



**Agenda – January 26, 2021 – 12:00 p.m.**

**Regular Meeting of the Board of Directors - Zoom Meeting**

**Join Zoom Meeting**

**<https://zoom.us/j/96528021810?pwd=TWWhOYTgyUkcxTEsyL0VBaTFRMlVIZz09>**

**Meeting ID: 965 2802 1810 Passcode: 813806**

**+16699009128,,96528021810# US (San Jose) +12532158782,,96528021810# US (Tacoma)**

**Dial by your location - +1 669 900 9128 US (San Jose)**

COVID-19 RESPONSE: This meeting will be conducted pursuant to the provisions of the Governor's Executive Orders N-25-20 and N-29-20. To observe and /or participate in the Board meeting you are welcome to join our Zoom Meeting.

**Board of Directors**

Christopher Loh, MD, President  
Tom Doria, MD, Vice President  
Richard Loft, MD, Clerk of the Board  
Mark Hiepler, ESQ, Director  
Rod Brown, MBA, Director

**Staff**

Kara Ralston, Chief Executive Officer  
Sonia Amezcua, Chief Administrative Officer  
Karen Valentine, Clerk to the Board

**Participants**

Rick Wood, *CSDA Financial Services*  
Shalene Hayman, *Hayman Consulting*

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE– Director Loft**

**4. DELETIONS/CORRECTIONS TO THE POSTED AGENDA**

**5. PUBLIC COMMENT - Ca. GC Section 54954.3**

COVID-19 RESPONSE: The Board reserves this time to hear from the public. If you wish to make a general public comment, or comment on a specific agenda item, please submit your comment via email by 4:00 p.m. on Monday, January 25, 2021 to the Clerk to the Board at [karenv@camhealth.com](mailto:karenv@camhealth.com). The Clerk to the Board will print your email, distribute copies to all Board Members prior to the meeting, and the Board President or Chief Executive Officer will read the emailed comments aloud during general public comments, or during the specified agenda item.

**6. PRESENTATION - None**

**7. CONSENT AGENDA**

Consent Agenda items are considered routine and are acted upon without discussion, with one motion. If discussion is requested, that item(s) will be removed from the Consent Agenda for discussion, and voted on as a separate item. If no discussion is requested, the Board President may request a motion to approve as presented.

- A. Approval of the Minutes of the Regular Board Meeting of November 17, 2020.  
(Please see Section 7-A)**

- B.** Approval of the Minutes of the Executive/Agenda Building Committee Meeting of January 19, 2021. **(Please see Section 7-B)**

**Suggested Motion:** Motion to approve Consent Agenda as presented.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Abstain \_\_\_\_\_ Pass \_\_\_\_\_  
Loh \_\_\_\_\_ Brown \_\_\_\_\_ Loft \_\_\_\_\_ Hiepler \_\_\_\_\_ Doria \_\_\_\_\_

**8. DISCUSSION AND ACTION OF CONSENT AGENDA ITEMS PULLED, IF NECESSARY**

**9. ITEMS FOR ACTION**

- A. Review/ Discussion /Action** – Consideration, discussion, and recommendation for approval of, District financial reports and monthly Cash Investment Report for period ending October 31, 2020. **(Please see Section 9-A)**

**Suggested Motion:** Motion to approve District financial reports and monthly Cash Investment Report period ending October 31, 2020.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Abstain \_\_\_\_\_ Pass \_\_\_\_\_  
Loh \_\_\_\_\_ Doria \_\_\_\_\_ Loft \_\_\_\_\_ Hiepler \_\_\_\_\_ Brown \_\_\_\_\_

- B. Review/ Discussion /Action** – Consideration, discussion, and recommendation for approval of District Check Register, Check Register Comparison, Financial Reports, and monthly Cash Investment Report for period ending November 30, 2020. **(Please see Section 9-B)**

**Suggested Motion:** Motion to District disbursements, Financial Reports, and monthly Cash Investment Report for period ending November 30, 2020.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Abstain \_\_\_\_\_ Pass \_\_\_\_\_  
Loh \_\_\_\_\_ Doria \_\_\_\_\_ Loft \_\_\_\_\_ Hiepler \_\_\_\_\_ Brown \_\_\_\_\_

- C. Review/ Discussion /Action** – Consideration, discussion, and recommendation for approval of Check Register, Check Register Comparison, Draft Financial Reports, and monthly Cash Investment Report for period ending December 31, 2020. **(Please see Section 9-C)**

**Suggested Motion:** Motion to approve District disbursements, Draft Financial Reports, and monthly Cash Investment Report for period ending December 31, 2020.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Abstain \_\_\_\_\_ Pass \_\_\_\_\_  
Loh \_\_\_\_\_ Doria \_\_\_\_\_ Loft \_\_\_\_\_ Hiepler \_\_\_\_\_ Brown \_\_\_\_\_

- D. Review/ Discussion /Action** – Consideration, discussion, and recommendation for approval of District Resolution 21-01, Approving Submission of Application and Petition to Potential Funding Sources and Authorizing Signatures. **(Please see Section 9-D)**

**Suggested Motion:** Motion to approve District Resolution 21-01, Approving Submission of Application and Petition to Potential Funding Sources and Authorizing Signatures.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Abstain \_\_\_\_\_ Pass \_\_\_\_\_

Loh \_\_\_\_\_ Doria \_\_\_\_\_ Loft \_\_\_\_\_ Hiepler \_\_\_\_\_ Brown \_\_\_\_\_

- E. Review/ Discussion /Action** – Consideration, discussion, and recommendation for no action needed on annual review of District Finance Policies. Last reviewed January 28, 2020.

**Suggested Motion:** Action not need if there are no changes.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Abstain \_\_\_\_\_ Pass \_\_\_\_\_

Loh \_\_\_\_\_ Doria \_\_\_\_\_ Loft \_\_\_\_\_ Hiepler \_\_\_\_\_ Brown \_\_\_\_\_

- F. Review/ Discussion/ Action** – Consideration, discussion, and recommendation for no action needed on annual review of District Investment Policies. Last reviewed May 28, 2019.

**Suggested Motion:** Action not need if there are no changes.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Abstain \_\_\_\_\_ Pass \_\_\_\_\_

Loh \_\_\_\_\_ Doria \_\_\_\_\_ Loft \_\_\_\_\_ Hiepler \_\_\_\_\_ Brown \_\_\_\_\_

**10. CHIEF EXECUTIVE OFFICER REPORT**

**11. BOARD PRESIDENT REPORT**

**Committee Assignments – Discussion and Appointment**

- Executive Committee
- Finance/Investment Committee
- Ad Hoc Committee – CEO Review

**12. BOARD MEMBERS COMMENTS AND/OR REPORTS**

**13. FUTURE MEETING AND EVENTS**

**Board of Directors Meetings**

• <b>Executive Committee:</b>	Tuesday, February 16, 2021, 12:00 p.m.
• <b>Full Board:</b>	Tuesday, February 23, 2021, 12:00 p.m.
• <b>Executive Committee:</b>	Tuesday, March 16, 2021, 12:00 p.m.
• <b>Full Board:</b>	Tuesday, March 23, 2021, 12:00 p.m.
• <b>Executive Committee:</b>	Tuesday, April 20, 2021, 12:00 p.m.
• <b>Finance Committee:</b>	Tuesday, April 27, 2021, 10:30 a.m.
• <b>Full Board:</b>	Tuesday, April 27, 2021, 12:00 p.m.

**14. ADJOURNMENT** - This meeting of the Camarillo Health Care District Board of Directors is adjourned at \_\_\_\_\_p.m.

**ACTION ITEMS** not appearing on the Agenda may be addressed on an emergency basis by a majority vote of the Board of Directors when need for action arises.

**ADA compliance statement;** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk to the Board of Directors, Karen Valentine, at (805) 482-9382. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Note: This agenda was posted at the Camarillo Health Care District Administrative Office and on our website, [www.camhealth.com](http://www.camhealth.com) on Friday, January 22, 2021, on or before 4:00 p.m.