



## MINUTES

March 28, 2024

### Regular Meeting of the Board of Directors

Camarillo Health Care District  
3615 E. Las Posas Rd. Camarillo, CA 93010  
Sequoia Rooms

#### Board of Directors - Present

Thomas Doria, MD, President  
Neal Dixon, MD, Vice President  
Paula Feinberg, Clerk of the Board

#### Staff - Present

Kara Ralston, Chief Executive Officer  
Sonia Amezcua, Chief Administrative Officer  
Brandie Thomas, Clerk to the Board

#### Participants

Aleks Giragosian, Esq., *Colantuono Highsmith  
Whatley, PC*

#### Participants

Rick Wood, *CSDA Financial Services*  
Shalene Hayman, *Hayman Consulting*  
Cindy Fanning, CPA, *Fanning & Karrh*

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1. **Call to Order and Roll Call** - The Regular Meeting of the Camarillo Health Care District Board of Directors was called to order on Thursday, March 28, 2024, at 11:33 a.m., by Thomas Doria, President.
  2. **Pledge of Allegiance** – Director Doria
  3. **Amendments to the Agenda** - None
  4. **Public Comment** – None
  5. **Consent Agenda**

It was **MOVED** by Director N. Dixon, **SECONDED** by Director Feinberg, and **MOTION PASSED** that the Board of Directors approve the Consent Agenda as presented.

**ROLL CALL VOTE:** **Ayes:** Doria, N. Dixon, Feinberg **Nays:** **Absent:** Loh, L. Dixon

6. **Action Items**

**8-A. Review/ Discussion /Action:** Consideration, discussion, and Finance/Investment Committee recommendation for approval of the Financial Audit Report, period ending June 30, 2023, prepared and presented by Cindy Fanning, CPA, Fanning & Karrh.

It was **MOVED** by Director Feinberg, **SECONDED** by Director N. Dixon, and **MOTION PASSED** that the Board of Directors approve the Financial Audit Report for period ending June 30, 2023, prepared and presented by Cindy Fanning, CPA, Fanning and Karrh.

**ROLL CALL VOTE:** Ayes: Doria, N. Dixon, Feinberg Nays: Absent: Loh, L. Dixon

**8-B. Review/ Discussion /Action:** Consideration, discussion, and Finance/Investment Committee recommendation for approval of the Financial Audit Services Request for Proposal.

It was **MOVED** by Director Doria, **SECONDED** by Director Feinberg, and **MOTION PASSED** that the Board of Directors approve the Financial Audit Services Request for Proposal for Nigro & Nigro.

**ROLL CALL VOTE:** Ayes: Doria, N. Dixon, Feinberg Nays: Absent: Loh, L. Dixon

**8-C. Review/ Discussion /Action:** Consideration, discussion, and recommendation for approval of District Resolution 24-04, Amending District Bylaws, Mission, Vision, and Core Values.

It was **MOVED** by Director Feinberg, **SECONDED** by Director N. Dixon, and **MOTION PASSED** that the Board of Directors approve District Resolution 24-04, Amending District Bylaws, Mission, Vision, and Core Values.

**ROLL CALL VOTE:** Ayes: Doria, N. Dixon, Feinberg Nays: Absent: Loh, L. Dixon

7. **Emerging Opportunities** GC 54954.2, (a)(1)


- No ideas submitted to discuss.

8. **Reports**

- **Board President Comments** – Timeline for CEO Review were discussed.
- **Health Insurance Premium Ad Hoc Committee** – Study continues; no updated report.
- **Program & Opportunity Committee** – No report.
- **Healthy Camarillo Committee** – No report.
- **Board Member Comments** – No report.
- **CEO Report**
  - CEO gave program reports as follows:
    - The District will receive an additional claim payment in the amount of \$104,000 from the Alliant insurance carrier through the Infectious Disease clause from Hospital All Risk Property Program (HARPP). The claim was initially posted during COVID-19 for business loss and previously paid \$95,000.
    - The District has been notified of the award of a \$20,000 grant from the CA Collaborative for Long Term Supports and Services (CCLTSS); funding will provide planning and implementation of a caregiving symposium.

- CEO Ralston reminded the Board that Zone 1, 2, and 3 Board seats are scheduled for the November election.
- The Adult Day Center exceeded budget for third consecutive month since the final COVID-19 restriction was lifted March 2023. At 66% of the fiscal year accomplished, revenue for this program is at 64.9%...only 1% behind budget, which is a significant improvement from the effects caused by the pandemic closures.

9. Having no further business this meeting was adjourned at 12:55 p.m.

  
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Thomas Doria, MD  
President