



MINUTES

April 27, 2021

Regular Meeting of the Board of Directors

Zoom Meeting – Meeting ID: 941 6675 9315

Board of Directors - Present

Christopher Loh, MD, President
Tom Doria, MD, Vice President
Richard Loft, MD, Director, Clerk of the Board
Mark Hiepler, ESQ, Director

Staff - Present

Kara Ralston, Chief Executive Officer
Sonia Amezcua, Chief Administrative Officer
Karen Valentine, Clerk to the Board

Participants:

Rick Wood, *Financial Services Vendor, CSDA*
Shalene Hayman, *Hayman Consulting*

Guests

Martin T. Daly

1. **Call to Order and Roll Call** - The Regular Meeting of the Camarillo Health Care District Board of Directors was called to order on Tuesday, April 27, 2021, at 12:04 p.m., by Christopher Loh, President.
2. **Pledge of Allegiance** – President Loh
3. **Amendments to The Agenda** – None
4. **Public Comment** – None
5. **Presentations** – None
6. **Consent Agenda** - It was **MOVED** by Director Doria, **SECONDED** by Director Loft, and **MOTION PASSED** that the Board of Directors approve the Consent Agenda as presented.

Roll Call Vote: Ayes: Loh, Doria, Loft **Nays:** None **Absent:** Hiepler

Director Hiepler joined the meeting at 12:13 p.m.

7. **Action Items**
 - A. **Review/ Discussion /Action** – Consideration, discussion, and recommendation for approval of District Check Register, Check Register Comparison, Financial Reports, and monthly Investment and Designated Reserve Report for period ending March 31, 2021.

It was **MOVED** by Director Hiepler, **SECONDED** by Director Doria, and **MOTION PASSED** that the Board of Directors approve the District Check Register, Check Register Comparison, Financial Reports, and monthly Investment and Designated Reserve Report for period ending March 31, 2021.

Roll Call Vote: Ayes: Loh, Doria, Loft, Hiepler **Nays:** None **Abstain:** None

B. Review/ Discussion /Action – Consideration, discussion, and action to fill the vacancy on the Camarillo Health Care District Board of Directors, Zone 4.

One verified and confirmed application was received from Martin T. Daly. The VC Office of Elections verified the address and voter registration status of the application verbally to the District Clerk to the Board and the Zone 4 address was further confirmed through the approved interactive zoning map prepared by NDC. The Board reviewed Mr. Daly's application and conducted an open interview.

It was **MOVED** by Director Hiepler, **SECONDED** by Director Doria, and **MOTION PASSED** that Martin T. Daly be nominated and approved to fill the Zone 4 vacancy on the Camarillo Health Care District Board of Directors.

Roll Call Vote: Ayes: Loh, Doria, Loft, Hiepler **Absent:** None **Abstain:** None

C. Review/ Discussion /Action – Consideration, discussion, and staff recommendation for approval of District Resolution 21-03, Authorizing Investment of Monies in the Local Agency Investment Fund.

It was **MOVED** by Director Loh, **SECONDED** by Director Doria, and **MOTION PASSED** that the Board of Directors approve Resolution 21-03, Authorizing Investment of Monies in the Local Agency Investment Fund.

Roll Call Vote: Ayes: Loh, Doria, Loft, Hiepler **Absent:** None **Abstain:** None

D. Review/ Discussion /Action – Consideration, discussion, and staff recommendation for approval of District Resolution 21-04, Signature Authorization and Investment Authorization in the Ventura County Treasury Pool.

It was **MOVED** by Director Doria, **SECONDED** by Director Loft, and **MOTION PASSED** that the Board of Directors approve Resolution 21-04, Signature Authorization and Investment Authorization in the Ventura County Treasury Pool.

Roll Call Vote: Ayes: Loh, Doria, Loft, Hiepler **Absent:** None **Abstain:** None

E. Review/ Discussion /Action – Consideration, discussion, and staff recommendation for approval of District Resolution 21-05, Signature Authorization and Investment Authorization with Mechanics Bank.

It was **MOVED** by Director Doria, **SECONDED** by Director Loh, and **MOTION PASSED** that the Board of Directors approve Resolution 21-05, Signature Authorization and Investment Authorization with Mechanics Bank.

Roll Call Vote: Ayes: Loh, Doria, Loft, Hiepler **Absent:** None **Abstain:** None

F. Review/ Discussion /Action – Consideration, discussion, and staff recommendation for approval of District Resolution 21-06, Signature Authorization and Investment Authorization with Bank of the West.

It was **MOVED** by Director Loft, **SECONDED** by Director Loh, and **MOTION PASSED** that the Board of Directors approve Resolution 21-06, Signature Authorization and Investment Authorization with Bank of the West.

Roll Call Vote: Ayes: Loh, Doria, Loft, Hiepler **Absent:** None **Abstain:** None

G. Review/ Discussion /No Action Taken – Annual Review of the District’s By-Laws, no changes required.

8. Chief Executive Officer Report

CEO Ralston reported on the status of beginning to re-open some District programs and services. The District has also entered into a funding agreement with the City of Camarillo, effective March 2021, to provide non-emergency transportation rides at no charge, until June 30, 2021. The District will provide door-through-door transportation to District residents for non-emergency medical appointments, activities of daily living, preventative health and other maintenance appointments.

Director Doria left the meeting at 1:13 p.m.

9. Board President’s Report

President Loh discussed Standing Committee Assignments and appointed Director Daly to serve on the Finance Committee. President Loh will discuss District representation to the Ventura County Special District’s Association at the next meeting on May 25, 2021.

10. Board Members Comments and/or Reports

None

11. Having no further business this meeting was adjourned at 1:22 p.m.


Richard Loft
Clerk of the Board