



**Regular Board Meeting
February 22, 2022, 12:00 PM**

<https://us06web.zoom.us/j/81336368842>

Meeting ID: 813 3636 8842

One tap mobile

+17207072699,,81336368842# US (Denver)

+12532158782,,81336368842# US (Tacoma)

FEBRUAY 22, 2022

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2022 Board Meeting Calendar

January 25, 2022, 12:00 p.m.

February 22, 2022, 12:00 p.m.

March 22, 2022, 12:00 p.m.

April 26, 2022, 12:00 p.m.

May 24, 2022, 12:00 p.m.

June 7, 2022, 12:00 p.m. (Budget)

June 28, 2022, 12:00 p.m. (Optional)

July 26, 2022, 12:00 p.m.

August – Dark

September 27, 2022, 12:00 p.m.

October 25, 2022, 12:00 p.m.

November 15, 2022, 8:30 a.m. (Board Work Study)

December - Dark

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Agenda

February 22, 2022 – 12:00 p.m.

Regular Meeting of the Board of Directors - Zoom Meeting

Join Zoom Meeting

<https://us06web.zoom.us/j/81336368842>

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COVID-19 RESPONSE: Meetings are now being conducted pursuant to Government Code section 54953, subdivision (e). To observe and /or participate in the Board meeting you are welcome to join our Zoom Meeting.

Board of Directors

Tom Doria, MD, President
Martin Daly, Vice President
Mark Hiepler, Clerk of the Board
Richard Loft, MD, Director
Christopher Loh, MD, Director

Staff

Kara Ralston, Chief Executive Officer
Sonia Amezcua, Chief Administrative Officer
Karen Valentine, Clerk to the Board

Participants

Rick Wood, *CSDA Financial Services*
Shalene Hayman, *Hayman Consulting*
Aleks Giragosian, Counsel, *Colantuono, Highsmith & Whatley*
Ken Chawkins, *National Demographics Corporation*

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**– Director Daly
4. **DELETIONS/CORRECTIONS TO THE POSTED AGENDA**
5. **PUBLIC COMMENT - Ca. GC Section 54954.3**
 - Members of the public can observe or participate in the virtual Meeting during open session by clicking on the following Zoom link to join the virtual meeting:
<https://us06web.zoom.us/j/81336368842> - Meeting ID: 813 3636 8842
Or join by telephone: 1 (253) 215-8782 – Meeting ID: 813 3636 8842
 - Public who cannot participate but want to make a public comment can submit your comment via email by 10:00 a.m. on Tuesday, February 22, 2022, to the Clerk to the Board at karenv@camhealth.com. The Clerk to the Board will print your email, distribute copies to all Board Members prior to the meeting, and the Board President or Chief Executive Officer will read the emailed comments aloud during general public comments, or during the specified agenda item. There will be a maximum of three minutes allowed per public comment.

6. **STAFF/COMMUNITY PRESENTATION/ACKNOWLEDGEMENT** – None for this meeting

7. **PUBLIC HEARING #2 – REDISTRICTING BASED ON 2020 CENSUS RESULTS**

- Public Hearing Opened
- Public hearing/Input
- Board Discussion
- Public hearing closes

Possible Action: Motion to approve map _____, which will be referred to as Exhibit A, to be used for re-districting zone-based elections pursuant to Elections Code 22000 and Health and Safety Code 32100.1.

Motion _____ Second _____ Abstain _____ Pass _____

Doria _____ Daly _____ Hiepler _____ Loft _____ Loh _____

CA Elections Code 22001 – *Before adjusting the boundaries of a division pursuant to Section 22000 or for any other reason, the governing body of the district shall hold at least one public hearing on the proposal to adjust the boundaries of the division prior to the public hearing at which the governing body votes to approve or defeat the proposal.*

ACTION ITEM

Review/ Discussion /Action – Consideration, discussion, and recommendation for approval of District Resolution 22-03, Adopting Map to Adjust the Boundaries of the Camarillo Health Care District’s Election Zones Following the 2020 Federal Decennial Census Pursuant to Elections Code Sections 22000-22002. **(Please see Section 7)**

Suggested Motion: Motion to approve District Resolution 22-03, Adopting Map to Adjust the Boundaries of the Camarillo Health Care District’s Election Zones Following the 2020 Federal Decennial Census Pursuant to Elections Code Sections 22000-22002.Redistricting Divisions (Zones) Based on the 2020 Census Results for By Division (Zone) Elections of the Board of Directors.

Motion _____ Second _____ Abstain _____ Pass _____

Loh _____ Doria _____ Loft _____ Hiepler _____ Daly _____

8. **CONSENT AGENDA**

Consent Agenda items are considered routine and are acted upon without discussion, with one motion. If discussion is requested, that item(s) will be removed from the Consent Agenda for discussion, and voted on as a separate item. If no discussion is requested, the Board President may request a motion to approve as presented.

- A. Approval of the Minutes of the Finance/Investment Committee Meeting of January 25, 2022. **(Please see Section 8-A)**
- B. Approval of the Minutes of the Regular Board Meeting of January 25, 2022. **(Please see Section 8-B)**
- C. Approval of the Minutes of the Executive Committee Meeting of February 15, 2022. **(Please see Section 8-C)**

Suggested Motion: Motion to approve Consent Agenda as presented.

Motion _____ Second _____ Abstain _____ Pass _____

Doria _____ Daly _____ Hiepler _____ Loft _____ Loh _____

9. DISCUSSION AND ACTION OF CONSENT AGENDA ITEMS PULLED, IF NECESSARY

10. ACTION ITEMS

A. Review/ Discussion /Action – Consideration, discussion, and recommendation for approval of District Check Register, Check Register Comparison, Financial Reports, and monthly Investment and Designated Reserve Report for period ending January 31, 2022.
(Please see Section 10-A)

Suggested Motion: Motion to approve District Check Register, Check Register Comparison, Financial Reports, and monthly Investment and Designated Reserve Report for period ending January 31, 2022.

Motion _____ Second _____ Abstain _____ Pass _____

Doria _____ Daly _____ Hiepler _____ Loft _____ Loh _____

B. Review/ Discussion/ Action – Consideration, discussion, and recommendation for approval of District Resolution 22-04, Re-Authorizing Remote Teleconference Meetings of the Board of Directors for a 30-Day Period commencing February 22, 2022 through March 23, 2022.
(Please see Section 10-B)

Suggested Motion: Motion to Approve District Resolution 22-04, Re-Authorizing Remote Teleconference Meetings of the Board of Directors for a 30-Day Period commencing February 22, 2022 through March 23, 2022.

Motion _____ Second _____ Abstain _____ Pass _____

Doria _____ Daly _____ Hiepler _____ Loft _____ Loh _____

C. Review/ Discussion /Action – Consideration, discussion, and recommendation for approval of the revised Pay Schedule, Attachment B, determining the amount of compensation earnable pursuant to California Code of Regulations (CCR) Title 2, Section 570.5. **(Please see Section 10-C)**

Suggested Motion: Motion to approve the revised Pay Schedule, Attachment B, determining the amount of compensation earnable pursuant to California Code of Regulations (CCR) Title 2, Section 570.5.

Motion _____ Second _____ Abstain _____ Pass _____

Doria _____ Daly _____ Hiepler _____ Loft _____ Loh _____

11. **CHIEF EXECUTIVE OFFICER REPORT**

12. **BOARD PRESIDENT REPORT**

Review process and timeline for CEO Review.

13. **BOARD MEMBERS COMMENTS AND/OR REPORTS**

14. **FUTURE MEETING AND EVENTS**

Board of Directors Meetings

• Executive Committee: Doria/Daly	March 15, 2022, 12:00 p.m.
• Full Board:	March 22, 2022, 12:00 p.m.
• Executive Committee: Doria/Daly	April 19, 2022, 12:00 p.m.
• Finance Committee: Hiepler/Loh	April 26, 2022, 10:30 a.m.
• Full Board:	April 26, 2022, 12:00 p.m.
• Executive Committee: Doria/Daly	May 17, 2022, 12:00 p.m.
• Full Board:	May 24, 2022, 12:00 p.m.

15. **ADJOURNMENT** - This meeting of the Camarillo Health Care District Board of Directors is adjourned at _____p.m.

ACTION ITEMS not appearing on the Agenda may be addressed on an emergency basis by a majority vote of the Board of Directors when need for action arises.

ADA compliance statement: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk to the Board of Directors, Karen Valentine, at (805) 482-9382. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Note: This agenda was posted at the Camarillo Health Care District Administrative Office and on www.camhealth.com on Friday, February 18, 2022, on or before 4:00 p.m.



SECTION 5

PUBLIC COMMENTS - Ca. GC Section 54954.3

MEMBERS OF THE PUBLIC CAN OBSERVE OR PARTICIPATE IN THE VIRTUAL MEETING DURING OPEN SESSION BY CLICKING ON THE FOLLOWING ZOOM LINK TO JOIN THE VIRTUAL MEETING: [HTTPS://US06WEB.ZOOM.US/J/81336368842](https://us06web.zoom.us/j/81336368842) -

MEETING ID: 813 3636 8842

OR JOIN BY TELEPHONE: 1 (253) 215-8782 –

MEETING ID: 813 3636 8842

PUBLIC WHO CANNOT PARTICIPATE BUT WANT TO MAKE A PUBLIC COMMENT CAN SUBMIT YOUR COMMENT VIA EMAIL BY 10:00 A.M. ON TUESDAY, FEBRUARY 22, 2022, TO THE CLERK TO THE BOARD AT [KARENV@CAMHEALTH.COM](mailto:karenv@camhealth.com). THE CLERK TO THE BOARD WILL PRINT YOUR EMAIL, DISTRIBUTE COPIES TO ALL BOARD MEMBERS PRIOR TO THE MEETING, AND THE BOARD PRESIDENT OR CHIEF EXECUTIVE OFFICER WILL READ THE EMAILED COMMENTS ALOUD DURING GENERAL PUBLIC COMMENTS, OR DURING THE SPECIFIED AGENDA ITEM. THERE WILL BE A MAXIMUM OF THREE MINUTES ALLOWED PER PUBLIC COMMENT.

FEBRUARY 22, 2022

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SECTION 7

SECTION 7

PUBLIC HEARING #2– REDISTRICTING BASED ON 2020 CENSUS RESULTS

FEBRUARY 22, 2022

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Camarillo Health Care District



Redistricting 2022



January 25, 2022
Ken Chawkins, Consultant
National Demographics Corporation

Role of the Board

- Ensure compliance with procedural requirements
 - Hold two mandatory public hearings prior to map adoption
 - Adopt new zone map as resolution before statutory deadline
- Provide direction to staff and consultants
 - Demographer has prepared two draft maps to bring the District into compliance with federal requirement for equal population
 - Board may provide additional guidance to demographer on zone boundaries prior to finalizing the map

Legal Requirements / Principles

Redistricting Rules and Goals

Federal Laws

Equal Population
Federal Voting Rights Act
No Racial Gerrymandering



Traditional Redistricting Principles

Communities of interest
Compact
Contiguous
Visible (Natural & man-made) boundaries
Respect voters' choices / continuity in office
Planned future growth
Minimize voters shifted to different election years
Preserving the core of existing election areas

2020 Demographics by Zone

<i>Camarillo Healthcare District - 2020 Census Adjusted</i>							
District		1	2	3	4	5	Total
2020	2020 Census (Adjusted)	14,081	14,230	19,032	15,946	15,256	78,545
	Deviation from ideal	-1,628	-1,479	3,323	237	-453	4,951
	% Deviation	-10.36%	-9.41%	21.15%	1.51%	-2.88%	31.52%
2020 Total Pop	% Hisp	36%	24%	27%	32%	18%	28%
	% NH White	47%	60%	49%	47%	65%	53%
	% NH Black	2%	2%	3%	4%	2%	3%
	% Asian-American	11%	10%	16%	12%	12%	13%
Citizen Voting Age Pop	Total	10,232	10,649	12,851	11,365	12,053	57,150
	% Hisp	31%	20%	25%	24%	17%	23%
	% NH White	58%	68%	61%	59%	72%	64%
	% NH Black	1%	2%	3%	4%	1%	2%
	% Asian/Pac.Isl.	8%	8%	11%	10%	9%	9%
Voter Registration (Nov 2020)	Total	8,947	10,634	11,725	9,570	11,665	52,541
	% Latino est.	28%	17%	23%	26%	14%	21%
	% Spanish-Surnamed	26%	16%	21%	24%	13%	19%
	% Asian-Surnamed	5%	5%	6%	3%	5%	5%
	% Filipino-Surnamed	2%	1%	2%	2%	1%	2%
	% NH White est.	65%	75%	68%	65%	79%	71%
	% NH Black	1%	2%	2%	3%	1%	2%
Voter Turnout (Nov 2020)	Total	7,662	9,531	10,305	8,075	10,515	46,088
	% Latino est.	25%	16%	22%	25%	13%	20%
	% Spanish-Surnamed	23%	15%	20%	23%	12%	18%
	% Asian-Surnamed	5%	4%	6%	3%	5%	5%
	% Filipino-Surnamed	2%	1%	2%	2%	1%	2%
	% NH White est.	67%	76%	69%	66%	80%	72%
	% NH Black est.	1%	2%	2%	3%	1%	2%

Ideal Zone Size: Each of the 5 zones must contain about 15,709 people

Calculating Population Balance

Ideal Zone size = 15,709

- Divide District's total population by number of Zones
- $78,545 / 5 = 15,709$

Total deviation = 4,951

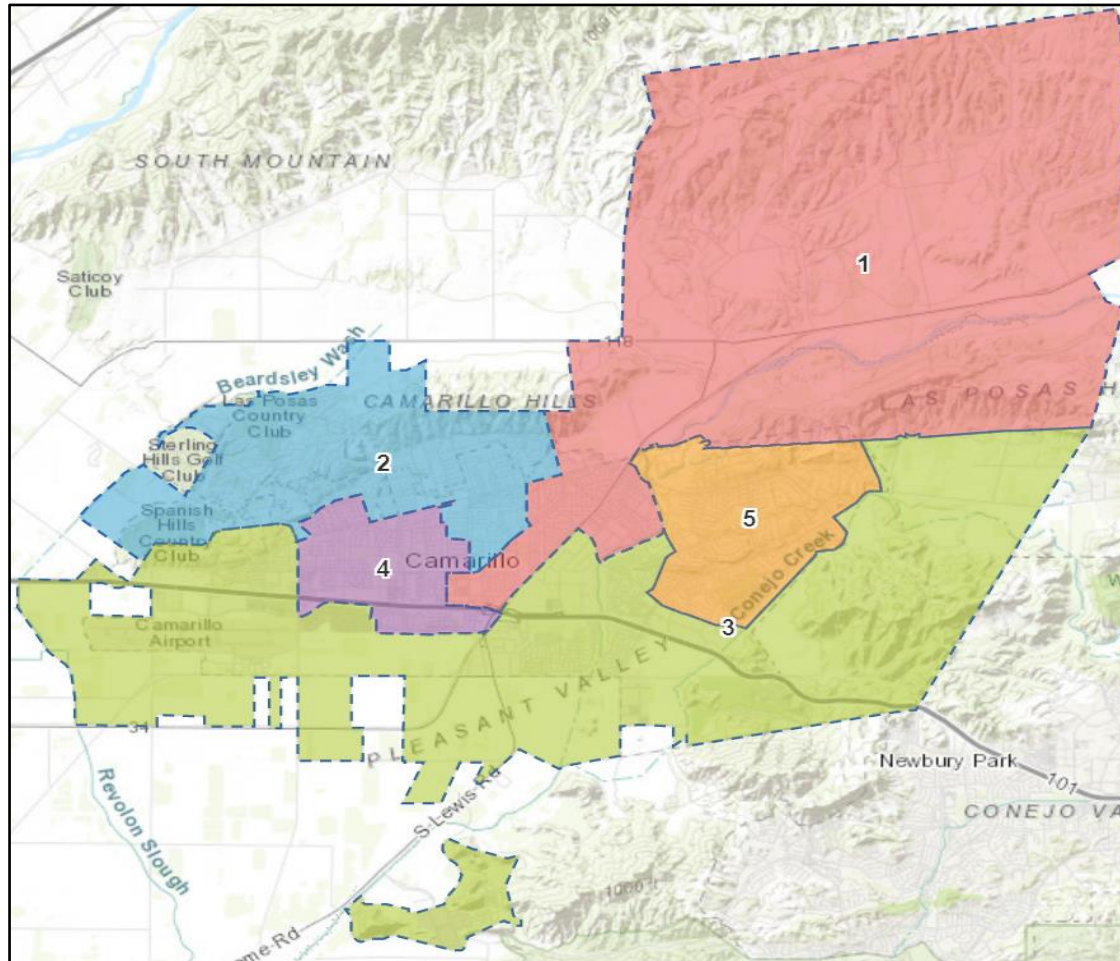
- Subtract smallest Zone's population from largest Zone's population
- $Z3 (19,032) - Z1 (14,081) = 4,951$

Total deviation % = 31.52%

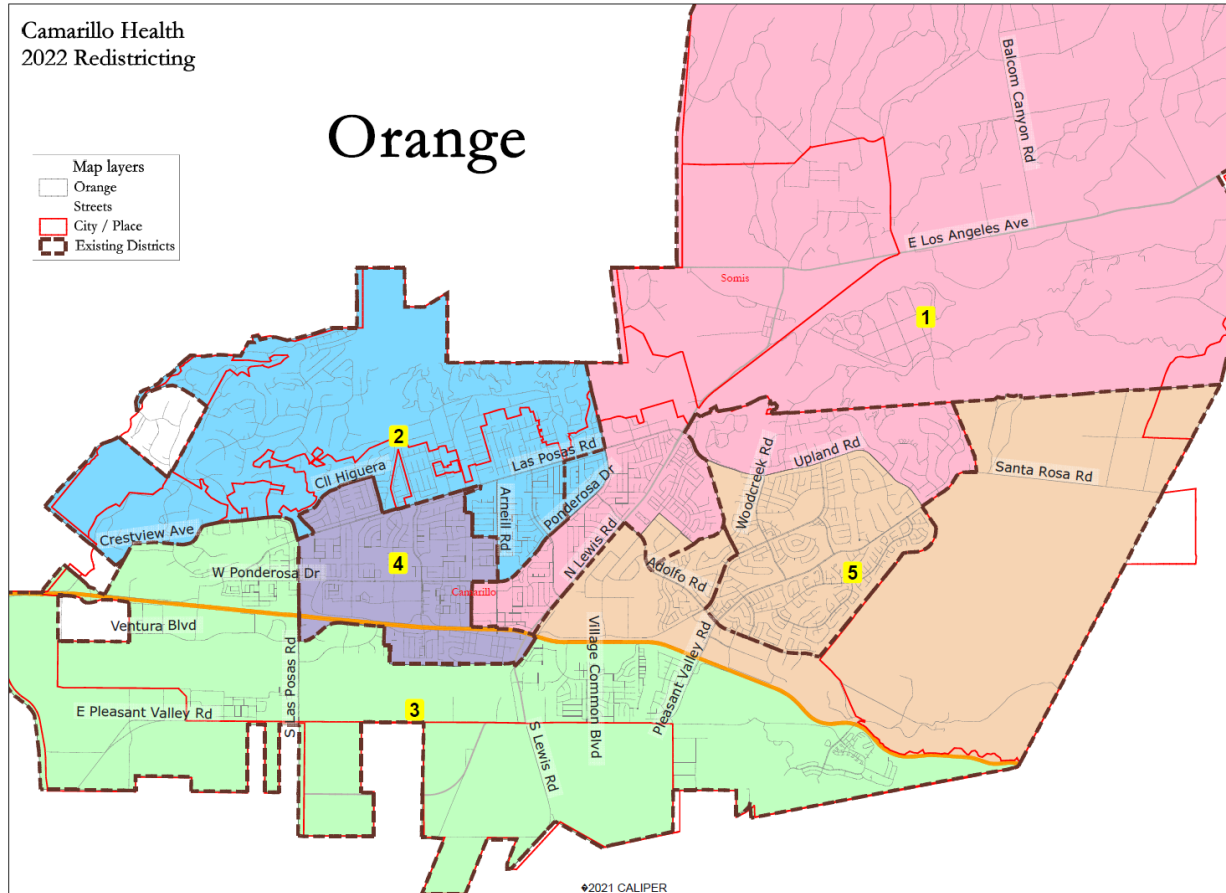
- Calculated by dividing total deviation by ideal Zone size
- $4,951 / 15,709 = 31.52\%$

Current Zone Boundaries

- Zone 1 – Loh
- Zone 2 – Doria
- Zone 3 – Hiepler
- Zone 4 – Daly
- Zone 5 - Loft

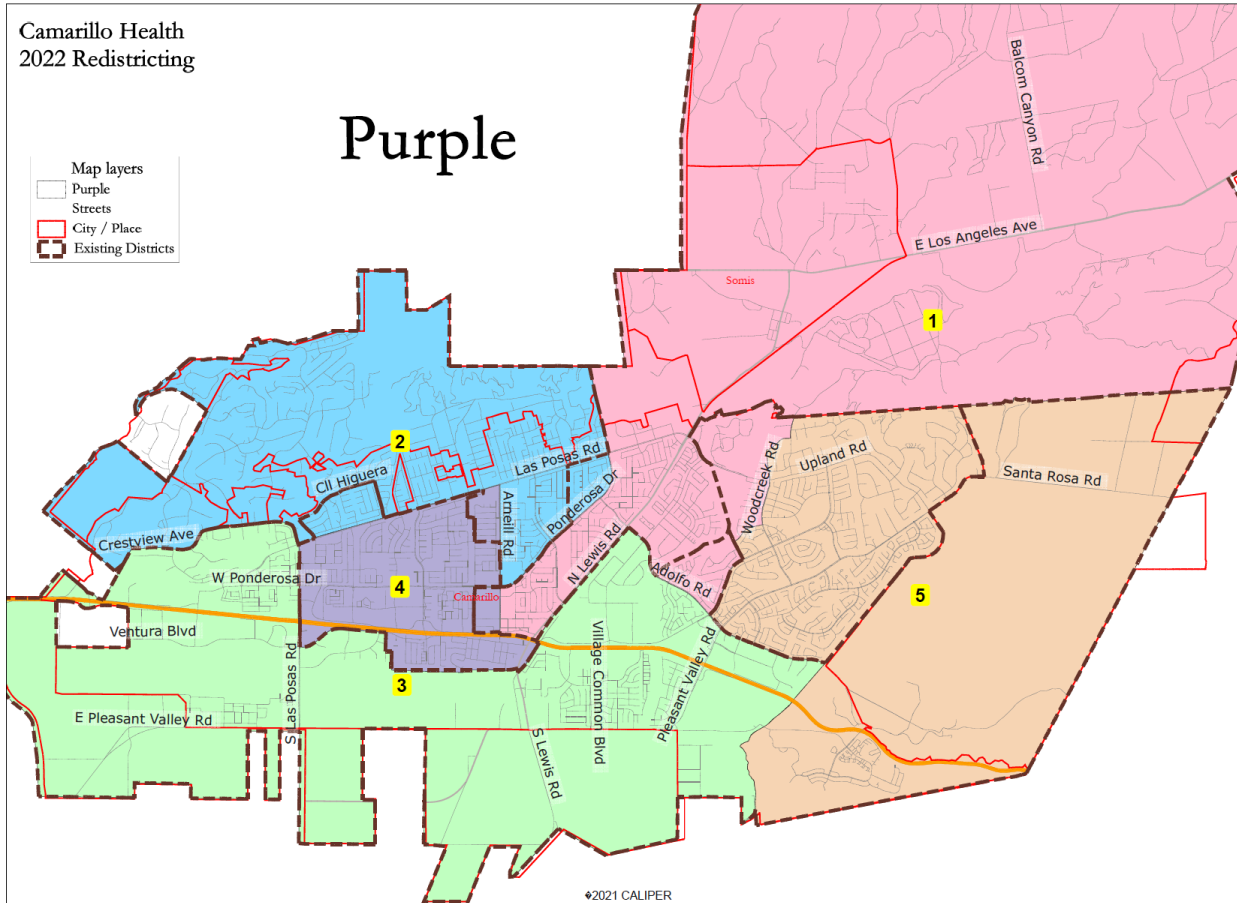


Proposed Map Orange - Zone Boundaries



- Population balanced – 5.38% Deviation
- Population growth in Zone 3
- Zone 5 picks up from Zone 3 / Zone 1 balances from 5

Proposed Map Purple - Zone Boundaries



- Population balanced – 5.31% Deviation
- Population growth in Zone 3
- Zone 5 picks up Eastern Zone 3 / Zone 1 picks up piece of Zone 3
- Rotational “ripple” to balance

Redistricting Timeline

Date	Event(s)
January 25, 2022	<ul style="list-style-type: none">- NDC presents <u>demographic analysis</u> to Board- NDC presents <u>draft maps</u>
February 22, 2022	<ul style="list-style-type: none">- NDC presents adjusted maps to Board- Possible adoption
April 17, 2022	Statutory deadline to adopt map
November 8, 2022	First election with new map

QUESTIONS / COMMENTS?



SECTION 7

ACTION ITEM

SECTION 7

**REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION, AND
RECOMMENDATION FOR APPROVAL OF DISTRICT RESOLUTION 22-03,
ADOPTING MAP TO ADJUST THE BOUNDARIES OF THE CAMARILLO
HEALTH CARE DISTRICT’S ELECTION ZONES FOLLOWING THE 2020
FEDERAL DECENNIAL CENSUS PURSUANT TO
ELECTIONS CODE SECTIONS 22000-22002.**

FEBRUARY 22, 2022



RESOLUTION NO. 22-03
ADOPTING A MAP TO ADJUST THE BOUNDARIES OF THE
CAMARILLO HEALTH CARE DISTRICT'S ELECTION ZONES
FOLLOWING THE 2020 FEDERAL DECENNIAL CENSUS
PURSUANT TO ELECTIONS CODE SECTIONS 22000-22002

Resolution of the Board of Directors
Camarillo Health Care District
Ventura County, California

WHEREAS, the Camarillo Health Care District is a California health care district duly organized and existing under the Local Health Care District Law, Division 23 of the Health and Safety Code of the State of California, Health and Safety Code § 32000 et seq; and

WHEREAS, Health & Safety Code section 32100.1 authorizes the District to transition from at-large to by-zone elections for its five directors; and

WHEREAS, on September 24, 2019, the Board of Directors adopted Resolution No. 19-07 transitioning to by-zone elections; and

WHEREAS, the California Legislature enacted Elections Code sections 22000–22002, which requires each special district to adjust the boundaries of its election zones after each federal decennial census; and

WHEREAS, the District has published draft redistricting maps on its website since January 14, 2022; and

WHEREAS, the Board of Directors held public hearings on January 25, 2022 and February 22, 2022, to solicit resident input regarding the published draft maps pursuant to Elections Code section 22100.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

SECTION 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

SECTION 2. Zone Boundaries. Commencing with the District's next regular election in 2022, the Board of Directors will be elected by zones from the five zones described on the map attached hereto as Exhibit A and incorporated by this reference.

SECTION 3. Board Member Residency. Commencing with the District’s next regular election in 2022, each member of, and any candidate for, the Board of Directors must reside in, and be a registered voter of, the zone in which he or she seeks or holds office. A candidate must be a resident of the zone in which he or she seeks office for at least 30 days before the election date. The office of a Board Member elected by-zone who ceases to maintain his or her legal residence in the zone he or she represents shall become vacant unless he or she establishes another residence within the zone within 30 days after the termination of his or her previous residency. The Board shall fill any vacancy pursuant to Health & Safety Code section 32100.1 and the appointed Director shall hold office for the unexpired term.

SECTION 4. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption pursuant to Elections Code section 22002.

SECTION 5. Transmittal to County. The Chief Executive Officer is directed to provide a signed copy of this resolution to the Elections Division of the Ventura County Clerk-Recorder.

SECTION 6: Certification. The Clerk of the Board shall certify to the passage and adoption of this Resolution and cause it to be maintained in the records of the District.

ADOPTED, SIGNED, AND APPROVED this 22nd day of February 2022.

Tom Doria, MD, President
Board of Directors
Camarillo Health Care District

Attest: _____
Mark Hiepler, ESQ, Clerk of the Board
Board of Directors
Camarillo Health Care District

STATE OF CALIFORNIA)

COUNTY OF VENTURA) ss

I, Mark O. Hiepler, Clerk of the Board of Directors of the Camarillo Health Care District

DO HEREBY CERTIFY that the foregoing Resolution 22-03 was duly adopted by the Board of Directors of said District at a Regular Meeting held on the 22nd day of February 2022 by the following vote:

AYES: _____

NAYS: _____

ABSENT: _____

Mark O. Hiepler, ESQ, Clerk of the Board
Board of Directors
Camarillo Health Care District



SECTION 8

ITEMS FOR BOARD ACTION

**SECTION 8-A
APPROVAL OF THE MINUTES OF THE FINANCE/INVESTMENT COMMITTEE
MEETING OF JANUARY 25, 2022.**

FEBRUARY 22, 2022

**Finance/Investment Committee Meeting
Camarillo Health Care District Board of Directors
Zoom Meeting
Meeting ID: 854 8111 0980**

Board of Directors

Mark Hiepler, Esq., Clerk of the Board
Christopher Loh, MD, Director

Participants:

Rick Wood, *CSDA Financial Services*
Shalene Hayman, *Hayman Consulting*

Staff

Kara Ralston, Chief Executive Officer
Karen Valentine, Clerk to the Board

-
- 1. Call to Order** – The Finance/Investment Committee Meeting was called to order by Director Hiepler, at 10:33 a.m.
 - 2.** No public comment.
 - 3.** Reviewed Quarterly Investment and Reserve Report and Tax Revenue Report for period ending December 31, 2021. Discussed having future conversation on long term debt paydown.
 - 4.** Reviewed Preliminary Operating Results and Departmental Activities for quarter ending December 31, 2021. Director Loh requested information on plans for retained earnings.
 - 5.** Reviewed Check Register and Check Register Comparison for quarter ending December 31, 2021.
 - 6.** Quarterly District credit card review.
 - 7.** Quarterly legal expense review.
 - 8.** CEO Report – CEO Ralston discussed budget preparations to begin in February/March.
 - 9.** The next Finance/Investment Committee Meeting will be held on April 26, 2022, at 10:30 a.m. Discussed option for additional Finance/Investment Committee Meeting sometime in February to review the draft Financial Audit Report for 2020/2021. Staff will provide date and time options when Cindy Fanning, CPA, Fanning and Karrh, provides further information on the completion date.
 - 10.** Having no further business, this meeting is adjourned at 11:50 a.m.

Mark Hiepler
Director



SECTION 8

CONSENT AGENDA

**SECTION 8-B
APPROVAL OF MINUTES OF
THE REGULAR BOARD MEETING OF JANUARY 22, 2022**

FEBRUARY 22, 2022

Regular Meeting of the Board of Directors
Zoom Meeting – Meeting ID: 892 3032 5740

Board of Directors - Present

Thomas Doria, MD, President
Mark Hiepler, ESQ, Clerk of the Board
Richard Loft, MD, Director
Christopher Loh, MD, Director

Staff - Present

Kara Ralston, Chief Executive Officer
Sonia Amezcua, Chief Administrative Officer
Karen Valentine, Clerk to the Board

Participants:

Rick Wood, *Financial Services Vendor, CSDA*
Shalene Hayman, *Hayman Consulting*

Participants Continued:

Aleks Giragosian, Counsel, *Colantuono, Highsmith & Whatley*
Ken Chawkins, *National Demographics Corporation*

1. **Call to Order and Roll Call** - The Regular Meeting of the Camarillo Health Care District Board of Directors was called to order on Tuesday, January 25, 2022, at 12:03 p.m., by Thomas Doria, President.
2. **Pledge of Allegiance** – President Doria
3. **Action Item - Review/Discussion/Action** – Consideration, discussion, and action on Resolution 22-01, Authorizing Remote Teleconference Meetings of the Board of Directors for the 30-day Period commencing January 25, 2022, through February 23, 2022.

It was **MOVED** by Director Loft, **SECONDED** by Director Loh, and **MOTION PASSED** that the Board of Directors approve Resolution 22-01, Authorizing Remote Teleconference Meetings of the Board of Directors for the 30-day period commencing January 25, 2022, through February 23, 2022.

Roll Call Vote: Ayes: Doria, Hiepler, Loft, Loh **Nays:** None **Absent:** Daly

4. **Amendments to The Agenda** – None
5. **Public Comment** – None
6. **Presentations** – None
7. **Public Hearing #1 – Redistricting Based on the 2020 Census Results**
 - Hearing opened at 12:05 p.m. by President Doria
 - District legal counsel, Aleks Giragosian, Colantuono, Highsmith & Whatley, PC, discussed the legal requirements and principles of redistricting.
 - Ken Chawkins, National Demographics Corporation, presented two maps (Orange and Purple) which met legal requirements and principles of redistricting.
 - Board discussion; all maps will be presented at Public Hearing #2.
 - No Public Comments presented.
 - Hearing closed at 12:45 p.m. by President Doria

8. **Consent Agenda** - It was **MOVED** by Director Hiepler, **SECONDED** by Director Loh, and **MOTION PASSED** that the Board of Directors approve the Consent Agenda as presented.
Roll Call Vote: Ayes: Doria, Hiepler, Loft, Loh **Nays:** None **Absent:** Daly

9. **Action Items**

- A. **Review/ Discussion /Action** – Consideration, discussion, and recommendation for approval of District Financial Reports for period ending October 31, 2021.

It was **MOVED** by Director Loh, **SECONDED** by Director Doria, and **MOTION PASSED** that the Board of Directors approve the District Financial Reports for period ending October 31, 2021.

Roll Call Vote: Ayes: Doria, Hiepler, Loft, Loh **Nays:** None **Absent:** Daly

- B. **Review/ Discussion /Action** – Consideration, discussion, and recommendation for approval of District Check Register, Check Register Comparison, and financial reports for period ending November 30, 2021.

It was **MOVED** by Director Hiepler, **SECONDED** by Director Loh, and **MOTION PASSED** that the Board of Directors approve District Check Register, Check Register Comparison, and financial reports for period ending November 30, 2021.

Roll Call Vote: Ayes: Doria, Hiepler, Loft, Loh **Nays:** None **Absent:** Daly

- C. **Review/ Discussion /Action** – Consideration, discussion, for approval of District Check Register, Check Register Comparison, financial reports, and monthly Investment and Designated Reserve Report for period ending December 31, 2021.

It was **MOVED** by Director Loh, **SECONDED** by Director Doria, and **MOTION PASSED** to approve District Check Register, Check Register Comparison, financial reports, and monthly Investment and Designated Reserve Report for period ending December 31, 2021.

Roll Call Vote: Ayes: Doria, Hiepler, Loft, Loh **Nays:** None **Absent:** Daly

- D. **Review/ Discussion/ Action** – Consideration, discussion and recommendation for approval of District Resolution 22-02, Approving Submission of Application and Petition to Potential Funding Sources and Authorizing Signatures.

It was **MOVED** by Director Doria, **SECONDED** by Director Loh, and **MOTION PASSED** to approve District Resolution 22-02, Approving Submission of Application and Petition to Potential Funding Sources and Authorizing Signatures.

Roll Call Vote: Ayes: Doria, Hiepler, Loft, Loh **Nays:** None **Absent:** Daly

10. **CEO Report**

- CEO Ralston reported that neither she nor LAFCo recommended any adjustments to the District’s Sphere of influence during the SOI hearing. The recommendation was passed unanimously.
- The Ventura County Board of Supervisors voted to divide the City of Camarillo during their redistricting process, resulting in two VC Board of Supervisors having areas of the health care district within their districts; Supervisor Kelly Long and Supervisor Linda Parks.
- Ms. Ralston discussed the following programs:

- Adult Day Center continues to operate at fifty percent of capacity due to spacing and protocol from community care licensing, and revenue reflects the same nearly 50% reduction.
- Care Management services continues to succeed on most grant performance(s); some exceptions apply due to COVID-19 restrictions.
- The HUR Senso Balance Machine continues to have a wait list with clients self-reporting improvement in their goals of strength, mobility and coordination. Staff continue to be trained in efforts to clear the wait list.
- The District is currently recruiting for several open positions.

11. Board President's Report

President Doria announced the committee assignments as follows:

Executive Committee – Doria and Daly

Finance/Investment Committee – Hiepler and Loh

VCSDA Representative – Daly; Alternate member: Loft

Ad Hoc for CEO Evaluation – Hiepler and Loh

President Doria expressed his admiration, respect and deep appreciation for the good work and dedication of District staff during the ongoing state of emergency caused by the COVID-19 pandemic.

- 12.** Having no further business this meeting was adjourned at 2:36 p.m.

Mark O. Hiepler, ESQ
Clerk of the Board



SECTION 8

ITEMS FOR BOARD ACTION

**SECTION 8-C
APPROVAL OF THE MINUTES OF THE EXECUTIVE COMMITTEE MEETING OF
FEBRUARY 15, 2022**

FEBRUARY 22, 2022



MINUTES

February 15, 2022

**Camarillo Health Care District Board of Directors
Executive/Agenda Building Committee Meeting
ZOOM MEETING
Meeting ID: 849 8082 3382**

Board Members Present:

Thomas Doria, MD, President
Martin T. Daly, Vice President

Staff Present:

Kara Ralston, Chief Executive Officer
Karen Valentine, Clerk to the Board

1. Call to Order – The Executive Committee Meeting was called to order by President Thomas Doria, at 12:01 p.m.
2. Roll Call – Doria, Daly
3. **Public Comment** - None
4. Reviewed the proposed Agenda for the Regular Board Meeting scheduled for February 22, 2022.
5. **Public Hearing #2 – Redistricting Based on 2020 Census Results** – Reviewed public hearing process and map selection process.
6. **Consent Agenda**
 - A. Reviewed the Minutes of the Finance/Investment Committee Meeting of January 25, 2022.
 - B. Reviewed the Minutes of the Regular Board Meeting of January 25, 2022.
7. **Action Items**
 - A. Reviewed District Check Register and Check Register Comparison for period ending January 31, 2022.
 - B. Reviewed District Resolution 22-04, Re-Authorizing Remote Teleconference Meetings of the Board of Directors for a 30-Day Period Commencing February 22, 2022 through March 23, 2022.
 - C. Reviewed revised pay schedule.
8. **CEO Report**
9. **Board President’s Report** – Review process and timeline for CEO Review.
10. Next Executive Committee Meeting will be held on March 15, 2022.
11. Meeting Adjourned at 12:30 p.m.

Thomas Doria
President



SECTION 9

SECTION 9

**DISCUSSION AND ACTION OF CONSENT AGENDA ITEMS PULLED,
IF NECESSARY**

FEBRUARY 22, 2022

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SECTION 10

ITEMS FOR BOARD ACTION

**SECTION 10-A
REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION, AND
RECOMMENDATION FOR APPROVAL OF DISTRICT CHECK REGISTER,
CHECK REGISTER COMPARISON, FINANCIAL REPORTS,
AND MONTHLY INVESTMENT AND DESIGNATED RESERVE REPORT FOR
PERIOD ENDING JANUARY 31, 2022.**

FEBRUARY 22, 2022

8-Feb-22

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Camarillo Health Care District

Check Register (Checks and EFTs of All Types)

Sorted by Alphabetical
January 2022 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
Cash Account #4 [Bank of the West General]						
69234	1/12/2022	ACCESS	Access TLC Caregivers DBA	1,456.00	V	MO
69235	1/12/2022	AFLAC	Aflac	1,044.03	V	MO
69237	1/12/2022	GADDIS	Alexa Gaddis	161.34	EE	
69248	1/20/2022	B&BMAIL	B & B Mailing Services	1,817.52	V	QTRLY
69224	1/5/2022	BAY ALARM	Bay Alarm Company	1,140.00	V	MO
69225	1/5/2022	BETA	Beta Healthcare Group	2,556.64	V	MO
69226	1/5/2022	BETA WC	Beta Healthcare Group	2,445.00	V	MO
69257	1/26/2022	CA COLLAB	CA COLLABORATIVE	200.00	V	
69236	1/12/2022	CSDA	CA Special Districts Assoc	110.00	V	MO
69239	1/12/2022	KNOX	Carrie Knox	1,249.95	V	MO
69249	1/20/2022	COLANTUONO	Colantuono, Highsmith, Whatley, PC	1,258.00	V	ONGOING
69250	1/20/2022	CPI	CPI Solutions, Inc	4,740.00	V	MO
69227	1/5/2022	DOS CAMINOS	Dos Caminos Plaza	5,353.92	V	MO
69247	1/20/2022	AZIMI	Fran Azimi	192.00	V	
69228	1/5/2022	FRONTIER	Frontier Communications	130.98	V	MO
69251	1/20/2022	GOLDEN	Golden State Storage	5,004.00	V	MO
69229	1/5/2022	HARTFORD	Hartford Life	984.05	V	MO
69238	1/12/2022	HAYMAN	Hayman Consulting dba	2,375.00	V	MO
69258	1/26/2022	HIRERIGHT	HireRight, LLC	250.00	V	
69252	1/20/2022	ITS	Integrated Telemanagement Services, Inc	871.49	V	MO
69253	1/20/2022	JTS	JTS Facility Services	2,350.00	V	MO
69240	1/12/2022	LEAF	Leaf	2,025.32	V	MO
69230	1/5/2022	METLIFE	MetLife Small Business	441.40	V	MO
69241	1/12/2022	MJL	MJL & Associates	259.00	V	MO
69231	1/5/2022	TEVERBAUGH	Monica Teverbaugh	73.93	EE	
69254	1/20/2022	PETTY	Petty Cash - Administrat	166.80	V	MO
69259	1/26/2022	SAFEWAY	Safeway Inc	286.84	V	MO
69242	1/12/2022	SO CA GAS	Southern California Gas	995.26	V	MO
69243	1/12/2022	STREAMLINE	Streamline	2,400.00	V	MO
69255	1/20/2022	THOMAS	Thomas Family Window Cleaning LLC	268.88	V	MO
69232	1/5/2022	TROPICAL	Tropical Car Wash	208.00	V	MO
69244	1/12/2022	UMPQUA	Umpqua Bank	4,005.30	V	MO
69245	1/12/2022	US POST METR	United States Postal Svc	500.00	V	ONGOING
69260	1/26/2022	VALIC	VALIC	1,269.56	V	MO
69246	1/12/2022	VCHCA	Ventura Co Home Care Assoc	300.00	V	
69233	1/5/2022	VISION	Vision Services Plan	225.14	V	MO
69256	1/20/2022	VOYAGER	Voyager Fleet Systems Inc	1,568.23	V	MO
Report Total				\$ 50,683.58		

8-Feb-22

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Camarillo Health Care District

Check Register (Checks and EFTs of All Types)

Sorted by Check Number
January 2022 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
Cash Account #4 [Bank of the West General]						
69224	1/5/2022	BAY ALARM	Bay Alarm Company	1,140.00	V	MO
69225	1/5/2022	BETA	Beta Healthcare Group	2,556.64	V	MO
69226	1/5/2022	BETA WC	Beta Healthcare Group	2,445.00	V	MO
69227	1/5/2022	DOS CAMINOS	Dos Caminos Plaza	5,353.92	V	MO
69228	1/5/2022	FRONTIER	Frontier Communications	130.98	V	MO
69229	1/5/2022	HARTFORD	Hartford Life	984.05	V	MO
69230	1/5/2022	METLIFE	MetLife Small Business	441.40	V	MO
69231	1/5/2022	TEVERBAUGH	Monica Teverbaugh	73.93	EE	
69232	1/5/2022	TROPICAL	Tropical Car Wash	208.00	V	MO
69233	1/5/2022	VISION	Vision Services Plan	225.14	V	MO
69234	1/12/2022	ACCESS	Access TLC Caregivers DBA	1,456.00	V	MO
69235	1/12/2022	AFLAC	Aflac	1,044.03	V	MO
69236	1/12/2022	CSDA	CA Special Districts Assoc	110.00	V	MO
69237	1/12/2022	GADDIS	Alexa Gaddis	161.34	EE	
69238	1/12/2022	HAYMAN	Hayman Consulting dba	2,375.00	V	MO
69239	1/12/2022	KNOX	Carrie Knox	1,249.95	V	MO
69240	1/12/2022	LEAF	Leaf	2,025.32	V	MO
69241	1/12/2022	MJL	MJL & Associates	259.00	V	MO
69242	1/12/2022	SO CA GAS	Southern California Gas	995.26	V	MO
69243	1/12/2022	STREAMLINE	Streamline	2,400.00	V	MO
69244	1/12/2022	UMPQUA	Umpqua Bank	4,005.30	V	MO
69245	1/12/2022	US POST METR	United States Postal Svc	500.00	V	ONGOING
69246	1/12/2022	VCHCA	Ventura Co Home Care Assoc	300.00	V	
69247	1/20/2022	AZIMI	Fran Azimi	192.00	V	
69248	1/20/2022	B&BMAIL	B & B Mailing Services	1,817.52	V	QTRLY
69249	1/20/2022	COLANTUONO	Colantuono, Highsmith, Whatley, PC	1,258.00	V	ONGOING
69250	1/20/2022	CPI	CPI Solutions, Inc	4,740.00	V	MO
69251	1/20/2022	GOLDEN	Golden State Storage	5,004.00	V	MO
69252	1/20/2022	ITS	Integrated Telemanagement Services, Inc	871.49	V	MO
69253	1/20/2022	JTS	JTS Facility Services	2,350.00	V	MO
69254	1/20/2022	PETTY	Petty Cash - Administrat	166.80	V	MO
69255	1/20/2022	THOMAS	Thomas Family Window Cleaning LLC	268.88	V	MO
69256	1/20/2022	VOYAGER	Voyager Fleet Systems Inc	1,568.23	V	MO
69257	1/26/2022	CA COLLAB	CA COLLABORATIVE	200.00	V	
69258	1/26/2022	HIRERIGHT	HireRight, LLC	250.00	V	
69259	1/26/2022	SAFEWAY	Safeway Inc	286.84	V	MO
69260	1/26/2022	VALIC	VALIC	1,269.56	V	MO
Report Total				\$ 50,683.58		

Check Register Monthly Comparison

FY 2021/22

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
	\$188,410	\$55,759	\$162,111	\$80,903	\$72,497	\$354,833	\$50,684	\$0	\$0	\$0	\$0	\$0	<i>Mo. Avg (varies through year as amts added)</i>
													\$137,885
													YTD Total
													\$965,198

w/out tranfer

Notes FY 21/22:

- July '21 Annual Insurance Invoices increased by \$28k
- Sept '21 Final loan payment of \$99,044
- Sept '21 New HVAC unit for Build H \$11,720
- Oct '21 Construction Costs for HUR window and SNP relocation \$9,018
- Nov '21 New Flooring Cedar room Bldg E \$16,167
- Dec '21 Move relief funds of \$300k from Mechanics cking to savings

FY 2020/21

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
	\$155,740	\$47,551	\$147,667	\$88,955	\$48,137	\$57,225	\$54,157	\$41,754	\$61,960	\$41,358	\$62,024	\$79,772	<i>Mo. Avg (varies through year as amts added)</i>
													\$85,633
													YTD Total
													\$886,300

Notes FY 20/21:

- July '20 Annual insurances
- Sep '20 ADC Construction Loan pmt \$99K #6 of 7
- Mar 21 - N-95 Masks for ADC
- May '21 Plumbing services - 4 Water Heaters & maintenance
- Jun '21 Senso Balance Machine 1/2 dep \$7,561 (Capital)

NOTE: this is a comparison of checks only; does not include expenses such as OPEB accrual, salary/benefit expenses, UAL expense, depreciation, July and Aug of each year may or may not include month prior June expenses.

Camarillo Health Care District

Statements of Activities

Year-to-Date Variance, January 2022 - current month, Consolidated by department

	<i>7 Months Ended January 31, 2022</i>	<i>7 Months Ended January 31, 2022 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
REVENUE				
Tax Revenue-Admin	1,994,711.19	1,761,686.50	233,024.69	13.2 %
Community Education	975.00	10,628.38	(9,653.38)	-90.8 %
Transportation Fees	10,340.00	6,620.81	3,719.19	56.2 %
Transport Fees ADC	9,535.00	13,300.00	(3,765.00)	-28.3 %
Health Screening Fees	0.00	116.69	(116.69)	-100.0 %
Counseling	0.00	2,916.69	(2,916.69)	-100.0 %
Lifeline Fees	17,288.00	16,072.00	1,216.00	7.6 %
Sr Nutrition Home Delivered	19,036.86	9,916.69	9,120.17	92.0 %
Contract-PICF-Falls	5,289.62	11,083.31	(5,793.69)	-52.3 %
Contract-PICF Anthem	0.00	805.00	(805.00)	-100.0 %
Contract-PICF-Blue Shield	0.00	1,691.69	(1,691.69)	-100.0 %
Contract-VCAAA-Evid Base	2,440.00	6,300.00	(3,860.00)	-61.3 %
ADC Fees	76,886.00	157,920.00	(81,034.00)	-51.3 %
Grant-VCAAA Caregiver Respite	14,900.89	21,437.50	(6,536.61)	-30.5 %
GRant - COVID Relief Fund	330,000.00	0.00	330,000.00	
Contract-Caregiver Navigation Project	6,400.00	8,093.75	(1,693.75)	-20.9 %
Donations-Scholarship	10.00	1,458.31	(1,448.31)	-99.3 %
Sponsorship	400.00	700.00	(300.00)	-42.9 %
Healthy Attitude Advertising	4,000.00	4,500.00	(500.00)	-11.1 %
Interest Income	5,368.00	10,505.00	(5,137.00)	-48.9 %
Facility Use Rental	3,116.00	2,916.69	199.31	6.8 %
Facility Use-Lease	4,226.95	3,715.81	511.14	13.8 %
Donations	200.00	1,166.62	(966.62)	-82.9 %
Fischer Fund Distribution	148,780.75	145,000.00	3,780.75	2.6 %
Grant-VCAAA-Sr Nutrition	53,766.32	56,033.81	(2,267.49)	-4.0 %
City of Cam SNP HDM	0.00	21,583.31	(21,583.31)	-100.0 %
City of Camarillo-CDBG CV3	29,166.69	29,166.69	0.00	0.0 %
Support Services Offset	204,485.95	248,196.59	(43,710.64)	-17.6 %
Grant-VCAAA-SS Line	28,843.52	29,166.69	(323.17)	-1.1 %
Grant-SCAN Community	9,441.00	6,738.06	2,702.94	40.1 %
TOTAL REVENUE	2,979,607.74	2,589,436.59	390,171.15	15.1 %
	2,979,607.74	2,589,436.59	390,171.15	15.1 %

	<i>7 Months Ended January 31, 2022</i>	<i>7 Months Ended January 31, 2022 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
	2,979,607.74	2,589,436.59	390,171.15	15.1 %
EXPENSES				
Salaries	763,494.02	960,701.56	197,207.54	20.5 %
Payroll Taxes	61,517.50	76,067.25	14,549.75	19.1 %
Benefits-PERS-Health	90,118.77	157,604.30	67,485.53	42.8 %
Benefits-PERS-Retirement	60,114.50	76,476.68	16,362.18	21.4 %
Benefits - Workers Comp	16,924.43	22,316.56	5,392.13	24.2 %
Benefits - Life/ADD	15,464.82	17,823.82	2,359.00	13.2 %
Benefits-OPEB	35,458.77	34,494.88	(963.89)	-2.8 %
PERS Retirement UAL	131,240.00	136,000.00	4,760.00	3.5 %
Audit Fees	15,000.00	23,000.00	8,000.00	34.8 %
Partnershp Initiatives	0.00	1,166.69	1,166.69	100.0 %
Legal Fees	12,668.50	17,500.00	4,831.50	27.6 %
Contractors/Consultants	90,374.34	165,414.69	75,040.35	45.4 %
Support Services	204,485.95	248,196.03	43,710.08	17.6 %
Instructor Agreement Fees	0.00	7,583.31	7,583.31	100.0 %
Community/Staff Outreach	1,867.23	8,298.99	6,431.76	77.5 %
Dues/Subscriptions	27,539.12	30,389.81	2,850.69	9.4 %
Continuing Education-Trustee	12,887.94	17,462.69	4,574.75	26.2 %
Continuing Education-Staff	5,422.86	17,199.49	11,776.63	68.5 %
Trustee Stipends	3,100.00	5,775.00	2,675.00	46.3 %
LAFCO Assessments	2,447.00	2,424.00	(23.00)	-0.9 %
Mileage	6,982.87	16,891.00	9,908.13	58.7 %
Program Matls/Activities	5,029.46	18,173.75	13,144.29	72.3 %
Gas & Oil	10,491.42	8,750.00	(1,741.42)	-19.9 %
Fleet Maintenance	2,759.30	11,666.69	8,907.39	76.3 %
Minor Equipment	5,514.82	9,933.56	4,418.74	44.5 %
Supplies	6,016.24	12,832.82	6,816.58	53.1 %
Postage	21,452.36	22,599.43	1,147.07	5.1 %
Advertising & Promotion	4,583.61	14,583.31	9,999.70	68.6 %
Refunds	872.00	1,464.19	592.19	40.4 %
Printing	37,978.53	43,113.07	5,134.54	11.9 %
Repairs & Maintenance	28,484.15	28,908.32	424.17	1.5 %
Association Fees	38,110.68	37,495.01	(615.67)	-1.6 %
Insurance	55,780.91	85,941.94	30,161.03	35.1 %
Storage Rent/Equip Lease	16,891.03	16,346.12	(544.91)	-3.3 %
Telephone	12,829.75	12,810.00	(19.75)	-0.2 %
Utilities	19,745.03	15,432.62	(4,312.41)	-27.9 %
Licenses & Fees	5,364.55	5,364.38	(0.17)	0.0 %
Bank & Credit Card Charges	1,559.11	4,958.31	3,399.20	68.6 %
TOTAL EXPENSES	1,830,571.57	2,393,160.27	562,588.70	23.5 %
OPERATING RESULTS	1,149,036.17	196,276.32	952,759.85	485.4 %

	<i>7 Months Ended January 31, 2022</i>	<i>7 Months Ended January 31, 2022 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
OTHER INCOME & EXPENSE				
Other Income -Admin	14,514.43	18,044.50	(3,530.07)	-19.6 %
Depreciation Expense	(68,127.08)	(72,916.13)	4,789.05	6.6 %
Interest Expense	(894.96)	(4,219.25)	3,324.29	78.8 %
TOTAL OTHER INCOME & EXPENSE	(54,507.61)	(59,090.88)	4,583.27	7.8 %
AFTER OTHER INCOME & EXPENSE	1,094,528.56	137,185.44	957,343.12	697.8 %
NET RESULTS	1,094,528.56	137,185.44	957,343.12	697.8 %

Camarillo Health Care District

Statements of Activities

Year-to-Date Only, January 2022 - current month, January 2021 - 12 months back, Consolidated by department

	<i>7 Months Ended January 31, 2022</i>	<i>7 Months Ended January 31, 2021</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
REVENUE				
Tax Revenue-Admin	1,994,711.19	1,772,710.05	222,001.14	12.5 %
Community Education	975.00	0.00	975.00	
Transportation Fees	10,340.00	4,665.00	5,675.00	121.7 %
Transport Fees ADC	9,535.00	3,158.00	6,377.00	201.9 %
Lifeline Fees	17,288.00	22,352.00	(5,064.00)	-22.7 %
Sr Nutrition Home Delivered	19,036.86	23,715.84	(4,678.98)	-19.7 %
Sr Nutrition Congregate	0.00	40.00	(40.00)	-100.0 %
Contract-PICF-Falls	5,289.62	1,835.68	3,453.94	188.2 %
Contract-PICF Anthem	0.00	7,544.00	(7,544.00)	-100.0 %
Contract-PICF-Blue Shield	0.00	3,794.00	(3,794.00)	-100.0 %
Contract-VCAAA-Evid Base	2,440.00	960.00	1,480.00	154.2 %
ADC Fees	76,886.00	23,349.00	53,537.00	229.3 %
Grant-VCAAA Caregiver Respite	14,900.89	17,056.29	(2,155.40)	-12.6 %
GRant - COVID Relief Fund	330,000.00	0.00	330,000.00	
Contract-Caregiver Navigation Project	6,400.00	3,600.00	2,800.00	77.8 %
Donations-Scholarship	10.00	0.00	10.00	
Sponsorship	400.00	650.00	(250.00)	-38.5 %
Healthy Attitude Advertising	4,000.00	4,000.00	0.00	
Interest Income	5,368.00	11,921.33	(6,553.33)	-55.0 %
Facility Use Rental	3,116.00	1,458.00	1,658.00	113.7 %
Facility Use-Lease	4,226.95	3,150.00	1,076.95	34.2 %
Donations	200.00	18,950.00	(18,750.00)	-98.9 %
Fischer Fund Distribution	148,780.75	143,708.49	5,072.26	3.5 %
Grant-VCAAA-Sr Nutrition	53,766.32	55,192.23	(1,425.91)	-2.6 %
City of Cam SNP HDM	0.00	21,583.38	(21,583.38)	-100.0 %
City of Camarillo-CDBG CV3	29,166.69	0.00	29,166.69	
Grant-Rupe Found Vet Caregiver	0.00	23,333.38	(23,333.38)	-100.0 %
Support Services Offset	204,485.95	175,892.97	28,592.98	16.3 %
Grant-VCAAA-SS Line	28,843.52	28,793.52	50.00	0.2 %
Grant-SCAN Community	9,441.00	6,650.00	2,791.00	42.0 %
TOTAL REVENUE	2,979,607.74	2,380,063.16	599,544.58	25.2 %
	2,979,607.74	2,380,063.16	599,544.58	25.2 %
	2,979,607.74	2,380,063.16	599,544.58	25.2 %

EXPENSES

	<i>7 Months Ended January 31, 2022</i>	<i>7 Months Ended January 31, 2021</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
Salaries	763,494.02	782,966.12	19,472.10	2.5 %
Payroll Taxes	61,517.50	62,652.02	1,134.52	1.8 %
Benefits-PERS-Health	90,118.77	99,348.03	9,229.26	9.3 %
Benefits-PERS-Retirement	60,114.50	63,385.55	3,271.05	5.2 %
Benefits - Workers Comp	16,924.43	27,075.80	10,151.37	37.5 %
Benefits - Life/ADD	15,464.82	15,524.46	59.64	0.4 %
Benefits-OPEB	35,458.77	31,308.35	(4,150.42)	-13.3 %
PERS Retirement UAL	131,240.00	108,121.00	(23,119.00)	-21.4 %
Audit Fees	15,000.00	15,000.00	0.00	
Legal Fees	12,668.50	10,559.00	(2,109.50)	-20.0 %
Contractors/Consultants	90,374.34	93,280.23	2,905.89	3.1 %
Support Services	204,485.95	175,892.97	(28,592.98)	-16.3 %
Community/Staff Outreach	1,867.23	436.49	(1,430.74)	-327.8 %
Dues/Subscriptions	27,539.12	22,320.27	(5,218.85)	-23.4 %
Continuing Education-Trustee	12,887.94	12,049.98	(837.96)	-7.0 %
Continuing Education-Staff	5,422.86	4,916.66	(506.20)	-10.3 %
Trustee Stipends	3,200.00	4,200.00	1,000.00	23.8 %
LAFCO Assessments	2,447.00	2,534.00	87.00	3.4 %
Mileage	6,982.87	6,285.52	(697.35)	-11.1 %
Program Matls/Activities	5,029.46	1,619.79	(3,409.67)	-210.5 %
Gas & Oil	11,266.07	2,717.06	(8,549.01)	-314.6 %
Fleet Maintenance	2,759.30	3,001.39	242.09	8.1 %
Minor Equipment	5,514.82	3,773.46	(1,741.36)	-46.1 %
Supplies	6,016.24	6,685.36	669.12	10.0 %
Postage	21,452.36	19,926.61	(1,525.75)	-7.7 %
Advertising & Promotion	4,583.61	3,137.04	(1,446.57)	-46.1 %
Refunds	872.00	855.00	(17.00)	-2.0 %
Printing	37,978.53	18,953.18	(19,025.35)	-100.4 %
Repairs & Maintenance	28,484.15	18,513.00	(9,971.15)	-53.9 %
Association Fees	38,110.68	36,051.40	(2,059.28)	-5.7 %
Insurance	55,780.91	45,498.99	(10,281.92)	-22.6 %
Storage Rent/Equip Lease	16,891.03	17,523.13	632.10	3.6 %
Telephone	12,829.75	13,556.52	726.77	5.4 %
Utilities	20,739.41	16,304.38	(4,435.03)	-27.2 %
Licenses & Fees	5,364.55	5,728.00	363.45	6.3 %
Bank & Credit Card Charges	1,559.11	6,210.82	4,651.71	74.9 %
TOTAL EXPENSES	1,832,440.60	1,757,911.58	(74,529.02)	-4.2 %
OPERATING RESULTS	1,147,167.14	622,151.58	525,015.56	84.4 %
OTHER INCOME & EXPENSE				
Other Income -Admin	14,514.43	33,378.48	(18,864.05)	-56.5 %
Depreciation Expense	(68,127.08)	(67,922.47)	(204.61)	-0.3 %
Interest Expense	(894.96)	0.00	(894.96)	
TOTAL OTHER INCOME & EXPENSE	(54,507.61)	(34,543.99)	(19,963.62)	-57.8 %

	<i>7 Months Ended January 31, 2022</i>	<i>7 Months Ended January 31, 2021</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
AFTER OTHER INCOME & EXPENSE	1,092,659.53	587,607.59	505,051.94	86.0 %
NET RESULTS	1,092,659.53	587,607.59	505,051.94	86.0 %

Camarillo Health Care District

Statements of Activities

*Year-to-Date Performance, January 2022 - current month, Consolidated
by department*

	<i>7 Months Ended January 31, 2022</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
REVENUE				
Tax Revenue-Admin	1,994,711.19	3,020,034.00	1,025,322.81	66.0 %
Community Education	975.00	18,220.00	17,245.00	5.4 %
Transportation Fees	10,340.00	11,350.00	1,010.00	91.1 %
Transport Fees ADC	9,535.00	22,800.00	13,265.00	41.8 %
Health Screening Fees	0.00	200.00	200.00	
Counseling	0.00	5,000.00	5,000.00	
Lifeline Fees	17,288.00	27,552.00	10,264.00	62.7 %
Sr Nutrition Home Delivered	19,036.86	17,000.00	(2,036.86)	112.0 %
Contract-PICF-Falls	5,289.62	19,000.00	13,710.38	27.8 %
Contract-PICF Anthem	0.00	1,380.00	1,380.00	
Contract-PICF-Blue Shield	0.00	2,900.00	2,900.00	
Contract-VCAAA-Evid Base	2,440.00	10,800.00	8,360.00	22.6 %
ADC Fees	76,886.00	270,720.00	193,834.00	28.4 %
Grant-VCAAA Caregiver Respite	14,900.89	36,750.00	21,849.11	40.5 %
GRant - COVID Relief Fund	330,000.00	0.00	(330,000.00)	
Contract-Caregiver Navigation Project	6,400.00	13,875.00	7,475.00	46.1 %
Donations-Scholarship	10.00	2,500.00	2,490.00	0.4 %
Sponsorship	400.00	1,200.00	800.00	33.3 %
Healthy Attitude Advertising	4,000.00	5,000.00	1,000.00	80.0 %
Interest Income	5,368.00	25,000.00	19,632.00	21.5 %
Facility Use Rental	3,116.00	5,000.00	1,884.00	62.3 %
Facility Use-Lease	4,226.95	6,370.00	2,143.05	66.4 %
Donations	200.00	2,000.00	1,800.00	10.0 %
Fischer Fund Distribution	148,780.75	145,000.00	(3,780.75)	102.6 %
Grant-VCAAA-Sr Nutrition	53,766.32	96,058.00	42,291.68	56.0 %
City of Cam SNP HDM	0.00	37,000.00	37,000.00	
City of Camarillo-CDBG CV3	29,166.69	50,000.00	20,833.31	58.3 %
Support Services Offset	204,485.95	328,337.00	123,851.05	62.3 %
Grant-VCAAA-SS Line	28,843.52	50,000.00	21,156.48	57.7 %
Grant-SCAN Community	9,441.00	11,551.00	2,110.00	81.7 %
TOTAL REVENUE	2,979,607.74	4,242,597.00	1,262,989.26	70.2 %
	2,979,607.74	4,242,597.00	1,262,989.26	70.2 %

	<i>7 Months Ended January 31, 2022</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
	2,979,607.74	4,242,597.00	1,262,989.26	70.2 %
EXPENSES				
Salaries	763,494.02	1,646,917.00	883,422.98	46.4 %
Payroll Taxes	61,517.50	130,401.00	68,883.50	47.2 %
Benefits-PERS-Health	90,118.77	270,179.00	180,060.23	33.4 %
Benefits-PERS-Retirement	60,114.50	131,103.00	70,988.50	45.9 %
Benefits - Workers Comp	16,924.43	38,257.00	21,332.57	44.2 %
Benefits - Life/ADD	15,464.82	30,555.00	15,090.18	50.6 %
Benefits-OPEB	35,458.77	59,134.00	23,675.23	60.0 %
PERS Retirement UAL	131,240.00	136,000.00	4,760.00	96.5 %
Audit Fees	15,000.00	23,000.00	8,000.00	65.2 %
Partnershp Initiatives	0.00	2,000.00	2,000.00	
Legal Fees	12,668.50	30,000.00	17,331.50	42.2 %
Contractors/Consultants	90,374.34	283,568.00	193,193.66	31.9 %
Support Services	204,485.95	328,336.00	123,850.05	62.3 %
Instructor Agreement Fees	0.00	13,000.00	13,000.00	
Community/Staff Outreach	1,867.23	14,227.00	12,359.77	13.1 %
Dues/Subscriptions	27,539.12	44,631.00	17,091.88	61.7 %
Continuing Education-Trustee	12,887.94	29,936.00	17,048.06	43.1 %
Continuing Education-Staff	5,422.86	29,485.00	24,062.14	18.4 %
Trustee Stipends	3,100.00	9,900.00	6,800.00	31.3 %
LAFCO Assessments	2,447.00	2,424.00	(23.00)	100.9 %
Mileage	6,982.87	28,956.00	21,973.13	24.1 %
Program Matls/Activities	5,029.46	31,155.00	26,125.54	16.1 %
Gas & Oil	10,491.42	15,000.00	4,508.58	69.9 %
Fleet Maintenance	2,759.30	20,000.00	17,240.70	13.8 %
Minor Equipment	5,514.82	17,029.00	11,514.18	32.4 %
Supplies	6,016.24	21,999.00	15,982.76	27.3 %
Postage	21,452.36	38,742.00	17,289.64	55.4 %
Advertising & Promotion	4,583.61	25,000.00	20,416.39	18.3 %
Refunds	872.00	2,510.00	1,638.00	34.7 %
Printing	37,978.53	73,908.00	35,929.47	51.4 %
Repairs & Maintenance	28,484.15	49,557.00	21,072.85	57.5 %
Association Fees	38,110.68	64,277.00	26,166.32	59.3 %
Insurance	55,780.91	147,329.00	91,548.09	37.9 %
Storage Rent/Equip Lease	16,891.03	28,022.00	11,130.97	60.3 %
Telephone	12,829.75	21,960.00	9,130.25	58.4 %
Utilities	19,745.03	26,456.00	6,710.97	74.6 %
Licenses & Fees	5,364.55	10,214.00	4,849.45	52.5 %
Bank & Credit Card Charges	1,559.11	8,500.00	6,940.89	18.3 %
TOTAL EXPENSES	1,830,571.57	3,883,667.00	2,053,095.43	47.1 %
OPERATING RESULTS	1,149,036.17	358,930.00	(790,106.17)	320.1 %

	<i>7 Months Ended January 31, 2022</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
OTHER INCOME & EXPENSE				
Other Income -Admin	14,514.43	19,082.00	4,567.57	76.1 %
Depreciation Expense	(68,127.08)	(124,999.00)	(56,871.92)	54.5 %
Interest Expense	(894.96)	(7,233.00)	(6,338.04)	12.4 %
TOTAL OTHER INCOME & EXPENSE	(54,507.61)	(113,150.00)	(58,642.39)	48.2 %
AFTER OTHER INCOME & EXPENSE	1,094,528.56	245,780.00	(848,748.56)	445.3 %
NET RESULTS	1,094,528.56	245,780.00	(848,748.56)	445.3 %

A	B	C		D	E		F	G		H		I	J		K		L	M		N		O	P		
		Fiscal Year 21-22	\$ Received		YTD	% to Budget		Fiscal Year 2020-21	\$ Received	YTD	% to Budget		Fiscal Year 2019-20	\$ Received	YTD	% to Budget		Fiscal Year 2018-19	\$ Received	YTD	% to Budget			Fiscal Year 2017-18	\$ Received
1																									
2																									
3																									
4	Jul	87,329.27	87,329.27	2.89%	63,219.88	63,219.88	2.31%	67,487.98	67,487.98	2.46%	61,741.35	61,741.35	2.30%	87,113.09	87,113.09	2.30%	87,113.09	87,113.09	2.30%	87,113.09	87,113.09	2.30%	87,113.09	87,113.09	3.42%
5	Aug	0.00	87,329.27	3.19%	0.00	63,219.88	2.31%	0.00	67,487.98	2.46%	0.00	61,741.35	2.30%	0.00	87,113.09	2.30%	0.00	87,113.09	2.30%	0.00	87,113.09	2.30%	87,113.09	87,113.09	3.42%
6	Sep	10,745.16	98,074.43	3.58%	19,159.30	82,379.18	3.00%	8,700.85	76,188.83	2.78%	8,238.70	69,980.05	2.60%	7,246.26	94,359.35	2.60%	7,246.26	94,359.35	2.60%	7,246.26	94,359.35	2.60%	94,359.35	94,359.35	3.71%
7	Oct	4,510.32	102,584.75	3.74%	3,598.84	85,968.02	3.14%	6,624.41	82,813.24	3.02%	4,395.04	74,375.09	2.77%	5,385.54	99,744.89	2.77%	5,385.54	99,744.89	2.77%	5,385.54	99,744.89	2.77%	99,744.89	99,744.89	3.92%
8	Nov	52,882.57	155,467.32	5.67%	44,105.30	130,073.32	4.74%	40,912.52	123,725.76	4.51%	43,547.41	117,922.50	4.39%	37,862.26	137,607.15	4.39%	37,862.26	137,607.15	4.39%	37,862.26	137,607.15	4.39%	137,607.15	137,607.15	5.40%
9	Dec	1,674,903.64	1,830,370.96	66.76%	1,474,833.48	1,604,906.80	58.54%	1,452,748.50	1,576,474.26	57.50%	1,388,029.33	1,505,951.83	56.03%	1,367,602.27	1,505,209.42	56.03%	1,367,602.27	1,505,209.42	56.03%	1,367,602.27	1,505,209.42	56.03%	1,505,209.42	1,505,209.42	59.12%
10	Jan	37,732.82	1,868,103.78	68.14%	159,895.29	1,764,902.09	64.37%	30,242.04	1,606,716.30	58.60%	31,555.81	1,537,487.64	57.20%	33,931.21	1,539,140.63	57.20%	33,931.21	1,539,140.63	57.20%	33,931.21	1,539,140.63	57.20%	1,539,140.63	1,539,140.63	60.45%
11	Feb			0.00%	0.00	1,764,902.09	64.37%	9,531.93	1,616,248.23	58.95%	2,914.00	1,540,401.64	57.31%	7.97	1,539,148.60	57.31%	7.97	1,539,148.60	57.31%	7.97	1,539,148.60	57.31%	1,539,148.60	1,539,148.60	60.45%
12	Mar			0.00%	5,801.59	1,770,703.68	64.58%	7,030.61	1,623,278.84	59.21%	6,793.32	1,547,194.96	57.56%	8,148.02	1,547,296.62	57.56%	8,148.02	1,547,296.62	57.56%	8,148.02	1,547,296.62	57.56%	1,547,296.62	1,547,296.62	60.77%
13	Apr			0.00%	1,142,745.05	2,913,448.73	106.26%	1,090,807.04	2,714,085.88	98.99%	1,045,441.36	2,592,636.32	96.45%	1,002,367.19	2,549,663.81	96.45%	1,002,367.19	2,549,663.81	96.45%	1,002,367.19	2,549,663.81	96.45%	2,549,663.81	2,549,663.81	100.14%
14	May			0.00%	57,605.09	2,971,053.82	108.36%	26,918.30	2,741,004.18	99.97%	104,693.54	2,697,329.86	100.35%	94,567.32	2,644,231.13	100.35%	94,567.32	2,644,231.13	100.35%	94,567.32	2,644,231.13	100.35%	2,644,231.13	2,644,231.13	103.85%
15	Jun			0.00%	2,798.96	2,973,852.78	108.47%	28,830.72	2,769,834.90	101.03%	2,862.12	2,700,191.98	100.46%	2,821.20	2,647,152.33	100.46%	2,821.20	2,647,152.33	100.46%	2,821.20	2,647,152.33	100.46%	2,647,152.33	2,647,152.33	103.97%
16																									
17																									
18		Approved Budget	3,020,034.00		Approved Budget	2,741,713.00		Approved Budget	2,741,713.00		Approved Budget	2,687,954.00		Approved Budget	2,546,160.00		Approved Budget	2,546,160.00		Approved Budget	2,546,160.00				
19	Over (Under) Budget		(3,020,034.00)			232,139.78			28,121.90		12,238			100,992											

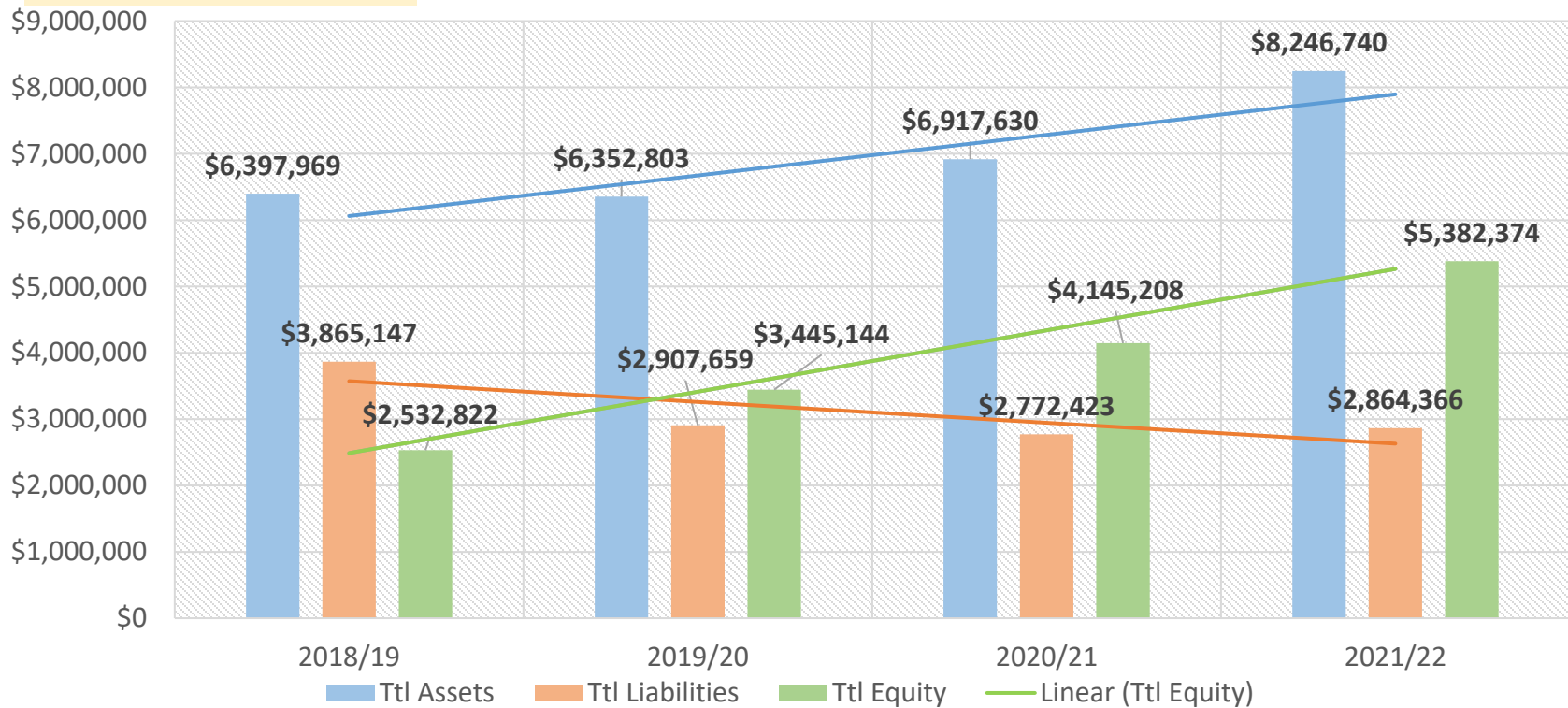
Camarillo Health Care District

Statement of Net Assets

	<u>January 2022</u>	<u>January 2021</u>	<u>\$</u> <u>Variance</u>	<u>%</u> <u>Variance</u>
ASSETS				
Current Assets				
CASH ACCOUNTS				
Bank of the West General	1,595,573.79	481,579.18	1,113,994.61	231.3%
Petty Cash-Administration	1,000.00	1,000.00	0.00	0.0%
Cash Drawer-Community Educ	50.00	50.00	0.00	0.0%
Cash Drawer-Transportation	20.00	20.00	0.00	0.0%
Cash Drawers- Senior Nutrition	85.00	85.00	0.00	0.0%
Cash-Local Agency Investment	4,042,089.93	4,029,924.86	12,165.07	0.3%
Cash - County Treasury Invstmn	5,636.18	5,449.30	186.88	3.4%
Mechanics, Rabo Savings	624,620.44	160,076.14	464,544.30	290.2%
Mechanics, Rabo Checking	0.00	280,675.25	(280,675.25)	-100.0%
Cash-Restricted-Scholarship	7,623.75	6,448.75	1,175.00	18.2%
TOTAL CASH ACCOUNTS	6,276,699.09	4,965,308.48	1,311,390.61	26.4%
Accounts Receivable	2,490.50	200.00	2,290.50	1145.3%
Other Receivable	0.00	(121.00)	121.00	100.0%
Accrued Interest Receivable	0.00	103.68	(103.68)	-100.0%
City of Cam-SNP HDM Rcbl	0.00	21,583.38	(21,583.38)	-100.0%
City of Cam CDBG CV3 Rec	29,166.69	0.00	29,166.69	100.0%
Grant-VCAAA -Sr Nutrition Rcbl	14,970.21	25,604.02	(10,633.81)	-41.5%
Grant-VCAAA Caregiver Rcbl	3,646.45	4,629.33	(982.88)	-21.2%
Contract-Caregiver Navigation Project	6,400.00	0.00	6,400.00	100.0%
Grant-VCAAA SS Line Rcbl	15,053.44	13,460.08	1,593.36	11.8%
Johns Hopkins ADS Rec	240.00	0.00	240.00	100.0%
Contract-PICF-Blue Shield	0.00	6,385.00	(6,385.00)	-100.0%
Contract-PICF Anthem	2,270.00	8,234.00	(5,964.00)	-72.4%
Contract-PICF-Falls	1,558.14	(360.00)	1,918.14	532.8%
Contract-AAA-Evidence Based	(160.00)	760.00	(920.00)	-121.1%
Grant-SCAN-Commty Rcbl	0.00	3,150.00	(3,150.00)	-100.0%
Due Fr County-Property Tax	213,936.68	68,480.80	145,455.88	212.4%
TOTAL Current Assets	6,566,271.20	5,117,417.77	1,448,853.43	28.3%
Fixed Assets				
Buildings & Improvements	3,141,557.99	3,136,670.55	4,887.44	0.2%
IS Equip	102,122.40	102,122.40	0.00	0.0%
Equipment & Furnishings	246,331.73	254,911.58	(8,579.85)	-3.4%
Transportation Vehicles	214,214.37	214,214.37	0.00	0.0%
Accum Depreciation-Buildings	(2,070,410.76)	(2,007,195.09)	(63,215.67)	-3.1%
Accum Depreciation-IS Equip	(93,262.89)	(85,859.02)	(7,403.87)	-8.6%
Accum Depreciation-Equip&Furn	(191,120.38)	(204,940.26)	13,819.88	6.7%
Accum Depreciation-Vehicles	(210,950.28)	(210,166.97)	(783.31)	-0.4%
TOTAL Fixed Assets	1,138,482.18	1,199,757.56	(61,275.38)	-5.1%
Other Assets				
Prepaid Insurance	36,480.46	21,790.09	14,690.37	67.4%

	<i>January 2022</i>	<i>January 2021</i>	<i>\$ Variance</i>	<i>% Variance</i>
Prepaid Workers Comp	(2,433.62)	(223.44)	(2,210.18)	-989.2%
Prepaid Postage	583.35	961.08	(377.73)	-39.3%
Pre Paid Rental/Lease	4,587.00	3,645.00	942.00	25.8%
Deferred Outflows of Resources GASB 68	472,711.00	494,934.17	(22,223.17)	-4.5%
Deferred Outflows of Resources GASB 75	30,058.00	79,348.00	(49,290.00)	-62.1%
TOTAL Other Assets	541,986.19	600,454.90	(58,468.71)	-9.7%
TOTAL ASSETS	8,246,739.57	6,917,630.23	1,329,109.34	19.2%
LIABILITIES				
Current Liabilities				
Accounts Payable	42,987.53	17,851.58	25,135.95	140.8%
Accrued Vacation	94,777.80	83,173.85	11,603.95	14.0%
Accrued Interest Expenses	0.00	3,630.13	(3,630.13)	-100.0%
Scholarships-Volunteer Expense	1,595.97	1,595.97	0.00	0.0%
Scholarships-Senior Services	6,027.78	4,852.78	1,175.00	24.2%
Deferred Revenue	29,199.92	22,666.60	6,533.32	28.8%
TOTAL Current Liabilities	174,589.00	133,770.91	40,818.09	30.5%
Long-Term Liabilities				
Construction Loan to 2021	0.00	95,464.29	(95,464.29)	-100.0%
Net Pension Liability GASB 68	1,773,279.00	1,596,760.50	176,518.50	11.1%
Accrued OPEB Liability GASB 75	469,896.00	326,777.00	143,119.00	43.8%
Deferred Inflows of Resources GASB 68	122,106.00	186,989.00	(64,883.00)	-34.7%
Deferred Inflows of Resources GASB 75	324,496.00	432,661.00	(108,165.00)	-25.0%
TOTAL Long-Term Liabilities	2,689,777.00	2,638,651.79	51,125.21	1.9%
TOTAL LIABILITIES	2,864,366.00	2,772,422.70	91,943.30	3.3%
EQUITY				
Designated Reserves	2,999,201.22	2,999,201.22	0.00	0.0%
Retained Earnings	1,288,643.79	558,398.72	730,245.07	130.8%
Year-to-Date Earnings	1,094,528.56	587,607.59	506,920.97	86.3%
TOTAL EQUITY	5,382,373.57	4,145,207.53	1,237,166.04	29.8%
TOTAL LIABILITIES & EQUITY	8,246,739.57	6,917,630.23	1,329,109.34	19.2%

a.o. January 2022...all years



**Camarillo Health Care District
Investment & Reserves Report
31-Jan-22**

2021 - 2022	
Quick Ratio	Current Ratio
35.95	38.87

LAIF	1/31/2022	Interest Earned
Vehicle Fleet Reserve	75,551	89
Technology Reserve	152,028	180
Project/Special Use Reserve	151,103	179
Capital Improvement Reserve	503,675	596
General Operating Reserve	1,020,710	1,207
Undesignated - General Operating	2,139,023	2,533
Total LAIF	4,042,090	4,784
Bank of the West		
General Operating Fund	1,595,574	0.00
Total Bank of the West	1,595,574	0.00
Mechanics Bank		
Checking	0	0.00
Savings	624,620	83.73
Total Savings & CD's	624,620	83.73
Scholarships & Petty Cash Funds		
	8,779	
Ventura County Treasurer Pool		
	5,636	500.18
Total in interest earning accounts	6,276,699	5,368.00

	Minimum Target	6/30/2021 Balance	2021 Allocated	2021/2022 Interest	Annual Funding Goal	
					1/31/2022 Balance	Goal
Reserve Funds						
Vehicle Fleet Reserve	75,000	75,462	0	89	75,551	5,000
Technology Reserve	150,000	151,848	0	180	152,028	5,000
Project/Special Use Reserve	150,000	150,924	0	179	151,103	5,000
Capital Improvement Reserve	500,000	503,079	0	596	503,675	10,000
General Operating Reserve	1,941,834	1,019,503	0	1,207	1,020,710	100,000
Reserves & Contingencies	2,816,834	1,900,816	0	2,251	1,903,067	125,000

54 Per California Government Code Section 53600 et. Seq., specifically section 53646 and section 53607, the attached investment report details all investment related activity in the current period. Camarillo Health Care District's (CHCD) investable funds are currently invested in LAIF and with the Ventura County Treasurer's investment pool, and their individual investment transactions are not reportable under the Government code. That said, CHCD's investment policy has taken a prudent investment course, in compliance with the "Prudent Investor's Policy" designed to protect public funds.



SECTION 10

ITEMS FOR BOARD ACTION

**SECTION 10-B
REVIEW/ DISCUSSION/ ACTION – CONSIDERATION, DISCUSSION, AND
RECOMMENDATION FOR APPROVAL OF DISTRICT RESOLUTION 22-04,
RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF
THE BOARD OF DIRECTORS FOR A 30-DAY PERIOD COMMENCING
FEBRUARY 22, 2022 THROUGH MARCH 23, 2022.**

FEBRUARY 22, 2022

RESOLUTION NO. 22-04

RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE BOARD OF DIRECTORS FOR A 30-DAY PERIOD

Resolution of the Board of Directors
Camarillo Health Care District
Ventura County, California

WHEREAS, the Camarillo Health Care District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of Camarillo Health Care District’s legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District’s legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District’s boundaries, caused by natural, technological or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted a Resolution 22-01 on January 25, 2022, finding that the requisite conditions exist for the legislative bodies of Camarillo Health Care District to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS, emergency conditions persist in the District, specifically, the Governor proclaimed a State of Emergency on March 4, 2020 due to COVID-19; and

WHEREAS, on June 11, 2021, the State Public Health Officer ordered all individuals to follow the state guidance on face coverings and its website recommends physical distancing; and

WHEREAS, on October 18, 2021, the Ventura County Health Officer issued an order extending the requirement for all individuals in the county to wear face coverings in all indoor public settings and its website recommends physical distancing; and

WHEREAS, as a consequence of the state of emergency and the state and local public health guidance, the Board of Directors does hereby find that the Camarillo Health Care District shall conduct its meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, members of the public will be able to participate remotely through the digital means listed on the meeting agenda.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

SECTION 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

SECTION 2. Remote Teleconference Meetings. The Chief Executive Officer is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

SECTION 3. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective for 30 days, from February 22 through March 24, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

SECTION 4: Certification. The Clerk of the Board shall certify to the passage and adoption of this Resolution and cause it to be maintained in the records of the District.

ADOPTED, SIGNED, AND APPROVED this 22nd day of February 2022.

Thomas Doria, President
Board of Directors
Camarillo Health Care District

Attest: _____
Mark Hiepler, Clerk of the Board
Board of Directors
Camarillo Health Care District

STATE OF CALIFORNIA)

COUNTY OF VENTURA) ss

I, Mark Hiepler, Clerk of the Board of Directors of the Camarillo Health Care District

DO HEREBY CERTIFY that the foregoing Resolution No. 22-04 was duly adopted by the Board of Directors of said District at a Regular Meeting held on the 22nd day of February 2022 by the following vote:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

Mark Hiepler, Clerk of the Board
Board of Directors
Camarillo Health Care District



SECTION 10

ITEMS FOR BOARD ACTION

**SECTION 10-C
REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION, AND
RECOMMENDATION FOR APPROVAL OF THE REVISED PAY SCHEDULE,
ATTACHMENT B, DETERMINING THE AMOUNT OF COMPENSATION
EARNABLE PURSUANT TO CALIFORNIA CODE OF REGULATIONS (CCR)
TITLE 2, SECTION 570.5.**

FEBRUARY 22, 2022

Camarillo Health Care District
Pay Schedule-presented February 22, 2022

Classification	Time Base	Minimum	Maximum
Officers			
Chief Executive Officer	Annual	\$ 151,840.00	\$ 224,952.00
Chief Administrative Officer	Annual	\$ 82,880.00	\$ 143,388.00
Chief Operations Officer	Annual	\$ 82,880.00	\$ 143,388.00
Clinical Services Officer	Annual	\$ 82,880.00	\$ 143,388.00
Chief Resource Officer	Annual	\$ 82,880.00	\$ 143,388.00
Directors			
Program & Operations Director	Annual	\$ 70,000.00	\$ 130,000.00
Clinical Services Director	Annual	\$ 70,000.00	\$ 130,000.00
Care Services Director	Annual	\$ 70,000.00	\$ 130,000.00
Community Outreach Director	Annual	\$ 70,000.00	\$ 130,000.00
Adult Day Center Director	Annual	\$ 70,000.00	\$ 130,000.00
Finance Director	Hourly	\$ 33.65	\$ 62.50
Managers			
Clinical Services Manager	Annual	\$ 66,560.00	\$ 89,440.00
Community Services Manager	Annual	\$ 66,560.00	\$ 89,440.00
*Community Outreach and Education Manager	Annual	\$ 66,560.00	\$ 89,440.00
Health Promotion Manager	Annual	\$ 66,560.00	\$ 89,440.00
Accounting Manager	Hourly	\$ 20.00	\$ 33.50
Adult Day Center Manager	Hourly	\$ 20.00	\$ 33.50
Community Education Manager	Hourly	\$ 20.00	\$ 33.50
Community Outreach Manager	Hourly	\$ 20.00	\$ 33.50
Office Manager	Hourly	\$ 20.00	\$ 33.50
Coordinators			
Care Coordinator	Hourly	\$ 19.00	\$ 35.00
Health Promotion Coordinator	Hourly	\$ 19.00	\$ 35.00
Social Services Coordinator	Hourly	\$ 19.00	\$ 35.00
Adult Day Center Coordinator	Hourly	\$ 17.50	\$ 28.00
Community Services Coordinator	Hourly	\$ 17.50	\$ 28.00
*Office Coordinator	Hourly	\$ 17.50	\$ 28.00
Senior Nutrition Coordinator	Hourly	\$ 17.50	\$ 28.00
Transportation Coordinator	Hourly	\$ 17.50	\$ 28.00
Assistants & all other positions			
Accounting Assistant	Hourly	\$ 17.00	\$ 27.16
Administrative Assistant, HR	Hourly	\$ 17.00	\$ 27.16
Executive Assistant	Hourly	\$ 17.00	\$ 27.16
Health Promotion Coach	Hourly	\$ 17.00	\$ 27.16
Driver	Hourly	\$ 16.50	\$ 25.00
Driver (On-Call)	Hourly	\$ 16.50	\$ 25.00
Activity Leader II	Hourly	\$ 15.50	\$ 22.50
Activity Leader I	Hourly	\$ 15.00	\$ 22.00
Activity Leader I (On-Call)	Hourly	\$ 15.00	\$ 22.00
Administrative Assistant	Hourly	\$ 15.00	\$ 22.00
Resource Specialist	Hourly	\$ 15.00	\$ 22.00
Senior Nutrition Assistant	Hourly	\$ 15.00	\$ 22.00
*New positions			



SECTION 11

CHIEF EXECUTIVE OFFICER REPORT

FEBRUARY 22, 2022

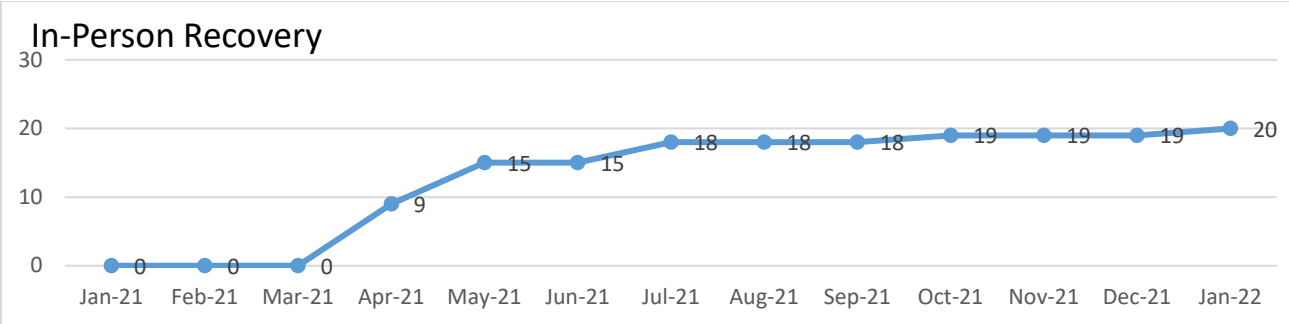
MEMORANDUM

DATE: January 31, 2022
TO: Kara Ralston, Chief Executive Officer
FROM: Mary Ann Ratto, Adult Day Center Director
SUBJECT: *January 2022 Monthly Report*

PROGRAM DESCRIPTION

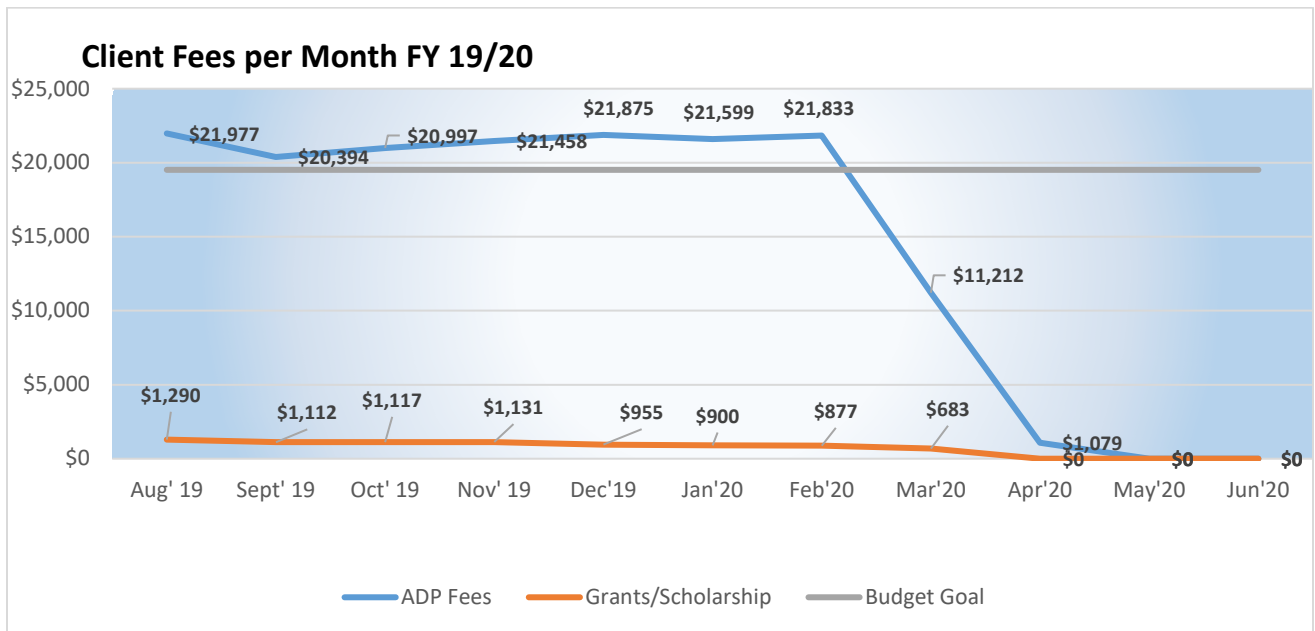
For the past 38 years (since 1983), Camarillo Health Care District has operated a state-licensed Adult Day Center for adults (age 18 and over) with cognitive impairment and other special needs. With intentional thoughts, the Adult Day Center provides a compassionate and dynamic environment where persons with functional and cognitive disabilities can participate in meaningful activities, allowing them to remain as independent as possible with dignity, respect, and honor. Participants enjoy a variety of scheduled activities modified and designed to promote self-esteem, endurance, and engagement. Customized schedules are available full day, half day, multiple or single days in a week, with transportation options.

The following charts reflect the recovery efforts since reopening in April 2021. Operating under capacity restrictions, with full and afternoon half day offering at 6:1 ratio. Following 9 months of reopening, an exciting trend continues to appear: at 50% accomplished license capacity of 40, with more new enrollments anticipated in February.

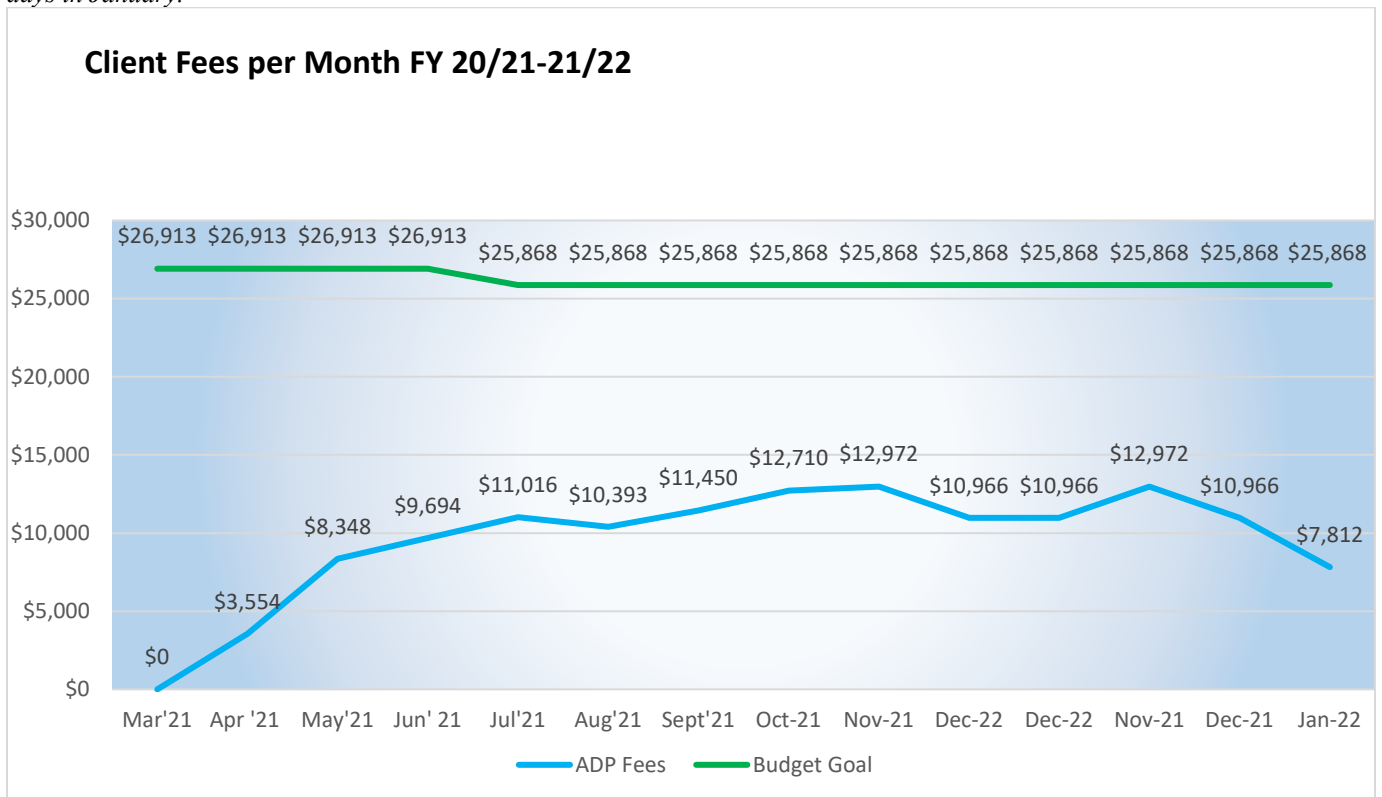


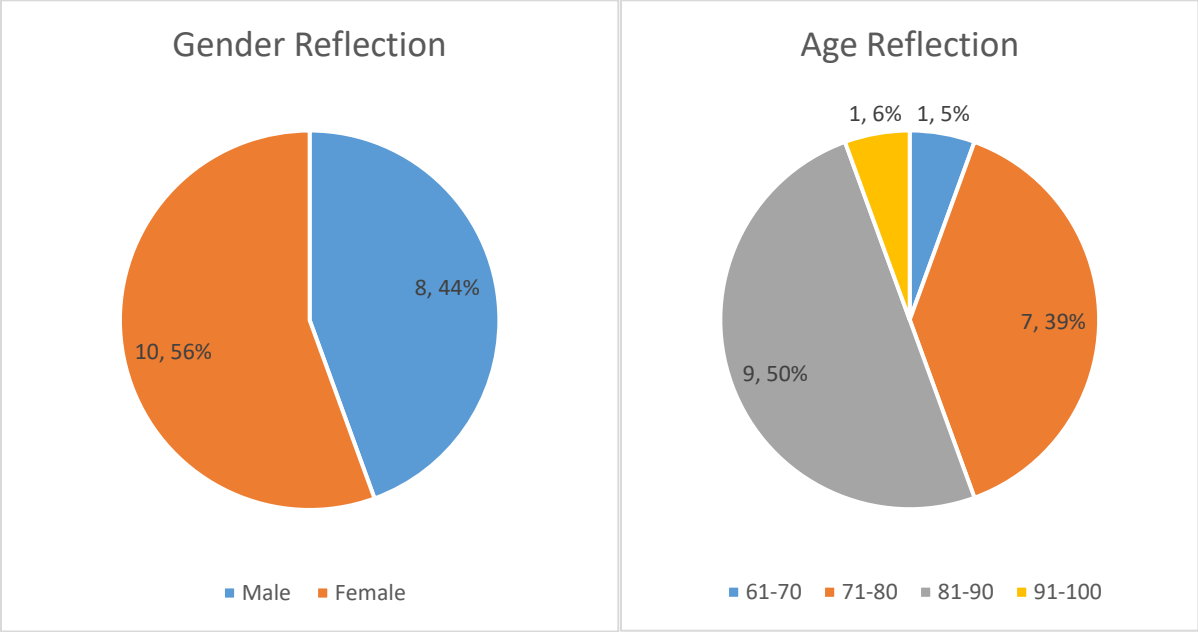
	January 2022	February 2022
Enrollment at start of new month	18	18
New Enrollment	1	1
Leave of Absence (LOA)	1	1
Disenrollment	0	2
Total Enrollment at close of month	20	18

The following revenue charts reflect the success of the ADC, prior to the March 13, 2020 temporary suspension and the recovery efforts since reopening the ADC from September 8, 2020 through December 4, 2020 and April 19, 2021.



This chart reflects a dip in revenue during the months of December and January. Due to circumstances caused by the surge in Omicron cases, the center temporarily suspended in-person services for two days in December and six days in January.





Total Clients: 20
Current average age: 82
Current oldest: 96 (fe)
Current youngest: 65 (fe)

MEMORANDUM

Date: February 1, 2022
To: Kara Ralston, CEO
From: Blair Barker, Care Services Director
Subject: January 2022 Lifeline Board Report

Program Description

Lifeline is an easy-to-use, in-home personal response service to ensure rapid response and assistance whenever needed...24 hours a day, 365 days a year.

Program Overview

- 0 units were installed
- 8 units were removed
- 283 total Lifeline subscribers

Description	January 2022	December 2021	Monthly Variance	January 2021	Yearly Variance	Fiscal YTD
Total Subscribers	283	291	-8	368	-85	283
Total Units Removed with extra buttons (including transfers out to SSI programs)	8	6	+2	13	-5	56
Total Number of Installations with extra buttons	0	0	-0	3	-3	11
Net Installations	-8	-6	-2	-12	-4	-38
In District/Out of District	0/0	0/0	0/0	1/2	-1/-2	9/2

All numbers on chart are from Philips Lifeline Carepartnersconnect web page

Deactivations in November totaled 11 Clients

The average length of stay for those deactivating in January was 7.32 years. The national average is 2 years and 7 months.

Lifeline Operational Calls

In total, including other miscellaneous activity, Lifeline Central answered or responded to 142 calls from District subscribers in January.

	January 2022	December 2021	Monthly Variance	January 2021	Yearly Variance	Fiscal YTD
Accidental Button Pushes (No EMS called)	70	63	+7	134	-64	505
Client Tests Performed	63	53	+10	131	-68	536
Incidents	8	10	-2	25	-17	106
Service Calls	0	0	0	36	-36	26
Welcome/Information Calls	1	0	+1	3	-2	14
Total	142	126	+16	329	-187	

Detailed Incident Report: In January, Lifeline reported 8 calls for help from CHCD subscribers. Out of the 8 calls, 2 people were transported to a local hospital which represented 25% of button-help calls. EMS was called to the scene for a total of 7 times for the month of December representing about 88% of all incidents. Overall, falls were the number one reason (50%) for needing assistance.

January 2022 Report

Date: February 10, 2022
To: Kara Ralston, CEO
From: Blair Barker, Care Services Director
 Mayra Tapia, Senior Nutrition Coordinator
Monthly Program Report: January 2022

The Senior Nutrition Program (SNP) provides supplemental nutrition for residents age 60 and over at either the congregate meal site or by home delivery, to enhance physical, mental and emotional well-being.

Home Delivered Meals (HDM) are delivered to homebound seniors who are unable to procure or prepare their own meals, and include fresh fruit and vegetables, dairy and grain products as supervised by VCAAA registered dietician. Up to 5 meals/week are delivered in a bundle once each week. **During COVID-19 restrictions, clients include seniors not normally home-bound, and non-senior disabled who are abiding by Stay-at-Home orders. As of August 11, 2021, all recipients may now only receive up to 5 meals/week, with some exceptions made (low-income, high nutrition risk, no other means to obtain food, etc.) (which is why the total meal count for this month decreased from previous months).**

Congregate Meals (aka Apple-A-Day Café) are normally served at the District congregate (Cong) site on the third Thursday of each month. **During COVID-19 restrictions,** congregate clients may instead choose to pick up a frozen meal at the District once a month.

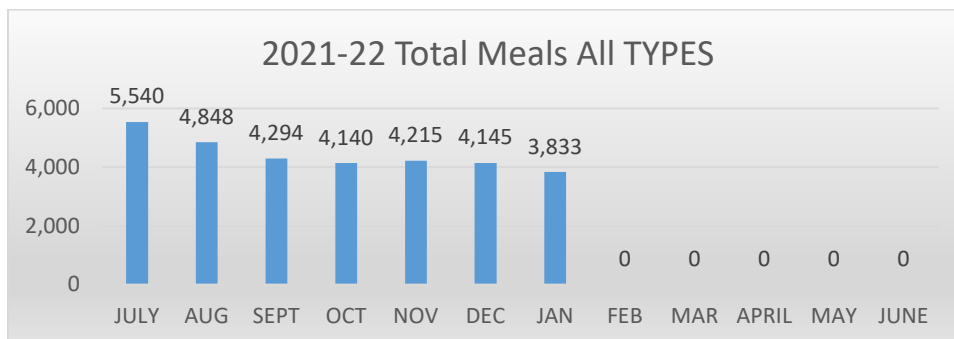
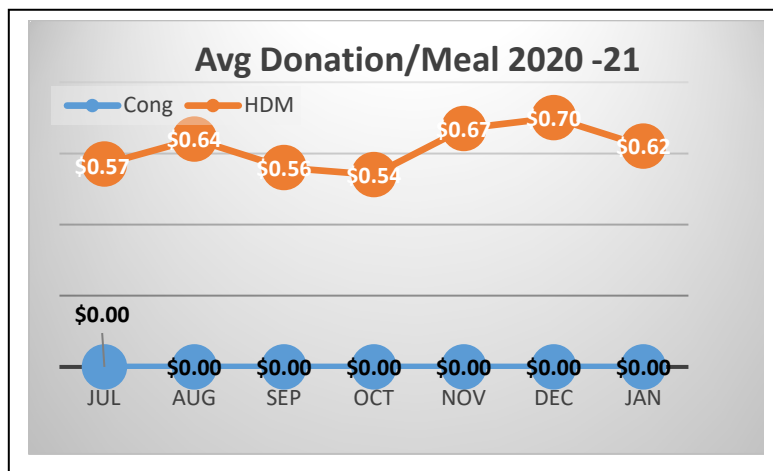
The SNP is also partially funded by the Older Americans Act, through the Ventura County Area Agency on Aging (VCAAA), VCAAA Foundation, and the City of Camarillo. There is no charge per funding agreement but a \$3.00 per meal donation by attendees is suggested as required by the VCAAA.

At-a-Glance

	January 2022	Unduplicated Clients FYTD
New HDM clients	24 <u>-11 disenroll</u> 13 net gain	337 *
New Cong. clients	0	0**

*includes HDM Clients currently on hold as well as 3 non- seniors funded by VCAAA Foundation.

**Due to COVID19, Cong clients shifted to HDM



Program History

The District began administrating the operational arm of the Senior Nutrition Program in April 2005, under grant funding from the Ventura County Area Agency on Aging (VCAAA). In FY 2006/07, the City of Camarillo approved funding support for the Home Delivered portion of the Senior Nutrition. VCAAA manages the food procurement part of the program, while the District provides the operational and logistical support of implementation. Since the District's participation in this program, more than 3,000 people have received more than 480,000 meals, averaging over 29,000 meals/year.

TOTAL MEALS SERVED (cumulative)		VCAAA Funding	VCAAA meals allowed	% program split	City Funding (HDM only)	City CBDG CV3 Funding (HDM only)
Program began April 1, 2005		\$27,602				
Total meals served FY 2005-2006	34,382	\$52,099				
Total meals served FY 2006-2007	28,234	\$84,468			\$32,000	
Total meals served FY 2007-2008	27,332	\$79,978			\$32,000	
Total meals served FY 2008-2009	26,168	\$82,424			\$35,000	
Total meals served FY 2009-2010	27,132	\$82,259			\$37,000	
Total meals served FY 2010-2011	22,598	\$84,166	25,700	62% HDM 38% Cong	\$37,000	
Total meals served FY 2011-2012	15,936	\$69,536	23,710	62% HDM 38% Cong	\$37,000	
Total meals served FY 2012-2013	12,941	\$60,800	20,075	96% HDM 4% Cong	\$37,000	
Total meals served FY 2013-2014	19,452	\$52,572	18,600	97% HDM 3% Cong	\$37,000	
Total meals served FY 2014-2015- (HDM+C)	23,036	\$52,572	20,460	97% HDM 3% Cong	\$37,000	
Total meals served FY 2015-2016 (HDM+C)	22,799	\$55,942	20,460	97% HDM 3% Cong	\$37,000	
Total meals served FY 2016-2017 (HDM+C+ ARCH)	23,148	\$69,660	22,320	93%HDM 7% Cong	\$37,000	
Total meals served FY 2017-2018 (HDM+C+ARCH)	25,396	\$69,375	22,500	97%HDM 3% Cong	\$37,000	
Total meals served FY 2018-2019 (HDM+C)	29,883	\$73,750	24,000	98% HDM 2% Cong	\$37,000	
Total meals served FY 2019-2020 (HDM+C)	39,719	\$84,375	27,500	96%HDM 4% Cong	\$37,000 + \$7500	
Total meals served July 2020- June 2021 (HDM+Cong.)	77,228	\$96,058	30,250	96%HDM 4% Cong	\$37,000	
FYTD Total meals served July 2021- January 2022 (HDM+Cong.)	31,015*	\$96,058	30,250	96% HDM 4% Cong	\$37,000	\$50,000
TOTAL cumulative meals served since program inception; all- meal types; commenced April 2005	486,399					

*includes meals for (3) <60 disabled clients funded by the VCAAA Foundation

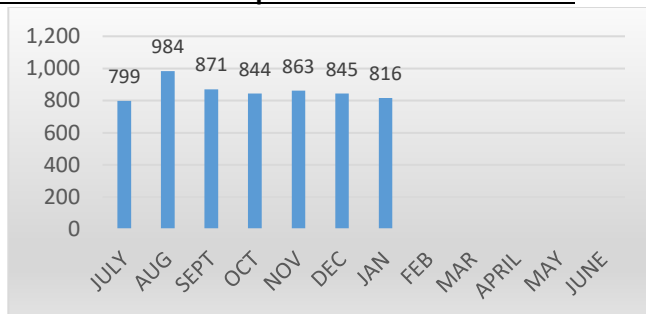
HDM Referral Sources

Referral Source January 2022	HDM	Cong
Friend/Neighbor/Family	18	0
Former Congregate Client	0	0
Website/Online Search	0	0
Healthy Attitudes magazine	2	0
Social Worker/APS Referral	3	0
Doctor office/Hospital	0	0
VCAA referral	0	0
Previous Client	1	0
Internal District referral	0	0
Casa del Norte Mobile Home Park Manager referral	0	0
Walk-in	0	0
District Produce Day	0	0
Hospice	0	0
OASIS Catholic charities	0	0
TOTAL	24	0

HDM Cancellations

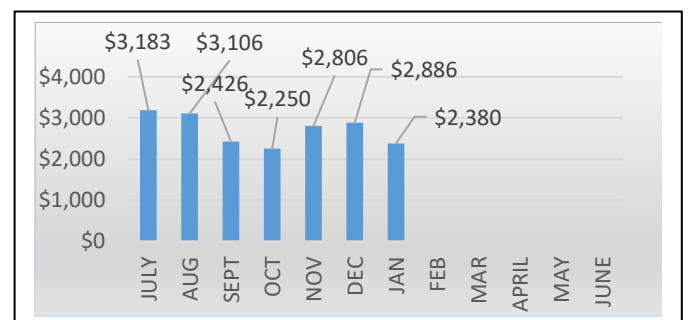
Reason Stated	January 2022
Dislikes the food/Not what was expected	2
Family/Caregiver now providing meals	1
Moved in with Family	0
Moved into Care Facility	1
Moved to alternate Program	0
No longer desires services	4
No longer meets criteria	0
No longer needs service	0
Health has improved-able to cook	0
Dietary restrictions	0
Relocation out of service area	1
Deceased	2
On hold for extended time	0
TOTAL	11

HDM: Clients Served per Month 2021-22

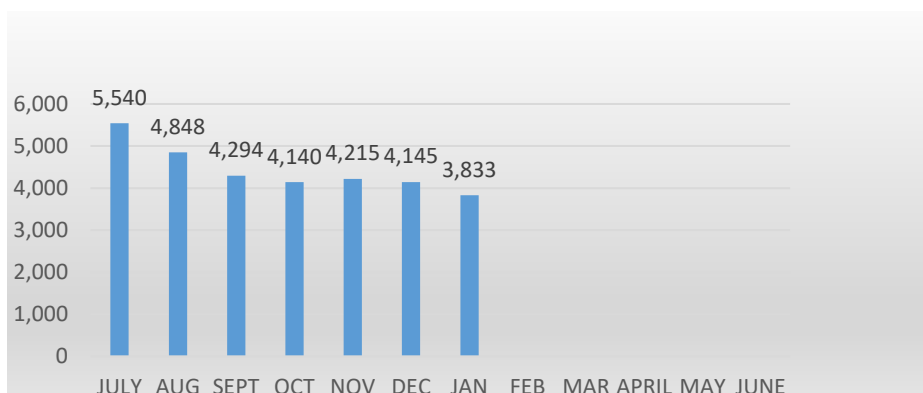


*client count is duplicated count as clients receive meals each week

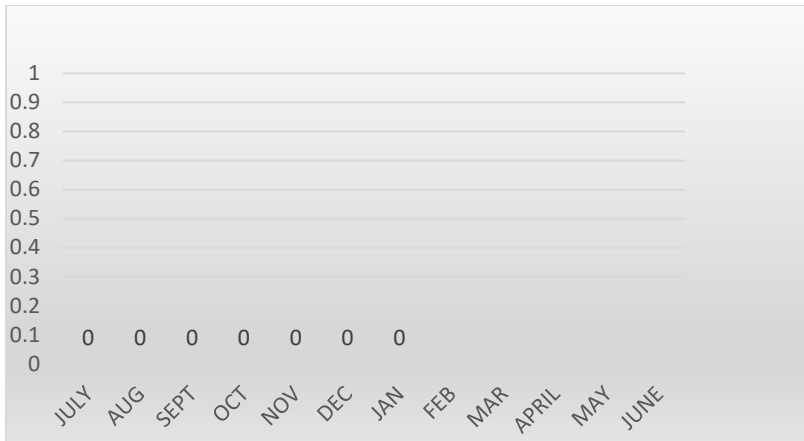
HDM: Donations Rec'd per Month 2021-22



HDM: Total Meals Provided per Month 2021-22



CONGREGATE: Meals Provided per Month 2021-22



CONGREGATE: Donations Received per Month 2021-22



***Congregate remains as a frozen pick-up option due to COVID-19 restrictions. For July 2021, there were no clients who opted for a pickup. Many past congregare clients are currently being served under the HDM program.*

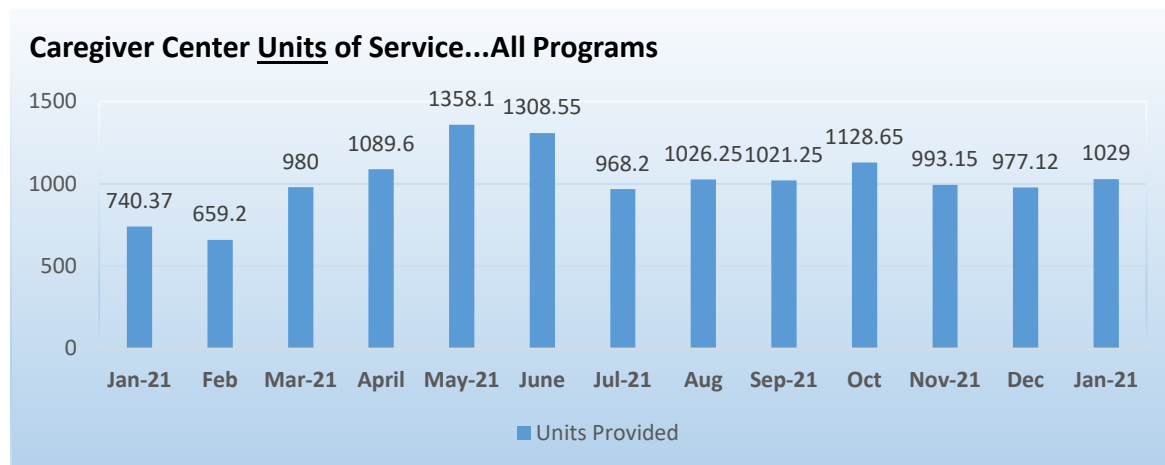
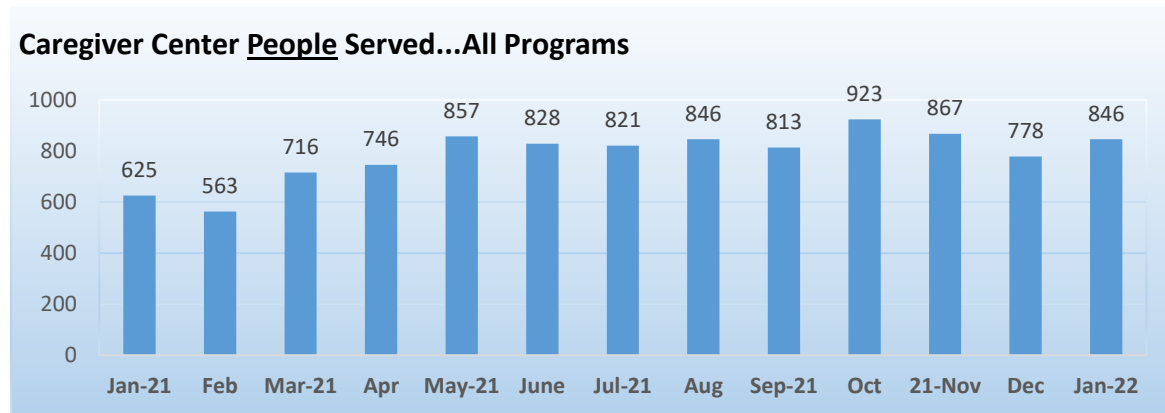
MEMORANDUM

DATE: February 16, 2022
TO: Kara Ralston, CEO
FROM: Blair Barker, MPH, Care Services Director
Caregiver Center of Ventura County
RE: January 2022 Monthly Report

PROGRAM DESCRIPTION

The goal of the Caregiver Center of Ventura County (Center) is to decrease the impact of caregiver burden and empower people to better health. This is accomplished through strategic partnerships with medical and community-based providers for the delivery of caregiver education and training, access to resources, and increased quality of life outcomes. The Caregiver Center has a comprehensive array of programs and services including Powerful Tools for Caregivers, REACH, Personalized Care Consultations, Senior Support Line, Caregiver Skill-building, Respite Services, Home Modification Services, Dementia Education Classes, Support Groups, Walk-in Inquiry, and Caregiver Reminder Contacts.

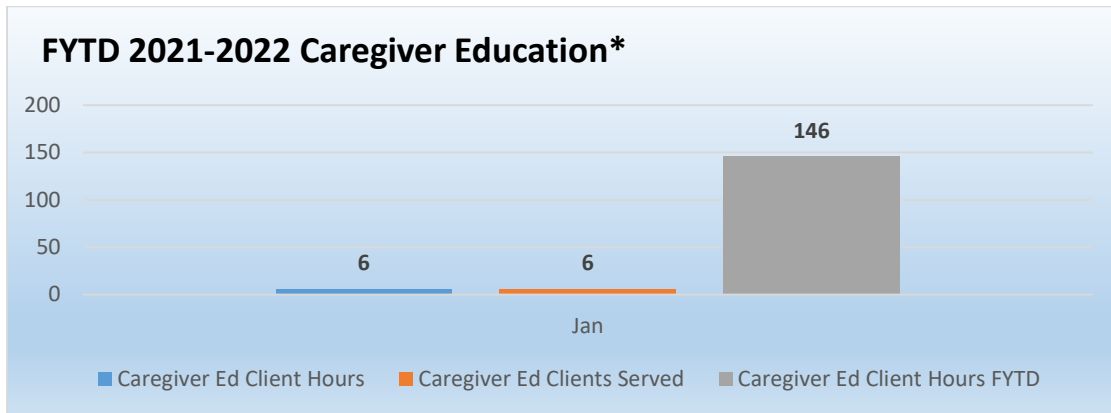
Overview of Units of Service Provided



Program	January - Units	January - People
Dealing with Dementia: class	0	0
Dementia Live: class	0	0
Powerful Tools for Caregivers: Virtual Class	6	6
Care Consultation: in-person	7	7
Care Consultation: phone	28	39
Caregiver Support Group	25.5	11
Respite: In Home Hours	4	1
Respite: ADP Hours	0	0
Home Modifications: Units Installed	6	2
Assistive Devices: Units installed	0	0
Senior Support Line: Peer Counseling	64	54
Senior Support Line: Telephone Reassurance	92.5	64
Caregiver Wellness Screening (Zarit Burden)	0	0
Depression Screening (PHQ-9)	0	0
Client follow-up (<i>in-person, phone call, email, similar</i>)	146	104
Client Walk-ins	17	17
Resource & Education Request	401	342
Inquiry response: Email/phone reply	139	106
Caregiver Email Outreach	93	93
TOTAL	1029	846

*REACH was removed from the chart above because the program is on hold (for re-design; by RCI).

Caregiver Education: Powerful Tools for Caregivers Program



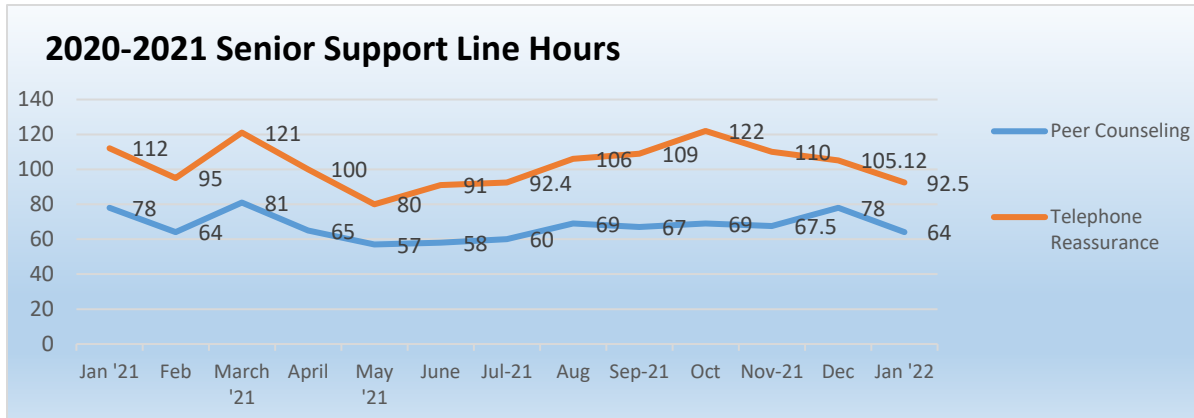
Caregiver Education	January	FYTD	Annual Contract Goal	Target 58% of FY
Total Client Units*	6	152	113	56%
Clients served	6	33	N/A	N/A
TOTAL	12	179	N/A	N/A

*This number includes the VCAA Caregiver Education grant funded programs (Title III E) Powerful Tools for Caregivers class sessions (virtual and in-person class series). This chart represents counts of clients served as well as the hours provided by the Center through the Powerful Tools for Caregivers programs.

*REACH was removed from the chart above because the program is on hold (for re-design; by RCI).

Senior Support Line

This chart represents measures of Senior Support Line (SSL) activities, either peer counseling or telephonic reassurance. Partially Funded Program through Older Americans Act federal funding, SSL is a toll-free reassurance and socialization program for Ventura County residents aged 60 and older, providing emotional and social support to reduce risks of isolation, socialization, wellness and safety checks, and connections to community resources.



Senior Support Line (Title IIIB)	January	FYTD	Annual Contract Goal	Target 58% of FY
Peer Counseling: Hours	64	474.5	616	77%
Peer Counseling: Persons Served (unduplicated monthly)	54	391	375	104%
Telephone Reassurance: Hours *	92.5	737.02	N/A	N/A
Telephone Reassurance: Contacts	294	2,179	2,236	96%
Telephone Reassurance: Persons Served (unduplicated monthly)	64	533	278	192%
TOTAL	568.5	4,314.52	N/A	N/A

Respite Hours

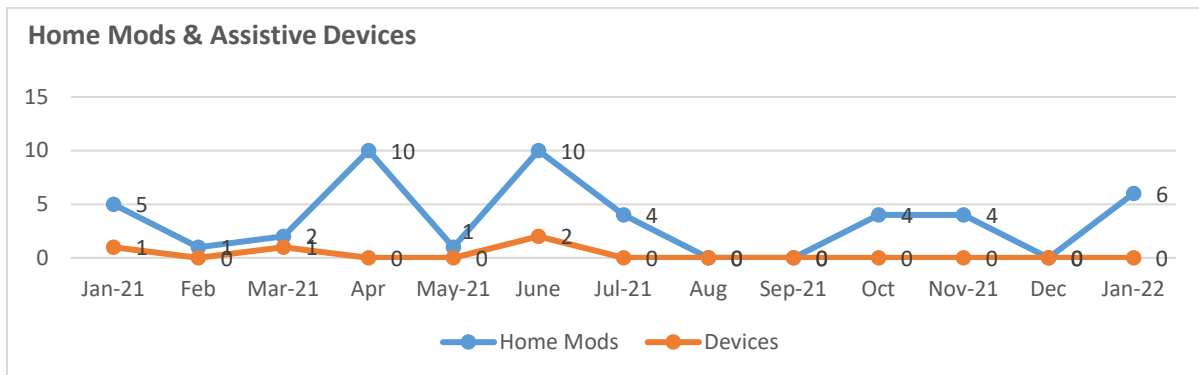
This chart represents measures of Respite hours and clients served by those hours, either in-home and/or at the Adult Day Center. The District periodically receives funding for in-home respite and adult day center respite through Older Americans Act, Title III E funding awarded by the VCAAA.

Due to COVID-19 fluctuations, respite hours in the Adult Day Center have yet to be used yet in this fiscal year. The VCAAA understands the impact of COVID-19 on the performance of this funding.

Respite (Older Americans Act Title III E)	January	FYTD	Annual Contract Goal	Target 58% of FY
Respite: In-home (hours)	4	273.5	471	27%
Respite: In-home (people)	1	20	N/A	N/A
Respite: ADP (hours)	0	0	556	0%
Respite: ADP (persons served)	0	0	N/A	N/A
TOTAL	5	277.5	N/A	

Home Modifications and Assistive Devices

This chart reflects the number of home modifications (anything that requires a bolt, screw, etc.) and assistive devices (no installation required) that have been authorized. The District periodically receives funding for Home Modifications and Assistive Devices through Older Americans Act, Title III E funding awarded by the VCAAA.



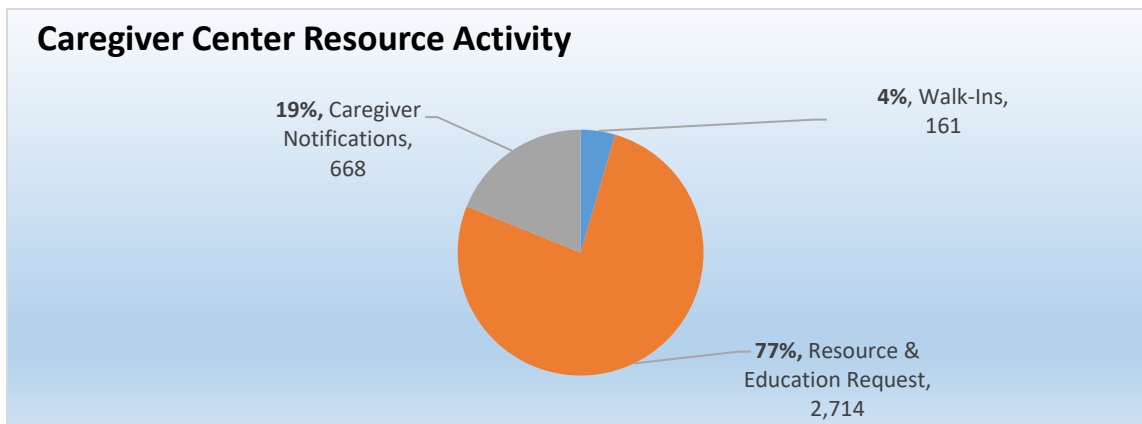
Home Modifications (Title III E)	January	FYTD	Annual Contract Goal	Target of FY 58%
Home Modifications: Units installed	6	18	66	27%
Home Modifications: Persons served	2	8	N/A	N/A
Assistive Devices: Units provided	0	0	3	0%
Assistive Devices: Persons served	0	0	N/A	N/A
TOTAL	8	26	N/A	

Dementia Friendly Caregiver Engagement Project

Outside of the pandemic, there would be a chart below this that represents monthly and FYTD counts of clients and organizations served by the Center’s dementia education programs. Grant funding was previously provided by the Arthur N. Rupe Foundation to expand dementia specialty programs and services to family and professional caregivers. These programs and services are an integral of the Dementia Friendly Ventura County initiative (led by the VCAAA). While the District has not been able to train professionals due to previous COVID-19 restrictions, the District has been providing in-person and virtual workshops to family caregivers (numbers reflected in chart and tables, pages 1-2).

Caregiver Center Resource Activity

This chart represents Resource Specialist activity for the fiscal year, with January 2022 shown in the data table below.



Caregiver Center Resource Activity	January	FYTD
Client walk-ins	17	161
Resource & Education Request	401	2,714
Caregiver Email Outreach	93	668
TOTAL	511	3,522

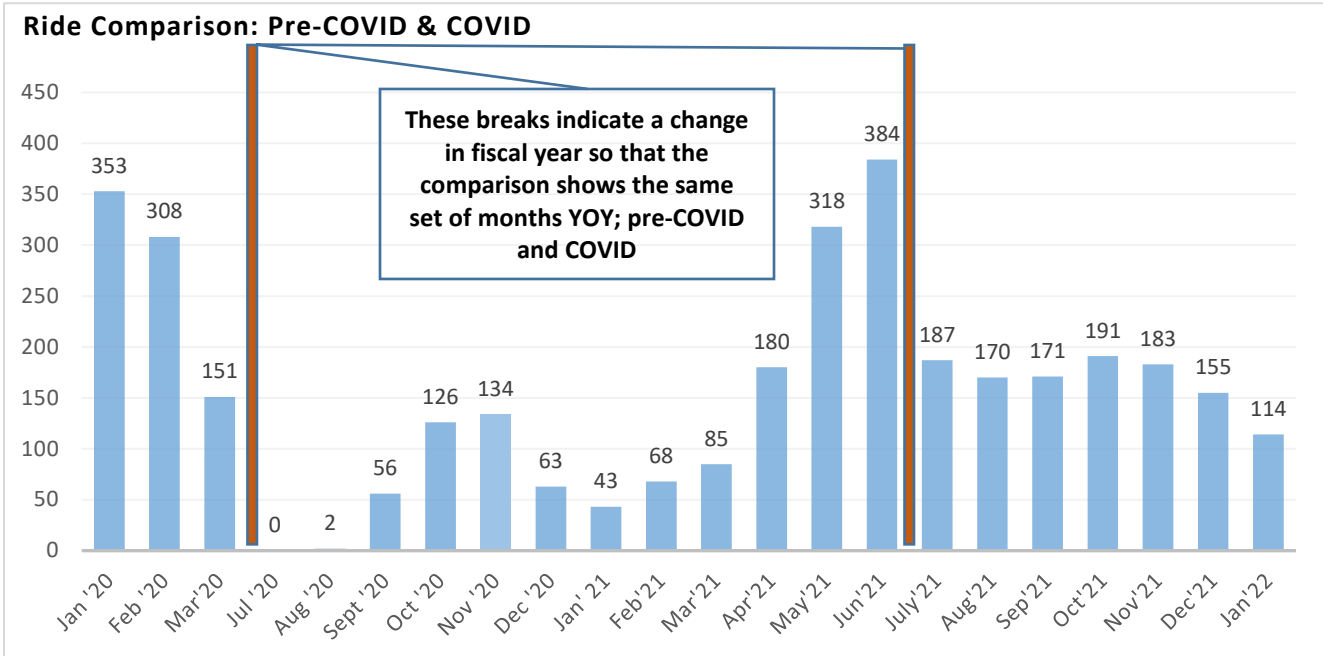
The innovative dementia-specialty work accomplished in the Caregiver Center positions the District as a preferred provider to secure contracts and grant awards. The Center’s work contributes to the District’s strategic plan initiatives by providing evidence-based dementia training to caregivers to increase skillsets and education needed to provide quality care for their care partner and protect their own health.

MEMORANDUM

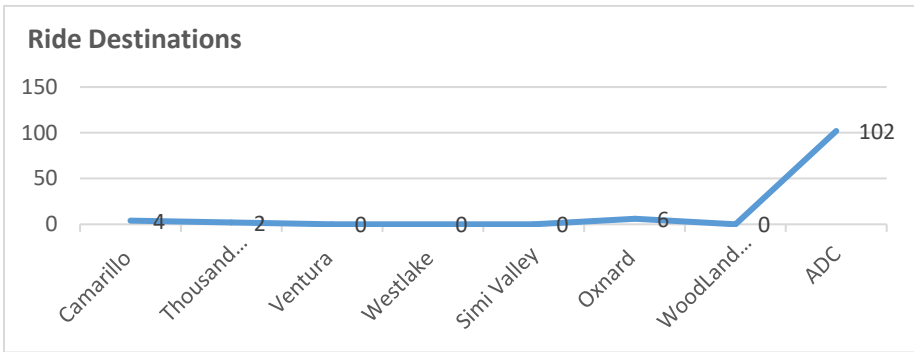
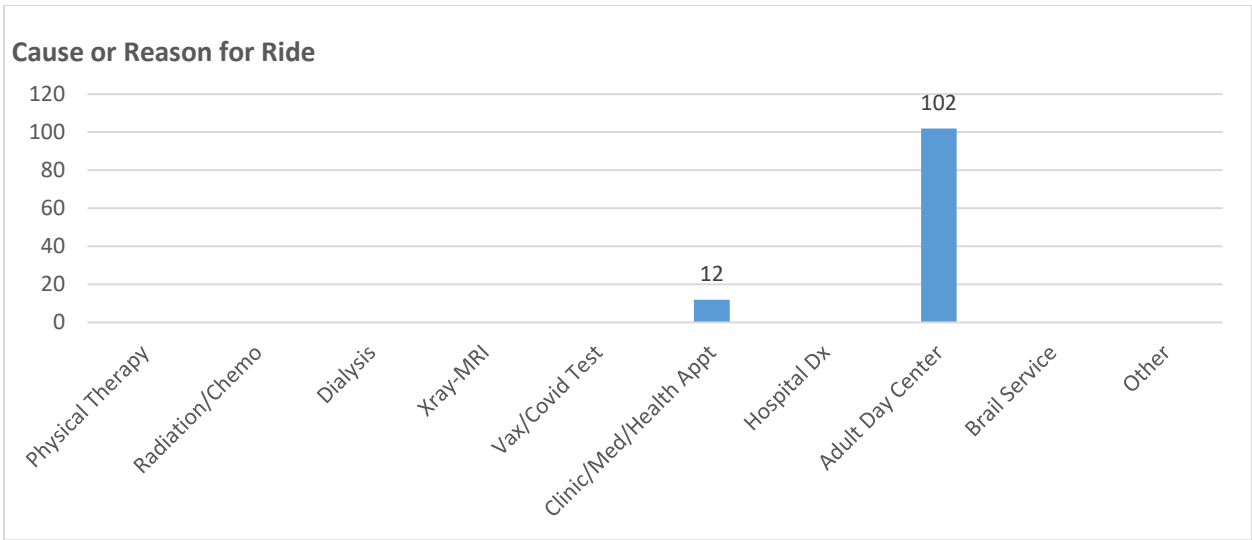
DATE: January 31, 2022
TO: Kara Ralston, Chief Executive Officer
FROM: Tanvir Walele, Transportation Coordinator
SUBJECT: *January Monthly Report*

PROGRAM DESCRIPTION

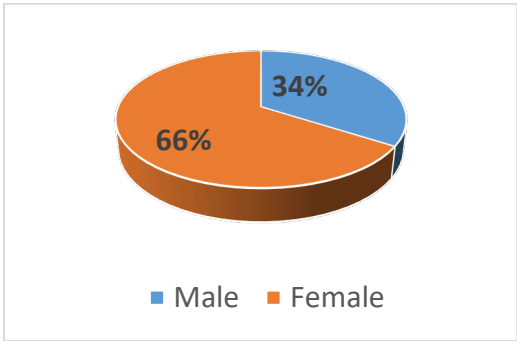
Camarillo Health Care District provides door-through-door transportation for non-emergency medical appointments and other activities of daily living, including to and from District programs, throughout Ventura County. Drivers are trained in CPR and First Aid, and have additional sensitivity training in transporting frail, elderly cognitively challenged and mobility-challenged riders. Vehicles are equipped with hydraulic lifts to accommodate wheelchair clients, oxygen canisters, and other assistive mobility devices. Transportation services remain available with proper capacity, safety and spread mitigation limits.



In partnership with the City of Camarillo, Care-A-Van transportation services provided free rides to Camarillo residents from February 25, 2021-June 30, 2021.



Rides originate in the service area and can be provided to destinations throughout Ventura County, and to Kaiser in Woodland Hills.





SECTION 12

BOARD PRESIDENT REPORT

FEBRUARY 22, 2022

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SECTION 13

BOARD MEMBERS COMMENTS AND/OR REPORTS

FEBRUARY 22, 2022

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FUTURE MEETING AND EVENTS

Board of Directors Meetings		
•	Executive Committee: Doria/Daly	March 15, 2022, 12:00 p.m.
•	Full Board:	March 22, 2022, 12:00 p.m.
•	Executive Committee: Doria/Daly	April 19, 2022, 12:00 p.m.
•	Finance Committee: Hiepler/Loh	April 26, 2022, 10:30 a.m.
•	Full Board:	April 26, 2022, 12:00 p.m.
•	Executive Committee: Doria/Daly	May 17, 2022, 12:00 p.m.
•	Full Board:	May 24, 2022, 12:00 p.m.

JANUARY 25, 2022