



Agenda – February 25, 2020 – 12:00 p.m.

Regular Meeting of the Board of Directors
3615 E. Las Posas Road, Sequoia 1 and 2, Camarillo, CA 93010

Board of Directors

Christopher Loh, MD, President
Rod Brown, MBA, Vice President
Richard Loft, MD, Clerk of the Board
Mark Hiepler, ESQ, Director
Tom Doria, MD, Director

Staff

Kara Ralston, Chief Executive Officer
Sonia Amezcua, Chief Administrative Officer
Renee Murphy, Accounting Manager
Karen Valentine, Clerk to the Board

Participants

Rick Wood, *CSDA Financial Services*
Shalene Hayman, *Hayman Consulting*
Cindy Fanning, CPA, *Fanning & Karrh*

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **PLEDGE OF ALLEGIANCE**– Director Loft

4. **DELETIONS/CORRECTIONS TO THE POSTED AGENDA**

5. **PUBLIC COMMENT - Ca. GC Section 54954.3**

The Board reserves this time to hear from the public. Please complete a Speaker Card and submit to the Clerk to the Board. Your name will be called in order of the agenda item, or in order of received general topic Speaker Cards. Comments regarding items not on the agenda can be heard only; items on the agenda can be discussed. Three minutes per speaker are available; multiple speakers on the same topic/agenda item will be limited to 20 minutes total.

6. **PRESENTATION**

- Camarillo Health Care District Guild – Time certain item to be heard at 12:30 p.m. Time certain items are heard as close to the listed time as possible.

7. **CONSENT AGENDA**

Consent Agenda items are considered routine and are acted upon without discussion, with one motion. If discussion is requested, that item(s) will be removed from the Consent Agenda for discussion, and voted on as a separate item. If no discussion is requested, the Board President may request a motion to approve as presented.

- A. Approval of the Minutes of the Finance/Investment Committee of January 28, 2020.
(Please see Section 7-A)
- B. Approval of the Minutes of the Regular Board Meeting of January 28, 2020.
(Please see Section 7-B)

- C. Approval of the minutes of the Executive Committee Meeting of February 18, 2020.
(Please see Section 7-C)

Suggested Motion: Motion to approve Consent Agenda as presented.

Motion _____ Second _____ Abstain _____ Pass _____
Loh _____ Brown _____ Loft _____ Hiepler _____ Doria _____

8. **DISCUSSION AND ACTION OF CONSENT AGENDA ITEMS PULLED, IF NECESSARY**

9. **ITEMS FOR ACTION**

- A. **Review/ Discussion/ Action** - Consideration, discussion, of the Finance/Investment Committee's recommendation for approval of the District's financial audit report for fiscal year ending June 30, 2019, prepared and presented by Cindy Fanning, CPA, Fanning & Karrh.
(Please see Section 9-A)

Suggested Motion: Vote to approve District's financial audit report for fiscal year ending June 30, 2019

Motion _____ Second _____ Abstain _____ Pass _____
Loh _____ Brown _____ Loft _____ Hiepler _____ Doria _____

- B. **Review/ Discussion /Action** – Consideration, discussion, and recommendation for approval of, District disbursements, financial reports, and monthly investment report for period ending January 31, 2020. (Please see Section 9-B)

Suggested Motion: Motion to approve District disbursements, financial reports, and monthly investment report for period ending January 31, 2020.

Motion _____ Second _____ Abstain _____ Pass _____
Loh _____ Brown _____ Loft _____ Hiepler _____ Doria _____

- C. **Review/ Discussion /Action** – Consideration, discussion, and recommendation for approval of quarterly investment report for period ending December 31, 2019. (Please see Section 9-C)

Suggested Motion: Motion to approve quarterly investment report for period ending December 31, 2019.

Motion _____ Second _____ Abstain _____ Pass _____
Loh _____ Brown _____ Loft _____ Hiepler _____ Doria _____

D. Review/ Discussion/ Action - Consideration, discussion, and approval of the process for completion of Chief Executive Officer's Performance Evaluation; and appointment of Ad Hoc Committee to oversee the evaluation and present recommendations to the full Board.

(Please see Section 9-D)

Suggested Motion: Vote to approve process for completion of Chief Executive Officer's Performance Evaluation; and appointment of Ad Hoc Committee to oversee the evaluation and present recommendations to the full Board.

Motion _____ Second _____ Abstain _____ Pass _____

Loh _____ Brown _____ Loft _____ Hiepler _____ Doria _____

10. CHIEF EXECUTIVE OFFICER REPORT

11. BOARD PRESIDENT REPORT

12. BOARD MEMBERS COMMENTS AND/OR REPORTS

13. FUTURE MEETING AND EVENTS

Board of Directors Meetings

• Executive Committee: Loh, Brown	Tuesday, March 17, 2020, 12:00 p.m.
• Full Board:	Tuesday, March 24, 2020, 12:00 p.m.
• Executive Committee: Loh, Brown	Tuesday, April 21, 2020, 12:00 p.m.
• Finance Committee: Hiepler, Doria	Tuesday, April 28, 2020, 11:00 a.m.
• Full Board:	Tuesday, April 28, 2020, 12:00 p.m.
• Executive Committee: Loh, Brown	Tuesday, May 12, 2020, 12:00 p.m.
• Full Board:	Tuesday, May 26, 2020, 12:00 p.m.

Upcoming Community Events

• CA State University Channel Islands Connection Luncheon	Thursday, March 5, 2020, 11:30 a.m. Spanish Hills Country Club 999 Crestview Avenue, Camarillo, CA 93010
• 53rd Annual City of Camarillo Top 10 Community Awards	Thursday, March 20, 2020, 6:00 p.m. – 9:00 p.m. Serra Center 5205 Upland Road, Camarillo, CA 92012
• Community Shred Event	Saturday, April 25, 2020, 8:30 a.m. to 12:00 p.m. Pleasant Valley Recreation and Park District 1605 Burnley St., Camarillo, CA 93010

14. ADJOURNMENT - This meeting of the Camarillo Health Care District Board of Directors is adjourned at _____ p.m.

ACTION ITEMS not appearing on the Agenda may be addressed on an emergency basis by a majority vote of the Board of Directors when need for action arises.

ADA compliance statement; In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk to the Board of Directors, Karen Valentine, at (805) 482-9382. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Note: This agenda was posted at the Camarillo Health Care District Administrative Office and on our website, www.camhealth.com on Friday, February 21, 2020, on or before 4:00 p.m.