



REGULAR BOARD MEETING

APRIL 25, 2024 - 11:30 AM

**CAMARILLO HEALTH CARE DISTRICT
3615 E LAS POSAS ROAD, SEQUOIA ROOMS
CAMARILLO, CA 93010**



2024 Board Meeting Calendar

January 25, 2024, 11:30 a.m.

February 22, 2024, 11:30 a.m.

March 28, 2024, 11:30 a.m.

April 25, 2024, 11:30 a.m.

May 23, 2024, 11:30 a.m.

June 6, 2024, 11:30 a.m. (Budget)

June 27, 2024, 11:30 a.m. (Optional)

July - Dark

August 22, 2024, 11:30 a.m.

September 26, 2024, 11:30 a.m.

October 24, 2024, 11:30 a.m.

November 21, 2024, 8:30 a.m.
(Annual Board Leadership and Education)

December - Dark

**Camarillo Health Care District
Procedures for Communication With
The Board of Directors**

Meetings with the Board of Directors are conducted for the purpose of accomplishing District business. As a matter of District policy and state law, meetings shall ordinarily be held in public. Pursuant to state law, the Board of Directors may conduct closed meeting sessions to discuss certain matters which are confidential.

Community involvement in the District is an essential element of an effective health care district.

Communications with the Board of Directors as a unit may be either in writing or by personal appearance at a meeting of the Board.

Written Communication – In order that the subject of the communication may be placed on the agenda, it must be requested in correspondence to the Board. Written communication addressed to the Board of Directors should reach the Administration office of the District no later than ten (10) business days prior to the date of the meeting at which the matter concerned is to be discussed.

Oral Presentations by Members of the Public to the Board of Directors and Requests by the Public to Place a Matter Directly Related to District Business on a Board Agenda – When an individual or group expects to communicate with the Board of Directors by means of personal appearance at a meeting of the Board or requests that a matter relating to District business be added to the Board’s agenda, the District’s Chief Executive Officer must be notified no later than ten (10) days before the Board meeting at which the matter concerned is to be discussed by the Board and those submitting the request.

Individuals wishing to comment on an agenda item when an item appears on the agenda for discussion or at the designated time for Public Comments, during the Board meeting, shall complete a Speakers Card and submit it to the Clerk of the Board.

It is desirable that when a statement presented to the Board is extensive or is formally requesting consideration of specific items the statement should be written and a copy filed with the Board of Directors.

Public comments at Board Meetings – The Board may receive comments or testimony at regularly scheduled meetings on matters **not on the agenda** which any member of the public may wish to bring before the Board, provided that no action is taken by the Board on such matters at the same meeting at which such testimony is taken.

In addressing the Board, the following rules of courtesy will be observed:

- **All remarks will be addressed to the President of the Board.**
- **Individuals will speak on a specific item of concern.**
- **Three (3) minutes will be allowed individuals, or in the case of a group of people speaking on a specific item, ten (10) minutes will be permitted for the presentation.**
- **Members of the Board of Directors reserve the right to waive time limitations.**

In the event that any meeting is willfully interrupted by a group or groups of persons so as to render the orderly conduct of such meeting unfeasible and order cannot be restored by the removal of individuals who are willfully interrupting the meeting, the members of the Board of Directors conducting the meeting may order the meeting room cleared, and continue in session. Only matters appearing on the agenda may be considered in such a session. Duly accredited representatives of the press or other news media, except those participating in the disturbance, shall be allowed to attend any session held pursuant to this section.

The Board may discuss and take action on any agenda item properly submitted by a member of the public and published in an agenda. The Board President reserves the right to limit discussion and/or defer further deliberations on an agenda topic to a subsequent meeting if additional information is needed to render a decision or appropriate action. Matters involving legal procedure will be referred to Administration for study or further referral.



AGENDA

Regular Meeting of the Board of Directors

April 25, 2024 – 11:30 a.m.

Camarillo Health Care District
3615 E Las Posas Road, Camarillo, CA 93010
Sequoia Rooms

Board of Directors

Thomas Doria, MD, President
Neal Dixon, MD, Vice President
Paula Feinberg, Clerk of the Board
Christopher Loh, MD, Director
Lydia Dixon, PhD, Director

Staff

Kara Ralston, Chief Executive Officer
Sonia Amezcua, Chief Administrative Officer
Blair Barker, Program Officer
Brandie Thomas, Clerk to the Board

Participants

Aleks Giragosian, Esq., *Colantuono Highsmith
Whatley, PC*

Participants

Rick Wood, *CSDA Financial Services*
Shalene Hayman, *Hayman Consulting*

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE – Director Dixon

4. AMENDMENT(S) TO THE POSTED AGENDA: *Motion to approve* Agenda as amended.

Motion _____ Second _____ Pass _____ Fail _____

Doria _____ N. Dixon _____ Feinberg _____ Loh _____ L. Dixon _____

5. PUBLIC COMMENT – Ca. GC Section 54954.3

The Board reserves this time to hear from the public. Speakers are requested to complete a Speaker Card and submit to the Clerk to the Board. Your name will be called in order of the agenda item, or in order of received general topic Speaker Cards. Comments regarding items not on the agenda can be heard only; items on the agenda can be discussed. Three minutes per speaker are available; multiple speakers on the same topic/agenda item will be limited to 20 minutes total.

6. CONSENT AGENDA

Consent Agenda items are considered routine and are acted upon without discussion, with one motion. If discussion is requested, that item(s) will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is requested, the Board President may request a motion to approve as presented.

A. Meeting Minutes

Recommendation: Approval of Regular Board Meeting of March 28, 2024. **(Section 6-A)**

B. Financial Reports

Recommendation: Approval of financial reports for period ending March 31, 2024.
(Section 6-B)

Motion to approve Consent Agenda as presented.

Motion _____ Second _____ Pass _____ Fail _____

Doria _____ N. Dixon _____ Feinberg _____ Loh _____ L. Dixon _____

7. DISCUSSION AND ACTION OF CONSENT AGENDA ITEMS PULLED, IF NECESSARY

AGENDA ITEMS-ACTION

8. A. Review/ Discussion /Action - Consideration, discussion, and recommendation for approval of District Resolution 24-06, Requesting Consolidation of The Camarillo Health Care District General District Election with The Statewide General Election. **(Section 8-A)**

Motion to approve District Resolution 24-06, Requesting Consolidation of The Camarillo Health Care District General District Election with The Statewide General Election.

Motion _____ Second _____ Pass _____ Fail _____

Doria _____ N. Dixon _____ Feinberg _____ Loh _____ L. Dixon _____

B. Review/ Discussion /Action - Consideration, discussion, and recommendation for approval of revision to Employment Policies Handbook, Reproductive Leave Loss, in compliance with SB 848, effective January 1, 2024. **(Section 8-B)**

Motion to approve Motion to approve revision to Employment Policies Handbook, Reproductive Leave Loss.

Motion _____ Second _____ Pass _____ Fail _____

Doria _____ N. Dixon _____ Feinberg _____ Loh _____ L. Dixon _____

C. Review/ Discussion /Action - Consideration, discussion, and recommendation for approval of District Resolution 24-05, declaring May 2024 as Older Americans Month. **(Section 8-C)**

Motion to approve District Resolution 24-05, declaring May 2024 as Older Americans Month.

Motion _____ Second _____ Pass _____ Fail _____

Doria _____ N. Dixon _____ Feinberg _____ Loh _____ L. Dixon _____

D. Review/ Discussion /Action - Annual review of District Bylaws. Staff recommends no change at this time. **(Section 8-D)**

AGENDA ITEMS-DISCUSSION

9. **EMERGING OPPORTUNITIES** *GC 54954.2,(a)(1)*
- Discussion and consideration of emerging initiatives based on community need

10. **REPORTS**
- Board President Comments
 - Board Committee Report(s)
 - Finance/Investment Committee
 - Health Insurance Premiums Ad Hoc Committee
 - Program & Emerging Opportunities Committee
 - Healthy Camarillo Committee
 - Board Member Comments
 - Chief Executive Officer Report

11. **FUTURE MEETING AND EVENTS**

<u>Board of Directors Meetings</u>	
Executive Committee: Doria/Dixon	May 13, 2024 – 12:30 p.m.
Regular Full Board	May 23, 2024 – 11:30 a.m.
Regular Full Board	June 6, 2024 – 11:30 a.m. Budget Presentation
Executive Committee: Doria/Dixon	June 17, 2024 – 12:30 p.m. Cancelled if budget approved on first reading
Regular Full Board	June 27, 2024 – 11:30 a.m. Budget Presentation – Second Reading Cancelled if approved on first reading
Regular Full Board	July 2024 - DARK

12. **ADJOURNMENT** - This meeting of the Camarillo Health Care District Board of Directors is adjourned at _____p.m.

ACTION ITEMS not appearing on the agenda may be addressed on an emergency basis by a majority vote of the Board of Directors when a need for action arises.

ADA compliance statement: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk to the Board of Directors, Brandie Thomas, at (805) 482-9382. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Note: This agenda was posted on www.camhealth.com and the Camarillo Health Care District Administration Office, on or before, April 22, 2024, at 11:30 a.m.



SECTION 6

CONSENT AGENDA 6-A

**APPROVAL OF THE MINUTES
REGULAR BOARD MEETING OF MARCH 28, 2024**



MINUTES

March 28, 2024

Regular Meeting of the Board of Directors

Camarillo Health Care District
3615 E. Las Posas Rd. Camarillo, CA 93010
Sequoia Rooms

Board of Directors - Present

Thomas Doria, MD, President
Neal Dixon, MD, Vice President
Paula Feinberg, Clerk of the Board

Staff - Present

Kara Ralston, Chief Executive Officer
Sonia Amezcua, Chief Administrative Officer
Brandie Thomas, Clerk to the Board

Participants

Aleks Giragosian, Esq., *Colantuono Highsmith
Whatley, PC*

Participants

Rick Wood, *CSDA Financial Services*
Shalene Hayman, *Hayman Consulting*
Cindy Fanning, CPA, *Fanning & Karrh*

-
1. **Call to Order and Roll Call** - The Regular Meeting of the Camarillo Health Care District Board of Directors was called to order on Thursday, March 28, 2024, at 11:33 a.m., by Thomas Doria, President.
 2. **Pledge of Allegiance** – Director Doria
 3. **Amendments to the Agenda** - None
 4. **Public Comment** – None
 5. **Consent Agenda**

It was **MOVED** by Director N. Dixon, **SECONDED** by Director Feinberg, and **MOTION PASSED** that the Board of Directors approve the Consent Agenda as presented.

ROLL CALL VOTE: **Ayes:** Doria, N. Dixon, Feinberg **Nays:** **Absent:** Loh, L. Dixon

6. Action Items

8-A. Review/ Discussion /Action: Consideration, discussion, and Finance/Investment Committee recommendation for approval of the Financial Audit Report, period ending June 30, 2023, prepared and presented by Cindy Fanning, CPA, Fanning & Karrh.

It was **MOVED** by Director Feinberg, **SECONDED** by Director N. Dixon, and **MOTION PASSED** that the Board of Directors approve the Financial Audit Report for period ending June 30, 2023, prepared and presented by Cindy Fanning, CPA, Fanning and Karrh.

ROLL CALL VOTE: **Ayes:** Doria, N. Dixon, Feinberg **Nays:** **Absent:** Loh, L. Dixon

8-B. Review/ Discussion /Action: Consideration, discussion, and Finance/Investment Committee recommendation for approval of the Financial Audit Services Request for Proposal.

It was **MOVED** by Director Doria, **SECONDED** by Director Feinberg, and **MOTION PASSED** that the Board of Directors approve the Financial Audit Services Request for Proposal for Nigro & Nigro.

ROLL CALL VOTE: **Ayes:** Doria, N. Dixon, Feinberg **Nays:** **Absent:** Loh, L. Dixon

8-C. Review/ Discussion /Action: Consideration, discussion, and recommendation for approval of District Resolution 24-04, Amending District Bylaws, Mission, Vision, and Core Values.

It was **MOVED** by Director Feinberg, **SECONDED** by Director N. Dixon, and **MOTION PASSED** that the Board of Directors approve District Resolution 24-04, Amending District Bylaws, Mission, Vision, and Core Values.

ROLL CALL VOTE: **Ayes:** Doria, N. Dixon, Feinberg **Nays:** **Absent:** Loh, L. Dixon

7. Emerging Opportunities GC 54954.2, (a)(1)

- No ideas submitted to discuss.

8. Reports

- **Board President Comments** – Timeline for CEO Review were discussed.
- **Health Insurance Premium Ad Hoc Committee** – Study continues; no updated report.
- **Program & Opportunity Committee** – No report.
- **Healthy Camarillo Committee** – No report.
- **Board Member Comments** – No report.
- **CEO Report**
 - CEO gave program reports as follows:
 - The District will receive an additional claim payment in the amount of \$104,000 from the Alliant insurance carrier through the Infectious Disease clause from Hospital All Risk Property Program (HARPP). The claim was initially posted during COVID-19 for business loss and previously paid \$95,000.
 - The District has been notified of the award of a \$20,000 grant from the CA Collaborative for Long Term Supports and Services (CCLTSS); funding will provide planning and implementation of a caregiving symposium.

- CEO Ralston reminded the Board that Zone 1, 2, and 3 Board seats are scheduled for the November election.
- The Adult Day Center exceeded budget for third consecutive month since the final COVID-19 restriction was lifted March 2023. At 66% of the fiscal year accomplished, revenue for this program is at 64.9%...only 1% behind budget, which is a significant improvement from the effects caused by the pandemic closures.

9. Having no further business this meeting was adjourned at 12:55 p.m.

Thomas Doria, MD
President



SECTION 6

CONSENT AGENDA 6-B

**APPROVAL OF DISTRICT FINANCIAL REPORTS
FOR PERIOD ENDING MARCH 31, 2024**

10-Apr-24

9:53 AM

Camarillo Health Care District Check Register (Checks and EFTs of All Types)

Sorted by Alphabetically
March 2024 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Amount	Type	Timing
Cash Account #1 [Five Star - General]						
80788	3/13/2024	ACCESS	Access TLC Caregivers DBA	1,280.00	V - VCAAA Grant	MO
80789	3/13/2024	ACQUA	Acqua Clear, Inc	790.54	V - water vendor	QTRLY
80790	3/13/2024	ACTUARIAL	Actuarial Retirement Consulting, LLC	2,750.00	V - GASB 75 reporting	ANNUAL
80815	3/27/2024	AFLAC	Aflac	1,229.08	V-benefits/ins	MO
80774	3/6/2024	ALEXOS MAINT	Alexos Maintenance, LLC	150.00	V - misc repairs	ONGOING
80791	3/13/2024	ANDERSON	Anderson Refrigeration dba	125.00	V - ADC refrig repair	
80816	3/27/2024	B&BMAIL	B & B Mailing Services	1,776.13	V - HA updates for spring issue	QTRLY
80792	3/13/2024	BAY ALARM	Bay Alarm Company	411.15	V - security vendor	MO
80802	3/13/2024	KNOX	Carrie Knox	1,600.00	V - HA Spring typesetting	
80793	3/13/2024	CMH	CMH Centers for Family Health	470.00	V - new hire physicals	
80794	3/13/2024	COLANTUONO	Colantuono, Highsmith, Whatley, PC	2,959.50	V - Legal services	ONGOING
80795	3/13/2024	COMFORT	Comfort Keepers dba	256.00	V - VCAAA Grant	
80817	3/27/2024	COMMANDER	Commander Powered by Proforma	28,433.50	V - HA spring issue	QTRLY
80796	3/13/2024	CONEJO AWARD	Conejo Awards Corp	122.27	V - staff badges	
80810	3/20/2024	CONEJO AWARD	Conejo Awards Corp	27.89	V - staff name badge	
80777	3/6/2024	DOS CAMINOS	Dos Caminos Plaza	5,962.00	V - monthly dues	MO
80778	3/6/2024	FRONTIER	Frontier Communications	235.98	V - cable vendor	MO
80797	3/13/2024	GOLDEN	Golden State Storage	5,352.00	V - storage renewal	ANNUAL
80798	3/13/2024	HABITAT	Habitat for Humanity of Ventura County	300.00	V - VCAAA Grant	
80779	3/6/2024	HARTFORD	Hartford Life	1,278.16	V - benefits/ins	MO
80799	3/13/2024	HAYMAN	Hayman Consulting dba	3,277.50	V - financial vendor	MO
80800	3/13/2024	ITS	Integrated Telemanagement Services, Inc	1,223.51	V - telephone vendor	MO
80801	3/13/2024	JTS	JTS Facility Services	2,310.00	V - janitorial vendor	MO

80803	3/13/2024	LEISURE V.	Leisure Village Association	60.00	V - 2024 health fair	ONGOING
80804	3/13/2024	LIEBERT	Liebert Cassidy Whitmore	1,387.00	V - Legal services - Feb	MO
80818	3/27/2024	LIEBERT	Liebert Cassidy Whitmore	6,354.50	V - Legal services - Mar	MO
80780	3/6/2024	MERIPLEX/CPI	Meriplex Solutions	4,931.60	V - March IT services	MO
80819	3/27/2024	MERIPLEX/CPI	Meriplex Solutions	3,105.54	V - purchase new ipad tablet	MO
80781	3/6/2024	METLIFE	MetLife Small Business	971.08	V - benefits/ins	MO
80820	3/27/2024	ROGERS	Mikal P Rogers	983.50	V - yoga instructor	MO
80775	3/6/2024	CUEVAS	Patricia Cuevas	59.95	EE - reimb mileage	MO
80811	3/20/2024	PETTY	Petty Cash - Administrat	274.68	V - petty cash	MO
80805	3/13/2024	PITNEYBOWES	Pitney Bowes	200.36	V - postage meter	MO
80782	3/6/2024	SAFEWAY	Safeway Inc	342.46	V - ADC nutrition	ONGOING
80812	3/20/2024	SAFEWAY	Safeway Inc	341.49	V - ADC nutrition	MO
80821	3/27/2024	SAFEWAY	Safeway Inc	247.82	V - ADC nutrition	MO
80822	3/27/2024	SCHEARER	Schearer Technology Services,LLC	815.10	V - new workstation setup	MO
80823	3/27/2024	SO CA EDISON	Southern California Edison	2,232.32	V - utilities	MO
80806	3/13/2024	SO CA GAS	Southern California Gas	970.93	V - utilities	MO
80783	3/6/2024	STAPLES	Staples Business Advantage	1,566.41	V - office supplies	MO
80787	3/12/2024	ACORN	Strickbine Publishing, Inc	2,672.00	V - OARR Grant legal advertising	MO
80776	3/6/2024	DORIA	Thomas Doria, MD	100.00	BOD	MO
80807	3/13/2024	TRI COUNTY	Tri County Office Furniture, Inc	833.73	V - bookcase SNP	MO
80824	3/27/2024	TROPHIES	Trophies, Etc.	17.16	V - staff name badge	MO
80784	3/6/2024	TROPICAL	Tropical Car Wash	580.00	V - fleet maintenance	MO
80785	3/6/2024	USPOSTMASTER	U.S. Postmaster	320.00	V - program materials/supplies	MO
80808	3/13/2024	UMPQUA	Umpqua Bank	8,984.49	V - credit card	MO
80813	3/20/2024	VALIC	VALIC	1,413.05	V - benefits/ins	MO
80786	3/6/2024	VISION	Vision Services Plan	281.30	V - benefits/ins	MO
80809	3/13/2024	VOYAGER	Voyager Fleet Systems Inc	1,959.24	V - fleet gas	MO
80814	3/20/2024	XEROX	Xerox Financial Services	2,016.30	V - copier lease	MO

TOTAL
\$106,342.22

Legend of Payment Type	
BOD =	Board of Director
EE =	Employee
V =	Vendor

10-Apr-24

9:53 AM

Camarillo Health Care District Check Register (Checks and EFTs of All Types)

Sorted by Check Number
March 2024 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
Cash Account #1 [Five Star - General]						
80774	3/6/2024	ALEXOS MAINT	Alexos Maintenance, LLC	150.00	V - misc repairs	ONGOING
80775	3/6/2024	CUEVAS	Patricia Cuevas	59.95	EE - reimb mileage	
80776	3/6/2024	DORIA	Thomas Doria, MD	100.00	BOD	MO
80777	3/6/2024	DOS CAMINOS	Dos Caminos Plaza	5,962.00	V - monthly dues	MO
80778	3/6/2024	FRONTIER	Frontier Communications	235.98	V - cable vendor	MO
80779	3/6/2024	HARTFORD	Hartford Life	1,278.16	V - benefits/ins	MO
80780	3/6/2024	MERIPLEX/CPI	Meriplex Solutions	4,931.60	V - March IT services	MO
80781	3/6/2024	METLIFE	MetLife Small Business	971.08	V - benefits/ins	MO
80782	3/6/2024	SAFEWAY	Safeway Inc	342.46	V - ADC nutrition	ONGOING
80783	3/6/2024	STAPLES	Staples Business Advantage	1,566.41	V - office supplies	
80784	3/6/2024	TROPICAL	Tropical Car Wash	580.00	V - fleet maintenance	MO
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80786	3/6/2024	VISION	Vision Services Plan	281.30	V - benefits/ins	MO
80787	3/12/2024	ACORN	Strickbine Publishing, Inc	2,672.00	V - OARR Grant legal advertising	MO
80788	3/13/2024	ACCESS	Access TLC Caregivers DBA	1,280.00	V - VCAAA Grant	MO
80789	3/13/2024	ACQUA	Acqua Clear, Inc	790.54	V - water vendor	QTRLY
80790	3/13/2024	ACTUARIAL	Actuarial Retirement Consulting, LLC	2,750.00	V - GASB 75 reporting	ANNUAL
80791	3/13/2024	ANDERSON	Anderson Refrigeration dba	125.00	V - ADC refrig repair	
80792	3/13/2024	BAY ALARM	Bay Alarm Company	411.15	V - security vendor	MO
80793	3/13/2024	CMH	CMH Centers for Family Health	470.00	V - new hire physicals	
80794	3/13/2024	COLANTUONO	Colantuono, Highsmith, Whatley, PC	2,959.50	V - Legal services	ONGOING
80795	3/13/2024	COMFORT	Comfort Keepers dba	256.00	V - VCAAA Grant	
80796	3/13/2024	CONEJO AWARD	Conejo Awards Corp	122.27	V - staff badges	

80797	3/13/2024	GOLDEN	Golden State Storage	5,352.00	V - storage renewal	ANNUAL
80798	3/13/2024	HABITAT	Habitat for Humanity of Ventura County	300.00	V - VCAAA Grant	
80799	3/13/2024	HAYMAN	Hayman Consulting dba	3,277.50	V - financial vendor	MO
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80804	3/13/2024	LIEBERT	Liebert Cassidy Whitmore	1,387.00	V - Legal services - Feb	ONGOING
80805	3/13/2024	PITNEYBOWES	Pitney Bowes	200.36	V - postage meter	MO
80806	3/13/2024	SO CA GAS	Southern California Gas	970.93	V - utilities	MO
80807	3/13/2024	TRI COUNTY	Tri County Office Furniture, Inc	833.73	V - bookcase SNP	
80808	3/13/2024	UMPQUA	Umpqua Bank	8,984.49	V - credit card	MO
80809	3/13/2024	VOYAGER	Voyager Fleet Systems Inc	1,959.24	V - fleet gas	MO
80810	3/20/2024	CONEJO AWARD	Conejo Awards Corp	27.89	V - staff name badge	
80811	3/20/2024	PETTY	Petty Cash - Administrat	274.68	V - petty cash	MO
80812	3/20/2024	SAFEWAY	Safeway Inc	341.49	V - ADC nutrition	MO
80813	3/20/2024	VALJC	VALJC	1,413.05	V - benefits/ins	MO
80814	3/20/2024	XEROX	Xerox Financial Services	2,016.30	V - copier lease	MO
80815	3/27/2024	AFLAC	Aflac	1,229.08	V - benefits/ins	MO
80816	3/27/2024	B&BMAIL	B & B Mailing Services	1,776.13	V - HA updates for spring issue	QTRLY
80817	3/27/2024	COMMANDER	Commander Powered by Proforma	28,433.50	V - HA spring issue	QTRLY
80818	3/27/2024	LIEBERT	Liebert Cassidy Whitmore	6,354.50	V - Legal services - Mar	MO
80819	3/27/2024	MERIPLEX/CPI	Meriplex Solutions	3,105.54	V - purchase new ipad tablet	
80820	3/27/2024	ROGERS	Mikal P Rogers	983.50	V - yoga instructor	
80821	3/27/2024	SAFEWAY	Safeway Inc	247.82	V - ADC nutrition	MO
80822	3/27/2024	SCHEARER	Schearer Technology Services,LLC	815.10	V - new workstation setup	
80823	3/27/2024	SO CA EDISON	Southern California Edison	2,232.32	V - utilities	MO
80824	3/27/2024	TROPHIES	Trophies, Etc.	17.16	V - staff name badge	

TOTAL
 \$106,342.22

Legend of Payment Type	
BOD =	Board of Director
EE =	Employee
V =	Vendor

Check Register Monthly Comparison

FY 2023/24

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)	w/out transfer
\$118,020	\$111,879	\$75,824	\$86,545	\$132,980	\$65,631	\$119,502	\$113,739	\$106,342	\$0	\$0	\$0	\$103,385	\$0
YTD Total											\$930,461		

Notes FY 23/24:

- Aug '23 OARR Grant \$48k
- Sept '23 OARR Grant \$20k
- Nov '23 OARR Grant \$43k
- Jan '24 Progress pymt Auditor \$10,000
- Jan '24 Purchase new Ford Escape vehicle \$34,890.45
- Jan '24 Various Cabinets/Wall Panels/Tackboard \$5,031 (50% deposit)
- Feb '24 Repair on ADC grease trap \$72,895

FY 2022/23

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)	w/out transfer
\$169,824	\$59,053	\$123,545	\$3,146,143	\$96,299	\$71,201	\$2,222,982	\$79,747	\$69,296	\$104,044	\$81,193	\$306,713	\$670,899	\$106,588
YTD Total											\$6,530,040		

Notes FY 22/23:

- Sept '22 Purchased new Ford Escape vehicle \$46,572.46
- Oct '22 Purchased new Ford Escape vehicle \$42,541.59
- Oct '22 Transfer cash to open California Class account \$3,000,000 from LAIF
- Oct '22 Transfer cash to open 3 Five Star accounts \$4,500.00
- Oct '22 Purchase new computer equipment \$9,525.85
- Oct '22 Purchase new AC Units \$13,448.00
- Nov-22 Purchase new AC units Bldg E & G \$22,541
- Nov-22 Purchase new Refrigerator for Sr Meals \$9,813
- Jan '23 Transfer cash to into Five Star Accounts \$2,150,000
- Feb-23 Payment to auditor \$15,000
- Apr-23 Purchase new SmartFit machine \$13,590
- May-23 Plumbing repairs - Bldg E, F \$7,85.00
- May-23 New computer equipment \$13,582.54 (1 Noteook & 12 Optiplex 3000's)
- Jun-23 Insurance policy renewals \$143,975
- Jun-23 Redistricting Fees \$21,000
- Jun-23 Trench repair Admin bldg \$19,700

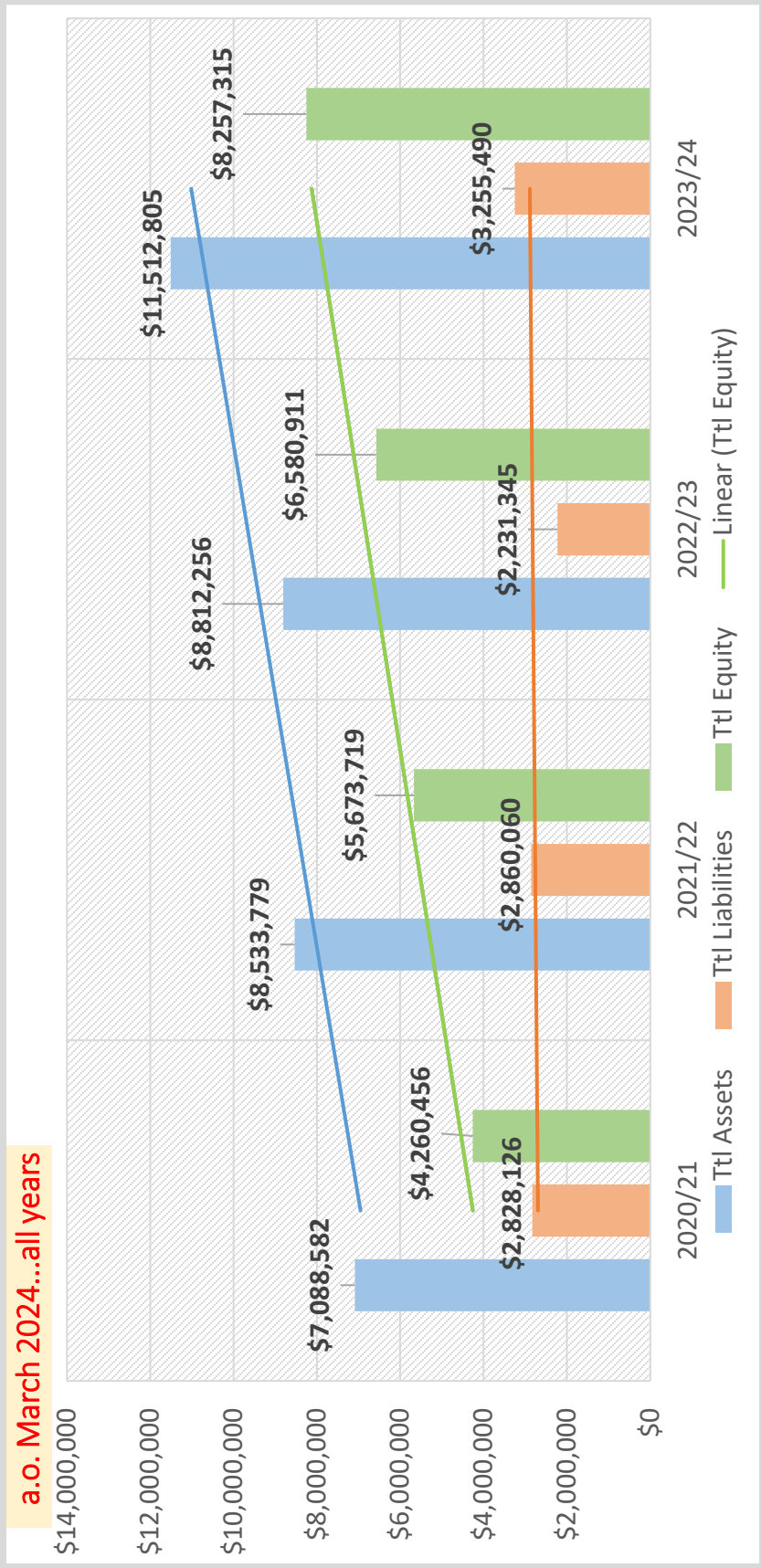
NOTE: this is a comparison of checks only; does not include expenses such as OPEB accrual, salary/benefit expenses, UAL expense, depreciation; July and Aug of each year may or may not include month prior June expenses.

Camarillo Health Care District

Statement of Net Assets

	March 2024	March 2023	\$ Variance	% Variance
ASSETS				
Current Assets				
CASH ACCOUNTS				
Bank of the West General	0.00	4,270.89	(4,270.89)	-100.0%
Cash in General- Five Star	556,447.94	460,445.13	96,002.81	20.9%
Cash in Money Market-Five Star	2,309,766.67	1,014,267.79	1,295,498.88	127.7%
Petty Cash-Administration	1,000.00	1,000.00	0.00	0.0%
Cash Drawer-Community Educ	50.00	50.00	0.00	0.0%
Cash Drawers- Senior Nutrition	85.00	85.00	0.00	0.0%
California Class	3,746,050.98	3,549,878.83	196,172.15	5.5%
Cash-Local Agency Investment	325,136.69	267,055.01	58,081.68	21.7%
Cash - County Treasury Invstmn	6,410.34	5,849.94	560.40	9.6%
Mechanics, Rabo Savings	6,606.94	637,615.76	(631,008.82)	-99.0%
Cash-Restricted-Scholarship	7,183.75	7,253.75	(70.00)	-1.0%
TOTAL CASH ACCOUNTS	6,958,738.31	5,947,772.10	1,010,966.21	17.0%
Accounts Receivable	(1,376.00)	3,087.70	(4,463.70)	-144.6%
Employee Advance	(68.43)	0.00	(68.43)	100.0%
Accrued Interest Receivable	4,039.09	2,150.17	1,888.92	87.8%
City of Cam CDBG CV3 Rec	12,500.03	12,500.00	0.03	0.0%
City of Cam Care-A-Van	0.00	21,375.00	(21,375.00)	-100.0%
City of Cam CDBG VR	1,500.00	0.00	1,500.00	100.0%
Grant-VCAAA -Sr Nutrition Recl (3C)	40,250.00	16,316.63	23,933.37	146.7%
Grant-VCAAA Caregiver Rec (3E)	10,179.51	6,172.55	4,006.96	64.9%
Grant-VCAAA SS Line Rec (3B)	11,289.00	7,526.68	3,762.32	50.0%
Grant - VCAAA OARR Legal	57,282.63	0.00	57,282.63	100.0%
Grant - CDA Cal Grows	1,572.33	0.00	1,572.33	100.0%
Contract-PICF-Falls	0.00	4,063.66	(4,063.66)	-100.0%
Due Fr County-Property Tax	968,202.06	600,056.71	368,145.35	61.4%
TOTAL Current Assets	8,064,108.53	6,621,021.20	1,443,087.33	21.8%
Fixed Assets				
Buildings & Improvements	3,188,100.36	3,188,100.36	0.00	0.0%
IS Equip	102,122.40	109,925.62	(7,803.22)	-7.1%
Equipment & Furnishings	265,552.50	257,831.73	7,720.77	3.0%
Transportation Vehicles	346,066.64	308,170.59	37,896.05	12.3%
Accum Depreciation-Buildings	(2,295,581.37)	(2,183,245.39)	(112,335.98)	-5.1%
Accum Depreciation-IS Equip	(100,989.07)	(100,901.01)	(88.06)	-0.1%
Accum Depreciation-Equip&Furn	(196,327.77)	(203,708.74)	7,380.97	3.6%
Accum Depreciation-Vehicles	(219,514.84)	(211,864.20)	(7,650.64)	-3.6%
TOTAL Fixed Assets	1,089,428.85	1,164,308.96	(74,880.11)	-6.4%
Other Assets				
Prepaid Insurance	32,651.09	21,877.61	10,773.48	49.2%
Prepaid Workers Comp	(28,529.57)	(20,125.18)	(8,404.39)	-41.8%
Prepaid Other	411.15	0.00	411.15	100.0%

	<i>March 2024</i>	<i>March 2023</i>	<i>\$ Variance</i>	<i>% Variance</i>
Prepaid Postage	461.45	139.71	321.74	230.3%
Pre Paid Rental/Lease	4,865.45	4,127.00	738.45	17.9%
Deferred Outflows of Resources GASB 68	1,850,122.00	437,497.00	1,412,625.00	322.9%
Overfunded GASB 75	12,151.00	423,617.00	(411,466.00)	-97.1%
Deferred Outflows of Resources GASB 75	487,135.00	159,793.00	327,342.00	204.9%
TOTAL Other Assets	2,359,267.57	1,026,926.14	1,332,341.43	129.7%
TOTAL ASSETS	11,512,804.95	8,812,256.30	2,700,548.65	30.6%
LIABILITIES				
Current Liabilities				
Accounts Payable	43,897.73	16,542.61	27,355.12	165.4%
Medical Premium Payable-Emp	14.91	0.00	14.91	100.0%
Accrued Vacation	95,411.12	102,884.33	(7,473.21)	-7.3%
Scholarships-Volunteer Expense	1,595.97	1,595.97	0.00	0.0%
Scholarships-Senior Services	5,587.78	5,657.78	(70.00)	-1.2%
Deferred Revenue	3,637.99	17,181.64	(13,543.65)	-78.8%
TOTAL Current Liabilities	150,145.50	143,862.33	6,283.17	4.4%
Long-Term Liabilities				
Net Pension Liability GASB 68	2,171,170.00	134,490.00	2,036,680.00	1514.4%
Deferred Inflows of Resources GASB 68	161,022.00	878,821.00	(717,799.00)	-81.7%
Deferred Inflows of Resources GASB 75	773,152.00	1,074,172.00	(301,020.00)	-28.0%
TOTAL Long-Term Liabilities	3,105,344.00	2,087,483.00	1,017,861.00	48.8%
TOTAL LIABILITIES	3,255,489.50	2,231,345.33	1,024,144.17	45.9%
EQUITY				
Designated Reserves	2,999,201.22	2,999,201.22	0.00	0.0%
Retained Earnings	4,033,500.48	2,843,685.40	1,189,815.08	41.8%
Year-to-Date Earnings	1,224,613.75	738,024.35	486,589.40	65.9%
TOTAL EQUITY	8,257,315.45	6,580,910.97	1,676,404.48	25.5%
TOTAL LIABILITIES & EQUITY	11,512,804.95	8,812,256.30	2,700,548.65	30.6%



**Camarillo Health Care District
Investment & Reserves Report**

31-Mar-24

2023 - 2024

LAIF & CLASS	3/31/2024	Interest Earned	Quick Ratio	Current Ratio
Vehicle Fleet Reserve	81,273	3,185		
Technology Reserve	163,578	6,410		
Project/Special Use Reserve	162,583	6,371		
Capital Improvement Reserve	541,941	21,235		
General Operating Reserve	1,098,258	43,033		
Undesignated - General Operating	2,023,554	80,097		
Total LAIF & CLASS	4,071,188	160,330	46.35	53.71

Five Star Bank

General Operating Fund - Five Star	556,448
Payroll - Five Star	0
Money Market Fund - Five Star	2,309,767
Total Five Star Bank	43,242.23

Mechanics Bank

Checking	0	0.00
Savings	6,607	92
Total Savings & CD's	6,607	92.43

Scholarships & Petty Cash Funds

Ventura County Treasurer Pool	590
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Total in interest earning accounts

Total in interest earning accounts	6,958,738	204,255
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	Minimum Target	6/30/2023 Balance	2023 Allocated	2023/2024 Interest	3/31/2024 Balance	Annual Funding Goal
Reserve Funds						
Vehicle Fleet Reserve	75,000	78,089	0	3,185	81,273	5,000
Technology Reserve	150,000	157,168	0	6,410	163,578	5,000
Project/Special Use Reserve	150,000	156,212	0	6,371	162,583	5,000
Capital Improvement Reserve	500,000	520,706	0	21,235	541,941	10,000
General Operating Reserve	1,941,834	1,055,225	0	43,033	1,098,258	100,000
Reserves & Contingencies	2,816,834	1,967,400	0	80,233	2,047,633	125,000

Per California Government Code Section 53600 et. Seq., specifically section 53607, the attached investment report details all investment related activity in the current period.

Camarillo Health Care District's (CHCD) investable funds are currently invested in California CLASS, LAIF, and the Ventura County Treasurer's Investment pool, and their individual investment transactions are not reportable under the Government code. That said, CHCD's investment policy has taken a prudent investment course, in compliance with the "Prudent Investor's Policy" designed to protect public funds.

Camarillo Health Care District

Statements of Activities

Year-to-Date Variance, March 2024 - current month, Consolidated by department

	9 Months Ended March 31, 2024	9 Months Ended March 31, 2024 <i>Budget</i>	Variance <i>Fav/<Unf></i>	% Var
REVENUE				
Tax Revenue-Admin	2,925,727.80	3,012,179.40	(86,451.60)	-2.9 %
Community Education	9,874.00	13,925.25	(4,051.25)	-29.1 %
Transportation Fees	4,617.50	13,574.97	(8,957.47)	-66.0 %
Transport Fees ADC	23,390.00	19,874.97	3,515.03	17.7 %
Sr Nutrition Home Delivered	24,220.55	24,097.50	123.05	0.5 %
Contract-PICF-Falls	9,362.20	16,296.03	(6,933.83)	-42.5 %
ADC Fees	148,283.00	150,000.03	(1,717.03)	-1.1 %
Grant-VCAAA Caregiver Respite	21,629.53	29,999.97	(8,370.44)	-27.9 %
Grant - AAA OARR Legal	182,634.56	152,959.50	29,675.06	19.4 %
Grant - CDA Cal Grows	10,673.82	40,934.97	(30,261.15)	-73.9 %
Donations-Scholarship	70.00	1,874.97	(1,804.97)	-96.3 %
Sponsorship	0.00	600.00	(600.00)	-100.0 %
Healthy Attitude Advertising	4,000.00	3,000.00	1,000.00	33.3 %
Interest Income	204,255.42	93,750.03	110,505.39	117.9 %
Facility Use Rental	5,828.00	9,960.03	(4,132.03)	-41.5 %
Facility Use-Lease	7,716.75	7,197.75	519.00	7.2 %
Donations	712.00	0.00	712.00	
Fischer Fund Distribution	151,615.42	155,000.00	(3,384.58)	-2.2 %
Grant-VCAAA-Sr Nutrition	120,298.80	139,995.00	(19,696.20)	-14.1 %
Grant -City of Cam-CDBG CV3	37,500.03	37,500.03	0.00	0.0 %
Grant- City of Cam CDBG VR	4,500.00	4,500.00	0.00	
Grant-VCAAA-SS Line	36,868.02	37,500.03	(632.01)	-1.7 %
Grant-SCAN Community	2,500.00	2,500.00	0.00	
TOTAL REVENUE	3,936,277.40	3,967,220.43	(30,943.03)	-0.8 %
	3,936,277.40	3,967,220.43	(30,943.03)	-0.8 %
	3,936,277.40	3,967,220.43	(30,943.03)	-0.8 %
EXPENSES				
Salaries	1,202,177.84	1,430,121.97	227,944.13	15.9 %
Payroll Taxes	93,999.89	115,224.93	21,225.04	18.4 %
Benefits-PERS-Health	154,449.60	275,999.94	121,550.34	44.0 %
Benefits-PERS-Retirement	100,588.17	122,176.44	21,588.27	17.7 %
Benefits - Workers Comp	18,423.29	23,431.50	5,008.21	21.4 %

	<i>9 Months Ended March 31, 2024</i>	<i>9 Months Ended March 31, 2024 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
Benefits - Life/ADD	24,165.19	23,955.75	(209.44)	-0.9 %
Benefits-OPEB	62,551.90	49,962.78	(12,589.12)	-25.2 %
PERS Retirement UAL	92,624.00	146,000.00	53,376.00	36.6 %
Audit Fees	25,956.20	24,750.00	(1,206.20)	-4.9 %
Partnershp Initiatives	0.00	1,500.03	1,500.03	100.0 %
Legal Fees	43,811.04	20,000.00	(23,811.04)	-119.1 %
Contractors-Operations	85,201.35	100,106.28	14,904.93	14.9 %
Contractors Facilities	26,590.35	34,074.63	7,484.28	22.0 %
Contractors - Grants (Legal)	88,542.89	111,297.78	22,754.89	20.4 %
Instructor Agreement Fees	3,140.90	3,134.25	(6.65)	-0.2 %
Community/Staff Outreach	5,673.38	10,617.75	4,944.37	46.6 %
Dues/Subscriptions	37,566.68	42,833.25	5,266.57	12.3 %
Continuing Education-Trustee	22,502.18	12,367.33	(10,134.85)	-81.9 %
Continuing Education-Staff	28,959.76	44,017.47	15,057.71	34.2 %
Board Stipend/Costs	5,140.00	25,296.03	20,156.03	79.7 %
Emerging Community Opportunities	0.00	75,000.00	75,000.00	100.0 %
LAFCO Assessments	2,535.00	2,535.00	0.00	
Mileage	6,125.15	11,329.56	5,204.41	45.9 %
Program Matls/Activities	13,609.24	31,238.28	17,629.04	56.4 %
Gas & Oil	12,149.11	16,200.00	4,050.89	25.0 %
Fleet Maintenance	12,423.31	20,706.03	8,282.72	40.0 %
Minor Equipment	7,390.99	19,469.31	12,078.32	62.0 %
Supplies	13,040.61	11,020.50	(2,020.11)	-18.3 %
Postage	35,630.95	31,754.97	(3,875.98)	-12.2 %
Advertising & Promotion	28,553.68	24,139.97	(4,413.71)	-18.3 %
Refunds	1,101.00	974.97	(126.03)	-12.9 %
Printing	87,077.91	73,204.43	(13,873.48)	-19.0 %
Repairs & Maintenance	46,330.35	13,704.13	(32,626.22)	-238.1 %
Association Fees	54,680.86	53,659.53	(1,021.33)	-1.9 %
Insurance	78,006.09	79,860.78	1,854.69	2.3 %
Storage Rent/Equip Lease	6,236.91	6,894.63	657.72	9.5 %
Telephone	20,242.11	18,720.09	(1,522.02)	-8.1 %
IT Services	49,309.65	50,159.25	849.60	1.7 %
Utilities	31,352.06	31,500.00	147.94	0.5 %
Licenses & Fees	2,520.97	5,834.94	3,313.97	56.8 %
Bank & Credit Card Charges	664.32	900.00	235.68	26.2 %
TOTAL EXPENSES	2,631,044.88	3,195,674.48	564,629.60	17.7 %
OPERATING RESULTS	1,305,232.52	771,545.95	533,686.57	69.2 %
OTHER INCOME & EXPENSE				
Other Income -Administration	5,631.20	450.00	5,181.20	1151.4 %
Depreciation Expense	(86,249.97)	(86,249.97)	0.00	
TOTAL OTHER INCOME & EXPENSE	(80,618.77)	(85,799.97)	5,181.20	6.0 %

	<i>9 Months Ended March 31, 2024</i>	<i>9 Months Ended March 31, 2024 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
AFTER OTHER INCOME & EXPENSE	1,224,613.75	685,745.98	538,867.77	78.6 %
NET RESULTS	1,224,613.75	685,745.98	538,867.77	78.6 %

Camarillo Health Care District

Statements of Activities

Year-to-Date Only, March 2024 - current month, March 2023 - 12 months back, Consolidated by department

	<i>9 Months Ended March 31, 2024</i>	<i>9 Months Ended March 31, 2023</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
REVENUE				
Tax Revenue-Admin	2,925,727.80	2,513,329.59	412,398.21	16.4 %
Community Education	9,874.00	3,826.00	6,048.00	158.1 %
Transportation Fees	4,617.50	9,395.00	(4,777.50)	-50.9 %
Transport Fees ADC	23,390.00	16,917.50	6,472.50	38.3 %
Lifeline Fees	0.00	10,293.00	(10,293.00)	-100.0 %
Sr Nutrition Home Delivered	24,220.55	24,535.54	(314.99)	-1.3 %
Contract-PICF-Falls	9,362.20	18,456.78	(9,094.58)	-49.3 %
ADC Fees	148,283.00	95,725.00	52,558.00	54.9 %
Grant-VCAAA Caregiver Respite	21,629.53	18,417.62	3,211.91	17.4 %
Grant - AAA OARR Legal	182,634.56	0.00	182,634.56	
Grant - CDA Cal Grows	10,673.82	0.00	10,673.82	
Contract-Caregiver Navigation Project	0.00	4,800.00	(4,800.00)	-100.0 %
Donations-Scholarship	70.00	370.00	(300.00)	-81.1 %
Sponsorship	0.00	600.00	(600.00)	-100.0 %
Healthy Attitude Advertising	4,000.00	4,000.00	0.00	
Interest Income	204,255.42	80,934.87	123,320.55	152.4 %
Facility Use Rental	5,828.00	5,539.00	289.00	5.2 %
Facility Use-Lease	7,716.75	3,379.25	4,337.50	128.4 %
Donations	712.00	10,055.00	(9,343.00)	-92.9 %
Fischer Fund Distribution	151,615.42	152,015.31	(399.89)	-0.3 %
Grant-VCAAA-Sr Nutrition	120,298.80	127,573.94	(7,275.14)	-5.7 %
Grant -City of Cam-CDBG CV3	37,500.03	37,500.00	0.03	0.0 %
Grant - City of Cam Care-A-Van	0.00	21,375.00	(21,375.00)	-100.0 %
Grant-Rupe Foundation-SHARE	0.00	1,874.97	(1,874.97)	-100.0 %
Grant- City of Cam CDBG VR	4,500.00	0.00	4,500.00	
Grant-VCAAA-SS Line	36,868.02	36,370.16	497.86	1.4 %
Grant-SCAN Community	2,500.00	5,636.22	(3,136.22)	-55.6 %
TOTAL REVENUE	3,936,277.40	3,202,919.75	733,357.65	22.9 %
	3,936,277.40	3,202,919.75	733,357.65	22.9 %
	3,936,277.40	3,202,919.75	733,357.65	22.9 %
EXPENSES				
Salaries	1,202,177.84	1,142,744.05	(59,433.79)	-5.2 %
Payroll Taxes	93,999.89	92,693.52	(1,306.37)	-1.4 %
Benefits-PERS-Health	154,449.60	137,202.04	(17,247.56)	-12.6 %

	<i>9 Months Ended March 31, 2024</i>	<i>9 Months Ended March 31, 2023</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
Benefits-PERS-Retirement	100,588.17	87,493.89	(13,094.28)	-15.0 %
Benefits - Workers Comp	18,423.29	40,297.87	21,874.58	54.3 %
Benefits - Life/ADD	24,165.19	20,955.91	(3,209.28)	-15.3 %
Benefits-OPEB	62,551.90	54,603.96	(7,947.94)	-14.6 %
PERS Retirement UAL	92,624.00	153,175.00	60,551.00	39.5 %
Audit Fees	25,956.20	20,000.00	(5,956.20)	-29.8 %
Legal Fees	43,811.04	14,441.50	(29,369.54)	-203.4 %
Contractors-Operations	85,201.35	73,330.68	(11,870.67)	-16.2 %
Contractors Facilities	26,590.35	26,581.96	(8.39)	0.0 %
Contractors - Grants (Legal)	88,542.89	0.00	(88,542.89)	
Instructor Agreement Fees	3,140.90	0.00	(3,140.90)	
Community/Staff Outreach	5,673.38	5,616.40	(56.98)	-1.0 %
Dues/Subscriptions	37,566.68	46,122.91	8,556.23	18.6 %
Continuing Education-Trustee	22,502.18	19,867.78	(2,634.40)	-13.3 %
Continuing Education-Staff	28,959.76	15,888.25	(13,071.51)	-82.3 %
Board Stipend/Costs	5,140.00	4,000.00	(1,140.00)	-28.5 %
LAFCO Assessments	2,535.00	2,413.00	(122.00)	-5.1 %
Mileage	6,125.15	7,869.93	1,744.78	22.2 %
Program Matls/Activities	13,609.24	9,849.44	(3,759.80)	-38.2 %
Gas & Oil	12,149.11	16,710.85	4,561.74	27.3 %
Fleet Maintenance	12,423.31	14,762.68	2,339.37	15.8 %
Minor Equipment	7,390.99	19,942.14	12,551.15	62.9 %
Supplies	13,040.61	6,729.49	(6,311.12)	-93.8 %
Postage	35,630.95	31,889.15	(3,741.80)	-11.7 %
Advertising & Promotion	28,553.68	6,024.06	(22,529.62)	-374.0 %
Refunds	1,101.00	155.00	(946.00)	-610.3 %
Printing	87,077.91	68,038.36	(19,039.55)	-28.0 %
Repairs & Maintenance	46,330.35	14,657.38	(31,672.97)	-216.1 %
Association Fees	54,680.86	45,936.00	(8,744.86)	-19.0 %
Insurance	78,006.09	69,739.21	(8,266.88)	-11.9 %
Storage Rent/Equip Lease	6,236.91	6,621.69	384.78	5.8 %
Telephone	20,242.11	18,908.46	(1,333.65)	-7.1 %
IT Services	49,309.65	50,648.97	1,339.32	2.6 %
Utilities	31,352.06	34,460.92	3,108.86	9.0 %
Licenses & Fees	2,520.97	4,974.28	2,453.31	49.3 %
Bank & Credit Card Charges	664.32	904.77	240.45	26.6 %
TOTAL EXPENSES	2,631,044.88	2,386,251.50	(244,793.38)	-10.3 %
OPERATING RESULTS	1,305,232.52	816,668.25	488,564.27	59.8 %
OTHER INCOME & EXPENSE				
Other Income -Administration	5,631.20	8,948.06	(3,316.86)	-37.1 %
Depreciation Expense	(86,249.97)	(87,591.96)	1,341.99	1.5 %
TOTAL OTHER INCOME & EXPENSE	(80,618.77)	(78,643.90)	(1,974.87)	-2.5 %
AFTER OTHER INCOME & EXPENSE	1,224,613.75	738,024.35	486,589.40	65.9 %

	<i>9 Months Ended March 31, 2024</i>	<i>9 Months Ended March 31, 2023</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
NET RESULTS	1,224,613.75	738,024.35	486,589.40	65.9 %

Camarillo Health Care District

Statements of Activities

Year-to-Date Performance, March 2024 - current month, Consolidated by department

	<i>9 Months Ended March 31, 2024</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
REVENUE				
Tax Revenue-Admin	2,925,727.80	3,346,866.00	421,138.20	87.4 %
Community Education	9,874.00	18,567.00	8,693.00	53.2 %
Transportation Fees	4,617.50	18,100.00	13,482.50	25.5 %
Transport Fees ADC	23,390.00	26,500.00	3,110.00	88.3 %
Sr Nutrition Home Delivered	24,220.55	32,130.00	7,909.45	75.4 %
Contract-PICF-Falls	9,362.20	21,728.00	12,365.80	43.1 %
ADC Fees	148,283.00	200,000.00	51,717.00	74.1 %
Grant-VCAAA Caregiver Respite	21,629.53	40,000.00	18,370.47	54.1 %
Grant - AAA OARR Legal	182,634.56	203,946.00	21,311.44	89.6 %
Grant - CDA Cal Grows	10,673.82	54,580.00	43,906.18	19.6 %
Donations-Scholarship	70.00	2,500.00	2,430.00	2.8 %
Sponsorship	0.00	800.00	800.00	
Healthy Attitude Advertising	4,000.00	4,000.00	0.00	100.0 %
Interest Income	204,255.42	125,000.00	(79,255.42)	163.4 %
Facility Use Rental	5,828.00	13,280.00	7,452.00	43.9 %
Facility Use-Lease	7,716.75	9,597.00	1,880.25	80.4 %
Donations	712.00	0.00	(712.00)	
Fischer Fund Distribution	151,615.42	155,000.00	3,384.58	97.8 %
Grant-VCAAA-Sr Nutrition	120,298.80	186,660.00	66,361.20	64.4 %
Grant -City of Cam-CDBG CV3	37,500.03	50,000.00	12,499.97	75.0 %
Grant- City of Cam CDBG VR	4,500.00	6,000.00	1,500.00	75.0 %
Grant-VCAAA-SS Line	36,868.02	50,000.00	13,131.98	73.7 %
Grant-SCAN Community	2,500.00	2,500.00	0.00	100.0 %
TOTAL REVENUE	3,936,277.40	4,567,754.00	631,476.60	86.2 %
	3,936,277.40	4,567,754.00	631,476.60	86.2 %
	3,936,277.40	4,567,754.00	631,476.60	86.2 %
EXPENSES				
Salaries	1,202,177.84	1,957,009.00	754,831.16	61.4 %
Payroll Taxes	93,999.89	153,633.00	59,633.11	61.2 %
Benefits-PERS-Health	154,449.60	368,000.00	213,550.40	42.0 %
Benefits-PERS-Retirement	100,588.17	162,902.00	62,313.83	61.7 %
Benefits - Workers Comp	18,423.29	31,242.00	12,818.71	59.0 %

	9 Months Ended March 31, 2024	Annual Budget	Unused	% Used
Benefits - Life/ADD	24,165.19	31,941.00	7,775.81	75.7 %
Benefits-OPEB	62,551.90	66,617.00	4,065.10	93.9 %
PERS Retirement UAL	92,624.00	146,000.00	53,376.00	63.4 %
Audit Fees	25,956.20	24,750.00	(1,206.20)	104.9 %
Partnershp Initiatives	0.00	2,000.00	2,000.00	
Legal Fees	43,811.04	30,000.00	(13,811.04)	146.0 %
Contractors-Operations	85,201.35	133,475.00	48,273.65	63.8 %
Contractors Facilities	26,590.35	45,433.00	18,842.65	58.5 %
Contractors - Grants (Legal)	88,542.89	148,397.00	59,854.11	59.7 %
Instructor Agreement Fees	3,140.90	4,179.00	1,038.10	75.2 %
Community/Staff Outreach	5,673.38	14,157.00	8,483.62	40.1 %
Dues/Subscriptions	37,566.68	51,321.00	13,754.32	73.2 %
Continuing Education-Trustee	22,502.18	14,801.00	(7,701.18)	152.0 %
Continuing Education-Staff	28,959.76	58,690.00	29,730.24	49.3 %
Board Stipend/Costs	5,140.00	33,728.00	28,588.00	15.2 %
Emerging Community Opportunities	0.00	100,000.00	100,000.00	
Election Costs	0.00	1,000.00	1,000.00	
LAFCO Assessments	2,535.00	2,535.00	0.00	100.0 %
Mileage	6,125.15	15,106.00	8,980.85	40.5 %
Program Matls/Activities	13,609.24	41,651.00	28,041.76	32.7 %
Gas & Oil	12,149.11	21,600.00	9,450.89	56.2 %
Fleet Maintenance	12,423.31	27,608.00	15,184.69	45.0 %
Minor Equipment	7,390.99	24,359.00	16,968.01	30.3 %
Supplies	13,040.61	14,694.00	1,653.39	88.7 %
Postage	35,630.95	42,340.00	6,709.05	84.2 %
Advertising & Promotion	28,553.68	38,650.00	10,096.32	73.9 %
Refunds	1,101.00	1,300.00	199.00	84.7 %
Printing	87,077.91	97,639.22	10,561.31	89.2 %
Repairs & Maintenance	46,330.35	17,939.00	(28,391.35)	258.3 %
Association Fees	54,680.86	71,546.00	16,865.14	76.4 %
Insurance	78,006.09	106,481.00	28,474.91	73.3 %
Storage Rent/Equip Lease	6,236.91	9,193.00	2,956.09	67.8 %
Telephone	20,242.11	24,960.00	4,717.89	81.1 %
IT Services	49,309.65	66,879.00	17,569.35	73.7 %
Utilities	31,352.06	42,000.00	10,647.94	74.6 %
Licenses & Fees	2,520.97	17,550.00	15,029.03	14.4 %
Bank & Credit Card Charges	664.32	1,200.00	535.68	55.4 %
TOTAL EXPENSES	2,631,044.88	4,264,505.22	1,633,460.34	61.7 %
OPERATING RESULTS	1,305,232.52	303,248.78	(1,001,983.74)	430.4 %
OTHER INCOME & EXPENSE				
Other Income -Administration	5,631.20	9,963.00	4,331.80	56.5 %
Depreciation Expense	(86,249.97)	(115,000.00)	(28,750.03)	75.0 %
TOTAL OTHER INCOME & EXPENSE	(80,618.77)	(105,037.00)	(24,418.23)	76.8 %

	<i>9 Months Ended March 31, 2024</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
AFTER OTHER INCOME & EXPENSE	1,224,613.75	198,211.78	(1,026,401.97)	617.8 %
NET RESULTS	1,224,613.75	198,211.78	(1,026,401.97)	617.8 %

Tax Revenue Analysis

1	A	N		O		P		Q		R		S		T		U		V		W		X		Y		
		Fiscal Year 2023-24		YTD		% to Budget		Fiscal Year 2022-23		YTD		% to Budget		Fiscal Year 21-22		YTD		% to Budget		Fiscal Year 2020-21		YTD		% to Budget		
2		116,408.30	0.00	116,408.30	3.67%	65,989.87	12,801.31	78,791.18	65,989.87	2.08%	87,329.27	0.00	87,329.27	2.89%	63,219.88	0.00	63,219.88	2.31%	63,219.88	0.00	63,219.88	2.31%	63,219.88	0.00	63,219.88	2.31%
3		0.00	0.00	116,408.30	3.67%	16,320.31	95,111.49	95,111.49	16,320.31	2.99%	10,745.16	10,745.16	98,074.43	3.58%	19,159.30	19,159.30	82,379.18	3.00%	82,379.18	19,159.30	82,379.18	3.00%	82,379.18	3,588.84	85,968.02	3.14%
4	Jul	0.00	0.00	116,408.30	3.67%	47,707.46	142,818.95	142,818.95	47,707.46	4.50%	52,882.57	52,882.57	155,467.32	5.67%	44,105.30	44,105.30	130,073.32	4.74%	130,073.32	44,105.30	130,073.32	4.74%	130,073.32	44,105.30	130,073.32	4.74%
5	Aug	1,766,295.06	1,882,703.36	59.28%	59.28%	1,655,358.14	1,798,177.09	56.62%	1,655,358.14	56.62%	37,732.82	1,674,903.64	1,830,370.96	66.76%	1,474,833.48	1,474,833.48	1,604,906.80	58.54%	1,604,906.80	159,995.29	1,764,902.09	64.37%	1,764,902.09	159,995.29	1,764,902.09	64.37%
6	Sep	28,271.45	2,066,347.75	65.07%	65.07%	0.00	1,991,400.89	62.71%	0.00	62.71%	0.00	1,868,103.78	1,868,103.78	68.14%	0.00	0.00	1,764,902.09	64.37%	1,764,902.09	0.00	1,764,902.09	64.37%	1,764,902.09	0.00	1,764,902.09	64.37%
7	Oct	7,586.29	2,073,934.04	65.30%	65.30%	667.75	1,992,068.64	62.73%	667.75	62.73%	12,402.60	1,880,506.38	1,880,506.38	68.59%	5,801.59	5,801.59	1,770,703.68	64.58%	1,770,703.68	5,801.59	1,770,703.68	64.58%	1,770,703.68	5,801.59	1,770,703.68	64.58%
8	Nov	0.00	2,073,934.04	65.30%	65.30%	1,250,890.89	3,242,959.53	102.11%	1,250,890.89	102.11%	1,165,534.21	3,046,040.59	111.10%	1,165,534.21	1,142,745.05	1,142,745.05	2,913,448.73	106.26%	2,913,448.73	1,142,745.05	2,913,448.73	106.26%	2,913,448.73	57,605.09	2,971,053.82	108.36%
9	Dec	0.00	2,073,934.04	65.30%	65.30%	85,216.56	3,328,176.09	104.80%	85,216.56	104.80%	27,987.55	3,074,028.14	112.12%	27,987.55	2,798.96	2,798.96	2,973,852.78	108.47%	2,973,852.78	2,798.96	2,973,852.78	108.47%	2,973,852.78	2,798.96	2,973,852.78	108.47%
10	Jan	0.00	2,073,934.04	65.30%	65.30%	6,960.07	3,335,136.16	105.02%	6,960.07	105.02%	39,063.68	3,113,091.82	113.55%	39,063.68												
11	Feb	0.00	2,073,934.04	65.30%	65.30%																					
12	Mar	0.00	2,073,934.04	65.30%	65.30%																					
13	Apr	0.00	2,073,934.04	65.30%	65.30%																					
14	May	0.00	2,073,934.04	65.30%	65.30%																					
15	Jun	0.00	2,073,934.04	65.30%	65.30%																					
16																										
17		Approved Budget	3,346,866.00			Approved Budget	3,175,793.00		Approved Budget	3,020,034.00	Approved Budget	3,020,034.00		Approved Budget	2,741,713.00	Approved Budget	2,741,713.00		Approved Budget	2,741,713.00		Approved Budget	2,741,713.00		Approved Budget	2,741,713.00
18			(1,272,932)				159,343																			
19	Over (Under) Budget																									



SECTION 8

BOARD ACTION ITEM 8-A

**REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION,
AND RECOMMENDATION FOR APPROVAL OF
DISTRICT RESOLUTION 24-06, REQUESTING CONSOLIDATION OF THE
CAMARILLO HEALTH CARE DISTRICT GENERAL DISTRICT ELECTION
WITH THE STATEWIDE GENERAL ELECTION**



RESOLUTION NO. 24-06

REQUESTING CONSOLIDATION OF THE CAMARILLO HEALTH CARE DISTRICT GENERAL DISTRICT ELECTION WITH THE STATEWIDE GENERAL ELECTION

*Resolution of the Board of Directors
Camarillo Health Care District
Ventura County, California*

WHEREAS, Health and Safety Code section 32100.5 of the Local Health Care District Law, the Uniform District Election Law, and Elections Code section 10400 et seq. require the Camarillo Health Care District to hold a general election and to consolidate that election with the statewide general election; and

WHEREAS, a statewide general election will be held within the County of Ventura on November 5, 2024;

WHEREAS, under Elections Code section 10403, whenever an election is called by the District for the submission of a question, proposition, or office to be filled is to be consolidated with a statewide election, and the question, proposition, or office to be filled is to appear upon the same ballot as that provided for the statewide election, the District shall, at least 88 days prior to the date of the election, file with the board of supervisors, and copy with the elections official, a resolution of its governing board that requests that the Camarillo Health Care District election be consolidated with the statewide election, and acknowledges that the consolidated election will be conducted in the manner prescribed in Section 10418; and

WHEREAS, the names of the candidates to appear upon the ballot shall be filed with the county elections official no later than 81 days prior to the election.

NOW, THEREFORE BE IT RESOLVED by the Board of Directors of the Camarillo Health Care District as follows:

1. Whenever an election is to be held on the same day as a statewide election, a special election, or an election held pursuant to Section 1302 or 1303, the election may be consolidated with the statewide or special election, or the election held pursuant to Section 1302 or 1303, as applicable. If consolidated, the consolidated election shall be held and conducted, election boards appointed, voting precincts designated, candidates nominated, ballots printed, polls opened and closed, voter challenges determined, ballots counted and returned, returns canvassed, results declared, certificates of election issued, recounts conducted, election contests presented, and all other proceedings incidental to and connected with the election shall be regulated and done

in accordance with the provisions of law regulating the statewide or special election, or the election held pursuant to Section 1302 or 1303, as applicable.

2. The precincts used at the consolidation election shall be those used for the statewide, special, or regularly scheduled election and, where necessary, the county elections official may adjust precinct lines to coincide with the boundaries of the particular jurisdiction.

BE IT FURTHER RESOLVED AND ORDERED THAT THE governing body of the Camarillo Health Care District hereby orders an election be called and consolidated with any and all elections also called to be held on November 5, 2024 insofar as said elections are to be held in the same territory or in territory that is in part the same as the territory of the Camarillo Health Care District, and requests the Ventura County Board of Supervisors to order such consolidation under current Elections Code Section 10401 and 10403; and

BE IT FURTHER RESOLVED AND ORDERED pursuant to Election Code Section 10002 and 10502 that said governing body hereby requests the Board of Supervisors to permit the Ventura County Elections Department to provide any and all services necessary for conducting the election and agrees to pay for said services, and

BE IT FURTHER RESOLVED AND ORDERED that after a General District Board Member Election ending in a tie vote as defined in Elections Code 15651, the winner will be determined by lot and the District shall immediately notify the candidates who received the tie votes of the time and place where lots shall be cast to determine the winner; and

BE IT FURTHER RESOLVED AND ORDERED that the Ventura County Elections Department conduct the election for the following Divisions on the November 5, 2024 ballot:

DIVISION	SEATS OPEN	OFFICE	TERM
Division 1	1	Director	4 Years
Division 2	1	Director	4 Years
Division 3	1	Director	4 Years

ADOPTED this 25th day of April 2024.

Thomas Doria, MD, President
Board of Directors
Camarillo Health Care District

Attest: _____
Paula Feinberg, Clerk of the Board
Board of Directors
Camarillo Health Care District

STATE OF CALIFORNIA)

COUNTY OF VENTURA) ss

I, Paula Feinberg, Clerk of the Board of Directors of the Camarillo Health Care District **DO HEREBY CERTIFY** that the foregoing Resolution 24-06 was duly adopted by the Board of Directors of said District at a regular meeting held on the 25th day of April 2024 and it was adopted by the following vote:

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

Paula Feinberg, Clerk of the Board
Board of Directors
Camarillo Health Care District



SECTION 8

BOARD ACTION ITEM 8-B

**REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION,
AND RECOMMENDATION FOR APPROVAL OF REVISION TO
EMPLOYMENT POLICIES HANDBOOK, REPRODUCTIVE LEAVE LOSS**

Reproductive Loss

In the event of reproductive loss, the District provides employees who have been employed at least 30 calendar days with Reproductive Loss Leave, in the event of a “Reproductive Loss Event”

“Reproductive Loss Event” means the day or, for a multiple-day event, the final day of a Failed Adoption, Failed Surrogacy, Miscarriage, Stillbirth, or an Unsuccessful Assisted Reproduction, as those terms are defined below:

- “Failed Adoption” means the dissolution or breach of an adoption agreement with the birth mother or legal guardian, or an adoption that is not finalized because it is contested by another party. This event applies to a person who would have been a parent of the adoptee if the adoption had been completed.
- “Failed Surrogacy” means the dissolution or breach of a surrogacy agreement, or a failed embryo transfer to the surrogate. This event applies to a person who would have been a parent of a child born as a result of the surrogacy.
- “Miscarriage” means a miscarriage by a person, by the person’s current spouse or domestic partner, or by another individual if the person would have been a parent of a child born as a result of the pregnancy.
- “Stillbirth” means a stillbirth resulting from a person’s pregnancy, the pregnancy of a person’s current spouse or domestic partner, or another individual, if the person would have been a parent of a child born as a result of the pregnancy that ended in stillbirth.
- “Unsuccessful Assisted Reproduction” means an unsuccessful round of intrauterine insemination or of an assisted reproductive technology procedure. This event applies to a person, the person’s current spouse or domestic partner, or another individual, if the person would have been a parent of a child born as a result of the pregnancy.

Reproductive Loss Leave may be taken for up to five (5) days per Reproductive Loss Event.

Reproductive Loss Leave is not required to be taken consecutively, but such leave must be taken within three (3) months of the Reproductive Loss Event, with the exception that, if an employee is on California Family Rights Act (“CFRA”) leave, Pregnancy Disability Leave (“PDL”), or another leave protected by state or federal law at the time of or immediately following the Reproductive Loss Event, the employee may use Reproductive Loss Leave within three (3) months of the end date of the other protected leave.

If an employee experiences more than one Reproductive Loss Event within a 12-month period, the District will provide Reproductive Loss Leave up to a maximum of 20 days within a 12-month period.

Reproductive Loss Leave is unpaid, but employees may elect to use accrued paid leaves, such as sick leave, personal leave, or vacation in order to provide for their compensation while on Reproductive Loss Leave.

The District will maintain the confidentiality of any employee who requests to use or uses Reproductive Loss Leave, and the District will not disclose such information other than to internal personnel on a need to know basis, or as required by law.



SECTION 8

BOARD ACTION ITEM 8-C

**REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION,
AND RECOMMENDATION FOR APPROVAL OF DISTRICT RESOLUTION
24-05, DECLARING MAY 2024 AS OLDER AMERICANS MONTH**



RESOLUTION NO. 24-05

DECLARING MAY 2024 OLDER AMERICANS MONTH

*Resolution of The Board of Directors
Camarillo Health Care District
Ventura County, California*

Older Americans Month 2024

A Proclamation

Whereas, throughout the United States, it is recognized that a growing number of older Americans' skills, talents and diverse life experiences continue to enrich our communities; and

Whereas, Camarillo Health Care District is committed to strengthening our communities by connecting with and supporting older adults, their families and caregivers, and acknowledging their many valuable contributions to society; and

Whereas, Camarillo Health Care District recognizes our need to create a community that provides the services and supports older Americans need to thrive and live independently for as long as possible; and

Whereas, Camarillo Health Care District recognizes the importance of bringing together all generations and engaging in activities that promote physical, mental, and emotional well-being for the benefit of all; and

Whereas, Camarillo Health Care District enhances the lives of older Americans in our communities by promoting home-based and community-based health disease prevention and health promotion services that support quality, independent living; and

Now, therefore, the Board of Directors of Camarillo Health Care District does hereby proclaim May 2024 to be Older Americans Month. We urge residents to recognize the contributions of older citizens, help to create an inclusive society, and join efforts to support older Americans' choices about how they age in their communities.

ADOPTED, SIGNED AND APPROVED this 25th day of April 2024.

Thomas Doria, MD, President
Board of Directors
Camarillo Health Care District

Attest: _____
Paula Feinberg, Clerk of the Board
Board of Directors
Camarillo Health Care District

STATE OF CALIFORNIA)

COUNTY OF VENTURA) ss

I, Paula Feinberg, Clerk of the Board of Directors of the Camarillo Health Care District

DO HEREBY CERTIFY that the foregoing Resolution 24-05 was duly adopted by the Board of Directors of said District at a Regular Meeting held on the 25th day of April 2024, and was adopted by the following vote:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

Paula Feinberg, Clerk of the Board
Board of Directors
Camarillo Health Care District



SECTION 8

BOARD ACTION ITEM 8-D

ANNUAL REVIEW OF DISTRICT BYLAWS



DISTRICT BY-LAWS

Amended ~~April 25~~ ~~March 28~~, 2024

**CAMARILLO HEALTH CARE DISTRICT
3639 E. LAS POSAS ROAD, CAMARILLO, CA 93010
805-388-1952**

307535.v2

CAMARILLO HEALTH CARE DISTRICT BY-LAWS
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MISSION, VISION, AND CORE VALUES

Mission Statement:

To promote community health through service, education and empowerment.

Vision Statement:

To transform lives through innovation and inspiration.

Core Values:

Maintain public trust through integrity, transparency, and accountable stewardship.

Build community health and engagement through education, service, and partnership, in order to preserve function, independence and dignity.

Provide excellent services by recruiting, training, and retaining professional staff and leadership.

CAMARILLO HEALTH CARE DISTRICT BY-LAWS

PREAMBLE

SECTION 1. NAME

The name of this organization shall be the Camarillo Health Care District (hereinafter "the District"), organized as the Pleasant Valley Hospital District in November 1969, pursuant to the terms of the Local Health Care District Law of the State of California (Statutes 1945, Chapter 932; Health and Safety Code, Division 23, Sections 32000-32492, of the State of California), to promote the public health and general welfare. This organization shall be fully empowered to receive and administer funds for the attainment of these objectives, in accordance with the purposes and powers set forth in the Local Health Care District Law of the State of California.

ARTICLE I

OFFICES

SECTION 1. OFFICES

The principal office for the transaction of business of the District is hereby fixed at 3639 East Las Posas Road, Suite 117, Camarillo, Ventura County, California 93010. Branch offices may at any time be established by the Board of Directors at any place or places within the geographical boundaries of the District, when necessary to conduct the business of the District.

SECTION 2. TITLE TO PROPERTY

The title to all property of the District shall be vested in the District, and the signatures of the President and Clerk of the Board, or other person specifically authorized at any meeting of the Directors, shall constitute the proper authority for the purchase or sale of property, or for the investment or other disposal of trust funds which are subject to the control of the District.

ARTICLE II

PURPOSES AND SCOPE

SECTION 1. SCOPE OF BY-LAWS

These By-laws shall be known as the “District By-laws” and shall govern the District, its Board of Directors, and any affiliated and subordinate organizations, groups, or legislative bodies.

The Board of Directors may in accordance with law delegate certain powers to affiliated and subordinate organizations, groups or legislative bodies, such powers to be exercised in accordance with the respective by-laws of such entities. The by-laws of such subordinate organizations, groups or legislative bodies shall not conflict with these District By-laws or any statute of the State of California. All powers and functions not expressly delegated to such entities are to be considered residual powers vested in the Board of Directors of this District.

In the event the District By-laws are in conflict with any statute of the State of California governing this District, such statute shall prevail.

SECTION 2. PURPOSES

The purposes of this District shall include, but not necessarily be limited to the following:

- (a) To ensure for the provision of quality health and wellness related services to meet the needs of District residents, in accordance with the Vision, Mission, and Guiding Principles Statement contained at the beginning of these District By-laws and regardless of race, religion, national origin, disability and gender.
- (b) To exercise those powers and duties granted to local health care districts by the State of California Health & Safety Code Sections 32000-32492, and other applicable provisions of law, which include:
 - (1) To establish, maintain and operate, or provide assistance in the operation of, free clinics, diagnostic and testing centers, health education programs, wellness and preventive programs, and

rehabilitation, necessary for the maintenance of good physical and mental health in the communities served by the District;

- (2) To carry out activities through one or more corporations, joint ventures, or partnerships for the benefit of the health care district;
- (3) To establish, maintain and operate, or provide assistance in the operation of, one or more health facilities or health services including, but not limited to, outpatient programs, services and facilities, retirement programs, services and facilities, chemical dependency programs, services and facilities, or health care programs, services and facilities, and activities at any location within or outside of the District for the benefit of the District and the people served by the District; and
- (4) To exercise those powers and duties of a local health care district pursuant to the Local Health Care District Law.

SECTION 3. DISPOSITION OF SURPLUS

Should the operation of the District result in a surplus of revenue over expenses during any particular period, the use of such surplus shall be determined by the Board of Directors for a public purpose consistent with Local Health Care District Law, other State laws, and these District By-laws.

ARTICLE III

DIRECTORS

SECTION 1. NUMBER, QUALIFICATIONS, AND TERMS OF OFFICE

The Board shall consist of five (5) elected Directors, who shall be elected by zones.

Commencing with the District's next regular election in 2020 and every four years thereafter, the voters in Zones 1, 2, and 3 will elect a member of the Board of Directors for a four-year term. Commencing with the District's next regular election in

2022 and every four years thereafter, the voters in Zones 4 and 5 will elect a member of the Board of Directors for a four-year term.

Commencing with the District's next regular election in 2020, each member of, and any candidate for, the Board of Directors must reside in, and be a registered voter of, the zone in which he or she seeks or holds office. A candidate must be a resident of the zone in which he or she seeks office for at least 30 days before the election date. The office of a Board Member elected by zone who ceases to maintain his or her legal residence in the zone he or she represents shall become vacant unless he or she establishes another residence within the zone within 30 days after the termination of his or her previous residency. The Board shall fill any vacancy pursuant to Health & Safety Code section 32100.01 and the appointed Director shall hold office for the unexpired term.

SECTION 2. POWERS AND DUTIES

The Board of Directors shall have and exercise all the powers of the District, as set forth in Chapter 2, Article 2, of the Local Health Care District Law, and other provisions of State law, including, but not limited to the following:

- (a) To attend all regular Board meetings, as well as special meetings as required.
- (b) To participate on committee(s), as assigned.
- (c) To employ a Chief Executive Officer (CEO), and to define the powers and duties of said CEO.
- (d) To adopt resolutions establishing policies or rules for the operation of the District and any of its facilities. Such resolutions shall be kept in a separate book or file and shall be available for inspection at all times.
- (e) Ensure that Board policy is carried out by the CEO.
- (f) To carry out the provisions of the District By-laws and the Local Health Care District Law.

SECTION 3. COMPENSATION

Members of the Board of Directors may receive one hundred-five dollars (\$105) per District meeting attended, not to exceed five (5) meetings per month. Meetings eligible for director compensation include:

- Scheduled board meetings of all types
- Scheduled committee meetings of all types
- Advisory board committee meetings as approved by the board
- Training and/or educational workshops, seminars and conferences
- Meetings of local governments, nonprofits, community and civic groups, meetings with district consultants, advisors and other professionals, and any other activity when attendance is in the performance of official duties as directors of the board.

Notwithstanding Section 6.1 of current district Travel Policy, each member of the Board of Directors shall be allowed travel and incidental expenses incurred in the performance of official business of the District, as approved by the Board. No expense shall be reimbursed except pursuant to an expense report meeting the requirements of policy and submitted by the Director to (and received by) appropriate district staff, in a reasonably timely manner after the final date of the occurrence in which the expense was incurred.

ARTICLE IV

MEETINGS OF DIRECTORS

SECTION 1. REGULAR BOARD MEETINGS

A minimum of ten (10) regular Board meetings per year shall be held at a time and place to be fixed by resolution. The Board may, from time to time, by resolution, change the time and place of such meetings.

SECTION 2. SPECIAL BOARD MEETINGS

Special Board meetings may be called by the President or three (3) Directors, and notice of the holding of such meetings shall be received by each member of the Board of Directors at least twenty-four (24) hours before the meeting in the manner required by law.

SECTION 3. BOARD STANDING COMMITTEE MEETINGS

Standing Committees of the Board are established by the Board, and committee members shall be appointed by the President of the Board of Directors. Meetings are called on an as needed basis, by the Committee Chairperson, Chief Executive Officer, or a majority of the Committee. Each committee shall consist of at least two (2) Board members and other members, as deemed necessary. For more information on Committees, refer to Article VI, Committees, of these District By-laws.

SECTION 4. QUORUM

A majority of a legislative body (Board or Standing Committee) shall constitute a quorum for the transaction of any business of the District.

SECTION 5. ADJOURNMENT OF MEETINGS

The legislative body of the District may adjourn any regular, adjourned regular, special or adjourned special meeting to a time and place specified in the order of adjournment. Less than a quorum may so adjourn from time to time. If all members are absent from any regular or adjourned regular meeting, the Clerk to the Board may declare the meeting adjourned to a stated time and place and he/she shall cause written notice of the adjournment to be given in the same manner as provided in Government Code Section 54956 for special meetings, unless such notice is waived as provided for special meetings. A copy of the order or notice of the adjournment shall be conspicuously posted on or near the door of the place where the regular, adjourned regular, special or adjourned special was held within 24 hours after the time of adjournment. When a regular or adjourned regular meeting is adjourned as provided in this section, the resulting adjourned regular meeting is a regular meeting for all purposes. When an order of adjournment of any meeting fails to state the hour at which the adjourned meeting is to be held, it shall be held at the hour specified for regular meeting by ordinance, resolution, by-law or other rule.

SECTION 6. PUBLIC MEETINGS

All meetings of the Board of Directors, whether regular, special, Standing Committee or adjourned, shall be open to the public. However, the foregoing shall not be construed to prevent the Board from holding closed sessions to consider the appointment, employment, performance evaluation, discipline or dismissal of a public employee, or to hear complaints or charges brought against such officer or employee,

to consult with legal counsel concerning litigation to which the District is, or may be, a party, or as otherwise authorized by law.

SECTION 7. ATTENDANCE AT MEETINGS

Notwithstanding any other provisions herein, the office of any Director shall become vacant if he or she ceases to discharge the duties of Director for a period of three (3) consecutive months, except when prevented by sickness or when absent from the state with the permission required by law. A Director's unexcused absence from three (3) consecutive regular meetings shall be prima facie evidence that the Director has abandoned his or her office.

SECTION 8. GOVERNING LAW

All meetings of the Board and any legislative bodies of the District shall be governed by the provisions of the Ralph M. Brown Act, Government Code Section 54950 et seq., and applicable provisions of the Local Health Care District Law.

ARTICLE V

OFFICERS

SECTION 1. OFFICERS

The officers of the Board of Directors shall be a President, Vice President, Clerk of the Board, and any other officer the Board may appoint.

SECTION 2. ELECTION OF OFFICERS

The officers of the Board of Directors may serve terms of one (1) year and may be elected for additional terms. Reorganization of the Board should take place at the last meeting of the calendar year.

SECTION 3. PRESIDENT

The President, or member of the Board acting as such:

- (a) Shall preside over all meetings of the Board of Directors.

- (b) Shall sign all contracts and conveyances and all other instruments which have been authorized by the Board of Directors, except where the Board has specifically authorized another person to sign such contracts, conveyances or other instruments.
- (c) Shall have the same rights as the other members of the Board in voting, introducing motions, resolutions and ordinances, and any discussion of questions that follow said actions.

SECTION 4. VICE PRESIDENT

If, at any time, the President shall be unable to act, the Vice President shall take the President's place and perform the President's duties. If the Vice President shall also be unable to act, the Board may appoint some other member of the Board to do so, and such person shall be vested with all the functions and duties of President until such time as the President or Vice President shall be able to assume such functions and duties.

SECTION 5. CLERK OF THE BOARD

Clerk of the Board shall keep, or cause to be kept, accurate and complete minutes of all meetings, and perform such other duties as ordinarily pertain to this office.

ARTICLE VI

COMMITTEES

SECTION 1. GENERAL PROVISIONS

Committees of the Board shall be as specified in Article VI, Section 2. Appointment of committee members shall be the responsibility of the President with the concurrence of the Board. Appointment of non-board members to committees shall be permitted at the discretion of the Board.

All non-board members appointed to committees shall serve thereon without voting

rights unless otherwise provided herein. Committee activity shall only be advisory to the Board. No committee of the Board shall have the power or authority to commit the Board or the District in any manner. Committee members shall serve until replaced.

Notwithstanding any other provisions herein, if a committee member is absent from three (3) consecutive meetings of the committee, the President may declare that a vacancy exists on the committee. Each committee meeting shall have an agenda and shall submit minutes of its meetings to the Board. The President may appoint a chairperson to each committee. All committees shall meet at the call of their chairperson or the Chief Executive Officer, and shall comply with all applicable provisions of the Ralph M. Brown Act.

SECTION 2. STANDING COMMITTEES OF THE BOARD

Standing Committees of the Board shall be appointed, as set forth below, and such committees shall continue in existence until discharged by specific action by the Board of Directors. Standing Committees shall meet on an as needed basis and may be called by the Committee Chairperson, Chief Executive Officer, or a majority of the Committee. The Board President shall appoint and publicly announce the members of the Standing Committees for the ensuing year; this shall be done no later than at the Board's regular meeting in January.

- (a) Executive Committee, shall consist of the following two (2) members of the Board of Directors: President and Vice President, or their designee. The function of this committee is to review policies and procedures, serve as the personnel committee, serve as the legislative advocacy committee, and make recommendations to the Board of Directors.
- (b) Finance/Investment Committee, shall consist of two (2) members of the Board of Directors. The function of this committee is to review the financial and investment operations and policies of the District to maintain financial stability of the Camarillo Health Care District. The committee shall review any policy changes suggested by the Chief Executive Officer, who will develop with staff any deletions, amendments and/or changes in financial practices. The committee reviews and determines any course of action regarding investment decisions (per the District's Investment Policy).

- (c) Program & Opportunity Committee, shall consist of two (2) members of the Board of Directors. The function of this committee is to assess community service opportunities and needs, and make presentations and/or recommendations regarding program ideas and/or ventures to promote high-quality health and wellness services.
- (d) Healthy Camarillo Committee, shall consist of two (2) members of the Board of Directors. The function of the committee is to attend planning meetings and participate in the development of the concept of the “Healthy Camarillo Initiative” and make presentations and/or recommendations regarding progress.

SECTION 3. AD HOC COMMITTEES OF THE BOARD

The President, with the concurrence of the Board, may appoint Ad Hoc committees for the investigation, study and review of specific matters for reports and recommendations to the Board. Ad Hoc committees stand discharged upon completion of the assigned task.

ARTICLE VII

CHIEF EXECUTIVE OFFICER

SECTION 1. RESPONSIBILITIES OF CHIEF EXECUTIVE OFFICER

The Board shall select and appoint a Chief Executive Officer who shall be its representative in the management of the District. The Chief Executive Officer shall be given the authority and responsibility to operate the District in all its activities and departments, subject to policies as may be issued by the Board and applicable law. The Chief Executive Officer shall act as the duly authorized representative of the Board in all matters in which the Board has not formally designated some other person to so act.

SECTION 2. POWERS AND DUTIES

The authority and responsibility of the Chief Executive Officer shall include:

- (a) Carrying out all policies established by the Board and advising the Board with respect to formation of these policies;
- (b) Preparing an annual budget showing the expected revenue and expenditures;
- (c) Selecting, employing, managing and discharging employees and developing and maintaining personnel policies and practices for the District;
- (d) Maintaining physical properties in good and safe state of repair and operating condition.
- (e) Supervising business affairs to ensure that funds are collected and expended to the best possible advantage. The CEO shall have purchasing powers, for any unbudgeted items, not to exceed, in aggregate, 1% of the annual budget;
- (f) Attending all meetings of the Board and serving on committees thereof. In the absence of the Chief Executive Officer, a designated staff member will attend. The Chief Executive Officer (or his/her designee) shall be an ex-officio member of all committees of the Board;
- (g) Serving as the liaison and channel of communications with the Board;
- (h) Representing the District in its relationships with other health and community organizations;
- (i) Positioning the District to effectively and appropriately manage crisis situations, including closure of the District following any federal, state, county, municipal, local or District incident involving or including a natural disaster, facilities disaster, an information crisis, a human tragedy, a human resource issue, or days of mourning, celebration, and/or recognition; and
- (j) Performing other duties that may be necessary.

ARTICLE VIII

EX-OFFICIO

Persons serving under these District By-laws as ex-officio members of a committee shall not be counted in determining the existence of a quorum and shall have no voting privileges.

ARTICLE IX

INDEMNIFICATION OF OFFICERS,
DIRECTORS AND EMPLOYEES

To the fullest extent permitted by law, the District shall indemnify and hold harmless its Directors, officers, and employees with respect to acts or omissions made by them in the course of their official duties or employment by the District against all expenses, judgments, fines, settlements and other amounts, including, but not limited to attorney's fees, actually and reasonably incurred in any proceeding to which such persons shall be parties or shall be threatened to be made parties. Notwithstanding the foregoing, and except as may otherwise be required by law, the District shall have no obligation to indemnify or hold harmless any officer, Director or employee of the District unless at the time of such claim there shall be in force a policy of insurance providing the District with reimbursement with respect to such claim.

ARTICLE X

AMENDMENT

The District By-laws may be amended, by resolution, at any regular meeting of the Board upon the affirmative vote of a majority of the full membership of the Board as defined by California law.

ARTICLE XI

SEAL

The Board shall have the power to adopt a formal seal and to alter it.

ADOPTED, SIGNED AND APPROVED this ~~25~~⁸th day of ~~April~~^{March} 2024, at Camarillo, California.

Commented [ARG1]: I assume these will be updated

Thomas Doria, MD, President
Board of Directors
Camarillo Health Care District

Attest: _____
Paula Feinberg, Clerk of the Board
Board of Directors
Camarillo Health Care District

Dated: _____

CERTIFICATE OF PRESIDENT OF
CAMARILLO HEALTH CARE DISTRICT

I, Thomas Doria, do certify as follows:

1. That I am duly elected and acting as President of the Camarillo Health Care District, a California Healthcare District.
2. That the by-laws to which this Certificate is attached comprising pages 1 to 14, inclusive, constitute the By-laws of the Camarillo Health Care District as duly adopted and as amended from time to time.

IN WITNESS WHEREOF, I have hereunto subscribed my name this 25~~8~~th day of April~~March~~, 2024.

Commented [ARG2]: I assume these will be updated

Thomas Doria, MD, President
Board of Directors Camarillo
Health Care District

Attest:

Paula Feinberg, Clerk of the Board
Board of Directors
Camarillo Health Care District

Dated: _____

2513016.1

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BY-LAWS REVIEW HISTORY

Year of Review	Date of Review	Status
1984	October	Adopted and Approved
1990	March	Amended
1990	October	Amended
1991	June	Amended
1991	December	Amended
1992	December	Amended
1996	February 27	Amended
1998	March 24	Amended
1999	April 27	Amended
2000	August 22	Amended
2001	July 24	Reviewed
2003	June 24	Reviewed
2004	January 27	Reviewed
2004	June 22	Amended
2005	June 28	Amended
2006	August 22	Reviewed
2007	August 22	Reviewed
2008	July 22	Amended
2009	September 15	Reviewed
2010	January 26	Amended
2012	June 12	Reviewed
2013	May 28	Reviewed
2013	August 13	Amended
2014	May 27	Reviewed
2015	January 27	Amended
2015	October 27	Amended
2017	October 24	Amended
2018	October 23	Reviewed
2019	April 23	Amended
2020	April 28	Amended
2021	April 27	Reviewed
2022	April 26	Reviewed
2023	April 27	Amended
2023	September 28	Amended
2023	October 26	Amended
2024	January 25	Amended
2024	March 28	Amended
<u>2024</u>	<u>April 25</u>	<u>Reviewed</u>



SECTION 10

REPORTS

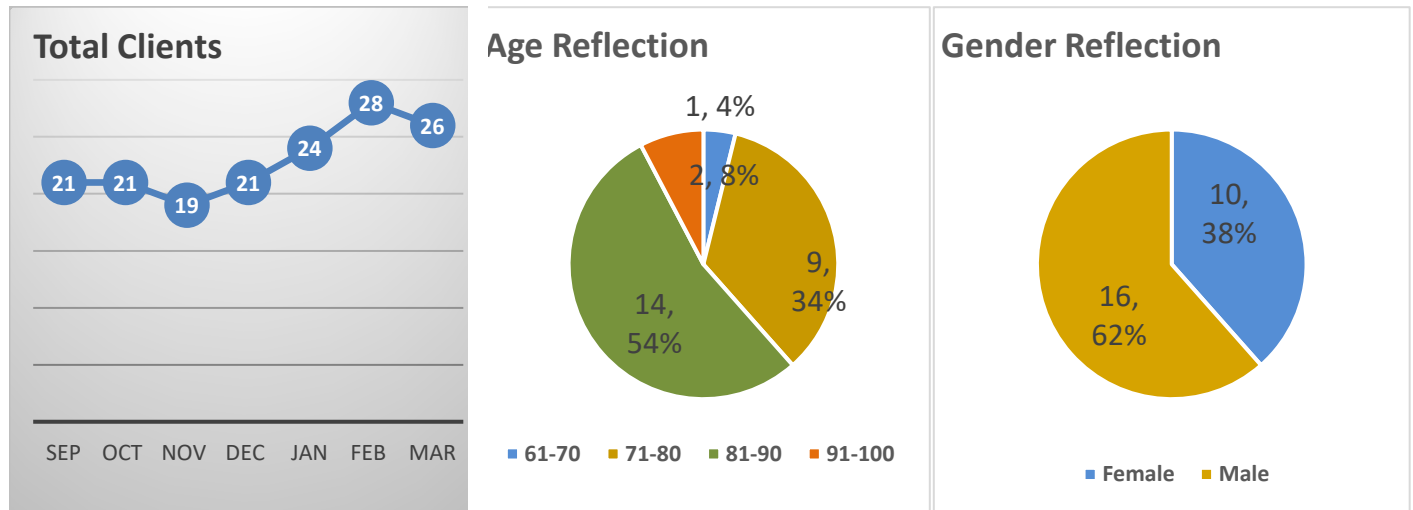
MEMORANDUM

DATE: March 29, 2024
TO: Kara Ralston, Chief Executive Officer
FROM: Mary Ann Ratto, Adult Day Center Director
SUBJECT: *March 2024 Monthly Report*

PROGRAM DESCRIPTION

Since 1983, Camarillo Health Care District has operated a state-licensed Adult Day Center for adults (age 18 and over) with cognitive impairment and other special needs. With intentional thoughts, the Adult Day Center provides a compassionate and dynamic environment where persons with functional and cognitive disabilities can participate in meaningful activities, allowing them to remain as independent as possible with dignity, respect, and honor. Participants enjoy a variety of scheduled activities modified and designed to promote self-esteem, endurance, and engagement. Customized schedules are available full day, half day, multiple or single days in a week, with transportation options.

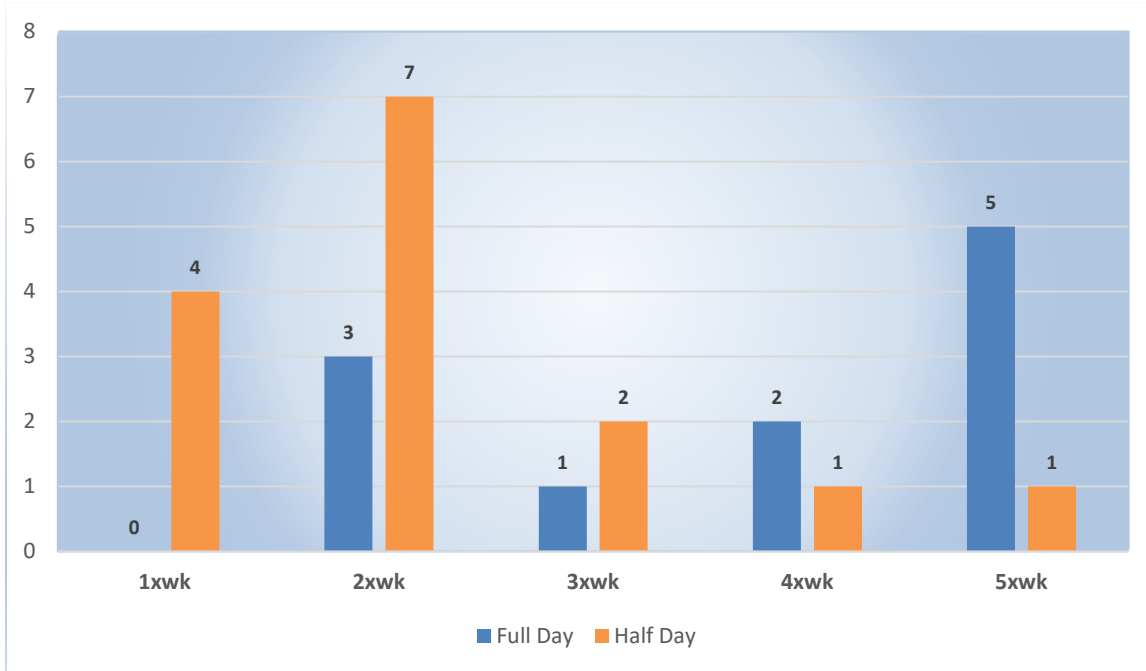
PROGRAM QUICK VIEW



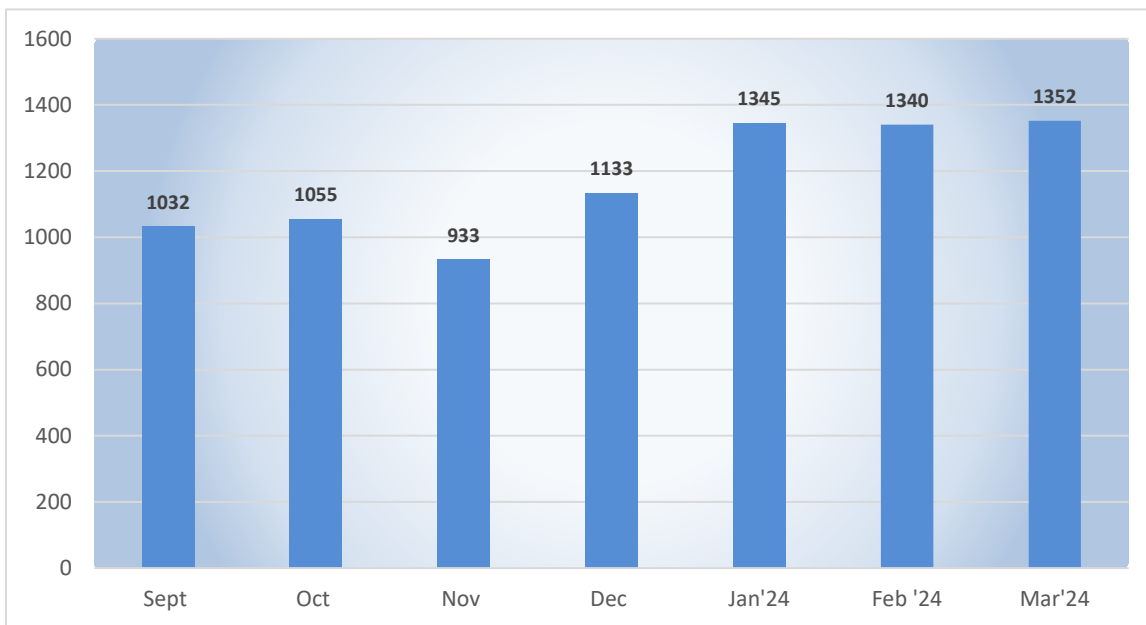
Total Clients:	26
Current average age:	82
Current oldest:	92 (fe & ma)
Current youngest:	68 (ma)

	SEPT	OCT	NOV	DEC	JAN'24	FEB	MAR
Female	7	8	7	9	10	12	10
Male	14	13	12	12	14	16	16

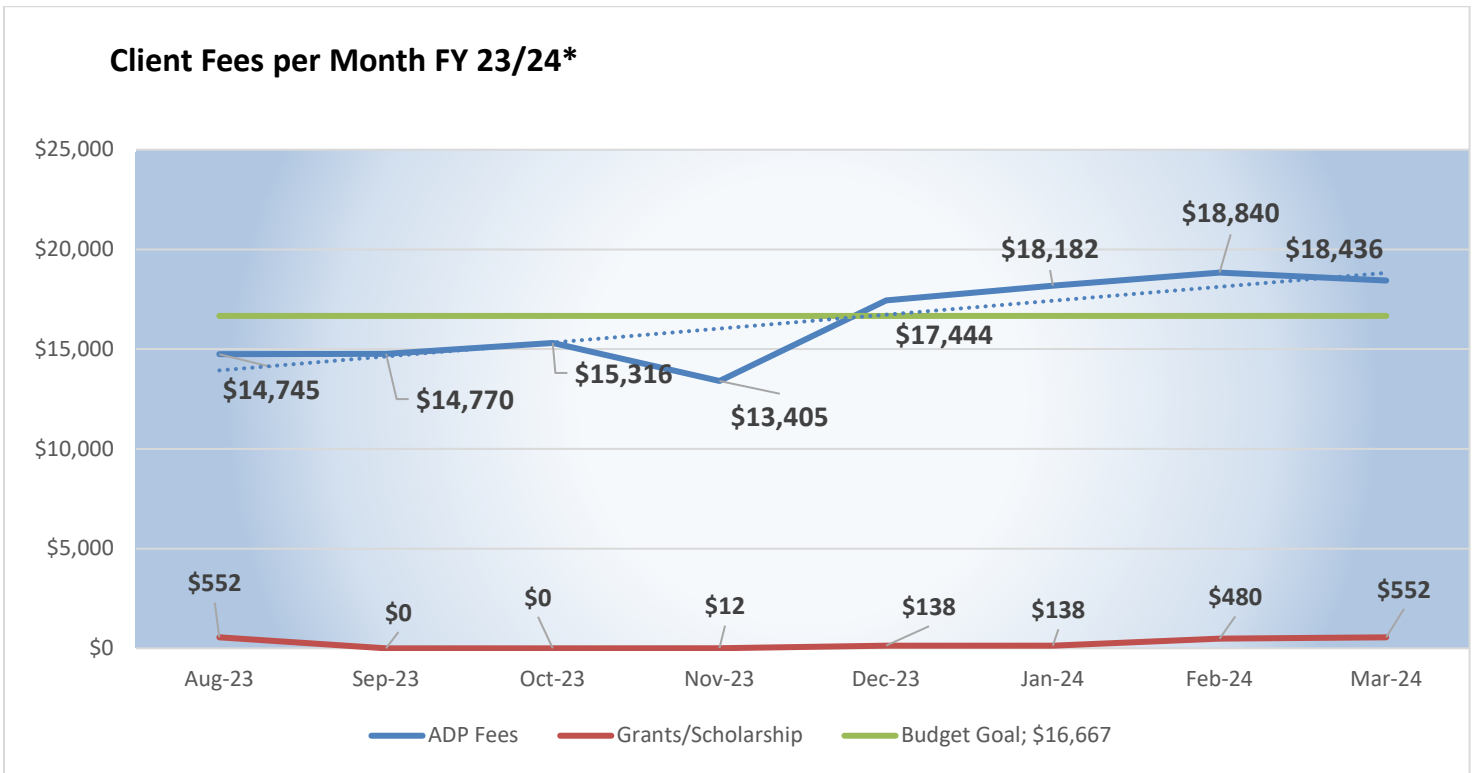
ATTENDANCE BY # OF DAYS PER WEEK



of service hours per week



Client Fees per Month FY 23/24*



*debit/credit margins for refunds; does not include property tax allocation

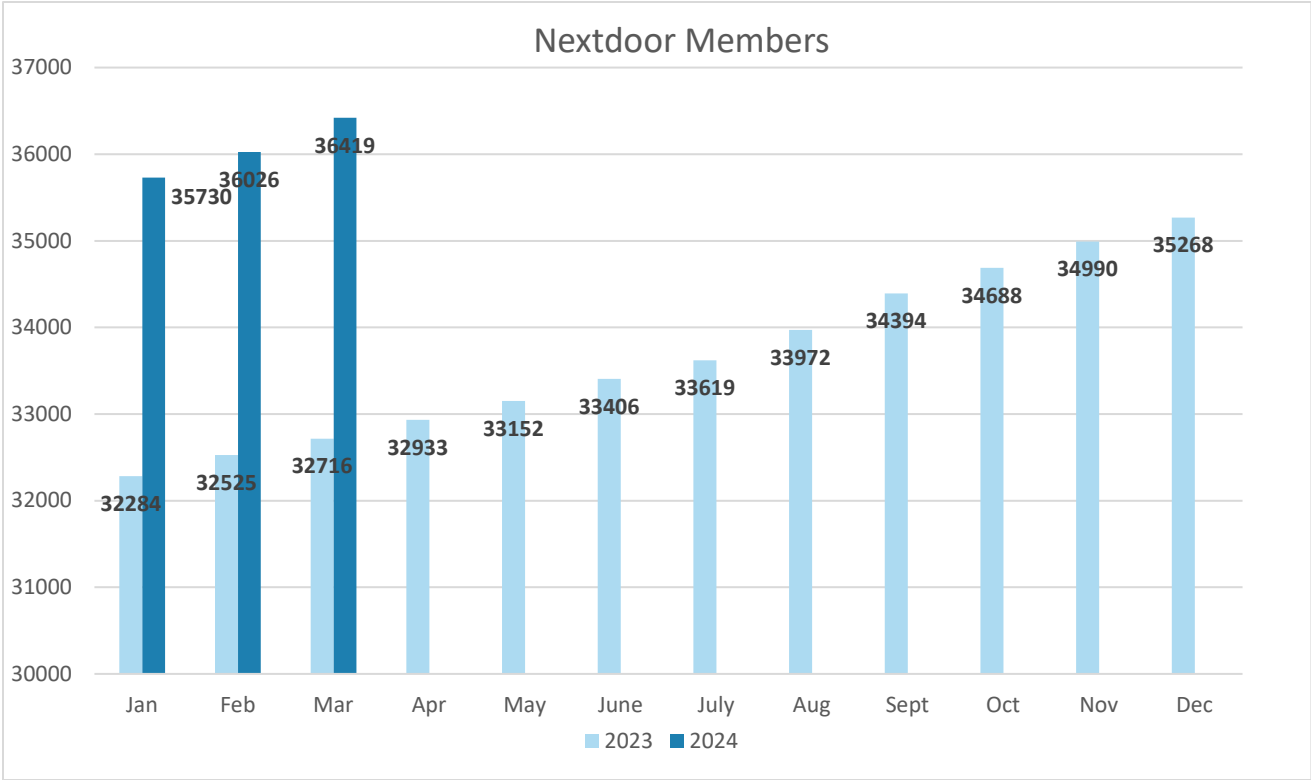
MEMORANDUM

DATE: April 12, 2024
TO: Kara Ralston, CEO
FROM: Michelle Rogers, Community Education & Outreach Manager
SUBJECT: *Monthly Program Report: March 2024*

PROGRAM DESCRIPTION – Social Media

Community Education & Outreach focuses on developing, producing and facilitating the various educational and outreach platforms of Camarillo Health Care District, including:

- highlight classes, services, programs and departments, and posting consistently
- boost brand awareness by creating original content
- share timely and varied posts to create a dynamic social media portfolio
- curate, like and comment on content that aligns with mission; follow/like local agencies
- maintain a pulse on community conversations to help expand audience
- increase community engagement by asking and answering questions, hosting polls, and sharing our own thought leadership pieces that initiate and inform conversations.



NEXTDOOR

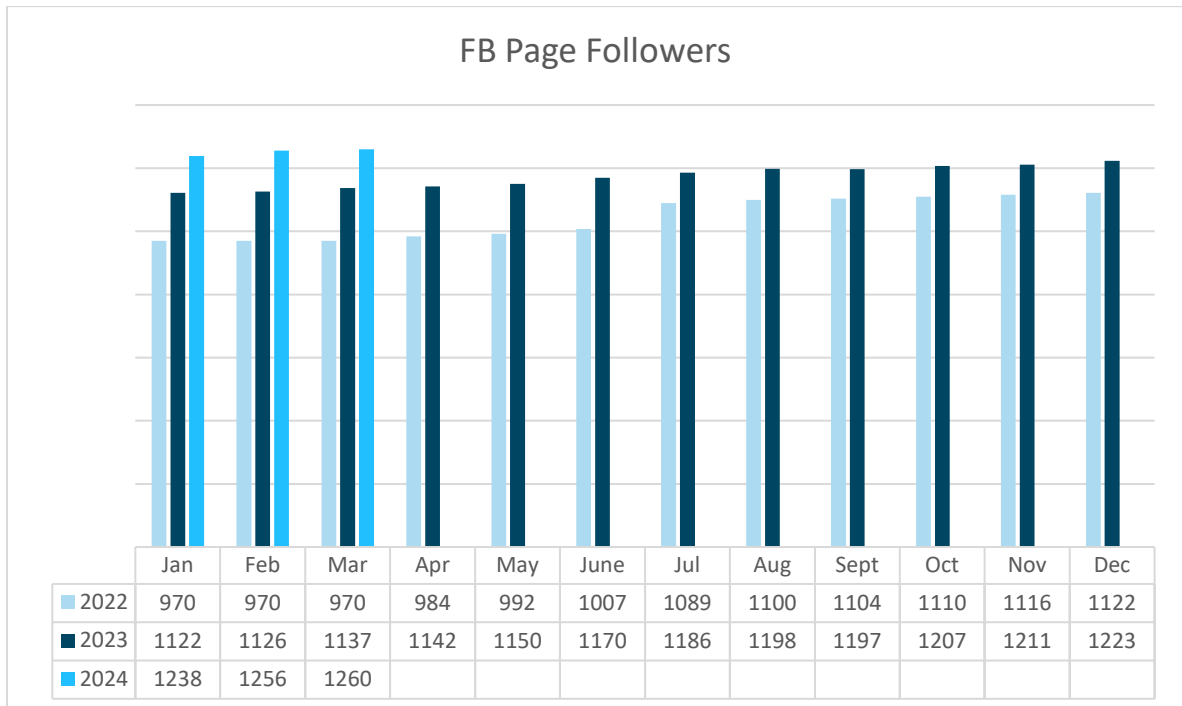
- There are 36,419 members in the geographic area we reach in Camarillo and Somis.
- 63,132 total impressions in March, up from 52,110 last month.
- 176 total interactions for March, up 19 from last month.

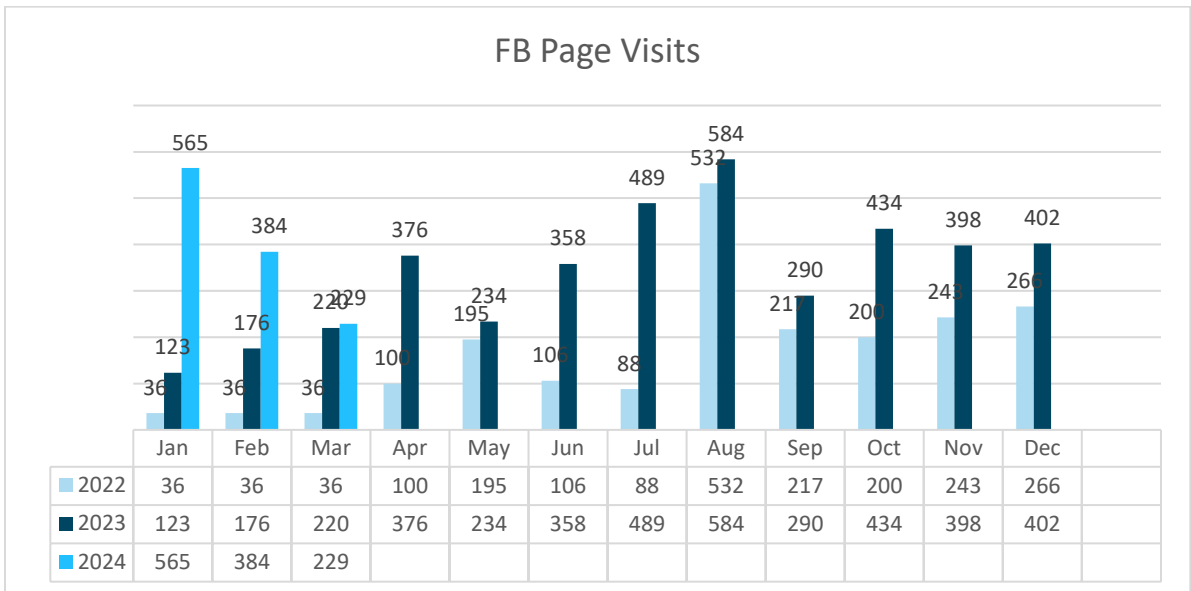
- **Impressions** are the number of times a post is seen (may include multiple views by the same people); **Interactions** include likes and comments.
- MOST POPULAR: Bingocize; 3,611 impressions and 3 interactions
- 2nd MOST POPULAR: CHCD attend VCLA Lunch & Learn featuring CSUCI President Richard Yao; 3,264 impressions and 8 interactions.

FACEBOOK

40% (473) of FB audience lives in Camarillo; 87% are women age 35-65+.

- PAGE VISITS: last 30 days, 229 visits; last 90 days, 1,200.
- HIGHEST REACH: VR class “Ocean Rift”; 695 reaches.
 - **Reach** is the number of people who saw any post at least once.
 - **Impressions** are the number of times a post is seen and may include multiple views of the post by the same people.
- HIGHEST REACTIONS: CHCD staff at VCLA Lunch & Learn featuring CSUCI president; 8 reactions. (166 for the month)
- HIGHEST ENGAGEMENT: CHCD staff attend VCLA Lunch & Learn featuring CSUCI president: 44 engagements.
 - **Engagements** are a combination of reactions, likes, comments and shares.

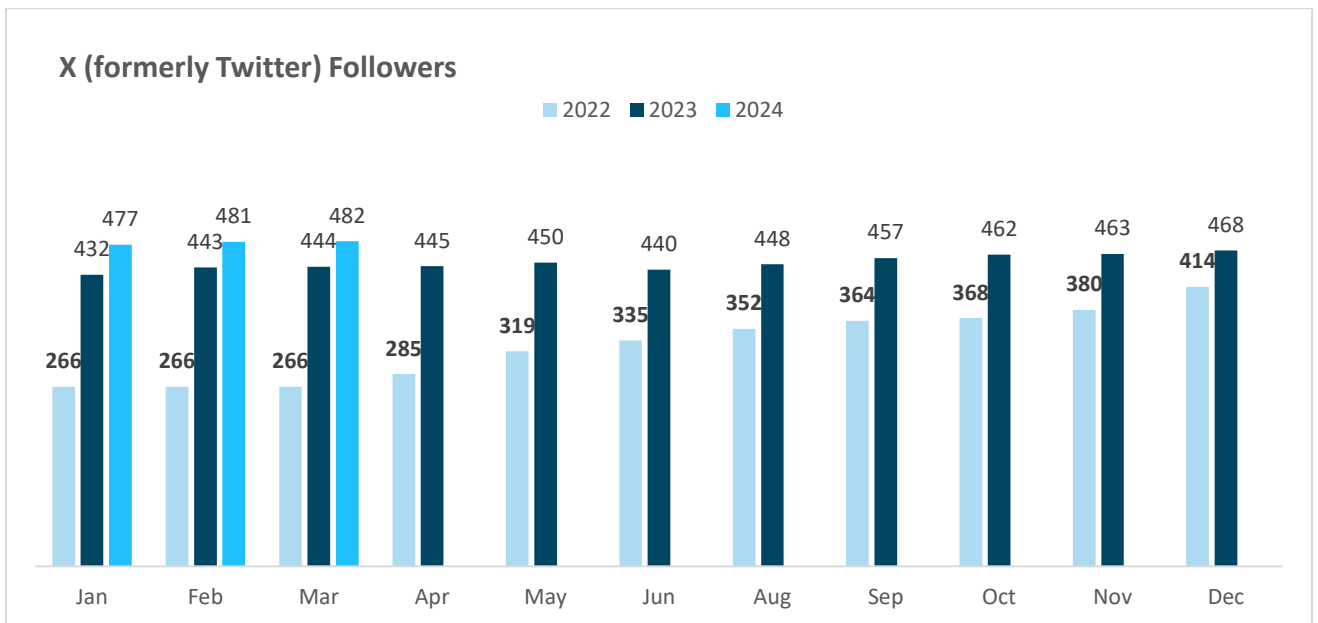




X (formerly called Twitter)

There were 42 retweets for the month.

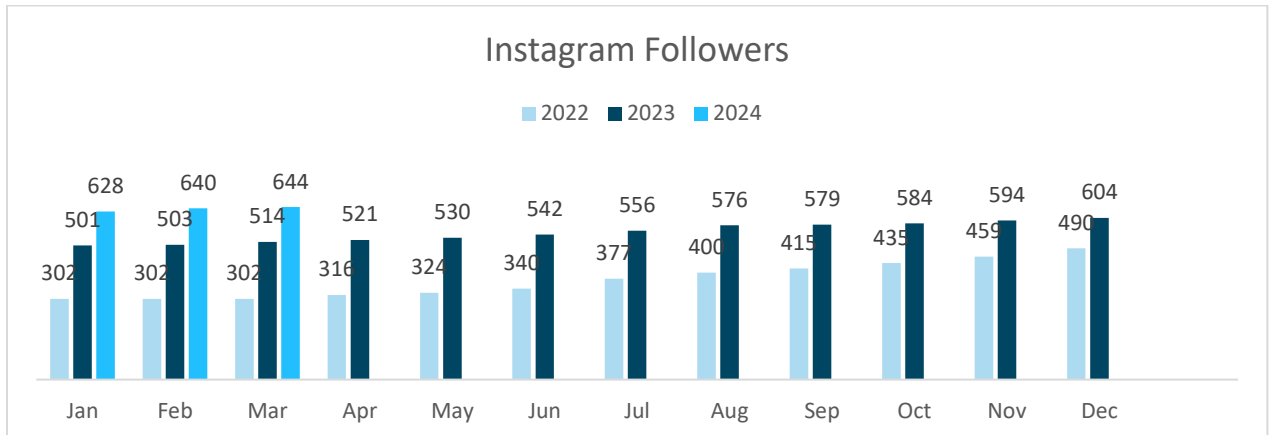
- **Engagements** are clicks, retweets, replies, follows and likes; **Impressions** are the number of times a user saw the tweet; **Engagement rate** is the number of engagements divided by the total number of impressions.
- **TOP TWEET:** Digital Scrapbooking class with 93 impressions, 5 engagements and engagement rate of 5.4%.
- **HIGHEST ENGAGEMENT:** Social Media Basics class, with an engagement rate of 18.2%.



INSTAGRAM

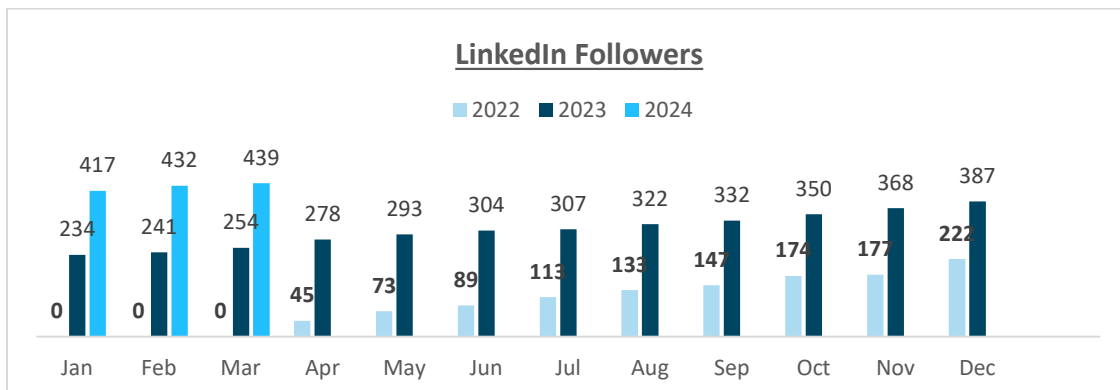
Instagram 90-day reach, 1,800; monthly, 195.

- HIGHEST REACH: CHCD staff attend VCLA Lunch & Learn featuring CSUCI president; 48 people.
- HIGHEST LIKES ON A POST: Fall prevention programming, 5 likes.
- PROFILE VISITS: 47



LINKEDIN

- 1,46 post impressions
- MOST IMPRESSIONS: Fall prevention programming; 271 impressions.
- HIGHEST VIEWS: Fall prevention programming; 167 views.
- MOST REACTIONS: CHCD staff attend VCLA Lunch & Learn featuring CSUCI president; 7 reactions.
- Search appearance is up 73.9%; post impressions up 6.2% and unique visitors down 28.1%.
-



YOUTUBE (6/2022)

- Posted 37 videos since inception.
- 115 subscribers
- 78,960 views total; an increase of 185 over last month.
- MOST VIEWED VIDEO: Care-A-Van Transportation Services; 70,400 views.
- SECOND MOST VIEWED VIDEO: Virtual tour of Adult Day Center; 1,514 views.
- LATEST VIDEO: "Elder Legal Answers Your Questions on Conservatorship?" 12 views

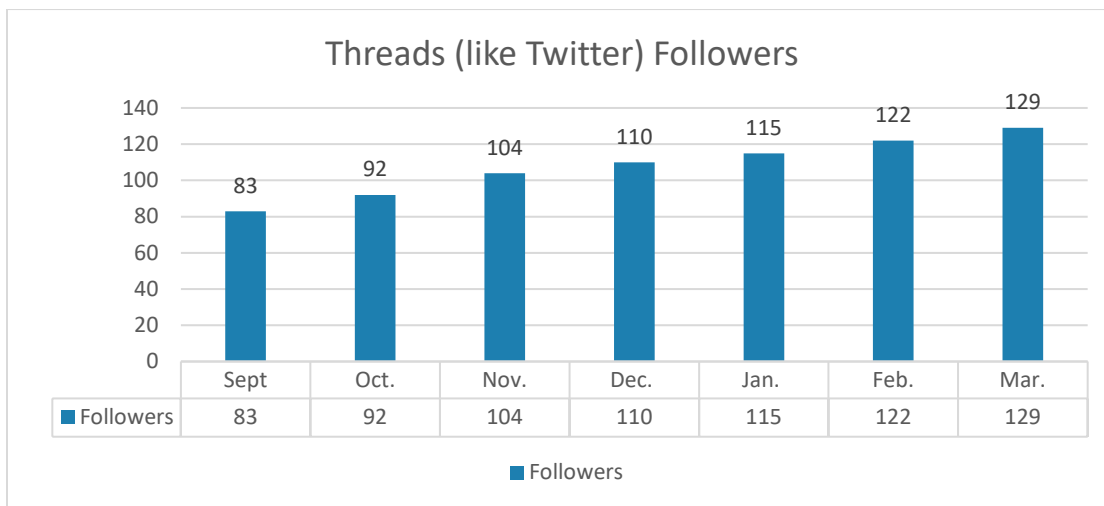
SOUNDCLOUD (podcast)

(SoundCloud is the platform used for the District’s podcast which shares health and caregiver journeys, and true, first-person stories about life, love and learning.)

- 9 “Stories from the Heart” podcasts.
- 666 all-time “listens.”
- 22 “likes.”

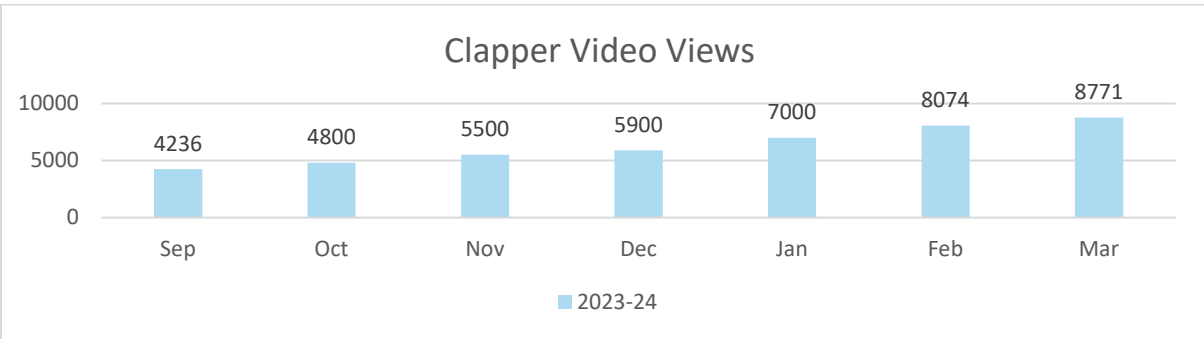
EMERGING SOCIAL MEDIA

The social media landscape is always evolving and we watch trends to ensure we have a presence where our audience is on their preferred platforms. Some may be on Facebook or prefer Instagram, or use both. Others may have left X (formerly Twitter) for Threads, or joined Clapper as an alternative to TikTok. We now have a presence on both new platforms (Threads and Clapper), so we don’t miss anyone on social media with our messaging.



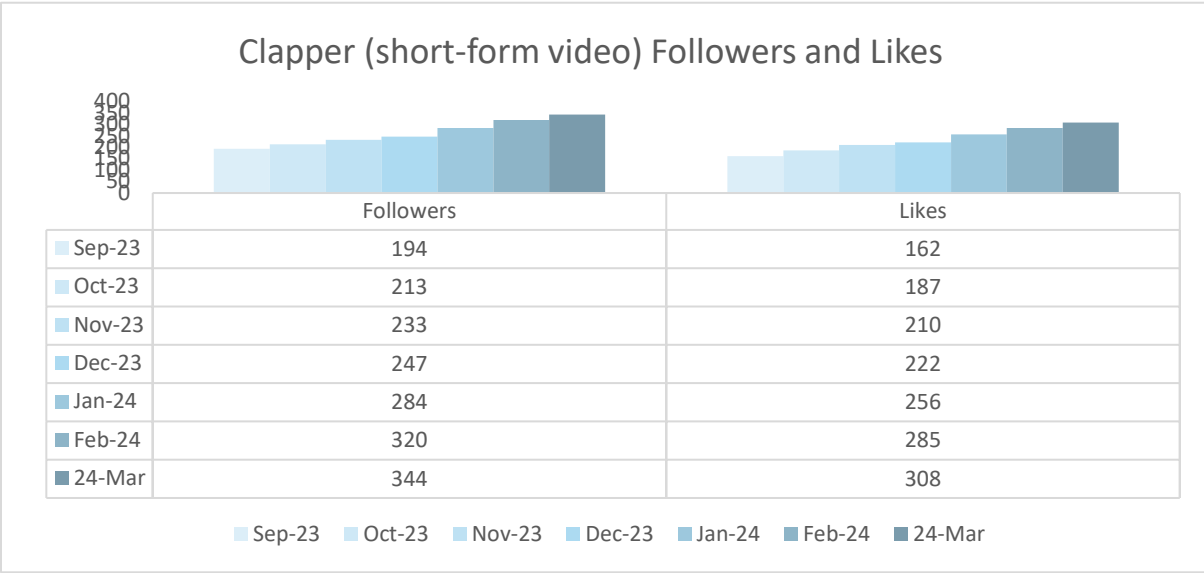
THREADS (7/2023): a Meta (Facebook/Instagram) product offered as an alternative to X, formerly Twitter, with the same functions: post words, photos, videos and links. Debuted in July 2023. Currently, there is no analytics tool.

- We have shared 24 posts for the month.
- Eighteen posts had one or more likes.

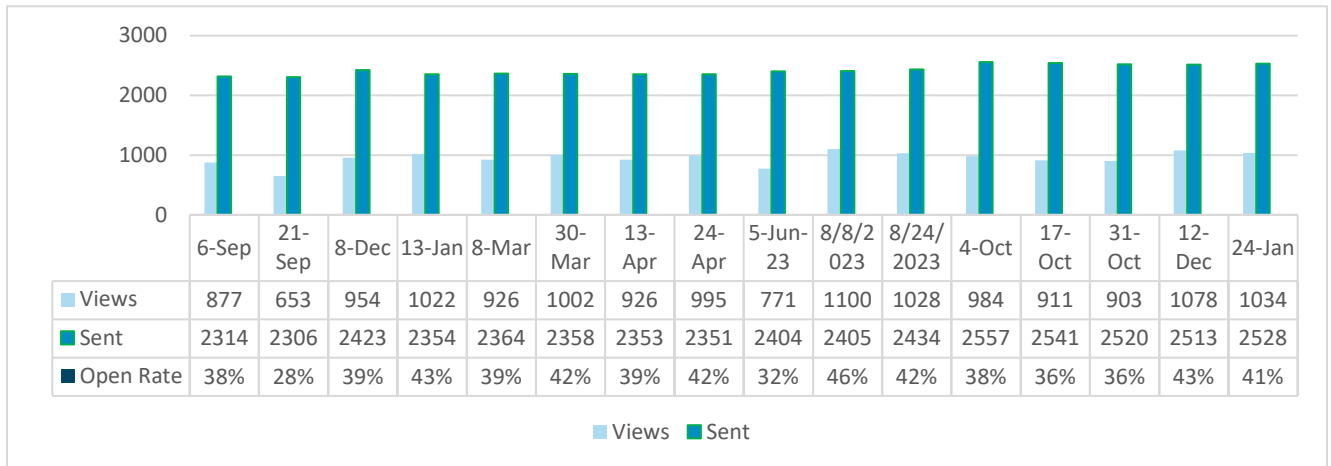


CLAPPER (3/2023): an American-owned alternative to TikTok, sharing short videos to communicate messages. It has many of TikTok’s features, including filters, effects and music options.

- We have shared four videos since inception in March 2023 featuring our Adventures in VR classes, Digital Bridge appointments, Adult Day Center craft activity and Dogs on a Leash, and these videos have 8,771 views and 308 likes in total.



E-Newsletter (launched June 2, 2022)



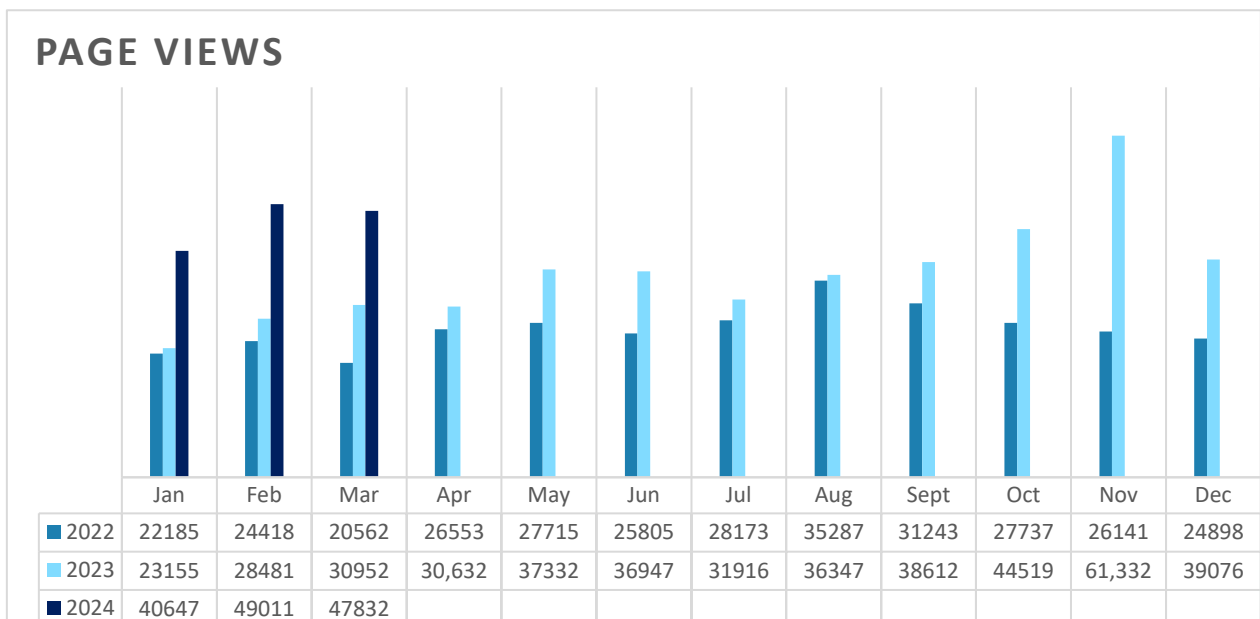
Since the launch of the e-newsletter in June 2022, a total of 24 newsletters have been sent. The open rate has been averaging 38%, which is considered a “top-tier score”; marketing experts say average open rate should be 15-25%. There were no newsletters in February or March.

- **Newsletter Jan. 24, 2024**
 - Focused on new Scam/Fraud Intervention Coaching by retired FBI victim specialist Debbie Deem.
 - 2,528 people received the e-newsletter
 - 1,034 opened and viewed it
 - 41% open rate (average open rate is 15-25%)

Website

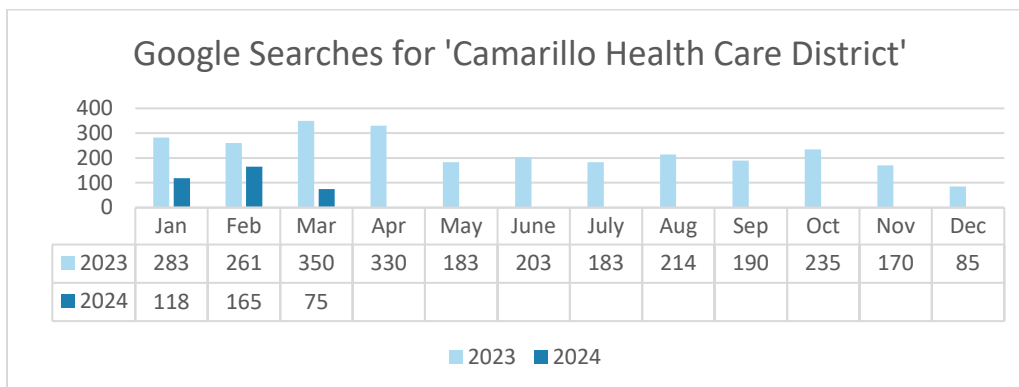
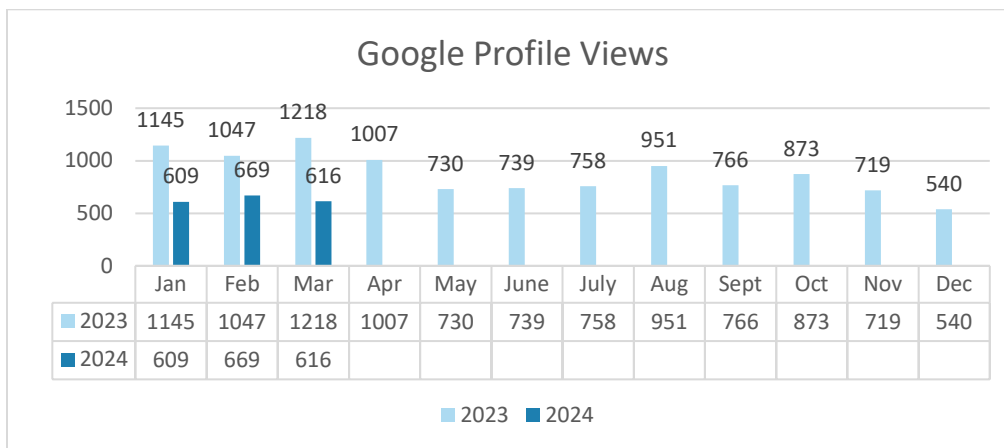
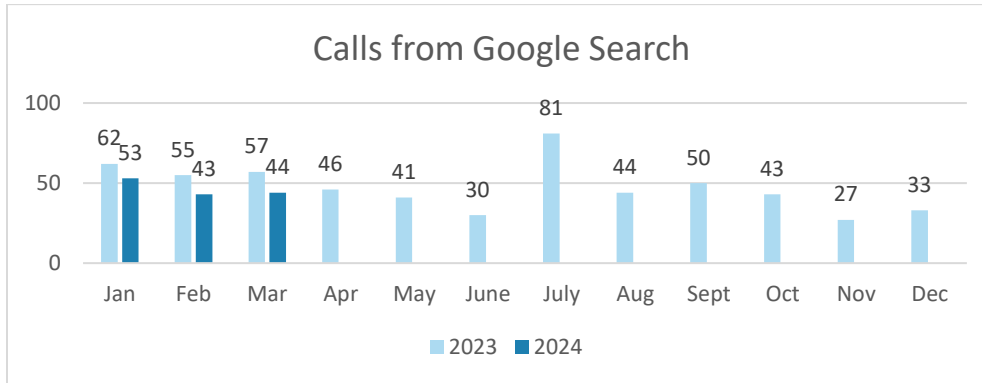
March: 47,832 views; Average 37,000 views/month.

YOY growth: March 2024 shows 16,880 more views than March 2023.



Google Business Profile Report

Forty people sought directions to our campus via Google and 75 people visited our website from a Google search. We've had 180 business profile interactions, including calling or seeking directions from Google. (Note: Google has changed its methodology for tracking profile views and this has resulted in potentially lower numbers because now multiple views by the same user within 24 hours count as one unique impression.)



CURRENT SOCIAL MEDIA AUDIENCE

- Facebook
 - 87% female
 - Most age 35-65+
 - 40% from Camarillo, 7.7% Oxnard, 6.1% Ventura, 5.7% Thousand Oaks.
- Instagram
 - 72% are female
 - Most age 35-65+
 - 23% from Camarillo, 13% from Oxnard, 9% from Ventura, 7% from Thousand Oaks.
- Twitter
 - Doesn't record audience profile data.
- LinkedIn
 - 80% are from the greater LA area
 - 11.4% work in legislative offices, 6.3% in government administration, 6.3% in higher education, 5.5% in nonprofit organizations, 4.3% in wellness and fitness services, 3.1% in civic and social organizations, 2.8% in philanthropic fundraising services, 2.8% in mental health care, 2.8% in hospitals and healthcare and 2% in education and admin programs.

MEMORANDUM

DATE: April 12, 2024
TO: Kara Ralston, CEO
FROM: Michelle Rogers, Community Education & Outreach Manager
SUBJECT: *Community Outreach / Events – January-March 2024*

PROGRAM DESCRIPTION – Community Outreach and Education

SUMMARY: This quarter, the District has reached approximately 420 individuals through community outreach at four community events and through off-site classes. This kind of outreach is important as it humanizes the District as staff serve as the face of the organization and make personal connections with individuals we serve. Information about our classes, programs and services are shared during these engagement opportunities, which boosts brand awareness and brings more people to our campus to take advantage of our offerings, helping us fulfill our mission. These outreach efforts are also another opportunity for us to promote what we do on social media, providing content for posts that reach people who may not have attended.

Jan. 17, 2024: Wellness Fest at Goebel Adult Community Center as part of Moving Seniors Forward 250+ people

Michelle Rogers, Community Outreach and Education manager, stuffed the District’s magazines and flyers into bags provided by Moving Seniors Forward as part of our participation in the community resource group. She helped work the event in the morning, handing the bags to attendees and engaging them in conversations about the resource group and the District. The health fair is a community event designed to connect people to resources, featuring representatives from many organizations affiliated with health and wellness.



Jan. 26, 2024: Grace Bridge Chapel, Japanese-American church Senior Luncheon/speaking engagement 25 people

Blair Barker, Program Officer, spoke to a couple dozen Camarillo residents about the District’s programs, services and classes. Michelle provided flyers, magazines and other promotional items for her to share.

Feb. 21, 2024: Camarillo Council on Aging panel on local transportation 40 people

Blair Barker, Program Officer, and Mary Ann Ratto, Adult Day Center Director who oversees transportation services, were part of a transportation panel presenting to about 40-50 people who gathered for a talk on local transportation services organized by the Camarillo Council on Aging at the Camarillo Public Library.



March 14, 2024: Leisure Village Women’s Club presentation
75+ people

Blair Barker, Program Officer, was invited to be the featured speaker at the Leisure Village Women’s Club March meeting. She spoke about the District’s programs, services and classes. Michelle Rogers, Community Outreach and Education Manager, and Health Promotion Coordinator Mariana Gutierrez brought 2 people on stage for a virtual reality demonstration. Michelle also set up a display that included our flyers, magazines and other promotional items, and all three spoke to attendees before and after about the District’s services.



Off-site classes: January-March

31 people served

- Jan. 30, 2024: Digital Bridge appointments at Leisure Village. (2)
- Feb. 16, 2024: Dementia Live simulation at Leisure Village. (19)
- Feb. 26, 2024: Adventures in Virtual Reality at Leisure Village. (6)
- March 5, 2024: Adventures in Virtual Reality at Leisure Village. (4)

Promotion: Advertising and Listings

- Camarillo Acorn Ads
 - Jan. 13, 2024: “Join Our Team” employment ad

UPCOMING EVENTS

June 21, 2024: Leisure Village Health and Wellness Fair

200+ people anticipated

June 22, 2024: Camarillo Farmers’ Market

200+ people anticipated

Planned off-site classes:

- April 1, 2024: Adventures in Virtual Reality at Leisure Village (7)

Proposed off-site classes at Leisure Village:

- May 20, June 3 and June 10: Adventures in VR. (30)

March 2024 Report

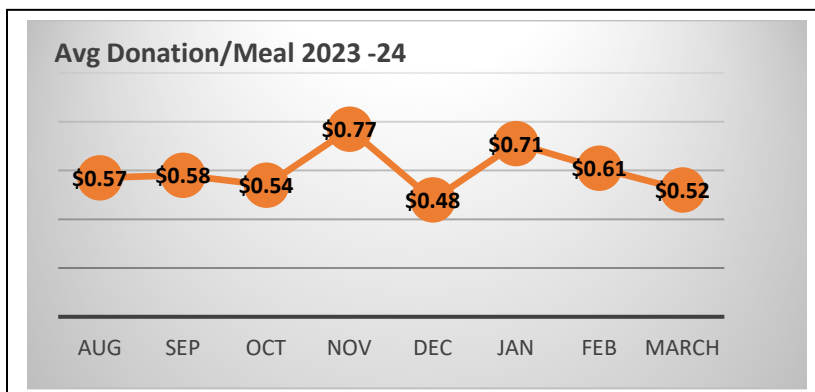
Date: April 12, 2024
To: Kara Ralston, CEO
From: Blair Barker, Program Officer
 April Colbert, Senior Nutrition Coordinator
 Monthly Program Report: **March 2024**

The Senior Nutrition Program (SNP) provides supplemental nutrition for Camarillo area residents aged 60 and over through the Ventura County Area Agency on Aging’s (VCAAA) nutrition grant program, in efforts to enhance physical, mental and emotional well-being. Home Delivered Meals (HDM) are delivered to homebound seniors who are unable to procure or prepare their own meals, and include fresh fruit, dairy and grain products as supervised by VCAAA registered dietician. Up to 5 meals/week are delivered in a bundle once each week.

The District began administrating the operational arm of the Senior Nutrition Program in April 2005, under grant funding from the Ventura County Area Agency on Aging (VCAAA). In FY 2006/07, the City of Camarillo approved funding support for the Home Delivered portion of the Senior Nutrition. VCAAA manages the food procurement part of the program, while the District provides the operational and logistical support of implementation. Since the District’s participation in this program, more than 590,000 meals have been delivered.

	Mar 2024	Unduplicated Clients FYTD
New clients	+39	426 *
Disenrolled Clients	-21	
Net Gain	18	

*May include clients currently on hold



There is no charge per funding agreement but a \$3.00 per meal donation is suggested by VCAAA.

TOTAL MEALS DELIVERED (cumulative)		VCAAA Funding	VCAAA meals granted	% program split	City Funding (HDM only)	City CBDG CV3 Funding (HDM only)
Program began April 1, 2005		\$27,602				
Total meals served FY 2005-2006	34,382	\$52,099				
Total meals served FY 2006-2007	28,234	\$84,468			\$32,000	
Total meals served FY 2007-2008	27,332	\$79,978			\$32,000	
Total meals served FY 2008-2009	26,168	\$82,424			\$35,000	
Total meals served FY 2009-2010	27,132	\$82,259			\$37,000	
Total meals served FY 2010-2011	22,598	\$84,166	25,700	62% HDM 38% Cong	\$37,000	
Total meals served FY 2011-2012	15,936	\$69,536	23,710	62% HDM 38% Cong	\$37,000	
Total meals served FY 2012-2013	12,941	\$60,800	20,075	96% HDM 4% Cong	\$37,000	
Total meals served FY 2013-2014	19,452	\$52,572	18,600	97% HDM 3% Cong	\$37,000	
Total meals served FY 2014-2015- (HDM+C)	23,036	\$52,572	20,460	97% HDM 3% Cong	\$37,000	
Total meals served FY 2015-2016 (HDM+C)	22,799	\$55,942	20,460	97% HDM 3% Cong	\$37,000	
Total meals served FY 2016-2017 (HDM+C+ ARCH)	23,148	\$69,660	22,320	93% HDM 7% Cong	\$37,000	
Total meals served FY 2017-2018 (HDM+C+ARCH)	25,396	\$69,375	22,500	97% HDM 3% Cong	\$37,000	
Total meals served FY 2018-2019 (HDM+C)	29,883	\$73,750	24,000	98% HDM 2% Cong	\$37,000	
Total meals served FY 2019-2020 (HDM+C)	39,719	\$84,375	27,500	96% HDM 4% Cong	\$37,000 + \$7500	
Total meals served July 2020- June 2021 (HDM + Cong.)	77,228	\$96,058	30,250	96% HDM 4% Cong	\$37,000	
FYTD Total meals served July 2021 - June 2022 (HDM + Cong.)	49,689	\$96,058	30,250	96% HDM 4% Cong	-	\$50,000
FYTD Total meals served July 2022 – June 2023 (HDM + Cong.)	52,766	\$96,058	30,250	96% HDM 4% Cong	-	\$50,000
FYTD Total meals served July 2023 – June 2024 (HDM)	41,264	\$186,660	51,000	100% HDM	-	\$50,000
TOTAL cumulative meals	595,350					

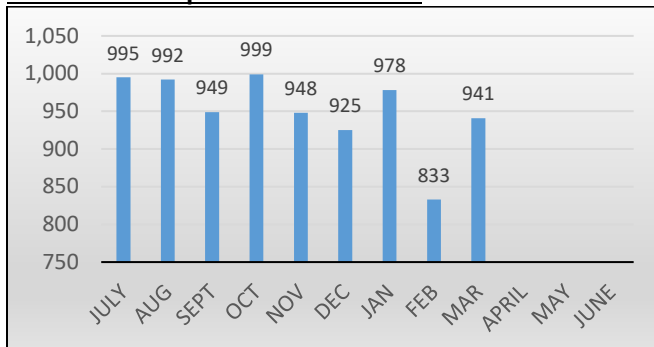
NEW CLIENTS

Referral Source	# of clients
Friend/Neighbor/Family	13
Acorn	-
Former Congregate Client	-
Website/ Social Media	7*
Healthy Attitudes magazine	5
Health Care Provider: APS/Hospital/Doctor/SWrkr	6
VCAAA	-
Previous Client	4
Internal District referral	3
Walk-in	-
Hospice	-
OASIS Catholic charities	
Project HOPE	1
TOTAL	39

CANCELLATIONS

Reason Given	# of clients
No longer requires services	11
Family/Caregiver now providing meals	-
Moved in with family	-
Moved into care facility	4
Moved to alternate program	-
No longer meets criteria	
Health improved: able to cook	1
Dietary restrictions	1
Relocation out of service area	1
Deceased	3
On hold for extended time	
TOTAL	21

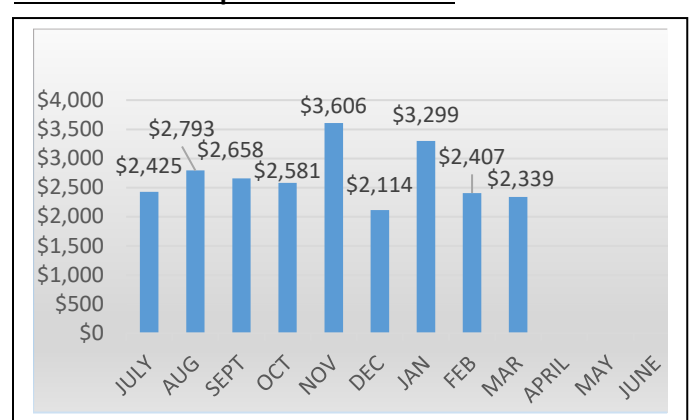
Clients Served per Month 2023-24



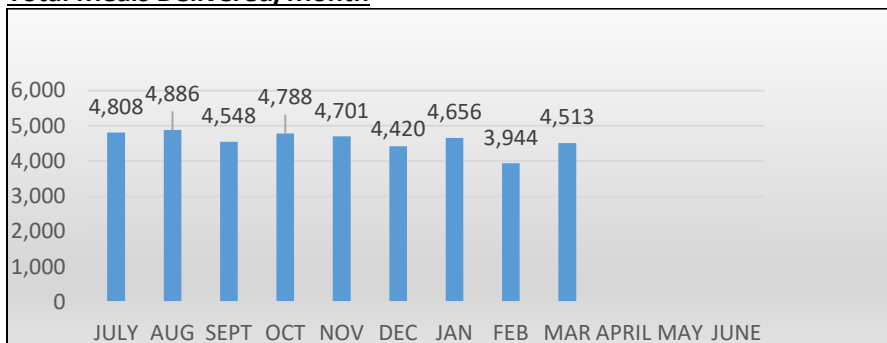
*client count is duplicated count as clients receive meals each week

** Meals served per month change if clients are on hold or meals are returned.

Donations Rec'd per Month 2023-24

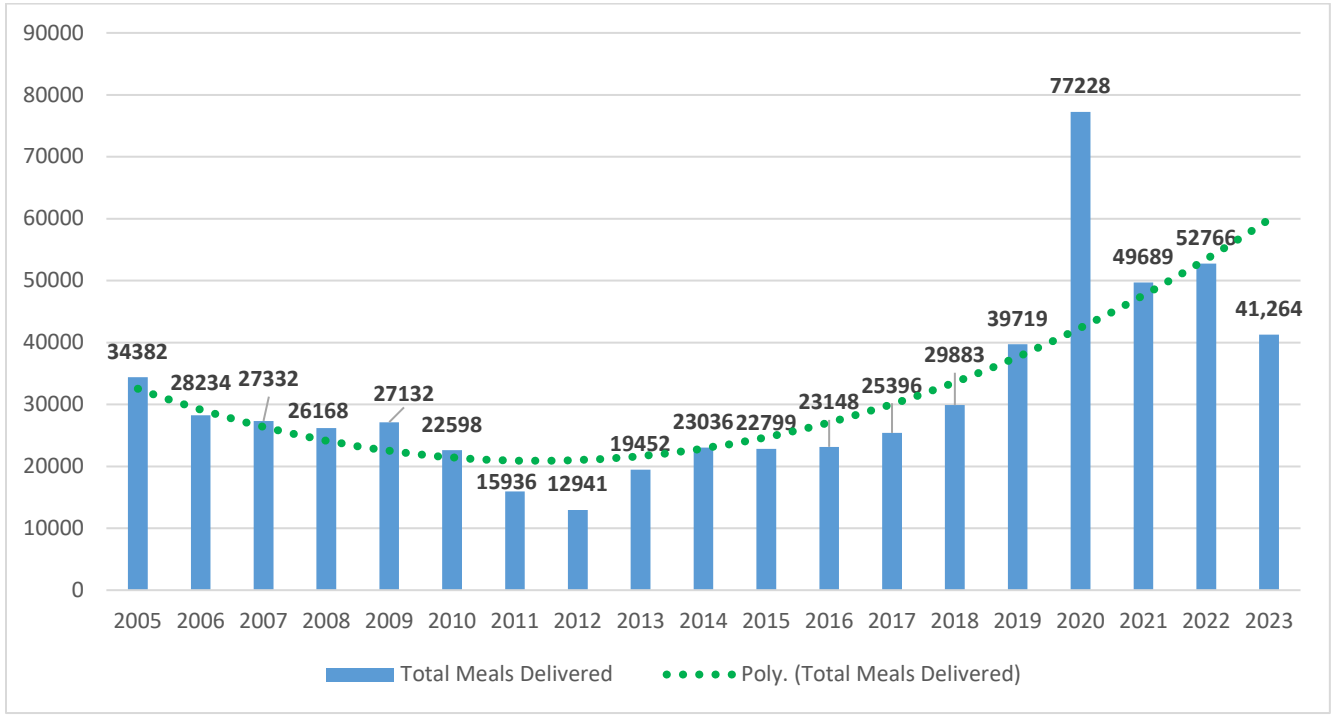


Total Meals Delivered/Month



*monthly average 4,584

Total Meals Delivered: Multi-Year View



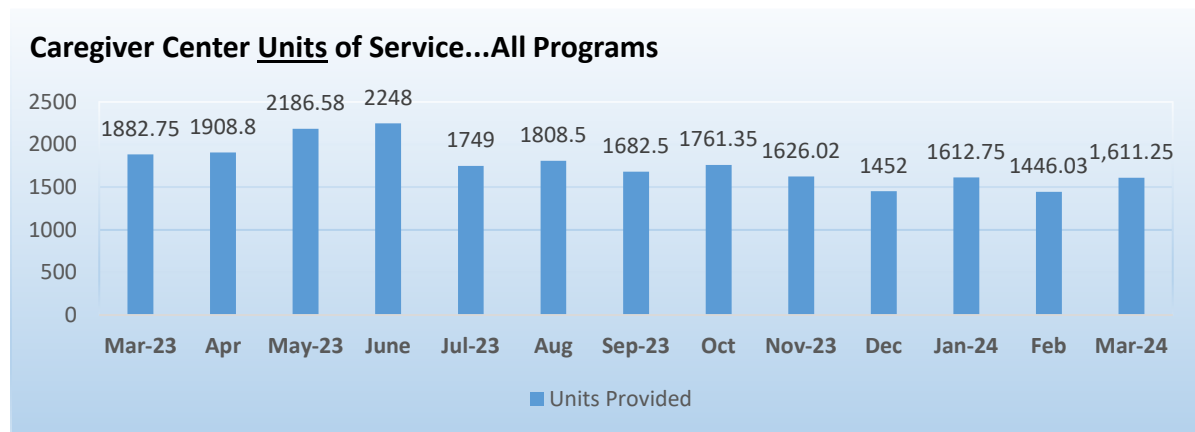
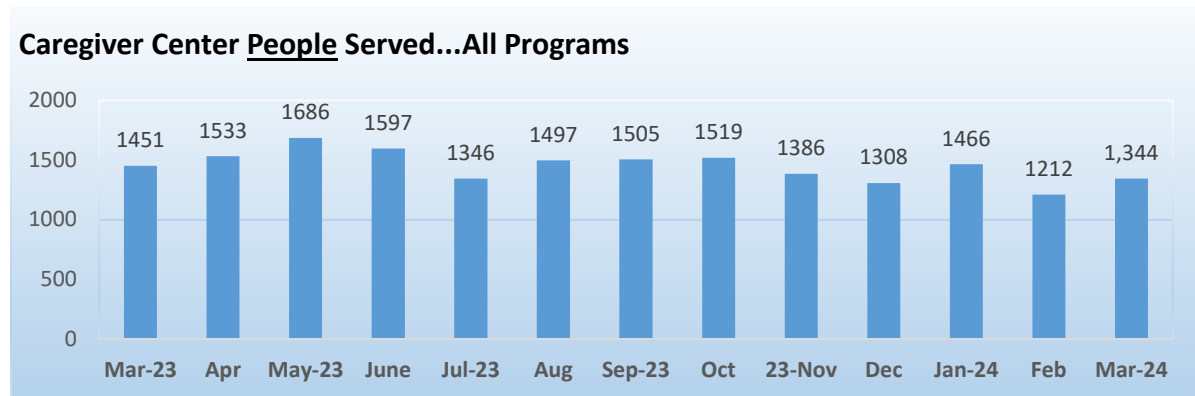
MEMORANDUM

DATE: April 12, 2024
TO: Kara Ralston, CEO
FROM: Blair Barker, MPH, Care Services Director
Caregiver Center of Ventura County
RE: March 2024 Monthly Report

PROGRAM DESCRIPTION

The goal of the Caregiver Center is to decrease the impact of caregiver burden and empower people to better health. This is accomplished through strategic partnerships with medical and community-based providers for the delivery of caregiver education and training, access to resources, and increased quality of life outcomes. The Caregiver Center has a comprehensive array of programs and services including Powerful Tools for Caregivers, Personalized Care Consultations, Senior Support Line, Caregiver Skill-building, Respite Services, Home Modification Services, Dementia Education Classes, Support Groups, Walk-in Inquiry, and Caregiver Reminder Contacts.

Overview of Units of Service Provided



Program	March - Units	March - People
Dealing with Dementia: class	24	12
Dementia Live: class	0	0
Powerful Tools for Caregivers: Virtual Class	0	0
Care Consultation: in-person	12.25	12
Care Consultation: phone	11	15
Caregiver Support Group	38.5	28
Respite: In Home Hours	29.75	4
Respite: ADP Hours	24	1
Home Modifications: Units Installed	4	1
Assistive Devices: Units installed	0	0
Senior Support Line: Peer Counseling	77	46
Senior Support Line: Telephone Reassurance	110.75	72
Caregiver Wellness Screening (Zarit Burden)	0	0
Depression Screening (PHQ-9)	0	0
Client follow-up (<i>in-person, phone call, email, similar</i>)	359	297
Client Walk-ins	19	19
Resource & Education Request	299	277
Inquiry response: Email/phone reply	272	258
Caregiver Email Outreach	331	302
TOTAL	1,611.25	1,344

Caregiver Education: Powerful Tools for Caregivers & Dealing with Dementia Programs

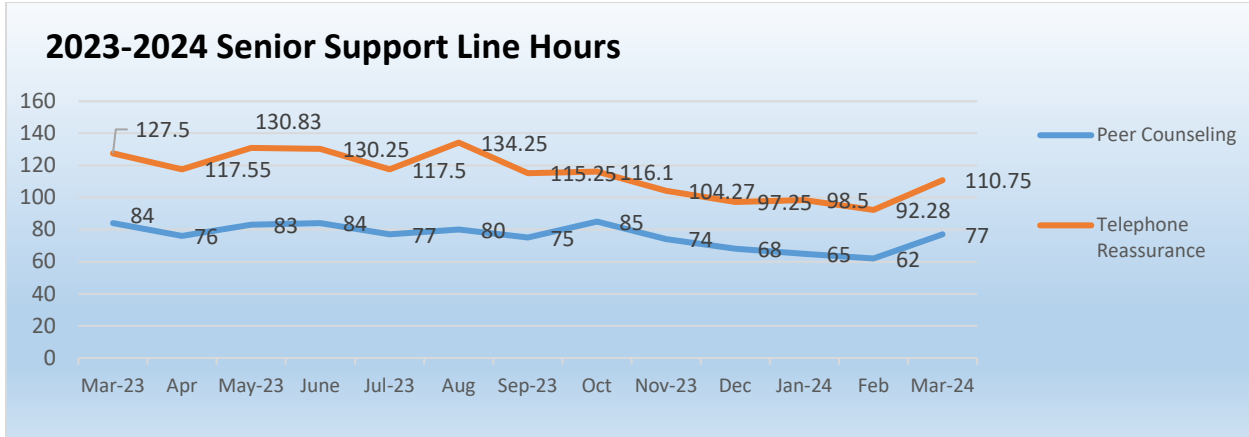
Caregiver Education	March	FYTD	Annual Contract Goal*	Target % of Contract Goal
Total Client Units*	16	82	113	73%
Clients served	8 (duplicated)	18	N/A	N/A
TOTAL	24	108	N/A	N/A

*This

number includes the VCAAA Caregiver Education grant funded programs (partially funded through Older Americans Act, Title III(E) Powerful Tools for Caregivers class sessions (virtual and in-person class series) and Dealing with Dementia. This chart represents counts of clients served as well as the hours provided by the Center through these two programs, as reported to VCAAA (which may differ from what is reported in larger chart above).

Senior Support Line

This chart represents measures of Senior Support Line (SSL) activities, either peer counseling or telephonic reassurance. Partially Funded Program through Older Americans Act federal funding, SSL is a toll-free reassurance and socialization program for Ventura County residents aged 60 and older, providing emotional and social support to reduce risks of isolation, socialization, wellness and safety checks, and connections to community resources.



Senior Support Line (Title IIIB)	March	FYTD	Annual Contract Goal	Target % of Contract Goal
Peer Counseling: Hours	77	663	616	108%
Peer Counseling: Persons Served (unduplicated monthly)	46	454	375	121%
Telephone Reassurance: Hours *	110.75	986.15	N/A	N/A
Telephone Reassurance: Contacts	319	2,814	2,236	126%
Telephone Reassurance: Persons Served (unduplicated monthly)	72	617	278	222%
TOTAL	624.75	5,534.15	N/A	N/A

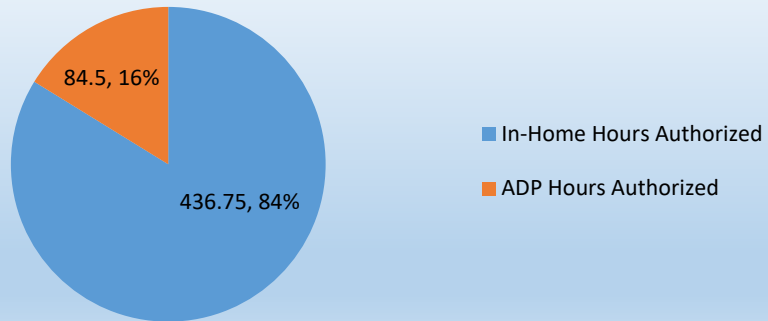
Respite Hours

This chart and table represent measures of Respite hours and clients served by those hours, either in-home and/or at the Adult Day Center. The District periodically receives funding for in-home respite and adult day center respite through Older Americans Act, Title III E funding awarded by the VCAAAA.

Respite hours in the Adult Day Center grew in June 2023 (once emergency orders were lifted) and will continue to increase over the course of this fiscal year (23-24). Many families that received respite in the District’s Adult Day Center, shared positive remarks in previous months and noted the difference it made in their loved one’s life, including:

- “The scholarship was a huge help to me financially and I’m very grateful that you were able to offer it to us. Roy really looks forward to his Fridays at the Center. It’s nice to see him have a good reason to “clean up” because he has a place to go. Having a place that I feel good about sending Roy to is a great relief to me. It gives me a few hours in my week when I do not have to worry or think about what he is doing. Those few hours help me to relax and make it easier for me to handle this situation. Everyone there is wonderful and very helpful to Roy. I feel very fortunate that I live in Camarillo where they have such wonderful programs. Thank you again for all you do for us.”*

2023-2024 Caregiver Center - Respite Hours Authorized



Respite (Older Americans Act Title III E)	March	FYTD	Annual Contract Goal*	Target % of Contract Goal
Respite: In-home (hours)	29.75	436.75	406	108%
Respite: In-home (people)	4	37	N/A	N/A
Respite: ADP (hours)	24	84.5	489	5%
Respite: ADP (persons served)	1	29	N/A	N/A
TOTAL	58.75	587.25	N/A	

Home Modifications and Assistive Devices

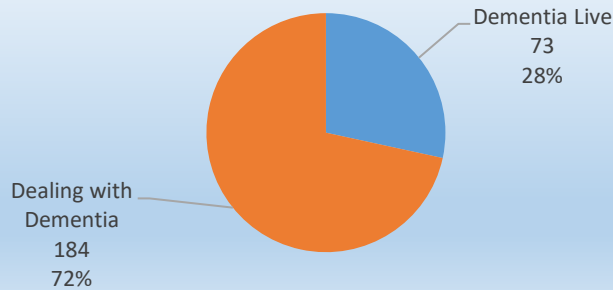
This table reflects the number of home modifications (anything that requires a bolt, screw, etc.) and assistive devices (no installation required) that have been authorized. The District periodically receives funding for Home Modifications and Assistive Devices through Older Americans Act, Title III E funding awarded by the VCAAA.

Home Modifications (Title III E)	March	FYTD	Annual Contract Goal	Target % of Contract Goal
Home Modifications: Units installed	4	10	66	15%
Home Modifications: Persons served	1	5	N/A	N/A
Assistive Devices: Units provided	0	1	3	33%
Assistive Devices: Persons served	0	1	N/A	N/A
TOTAL	5	17	N/A	

Dementia Friendly Caregiver Engagement Project

Below is a chart that represents monthly and FYTD counts of clients and organizations served by the Center's dementia education programs. Grant funding was previously provided by the Arthur N. Rupe Foundation to expand dementia specialty programs and services to family and professional caregivers. Currently these classes being partially funded by VCAAA caregiver training and California Department of Aging grant related to the Master Plan for Aging – bold goal # 4 (Caregiving that Works) for a grant called CalGrows.

Dementia Friendly Caregiver Training Hours

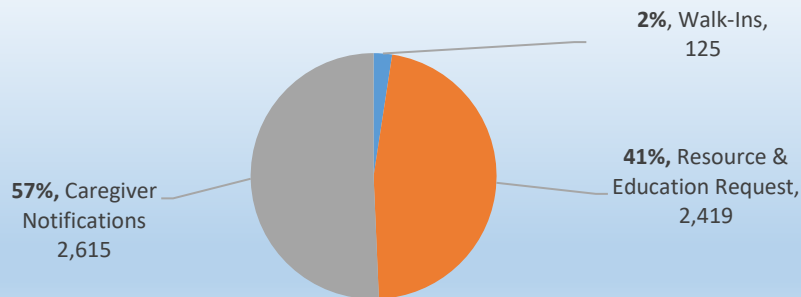


Dementia Friendly Caregiver Trainings	March	FYTD
Dementia Live: Hours	0	73
Dementia Live: Persons Trained	0	73
Dealing with Dementia: Hours	0	184
Dealing with Dementia: Persons Trained	0	51
TOTAL	0	381

Caregiver Center Resource Activity

This chart represents Resource Specialist activity for the fiscal year, with March 2024 shown in the data table below.

Caregiver Center Resource Activity



Caregiver Center Resource Activity	March	FYTD
Client walk-ins	19	125
Resource & Education Request	299	2,419
Caregiver Notification	331	2,615
TOTAL	649	5,159

The innovative dementia-specialty work accomplished in the Caregiver Center positions the District as a preferred provider to secure contracts and grant awards. The Center's work contributes to the District's strategic plan initiatives by providing evidence-based dementia training to caregivers to increase skillsets and education needed to provide quality care for their care partner and protect their own health.

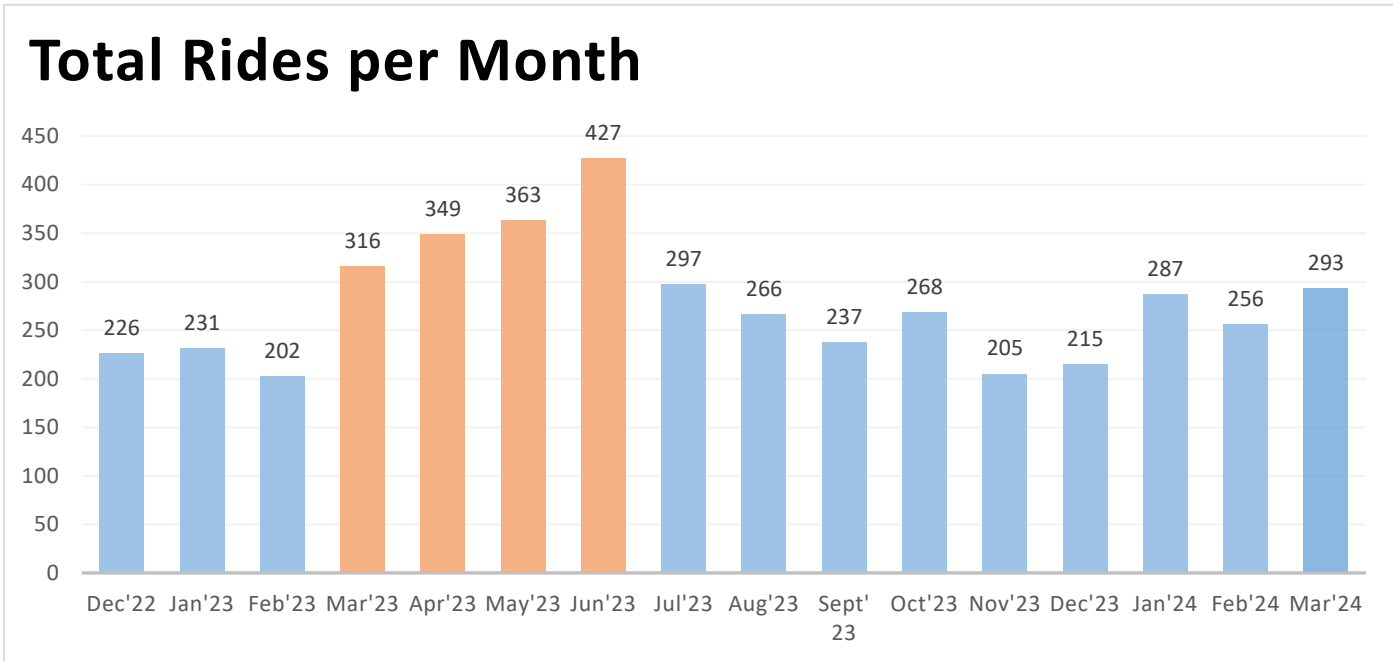
MEMORANDUM


DATE: March 31, 2024
TO: Kara Ralston, Chief Executive Officer
FROM: Mary Ann Ratto, Director Adult Day Center
SUBJECT: *March Monthly Report*

PROGRAM DESCRIPTION

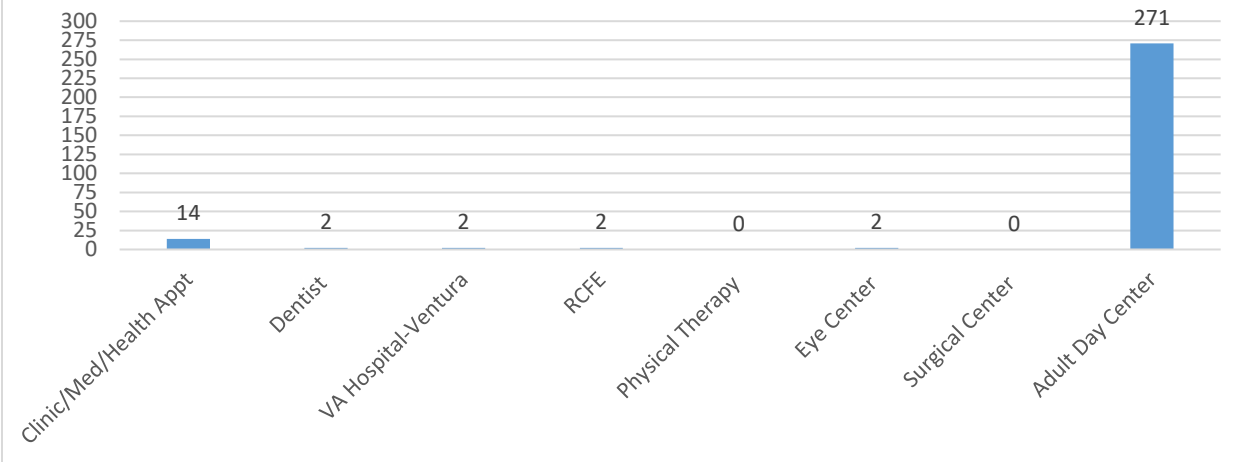
Camarillo Health Care District provides door-through-door transportation for non-emergency medical appointments and other activities of daily living, including to and from District programs, throughout Ventura County. Drivers are trained in CPR and First Aid, and have additional sensitivity training in transporting frail, elderly cognitively challenged and mobility-challenged riders. Vehicles are equipped with hydraulic lifts to accommodate wheelchair clients, oxygen canisters, and other assistive mobility devices.

Rides originate in the service area and can be provided to destinations throughout Ventura County, and to Kaiser in Woodland Hills. Transportation services remain available with proper capacity, safety and spread mitigation limits.

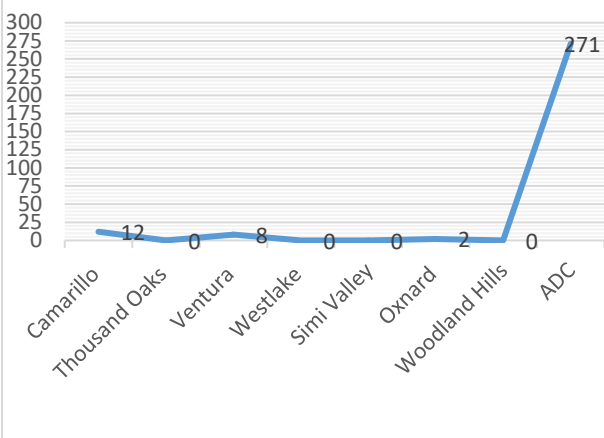


 *In partnership with the City of Camarillo, Care-A-Van transportation services provided free rides to Camarillo residents.*

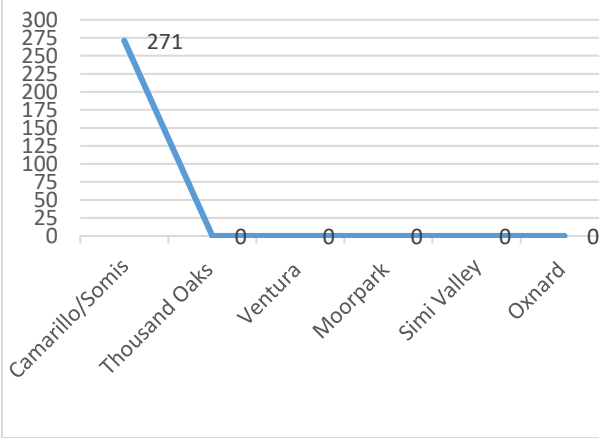
Cause or Reason for Ride



Ride Destinations



Adult Day Ride Destinations



Highlights

April 2024

Community Comments/Social Media Shoutouts

11:07



Join instructor Mikal Rogers for Yoga - Gen...
34 minutes ago · 🌐

Boost post

See insights

Start Photo



California Special Districts Association

20h · 🌐

Thanks [Camarillo Health Care District](#) for hosting yesterday's meeting for the Ventura County Chapter of the California Special Districts Association! [#DistrictsAdvocate](#)



You and 4 others

Love Comment Send Share



Camarillo Health Care District (CHCD) offers a variety of educational opportunities to meet the needs of the community. Some of the programs offered are:

- **Fall Prevention Programming** - Programs and classes to help reduce the risk of falling: SMARTfit, BALANCEfit, POWERfit, Walking Group, Bingocize, Matter of Balance, and Tai Chi for Arthritis
- **Digital Literacy Classes** - Looking to improve your digital literacy? Consider one of these classes being offered in May and June: Social Media Basics, Google Slides, and Digital Scrapbooking
- **Dementia Live Simulation** - High-impact, dementia simulation experience immerses participants into a life with dementia, allowing for a deeper understanding of what it's like to live with cognitive impairment and sensory change.
- **Virtual Reality Classes** - Experience visiting many different places, without having to travel. VR has proven to help improve quality of life and a sense of well-being by reducing loneliness, addressing depression, and reducing barriers to socialization through common experiences.
- **Fraud Prevention** - Meet with victim advocate Debbie Deem, retired victim specialist with the FBI, for one-on-one coaching on how to avoid being scammed by fraudsters and what to do if you have been. One-on-one appointments are available at noon and 1:00 p.m., and walk-ins may be seen from 2:00 p.m. - 3:00 p.m. Call (805) 388-1952 for information.



[Click to Learn More at CHCD](#)

City of Camarillo Senior News



Jen C., Pitts Ranch

Cool!!! Camarillo Health Care District is the reason I wanted to stay IN Camarillo when I had to move last year. I can never thank you guys enough!! It was because of one of your classes that I learned of BIC (4 years after my injury!)

Like Private message Share

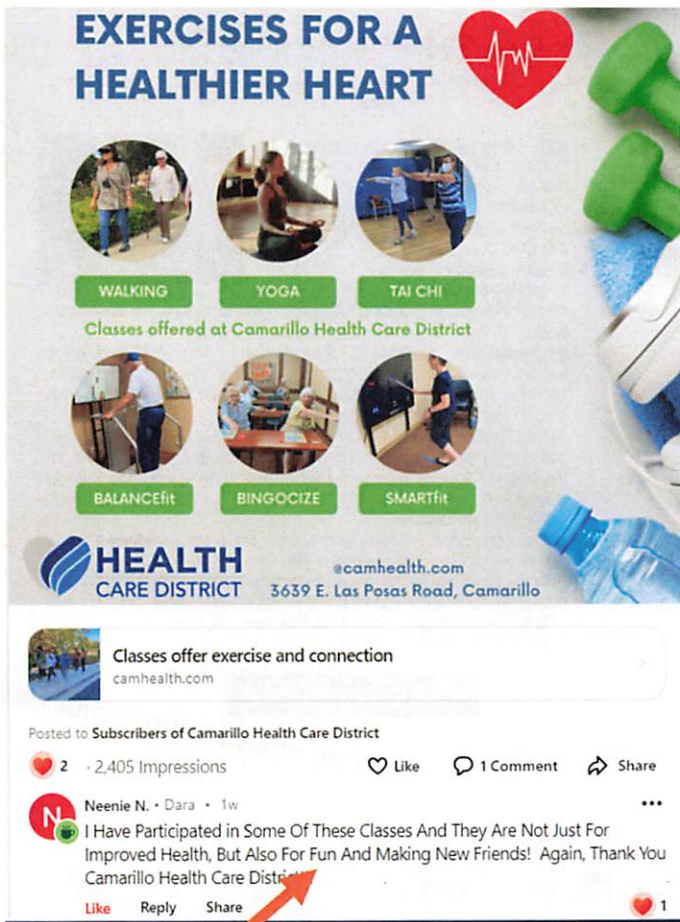
View comment

Comment from NextDoor

Highlights

April 2024

Community Comments/Social Media



< AlmaVia of Camarillo
15h · 🌐

Our generous neighbors at [Camarillo Health Care District](#) sponsored an incredible opportunity for residents at AlmaVia of Camarillo to delve into virtual reality.

It's been shown that virtual reality can have an impact on the well-being of older adults, particularly helping to combat feelings of isolation and depression.

Our residents were thrilled to embark on virtual adventures, from strolling through lush forests to diving into underwater realms, jet-setting across the globe, and marveling at the Seven Wonders. They even received a personalized "passport" to proudly showcase their virtual travels.

Thank you to Camarillo Healthcare for helping us introduce this innovative technology to our community! 🚀 🌐 🌍 🏠

[#VirtualReality](#) [#TechInnovation](#)
[#CommunityEngagement](#) [#SeniorCare](#)
[#Seniors](#) [#Camarillo](#) [#SocialWellness](#)
[#SeniorFun](#) [#DomainsOfWellness](#)
[#CreativeWellness](#) [#SpiritualWellness](#)
[#PurposefulWellness](#) [#IntellectualWellness](#)



Mobile VR program is appreciated at Alma Via!

Highlights

April 2024

Robot Kitty offers fun in Adult Day Center!



Easter Fun!



Social Services Coordinator Maylene takes time from her day to play piano in Adult Day Center!

Highlights

April 2024



Program Officer Blair Barker presenting at Leisure Village Women's Club...with VR demonstration!



Total Eclipse of the Sun 2024





SECTION 11

FUTURE MEETINGS AND EVENTS

<u>Board of Directors Meetings</u>	
Executive Committee: Doria/Dixon	May 13, 2024 – 12:30 p.m.
Regular Full Board	May 23, 2024 – 11:30 a.m.
Regular Full Board	June 6, 2024 – 11:30 a.m. Budget Presentation
Executive Committee: Doria/Dixon	June 17, 2024 – 12:30 p.m. Cancelled if budget approved on first reading
Regular Full Board	June 27, 2024 – 11:30 a.m. Budget Presentation – Second Reading Cancelled if approved on first reading
Regular Full Board	July 2024 - DARK