)	(8,604.11)	-457.9%

	<i>November 2022</i>	<i>November 2021</i>	<i>\$ Variance</i>	<i>% Variance</i>
Prepaid Postage	416.11	227.34	188.77	83.0%
Pre Paid Rental/Lease	477.00	0.00	477.00	100.0%
Deferred Outflows of Resources GASB 68	459,432.00	472,711.00	(13,279.00)	-2.8%
Overfunded GASB 75	423,617.00	0.00	423,617.00	100.0%
Deferred Outflows of Resources GASB 75	183,500.00	86,743.00	96,757.00	111.5%
TOTAL Other Assets	1,108,006.72	608,874.93	499,131.79	82.0%
TOTAL ASSETS	8,534,628.29	7,958,420.43	576,207.86	7.2%
LIABILITIES				
Current Liabilities				
Accounts Payable	28,523.60	22,728.05	5,795.55	25.5%
Medical Premium Payable-Emp	(88.28)	(163.84)	75.56	46.1%
Accrued Vacation	101,597.50	90,428.51	11,168.99	12.4%
Scholarships-Volunteer Expense	1,595.97	1,595.97	0.00	0.0%
Scholarships-Senior Services	5,657.78	4,977.78	680.00	13.7%
Deferred Revenue	23,366.25	35,571.83	(12,205.58)	-34.3%
TOTAL Current Liabilities	160,652.82	155,138.30	5,514.52	3.6%
Long-Term Liabilities				
Net Pension Liability GASB 68	134,490.00	1,773,279.00	(1,638,789.00)	-92.4%
Accrued OPEB Liability GASB 75	0.00	469,896.00	(469,896.00)	-100.0%
Deferred Inflows of Resources GASB 68	878,821.00	122,106.00	756,715.00	619.7%
Deferred Inflows of Resources GASB 75	1,074,172.00	324,496.00	749,676.00	231.0%
TOTAL Long-Term Liabilities	2,087,483.00	2,689,777.00	(602,294.00)	-22.4%
TOTAL LIABILITIES	2,248,135.82	2,844,915.30	(596,779.48)	-21.0%
EQUITY				
Designated Reserves	2,999,201.22	2,999,201.22	0.00	0.0%
Retained Earnings	2,946,363.27	1,345,328.79	1,601,034.48	119.0%
Year-to-Date Earnings	340,927.98	768,975.12	(428,047.14)	-55.7%
TOTAL EQUITY	6,286,492.47	5,113,505.13	1,172,987.34	22.9%
TOTAL LIABILITIES & EQUITY	8,534,628.29	7,958,420.43	576,207.86	7.2%

a.o. November 2022....all years



**Camarillo Health Care District
Investment & Reserves Report**

30-Nov-22

2022 - 2023

LAIIF & CLASS	11/30/2022	Interest Earned	Quick Ratio	Current Ratio
Vehicle Fleet Reserve	76,364	612	30.19	38.73
Technology Reserve	153,664	1,232		
Project/Special Use Reserve	152,729	1,225		
Capital Improvement Reserve	509,094	4,082		
General Operating Reserve	1,031,693	8,272		
Undesignated - General Operating	901,997	7,269		
Total LAIIF & CLASS	2,825,541	22,692		

Five Star Bank & Bank of the West

General Operating Fund - BOW	708,402	0.00
General Operating Fund - Five Star	165,601	
Payroll - Five Star	0	
Money Market Fund - Five Star	503,366	1,366.06
Total Bank of the West	1,377,368	1,366.06

Mechanics Bank

Checking	0	0.00
Savings	633,326	105.71
Total Savings & CD's	633,326	105.71

Scholarships & Petty Cash Funds

Scholarships & Petty Cash Funds	8,389	
Ventura County Treasurer Pool	5,708	19.44

Total in interest earning accounts

Total in interest earning accounts	4,850,332	24,183.32
-------------------------------------------	------------------	------------------

Reserve Funds	Minimum Target	6/30/2022 Balance	2022 Allocated	2022/2023 Interest	11/30/2022 Balance	Annual Funding Goal
Vehicle Fleet Reserve	75,000	75,752	0	612	76,364	5,000
Technology Reserve	150,000	152,431	0	1,232	153,664	5,000
Project/Special Use Reserve	150,000	151,504	0	1,225	152,729	5,000
Capital Improvement Reserve	500,000	505,012	0	4,082	509,094	10,000
General Operating Reserve	1,941,834	1,023,421	0	8,272	1,031,693	100,000
Reserves & Contingencies	2,816,834	1,908,120	0	15,423	1,923,544	125,000

Per California Government Code Section 53600 et. Seq., specifically section 53646 and section 53607, the attached investment report details all investment related activity in the current period.

Camarillo Health Care District's (CHCD) investable funds are currently invested in California CLASS, LAIF, and the Ventura County Treasurer's Investment pool, and their individual investment transactions are not reportable under the Government code. That said, CHCD's investment policy has taken a prudent investment course, in compliance with the "Prudent Investor's Policy" designed to protect public funds.



SECTION 9

ITEMS FOR BOARD ACTION

SECTION 9-F

**REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION,
AND RECOMMENDATION FOR APPROVAL OF DISTRICT CHECK REGISTER,
CHECK REGISTER COMPARISON, FINANCIAL REPORTS, AND MONTHLY
INVESTMENT AND DESIGNATED RESERVE REPORT FOR
PERIOD ENDING DECEMBER 31, 2022**

JANUARY 26, 2023

Camarillo Health Care District

Check Register (Checks and EFTs of All Types)

Sorted by Alphabetically
December 2022 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
Cash Account #4 [Bank of the West General]						
69787	12/14/2022	ACCESS	Access TLC Caregivers DBA	600.00	V	MO
69788	12/14/2022	ACQUA	Acqua Clear, Inc	674.71	V	MO
69767	12/1/2022	AFLAC	Aflac	696.02	V	MO
69780	12/6/2022	BOLANOS	Alexandra Bolanos	170.66	EE	
69775	12/1/2022	OLSON	Anja Olson	83.39	EE	
69768	12/1/2022	BETA	Beta Healthcare Group	2,600.76	V	MO
69769	12/1/2022	BETA WC	Beta Healthcare Group	2,601.42	V	MO
69792	12/14/2022	CSDA	CA Special Districts Assoc	1,405.05	V	MO
69784	12/6/2022	KNOX	Carrie Knox	1,480.00	V	
69770	12/1/2022	CENTRAL	Central Plaza Auto Service	397.22	V	
69789	12/14/2022	CENTRAL	Central Plaza Auto Service	781.19	V	MO
69803	12/21/2022	CMH	CMH Centers for Family Health	190.00	V	
69790	12/14/2022	COLANTUONO	Colantuono, Highsmith, Whatley, PC	3,297.00	V	ONGOING
69781	12/6/2022	CONEJO AWARD	Conejo Awards Corp	72.94	V	
69791	12/14/2022	CONEJO AWARD	Conejo Awards Corp	184.47	V	
69804	12/21/2022	CPI	CPI Solutions, Inc	5,777.77	V	MO
69771	12/1/2022	DIVIDAT	Dividat USA	795.00	V	
69773	12/1/2022	DOS CAMINOS	Dos Caminos Plaza	5,742.00	V	MO
69793	12/14/2022	ERIC	Eric the Bug Guy Inc	400.00	V	
69805	12/21/2022	F M PEARCE	F M Pearce Co, Inc.	289.58	V	ONGOING
69806	12/21/2022	FANNING	Fanning & Karrh, CPAs	5,000.00	AUDIT	ANNUAL
69783	12/6/2022	FRONTIER	Frontier Communications	235.98	V	MO
69774	12/1/2022	HARTFORD	Hartford Life	1,178.86	V	MO
69794	12/14/2022	HAYMAN	Hayman Consulting dba	3,258.50	V	MO
69807	12/21/2022	ITS	Integrated Telemanagement Services, .	946.15	V	MO
69795	12/14/2022	JTS	JTS Facility Services	2,310.00	V	MO
69796	12/14/2022	KEARNS	Kearns Electric Company	96.50	V	
69786	12/6/2022	TAPIA	Mayra Tapia	80.19	EE	
69785	12/6/2022	METLIFE	MetLife Small Business	971.08	V	MO
69772	12/1/2022	DIXON	Neal P. Dixon	200.00	BOD	MO
69812	12/28/2022	PETTY	Petty Cash - Administrat	282.08	V	MO
69797	12/14/2022	PHARM UNITED	Pharm United LLC	20.00	V	
69808	12/21/2022	PITNEYBOWES	Pitney Bowes	189.74	V	MO
69776	12/1/2022	SAFEWAY	Safeway Inc	40.93	V	MO
69798	12/14/2022	SAFEWAY	Safeway Inc	263.50	V	MO
69782	12/6/2022	DUXBURY	Sarah Duxbury	109.64	EE	
69813	12/28/2022	SHRM	Society for Human Resource Mgmt	229.00	V	
69777	12/1/2022	SO CA EDISON	Southern California Edison	2,618.20	V	MO
69814	12/28/2022	SO CA EDISON	Southern California Edison	2,191.77	V	MO
69799	12/14/2022	SO CA GAS	Southern California Gas	709.23	V	MO
69800	12/14/2022	STAPLES	Staples Business Advantage	402.63	V	MO
69809	12/21/2022	THOMAS	Thomas Family Window Cleaning LL	268.88	V	MO

69810	12/21/2022 TROPICAL	Tropical Car Wash	208.00	V	MO
69778	12/1/2022 USPOSTMASTER	U.S. Postmaster	8,290.27	V	MO
69801	12/14/2022 UMPQUA	Umpqua Bank	6,989.77	V	MO
69811	12/21/2022 VALIC	VALIC	1,339.39	V	MO
69779	12/1/2022 VISION	Vision Services Plan	274.78	BOD	MO
69802	12/14/2022 VOYAGER	Voyager Fleet Systems Inc	2,093.26	V	MO
69815	12/28/2022 XEROX	Xerox Financial Services	2,163.24	V	MO
		Report Total	<u>71,200.75</u>		

Camarillo Health Care District

Check Register (Checks and EFTs of All Types)

Sorted by Check Number
December 2022 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
Cash Account #4 [Bank of the West General]						
69767	12/1/2022	AFLAC	Aflac	696.02	V	MO
69768	12/1/2022	BETA	Beta Healthcare Group	2,600.76	V	MO
69769	12/1/2022	BETA WC	Beta Healthcare Group	2,601.42	V	MO
69770	12/1/2022	CENTRAL	Central Plaza Auto Service	397.22	V	
69771	12/1/2022	DIVIDAT	Dividat USA	795.00	V	
69772	12/1/2022	DIXON	Neal P. Dixon	200.00	BOD	MO
69773	12/1/2022	DOS CAMINOS	Dos Caminos Plaza	5,742.00	V	MO
69774	12/1/2022	HARTFORD	Hartford Life	1,178.86	V	MO
69775	12/1/2022	OLSON	Anja Olson	83.39	EE	
69776	12/1/2022	SAFEWAY	Safeway Inc	40.93	V	MO
69777	12/1/2022	SO CA EDISON	Southern California Edison	2,618.20	V	MO
69778	12/1/2022	USPOSTMASTER	U.S. Postmaster	8,290.27	V	MO
69779	12/1/2022	VISION	Vision Services Plan	274.78	BOD	MO
69780	12/6/2022	BOLANOS	Alexandra Bolanos	170.66	EE	
69781	12/6/2022	CONEJO AWARD	Conejo Awards Corp	72.94	V	
69782	12/6/2022	DUXBURY	Sarah Duxbury	109.64	EE	
69783	12/6/2022	FRONTIER	Frontier Communications	235.98	V	MO
69784	12/6/2022	KNOX	Carrie Knox	1,480.00	V	
69785	12/6/2022	METLIFE	MetLife Small Business	971.08	V	MO
69786	12/6/2022	TAPIA	Mayra Tapia	80.19	EE	
69787	12/14/2022	ACCESS	Access TLC Caregivers DBA	600.00	V	MO
69788	12/14/2022	ACQUA	Acqua Clear, Inc	674.71	V	MO
69789	12/14/2022	CENTRAL	Central Plaza Auto Service	781.19	V	MO
69790	12/14/2022	COLANTUONO	Colantuono, Highsmith, Whatley, PC	3,297.00	V	ONGOING
69791	12/14/2022	CONEJO AWARD	Conejo Awards Corp	184.47	V	
69792	12/14/2022	CSDA	CA Special Districts Assoc	1,405.05	V	MO
69793	12/14/2022	ERIC	Eric the Bug Guy Inc	400.00	V	
69794	12/14/2022	HAYMAN	Hayman Consulting dba	3,258.50	V	MO
69795	12/14/2022	JTS	JTS Facility Services	2,310.00	V	MO
69796	12/14/2022	KEARNS	Kearns Electric Company	96.50	V	
69797	12/14/2022	PHARM UNITED	Pharm United LLC	20.00	V	
69798	12/14/2022	SAFEWAY	Safeway Inc	263.50	V	MO
69799	12/14/2022	SO CA GAS	Southern California Gas	709.23	V	MO
69800	12/14/2022	STAPLES	Staples Business Advantage	402.63	V	MO
69801	12/14/2022	UMPQUA	Umpqua Bank	6,989.77	V	MO
69802	12/14/2022	VOYAGER	Voyager Fleet Systems Inc	2,093.26	V	MO
69803	12/21/2022	CMH	CMH Centers for Family Health	190.00	V	
69804	12/21/2022	CPI	CPI Solutions, Inc	5,777.77	V	MO
69805	12/21/2022	F M PEARCE	F M Pearce Co, Inc.	289.58	V	ONGOING
69806	12/21/2022	FANNING	Fanning & Karrh, CPAs	5,000.00	AUDIT	ANNUAL
69807	12/21/2022	ITS	Integrated Telemanagement Services, Inc	946.15	V	MO
69808	12/21/2022	PITNEYBOWES	Pitney Bowes	189.74	V	MO

69809	12/21/2022 THOMAS	Thomas Family Window Cleaning LL	268.88	V	MO
69810	12/21/2022 TROPICAL	Tropical Car Wash	208.00	V	MO
69811	12/21/2022 VALIC	VALIC	1,339.39	V	MO
69812	12/28/2022 PETTY	Petty Cash - Administrat	282.08	V	MO
69813	12/28/2022 SHRM	Society for Human Resource Mgmt	229.00	V	
69814	12/28/2022 SO CA EDISON	Southern California Edison	2,191.77	V	MO
69815	12/28/2022 XEROX	Xerox Financial Services	<u>2,163.24</u>	V	MO
		Report Total	<u><u>71,200.75</u></u>		

Check Register Monthly Comparison

FY 2022/23

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)
\$169,824	\$59,053	\$123,545	\$3,146,143	\$96,299	\$71,201	\$0	\$0	\$0	\$0	\$0	\$0	\$611,011
YTD Total											\$3,666,065	

w/out transfer

Notes FY 22/23:

- Sept '22 Purchased new Ford Escape vehicle \$46,572.46
- Oct '22 Purchased new Ford Escape vehicle \$42,541.59
- Oct '22 Transfer cash to open California Class account \$3,000,000 from LAIF
- Oct '22 Transfer cash to open 3 Five Star accounts \$4,500.00
- Oct '22 Purchase new computer equipment \$9,525.85
- Oct '22 Purchase new AC Units \$13,448.00
- Nov-22 Purchase new AC units Bldg E & G \$22,541
- Nov-22 Purchase new Refrigerator for Sr Meals \$9,813

FY 2021/22

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)
\$188,410	\$55,759	\$162,111	\$80,903	\$72,497	\$354,833	\$50,684	\$81,261	\$69,187	\$70,138	\$72,504	\$115,382	\$152,419
YTD Total											\$1,373,668	

w/out transfer

Notes FY 21/22:

- July '21 Annual Insurance Invoices increased by \$28k
- Sept '21 Final loan payment of \$99,044
- Sept '21 New HVAC unit for Build H \$11,720
- Oct '21 Construction Costs for HUR window and SNP relocation \$9,018
- Nov '21 New Flooring Cedar room Bldg E \$16,167
- Dec '21 Move relief funds of \$300k from Mechanics cking to savings
- Feb '22 RUPE Grant payment \$7,548
- Feb '22 Healthy Attitudes will have 4 issues in 21/22 vs 3 in 20/21 - Additional cost of \$10-13k
- Mar '22 Nunn Better Plumbing \$2,495 multiple locations
- Apr '22 Commander Printed Products - \$14,580 Healthy Attitudes back pre Covid copies
- Apr '22 Al Loh Construction - Dept 5 New Window \$1,912
- Apr '22 CPI - newipad & Keyboard & APC Electric Smart - \$3,215
- May '22 New HVAC unit for Build F \$11,888
- June '22 New Senso Machine - Cognitive Motor Training & Testing System \$11,500

NOTE: this is a comparison of checks only; does not include expenses such as OPEB accrual, salary/benefit expenses, UAL expense, depreciation; July and Aug of each year may or may not include month prior June expenses.

Camarillo Health Care District

Statements of Activities

Year-to-Date Variance, December 2022 - current month, Consolidated by department

	<i>6 Months Ended December 31, 2022</i>	<i>6 Months Ended December 31, 2022 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
REVENUE				
Tax Revenue-Admin	1,719,381.33	1,587,896.58	131,484.75	8.3 %
Community Education	1,272.00	6,450.00	(5,178.00)	-80.3 %
Transportation Fees	7,950.00	10,999.98	(3,049.98)	-27.7 %
Transport Fees ADC	12,067.50	12,499.98	(432.48)	-3.5 %
Health Screening Fees	0.00	100.02	(100.02)	-100.0 %
Lifeline Fees	10,293.00	10,320.00	(27.00)	-0.3 %
Sr Nutrition Home Delivered	15,592.54	15,000.00	592.54	4.0 %
Contract-PICF-Falls	14,393.16	7,000.02	7,393.14	105.6 %
Contract-PICF-Blue Shield	0.00	421.50	(421.50)	-100.0 %
ADC Fees	60,230.00	100,000.02	(39,770.02)	-39.8 %
Grant-VCAAA Caregiver Respite	11,732.58	18,375.00	(6,642.42)	-36.1 %
Contract-Caregiver Navigation Project	0.00	2,400.00	(2,400.00)	-100.0 %
Donations-Scholarship	370.00	1,249.98	(879.98)	-70.4 %
Sponsorship	400.00	600.00	(200.00)	-33.3 %
Healthy Attitude Advertising	4,000.00	5,000.00	(1,000.00)	-20.0 %
Interest Income	36,484.03	5,250.00	31,234.03	594.9 %
Facility Use Rental	3,516.00	4,000.02	(484.02)	-12.1 %
Facility Use-Lease	1,931.00	4,546.50	(2,615.50)	-57.5 %
Donations	10,050.00	750.00	9,300.00	1240.0 %
Fischer Fund Distribution	152,015.31	150,000.00	2,015.31	1.3 %
Grant-VCAAA-Sr Nutrition	61,887.37	52,671.48	9,215.89	17.5 %
City of Camarillo-CDBG CV3	25,000.02	25,000.02	0.00	0.0 %
City of Cam Care-A-Van	14,250.00	14,250.00	0.00	
Grant-Rupe Foundation-SHARE	1,249.98	1,250.00	(0.02)	0.0 %
Grant-VCAAA-SS Line	13,869.63	25,000.02	(11,130.39)	-44.5 %
Grant-SCAN Community	3,834.93	4,900.02	(1,065.09)	-21.7 %
TOTAL REVENUE	2,181,770.38	2,065,931.14	115,839.24	5.6 %
	2,181,770.38	2,065,931.14	115,839.24	5.6 %
	2,181,770.38	2,065,931.14	115,839.24	5.6 %
EXPENSES				
Salaries	754,836.68	854,292.48	99,455.80	11.6 %
Payroll Taxes	61,435.71	67,139.04	5,703.33	8.5 %

	<i>6 Months Ended</i> <i>December 31, 2022</i>	<i>6 Months Ended</i> <i>December 31, 2022</i>	<i>Variance</i>	
		<i>Budget</i>	<i>Fav/<Unf></i>	<i>% Var</i>
Benefits-PERS-Health	87,648.66	120,869.94	33,221.28	27.5 %
Benefits-PERS-Retirement	58,231.30	66,540.96	8,309.66	12.5 %
Benefits - Workers Comp	26,772.16	32,641.98	5,869.82	18.0 %
Benefits - Life/ADD	14,653.24	14,068.56	(584.68)	-4.2 %
Benefits-OPEB	34,386.79	33,308.52	(1,078.27)	-3.2 %
PERS Retirement UAL	153,175.00	158,446.00	5,271.00	3.3 %
Audit Fees	5,000.00	24,500.00	19,500.00	79.6 %
Legal Fees	11,593.50	17,500.02	5,906.52	33.8 %
Contractors-Operations	49,908.68	66,756.00	16,847.32	25.2 %
Contractors Facilities	18,118.51	25,945.50	7,826.99	30.2 %
Community/Staff Outreach	3,053.38	8,788.44	5,735.06	65.3 %
Dues/Subscriptions	35,227.25	27,071.84	(8,155.41)	-30.1 %
Continuing Education-Trustee	12,987.18	17,536.98	4,549.80	25.9 %
Continuing Education-Staff	13,431.06	26,201.50	12,770.44	48.7 %
Trustee Stipends	2,200.00	4,500.00	2,300.00	51.1 %
Election Costs	0.00	30,000.00	30,000.00	100.0 %
LAFCO Assessments	2,413.00	2,569.00	156.00	6.1 %
Mileage	5,486.72	5,937.42	450.70	7.6 %
Program Matls/Activities	5,681.14	16,683.96	11,002.82	65.9 %
Gas & Oil	12,366.43	12,000.00	(366.43)	-3.1 %
Fleet Maintenance	8,331.59	8,888.90	557.31	6.3 %
Minor Equipment	13,441.98	13,931.58	489.60	3.5 %
Supplies	4,282.97	9,211.98	4,929.01	53.5 %
Postage	20,548.00	20,160.96	(387.04)	-1.9 %
Advertising & Promotion	5,829.06	22,565.17	16,736.11	74.2 %
Refunds	120.00	1,255.02	1,135.02	90.4 %
Printing	46,302.35	56,568.50	10,266.15	18.1 %
Repairs & Maintenance	7,417.09	3,631.50	(3,785.59)	-104.2 %
Association Fees	34,452.00	34,713.96	261.96	0.8 %
Insurance	45,709.06	56,652.00	10,942.94	19.3 %
Storage Rent/Equip Lease	4,203.62	4,495.50	291.88	6.5 %
Telephone	12,666.59	12,960.00	293.41	2.3 %
IT Services	32,240.90	31,000.02	(1,240.88)	-4.0 %
Utilities	23,971.60	17,354.94	(6,616.66)	-38.1 %
Licenses & Fees	1,929.13	3,544.00	1,614.87	45.6 %
Bank & Credit Card Charges	654.32	3,392.52	2,738.20	80.7 %
TOTAL EXPENSES	1,630,706.65	1,933,624.69	302,918.04	15.7 %
OPERATING RESULTS	551,063.73	132,306.45	418,757.28	316.5 %
OTHER INCOME & EXPENSE				
Other Income -Admin	7,080.50	7,650.00	(569.50)	-7.4 %
Depreciation Expense	(58,394.64)	(61,079.04)	2,684.40	4.4 %
TOTAL OTHER INCOME & EXPENSE	(51,314.14)	(53,429.04)	2,114.90	4.0 %

	<i>6 Months Ended December 31, 2022</i>	<i>6 Months Ended December 31, 2022 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
AFTER OTHER INCOME & EXPENSE	499,749.59	78,877.41	420,872.18	533.6 %
NET RESULTS	499,749.59	78,877.41	420,872.18	533.6 %

Camarillo Health Care District

Statements of Activities

Year-to-Date Only, December 2022 - current month, December 2021 - 12 months back, Consolidated by department

	<u>6 Months Ended</u> <u>December 31, 2022</u>	<u>6 Months Ended</u> <u>December 31, 2021</u>	<u>Variance</u> <u>Fav/<Unf></u>	<u>% Var</u>
REVENUE				
Tax Revenue-Admin	1,719,381.33	1,743,099.01	(23,717.68)	-1.4 %
Community Education	1,272.00	820.00	452.00	55.1 %
Transportation Fees	7,950.00	10,060.00	(2,110.00)	-21.0 %
Transport Fees ADC	12,067.50	8,407.50	3,660.00	43.5 %
Lifeline Fees	10,293.00	12,592.00	(2,299.00)	-18.3 %
Sr Nutrition Home Delivered	15,592.54	16,656.86	(1,064.32)	-6.4 %
Contract-PICF-Falls	14,393.16	5,289.62	9,103.54	172.1 %
Contract-VCAAA-Evid Base	0.00	2,440.00	(2,440.00)	-100.0 %
ADC Fees	60,230.00	69,507.00	(9,277.00)	-13.3 %
Grant-VCAAA Caregiver Respite	11,732.58	13,401.37	(1,668.79)	-12.5 %
Grant - COVID Relief Fund	0.00	330,000.00	(330,000.00)	-100.0 %
Donations-Scholarship	370.00	10.00	360.00	3600.0 %
Sponsorship	400.00	400.00	0.00	
Healthy Attitude Advertising	4,000.00	4,000.00	0.00	
Interest Income	36,484.03	5,243.27	31,240.76	595.8 %
Facility Use Rental	3,516.00	2,530.00	986.00	39.0 %
Facility Use-Lease	1,931.00	3,771.10	(1,840.10)	-48.8 %
Donations	10,050.00	200.00	9,850.00	4925.0 %
Fischer Fund Distribution	152,015.31	148,780.75	3,234.56	2.2 %
Grant-VCAAA-Sr Nutrition	61,887.37	46,199.42	15,687.95	34.0 %
City of Camarillo-CDBG CV3	25,000.02	25,000.02	0.00	
City of Cam Care-A-Van	14,250.00	0.00	14,250.00	
Grant-Rupe Foundation-SHARE	1,249.98	0.00	1,249.98	
Support Services Offset	0.00	194,517.07	(194,517.07)	-100.0 %
Grant-VCAAA-SS Line	13,869.63	25,080.16	(11,210.53)	-44.7 %
Grant-SCAN Community	3,834.93	9,441.00	(5,606.07)	-59.4 %
TOTAL REVENUE	2,181,770.38	2,677,446.15	(495,675.77)	-18.5 %
	2,181,770.38	2,677,446.15	(495,675.77)	-18.5 %
	2,181,770.38	2,677,446.15	(495,675.77)	-18.5 %
EXPENSES				
Salaries	754,836.68	657,914.65	(96,922.03)	-14.7 %
Payroll Taxes	61,435.71	52,432.70	(9,003.01)	-17.2 %
Benefits-PERS-Health	87,648.66	75,397.73	(12,250.93)	-16.2 %
Benefits-PERS-Retirement	58,231.30	51,965.25	(6,266.05)	-12.1 %

	<i>6 Months Ended December 31, 2022</i>	<i>6 Months Ended December 31, 2021</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
Benefits - Workers Comp	26,772.16	14,750.97	(12,021.19)	-81.5 %
Benefits - Life/ADD	14,653.24	13,211.21	(1,442.03)	-10.9 %
Benefits-OPEB	34,386.79	29,914.16	(4,472.63)	-15.0 %
PERS Retirement UAL	153,175.00	131,240.00	(21,935.00)	-16.7 %
Audit Fees	5,000.00	0.00	(5,000.00)	
Legal Fees	11,593.50	12,668.50	1,075.00	8.5 %
Contractors-Operations	49,908.68	78,472.88	28,564.20	36.4 %
Contractors Facilities	18,118.51	0.00	(18,118.51)	
Support Services	0.00	194,517.07	194,517.07	100.0 %
Community/Staff Outreach	3,053.38	1,538.90	(1,514.48)	-98.4 %
Dues/Subscriptions	35,227.25	26,681.39	(8,545.86)	-32.0 %
Continuing Education-Trustee	12,987.18	11,074.46	(1,912.72)	-17.3 %
Continuing Education-Staff	13,431.06	4,154.56	(9,276.50)	-223.3 %
Trustee Stipends	2,200.00	2,600.00	400.00	15.4 %
LAFCO Assessments	2,413.00	2,447.00	34.00	1.4 %
Mileage	5,486.72	5,982.00	495.28	8.3 %
Program Matls/Activities	5,681.14	4,323.47	(1,357.67)	-31.4 %
Gas & Oil	12,366.43	10,491.42	(1,875.01)	-17.9 %
Fleet Maintenance	8,331.59	2,491.30	(5,840.29)	-234.4 %
Minor Equipment	13,441.98	5,450.50	(7,991.48)	-146.6 %
Supplies	4,282.97	4,081.54	(201.43)	-4.9 %
Postage	20,548.00	19,562.65	(985.35)	-5.0 %
Advertising & Promotion	5,829.06	4,529.49	(1,299.57)	-28.7 %
Refunds	120.00	680.00	560.00	82.4 %
Printing	46,302.35	24,558.78	(21,743.57)	-88.5 %
Repairs & Maintenance	7,417.09	25,705.27	18,288.18	71.1 %
Association Fees	34,452.00	32,651.22	(1,800.78)	-5.5 %
Insurance	45,709.06	47,827.30	2,118.24	4.4 %
Storage Rent/Equip Lease	4,203.62	14,448.71	10,245.09	70.9 %
Telephone	12,666.59	10,980.56	(1,686.03)	-15.4 %
IT Services	32,240.90	0.00	(32,240.90)	
Utilities	23,971.60	17,852.18	(6,119.42)	-34.3 %
Licenses & Fees	1,929.13	5,364.55	3,435.42	64.0 %
Bank & Credit Card Charges	654.32	1,509.79	855.47	56.7 %
TOTAL EXPENSES	1,630,706.65	1,599,472.16	(31,234.49)	-2.0 %
OPERATING RESULTS	551,063.73	1,077,973.99	(526,910.26)	-48.9 %
OTHER INCOME & EXPENSE				
Other Income -Admin	7,080.50	13,602.50	(6,522.00)	-47.9 %
Depreciation Expense	(58,394.64)	(58,394.64)	0.00	
Interest Expense	0.00	(894.96)	894.96	100.0 %
TOTAL OTHER INCOME & EXPENSE	(51,314.14)	(45,687.10)	(5,627.04)	-12.3 %
AFTER OTHER INCOME & EXPENSE	499,749.59	1,032,286.89	(532,537.30)	-51.6 %

	<i>6 Months Ended December 31, 2022</i>	<i>6 Months Ended December 31, 2021</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
NET RESULTS	499,749.59	1,032,286.89	(532,537.30)	-51.6 %

Camarillo Health Care District

Statements of Activities

*Year-to-Date Performance, December 2022 - current month, Consolidated
by department*

	<i>6 Months Ended December 31, 2022</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
REVENUE				
Tax Revenue-Admin	1,719,381.33	3,175,793.00	1,456,411.67	54.1 %
Community Education	1,272.00	12,900.00	11,628.00	9.9 %
Transportation Fees	7,950.00	22,000.00	14,050.00	36.1 %
Transport Fees ADC	12,067.50	25,000.00	12,932.50	48.3 %
Health Screening Fees	0.00	200.00	200.00	
Lifeline Fees	10,293.00	20,640.00	10,347.00	49.9 %
Sr Nutrition Home Delivered	15,592.54	30,000.00	14,407.46	52.0 %
Contract-PICF-Falls	14,393.16	14,000.00	(393.16)	102.8 %
Contract-PICF-Blue Shield	0.00	843.00	843.00	
ADC Fees	60,230.00	200,000.00	139,770.00	30.1 %
Grant-VCAAA Caregiver Respite	11,732.58	36,750.00	25,017.42	31.9 %
Contract-Caregiver Navigation Project	0.00	4,800.00	4,800.00	
Donations-Scholarship	370.00	2,500.00	2,130.00	14.8 %
Sponsorship	400.00	1,200.00	800.00	33.3 %
Healthy Attitude Advertising	4,000.00	5,000.00	1,000.00	80.0 %
Interest Income	36,484.03	10,500.00	(25,984.03)	347.5 %
Facility Use Rental	3,516.00	8,000.00	4,484.00	44.0 %
Facility Use-Lease	1,931.00	9,093.00	7,162.00	21.2 %
Donations	10,050.00	1,500.00	(8,550.00)	670.0 %
Fischer Fund Distribution	152,015.31	150,000.00	(2,015.31)	101.3 %
Grant-VCAAA-Sr Nutrition	61,887.37	105,343.00	43,455.63	58.7 %
City of Camarillo-CDBG CV3	25,000.02	50,000.00	24,999.98	50.0 %
City of Cam Care-A-Van	14,250.00	28,500.00	14,250.00	50.0 %
Grant-Rupe Foundation-SHARE	1,249.98	10,000.00	8,750.02	12.5 %
Grant-VCAAA-SS Line	13,869.63	50,000.00	36,130.37	27.7 %
Grant-SCAN Community	3,834.93	9,800.00	5,965.07	39.1 %
TOTAL REVENUE	2,181,770.38	3,984,362.00	1,802,591.62	54.8 %
	2,181,770.38	3,984,362.00	1,802,591.62	54.8 %
	2,181,770.38	3,984,362.00	1,802,591.62	54.8 %
EXPENSES				
Salaries	754,836.68	1,708,585.00	953,748.32	44.2 %
Payroll Taxes	61,435.71	134,278.00	72,842.29	45.8 %

**6 Months Ended
December 31, 2022**

		Annual Budget	Unused	% Used
Benefits-PERS-Health	87,648.66	241,740.00	154,091.34	36.3 %
Benefits-PERS-Retirement	58,231.30	133,082.00	74,850.70	43.8 %
Benefits - Workers Comp	26,772.16	65,284.00	38,511.84	41.0 %
Benefits - Life/ADD	14,653.24	28,137.00	13,483.76	52.1 %
Benefits-OPEB	34,386.79	66,617.00	32,230.21	51.6 %
PERS Retirement UAL	153,175.00	158,446.00	5,271.00	96.7 %
Audit Fees	5,000.00	24,500.00	19,500.00	20.4 %
Partnership Initiatives	0.00	2,000.00	2,000.00	
Legal Fees	11,593.50	35,000.00	23,406.50	33.1 %
Contractors-Operations	49,908.68	133,512.00	83,603.32	37.4 %
Contractors Facilities	18,118.51	51,891.00	33,772.49	34.9 %
Instructor Agreement Fees	0.00	13,000.00	13,000.00	
Community/Staff Outreach	3,053.38	17,577.00	14,523.62	17.4 %
Dues/Subscriptions	35,227.25	40,157.00	4,929.75	87.7 %
Continuing Education-Trustee	12,987.18	35,074.00	22,086.82	37.0 %
Continuing Education-Staff	13,431.06	50,403.00	36,971.94	26.6 %
Trustee Stipends	2,200.00	9,900.00	7,700.00	22.2 %
Election Costs	0.00	30,000.00	30,000.00	
LAFCO Assessments	2,413.00	2,569.00	156.00	93.9 %
Mileage	5,486.72	11,875.00	6,388.28	46.2 %
Program Matls/Activities	5,681.14	33,368.00	27,686.86	17.0 %
Gas & Oil	12,366.43	15,000.00	2,633.57	82.4 %
Fleet Maintenance	8,331.59	20,000.00	11,668.41	41.7 %
Minor Equipment	13,441.98	27,863.00	14,421.02	48.2 %
Supplies	4,282.97	18,424.00	14,141.03	23.2 %
Postage	20,548.00	40,322.00	19,774.00	51.0 %
Advertising & Promotion	5,829.06	45,547.00	39,717.94	12.8 %
Refunds	120.00	2,510.00	2,390.00	4.8 %
Printing	46,302.35	91,231.00	44,928.65	50.8 %
Repairs & Maintenance	7,417.09	7,263.00	(154.09)	102.1 %
Association Fees	34,452.00	69,428.00	34,976.00	49.6 %
Insurance	45,709.06	113,304.00	67,594.94	40.3 %
Storage Rent/Equip Lease	4,203.62	8,991.00	4,787.38	46.8 %
Telephone	12,666.59	25,920.00	13,253.41	48.9 %
IT Services	32,240.90	62,000.00	29,759.10	52.0 %
Utilities	23,971.60	34,710.00	10,738.40	69.1 %
Licenses & Fees	1,929.13	8,388.00	6,458.87	23.0 %
Bank & Credit Card Charges	654.32	6,785.00	6,130.68	9.6 %
TOTAL EXPENSES	1,630,706.65	3,624,681.00	1,993,974.35	45.0 %
OPERATING RESULTS	551,063.73	359,681.00	(191,382.73)	153.2 %
OTHER INCOME & EXPENSE				
Other Income -Admin	7,080.50	18,300.00	11,219.50	38.7 %
Depreciation Expense	(58,394.64)	(122,158.00)	(63,763.36)	47.8 %

	<i>6 Months Ended December 31, 2022</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
TOTAL OTHER INCOME & EXPENSE	(51,314.14)	(103,858.00)	(52,543.86)	49.4 %
AFTER OTHER INCOME & EXPENSE	499,749.59	255,823.00	(243,926.59)	195.3 %
NET RESULTS	499,749.59	255,823.00	(243,926.59)	195.3 %

Tax Revenue Analysis

1	A	N		O		P		Q		R		S		T		U		V		W		X		Y	
		Fiscal Year 2022-23		Fiscal Year 2021-22		Fiscal Year 2020-21		Fiscal Year 2019-20		Fiscal Year 2019-20		Fiscal Year 2019-20		Fiscal Year 2019-20		Fiscal Year 2019-20		Fiscal Year 2019-20		Fiscal Year 2019-20		Fiscal Year 2019-20		Fiscal Year 2019-20	
2		\$ Received	YTD	% to Budget	\$ Received	YTD	% to Budget	\$ Received	YTD	% to Budget	\$ Received	YTD	% to Budget	\$ Received	YTD	% to Budget	\$ Received	YTD	% to Budget	\$ Received	YTD	% to Budget	\$ Received	YTD	% to Budget
3		65,989.87	65,989.87	2.08%	87,329.27	87,329.27	2.89%	63,219.88	63,219.88	2.31%	67,487.98	67,487.98	2.31%	0.00	0.00	2.31%	67,487.98	67,487.98	2.31%	67,487.98	67,487.98	2.31%	67,487.98	67,487.98	2.46%
4	Jul	12,801.31	78,791.18	2.48%	0.00	87,329.27	3.19%	0.00	63,219.88	2.31%	0.00	67,487.98	2.31%	0.00	0.00	2.31%	67,487.98	67,487.98	2.31%	67,487.98	67,487.98	2.31%	67,487.98	67,487.98	2.46%
5	Aug	16,320.31	95,111.49	2.99%	10,745.16	98,074.43	3.58%	19,159.30	82,379.18	3.00%	8,700.85	76,188.83	3.00%	8,700.85	76,188.83	3.00%	8,700.85	76,188.83	3.00%	8,700.85	76,188.83	3.00%	8,700.85	76,188.83	2.78%
6	Sep	0.00	95,111.49	2.99%	4,510.32	102,584.75	3.74%	3,588.84	85,968.02	3.14%	6,624.41	82,813.24	3.14%	6,624.41	82,813.24	3.14%	6,624.41	82,813.24	3.14%	6,624.41	82,813.24	3.14%	6,624.41	82,813.24	3.02%
7	Oct	47,707.46	142,818.95	4.50%	52,882.57	155,467.32	5.67%	44,105.30	130,073.32	4.74%	40,912.52	123,725.76	4.74%	40,912.52	123,725.76	4.74%	40,912.52	123,725.76	4.74%	40,912.52	123,725.76	4.74%	40,912.52	123,725.76	4.51%
8	Nov	1,655,358.14	1,798,177.09	56.62%	1,674,903.64	1,830,370.96	66.76%	1,474,833.48	1,604,906.80	58.54%	1,452,748.50	1,576,474.26	57.50%	1,452,748.50	1,576,474.26	57.50%	1,452,748.50	1,576,474.26	57.50%	1,452,748.50	1,576,474.26	57.50%	1,452,748.50	1,576,474.26	57.50%
9	Dec																								
10	Jan		1,798,177.09	56.62%	37,732.82	1,868,103.78	68.14%	159,995.29	1,764,902.09	64.37%	30,242.04	1,606,716.30	64.37%	30,242.04	1,606,716.30	64.37%	30,242.04	1,606,716.30	64.37%	30,242.04	1,606,716.30	64.37%	30,242.04	1,606,716.30	58.60%
11	Feb		1,798,177.09	56.62%	0.00	1,868,103.78	68.14%	0.00	1,764,902.09	64.37%	9,531.93	1,616,248.23	64.37%	9,531.93	1,616,248.23	64.37%	9,531.93	1,616,248.23	64.37%	9,531.93	1,616,248.23	64.37%	9,531.93	1,616,248.23	58.95%
12	Mar		1,798,177.09	56.62%	12,402.60	1,880,506.38	68.59%	5,801.59	1,770,703.68	64.58%	7,030.61	1,623,278.84	64.58%	7,030.61	1,623,278.84	64.58%	7,030.61	1,623,278.84	64.58%	7,030.61	1,623,278.84	64.58%	7,030.61	1,623,278.84	59.21%
13	Apr		1,798,177.09	56.62%	1,165,534.21	3,046,040.59	111.10%	1,142,745.05	2,913,448.73	106.26%	1,090,807.04	2,714,085.88	106.26%	1,090,807.04	2,714,085.88	106.26%	1,090,807.04	2,714,085.88	106.26%	1,090,807.04	2,714,085.88	106.26%	1,090,807.04	2,714,085.88	98.99%
14	May		1,798,177.09	56.62%	27,987.55	3,074,028.14	112.12%	57,605.09	2,971,053.82	108.36%	26,918.30	2,741,004.18	108.36%	26,918.30	2,741,004.18	108.36%	26,918.30	2,741,004.18	108.36%	26,918.30	2,741,004.18	108.36%	26,918.30	2,741,004.18	99.97%
15	Jun		1,798,177.09	56.62%	39,063.68	3,113,091.82	113.55%	2,798.96	2,973,852.78	108.47%	28,830.72	2,769,834.90	108.47%	28,830.72	2,769,834.90	108.47%	28,830.72	2,769,834.90	108.47%	28,830.72	2,769,834.90	108.47%	28,830.72	2,769,834.90	101.03%
16																									
17		Approved			Approved			Approved			Approved			Approved			Approved			Approved			Approved		
18		Budget	3,175,793.00		Budget	3,020,034.00		Budget	2,741,713.00		Budget	2,741,713.00		Budget	2,741,713.00		Budget	2,741,713.00		Budget	2,741,713.00		Budget	2,741,713.00	
19	Over (Under) Budget		(1,377,616)			26,006.59			232,139.78			28,121.90													

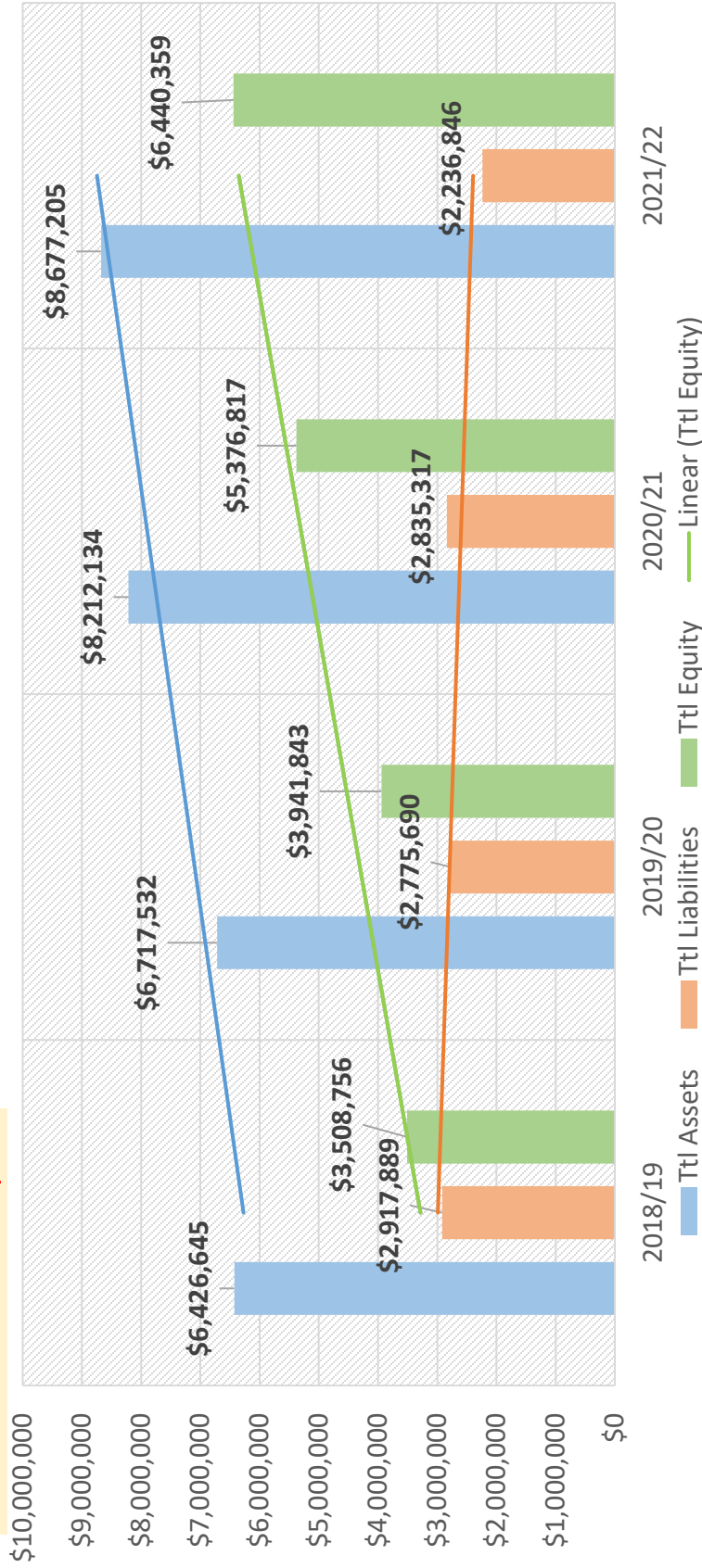
Camarillo Health Care District

Statement of Net Assets

	<u>December 2022</u>	<u>December 2021</u>	<u>\$</u> <u>Variance</u>	<u>%</u> <u>Variance</u>
ASSETS				
Current Assets				
CASH ACCOUNTS				
Bank of the West General	2,091,883.21	1,712,007.57	379,875.64	22.2%
Cash in General- Five Star	193,407.39	0.00	193,407.39	100.0%
Cash in Money Market-Five Star	504,211.81	0.00	504,211.81	100.0%
Petty Cash-Administration	1,000.00	1,000.00	0.00	0.0%
Cash Drawer-Community Educ	50.00	50.00	0.00	0.0%
Cash Drawer-Transportation	0.00	20.00	(20.00)	-100.0%
Cash Drawers- Senior Nutrition	85.00	85.00	0.00	0.0%
California Class	2,517,824.18	0.00	2,517,824.18	100.0%
Cash-Local Agency Investment	316,639.15	4,039,764.26	(3,723,125.11)	-92.2%
Cash - County Treasury Invstmn	5,723.24	5,589.98	133.26	2.4%
Mechanics, Rabo Savings	633,979.42	624,176.23	9,803.19	1.6%
Cash-Restricted-Scholarship	7,253.75	7,623.75	(370.00)	-4.9%
TOTAL CASH ACCOUNTS	6,272,057.15	6,390,316.79	(118,259.64)	-1.9%
Accounts Receivable	4,140.00	(255.50)	4,395.50	1720.4%
Other Receivable	0.00	575.00	(575.00)	-100.0%
Accrued Interest Receivable	2,496.86	2,325.67	171.19	7.4%
City of Cam CDBG CV3 Rec	25,000.02	25,000.02	0.00	0.0%
City of Cam Care-A-Van	14,250.00	0.00	14,250.00	100.0%
Grant-VCAAA -Sr Nutrition Recl (3C)	37,296.62	22,770.14	14,526.48	63.8%
Grant-VCAAA Caregiver Rec (3E)	10,251.31	6,472.81	3,778.50	58.4%
Grant-VCAAA SS Line Rec (3B)	13,869.63	11,290.08	2,579.55	22.8%
Johns Hopkins ADS Rec	0.00	240.00	(240.00)	-100.0%
Contract-PICF Anthem	0.00	2,270.00	(2,270.00)	-100.0%
Contract-PICF-Falls	8,004.80	2,393.52	5,611.28	234.4%
Contract-AAA-Evidence Based	0.00	(160.00)	160.00	100.0%
TOTAL Current Assets	6,387,366.39	6,463,238.53	(75,872.14)	-1.2%
Fixed Assets				
Buildings & Improvements	3,188,100.36	3,141,557.99	46,542.37	1.5%
IS Equip	109,925.62	102,122.40	7,803.22	7.6%
Equipment & Furnishings	257,831.73	246,331.73	11,500.00	4.7%
Transportation Vehicles	308,170.59	214,214.37	93,956.22	43.9%
Accum Depreciation-Buildings	(2,158,260.58)	(2,062,082.49)	(96,178.09)	-4.7%
Accum Depreciation-IS Equip	(99,264.27)	(92,717.31)	(6,546.96)	-7.1%
Accum Depreciation-Equip&Furn	(201,328.81)	(190,327.07)	(11,001.74)	-5.8%
Accum Depreciation-Vehicles	(211,668.36)	(210,885.00)	(783.36)	-0.4%
TOTAL Fixed Assets	1,193,506.28	1,148,214.62	45,291.66	3.9%
Other Assets				
Prepaid Insurance	43,755.23	43,776.55	(21.32)	0.0%
Prepaid Workers Comp	(14,403.73)	(2,705.16)	(11,698.57)	-432.5%
Prepaid Postage	359.77	155.54	204.23	131.3%

	<u>December 2022</u>	<u>December 2021</u>	<u>\$</u> <u>Variance</u>	<u>%</u> <u>Variance</u>
Pre Paid Rental/Lease	72.00	0.00	72.00	100.0%
Deferred Outflows of Resources GASB 68	459,432.00	472,711.00	(13,279.00)	-2.8%
Overfunded GASB 75	423,617.00	0.00	423,617.00	100.0%
Deferred Outflows of Resources GASB 75	183,500.00	86,743.00	96,757.00	111.5%
TOTAL Other Assets	1,096,332.27	600,680.93	495,651.34	82.5%
TOTAL ASSETS	8,677,204.94	8,212,134.08	465,070.86	5.7%
LIABILITIES				
Current Liabilities				
Accounts Payable	24,180.55	18,349.63	5,830.92	31.8%
Medical Premium Payable-Emp	(14.04)	951.40	(965.44)	-101.5%
PERS Payable - Retirement	(3.75)	0.00	(3.75)	100.0%
Accrued Vacation	96,038.30	90,915.48	5,122.82	5.6%
Scholarships-Volunteer Expense	1,595.97	1,595.97	0.00	0.0%
Scholarships-Senior Services	5,657.78	6,027.78	(370.00)	-6.1%
Deferred Revenue	21,907.92	27,699.92	(5,792.00)	-20.9%
TOTAL Current Liabilities	149,362.73	145,540.18	3,822.55	2.6%
Long-Term Liabilities				
Net Pension Liability GASB 68	134,490.00	1,773,279.00	(1,638,789.00)	-92.4%
Accrued OPEB Liability GASB 75	0.00	469,896.00	(469,896.00)	-100.0%
Deferred Inflows of Resources GASB 68	878,821.00	122,106.00	756,715.00	619.7%
Deferred Inflows of Resources GASB 75	1,074,172.00	324,496.00	749,676.00	231.0%
TOTAL Long-Term Liabilities	2,087,483.00	2,689,777.00	(602,294.00)	-22.4%
TOTAL LIABILITIES	2,236,845.73	2,835,317.18	(598,471.45)	-21.1%
EQUITY				
Designated Reserves	2,999,201.22	2,999,201.22	0.00	0.0%
Retained Earnings	2,941,408.40	1,345,328.79	1,596,079.61	118.6%
Year-to-Date Earnings	499,749.59	1,032,286.89	(532,537.30)	-51.6%
TOTAL EQUITY	6,440,359.21	5,376,816.90	1,063,542.31	19.8%
TOTAL LIABILITIES & EQUITY	8,677,204.94	8,212,134.08	465,070.86	5.7%

a.o. December 2022...all years



**Camarillo Health Care District
Investment & Reserves Report**

31-Dec-22

2022 - 2023

LAIF & CLASS	12/31/2022	Interest Earned	Quick Ratio	Current Ratio
Vehicle Fleet Reserve	76,674	922	41.99	42.76
Technology Reserve	154,287	1,855		
Project/Special Use Reserve	153,348	1,844		
Capital Improvement Reserve	511,158	6,146		
General Operating Reserve	1,035,876	12,455		
Undesignated - General Operating	903,121	10,889		
Total LAIF & CLASS	2,834,463	34,111		

Five Star Bank & Bank of the West

General Operating Fund - BOW	2,091,883	0.00
General Operating Fund - Five Star	193,407	
Payroll - Five Star	0	
Money Market Fund - Five Star	504,212	2,211.81
Total Bank of the West	2,789,502	2,211.81

Mechanics Bank

Checking	0	0.00
Savings	633,979	126.53
Total Savings & CD's	633,979	126.53

Scholarships & Petty Cash Funds

Ventura County Treasurer Pool	5,723	34.30
--------------------------------------	--------------	--------------

Total in interest earning accounts

Total in interest earning accounts	6,272,057	36,484.03
-------------------------------------------	------------------	------------------

Reserve Funds	2022		2022/2023		Annual	
	Minimum Target	6/30/2022 Balance	2022 Allocated	2022/2023 Interest	12/31/2022 Balance	Funding Goal
Vehicle Fleet Reserve	75,000	75,752	0	922	76,674	5,000
Technology Reserve	150,000	152,431	0	1,855	154,287	5,000
Project/Special Use Reserve	150,000	151,504	0	1,844	153,348	5,000
Capital Improvement Reserve	500,000	505,012	0	6,146	511,158	10,000
General Operating Reserve	1,941,834	1,023,421	0	12,455	1,035,876	100,000
Reserves & Contingencies	2,816,834	1,908,120	0	23,222	1,931,342	125,000

Per California Government Code Section 53600 et. Seq., specifically section 53607, the attached investment report details all investment related activity in the current period.

Camarillo Health Care District's (CHCD) investable funds are currently invested in California CLASS, LAIF, and the Ventura County Treasurer's Investment pool, and their individual investment transactions are not reportable under the Government code. That said, CHCD's investment policy has taken a prudent investment course, in compliance with the "Prudent Investor's Policy" designed to protect public funds.



SECTION 9

ITEMS FOR BOARD ACTION

SECTION 9-G

**REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION,
AND RECOMMENDATION FOR APPROVAL OF DISTRICT TRAVEL POLICY TO
INCORPORATE DISTRICT-OWNED VEHICLE USE**

JANUARY 26, 2023

TABLE OF CONTENTS

<u>Section</u>		<u>Page</u>
1.	Introduction	2
	1.1 Purpose	2
	1.2 General	2
2.	Travel Authorization Process	2-3
	2.1 Process	2
	Budget	2
	Approval	3
	Scheduling	3
3.	Vehicle Use	3
	3.1 Use of Personal Vehicle for District Business	3
	3.2 Reimbursement for Use of Personal Vehicle	3
	3.3 Use of District Fleet Vehicle	3-4
4.	Long Distance Travel	4-6
	4.1 Definition	4
	4.2 Authorization	4
	4.3 Reservations	4
	4.4 Air Travel	4
	4.5 Ground Transportation & Rental Car	4-5
	4.6 Lodging	5
	Lodging Board Members	5
	4.7 Meals	5-6
	4.8 Incidentals	6
	4.9 Telephone Calls	6
5.	Reimbursement	6
	5.1 Reimbursement	6
6	Board of Directors	6-7
	6.1 Applicability of this Police to Board of Directors	6-7

SECTION 1: INTRODUCTION

1.1 PURPOSE

The purpose of these regulations is to establish an operational and reimbursement process for officials and employees who are required to travel on behalf of, or in representation of, the Camarillo Health Care District (District); and those authorized drivers operating District vehicle(s). Employees who violate these rules, ~~and any Employee Handbook rule,~~ are subject to disciplinary action(s) which may include verbal and written warnings, suspension of vehicle privileges, termination and legal action.

Commented [1]: No need to state this here. The Employee Handbook will speak for itself.

1.2 GENERAL TRAVEL STATEMENT

These policies shall apply to any required and duly approved travel for official District business, and to all officials and employees who receive appropriate authorization to travel on behalf of the District.

The District recognizes the benefits that accrue when its employees attend conferences, seminars, and professional training activities. The District will bear approved expenses incurred by District officials and employees to attend such activities provided the stated procedures are followed. Travel, conferences, seminars, trainings and similar activities shall be directly related to District business.

The most reasonably priced arrangements for travel events will be utilized. Personal safety and a reasonable level of comfort and dignity will be taken into consideration.

Individuals are expected to exercise sound judgement when incurring and submitting travel expenses, keeping with the standard and proprieties of a visible and accountable public agency.

Although these travel regulations set specific procedures for employees to follow, it is not intended to be all inclusive and exceptions may be reviewed on a case to case basis.

SECTION 2: TRAVEL AUTHORIZATION PROCESS

2.1 PROCESS

The travel authorization process is intended to ensure budget compliance and appropriate use of public funds.

BUDGET: Travel authorization begins with the budgetary process. Travel needs shall be anticipated and submitted in the annual budget for approval by the CEO/Board of Directors. It is the authorizing party's responsibility to stay within departmental budget travel allocations as approved by the CEO/Board of Directors. Travel requests are to include all costs associated with any/all types of travel including registration, lodging, meals, transportation, parking, and incidental expenses.

APPROVAL: All travel requests require the completion of a "Travel Planning Form", Exhibit 1, available with and through the Executive Assistant. Additional paperwork includes completed Purchase Request, travel description documentation, and any other pertinent documents.

Travel requests shall be forwarded to the requesting party's supervisor to begin the approval process. Prior to approving a travel request, the supervisor is responsible for determining that a sufficient unexpended allocation remains in the travel budget to reimburse all expected costs of travel. Once determined, the supervisor will either forward appropriately for the prior written approval of the CEO, or will deny.

SCHEDULE: Travel arrangements shall be scheduled by the Executive Assistant, unless expressly determined prior to travel.

SECTION 3: VEHICLE USE STATEMENT

3.1 USE OF PERSONAL VEHICLE FOR DISTRICT BUSINESS

3.1.1 Reliable transportation may be required for some positions in order to transact necessary business and is usually reflected in the job description. Such positions that include the possible use of a personal vehicle or a District vehicle will require a copy of the applicant's current/valid California driver's license, and a copy of proof of automobile insurance, at the levels required by the District. It is the responsibility of the employee to maintain a valid California driver's license, and personal insurance coverage equal to, or greater than, the minimal coverage amounts required by any/all applicable state law while utilizing his/her private vehicle for transaction of District business.

Employees are responsible to notify the Human Resources Department of any changes in license, insurance, or DMV citations. Employees are responsible for any parking, mechanical or moving violations received while using either their personal vehicle or District vehicle for approved District business. Some employees' job title and description may require reporting DUI, DWI, and other moving violations.

3.1.2 Approved use of an employee's personal vehicle shall be reimbursed at the current mileage reimbursement rate determined by the Internal Revenue Service. Personal automobiles may not be used for trips over 100 miles one-way except by prior

written approval of the CEO. Employees who use their personal vehicle for travel are expected to follow all elements of the District's Travel Policy, and Employee Handbook.

Reimbursement requests shall be submitted to the appropriate authorizing party (usually employee's supervisor) in the month the mileage expenses were incurred and shall be complete and accurate with proper approvals.

3.2 USE OF DISTRICT FLEET VEHICLE(s)

The use of District vehicles for other than authorized District purposes is Prohibited. ~~No person shall operate any vehicle(s) owned and maintained by the District unless such person is an employee of the District and at least 18 years of age, has a valid operator's license issued by the California Department of Motor Vehicles and has been authorized as a driver by the District.~~

Commented [2]: This is stated below under 3.2.1. No need to restate it here.

Authorized drivers are ~~contained within~~divided between the following two ~~categories~~classes:

- Authorized to operate District vehicles of 10,000lbs GVW or greater; or
- Authorized to operate District vehicles of less than 10,000lbs GVW

3.2.1 ~~Es~~A Authorized drivers who operate District fleet vehicle(s) are subject to all of the following prerequisites:

- Must be a current employee of the District ~~and at least 18 years of age (being hired means they've successfully completed the background check and other vetting)~~
- Must possess valid California driver's license
- May not have an arrest record on charges of violating vehicle and traffic laws (e.g., driving under the influence of drugs or alcohol)
- Must participate in random drug and alcohol testing program if/as required
- Must immediately report any DUI, DWI and any/all other moving or traffic ordinance violations, or any change in driver's license status or DMV status to Human Resources Department
- Must complete a vehicle orientation session

Commented [3]: If being a District employee means you are 18 years of age and have completed a background check then I think there's no reason to restate it here

3.2.2 Fleet Vehicle Use Rules

- Obey all ~~state and traffic laws and ordinances~~ relating to operating vehicles ~~(District is not responsible for fines and assessments incurred by breaking state and traffic laws and ordinances)~~
- Do not drive while intoxicated, fatigued, or on medication that affects driving
- Wear seat belt at all times while operating vehicle(s)
- Do not practice distracted driving (e.g., operating cell phone or other handheld device(s))
- ~~A~~
- Lock and secure unattended vehicle

Commented [4]: The word "laws" includes state statutes and local ordinances.

Commented [5]: This is stated below. No need to restate.

- No smoking or vaping in vehicle
- No eating or drinking while driving
- Do not allow any unauthorized driver to operate the vehicle
- Do not allow any unauthorized passenger(s) in the vehicle; authorized passengers can beare defined as District employee(s) or District clients
- Monitor gas, tire pressure and all fluid levels so that the vehicle is returned ready for the next use
- ~~Keep responsible stewardship of vehicle keys and property~~
- Report any malfunction, defect, or problem with the vehicle
- Complete pre and post-driving inspection forms
- ~~Keep responsible stewardship of vehicle keys and property~~
- ~~_____~~
- Be a courteous driver, keeping in mind you are representing the District while driving District-branded vehicles.

Commented [6]: Same line is stated below

3.2.3 Accidents in District Fleet Vehicle(s)

Authorized drivers of District fleet vehicles must do the following if in a vehicle accident while driving a District fleet vehicle and after contacting emergency responders (9-1-1) if/as needed, and rendering any aid possible:

- ~~Notify District Human Resources Department immediately/as soon as possible~~
- ~~Follow legal guidelines for exchanging information with other drivers and report the accident to police~~
- ~~_____~~
- Complete drug testing according to state ordinance
- Complete Incident/Accident form within 24 hours

3.2.4 Review of Driving Record

District shall enroll authorized drivers who operate District fleet vehicles in the DMV Pull Notice Program. Under this program, when an authorized driver receives a violation, the DMV assigns points according to the type of violation and automatically sends a notice to the District.

In compliance with Vehicle Code section 1808.47, all information received from the DMV shall be used solely for the intended purpose and stored securely. Under no circumstances shall addresses or other information be given to a third party.

- Authorized drivers who accumulate one point in a 12-month period will need to undergo drivers' education within 1 month of the date of the incident resulting in the assignment of the point.
- Authorized drivers who accumulate two points in a 12-month period will have their driving privileges suspended for a six-month period from the date of the incident resulting in the assignment of the points.
- Authorized drivers who accumulate three or more points in a 24-month period will be stripped of their driving privileges.

District will not pay ~~for drivers' education, fines, or assessments, or other costs resulting from an authorized driver's violation of traffic laws or this policy, received by employees during their operation of fleet vehicle(s) or provide bail funding for employees arrested while driving company cars.~~

SECTION 4: LONG DISTANCE TRAVEL

4.1 DEFINITION

The most economical mode and class of transportation reasonably consistent with scheduling needs shall be preferred, using the most direct and time-efficient route. The cost of rental vehicle, parking and gasoline shall be compared to the combined cost of other forms of transportation and the least expensive method shall be used.

Long distance travel is defined as any travel that:

- a. Requires an employee to leave Ventura County, **and**
- b. Includes at least one (1) overnight stay.

4.2 AUTHORIZATION

All long distance travel requires prior written approval of the CEO. Every effort will be made to pre-arrange and pre-pay all approved expenses. However, in the event this is not possible, employees are eligible for:

- a. A travel advance not to exceed anticipated expenses, **or**
- b. Reimbursement of approved expenses paid for by employee, with accompanying itemized receipts.

4.3 RESERVATIONS

All travel reservations shall be made by the Executive Assistant, unless otherwise authorized by prior written approval of the CEO. (See Exhibit 1, Travel Planning Form) Requests should be presented to the Executive Assistant in approved form.

4.4 AIR TRAVEL

For authorized air travel, the District reserves coach rate seats at government or group rates (when such rates are available), and makes every effort to schedule reasonable flight times. Seat upgrades or flight/schedule changes unrelated to District business are not approved expenses, and become the responsibility of the employee.

4.5 GROUND TRANSPORTATION & RENTAL CAR

The District makes every effort to reserve appropriate ground transportation for traveling employees (e.g., airport shuttle, rental car). When that is not possible, with prior written approval of the CEO, employees may claim reimbursement for ground transportation at actual cost, utilizing reasonable ground transportation services such as taxi services.

Employees traveling on District business for whom it was not possible to reserve a rental car service, either at the point of departure or at the destination, will:

- a. Utilize District travel credit card to secure the rental, or
- b. Will be reimbursed by the District for the rental expense of a comparable compact automobile, and
- c. Will purchase damage insurance (comprehensive and collision but **not** liability) through the rental car company.

The District and its employees shall use government or group rates, when available, for ground transportation or rental car services.

4.6 LODGING

The District shall make every effort to pre-arrange appropriate lodging (*using government or group rates, when available; Board Members; GC § 53232.2(e)*), for approved travel. When that is not possible, with prior written approval of the CEO, employees may reserve reasonable lodging, and claim reimbursement for such lodging in accordance with this section and with appropriate receipts.

BOARD MEMBERS *Government Code § 53232.2(d): For lodging in connection with a conference or organized educational activity, lodging costs shall not exceed the maximum group rate published by the conference or activity sponsor, provided that lodging at the group rate is available at the time of booking.*

If a group rate or government rate is not available, reasonable lodging shall be booked at standard lodging rates for the destination's specific geographic area. Any lodging upgrades made by employees in excess of approved lodging rates are not approved, and become the responsibility of the employee.

4.7 MEALS

Daily reimbursement rates for meals is as follows:

Breakfast	\$7
Lunch	\$11
Dinner	\$23

Incidentals \$5

Eligible meals are defined as meals for which an employee incurs a cost due to a valid and authorized business reason (*e.g., overnight travel, business meeting, special dietary requirements that cannot be accommodated, meal not covered by conference fee, etc.*). Meals provided as part of a conference or seminar are not eligible for separate reimbursement. Reimbursement requests for approved meal expenses must be submitted with itemized receipts. The District does not reimburse for alcoholic beverages.

4.8 INCIDENTALS

Employees are eligible for reimbursement for incidentals up to \$5.00 per day while on District business travel. Incidentals may include such items as tips, soft drinks, phone call, postage, etc. Items such as gifts, entertainment (including in-room movies), alcohol, or other similar items are not reimbursable. Itemized receipts and/or an approved written list of expenses is required for reimbursement.

Parking fees shall be reimbursed when related to District business travel, including airport parking fees, and parking fees for personal or rental vehicles. The most cost effective parking option will be utilized, keeping in mind time issues, safety issues, and any other travel/mobility issues. If employee/Board Member choose to valet park their vehicle, the employee/Board Member may be responsible for the difference in fee from the most cost-effective parking option.

4.9 TELEPHONE CALLS

The District will reimburse one (1) 15-minute telephone call per day while an employee is on official business. If the employee has been issued a District mobile device, it is expected that the mobile device will be used when at all possible. District-issued mobile devices are expected to be maintained, charged and ready for use.

SECTION 5: REIMBURSEMENT

5.1 REIMBURSEMENT

For all reimbursement requests, employees shall complete a Claim for Reimbursement of Education and/or Travel Expense Form to document that expenses meet this policy and are required to conduct business. (See Exhibit #2) Claim forms shall be submitted within a reasonable timeframe of incurring an expense, and shall be accompanied by receipts documenting each expense. Upon appropriate written approval, employees will be reimbursed as quickly as possible. Personal items, alcoholic beverages, and expenses of family members are not authorized.

SECTION 6: BOARD OF DIRECTORS

6.1 APPLICABILITY OF THIS POLICY TO BOARD OF DIRECTORS

This Travel Policy shall apply, in addition to District employees, to members of the District's Board of Directors.

The CEO shall review Board members' requests for travel and incidental expenses for compliance with this Travel Policy and other applicable District policies. All expenses that do not fall within this Travel Policy of the Internal Revenue Service reimbursable rates as established in IRS Publication 463, or any successor publication, shall be approved by the Board of Directors at a public meeting before the expense is incurred. (GC 53232.2(f))

If a member of the Board of Directors chooses to incur travel or incidental costs that are in excess of the rates established under this Policy or IRS Publication 463, or any successor publication, and such costs have not been pre-approved at a public meeting of the Board of Directors, the member does so at his or her own expense. (GC 53232.2(g))

Members of the Board of Directors shall provide brief reports on meetings or other events attended at the expense of the District at the next regular meeting of the Board. (GC 53232.2(d))



SECTION 9

ITEMS FOR BOARD ACTION

**SECTION 9-H
REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION,
AND RECOMMENDATION FOR APPROVAL OF REVISIONS TO
EMPLOYMENT POLICIES HANDBOOK TO REFERENCE REVISED DISTRICT
TRAVEL POLICY**

JANUARY 26, 2023

Accidents and Injury Reporting

Every employee is responsible for safety. Employees will receive a copy of the District's Injury and Incident Prevention Program and are responsible for full compliance. To achieve the goal of providing a safe workplace, everyone must be safety conscious. Any unsafe or hazardous condition should be reported immediately to a supervisor, Human Resources department, or the CEO. Every effort will be made to remedy problems as quickly as possible.

In case of an accident involving a personal injury, regardless of how serious, the CEO and/or the Human Resources department must be notified immediately. If neither is available, the employee must report the injury to any Officer. The Incident Review Committee will conduct an immediate investigation of the incident and evaluate what action is to be taken.

Should it be determined that medical attention is necessary, the employee will be advised to see a physician as soon as possible. In the event of a medical emergency, 911 will be called. The District will notify the employee's emergency contact.

Employees should provide documentation to the Human Resources department as soon as possible whether the health care provider allows a return to work, or orders that the employee is disabled and unable to work.

Failure to report accidents or work-related injuries can result in a violation of legal requirements, may lead to difficulties in processing insurance and benefit claims, and may also result in disciplinary action.

Confidentiality of Medical Information

The results of District employees' medical examinations and alcohol and drug screenings will be treated as confidential, with the following limited exceptions:

- Supervisors may be informed of any restrictions on a disabled employee's job duties and of any reasonable accommodations that must be made.
- In the event of a medical emergency, an employee's medical records may be released, in whole or in part, to emergency personnel as appropriate. The decision to release such information will be made by the Human Resources department and/or CEO.
- An employee's medical records may be released when required by a government agency, subpoena, administrative procedure, law enforcement agency or when determined to be in the best interest of the District.

Employees Who Are Requested to Drive

Please also reference [District Travel Policy](#).

Employees who are required to drive a District vehicle or their own vehicles on District business will be required to show proof of their current valid driving license and current effective insurance coverage. Yearly proof of insurance is also required.

Camarillo Health Care District may participate in a system that regularly checks state Department of Motor Vehicles (DMV) records of all employees who drive as part of their job. The District may ask for your consent to access these records. If you have driving responsibilities, you must inform the District within 24



SECTION 9

ITEMS FOR BOARD ACTION

**SECTION 9-1
REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION,
AND RECOMMENDATION FOR APPROVAL OF REVISIONS
TO THE BEREAVEMENT LEAVE POLICY OF
THE DISTRICT EMPLOYMENT POLICIES HANDBOOK**

JANUARY 26, 2023

Bereavement Leave

In the event of a death in the immediate family, regular full and part time employees will be allowed up to ~~three-five consecutive days~~ of bereavement leave, to be taken within three months of the date of the family death. ~~Three of the five days are paid time off; the remaining two days may be paid out of accrued vacation and/or sick time. off work with pay immediately following the death to arrange for and/or attend the funeral. The District may request documentation of the death upon a request for bereavement leave, in which case the employee must provide such documentation within 30 days of the first day of bereavement leave.~~

-“Immediate family,” is defined as current spouse, registered domestic partner, child, parent, legal guardian, brother, sister, grandparent, or grandchild, or mother-, father-, sister-, brother-, son-, or daughter-in-law. Employees may be required to furnish evidence to support the leave. If additional time off is needed, accrued ~~vacation leave~~ hours may be used with ~~the prior approval of the Human Resources department.~~

~~Employees who have not completed the introductory period or who are otherwise ineligible for this benefit may take unpaid bereavement leave of three consecutive days or longer with the prior written approval of the CEO and a member of the Human Resources department.~~

Pregnancy Disability Leave

If you are disabled by pregnancy, childbirth, or a related medical condition, you are eligible to take pregnancy disability leave (“PDL”). If you are affected by pregnancy or a related medical condition, you also are eligible to transfer to a less strenuous or hazardous position or to less strenuous or hazardous duties, if such a transfer is medically advisable and can be reasonably accommodated. In addition, if it is medically advisable for you to take intermittent leave or work a reduced leave schedule, the District may require you to transfer temporarily to an alternative position with equivalent pay and benefits that can better accommodate recurring periods of leave.

Duration of Leave. PDL is for any period(s) of actual disability caused by your pregnancy, childbirth, or related medical condition up to four (4) months (or 88 workdays for a full-time employee) for each pregnancy. PDL does not need to be taken in one continuous period of time, but can be taken on an as-needed basis. Time off needed for prenatal care, severe morning sickness, doctor-ordered bed rest, childbirth, and recovery from childbirth is covered by PDL. We treat your pregnancy disability the same as we treat other disabilities of similarly-situated employees.

Medical Certification. You are required to obtain a certification from your health care provider of your pregnancy disability or the medical advisability of a transfer. The certification should include: (1) the date on which you became disabled due to pregnancy or the date of the medical advisability of a transfer; (2) the probable duration of the period(s) of disability or the period(s) for the advisability of a transfer; and, (3) a statement that, due to the disability, you are either unable to work at all or to perform any one or more of the essential functions of your position without undue risk to yourself or to other persons, or a statement that, due to your pregnancy, a transfer to a less strenuous or hazardous position or duties is medically advisable.

As a condition of your return from PDL, you must obtain a release to return to work from your health care provider stating you are able to resume your original job duties.

Leave is Unpaid. PDL is unpaid by the District. However, at your option, you may use accrued sick or



SECTION 10

CHIEF EXECUTIVE OFFICER REPORT

JANUARY 26, 2023

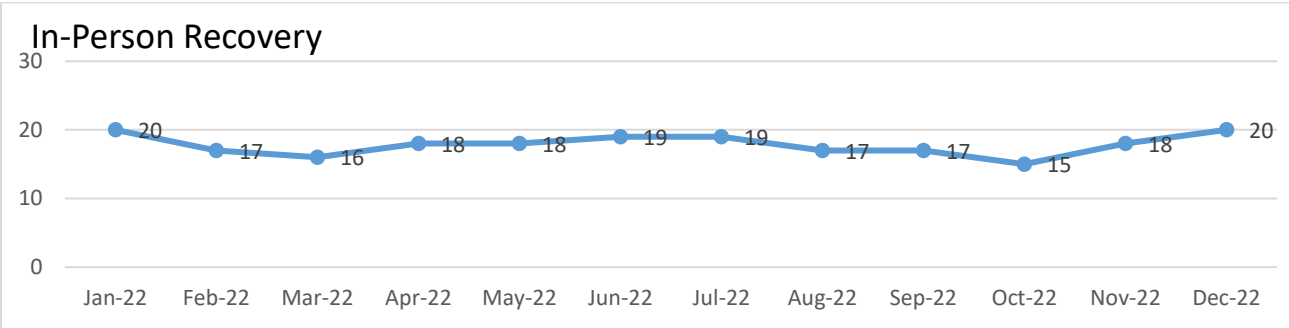
MEMORANDUM

DATE: December 31, 2022
TO: Kara Ralston, Chief Executive Officer
FROM: Mary Ann Ratto, Adult Day Center Director
SUBJECT: *December 2022 Monthly Report*

PROGRAM DESCRIPTION

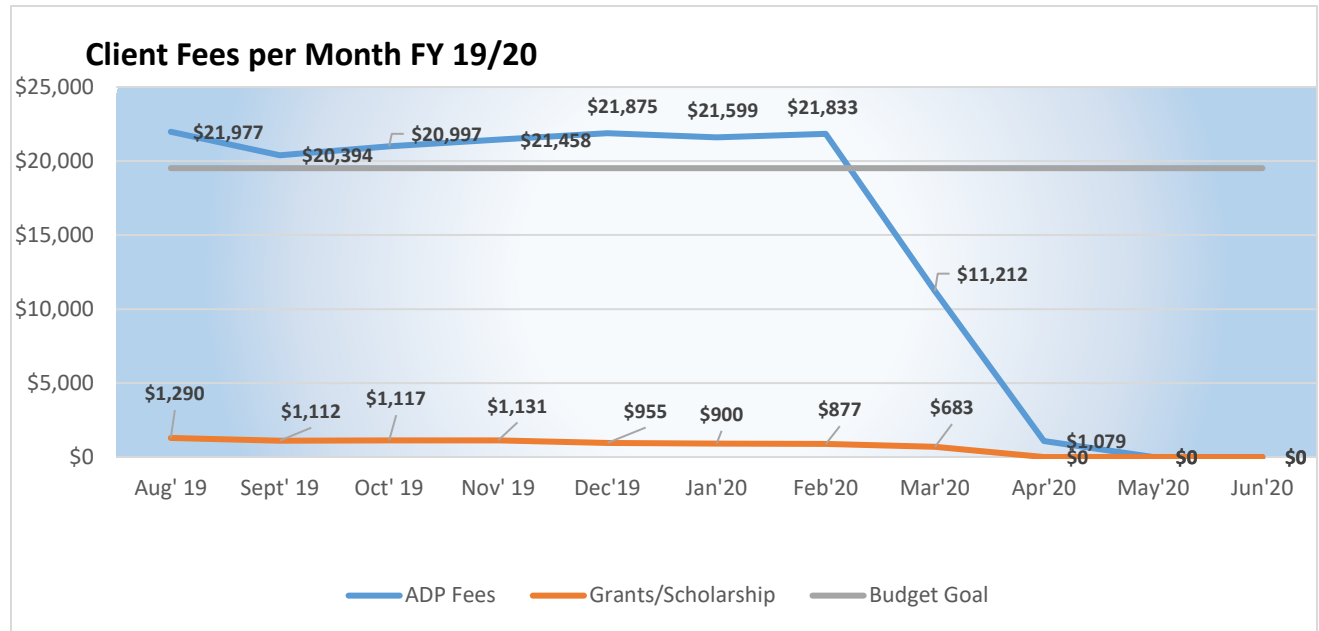
Since 1983, Camarillo Health Care District has operated a state-licensed Adult Day Center for adults (age 18 and over) with cognitive impairment and other special needs. With intentional thoughts, the Adult Day Center provides a compassionate and dynamic environment where persons with functional and cognitive disabilities can participate in meaningful activities, allowing them to remain as independent as possible with dignity, respect, and honor. Participants enjoy a variety of scheduled activities modified and designed to promote self-esteem, endurance, and engagement. Customized schedules are available full day, half day, multiple or single days in a week, with transportation options.

The subsequent charts reflect recovery efforts since reopening in September 2021. Operating under capacity restrictions, with full and afternoon half day offering at 6:1 ratio.

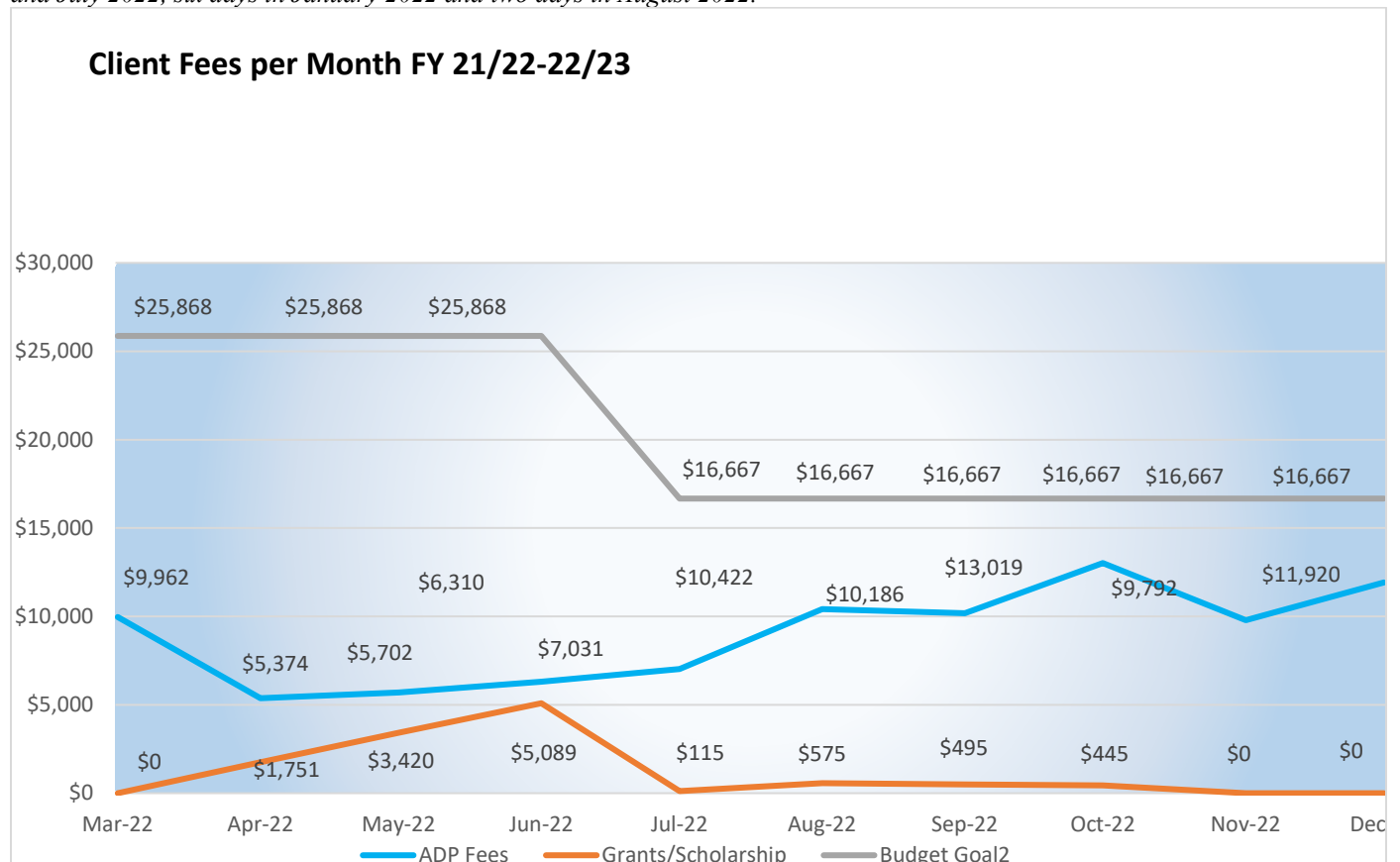


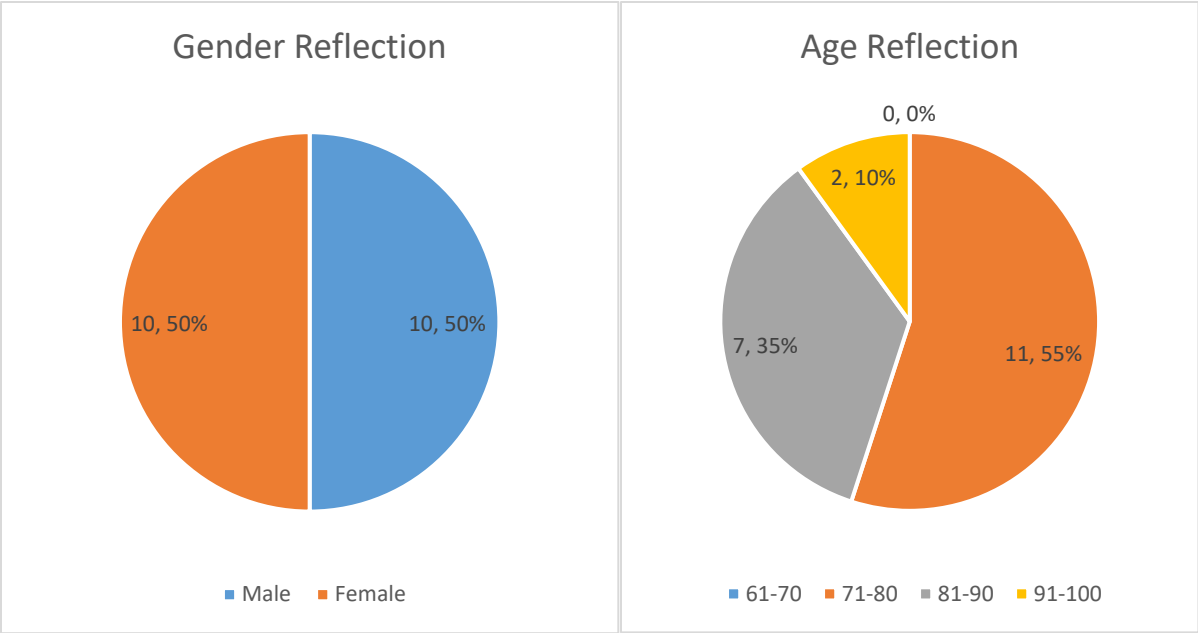
	November 2022	December 2022	January 2023
Enrollment at start of new month	15	19	20
New Enrollment	1	1	0
Leave of Absence (LOA)	2	1	1
Disenrollment	1	1	0
Active Enrollment at close of month	18	20	

The following revenue charts reflect the success of the ADC, prior to the March 13, 2020 temporary suspension and the recovery efforts since reopening the ADC from September 8, 2020 through December 4, 2020 and April 19, 2021.



This chart reflects a dip in revenue during the months of December and January. Due to circumstances caused by the surge in Omicron cases, the center temporarily suspended in-person services for two days in December 2021 and July 2022, six days in January 2022 and two days in August 2022.





Total Clients: 20
 Current average age: 81
 Current oldest: 93 (ma)
 Current youngest: 75 (ma and fe)

MEMORANDUM

DATE: Jan. 4, 2022
TO: Kara Ralston, CEO
FROM: Michelle Rogers, Community Education & Outreach Manager
SUBJECT: *Monthly Program Report: December 2022*

PROGRAM DESCRIPTION – Social Media

Community Education & Outreach focuses on developing, producing and facilitating the various educational and outreach platforms of Camarillo Health Care District. With 2022 as the building social media year after a hiatus during the pandemic, goals include:

- highlight classes, services, programs and departments, and posting consistently
- boost brand awareness by creating original content
- share timely and varied posts to create a dynamic social media portfolio
- curate, like and comment on content that aligns with mission; follow/like local agencies
- maintain a pulse on community conversations to help expand audience
- increase community engagement by asking and answering questions, hosting polls, and sharing our own thought leadership pieces that initiate and inform conversations

Nextdoor

There are 31,897 members in the geographic area we reach in Camarillo and Somis.

- 43,238 impressions, up 13,836 from November.
- 200 interactions, up 91 from November.
 - **Impressions** are the number of times a post is seen and may include multiple views of the post by the same people.
 - **Interactions** include likes and comments.

MOST POPULAR: A post about our new Social Media Basics class, with 2,990 impressions and 3 interactions.

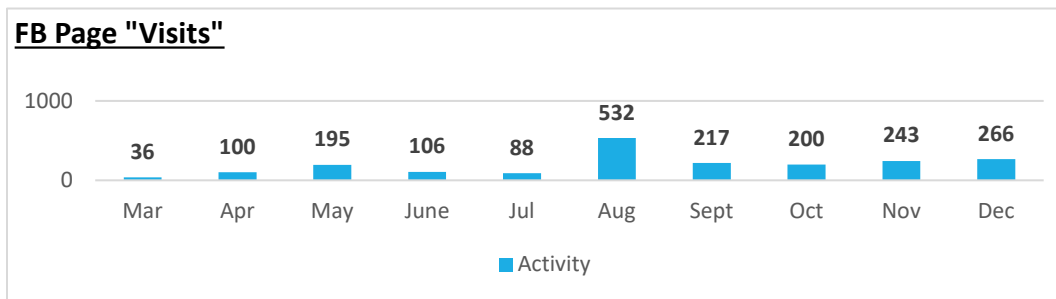
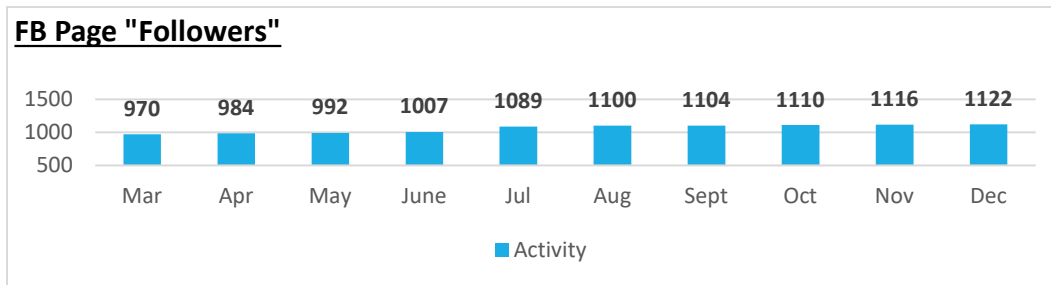
SECOND MOST POPULAR: A photo of “Ugly Sweater Day” in the ADP, with 2,537 impressions and 11 interactions.

Facebook

Since March, we’ve grown our Facebook following by 152 people.

- **HIGHEST REACH:** Social card promoting our Senior Support Line, with 4,391 reach.
 - **Reach** is the number of people who saw any post at least once.
 - **Impressions** are the number of times a post is seen and may include multiple views of the post by the same people.
- **TOTAL REACH:** for the last 30 days is 9,182, up 5,392 from November.
- **FACEBOOK PAGE VISITS:** for the last 30 days is 266, up 26.7% from November.
- **MOST REACTIONS:** “Tai Chi two ways – IRL and VR” (28), followed by “From the Heart” podcast new episodes (25).
 - **Reactions** is a button on a post that allows people to show different reactions to the content: “Like”, “Love”, “Haha”, “Wow”, “Sad” or “Angry.”

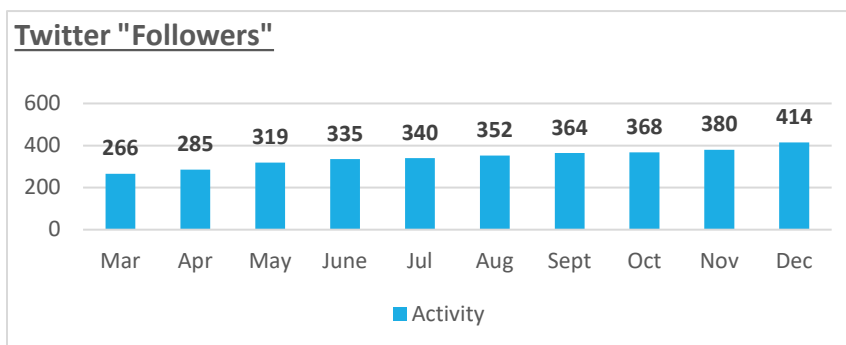
- HIGHEST COMMENTS: "From the Heart" podcast new episodes (5).
- HIGHEST ENGAGEMENT: Senior Support Line (178).
 - **Engagements** are a combination of reactions, likes, comments and shares.



Twitter

Since March, we've grown our Twitter by 148 followers.

- **ENGAGEMENT RATE:** engagement rate was 3.7%, down from 4.1%, in November, with 32 retweets and 70 likes.
 - **Engagements** are clicks, retweets, replies, follows and likes.
 - **Impressions** are the number of times a user saw the tweet.
 - **Engagement rate** is the number of engagements divided by the total number of impressions
- **TOP TWEET:** Social Media Basics class, with 183 impressions and engagement rate of 2.2%.
- **MOST POPULAR tweet:** Promoting our free nutrition counseling, with 129 impressions, 17 engagements and a 13.2% engagement rate.
- **HIGHEST ENGAGEMENT:** Happy Hanukkah with 21 impressions, 5 engagements and a 23.8% engagement rate.

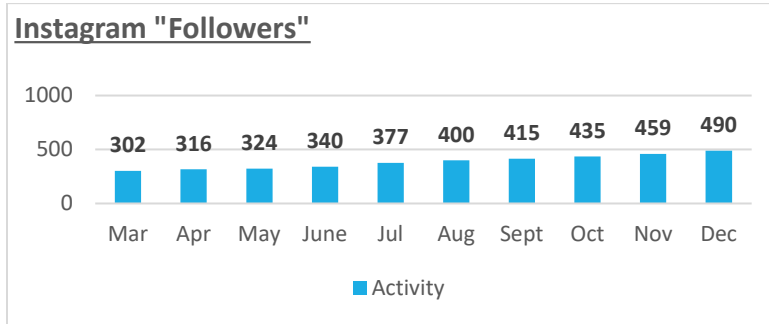


Instagram

Since March, we've grown our Instagram by 188 followers.

- Reached 448 people, up from 230, or 83%, in November.

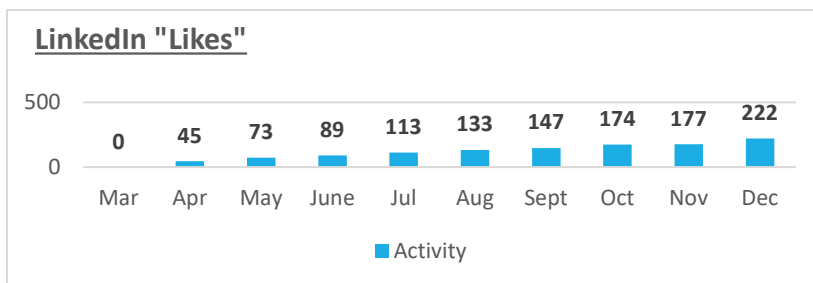
- HIGHEST REACH: “We offer Tai Chi two ways IRL and VR”; reached 181 people and had 16 likes, comments and shares.
- SECOND MOST POPULAR POST: “Moving Seniors Forward;” reached 109 people and had 5 likes, comments and shares.
- HIGHEST ENGAGEMENT: “We offer Tai Chi two ways,” with 16 likes, comments and shares.



LinkedIn

Since inception in April, we’ve added 222 followers.

- 22 unique visitors, up from 9 in November, (144% increase).
- 47 page views, up from 15 (198% increase).
- 857 post impressions, up from 445 in November, (93% increase).
- Senso balance machine video had 206 impressions and 61 views.
- We appeared in 186 searches in the last seven days, typically we appear in 150 searches each week.



TikTok

- 51 videos in the last nine months, with 17,279 total views, up from 15,645; avg 2,000 views/month.
- 823 views of our “Bloopers” reel from an interview about our VR classes.
- 737 views of our “Behind the Scenes” video from a VR class and media interviews.
- 289 views of a video from an activity in our Adult Day Program.
- 243 views of a video featuring our free dental screenings.
- HIGHEST ALL-TIME VIEWS: video of the Senso balance machine with 1,267 views.

YouTube

- Developed in June 2022 (27 subscribers).
- Posted 16 videos since launch.
- 27,529 total views.

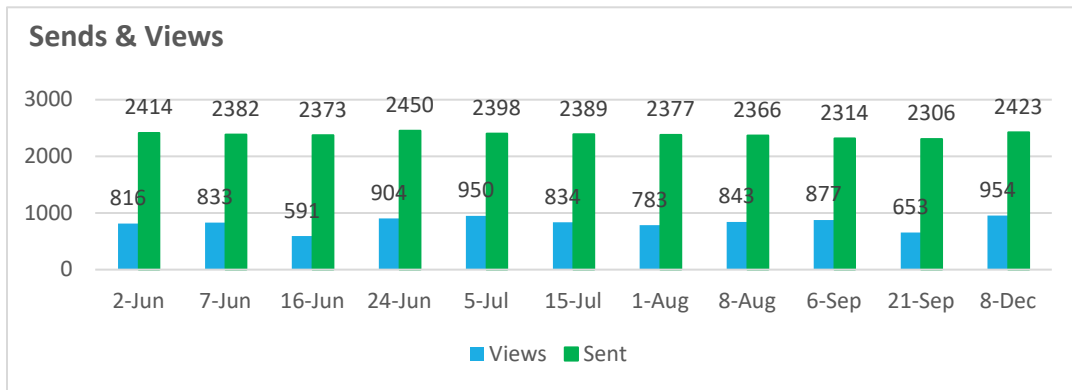
- MOST VIEWED VIDEO: Our Care-A-Van Transportation Services with 25,000 views. (Numbers attributed to the video being served as a “suggested” video by YouTube.)
- SECOND MOST VIEWED VIDEO: A virtual tour of our Adult Day Center with 736 views.
- Without the Care-A-Van video anomaly, our videos average 421 views per month.

SoundCloud (podcast)

(SoundCloud is the platform used for the District’s podcast which shares health and caregiver journeys, and true, first-person stories about life, love and learning.)

- 6 “From the Heart” podcasts.
- 273 “listens” and 19 “likes.” (Note: While numbers are stagnant, at the end of December our podcast was accepted for play on Apple Podcasts and Spotify, so we’re hoping to reach mor people and increase the number of listens.)

E-Newsletter

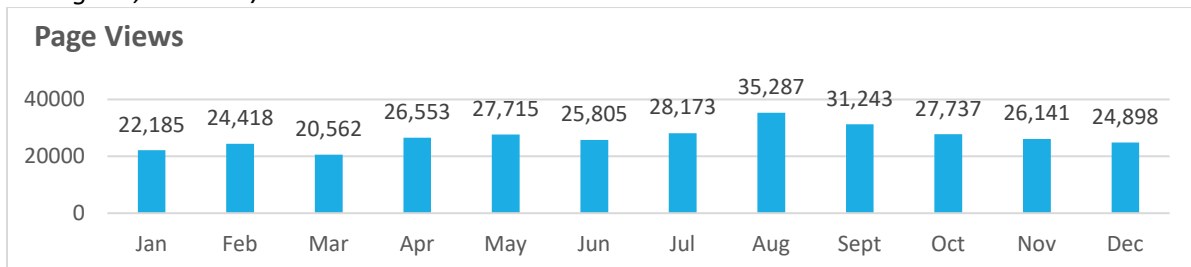


Since the launch of the e-newsletter on June 2, 2022, a total of 11 newsletters have been sent. The open rate has been averaging 35%, which is considered a “top-tier score”; marketing experts say average open rate should be 15-25%. The open rate for our most recent newsletter is our highest yet at 40.2%.

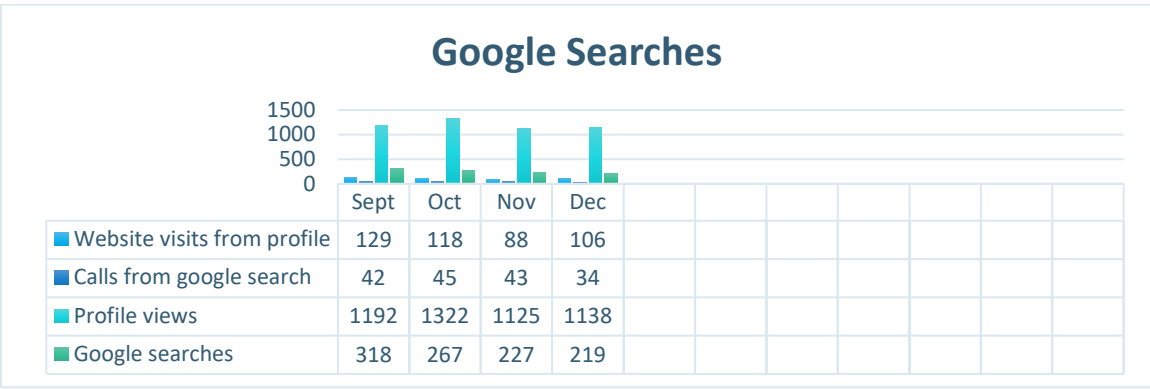
- **Newsletter Dec. 8**
 - focused on “It feels good to share our story and the stories of others”
 - 2,423 people received the newsletter
 - 954 opened and viewed it
 - 40.4% open rate (average open rate should be 15-25%)

Website

Average 26,700 views/month

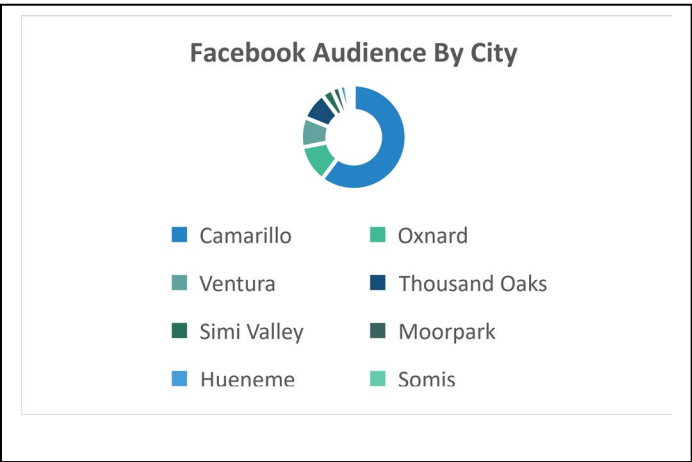


Google Business Profile Report



CURRENT SOCIAL MEDIA AUDIENCE

- Facebook
 - 87% are women
 - Most age 35-65+
 - 40% from Camarillo, 7.7% Oxnard, 6.1% Ventura, 5.7% Thousand Oaks.



- Instagram
 - 72% are women
 - Most age 35-65+
 - 23% from Camarillo, 13% from Oxnard, 9% from Ventura, 7% from Thousand Oaks.
- Twitter
 - Doesn't record audience profile data.
- LinkedIn
 - 80% are from the greater LA area
 - 25% work in business development, 11 percent in community and social services, 11 percent in media and communication, 8 percent operations, 5 education, 5 percent healthcare services, 5 percent human resources.
- TikTok, YouTube and SoundCloud: *Building stages*

MEMORANDUM

DATE: January 10, 2023

TO: Kara Ralston, CEO

FROM: Anja Olson, Facilities Coordinator

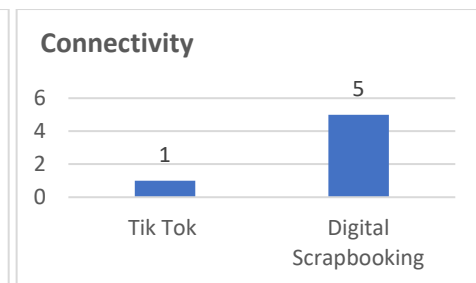
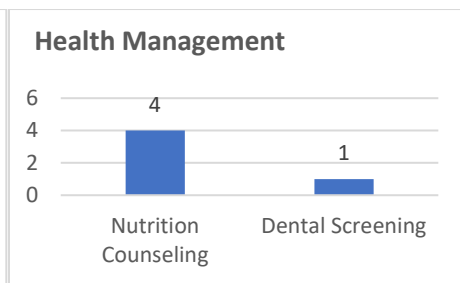
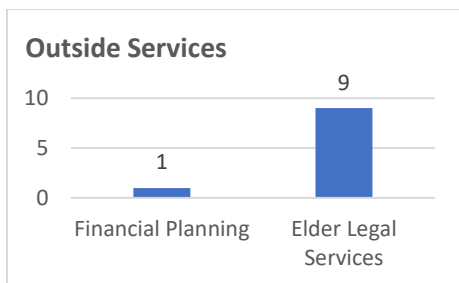
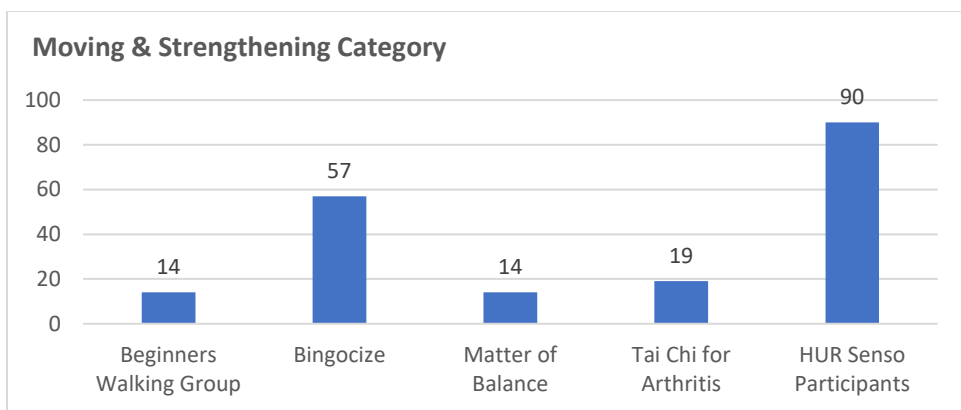
SUBJECT: *Monthly Program Report: December 2022*

PROGRAM DESCRIPTION –Facility Activity & Usage

The Facilities Department focuses on providing and maintaining a safe, clean and inviting environment that facilitates the presentation and delivery of District services, customer service, reception and professional hospitality.

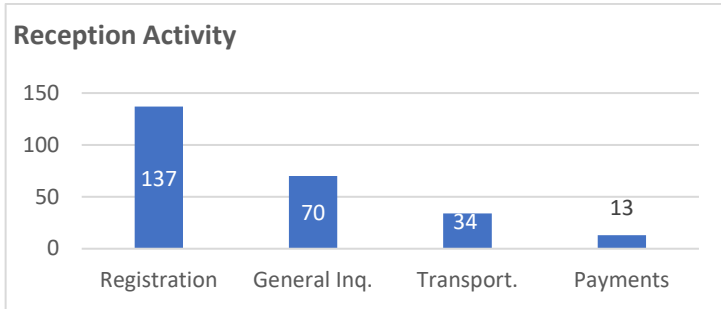
Class Attendance

The following charts reflect December participant numbers for the following categories; lower participation can be attributed to no VR/Social Interaction classes scheduled for December; most classes ended by mid-December due to holidays; and, weather affected Walking Group numbers.



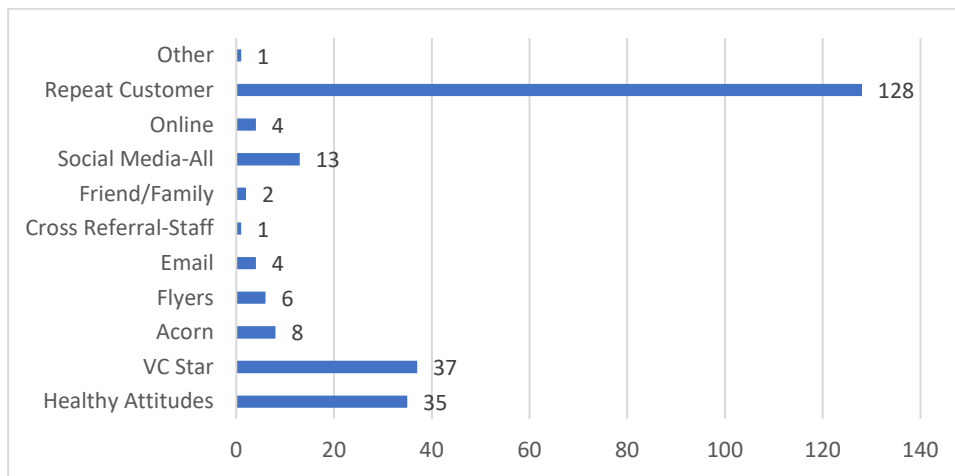
Reception Activity

This chart reflects incoming calls and/or walk-in clients.



- Origin of Calls

In efforts to understand the impact of outreach, staff attempt to capture where callers heard about the service they're inquiring about; *(not every caller remembers; some inquiries are not conducive to the question)*.



December 2022 Report

Date: January 12, 2023
To: Kara Ralston, CEO
From: Blair Barker, Care Services Director
 Mayra Tapia, Senior Nutrition Coordinator
 Monthly Program Report: **December 2022**

The Senior Nutrition Program (SNP) provides supplemental nutrition for residents aged 60 and over at either the congregate meal site or by home delivery, to enhance physical, mental and emotional well-being.

Home Delivered Meals (HDM) are delivered to homebound seniors who are unable to procure or prepare their own meals, and include fresh fruit, dairy and grain products as supervised by VCAAA registered dietician. Up to 5 meals/week are delivered in a bundle once each week. **During COVID-19 restrictions, clients include seniors not normally home-bound, and non-senior disabled who are abiding by Stay-at-Home orders. As of August 11, 2021, all recipients may now only receive up to 5 meals/week, with some exceptions made (low-income, high nutrition risk, no other means to obtain food, etc.) (which is why the total meal count for this month decreased from previous months).**

Congregate Meals (aka Apple-A-Day Café) are normally served at the District congregate (Cong) site on the third Thursday of each month. **During COVID-19 restrictions,** congregate clients may instead choose to pick up a frozen meal at the District once a month.

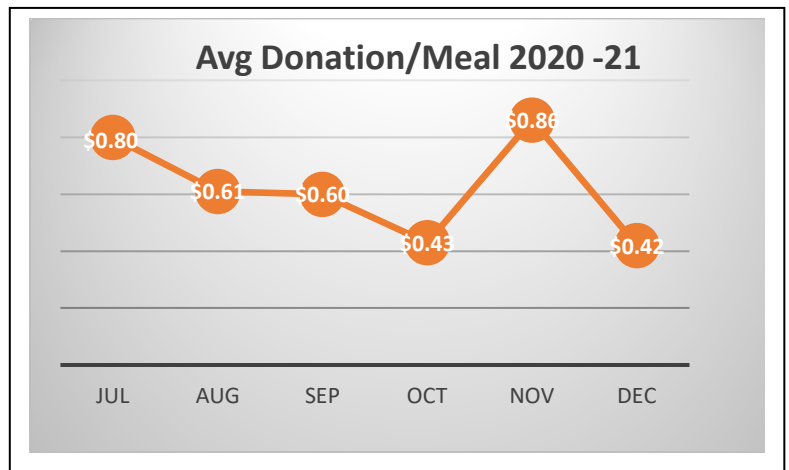
The SNP is also partially funded by the Older Americans Act, through the Ventura County Area Agency on Aging (VCAAA), VCAAA Foundation, and the City of Camarillo. There is no charge per funding agreement but a \$3.00 per meal donation by attendees is suggested as required by the VCAAA.

At-a-Glance

**includes HDM Clients currently on hold as well as 7 non- seniors funded by VCAAA Foundation.*

	December 2022	Unduplicated Clients FYTD
New HDM clients	9 -8 disenroll 1 net gain	358 *
New Cong. clients	0	0**

****Due to COVID19, Cong clients shifted to HDM**



Program History

The District began administrating the operational arm of the Senior Nutrition Program in April 2005, under grant funding from the Ventura County Area Agency on Aging (VCAAA). In FY 2006/07, the City of Camarillo approved funding support for the Home Delivered portion of the Senior Nutrition. VCAAA manages the food procurement part of the program, while the District provides the operational and logistical support of implementation. Since the District's participation in this program, more than 3,000 people have received more than 530,000 meals, averaging over 29,000 meals/year.

TOTAL MEALS SERVED (cumulative)		VCAAA Funding	VCAAA meals allowed	% program split	City Funding (HDM only)	City CBDG CV3 Funding (HDM only)
Program began April 1, 2005		\$27,602				
Total meals served FY 2005-2006	34,382	\$52,099				
Total meals served FY 2006-2007	28,234	\$84,468			\$32,000	
Total meals served FY 2007-2008	27,332	\$79,978			\$32,000	
Total meals served FY 2008-2009	26,168	\$82,424			\$35,000	
Total meals served FY 2009-2010	27,132	\$82,259			\$37,000	
Total meals served FY 2010-2011	22,598	\$84,166	25,700	62% HDM 38% Cong	\$37,000	
Total meals served FY 2011-2012	15,936	\$69,536	23,710	62% HDM 38% Cong	\$37,000	
Total meals served FY 2012-2013	12,941	\$60,800	20,075	96% HDM 4% Cong	\$37,000	
Total meals served FY 2013-2014	19,452	\$52,572	18,600	97% HDM 3% Cong	\$37,000	
Total meals served FY 2014-2015- (HDM+C)	23,036	\$52,572	20,460	97% HDM 3% Cong	\$37,000	
Total meals served FY 2015-2016 (HDM+C)	22,799	\$55,942	20,460	97% HDM 3% Cong	\$37,000	
Total meals served FY 2016-2017 (HDM+C+ ARCH)	23,148	\$69,660	22,320	93% HDM 7% Cong	\$37,000	
Total meals served FY 2017-2018 (HDM+C+ARCH)	25,396	\$69,375	22,500	97% HDM 3% Cong	\$37,000	
Total meals served FY 2018-2019 (HDM+C)	29,883	\$73,750	24,000	98% HDM 2% Cong	\$37,000	
Total meals served FY 2019-2020 (HDM+C)	39,719	\$84,375	27,500	96% HDM 4% Cong	\$37,000 + \$7500	
Total meals served July 2020- June 2021 (HDM+Cong.)	77,228	\$96,058	30,250	96% HDM 4% Cong	\$37,000	
FYTD Total meals served July 2021 - June 2022 (HDM+Cong.)	49,689	\$96,058	30,250	96% HDM 4% Cong	\$37,000	\$50,000
FYTD Total meals served July 2022 – December 2022 (HDM+Cong.)	25,447*	\$96,058	30,250	96% HDM 4% Cong	\$37,000	\$50,000
TOTAL cumulative meals served since program inception; all- meal types; commenced April 2005	530,520					

*includes meals for (7) <60 disabled clients funded by the VCAAA Foundation

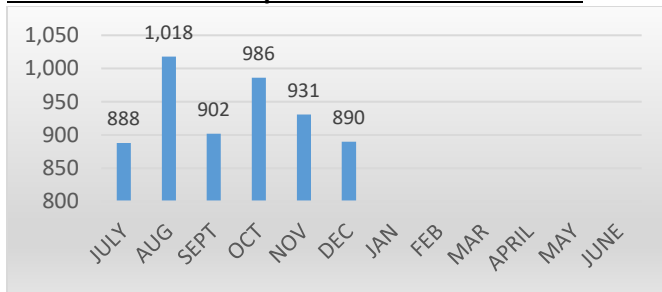
HDM Referral Sources

Referral Source December 2022	HDM	Cong
Friend/Neighbor/Family	2	0
Former Congregate Client	0	0
Website/Social Media	0	0
Healthy Attitudes magazine	3	0
Health care provider – APS/ Hospital/Doctor/Social Worker	4	0
VCAA referral	0	0
Previous Client	0	0
Internal District referral	0	0
Walk-in	0	0
Hospice	0	0
OASIS Catholic charities	0	0
TOTAL	9	0

HDM Cancellations

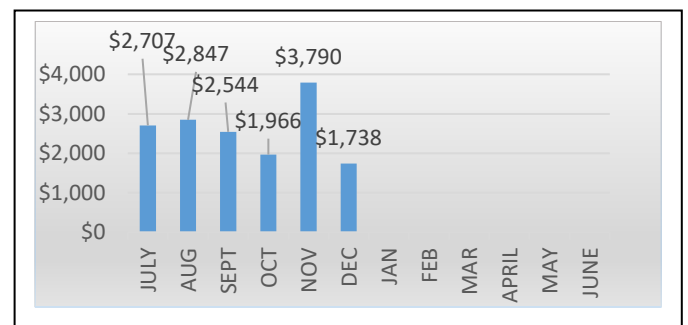
Reason Stated	December 2022
No longer requires services	3
Family/Caregiver now providing meals	0
Moved in with Family	0
Moved into Care Facility	0
Moved to alternate Program	0
No longer meets criteria	0
Health has improved - able to cook	1
Dietary restrictions	1
Relocation out of service area	0
Deceased	3
On hold for extended time	0
TOTAL	8

HDM: Clients Served per Month 2022-23

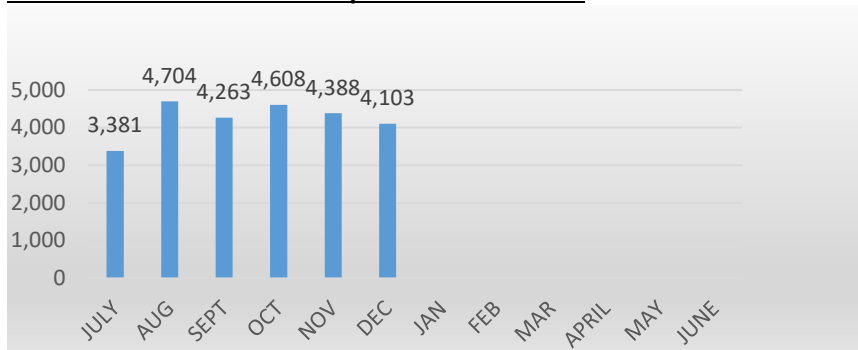


*client count is duplicated count as clients receive meals each week
 ** Meals served per month change if clients are on hold or meals are returned.

HDM: Donations Rec'd per Month 2022-23



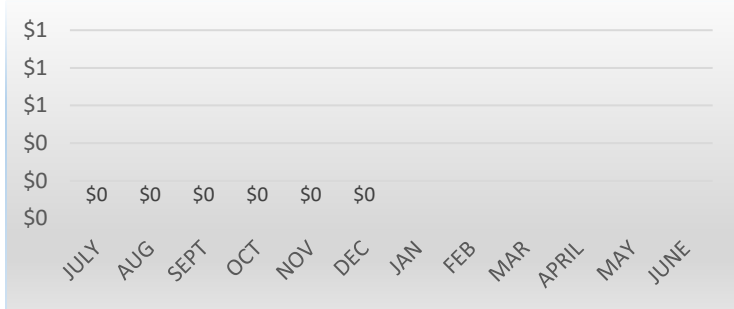
HDM: Total Meals Provided per Month 2022-23



CONGREGATE: Meals Provided per Month 2022-23



CONGREGATE: Donations Received per Month 2022-23



***Congregate remains as a frozen pick-up option due to COVID-19 restrictions. For July 2022, there were no clients who opted for a pickup. Many past congregare clients are currently being served under the HDM program.*

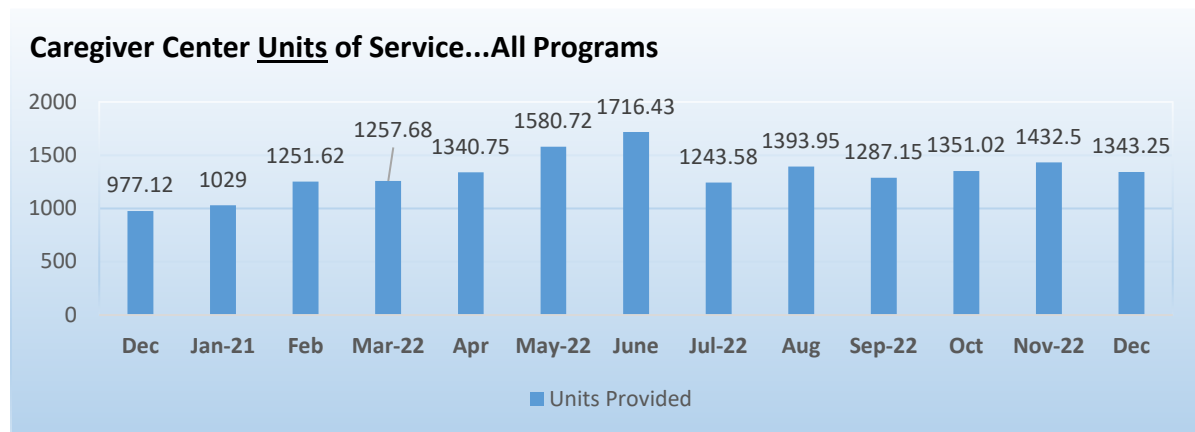
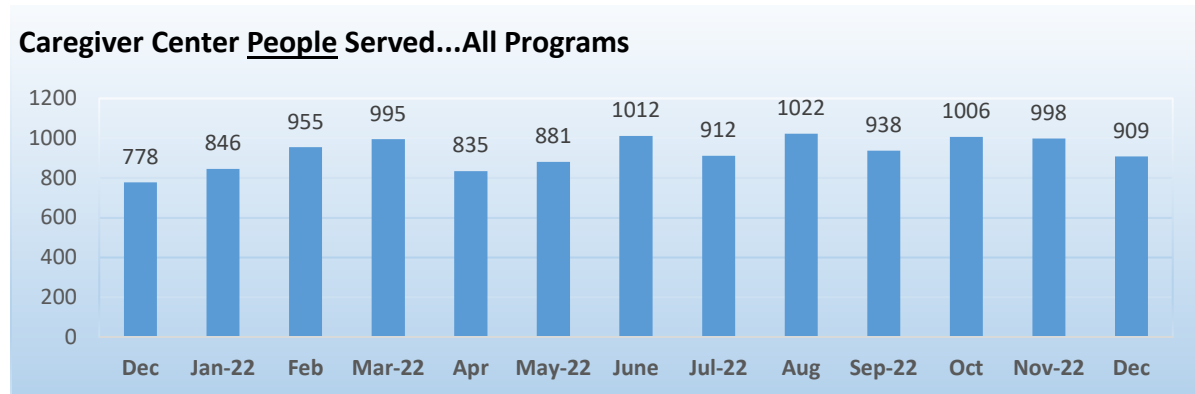
MEMORANDUM

DATE: January 11, 2023
TO: Kara Ralston, CEO
FROM: Blair Barker, MPH, Care Services Director
Caregiver Center of Ventura County
RE: December 2022 Monthly Report

PROGRAM DESCRIPTION

The goal of the Caregiver Center of Ventura County (Center) is to decrease the impact of caregiver burden and empower people to better health. This is accomplished through strategic partnerships with medical and community-based providers for the delivery of caregiver education and training, access to resources, and increased quality of life outcomes. The Caregiver Center has a comprehensive array of programs and services including Powerful Tools for Caregivers, Personalized Care Consultations, Senior Support Line, Caregiver Skill-building, Respite Services, Home Modification Services, Dementia Education Classes, Support Groups, Walk-in Inquiry, and Caregiver Reminder Contacts.

Overview of Units of Service Provided



Program	December - Units	December - People
Dealing with Dementia: class	35	7
Dementia Live: class	0	0
Powerful Tools for Caregivers: Virtual Class	0	0
Care Consultation: in-person	5	5
Care Consultation: phone	20.5	27
Caregiver Support Group	9	6
Respite: In Home Hours	41.25	4
Respite: ADP Hours	0	0
Home Modifications: Units Installed	0	0
Assistive Devices: Units installed	0	0
Senior Support Line: Peer Counseling	75	56
Senior Support Line: Telephone Reassurance	121.5	85
Caregiver Wellness Screening (Zarit Burden)	0	0
Depression Screening (PHQ-9)	0	0
Client follow-up (<i>in-person, phone call, email, similar</i>)	167	110
Client Walk-ins	24	24
Resource & Education Request	336	284
Inquiry response: Email/phone reply	368	191
Caregiver Email Outreach	141	110
TOTAL	1,343.25	909

Caregiver Education: Powerful Tools for Caregivers Program

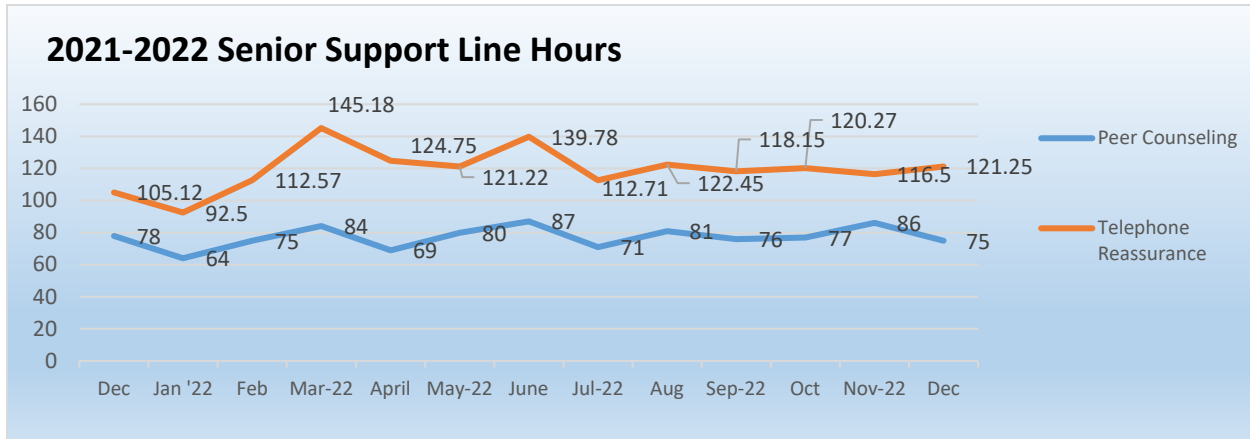
*There would be a chart below this that represents monthly and FYTD counts of clients (and hours) served by the Center's Caregiver Education program. Partial program funding through the Older Americans Act, Title III E, funding awarded by the VCAAA. Due to staffing changes, the class was postponed to begin in late August. A chart will be displayed at a later time.

Caregiver Education	December	FYTD	Annual Contract Goal	Target % of Contract Goal
Total Client Units*	35	85.5	113	58%
Clients served	7	24	N/A	N/A
TOTAL	42	109.5	N/A	N/A

*This number includes the VCAAA Caregiver Education grant funded programs (Title III E) Powerful Tools for Caregivers class sessions (virtual and in-person class series). This chart represents counts of clients served as well as the hours provided by the Center through the Powerful Tools for Caregivers programs. It includes those who attend virtual or in-person classes; as well as classes provided with partner agencies.

Senior Support Line

This chart represents measures of Senior Support Line (SSL) activities, either peer counseling or telephonic reassurance. Partially Funded Program through Older Americans Act federal funding, SSL is a toll-free reassurance and socialization program for Ventura County residents aged 60 and older, providing emotional and social support to reduce risks of isolation, socialization, wellness and safety checks, and connections to community resources.

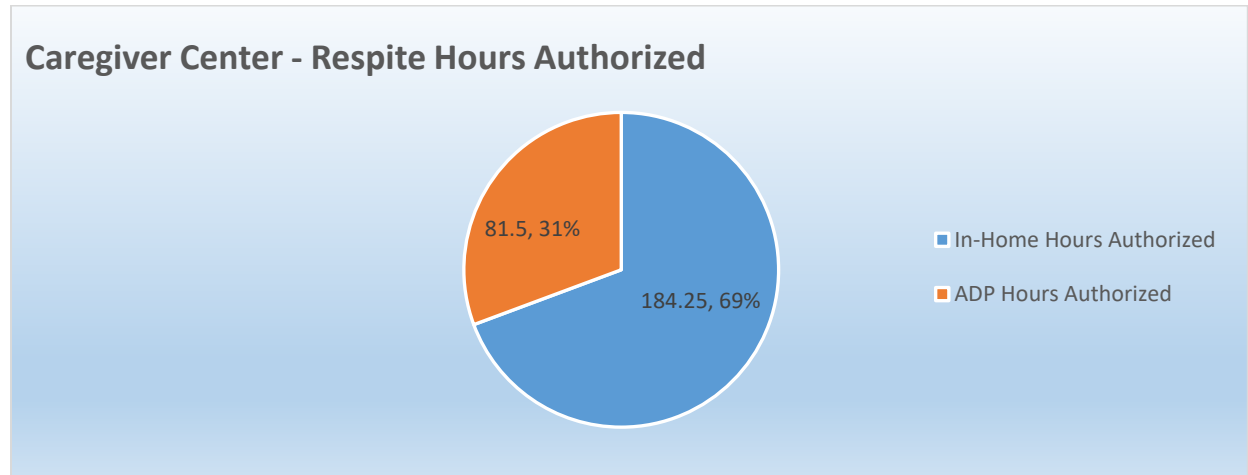


Senior Support Line (Title IIIB)	December	FYTD	Annual Contract Goal	Target % of Contract Goal
Peer Counseling: Hours	75	466	616	76%
Peer Counseling: Persons Served (unduplicated monthly)	56	374	375	100%
Telephone Reassurance: Hours *	121.25	711.33	N/A	N/A
Telephone Reassurance: Contacts	343	2,073	2,236	93%
Telephone Reassurance: Persons Served (unduplicated monthly)	85	515	278	185%
TOTAL	580.25	4,139.33	N/A	N/A

Respite Hours

This chart and table represents measures of Respite hours and clients served by those hours, either in-home and/or at the Adult Day Center. The District periodically receives funding for in-home respite and adult day center respite through Older Americans Act, Title III E funding awarded by the VCAAA.

Due to COVID-19 fluctuations, respite hours in the Adult Day Center have been limited in this fiscal year (due to capacity restrictions). The VCAAA understands the impact of COVID-19 on the performance of this funding.



Respite (Older Americans Act Title III E)	December	FYTD	Annual Contract Goal	Target % of Contract Goal
Respite: In-home (hours)	41.25	184.25	471	39%
Respite: In-home (people)	4	16	N/A	N/A
Respite: ADP (hours)	0	81.5	556	15%
Respite: ADP (persons served)	0	4	N/A	N/A
TOTAL	45.25	285.75	N/A	

Home Modifications and Assistive Devices

This table reflects the number of home modifications (anything that requires a bolt, screw, etc.) and assistive devices (no installation required) that have been authorized. The District periodically receives funding for Home Modifications and Assistive Devices through Older Americans Act, Title III E funding awarded by the VCAAA.

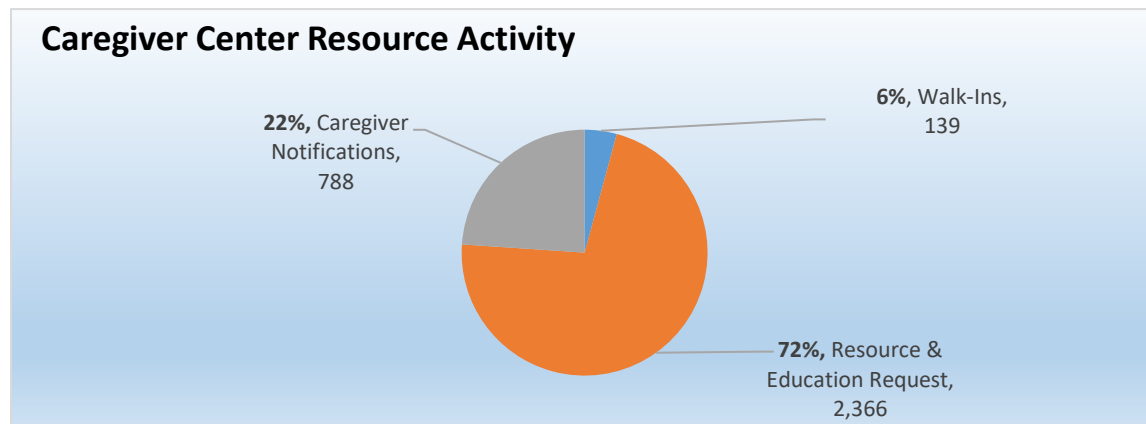
Home Modifications (Title III E)	December	FYTD	Annual Contract Goal	Target % of Contract Goal
Home Modifications: Units installed	0	6	66	9%
Home Modifications: Persons served	0	4	N/A	N/A
Assistive Devices: Units provided	0	0	3	0%
Assistive Devices: Persons served	0	0	N/A	N/A
TOTAL	0	10	N/A	

Dementia Friendly Caregiver Engagement Project

Outside of the pandemic, there would be a chart below this that represents monthly and FYTD counts of clients and organizations served by the Center’s dementia education programs. Grant funding was previously provided by the Arthur N. Rupe Foundation to expand dementia specialty programs and services to family and professional caregivers. These programs and services are an integral of the Dementia Friendly Ventura County initiative (led by the VCAAA). While the District has not been able to train professionals due to previous COVID-19 restrictions, the District has been providing in-person and virtual workshops to family caregivers (numbers reflected in chart and tables, pages 1-2).

Caregiver Center Resource Activity

This chart represents Resource Specialist activity for the fiscal year, with December 2022 shown in the data table below.



Caregiver Center Resource Activity	December	FYTD
Client walk-ins	24	139
Resource & Education Request	336	2,366
Caregiver Notification	141	788
TOTAL	501	3,293

The innovative dementia-specialty work accomplished in the Caregiver Center positions the District as a preferred provider to secure contracts and grant awards. The Center’s work contributes to the District’s strategic plan initiatives by providing evidence-based dementia training to caregivers to increase skillsets and education needed to provide quality care for their care partner and protect their own health.

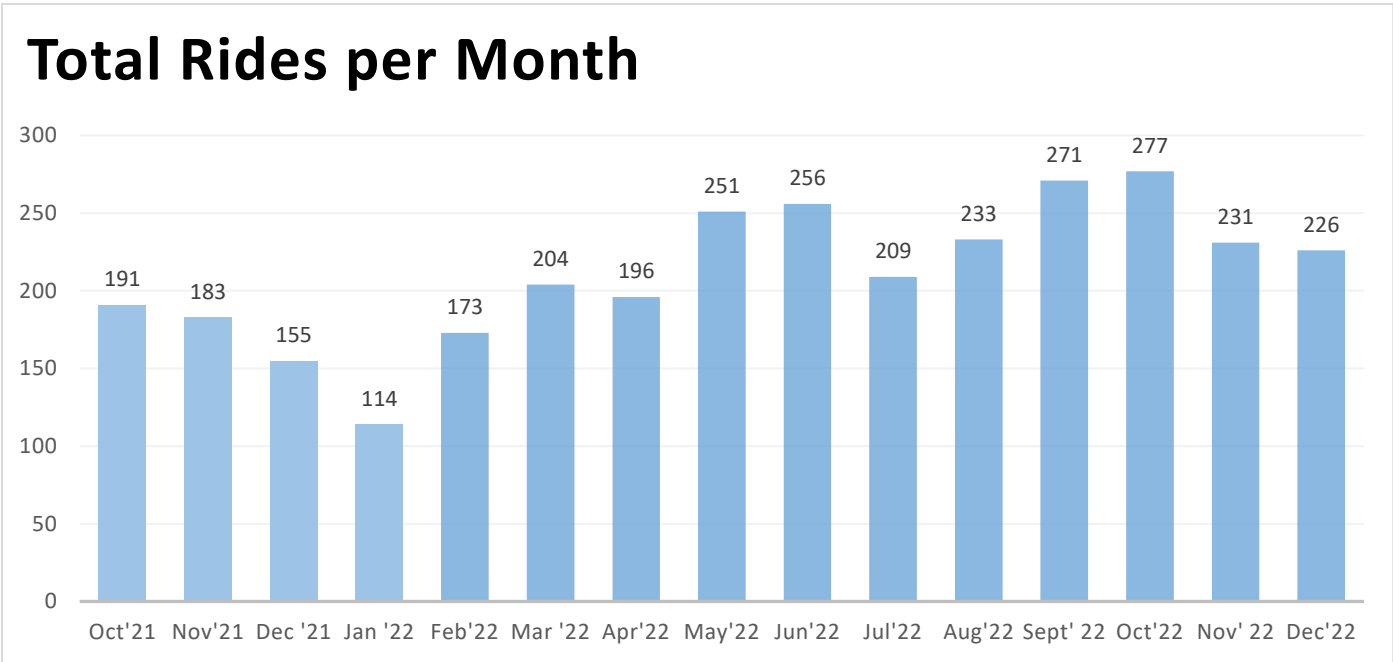
MEMORANDUM

DATE: December 30, 2022
TO: Kara Ralston, Chief Executive Officer
FROM: Mary Ann Ratto, Director Adult Day Center
SUBJECT: *December Monthly Report*

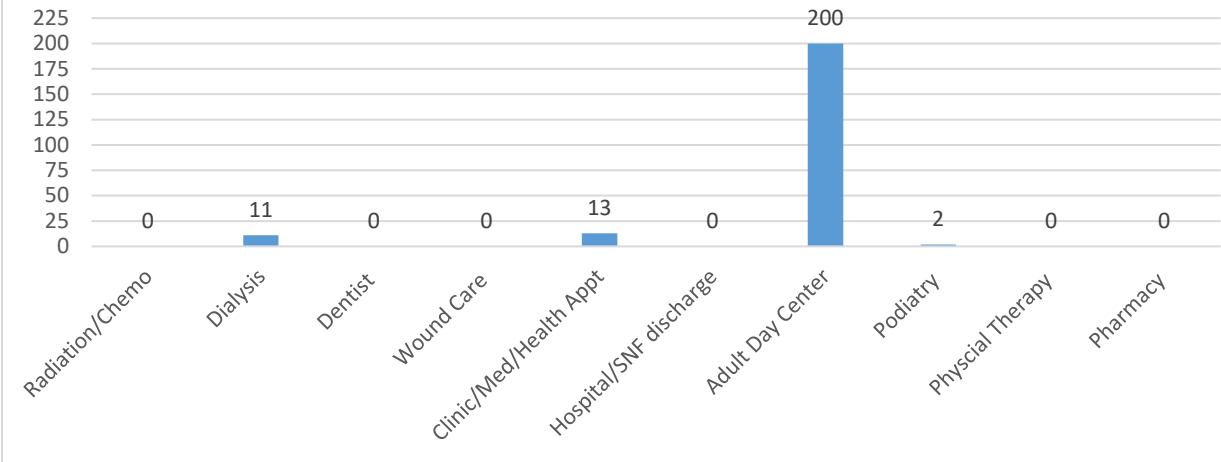
PROGRAM DESCRIPTION

Camarillo Health Care District provides door-through-door transportation for non-emergency medical appointments and other activities of daily living, including to and from District programs, throughout Ventura County. Drivers are trained in CPR and First Aid, and have additional sensitivity training in transporting frail, elderly cognitively challenged and mobility-challenged riders. Vehicles are equipped with hydraulic lifts to accommodate wheelchair clients, oxygen canisters, and other assistive mobility devices.

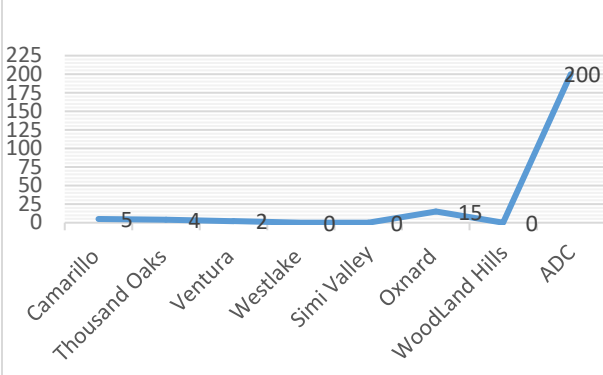
Rides originate in the service area and can be provided to destinations throughout Ventura County, and to Kaiser in Woodland Hills. Transportation services remain available with proper capacity, safety and spread mitigation limits.



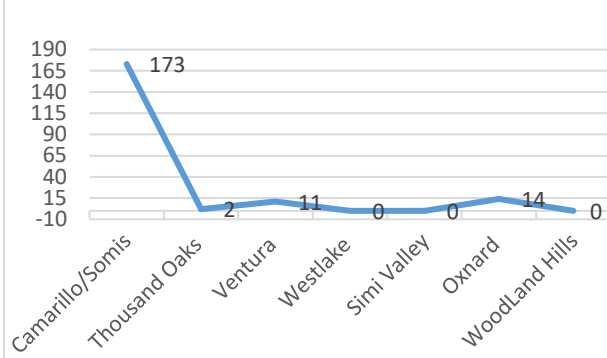
Cause or Reason for Ride



Ride Destinations



Adult Day Ride Destinations





SECTION 11

BOARD PRESIDENT REPORT

JANUARY 26, 2023



SECTION 12

BOARD MEMBERS COMMENTS AND/OR REPORTS

JANUARY 26, 2023



SECTION 13

FUTURE MEETINGS AND EVENTS

Board of Directors Meetings

• Executive Committee: Doria/Dixon	February 13, 2023, 10:30 a.m.
• Full Board:	February 23, 2023, 11:30 a.m.
• Executive Committee: Doria/Dixon	March 13, 2023, 10:30 a.m.
• Full Board:	March 23, 2023, 11:30 a.m.
• Executive Committee: Doria/Dixon	April 17, 2023, 10:30 a.m.
• Finance Committee: Loh/Feinberg	April 27, 2023, 10:00 a.m.
• Full Board:	April 27, 2023, 11:30 a.m.

JANUARY 26, 2023