



## Agenda

May 24, 2022 – 12:00 p.m.

Regular Meeting of the Board of Directors  
Camarillo Health Care District

### Zoom Link

<https://us06web.zoom.us/j/85203949356>

Meeting ID: 852 0394 9356

One tap mobile

+12532158782,,85203949356# US (Tacoma)

+13462487799,,85203949356# US (Houston)

+1 253 215 8782 US (Tacoma)- Audio Only

COVID-19 RESPONSE: Meetings are now being conducted pursuant to Government Code section 54953, subdivision (e). To observe and /or participate in the Board meeting you are welcome to join our Zoom Meeting.

#### Board of Directors

Tom Doria, MD, President  
Martin Daly, Vice President  
Mark Hiepler, Clerk of the Board  
Christopher Loh, MD, Director

#### Staff

Kara Ralston, Chief Executive Officer  
Sonia Amezcua, Chief Administrative Officer  
Karen Valentine, Clerk to the Board  
Brandie Thomas, Executive Assistant

#### Participants

Rick Wood, *CSDA Financial Services*  
Shalene Hayman, *Hayman Consulting*

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE– Director Doria
4. ACTION ITEM

**Review/ Discussion /Action** – Consideration, discussion, and recommendation for approval of District Resolution 22-10, Re-Authorizing Remote Teleconference Meetings of the Board of Directors for a 30-Day Period, from May 24, 2022 through June 22, 2022.

**Suggested Motion** – Motion to approve District Resolution 22-10, Re-Authorizing Remote Teleconference Meetings of the Board of Directors for a 30-Day Period, from May 24, 2022 through June 22, 2022.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Abstain \_\_\_\_\_ Pass \_\_\_\_\_

Doria \_\_\_\_\_ Daly \_\_\_\_\_ Hiepler \_\_\_\_\_ Loh \_\_\_\_\_

5. **DELETIONS/CORRECTIONS TO THE POSTED AGENDA**

**6. PUBLIC COMMENT - Ca. GC Section 54954.3**

The Board reserves this time to hear from the public. Please complete a Speaker Card and submit to the Clerk to the Board. Your name will be called in order of the agenda item, or in order of received general topic Speaker Cards. Comments regarding items not on the agenda can be heard only; items on the agenda can be discussed. Three minutes per speaker are available; multiple speakers on the same topic/agenda item will be limited to 20 minutes total.

- Members of the public can observe or participate in the virtual Meeting during open session by clicking on the following Zoom link to join the virtual meeting:  
<https://us06web.zoom.us/j/85203949356> - Meeting ID: 852 0394 9356  
Or join by telephone: 1 (253) 215-8782 – Meeting ID: 852 0394 9356
- Public who cannot participate but want to make a public comment can submit your comment via email by 10:00 a.m. on Tuesday, May 24, 2022, to the Clerk to the Board at [karenv@camhealth.com](mailto:karenv@camhealth.com). The Clerk to the Board will print your email, distribute copies to all Board Members prior to the meeting, and the Board President or Chief Executive Officer will read the emailed comments aloud during general public comments, or during the specified agenda item. There will be a maximum of three minutes allowed per public comment.

**7. CONSENT AGENDA**

Consent Agenda items are considered routine and are acted upon without discussion, with one motion. If discussion is requested, that item(s) will be removed from the Consent Agenda for discussion, and voted on as a separate item. If no discussion is requested, the Board President may request a motion to approve as presented.

- A. Approval of the Minutes of the Finance Committee Meeting of April 26, 2022.  
**(Please see Section 7-A)**
- B. Approval of the Minutes of the Regular Board Meeting of April 26, 2022.  
**(Please see Section 7-B)**
- C. Approval of the Minutes of the Executive Committee Meeting of May 17, 2022.  
**(Please see Section 7-C)**

**Suggested Motion:** Motion to approve Consent Agenda as presented.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Abstain \_\_\_\_\_ Pass \_\_\_\_\_

Doria \_\_\_\_\_ Daly \_\_\_\_\_ Hiepler \_\_\_\_\_ Loh \_\_\_\_\_

**8. DISCUSSION AND ACTION OF CONSENT AGENDA ITEMS PULLED, IF NECESSARY**

**9. ACTION ITEMS**

**A. Review/ Discussion /Action** – Consideration, discussion, and action to fill the vacancy on the Camarillo Health Care District Board of Directors, Zone 5. **(Please see Section 9-A)**

**a. Director Candidate Presentations: (Listed in order application received)  
(See Section 9-A)**

**1. Neal Dixon**

Applicants and Board will engage in 5-7 minute interactive sessions, which will include a brief candidate’s statement and a question-and-answer period with the Board.

**Discussion of Candidate(s):**

**Nominations:**

**Suggested Motion:** Motion to nominate \_\_\_\_\_ to fill the Zone 5 vacancy on the Board of Directors of the Camarillo Health Care District. This seat is due to go to election in November of 2022.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Abstain \_\_\_\_\_ Pass \_\_\_\_\_

Doria \_\_\_\_\_ Daly \_\_\_\_\_ Hiepler \_\_\_\_\_ Loh \_\_\_\_\_

**B. Review/ Discussion /Action** – Consideration, discussion, and recommendation for approval of District Check Register, Check Register Comparison, Financial Reports, and monthly Investment and Designated Reserve Report for period ending April 30, 2022. **(Please see Section 9-B)**

**Suggested Motion:** Motion to approve District Check Register, Check Register Comparison, Financial Reports, and monthly Investment and Designated Reserve Report for period ending April 30, 2022.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Abstain \_\_\_\_\_ Pass \_\_\_\_\_

Doria \_\_\_\_\_ Daly \_\_\_\_\_ Hiepler \_\_\_\_\_ Loh \_\_\_\_\_

**C. Review/ Discussion / Action** – Consideration, discussion, and recommended approval of the biennial review of the District’s Conflict of Interest Code. A local agency’s conflict of interest code must reflect the current structure of the organization and properly identify officials and employees who should be filing Statements of Economic Interests (Form 700). To ensure conflict of interest codes remain current, each local agency is required to review its code at least every even numbered year. (Government Code §81000-81016) **(Please see Section 9-C)**

**Suggested Motion:** Motion to approve biennial review of the District’s Conflict of Interest Code. No amendment is required.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Abstain \_\_\_\_\_ Pass \_\_\_\_\_

Doria \_\_\_\_\_ Daly \_\_\_\_\_ Hiepler \_\_\_\_\_ Loh \_\_\_\_\_

**D. Review/ Discussion /Action** – Consideration, discussion, and recommendation by the Finance Committee to amend Reserve Policy 1150.  
**(Please see Section 9-D)**

**Suggested Motion:** Motion to approve recommended amendments Reserve Policy 1150.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Abstain \_\_\_\_\_ Pass \_\_\_\_\_

Doria \_\_\_\_\_ Daly \_\_\_\_\_ Hiepler \_\_\_\_\_ Loh \_\_\_\_\_

**E. Review/ Discussion /Action** – Consideration, discussion, and approval of District Resolution 22-09, Signature Authorization and Investment Authorization in the Ventura County Treasury Pool.  
**(Please see Section 9-E)**

**Suggested Motion:** Motion to approve Resolution 22-09, Signature Authorization and Investment Authorization in the Ventura County Treasury Pool.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Abstain \_\_\_\_\_ Pass \_\_\_\_\_

Doria \_\_\_\_\_ Daly \_\_\_\_\_ Hiepler \_\_\_\_\_ Loh \_\_\_\_\_

**10. CLOSED SESSION**

Pursuant to California Government Code 54957(b)(1) – Chief Executive Officer, Performance Evaluation.

**11. RECONVENE FROM CLOSED SESSION**

**12. ANNOUNCEMENT OF CLOSED SESSION** – Pursuant to Government Code 54957.1 – The legislative body of any local agency shall publicly report any reportable action taken in closed session and the vote or abstention on that action of every member present.

**13. ACTION ITEM**

**Review/Discussion/ Action** – Consideration, discussion, and recommendation from the CEO Performance Evaluation Ad Hoc Committee, that the Board of Directors enter into Employment Agreement negotiations with the Chief Executive Officer.

**Suggested Motion:**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Abstain \_\_\_\_\_ Pass \_\_\_\_\_

Doria \_\_\_\_\_ Daly \_\_\_\_\_ Hiepler \_\_\_\_\_ Loh \_\_\_\_\_

- 14. **CHIEF EXECUTIVE OFFICER REPORT**
- 15. **BOARD PRESIDENT REPORT**
- 16. **BOARD MEMBERS COMMENTS AND/OR REPORTS**
- 17. **FUTURE MEETING AND EVENTS**

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**Board of Directors Meetings**

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|--|---|
| • <b>Full Board:</b>                     | June 7, 2022, 12:00 p.m. – Budget Presentation First Reading  |
| • <b>Executive Committee: Doria/Daly</b> | June 21, 2022, 12:00 p.m.- May be cancelled if Budget approved on the First Reading   |
| • <b>Full Board:</b>                     | June 28, 2022, 12:00 p.m. – Budget Presentation Second Reading – If needed – May be cancelled if Budget approved on the First Reading |
| • <b>Executive Committee: Doria/Daly</b> | July 19, 2022, 12:00 p.m.   |
| • <b>Finance Committee: Hiepler/Loh</b>  | July 26, 2022, 10:30 a.m.   |
| • <b>Full Board:</b>                     | July 26, 2022, 12:00 p.m.   |
| • <b>Full Board:</b>                     | August 2022 - Dark  |
| • <b>Executive Committee:</b>            | September 20, 2022, 12:00 p.m.  |
| • <b>Full Board:</b>                     | September 27, 2022, 12:00 p.m.  |

- 18. **ADJOURNMENT** - This meeting of the Camarillo Health Care District Board of Directors is adjourned at \_\_\_\_\_p.m.

**ACTION ITEMS** not appearing on the agenda may be addressed on an emergency basis by a majority vote of the Board of Directors when need for action arises.

**ADA compliance statement:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk to the Board of Directors, Karen Valentine, at (805) 482-9382. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Note: This agenda was posted at the Camarillo Health Care District Administrative Office and on [www.camhealth.com](http://www.camhealth.com) on Friday, May 20, 2022, on or before 4:00 p.m.