



MINUTES

October 25, 2022

Regular Meeting of the Board of Directors

Camarillo Health Care District
3615 E. Las Posas Rd. Camarillo, CA 93010
Sequoia Rooms
Zoom Link
Meeting ID: 885 7118 7982

Board of Directors - Present

Tom Doria, MD, President
Paula Feinberg, Director
Louanne Kroell, PT, Director

Staff - Present

Kara Ralston, Chief Executive Officer
Sonia Amezcua, Chief Administrative Officer
Karen Valentine, Clerk to the Board
Brandie Thomas, Clerk to the Board

Participants:

Rick Wood, *CSDA Financial Services*
Shalene Hayman, *Hayman Consulting*

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1. **Call to Order and Roll Call** - The Regular Meeting of the Camarillo Health Care District Board of Directors was called to order on Tuesday, October 25, 2022, at 12:01 p.m., by Tom Doria, President.
 2. **Pledge of Allegiance** – Director Doria
 3. **Amendments to The Agenda** – President Doria continued action item 8D to the November 15, 2022 meeting.
 4. **Public Comment** – None
 5. **Consent Agenda** – It was **MOVED** by Director Feinberg, **SECONDED** by Director Doria, and **MOTION PASSED** that the Board of Directors approve the Consent Agenda as presented.
Roll Call Vote: Ayes: Doria, Feinberg, Kroell **Nays:** **Absent:** Loh, Dixon
 6. **Action Items**
 - A. **Review/ Discussion/ Action** – Consideration, discussion and recommendation for approval of District Resolution 22-15, Re-Authorizing Remote Teleconference Meetings of the Board of Directors for a 30-Day Period, from October 25, 2022 through November 24, 2022.

It was **MOVED** by Director Doria, **SECONDED** by Director Feinberg, and **MOTION PASSED** to approve District Resolution 22-15, Re-Authorizing Remote Teleconference Meetings of the Board of Directors for a 30-Day Period, from October 25, 2022 through November 24, 2022.
Roll Call Vote: Ayes: Doria, Feinberg, Kroell **Nays:** **Absent:** Loh, Dixon

B. Review/ Discussion/ Action – Consideration, discussion, and recommendation for approval of District Check Register, Check Register Comparison, Financial Reports, and monthly Investment and Designated Reserve Report for period ending September 30, 2022.

CEO Kara Ralston stepped out of meeting at 12:56 p.m.; returned to meeting at 12:57 p.m.

It was **MOVED** by Director Feinberg, **SECONDED** by Director Doria, and **MOTION PASSED** that the Board of Directors approve the District Check Register, Check Register Comparison, financial reports, and monthly Investment and Designated Reserve Report for period ending September 30, 2022.

Roll Call Vote: Ayes: Doria, Feinberg, Kroell **Nays:** **Absent:** Loh, Dixon

C. Review/ Discussion/ Action – Consideration, discussion, and recommendation for approval of the Disclosure of Reimbursement Report for fiscal year 2021/2022, District Policy 1120.

It was **MOVED** by Director Doria, **SECONDED** by Director Feinberg, and **MOTION PASSED** that the Board of Directors approve the Disclosure of Reimbursement Report for fiscal year 2021/2022, District Policy 1120.

Roll Call Vote: Ayes: Doria, Feinberg, Kroell **Nays:** **Absent:** Loh, Dixon

D. Review/ Discussion /Action – Consideration, discussion, and recommendation for approval of the Finance/Investment Committee recommended changes from annual review of District Finance Policy.

It was **MOVED** by Director Doria, **SECONDED** by Director Feinberg, and **MOTION PASSED** to approve the Finance/Investment Committee recommended changes from annual review of District Finance Policy.

Roll Call Vote: Ayes: Doria, Feinberg, Kroell **Nays:** **Absent:** Loh, Dixon

Director Feinberg stepped out of meeting at 1:42 p.m.; returned to meeting at 1:44 p.m.

E. Review/ Discussion/ Action – Consideration, discussion, and recommendation for approval of District Resolution 22-16, Recognizing November 2022 as National Family Caregivers Month.

It was **MOVED** by Director Doria, **SECONDED** by Director Feinberg, and **MOTION PASSED** to approve District Resolution 22-16, Recognizing November 2022 as National Family Caregivers Month.

Roll Call Vote: Ayes: Doria, Feinberg, Kroell **Nays:** **Absent:** Loh, Dixon

F. Review/ Discussion/ Action – Consideration, discussion, and recommendation for approval of revisions to District Travel Policy to incorporate district-owned vehicle use.

Consensus was reached to continue this item to November 15, 2022 meeting.

7. CEO Report

- California Governor Newsom announced that the State of Emergency ends February 28, 2023. This will lift restrictions of Adult Day Center. This ends current teleconference meeting procedures under AB 361. However, after January 1, 2023, agencies may opt to use teleconference procedures under AB 2449.

- The second Senso Balance machine is installed and allows for clients to continue their individual progress after successful completion of the initial 8-week program. The sponsored vector strengthening/exercise system has also been installed and will be ready for use in December.
- CEO Ralston reported that the two new Ford Escape vehicles are scheduled to be wrapped with company branding in December, and also confirmed the District has been recommended for full proposal funding to VCTC for two new larger transit vans.
- In keeping with approved recommendation from the Finance Committee, the transition to Five Star Bank has successfully begun.

8. Board President's Report

- President Doria made the following Committee assignments through December 31, 2022:
 - Finance/Investment Committee: Director Loh-Chair; Director Feinberg-Member
 - Executive Committee: Director Doria-President; Director Dixon-Member

9. Board Members Comments – None

10. Presentation

- *Certificate of Recognition for Councilmember Charlotte Craven.*

11. Having no further business this meeting was adjourned at 2:05 p.m., in honor, memory and recognition of Ventura County Supervisor Maria Carmen Ramirez. Supervisor Ramirez made Oxnard her home in 1978 after earning her law degree from Loyola Law School and accepting a job in Oxnard. She was elected to Oxnard City Council in 2010 and became the first Latina supervisor in Ventura County history in 2020. Supervisor Ramirez was serving as Ventura County Board of Supervisors Chairperson when she died. The Camarillo Health Care District extends heartfelt appreciation for her life of service.



Tom Doria, MD
President