



**Regular Board of Directors Meeting
3687 E Las Posas Road, Suite 190
Camarillo, CA 93010
Tuesday, December 11, 2018
8:30 a.m.**

2019 Board Meeting Calendar

January 22, 2019, 12:00 p.m.

February 26, 2019, 12:00 p.m.

March 26, 2019, 12:00 p.m.

April 23, 2019, 12:00 p.m.

May 28, 2019, 12:00 p.m.

June 11, 2019, 12:00 p.m. (Budget)

June 25, 2019, 12:00 p.m. (If Needed)

July 23, 2019, 12:00 p.m.

August – Dark

September 24, 2019, 12:00 p.m.

October 22, 2019, 12:00 p.m.

November - Dark

December 10, 2019, 8:30 a.m. (Board Work Study)

AGENDA

December 11, 2018 - 8:30 a.m.

Regular Meeting of the Board of Directors
3687 E. Las Posas Road, Suite 190, Camarillo, CA 93010

Board of Directors

Rod Brown, MBA, President
Christopher Loh, MD, Vice President
Richard Loft, MD, Clerk of the Board
Mark Hiepler, Esq., Director
Tom Doria, MD, Director

Staff

Kara Ralston, Chief Executive Officer
Sue Tatangelo, Chief Resource Officer
Sonia Amezcua, Chief Administrative Officer
Karen Valentine, Clerk to the Board

Participants

Michael Velthoen, Esq., *Ferguson Case Orr Paterson, LLP*
Michael G. Colantuono, Esq., *Colantuono Highsmith Whatley, PC*

Participants

Rick Wood, *Financial Services Vendor, CSDA*
Scott Harris and Dianne McKay,
Mustang Marketing

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1. **Call to Order/Roll Call**
 2. **Pledge of Allegiance – Director Hiepler**
 3. **Amendments to the Agenda**
Requests to change the order of the agenda, delete, add any agenda item(s), or to remove any consent agenda items for discussion.
 4. **Public Comment – Ca. GC Section 54954.3;** The Board reserves this time to hear from the public. Please complete a Speaker Card and submit to the Clerk to the Board. Your name will be called in order of the agenda item, or in order of received general topic Speaker Cards. Comments regarding items not on the agenda can be heard only; items on the agenda can be discussed. Three minutes per speaker are available; multiple speakers on the same topic/agenda item will be limited to 20 minutes total.
 5. **Oath of Office –** Director Brown, Director Doria, Director Loft
 6. **Closed Session:**

Conference with Legal Counsel – Existing Litigation, Government Code §54956.9(d)(1), Ferguson vs. Camarillo Health Care, Ventura County Superior Court Case No. 56-2016-00478549-CU-BC-VTA. Court of Appeal Case number B281856, Ferguson v. Camarillo Health Care District
 7. **Reconvene from Closed Session**
 8. **Announcement of Closed Session –** Pursuant to Government Code §54957.1 – The legislative body of any local agency shall publicly report any reportable action taken in closed session and the vote or abstention on that action of every member present.

9. **Consent Agenda** –Consent Agenda items are considered routine and are acted upon without discussion, with one motion. If discussion is requested, that item(s) will be removed from the Consent Agenda for discussion, and voted on as a separate item. If no discussion is requested, the Board Chairperson may request a motion to approve as presented.

A. Approval of Minutes of the Regular Board Meeting of October 23, 2018.
(Please see Section 9-A)

B. Approve the Minutes of the Executive Committee Meeting of December 4, 2018.
(Please see Section 9-B)

Suggested Motion – Vote to approve Consent Agenda as presented.

Motion _____ Second _____ Abstain _____ Pass _____

Brown _____ Loh _____ Loft _____ Hiepler _____ Doria _____

10. **Discussion/Action Item: Consideration, Discussion and Decision:**

A. Consideration discussion, and recommendation for approval of District Disbursements and Financial reports for the period ending October 31, 2018. (Please see Section 10-A)

B. Consideration discussion, and recommendation for approval of District Disbursements and Financial reports for the period ending November 30, 2018. (Please see Section 10-B)

Suggested Motion: Motion to approve District Disbursements and Financial Reports for the periods ending October 31, 2018 and November 30, 2018.

Motion _____ Second _____ Abstain _____ Pass _____

Brown _____ Loh _____ Loft _____ Hiepler _____ Doria _____

11. **Board Work Study**

Presentation & Discussion with Michael G. Colantuono, Esq. (Colantuono Highsmith & Whatley, PC) regarding local government and other applicable laws.

RECESS / RECONVENE IN 10 MINUTES

Presentation & Discussion with Mustang Marketing (Dianne McKay, Scott Harris) regarding future opportunities for outreach and brand management.

12. **Board President’s Report**

13. Board Reorganization

Call for Nominations:

A. PRESIDENT _____

Nomination by _____

MOTION _____ SECOND _____ ABSTAIN _____ PASS _____

BROWN _____ LOH _____ LOFT _____ HIEPLER _____ DORIA _____

B. VICE PRESIDENT _____

Nomination by _____

MOTION _____ SECOND _____ ABSTAIN _____ PASS _____

BROWN _____ LOH _____ LOFT _____ HIEPLER _____ DORIA _____

C. CLERK OF THE BOARD _____

Nomination by _____

MOTION _____ SECOND _____ ABSTAIN _____ PASS _____

BROWN _____ LOH _____ LOFT _____ HIEPLER _____ DORIA _____

14. Future Meeting and Events

Board of Directors Meetings

- Executive Committee Tuesday, January 15, 2019, 12:00 p.m.
- Finance/Investment Committee Tuesday, January 22, 2019, 11:00 a.m.
- Full Board: Tuesday, January 22, 2019, 12:00 p.m.
- Executive Committee Tuesday, February 19, 2019, 12:00 p.m.
- Full Board Tuesday, February 26, 2019, 12:00 p.m.
- Executive Committee Tuesday, March 19, 2019, 12:00 p.m.
- Full Board Tuesday, March 26, 2019, 12:00 p.m.

15. Adjournment - Having no further business, this meeting is adjourned at _____ p.m.

Action Items not appearing on the Agenda may be addressed on an emergency basis by a majority vote of the Board of Directors when need for action arises.

ADA compliance statement; In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk to the Board of Directors, Karen Valentine, at (805) 482-9382. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Note: This agenda was posted at the Camarillo Health Care District Administrative Office and on our website, www.camhealth.com, on Friday, December 7, 2018, at 4:00 p.m.

SECTION 5

OATH OF OFFICE

DECEMBER 11, 2018

SECTION 6

CLOSED SESSION

SECTION 6

CLOSED SESSION

**CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION,
GOVERNMENT CODE §54956.9(D)(1),
FERGUSON VS. CAMARILLO HEALTH CARE, VENTURA COUNTY SUPERIOR
COURT CASE NO. 56-2016-00478549-CU-BC-VTA.
COURT OF APPEAL CASE NUMBER B281856,
FERGUSON V. CAMARILLO HEALTH CARE DISTRICT**

DECEMBER 11, 2018

SECTION 7

RECONVENE FROM CLOSED SESSION

DECEMBER 11, 2018

SECTION 8

**ANNOUNCEMENT OF CLOSED SESSION
CA GOVERNMENT CODE §54957.1
FERGUSON VS. CAMARILLO HEALTH CARE
COURT OF APPEAL CASE B281856
VENTURA COUNTY SUPERIOR COURT
CASE 56-2016-00478549-CU-BC-VTA**

DECEMBER 11, 2018

NOT TO BE PUBLISHED IN THE OFFICIAL REPORTS

California Rules of Court, rule 8.1115(a), prohibits courts and parties from citing or relying on opinions not certified for publication or ordered published, except as specified by rule 8.1115(b). This opinion has not been certified for publication or ordered published for purposes of rule 8.1115.

IN THE COURT OF APPEAL OF THE STATE OF CALIFORNIA

SECOND APPELLATE DISTRICT

DIVISION SIX

RALPH T. FERGUSON,

Plaintiff and Appellant,

v.

CAMARILLO HEALTH CARE
DISTRICT,

Defendant and Respondent.

2d Civil No. B281856
(Super. Ct. No. 56-2016-
00478549-CU-BC-VTA)
(Ventura County)

Clients are entitled by statute to arbitrate fee disputes, even if the attorney-client agreement does not provide for it. (Bus. & Prof. Code, § 6200 et seq.; *Schatz v. Allen Matkins Leck Gamble & Mallory LLP* (2009) 45 Cal.4th 557, 565.) Calling it an “unproductive waste of time,” attorney Ralph T. Ferguson did not participate in mandatory arbitration of a fee dispute with his client, Camarillo Health Care District (CHCD). The arbitrators ruled in favor of CHCD.

The trial court ruled that Ferguson forfeited his right to trial de novo by willfully failing to appear for arbitration.

(Bus. & Prof. Code, § 6204, subd. (a).) It entered judgment on CHCD’s award and denied Ferguson relief for his claimed mistake, inadvertence, surprise or excusable neglect. (Code Civ. Proc., § 473, subd. (b).)¹ Ferguson did not appeal the judgment on the award or the denial of relief from the judgment. Instead, he sued CHCD for damages in a separate lawsuit.

Ferguson contends the trial court erred by (1) sustaining a demurrer to his complaint without leave to amend; (2) denying his motion to transfer venue; (3) finding he willfully failed to appear for arbitration; and (4) denying relief from the judgment. We dismiss for lack of jurisdiction his appeal from the judgment on the arbitration award and the order denying relief from that judgment. His surviving claims—arising from the dismissal of his lawsuit against CHCD—do not withstand scrutiny. We affirm the trial court’s dismissal of that lawsuit.

FACTS AND PROCEDURAL HISTORY

CHCD provides health services in Ventura County. Ferguson was CHCD’s outside counsel from 2012 to 2014. In 2015, CHCD asked him to explain why his legal fees totaled \$383,930 in less than three years, an exceptional amount given the agency’s modest budget. Ferguson appeared at a CHCD board meeting to discuss his fees. He declined to give CHCD its legal files, asserting that they are privileged, or too heavy to lift, or the subject of a ransomware attack on his computer.

CHCD initiated arbitration with Ventura County Bar Association (VCBA) seeking a partial refund of fees. Ferguson asked the State Bar to assume jurisdiction, claiming he would be denied a fair hearing in Ventura and deeming arbitration “an

¹ Unlabeled statutory references are to the Code of Civil Procedure.

unfair and unproductive waste of time.” The State Bar denied his request.

Ferguson asked VCBA to “decline all further involvement” with the “dishonest” arbitration. At his request, the arbitrators continued the matter for two months. During the continuance, Ferguson repeatedly challenged the arbitration process. He wrote to VCBA that “any form of resolution—other than a court trial or jury trial in a neutral county—[is] a complete waste of time.” He accused VCBA of bias and demanded that it “cancel this legally improper arbitration,” adding, “I cannot spend more valuable career time addressing fabricated complaints about admittedly outstanding work.” As the hearing date approached, Ferguson twice more demanded that VCBA cancel the arbitration.

Four days before the hearing, Ferguson wrote that he did not intend to drive 400 miles to Camarillo “to attend a non-binding arbitration.” CHCD opposed his request to participate by telephone, noting that he could not be cross-examined without seeing exhibits presented at the hearing. The arbitrators denied his request to teleconference.

The arbitration went forward on January 8, 2016. Ferguson did not appear, but sent his resume as his arbitration brief. He tried to call, but the hearing room did not have a telephone. After considering testimony and billing documents, the panel found that Ferguson billed \$360,234, but the value of his work was \$187,824. It awarded CHCD \$172,410.

Ferguson sued CHCD for breach of contract and requested trial de novo. CHCD asked the trial court to confirm and enter judgment on the award, arguing that Ferguson is not

entitled to trial because he willfully failed to appear at the arbitration. Ferguson did not submit written opposition.

In granting CHCD's motion, the court wrote, "[t]he record is clear that [Ferguson] made numerous efforts to thwart and not participate in the arbitration of the fee dispute" then failed to appear after the panel denied his request to participate by phone. The court concluded that Ferguson's nonappearance was willful: he engaged in dilatory tactics, lacked good faith toward the arbitration process, and presented no evidence on the issue of willfulness.² On July 29, 2016, the court entered judgment on the award.

Ferguson filed a motion for relief from judgment, but did not serve it on CHCD. The court denied the motion on procedural grounds. He submitted a second motion for relief, arguing that VCBA blocked his participation in the arbitration hearing and he was too ill to oppose CHCD's request for judgment on the award.

The court denied Ferguson relief because he did not show mistake, inadvertence, surprise or excusable neglect. It deemed his claim of illness "not credible," finding that "Ferguson has been disdainful and neglectful about both [the arbitration and court] proceedings, and the claim of medical issues is an 'after the fact' excuse in an effort to remedy his lack of diligence." It continued, "Ferguson never participated in a substantive way in his arbitration proceeding and never submitted written

² *After* the court hearing, Ferguson submitted opposition to CHCD's motion. He did not explain his absence at arbitration, saying only that he "became unavoidably involved in a local political struggle" He did not state that a medical condition prevented his appearance.

opposition to the motion to enforce the arbitration award.” The court concluded, “In the end, [Ferguson] has only himself to blame if he believes his dispute with CHCD has not been decided on the merits.”

In his lawsuit against CHCD, Ferguson alleged that he was retained under an oral contract and his invoices were approved by CHCD’s chief executive and board. CHCD violated the covenant of good faith and fair dealing by asserting false claims of excessive legal fees and by examining the agency-owned computer and cell phone of its chief executive, thereby obtaining “private details of the Plaintiff’s personal life” because the two had a romantic relationship. A second claim states that CHCD “agreed to pay and did pay the Plaintiff the reasonable value of [his] services.” Because CHCD reevaluated the value of those services, Ferguson alleges that his services are now worth “in excess of the amounts previously paid.”

CHCD demurred, arguing that it did not violate an implied duty of good faith by examining its agency-owned cell phone and computer. Ferguson’s invoices were paid; he cannot claim that CHCD owes him more money than he billed and collected. CHCD argued that its debt to Ferguson is res judicata due to the arbitration judgment.

The court granted CHCD’s demurrer without leave to amend. It wrote, “[a] client always has the right to investigate and question the fees charged by its attorney, and in no context can such a right be said to be a breach of the implied covenant of good faith and fair dealings.” It rejected Ferguson’s claim for quantum meruit because the arbitration award is final and further fee litigation is barred by res judicata. The court dismissed the complaint.

DISCUSSION

1. *Ruling on the Demurrer*

Ferguson appeals from the dismissal of his complaint after demurrers were sustained without leave to amend. Review is de novo. (*McCall v. PacifiCare of Cal., Inc.* (2001) 25 Cal.4th 412, 415.) He offers scant argument on the ruling, contending only that CHCD violated the covenant of good faith and fair dealing by pursuing “an unsubstantiated and essentially fabricated [arbitration] claim for the reimbursement of attorney’s fees—for completed public legal and chief executive consulting services provided years in the past”

Clients have a right to arbitrate legal fee disputes. (Bus. & Prof. Code, § 6201, subd. (a) [clients must be notified of their “right to arbitration”].) Participation is “mandatory” for an attorney. (*Id.*, § 6200, subd. (c).) CHCD’s exercise of its statutory right to arbitrate was not a breach of the implied covenant of good faith.

If Ferguson believed that CHCD’s claim seeking a partial refund of attorney fees was “unsubstantiated and essentially fabricated,” he had the right to appear at the arbitration and justify his fees. Instead, he called the arbitration a waste of time, did not appear, and the court determined that his nonparticipation was willful. The judgment entered on the arbitration award is res judicata as to Ferguson’s lawsuit alleging that CHCD’s claim was false and unsubstantiated.

2. *Denial of Ferguson’s Motion to Transfer*

After the court entered judgment on the arbitration award, Ferguson sought to transfer his lawsuit against CHCD out of Ventura County, citing section 394. The court denied the motion. The intermediate order was reviewable on petition for

writ of mandate (*Westinghouse Electric Corp. v. Superior Court* (1976) 17 Cal.3d 259, 264) or, as here, on appeal after the court dismissed Ferguson’s lawsuit. Review is de novo. (*Kennedy/Jenks Consultants v. Superior Court* (2000) 80 Cal.App.4th 948, 959-960.)

Section 394, subdivision (a) states that an action brought *by* a local agency may be transferred to a place where the agency is not situated; however, an action *against* a local agency is triable where the agency is situated. Here, Ferguson filed suit *against* CHCD in Ventura County Superior Court. CHCD may defend against the lawsuit in Ventura County.

Ferguson relies on procedural statutes (§§ 307, 308) describing a “plaintiff” in a “civil action,” but they do not apply to CHCD. Ferguson filed a civil action against CHCD; he is the plaintiff. No transfer to a different county was required.

3. Jurisdiction to Review Claims Arising From the 2016 Judgment

Ferguson’s brief covers more rulings than are specified in his notice of appeal. His “Discussion of Legal Issues” addresses orders relating to his willful failure to appear at arbitration and the denial of his request for relief from the July 2016 judgment.

We asked the parties to brief the issue of our jurisdiction to review the 2016 judgment and the order denying relief from the judgment. (Gov. Code, § 68081.) Once the deadline for filing a notice of appeal expires, we have “no power to entertain the appeal.” (*Van Beurden Ins. Servs. v. Customized Worldwide Weather Ins. Agency, Inc.* (1997) 15 Cal.4th 51, 56.) If an appeal is untimely, the reviewing court has “no discretion but

must dismiss the appeal of its own motion[,] even if no objection is made.” (*Estate of Hanley* (1943) 23 Cal.2d 120, 123.)

The 2016 “Judgment Following Confirmation of Arbitration Award” was directly appealable. (§ 1294, subd. (d); *Guseinov v. Burns* (2006) 145 Cal.App.4th 944, 954.) Ferguson did not appeal the judgment. However, he sought relief from it.

A motion for relief extends the time in which to appeal a judgment until 30 days after the court clerk serves the ruling denying the motion. (Cal. Rules of Court, rule 8.108(c)(1); *In re Marriage of Eben-King & King* (2000) 80 Cal.App.4th 92, 108.) The clerk served the order denying Ferguson’s motion on January 9, 2017. The time to appeal the judgment expired February 8, 2017. The appeal was filed April 6, 2017.

Ferguson contests the court’s finding that he “willfully” failed to appear at the arbitration hearing. This finding preceded the judgment and is subsumed within it. Absent a finding of willfulness, judgment would not have been entered on the award and Ferguson would have had a trial. (Bus. & Prof. Code, § 6204, subd. (a).) Review of the willfulness finding was forfeited by his failure to timely appeal the judgment.

A motion for relief is a direct attack upon the judgment. (*McCartney v. Superior Court* (1990) 223 Cal.App.3d 1334, 1339.) Ferguson had 60 days to appeal after the clerk served the order denying his motion. (Cal. Rules of Court, rule 8.104(a)(1)(A).) The 60 days expired March 10, 2017, nearly a month before Ferguson filed his notice of appeal.

Ferguson contends that the judgment on the arbitration award was intermediate and did not require an appeal. He is mistaken. A hearing to confirm an arbitration award is a “special proceeding” created by statute. (§ 23;

Paramount Unified School Dist. v. Teachers Assn. of Paramount (1994) 26 Cal.App.4th 1371, 1387.) “A judgment in a special proceeding is *the final determination of the rights of the parties* therein.” (§ 1064, italics added.) The law provides for immediate appeal of a judgment entered on an arbitration award. (§ 1294, subd. (d).)

“A party who fails to take a timely appeal from a decision or order from which an appeal might previously have been taken cannot obtain review of it on appeal from a subsequent judgment or order. [Citations.]’ [Citation.]” (*Dakota Payphone, LLC v. Alcaraz* (2011) 192 Cal.App.4th 493, 509.) Arbitration judgments are “final and appealable even though more litigation is contemplated in a separate action.” (*Otay River Constructors v. San Diego Expressway* (2008) 158 Cal.App.4th 796, 803.) We lack jurisdiction to consider issues arising from a judgment that was not appealed.

DISPOSITION

We dismiss Ferguson’s appeals from the Judgment Following Confirmation of Arbitration Award, the factual findings underlying that judgment, and the order denying relief from the judgment. We affirm the dismissal of Ferguson’s lawsuit. Camarillo Health Care District is entitled to recover its costs on appeal.

NOT TO BE PUBLISHED.

TANGEMAN, J.

We concur:

GILBERT, P. J.

YEGAN, J.

Rocky J. Baio, Judge

Superior Court County of Ventura

**Ralph T. Ferguson, in pro. per., for Plaintiff and
Appellant.**

**Ferguson Case Orr Paterson, Michael A. Velthoen
and Wendy C. Lascher, for Defendant and Respondent.**

SECTION 9

CONSENT AGENDA

**SECTION 9-A
APPROVAL OF MINUTES OF
THE REGULAR BOARD MEETING OF OCTOBER 23, 2018**

DECEMBER 11, 2018

MINUTES

October 23, 2018

Regular Meeting of the Board of Directors

3615 E. Las Posas Road, Suites 160 & 161, Camarillo, CA 93010

Board of Directors - Present

Rodger Brown, MBA, Board President
Christopher Loh, MD, Vice President
Tom Doria, MD, Director

Staff - Present

Kara Ralston, Chief Executive Officer
Sue Tatangelo, Chief Resource Officer
Sonia Amezcua, Chief Administrative Officer
Karen Valentine, Clerk to the Board

Consultants:

Rick Wood, CSDA Financial Services

-
1. **Call to Order and Roll Call** - The Regular Meeting of the Camarillo Health Care District Board of Directors was called to order on Tuesday, October 23 2018, at 12:03 p.m., by Rodger Brown, President.
 2. **Pledge of Allegiance** – Director Brown
 3. **Amendments to The Agenda** – None
 4. **Public Comment** – None
 5. **Presentations** – The Board of Directors presented Veronica Villasenor, Health Promotion Coach, with her Case Management Certification from Boston University’s Center for Aging and Disability Education and Research.
 6. **Discussion/Action Item -**

CEO Ralston and Rick Wood, CSDA Financial Services, presented the District’s Disbursements and Financial Report for the period ending September 30, 2018.

It was **MOVED** by Director Loh, **SECONDED** by Director Doria, and **MOTION PASSED** that the Board of Directors approve the District Disbursements and Financial Report for the period ending September 30, 2018.

Vote to Approve District Disbursements and Financial Report for Period Ending September 30, 2018

Director Brown	Aye
Director Loh	Aye
Director Loft	Absent
Director Hiepler	Absent
Director Doria	Aye

7. **Consent Calendar** - It was **MOVED** by Director Doria, **SECONDED** by Director Loh, and **MOTION PASSED** that the Board of Directors approve the Consent Calendar as presented.

<u>Vote to Approve Consent Calendar as Presented</u>	
Director Brown	Aye
Director Loh	Aye
Director Loft	Absent
Director Hiepler	Absent
Director Doria	Aye

8. **Discussion / Action**

- A. **CEO** Ralston presented the Resolution 18-07, Recognizing November 2018 as National Family Caregivers Month.

It was **MOVED** by Director Doria, **SECONDED** by Director Loh, and **MOTION PASSED** that the Board of Directors approve Resolution 18-07, Recognizing November 2018 as National Family Caregivers Month.

<u>Vote to Approve Resolution 18-07, Recognizing November 2018 as National Family Caregivers Month.</u>	
Director Brown:	Aye
Director Loh:	Aye
Director Loft:	Absent
Director Hiepler:	Absent
Director Doria:	Aye

- B. Discussion – Annual review of District By-Laws, no changes/no action needed.

9. **CEO Report** – Lynette Harvey, Clinical Services Director, made a presentation on the District’s Care Management services. Care management is cross-disciplinary service that works in partnership with a variety of medical and social care providers to enhance and maximize community health through education, training and resources; reduce avoidable readmissions, and help individuals manage ongoing health challenges, live better with chronic illness and prevent new health concerns.

Chief Executive Officer, Kara Ralston, congratulated the District’s Chief Resource Officer, Sue Tatangelo, for receiving the **Community & Caregiver Award** at the Brain Injury Center of Ventura County’s annual benefit.

10. **Board President’s Report** – Board President Rod Brown congratulated Chief Executive Officer Ralston on winning the **General Manager of the Year** Award at the California Special Districts Association (CSDA) Annual Conference. President Brown discussed the educational opportunities available through CSDA.

11. Having no further business, this meeting was adjourned at 1:22 p.m., in honor and memory of Dr. Jesse Emerson Raine; 1937 - 2018, father of Chief Executive Officer Kara Ralston.

Richard Loft
Clerk of the Board

SECTION 9

CONSENT AGENDA

**SECTION 9-B
APPROVAL OF THE MINUTES OF THE EXECUTIVE COMMITTEE
MEETING OF DECEMBER 4, 2018**

DECEMBER 11, 2018

MINUTES

December 4, 2018

Executive/Agenda Building Committee Meeting
Camarillo Health Care District Board of Directors
3615 E Las Posas Road, Board Room, Camarillo, CA 93010

Board Members Present:

Rod Brown, MBA, President
Christopher Loh, MD, Vice President

Staff Present:

Kara Ralston, Chief Executive Officer
Karen Valentine, Clerk to the Board

1. **Call to Order** – The Executive Committee Meeting was called to order by Board President, Rod Brown, at 12:04 p.m.
2. **Public Comment** – No Public Comment
3. Reviewed the Minutes of the regularly scheduled Board Meeting of Tuesday, October 23, 2018.
4. Reviewed the proposed Agenda for the regularly scheduled Board Meeting of Tuesday, December 11, 2018.
5. Reviewed District Disbursements for periods ending October 31, 2018 and November 30, 2018.
6. Discussed presentations from Michael G. Colantuono, Esq., of Colantuono Highsmith & Whatley, PC, and Dianne McKay and Scott Harris, from Mustang Marketing.
7. Discussed the nomination process for the Board Reorganization. CEO Ralston requested that Board President’s Report be added to the agenda.
8. Next Executive Committee Meeting is scheduled for Tuesday, January 15, 2019.
9. Meeting adjourned at 1:15 p.m.

Rod Brown
President

SECTION 10

ACTION ITEMS

**SECTION 10-A
FINANCIAL REPORTS
CONSIDERATION DISCUSSION, AND RECOMMENDATION FOR APPROVAL
OF DISTRICT DISBURSEMENTS AND FINANCIAL REPORTS FOR THE PERIOD
ENDING OCTOBER 31, 2018**

DECEMBER 11, 2018

**Camarillo Health Care District
Statements of Activities
Comparison to Budget for the
Four Months Ending October 31, 2018**

	Audited Actual 15 - 16	Audited Actual 16 - 17	Pre-Audit Actual 17 - 18	Current Year- to-Date	Budget to- date	Annual Budget 2018- 19	Y-T-D vs Annual Budget
REVENUES							
Tax revenue	\$ 2,375,896	\$ 2,490,350	\$ 2,636,217	\$ 895,985	\$ 895,985	\$ 2,687,954	33.33%
Program and facilities revenue	398,419	359,482	364,026	130,131	137,954	413,862	31.44%
Grants and agency funding	238,124	329,844	531,380	111,454	133,037	320,777	34.75%
Community Support and sponsorship	14,286	13,173	10,148	2,223	3,900	11,700	19.00%
Investment and interest income	155,200	161,872	178,157	12,358	6,770	177,000	6.98%
Other income	102,619	30,867	214,675	4,875	3,919	11,758	41.46%
Total Revenues	\$ 3,284,543	\$ 3,385,589	\$ 3,934,603	\$ 1,157,025	\$ 1,181,565	3,623,051	31.94%
EXPENSES							
Personnel cost							
Wages and salaries	1,347,709	1,392,944	1,458,930	428,407	562,347	1,687,042	25.39%
Payroll taxes	110,164	111,521	116,185	36,545	43,020	129,059	28.32%
Benefits	189,450	371,003	312,374	105,620	137,403	412,210	25.62%
OPEB	233,378	233,005	30,598	27,152	41,993	125,979	21.55%
Retirement UAL	29,064	38,046	50,594	70,585	52,456	52,456	134.56%
Total personnel cost	1,909,765	2,146,518	1,968,681	668,309	837,219	2,406,746	27.77%
Other expenses							
Contractors and professional fees	300,824	395,721	420,407	96,282	132,127	366,434	26.28%
Facilities and related	238,656	230,961	256,617	79,184	76,997	228,556	34.65%
Depreciation	175,355	164,193	156,337	48,557	48,212	144,637	33.57%
Program related expense	80,067	71,985	81,180	27,050	26,253	74,918	36.11%
Advertising and promotion	77,736	83,139	98,188	38,107	46,821	117,300	32.49%
Supplies and office expense	68,046	71,473	83,965	26,054	32,680	83,860	31.07%
Board and staff	61,358	76,237	68,808	14,856	49,148	94,944	15.65%
Community partnerships	2,500	2,200	1,000	-	-	2,500	0.00%

**Camarillo Health Care District
Statements of Activities
Comparison to Budget for the
Four Months Ending October 31, 2018**

	Audited Actual 15 - 16	Audited Actual 16 - 17	Pre-Audit Actual 17 - 18	Current Year- to-Date	Budget to- date	Annual Budget 2018-	Y-T-D vs Annual Budget
Combined other expenses	30,007	22,506	28,469	9,591	8,972	22,115	43.37%
Total other expenses	1,034,549	1,118,416	1,194,972	339,681	421,210	1,135,264	29.92%
Operations Net	340,229	120,655	770,949	149,034	(76,865)	81,041	183.90%
Adjustments							
Total expenses	2,944,314	3,264,934	3,163,653	1,007,990	1,258,430	3,542,010	28.46%
Net position after adjustments	\$ 340,229	\$ 120,655	\$ 770,949	\$ 149,034	\$ (76,865)	\$ 81,042	183.90%

Camarillo Health Care District
Statements of Net Assets
as of October 18

ASSETS	Oct 31, 2018	Oct 31, 2017
Current Assets:		
Cash and Checking Accounts	\$ 261,803	\$ 392,342
Investment Accounts	2,213,900	2,050,097
Tax, Grants and Accounts Receivable	1,021,922	871,135
Total Current Assets	<u>3,497,625</u>	<u>3,313,573</u>
Noncurrent Assets:		
Property, plant and equipment - net	1,363,761	1,470,886
IS equipment - net	29,945	12,009
Transportation vehicles - net	42,406	68,780
Prepays	23,751	27,455
Total Noncurrent Assets	<u>1,459,863</u>	<u>1,579,131</u>
Deferred Outflows of Resources	293,007	264,803
Total Assets	<u>\$ 5,250,495</u>	<u>\$ 5,157,508</u>
LIABILITIES AND NET ASSETS		
Current Liabilities:		
Accounts Payable	\$ 25,362	\$ 54,097
Construction Loan 2019	88,688	85,482
Employment costs	90,508	90,246
Scholarships	2,034	4,082
Deferred Revenue	-	4,900
Total Current Liabilities	<u>206,592</u>	<u>238,807</u>
Noncurrent Liabilities		
Construction Loan to 2021	187,478	276,166
Net Pension Liability GASB 68	1,203,554	821,635
Accrued OPEB liability GASB 75	925,903	451,350
Deferred Inflows of Resources	176,716	450,825
Total Noncurrent Liabilities	<u>2,493,651</u>	<u>1,999,976</u>
Net Assets:		
Unrestricted - prior	2,401,218	2,717,682
Unrestricted - current	149,034	201,044
Total Net Assets	<u>2,550,253</u>	<u>2,918,726</u>
Total Liabilities and Net Assets	<u>\$ 5,250,495</u>	<u>\$ 5,157,508</u>

Quick Ratio

Cash, Checking, Investment	
2,475,704	11.98

Current Ratio

Current Assets	
3,497,625	16.93

Camarillo Health Care District
Statements of Net Assets
as of October 18

ASSETS	Oct 31, 2018	Oct 31, 2017	Oct 31, 2016	Oct 31, 2015	Oct 31, 2014
Current Assets:					
Cash and Checking Accounts	\$ 261,803	\$ 392,342	\$ 281,380	\$ 152,885	\$ 290,761
Investment Accounts	2,213,900	2,050,097	1,605,994	1,085,660	1,058,012
Tax, Grants and Accounts Receivable	1,021,922	871,135	877,041	800,909	819,252
Total Current Assets	\$ 3,497,625	3,313,573	2,764,415	2,039,454	2,168,026
Noncurrent Assets:					
Property, plant and equipment - net	1,363,761	1,470,886	1,595,608	1,962,180	2,046,942
IS equipment - net	29,945	12,009	23,437	26,227	33,486
Transportation vehicles - net	42,406	68,780	95,154	113,367	176,451
Prepays	23,751	27,455	52,067	52,905	46,338
Total Noncurrent Assets	1,459,863	1,579,131	1,766,266	2,154,679	2,303,217
Deferred Outflows of Resources	293,007	264,803	112,553	112,553	
Total Assets	\$ 5,250,495	\$ 5,157,508	\$ 4,643,234	\$ 4,306,686	\$ 4,471,243
LIABILITIES AND NET ASSETS					
Current Liabilities:					
Accounts Payable	\$ 25,362	\$ 54,097	\$ 42,249	\$ 38,637	\$ 109,540
Construction Loan 2018	88,688	85,482	82,393	79,415	76,544
Employment costs	90,508	90,246	84,153	107,304	115,663
Scholarships	2,034	4,082	8,767	12,881	8,254
Deferred Revenue	-	4,900	7,583	1,303	7,936
Total Current Liabilities	206,592	238,807	225,145	239,539	317,938

Camarillo Health Care District
Statements of Net Assets
as of October 18

	Oct 31, 2018	Oct 31, 2017	Oct 31, 2016	Oct 31, 2015	Oct 31, 2014
Noncurrent Liabilities					
Construction Loan to 2021	187,478	276,166	361,648	444,041	523,456
Net Pension Liability GASB 68	1,203,554	821,635	959,515	959,515	
Accrued OPEB liability GASB 75	925,903	451,350	225,819	223,647	197,977
Deferred Inflows of Resources	176,716	450,825	250,690	250,690	
Total Noncurrent Liabilities	2,493,651	1,999,976	1,797,672	1,877,893	721,433
Net Assets:					
Unrestricted - prior	2,401,218	2,717,682	2,504,346	2,195,543	3,262,816
Unrestricted - current	149,034	201,044	116,071	(6,290)	169,055
Total Net Assets	2,550,253	2,918,726	2,620,417	2,189,253	3,431,872
Total Liabilities and Net Assets	\$ 5,250,495	\$ 5,157,508	\$ 4,643,234	\$ 4,306,686	\$ 4,471,243
Quick Ratio (Cash, Checking & Investment Accounts divided by Total Current Liabilities)	11.98	10.23	8.38	5.17	4.24
Current Ratio (Total Current Assets divided by Total Current Liabilities)	16.93	13.88	12.28	8.51	6.82

Quick Ratio - measures the dollar amount of liquid assets available for each dollar of current liabilities. Thus a quick ratio of 1.5 means that a company has \$1.50 of liquid assets available to cover each \$1 of current liabilities.

Current Ratio - shows how many times over the firm can pay its current debt obligations based on its assets.

Camarillo Health Care District

Check Register (Checks and EFTs of All Types)

Sorted by Vendor

October 2018 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
Cash Account #4 [Bank of the West General]						
66726	10/10/2018	ACCESS	Access TLC Caregivers DBA	231.00	V	
66698	10/3/2018	AFLAC	Aflac	726.36	V	MO
66768	10/31/2018	ANDERSON	Anderson Refrigeration dba	125.00	V	Qtly
66699	10/3/2018	ANDERSON B	Bradley Anderson	49.00	V	
66742	10/17/2018	ANDISITES	AndiSites, Inc	189.00	V	MO
66727	10/10/2018	ASSISTED	Assisted Healthcare Services	1,112.00	V	
66700	10/3/2018	B&BMAIL	B & B Mailing Services	1,774.43	V	Qtly
66701	10/3/2018	BANYAI	Danette Banyai	161.00	F	MO
66702	10/3/2018	BARRY RIDGE	Barry Ridge Graphic Design	42.54	V	
66728	10/10/2018	BETA	Beta Healthcare Group	2,089.83	V	
66755	10/24/2018	BETA WC	Beta Healthcare Group	2,253.00	V	
66703	10/3/2018	BOWERS	Tracy Bowers	176.40	F	
66729	10/10/2018	BROWN	Rodger Brown	196.20	B	reimb conf
66769	10/31/2018	BROWN	Rodger Brown	400.00	B	
66704	10/3/2018	CAM CHAMBER	Camarillo Chamber of Com	595.00	V	
66756	10/24/2018	CARD	Patricia Card	400.00	F	
66730	10/10/2018	CMH	CMH Centers for Family Health	25.00	V	
66705	10/3/2018	COLANTUONO	Colantuono, Highsmith, Whatley, PC	127.50	V	
66770	10/31/2018	COLANTUONO	Colantuono, Highsmith, Whatley, PC	85.00	V	
66743	10/17/2018	COMMANDER	Commander Printed Products	14,724.06	V	Qtly
66757	10/24/2018	CPI	CPI Solutions, Inc	4,685.25	V	MO
66706	10/3/2018	CRAWFORD L	Lorenzo Crawford	201.60	F	MO
66771	10/31/2018	CSDA	CSDA Financial Serv	1,434.80	V	MO
66772	10/31/2018	DEPT SOCIAL	Dept of Social Services	303.00	V	Annual
66773	10/31/2018	DIAL	Dial Security	1,560.00	V	MO
66707	10/3/2018	DIGITAL	Digital Deployment, Inc	200.00	V	MO
66758	10/24/2018	DMV	Dept of Motor Services	1.00	V	
66774	10/31/2018	DOCUMENT SYS	Document Systems (DBA)	790.28	V	Qtly
66775	10/31/2018	DORIA	Thomas Doria, MD	200.00	B	
66708	10/3/2018	DOS CAMINOS	Dos Caminos Plaza	4,669.06	V	
66709	10/3/2018	DOSCAMSTORA	Dos Caminos Plaza, Inc	50.00	V	
66776	10/31/2018	FERGUSON CAS	Ferguson, Case, Orr Paterson LLP	1,665.50	V	
66731	10/10/2018	FRONTIER	Frontier Communications	128.98	V	MO
66710	10/3/2018	GODINEZ	Jose Godinez	395.50	F	
66711	10/3/2018	HARTFORD	Hartford Life	1,135.87	V	MO
66744	10/17/2018	HILL	Debi Hill	10.00		Class refund
66732	10/10/2018	HOME REMEDIE	Home Remedies dba	1,135.00	V	Sept inv
66777	10/31/2018	HOME REMEDIE	Home Remedies dba	1,135.00	V	Oct inv
66733	10/10/2018	HUFF	Susan Huff	50.00	F	
66759	10/24/2018	ITS	Integrated Telemanagement Services, Inc	826.01	V	MO
66712	10/3/2018	IVEY	Jane Ivey	63.00	F	MO
66713	10/3/2018	JORDANO'S	Jordano's Food Service	259.24	V	MO

Camarillo Health Care District

Check Register (Checks and EFTs of All Types)

Sorted by Vendor

October 2018 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
66745	10/17/2018	JTS	JTS Facility Services	1,950.00	V	
66760	10/24/2018	JTS	JTS Facility Services	90.00	V	ADC vent clean
66761	10/24/2018	KAVALSKY	Neal Kavalsky	100.00	V	MO
66746	10/17/2018	KUTROSKY	Tom Kutrosky	44.00		Class refund
66734	10/10/2018	LEAF	Leaf	2,155.86	V	MO
66747	10/17/2018	LEE	Cora Lee	32.00		Class refund
66778	10/31/2018	LOH	Christopher Loh, MD	200.00	B	
66748	10/17/2018	LOYA	Maritza Loya	45.00		Class refund
66714	10/3/2018	METLIFE	MetLife Small Business	834.86	V	MO
66749	10/17/2018	MEYERS	Meyers Nave	1,188.08	V	
66779	10/31/2018	MEYERS	Meyers Nave	3,027.68	V	
66715	10/3/2018	MHS	Mike's Handyman Service	320.00	V	
66735	10/10/2018	MORAN	Carmen Moran	159.13	EE	
66762	10/24/2018	MUSTANG	Mustang Marketing dba	1,800.00	V	MO
66763	10/24/2018	PETERSON	Kathleen Peterson	400.00	F	
66764	10/24/2018	PETTY	Petty Cash - Administrat	284.70		
66716	10/3/2018	PITNEYBOWES	Pitney Bowes	196.27	V	Qtly
66780	10/31/2018	PLATINUM	Platinum Tow & Transport	125.00	V	
66717	10/3/2018	ROGERS	Rogers & Partners, Inc	280.00	F	
66736	10/10/2018	SAFEWAY	Safeway Inc	254.45	V	
66765	10/24/2018	SAFEWAY	Safeway Inc	160.25	V	
66718	10/3/2018	SIEG	R.J. Sieg	66.66	V	
66781	10/31/2018	SIEG	R.J. Sieg	125.43	V	
66782	10/31/2018	SO CA EDISON	Southern California Edison	1,856.83	V	MO
66737	10/10/2018	SO CA GAS	Southern California Gas	216.22	V	MO
66719	10/3/2018	SR PLANNING	Senior Planning Services	737.00	V	ADC
66738	10/10/2018	SR PLANNING	Senior Planning Services	1,492.33	V	ADC,Caregiver
66750	10/17/2018	SR PLANNING	Senior Planning Services	709.50	V	ADC
66766	10/24/2018	SR PLANNING	Senior Planning Services	753.14	V	ADC
66783	10/31/2018	SR PLANNING	Senior Planning Services	837.83	V	ADC
66720	10/3/2018	TEVERBAUGH	Monica Teverbaugh	85.89	EE	
66739	10/10/2018	THOM	Thomson Reuters	420.00	V	Annual
66767	10/24/2018	TNT	TNT Automotive	267.00	V	
66784	10/31/2018	TNT	TNT Automotive	252.31	V	
66721	10/3/2018	TROPICAL	Tropical Car Wash	260.00	V	Sept inv
66785	10/31/2018	TROPICAL	Tropical Car Wash	260.00	V	Oct inv
66751	10/17/2018	UMPQUA	Umpqua Bank	6,678.30	V	
66786	10/31/2018	VALIC	VALIC	1,140.87	V	
66752	10/17/2018	VCSDA	V C S D A	40.00	V	
66722	10/3/2018	VECCHIO	Laura Vecchio	28.00		Class refund
66740	10/10/2018	VILLASENOR	Veronica Villasenor	129.17	EE	
66723	10/3/2018	VISION	Vision Services Plan	176.50	V	MO
66753	10/17/2018	VOYAGER	Voyager Fleet Systems Inc	1,333.27	V	MO

Camarillo Health Care District

Check Register (Checks and EFTs of All Types)

Sorted by Vendor

October 2018 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
66724	10/3/2018	WYLY	Paulette Wyly	29.98	EE	MO
66725	10/3/2018	YOUNG	Jennifer Young	118.43	EE	
66754	10/17/2018	ZENDEJAS ELI	Elia Zendejas	45.00		Class refund
66741	10/10/2018	ZEPEDA	Monica Zepeda	127.53	EE	
Cash account Total				78,215.88		

Type: Board (B), Employee (EE), Facilitator (F), Vendor (V)

Check Register Monthly Comparison

FY 2018/19

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)
\$191,346	\$67,537	\$177,381	\$78,216									\$128,620
YTD Total											\$514,479	

Notes FY 18/19:

July '18 Annual insurances, computers project, deposit-Admin furn

Sep '18 ADC Construction Loan pmt \$99K #4 of 7

FY 2017/18

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg
\$126,068	\$94,075	\$156,395	\$70,789	\$80,990	\$68,708	\$75,510	\$66,744	\$85,204	\$92,133	\$112,587	\$641,545	\$139,229
YTD Total											\$1,670,749	

Notes FY 17/18:

July '17 Annual insurances paid

Sept '17 ADC Construction Loan Pmt \$99K #3 of 7

May '18 HA Printing, BOTW \$10K, Legal \$24K, Audit \$8K

Jun '18 \$500K CERBT payment

NOTE: this is a comparison of checks only; does not include expenses such as OPEB accrual, salary/benefit expenses, UAL expense, depreciation; July and Aug of each year may or may not include month prior June expenses.

SECTION 10

ACTION ITEMS

**SECTION 10-B
FINANCIAL REPORTS
CONSIDERATION DISCUSSION, AND RECOMMENDATION FOR APPROVAL
OF DISTRICT DISBURSEMENTS AND FINANCIAL REPORTS FOR THE PERIOD
ENDING NOVEMBER 30, 2018**

DECEMBER 11, 2018

**Camarillo Health Care District
Statements of Activities
Comparison to Budget for the
Five Months Ending November 30, 2018**

				<i>Preliminary</i>			
	Audited Actual 15 - 16	Audited Actual 16 - 17	Pre-Audit Actual 17 - 18	Current Year- to-Date	Budget to- date	Annual Budget 2018- 19	Y-T-D vs Annual Budget
REVENUES							
Tax revenue	\$ 2,375,896	\$ 2,490,350	\$ 2,636,217	\$ 1,119,981	\$ 1,119,981	\$ 2,687,954	41.67%
Program and facilities revenue	398,419	359,482	364,026	158,499	172,442	413,862	38.30%
Grants and agency funding	238,124	329,844	531,380	135,483	153,771	320,777	42.24%
Community Support and sponsorship	14,286	13,173	10,148	2,244	4,875	11,700	19.18%
Investment and interest income	155,200	161,872	178,157	12,358	6,790	177,000	6.98%
Other income	102,619	30,867	214,675	5,140	4,899	11,758	43.71%
Total Revenues	\$ 3,284,543	\$ 3,385,589	\$ 3,934,603	\$ 1,433,705	\$ 1,462,758	3,623,051	39.57%
EXPENSES							
Personnel cost							
Wages and salaries	1,347,709	1,392,944	1,458,930	544,897	702,934	1,687,042	32.30%
Payroll taxes	110,164	111,521	116,185	44,115	53,775	129,059	34.18%
Benefits	189,450	371,003	312,374	132,612	171,754	412,210	32.17%
OPEB	233,378	233,005	30,598	14,295	52,491	125,979	11.35%
Retirement UAL	29,064	38,046	50,594	70,585	52,456	52,456	134.56%
Total personnel cost	1,909,765	2,146,518	1,968,681	806,504	1,033,410	2,406,746	33.51%
Other expenses							
Contractors and professional fees	300,824	395,721	420,407	130,462	159,228	366,434	35.60%
Facilities and related	238,656	230,961	256,617	89,600	95,942	228,556	39.20%
Depreciation	175,355	164,193	156,337	60,696	60,465	144,637	41.96%
Program related expense	80,067	71,985	81,180	30,306	32,336	74,918	40.45%
Advertising and promotion	77,736	83,139	98,188	38,127	54,080	117,300	32.50%
Supplies and office expense	68,046	71,473	83,965	26,184	39,077	83,860	31.22%
Board and staff	61,358	76,237	68,808	16,620	39,560	94,944	17.51%
Community partnerships	2,500	2,200	1,000	-	-	2,500	0.00%

**Camarillo Health Care District
Statements of Activities
Comparison to Budget for the
Five Months Ending November 30, 2018**

	Audited Actual 15 - 16	Audited Actual 16 - 17	Pre-Audit Actual 17 - 18	Current Year- to-Date	Budget to- date	Annual Budget 2018-	Y-T-D vs Annual Budget
Combined other expenses	30,007	22,506	28,469	11,220	10,615	22,115	50.73%
Total other expenses	1,034,549	1,118,416	1,194,972	403,216	491,304	1,135,264	35.52%
Operations Net	340,229	120,655	770,949	223,985	(61,956)	81,041	276.38%
Adjustments							
Total expenses	2,944,314	3,264,934	3,163,653	1,209,720	1,524,714	3,542,010	34.15%
Net position after adjustments	\$ 340,229	\$ 120,655	\$ 770,949	\$ 223,985	\$ (61,957)	\$ 81,042	276.38%

Camarillo Health Care District
Statements of Net Assets
as of November 18
Preliminary

ASSETS	Nov 30, 2018	Nov 30, 2017
Current Assets:		
Cash and Checking Accounts	\$ 453,406	\$ 247,900
Investment Accounts	1,915,376	2,052,791
Tax, Grants and Accounts Receivable	1,246,454	1,052,050
Total Current Assets	3,615,236	3,352,740
Noncurrent Assets:		
Property, plant and equipment - net	1,363,846	1,460,822
IS equipment - net	29,310	11,368
Transportation vehicles - net	40,209	66,582
Prepays	20,452	24,459
Total Noncurrent Assets	1,453,817	1,563,231
Deferred Outflows of Resources	293,007	264,803
Total Assets	\$ 5,362,061	\$ 5,180,776
LIABILITIES AND NET ASSETS		
Current Liabilities:		
Accounts Payable	\$ 21,633	\$ 29,653
Construction Loan 2019	88,688	85,482
Employment costs	96,373	89,925
Scholarships	2,244	3,456
Deferred Revenue	50,000	3,700
Total Current Liabilities	258,938	212,216
Noncurrent Liabilities		
Construction Loan to 2021	187,478	276,166
Net Pension Liability GASB 68	1,203,554	821,635
Accrued OPEB liability GASB 75	910,173	468,167
Deferred Inflows of Resources	176,716	450,825
Total Noncurrent Liabilities	2,477,920	2,016,792
Net Assets:		
Unrestricted - prior	2,401,218	2,717,682
Unrestricted - current	223,985	234,085
Total Net Assets	2,625,203	2,951,767
Total Liabilities and Net Assets	\$ 5,362,061	\$ 5,180,776

Quick Ratio

Cash, Checking, Investment	
2,368,783	9.15

Current Ratio

Current Assets	
3,615,236	13.96

Camarillo Health Care District
Statements of Net Assets
as of November 18

Preliminary

ASSETS	Nov 30, 2018	Nov 30, 2017	Nov 30, 2016	Nov 30, 2015	Nov 30, 2014
Current Assets:					
Cash and Checking Accounts	\$ 453,406	\$ 247,900	\$ 148,597	\$ 394,913	\$ 121,266
Investment Accounts	1,915,376	2,052,791	1,608,150	888,222	1,059,423
Tax, Grants and Accounts Receivable	1,246,454	1,052,050	1,046,700	981,133	945,268
Total Current Assets	\$ 3,615,236	3,352,740	2,803,447	2,264,268	2,125,957
Noncurrent Assets:					
Property, plant and equipment - net	1,363,846	1,460,822	1,585,050	1,950,626	2,178,031
IS equipment - net	29,310	11,368	22,510	25,359	33,884
Transportation vehicles - net	40,209	66,582	92,956	111,235	173,537
Prepays	20,452	24,459	26,671	162,129	48,982
Total Noncurrent Assets	1,453,817	1,563,231	1,727,187	2,249,349	2,434,434
Deferred Outflows of Resources	293,007	264,803	264,803		
Total Assets	\$ 5,362,061	\$ 5,180,776	\$ 4,795,438	\$ 4,513,616	\$ 4,560,391
LIABILITIES AND NET ASSETS					
Current Liabilities:					
Accounts Payable	\$ 21,633	\$ 29,653	\$ 25,794	\$ 39,386	\$ 179,182
Construction Loan 2018	88,688	85,482	82,393	79,415	76,544
Employment costs	96,373	89,925	88,086	120,089	116,647
Scholarships	2,244	3,456	7,607	12,581	8,237
Deferred Revenue	50,000	3,700	9,983	1,303	5,020
Total Current Liabilities	258,938	212,216	213,863	252,773	385,631

**Camarillo Health Care District
Statements of Net Assets
as of November 18**

	Nov 30, 2018	Nov 30, 2017	Nov 30, 2016	Nov 30, 2015	Nov 30, 2014
Noncurrent Liabilities					
Construction Loan to 2021	187,478	276,166	361,648	444,041	523,456
Net Pension Liability GASB 68	1,203,554	821,635	821,635	959,515	
Accrued OPEB liability GASB 75	910,173	468,167	258,629	240,464	207,109
Deferred Inflows of Resources	176,716	450,825	450,825	250,690	
Total Noncurrent Liabilities	2,477,920	2,016,792	1,892,737	1,894,710	730,565
Net Assets:					
Unrestricted - prior	2,401,218	2,717,682	2,535,771	2,195,542	3,262,816
Unrestricted - current	223,985	234,085	153,067	170,590	181,380
Total Net Assets	2,625,203	2,951,767	2,688,838	2,366,132	3,444,197
Total Liabilities and Net Assets	\$ 5,362,061	\$ 5,180,776	\$ 4,795,438	\$ 4,513,616	\$ 4,560,391
Quick Ratio (Cash, Checking & Investment Accounts divided by Total Current Liabilities)	9.15	10.84	8.21	5.08	3.06
Current Ratio (Total Current Assets divided by Total Current Liabilities)	13.96	15.80	13.11	8.96	5.51

Quick Ratio - measures the dollar amount of liquid assets available for each dollar of current liabilities. Thus a quick ratio of 1.5 means that a company has \$1.50 of liquid assets available to cover each \$1 of current liabilities.

Current Ratio - shows how many times over the firm can pay its current debt obligations based on its assets.

Camarillo Health Care District

Check Register (Checks and EFTs of All Types)

Sorted by Check Vendor

(Report period: November 1, 2018 to November 30, 2018)

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
Cash Account #4 [Bank of the West General]						
66787	11/7/2018	ACCESS	Access TLC Caregivers DBA	308.00	V	
66788	11/7/2018	AFLAC	Aflac	726.36	V	MO
66789	11/7/2018	ANDISITES	AndiSites, Inc	189.00	V	MO
66820	11/15/2018	ASSISTED	Assisted Healthcare Services	616.00	V	
66790	11/7/2018	BANYAI	Danette Banyai	437.50	F	MO
66791	11/7/2018	BETA	Beta Healthcare Group	2,089.83	V	
66821	11/15/2018	BETA WC	Beta Healthcare Group	2,253.00	V	MO
66792	11/7/2018	BOYD	Gilbert Boyd	441.00	F	
66822	11/15/2018	BROWN	Rodger Brown	100.00	B	
66823	11/15/2018	BYRD	Byrd Locksmithing	65.00	V	Bldg E
66840	11/28/2018	BYRD	Byrd Locksmithing	65.00	V	Bldg F
66841	11/28/2018	CENTER GLASS	Center Glass Company	340.00	V	
66793	11/7/2018	CHEY	Caroline Chey	56.70	F	
66794	11/7/2018	CMH	CMH Centers for Family Health	115.00	V	
66795	11/7/2018	COMFORT	Comfort Keepers dba	440.00	V	
66796	11/7/2018	COMMANDER	Commander Printed Products	738.07	V	
66797	11/7/2018	CRAWFORD L	Lorenzo Crawford	117.60	F	MO
66842	11/28/2018	DIAL	Dial Security	936.00	V	
66798	11/7/2018	DIGITAL	Digital Deployment, Inc	200.00	V	MO
66824	11/15/2018	DMV	Dept of Motor Services	2.00	V	
66799	11/7/2018	DOS CAMINOS	Dos Caminos Plaza	4,669.06	V	MO
66800	11/7/2018	DOSCAMSTORA	Dos Caminos Plaza, Inc	50.00	V	MO
66843	11/28/2018	DRAPERY	Drapery Affair	170.28	V	
66801	11/7/2018	DURBIANO	Durbiano Fire Equipment, Inc	95.00	V	Semi-ann
66802	11/7/2018	FANNING	Fanning & Karrh, CPAs	7,500.00	V	
66844	11/28/2018	FANNING	Fanning & Karrh, CPAs	7,000.00	V	
66845	11/28/2018	FERGUSON CAS	Ferguson, Case, Orr Paterson LLP	4,141.21	V	
66803	11/7/2018	FREDRICS	Johanna Fredrics	139.68	EE	
66804	11/7/2018	FREIE	Barbara Freie	308.00	F	
66805	11/7/2018	FRONTIER	Frontier Communications	128.98	V	
66825	11/15/2018	GODINEZ	Jose Godinez	364.00	F	
66826	11/15/2018	GUERRERO	Rubi Guerrero	124.80	EE	
66839	11/26/2018	GUERRERO	Rubi Guerrero	89.92	EE	
66806	11/7/2018	HARTFORD	Hartford Life	1,167.34	V	MO
66807	11/7/2018	HARVEY	Lynette Harvey	187.22	EE	
66827	11/15/2018	HOME REMEDIE	Home Remedies dba	1,320.00	V	
66828	11/15/2018	HOUESHELL	Lucinda Houdeshell	252.00	F	
66846	11/28/2018	HUEY	Erin Huey	470.00	F	
66847	11/28/2018	ITS	Integrated Telemanagement Services, Inc	845.79	V	MO
66808	11/7/2018	IVEY	Jane Ivey	31.50	F	Oct inv
66829	11/15/2018	IVEY	Jane Ivey	115.50	F	Nov inv
66830	11/15/2018	JTS	JTS Facility Services	1,800.00	V	MO

Camarillo Health Care District

Check Register (Checks and EFTs of All Types)

Sorted by Check Vendor

(Report period: November 1, 2018 to November 30, 2018)

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
66848	11/28/2018	KAVALSKY	Neal Kavalsky	100.00	V	MO
66831	11/15/2018	LEAF	Leaf	2,025.32	V	MO
66809	11/7/2018	MASTERPAGES	Carrie Dittmar	65.00	V	
66810	11/7/2018	METLIFE	MetLife Small Business	923.14	V	MO
66811	11/7/2018	MORAN	Carmen Moran	274.13	EE	
66849	11/28/2018	MUSTANG	Mustang Marketing dba	5,050.00	V	
66850	11/28/2018	NEWSOM	Eileen Newsom	50.00	F	
66851	11/28/2018	PETTY	Petty Cash - Administrat	411.79		
66812	11/7/2018	ROGERS	Rogers & Partners, Inc	63.00	F	
66832	11/15/2018	SAFEWAY	Safeway Inc	158.31	V	
66852	11/28/2018	SAFEWAY	Safeway Inc	154.51	V	
66853	11/28/2018	SO CA EDISON	Southern California Edison	1,816.63	V	MO
66833	11/15/2018	SO CA GAS	Southern California Gas	218.87	V	MO
66813	11/7/2018	SR PLANNING	Senior Planning Services	962.50	V	Caregiver
66834	11/15/2018	SR PLANNING	Senior Planning Services	1,441.00	V	ADC
66854	11/28/2018	SR PLANNING	Senior Planning Services	1,413.50	V	ADC
66814	11/7/2018	TNT	TNT Automotive	89.00	V	
66835	11/15/2018	TNT	TNT Automotive	568.18	V	
66836	11/15/2018	TRI COUNTY	Tri County Office Furniture, Inc	2,050.09	V	
66837	11/15/2018	TROPHIES	Trophies, Etc.	10.73	V	
66855	11/28/2018	TROPICAL	Tropical Car Wash	260.00	V	MO
66838	11/15/2018	UMPQUA	Umpqua Bank	5,284.40	V	
66815	11/7/2018	VALENTINE	Karen Valentine	63.00	EE	
66856	11/28/2018	VALIC	VALIC	1,140.86	V	MO
66857	11/28/2018	VAUGHN	Carol Vaughn	350.00	F	
66858	11/28/2018	VCSDA	V C S D A	40.00	V	
66816	11/7/2018	VILLASENOR	Veronica Villasenor	152.60	EE	
66817	11/7/2018	VISION	Vision Services Plan	190.54	V	MO
66818	11/7/2018	WYLY	Paulette Wyly	46.05	EE	
66819	11/7/2018	ZEPEDA	Monica Zepeda	190.75	EE	

Cash account Total 66,770.24

Report Total 66,770.00

Type: Board (B), Employee (EE), Facilitator (F), Vendor (V)

Check Register Monthly Comparison

FY 2018/19

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)
\$191,346	\$67,537	\$177,381	\$78,216	\$66,770								\$116,250
YTD Total											\$581,250	

Notes FY 18/19:

July '18 Annual insurances, computers project, deposit-Admin furn

Sep '18 ADC Construction Loan pmt \$99K #4 of 7

FY 2017/18

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg
\$126,068	\$94,075	\$156,395	\$70,789	\$80,990	\$68,708	\$75,510	\$66,744	\$85,204	\$92,133	\$112,587	\$641,545	\$139,229
YTD Total											\$1,670,749	

Notes FY 17/18:

July '17 Annual insurances paid

Sept '17 ADC Construction Loan Pmt \$99K #3 of 7

May '18 HA Printing, BOTW \$10K, Legal \$24K, Audit \$8K

Jun '18 \$500K CERBT payment

NOTE: this is a comparison of checks only; does not include expenses such as OPEB accrual, salary/benefit expenses, UAL expense, depreciation; July and Aug of each year may or may not include month prior June expenses.

SECTION 11

**BOARD WORK STUDY
PRESENTATION & DISCUSSION
MICHAEL G. COLANTUONO, ESQ.
COLANTUONO HIGHSMITH & WHATLEY, PC**

DECEMBER 11, 2018

SECTION 11

**BOARD WORK STUDY
PRESENTATION & DISCUSSION
DIANNE MCKAY
SCOTT HARRIS
MUSTANG MARKETING**

DECEMBER 11, 2018

SECTION 12

BOARD PRESIDENT'S REPORT

DECEMBER 11, 2018

SECTION 13

BOARD REORGANIZATION

DECEMBER 11, 2018

