



Regular Board Meeting
3615 E Las Posas Road, Sequoia Rooms
Camarillo, CA 93010
Thursday, February 23, 2023
11:30 AM

Join Zoom Meeting
Meeting ID: 819 2608 4481
One tap mobile
+16694449171,,81926084481# US
+17207072699,,81926084481# US
1 (346) 248-7799 – Audio Only

FEBRUARY 23, 2023



2023 Board Meeting Calendar

January 26, 2023, 11:30 a.m.

February 23, 2023, 11:30 a.m.

March 23, 2023, 11:30 a.m.

April 27, 2023, 11:30 a.m.

May 25, 2023, 11:30 a.m.

June 8, 2023, 11:30 a.m. (Budget)

June 29, 2023, 11:30 a.m. (Optional)

July 27, 2023, 11:30 a.m.

August – Dark

September 28, 2023, 11:30 a.m.

October 26, 2023, 11:30 a.m.

November 16, 2023, 8:30 a.m. (Annual Board Leadership and Education)

December - Dark

**Camarillo Health Care District
Procedures for Communication With
The Board of Directors**

Meetings with the Board of Directors are conducted for the purpose of accomplishing District business. As a matter of District policy and state law, meetings shall ordinarily be held in public. Pursuant to state law, the Board of Directors may conduct closed meeting sessions to discuss certain matters which are confidential.

Community involvement in the District is an essential element of an effective health care district.

Communications with the Board of Directors as a unit may be either in writing or by personal appearance at a meeting of the Board.

Written Communication – In order that the subject of the communication may be placed on the agenda, it must be requested in correspondence to the Board. Written communication addressed to the Board of Directors should reach the Administration office of the District no later than ten (10) business days prior to the date of the meeting at which the matter concerned is to be discussed.

Oral Presentations by Members of the Public to the Board of Directors and Requests by the Public to Place a Matter Directly Related to District Business on a Board Agenda – When an individual or group expects to communicate with the Board of Directors by means of personal appearance at a meeting of the Board or requests that a matter relating to District business be added to the Board’s agenda, the District’s Chief Executive Officer must be notified no later than ten (10) days before the Board meeting at which the matter concerned is to be discussed by the Board and those submitting the request.

Individuals wishing to comment on an agenda item when an item appears on the agenda for discussion or at the designated time for Public Comments, during the Board meeting, shall complete a Speakers Card and submit it to the Clerk of the Board.

It is desirable that when a statement presented to the Board is extensive or is formally requesting consideration of specific items the statement should be written and a copy filed with the Board of Directors.

Public comments at Board Meetings – The Board may receive comments or testimony at regularly scheduled meetings on matters **not on the agenda** which any member of the public may wish to bring before the Board, provided that no action is taken by the Board on such matters at the same meeting at which such testimony is taken.

In addressing the Board, the following rules of courtesy will be observed:

- **All remarks will be addressed to the President of the Board.**
- **Individuals will speak on a specific item of concern.**
- **Three (3) minutes will be allowed individuals, or in the case of a group of people speaking on a specific item, ten (10) minutes will be permitted for the presentation.**
- **Members of the Board of Directors reserve the right to waive time limitations.**

In the event that any meeting is willfully interrupted by a group or groups of persons so as to render the orderly conduct of such meeting unfeasible and order cannot be restored by the removal of individuals who are willfully interrupting the meeting, the members of the Board of Directors conducting the meeting may order the meeting room cleared, and continue in session. Only matters appearing on the agenda may be considered in such a session. Duly accredited representatives of the press or other news media, except those participating in the disturbance, shall be allowed to attend any session held pursuant to this section.

The Board may discuss and take action on any agenda item properly submitted by a member of the public and published in an agenda. The Board President reserves the right to limit discussion and/or defer further deliberations on an agenda topic to a subsequent meeting if additional information is needed to render a decision or appropriate action. Matters involving legal procedure will be referred to Administration for study or further referral.



Agenda

February 23, 2023 – 11:30 a.m.
Regular Meeting of the Board of Directors
Camarillo Health Care District
3615 E Las Posas Road, Camarillo, CA 93010
Sequoia Rooms
Join Zoom Meeting
Meeting ID: 819 2608 4481
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1 (346) 248-7799 – Audio Only

Board of Directors

Tom Doria, MD, President
Neal Dixon, MD, Vice President
Paula Feinberg, Clerk of the Board
Christopher Loh, MD, Director
Louanne Kroell, PT, Director

Staff

Kara Ralston, Chief Executive Officer
Sonia Amezcua, Chief Administrative Officer
Brandie Thomas, Clerk to the Board

Participants

Rick Wood, *CSDA Financial Services*
Shalene Hayman, *Hayman Consulting*

- 1. **CALL TO ORDER**
- 2. **ROLL CALL**
- 3. **PLEDGE OF ALLEGIANCE**– Director Loh
- 4. **AMENDMENT(S) TO THE POSTED AGENDA**

Suggested Motion: Motion to approve Agenda as amended.

Motion _____ Second _____ Pass _____ Fail _____
Doria _____ Dixon _____ Feinberg _____ Loh _____ Kroell _____

- 5. **PUBLIC COMMENT - Ca. GC Section 54954.3**

The Board reserves this time to hear from the public. Please complete a Speaker Card and submit to the Clerk to the Board. Your name will be called in order of the agenda item, or in order of received general topic Speaker Cards. Comments regarding items not on the agenda can be heard only; items on the agenda can be discussed. Three minutes per speaker are available; multiple speakers on the same topic/agenda item will be limited to 20 minutes total.

- Members of the public can observe or participate in the virtual Meeting during open session by clicking on the following Zoom link to join the virtual meeting:
<https://us06web.zoom.us/j/81926084481> - Meeting ID: 819 2608 4481
 Or join by telephone: 1 (346) 248-7799 – Meeting ID: 819 2608 4481
- Public who cannot participate but want to make a public comment can submit your comment via email by 4 p.m. on Wednesday, February 22, 2023, to the Clerk to the Board at brandiet@camhealth.com. The Clerk to the Board will print your email, distribute copies to all Board Members prior to the meeting, and the Board President or Chief Executive Officer will read the emailed comments aloud during general public comments, or during the specified agenda item. There will be a maximum of three minutes allowed per public comment.

6. CONSENT AGENDA

Consent Agenda items are considered routine and are acted upon without discussion, with one motion. If discussion is requested, that item(s) will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is requested, the Board President may request a motion to approve as presented.

- A. Approval of the Minutes of the Finance/Investment Committee Meeting of January 26, 2023.
(Please see Section 6-A)
- B. Approval of the Minutes of the Regular Board Meeting of January 26, 2023.
(Please see Section 6-B)
- C. Approval of the Minutes of the Executive Committee Meeting of February 16, 2023.
(Please see Section 6-C)

Suggested Motion: Motion to approve Consent Agenda as presented.

Motion _____ Second _____ Pass _____ Fail _____
 Doria _____ Dixon _____ Feinberg _____ Loh _____ Kroell _____

7. DISCUSSION AND ACTION OF CONSENT AGENDA ITEMS PULLED, IF NECESSARY

8. ACTION ITEMS

- A. **Review/ Discussion /Action** – Consideration, discussion, and recommendation for approval of District Check Register, Check Register Comparison, Financial Reports, and monthly Investment and Designated Reserve Report for period ending January 31, 2023.
(Please see Section 8-A)

Suggested Motion: Motion to approve District Check Register, Check Register Comparison, Financial Reports, and monthly Investment and Designated Reserve Report for period ending January 31, 2023.

Motion _____ Second _____ Pass _____ Fail _____
 Doria _____ Dixon _____ Feinberg _____ Loh _____ Kroell _____

9. **CHIEF EXECUTIVE OFFICER REPORT**

10. **BOARD PRESIDENT REPORT**

11. **BOARD MEMBERS COMMENTS AND/OR REPORTS**

12. **FUTURE MEETING AND EVENTS**

Board of Directors Meetings

• Executive Committee: Doria/Dixon	March 13, 2023, 12:30 p.m.
• Full Board:	March 23, 2023, 11:30 a.m.
• Executive Committee: Doria/Dixon	April 17, 2023, 10:30 a.m.
• Finance Committee: Loh/Feinberg	April 27, 2023, 10:00 a.m.
• Full Board:	April 27, 2023, 11:30 a.m.
• Executive Committee: Doria/Dixon	May 15, 2023, 10:30 a.m.
• Full Board:	May 25, 2023, 11:30 a.m.

13. **ADJOURNMENT** - This meeting of the Camarillo Health Care District Board of Directors is adjourned at _____p.m.

ACTION ITEMS not appearing on the agenda may be addressed on an emergency basis by a majority vote of the Board of Directors when need for action arises.

ADA compliance statement: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk to the Board of Directors, Brandie Thomas, at (805) 482-9382. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Note: This agenda was posted at the Camarillo Health Care District Administrative Office and on www.camhealth.com on Friday, February 17, 2023, on or before 4:00 p.m.



SECTION 4

AMENDMENT(S) TO THE POSTED AGENDA

FEBRUARY 23, 2023



SECTION 5

PUBLIC COMMENTS - Ca. GC Section 54954.3

THE BOARD RESERVES THIS TIME TO HEAR FROM THE PUBLIC. PLEASE COMPLETE A SPEAKER CARD AND SUBMIT TO THE CLERK TO THE BOARD. YOUR NAME WILL BE CALLED IN ORDER OF THE AGENDA ITEM, OR IN ORDER OF RECEIVED GENERAL TOPIC SPEAKER CARDS. COMMENTS REGARDING ITEMS NOT ON THE AGENDA CAN BE HEARD ONLY; ITEMS ON THE AGENDA CAN BE DISCUSSED. THREE MINUTES PER SPEAKER ARE AVAILABLE; MULTIPLE SPEAKERS ON THE SAME TOPIC/AGENDA ITEM WILL BE LIMITED TO 20 MINUTES TOTAL.

MEMBERS OF THE PUBLIC CAN OBSERVE OR PARTICIPATE IN THE VIRTUAL MEETING DURING OPEN SESSION BY CLICKING ON THE FOLLOWING ZOOM LINK TO JOIN THE VIRTUAL MEETING:

**HTTPS://US06WEB.ZOOM.US/J/81926084481 - MEETING ID: 819 2608 4481
OR JOIN BY TELEPHONE: 1 (346) 248-7799 – MEETING ID: 819 2608 4481**

PUBLIC WHO CANNOT PARTICIPATE BUT WANT TO MAKE A PUBLIC COMMENT CAN SUBMIT YOUR COMMENT VIA EMAIL BY 4 P.M. ON WEDNESDAY, FEBRUARY 22, 2023, TO THE CLERK TO THE BOARD AT BRANDIET@CAMHEALTH.COM. THE CLERK TO THE BOARD WILL PRINT YOUR EMAIL, DISTRIBUTE COPIES TO ALL BOARD MEMBERS PRIOR TO THE MEETING, AND THE BOARD PRESIDENT OR CHIEF EXECUTIVE OFFICER WILL READ THE EMAILED COMMENTS ALOUD DURING GENERAL PUBLIC COMMENTS, OR DURING THE SPECIFIED AGENDA ITEM. THERE WILL BE A MAXIMUM OF THREE MINUTES ALLOWED PER PUBLIC COMMENT.

FEBRUARY 23, 2023



SECTION 6

CONSENT AGENDA

**SECTION 6-A
APPROVAL OF MINUTES OF
FINANCE/INVESTMENT COMMITTEE MINUTES OF
JANUARY 26, 2023**

FEBRUARY 23, 2023

**Finance/Investment Committee Meeting
Camarillo Health Care District
3615 E Las Posas Road, Camarillo, CA 93010
Oak Room**

Board of Directors

Christopher Loh, MD, Director
Paula Feinberg, Director

Staff

Kara Ralston, Chief Executive Officer
Brandie Thomas, Executive Assistant

Participants:

Shalene Hayman, *Hayman Consulting*

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1. **Call to Order** – The Finance/Investment Committee Meeting was called to order by Director Feinberg, at 10:08 a.m.

Director Loh joined the meeting at 10:09 a.m.
 2. No public comment.
 3. Reviewed Quarterly Investment and Reserve Report and Tax Revenue Report for quarter ending December 31, 2022.
 4. Reviewed Preliminary Operating Results and Departmental Activities for quarter ending December 31, 2022.
 5. Reviewed Check Register and Check Register Comparison for quarter ending December 31, 2022.
 6. Quarterly legal expense reviewed.
 7. Credit Card Expense reviewed.
 8. CEO Report
 9. The next Finance/Investment Committee Meeting will be held on April 27, 2023, at 10:00 a.m.
 10. Having no further business, this meeting is adjourned at 11:25 a.m.

Christopher Loh, MD
Director



SECTION 6

CONSENT AGENDA

**SECTION 6-B
APPROVAL OF MINUTES OF
REGULAR BOARD MEETING OF JANUARY 26, 2023**

FEBRUARY 23, 2023

Regular Meeting of the Board of Directors

Camarillo Health Care District
3615 E. Las Posas Rd. Camarillo, CA 93010
Sequoia Rooms

Zoom Link

Meeting ID: 872 9710 3602

Board of Directors - Present

Tom Doria, MD, President
Neal Dixon, MD, Vice President
Paula Feinberg, Clerk of the Board
Christopher Loh, MD, Director

Staff - Present

Kara Ralston, Chief Executive Officer
Sonia Amezcua, Chief Administrative Officer
Brandie Thomas, Clerk to the Board

Participants:

Aleks Giragosian, Esq., *Colantuono Highsmith
Whatley, PC*

Participants:

Shalene Hayman, *Hayman Consulting*

1. **Call to Order and Roll Call** - The Regular Meeting of the Camarillo Health Care District Board of Directors was called to order on Thursday, January 26, 2023, at 11:31 a.m., by Tom Doria, President.

2. **Pledge of Allegiance** – Director Feinberg

3. **Action Item**

Review/ Discussion/ Action – Consideration, discussion and recommendation for approval of District Resolution 23-01, Authorizing Remote Teleconference Meetings of the Board of Directors for a 30-Day Period, from January 26, 2023, through February 24, 2023.

It was **MOVED** by Director Dixon, **SECONDED** by Director Doria, and **MOTION PASSED** to approve District Resolution 23-01, Authorizing Remote Teleconference Meetings of the Board of Directors for a 30-Day Period, from January 26, 2023, through February 24, 2023.

ROLL CALL VOTE: Ayes: Doria, Dixon, Feinberg, Loh **Nays:** **Absent:** Kroell

4. **Amendments to The Agenda**

Review/ Discussion/ Action – Consideration, discussion and recommendation for approval to amend agenda to move Actions Items 9.G, 9.H, and 9.I forward to first action items.

It was **MOVED** by Director Doria, **SECONDED** by Director Feinberg, and **MOTION PASSED** to amend the agenda moving Actions Items 9.G, 9.H, and 9.I to first action items.

ROLL CALL VOTE: Ayes: Doria, Dixon, Feinberg, Loh **Nays:** **Absent:** Kroell

5. **Public Comment** – None

6. **Consent Agenda** – It was **MOVED** by Director Loh, **SECONDED** by Director Dixon, and **MOTION PASSED** that the Board of Directors approve the Consent Agenda as presented.
ROLL CALL VOTE: Ayes: Doria, Dixon, Feinberg, Loh **Nays:** **Absent:** Kroell

7. **Action Items**

A. Review/ Discussion/ Action – Consideration, discussion, and recommendation for approval of revisions to District Travel Policy to incorporate District-owned vehicle use.

It was **MOVED** by Director Doria, **SECONDED** by Director Feinberg, and **MOTION PASSED** that the Board of Directors approve District Travel Policy to incorporate District-owned vehicle use.
ROLL CALL VOTE: Ayes: Doria, Dixon, Feinberg, Loh **Nays:** **Absent:** Kroell

B. Review/ Discussion/ Action – Consideration, discussion, and recommendation for approval of revisions to Employment Policies Handbook to reference revised District Travel Policy.

It was **MOVED** by Director Doria Loh, **SECONDED** by Director Dixon, and **MOTION PASSED** that the Board of Directors approve revisions to Employment Policies Handbook to reference revised District Travel Policy.
ROLL CALL VOTE: Ayes: Doria, Dixon, Feinberg, Loh **Nays:** **Absent:** Kroell

C. Review/ Discussion/ Action – Consideration, discussion, and recommendation for approval of revisions to the Bereavement Leave section of the Employment Policies Handbook, in alignment with AB 1949 relating to employer conditions to provide bereavement leave to employees, effective January 1, 2023.

It was **MOVED** by Director Doria, **SECONDED** by Director Dixon, and **MOTION PASSED** to approve revisions to the Bereavement Leave policy of the Employment Policies Handbook.
ROLL CALL VOTE: Ayes: Doria, Dixon, Feinberg, Loh **Nays:** **Absent:** Kroell

D. Review/ Discussion/ Action – Consideration, discussion, and recommendation for approval of District Resolution 23-02, Approving Submission of Application and Petition to Potential Funding Sources and Authorizing Signatures.

It was **MOVED** by Director Dixon, **SECONDED** by Director Loh, and **MOTION PASSED** to approve District Resolution 23-02, Approving Submission of Application and Petition to Potential Funding Sources and Authorizing Signatures.
ROLL CALL VOTE: Ayes: Doria, Dixon, Feinberg, Loh **Nays:** **Absent:** Kroell

E. Review/ Discussion /Action – Consideration, discussion, and approval of District Resolution 23-03, Signature Authorization and Investment Authorization in the Ventura County Treasury Pool.

It was **MOVED** by Director Loh, **SECONDED** by Director Doria, and **MOTION PASSED** to approve Resolution 23-03, Signature Authorization and Investment Authorization in the Ventura County Treasury Pool.
ROLL CALL VOTE: Ayes: Doria, Dixon, Feinberg, Loh **Nays:** **Absent:** Kroell

F. Review/ Discussion /Action – Consideration, discussion, and recommendation for approval of the revised Pay Schedule, Attachment B, determining the amount of compensation earnable pursuant to California Code of Regulations (CCR) Title 2, Section 570.5.

AMENDMENT: Addition of Fall Prevention Coordinator, pay range of \$18.88-\$30.21, to the Pay Schedule.

It was **MOVED** by Director Dixon, **SECONDED** by Director Doria, and **MOTION PASSED** to approve the revised Pay Schedule, Attachment B, along with the addition of Fall Prevention Coordinator, determining the amount of compensation earnable pursuant to California Code of Regulations (CCR) Title 2, Section 570.5.

ROLL CALL VOTE: Ayes: Doria, Dixon, Feinberg, Loh **Nays:** **Absent:** Kroell

G. Review/ Discussion /Action – Consideration, discussion, and recommendation for approval of District Check Register, Check Register Comparison, Financial Reports, and monthly Investment and Designated Reserve Report for period ending October 31, 2022.

Director Loh left the meeting at 12:41 p.m. and returned to the meeting at 12:42 p.m.

It was **MOVED** by Director Doria, **SECONDED** by Director Feinberg, and **MOTION PASSED** to approve District Check Register, Check Register Comparison, Financial Reports, and monthly Investment and Designated Reserve Report for period ending October 31, 2022.

ROLL CALL VOTE: Ayes: Doria, Dixon, Feinberg, Loh **Nays:** **Absent:** Kroell

H. Review/ Discussion /Action – Consideration, discussion, and recommendation for approval of District Check Register, Check Register Comparison, Financial Reports, and monthly Investment and Designated Reserve Report for period ending November 30, 2022.

It was **MOVED** by Director Doria, **SECONDED** by Director Loh, and **MOTION PASSED** to approve District Check Register, Check Register Comparison, Financial Reports, and monthly Investment and Designated Reserve Report for period ending November 30, 2022.

ROLL CALL VOTE: Ayes: Doria, Dixon, Feinberg, Loh **Nays:** **Absent:** Kroell

I. Review/ Discussion /Action – Consideration, discussion, and recommendation for approval of District Check Register, Check Register Comparison, Financial Reports, and monthly Investment and Designated Reserve Report for period ending December 31, 2022.

Director Loh left the meeting at 1:07 p.m. and returned to the meeting at 1:09 p.m.

It was **MOVED** by Director Dixon, **SECONDED** by Director Loh, and **MOTION PASSED** to approve District Check Register, Check Register Comparison, Financial Reports, and monthly Investment and Designated Reserve Report for period ending December 31, 2022.

ROLL CALL VOTE: Ayes: Doria, Dixon, Feinberg, Loh **Nays:** **Absent:** Kroell

Director Feinberg left the meeting at 1:29 p.m.

8. CEO Report

- Program Director Harvey and Health Promotion Coordinator Gutierrez made presentations regarding client experiences with district services and resources.

Director Dixon left the meeting at 1:35 p.m.

9. Board President's Report

- President Doria made the following Committee assignments for 2023:
 - Executive Committee: Director Doria-President; Director Dixon-Member
 - Finance/Investment Committee: Director Loh-Chair; Director Feinberg-Member
 - Ad Hoc Committee – CEO Review: Director Doria; Director Kroell

10. Board Members Comments – None

11. Having no further business this meeting was adjourned at 1:48 p.m.

Tom Doria, MD
President



SECTION 6

CONSENT AGENDA

**SECTION 6-C
APPROVAL OF MINUTES OF
EXECUTIVE COMMITTEE MEETING OF FEBRUARY 16, 2023**

FEBRUARY 23, 2023



MINUTES

February 16, 2023

Executive/Agenda Building Committee Meeting Camarillo Health Care District Board of Directors

Board Members Present:

Thomas Doria, MD, President

Staff Present:

Kara Ralston, Chief Executive Officer

Brandie Thomas, Clerk to the Board

-
1. **Call to Order** – The Executive Committee Meeting was called to order by President Thomas Doria, at 9:04 a.m.
 2. **Roll Call** – Director Doria
 3. **Public Comment** - None
 4. Reviewed the proposed Agenda for the Regular Board Meeting of February 23, 2023.
 5. **Consent Agenda**
 - 6-A. Reviewed the Minutes of the Finance/Investment Committee Meeting of January 26, 2023.
 - 6-B. Reviewed the Minutes of the Regular Board Meeting of January 26, 2023.
 6. **Action Items**
 - 8-A. Reviewed District Check Register and Check Register Comparison for period ending January 31, 2023.
 7. **CEO Report**
 8. **Board President’s Report**
 9. Next Executive Committee Meeting will be held on March 13, 2023, at 12:30 p.m.
 10. Meeting Adjourned at 9:28 a.m.

Thomas Doria
President



SECTION 7

**DISCUSSION AND ACTION OF CONSENT AGENDA ITEMS PULLED,
IF NECESSARY**

FEBRUARY 23, 2023



SECTION 8

ITEMS FOR BOARD ACTION

SECTION 8-A

**REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION,
AND RECOMMENDATION FOR APPROVAL OF DISTRICT CHECK REGISTER,
CHECK REGISTER COMPARISON, FINANCIAL REPORTS, AND MONTHLY
INVESTMENT AND DESIGNATED RESERVE REPORT FOR
PERIOD ENDING JANUARY 31, 2023**

FEBRUARY 23, 2023

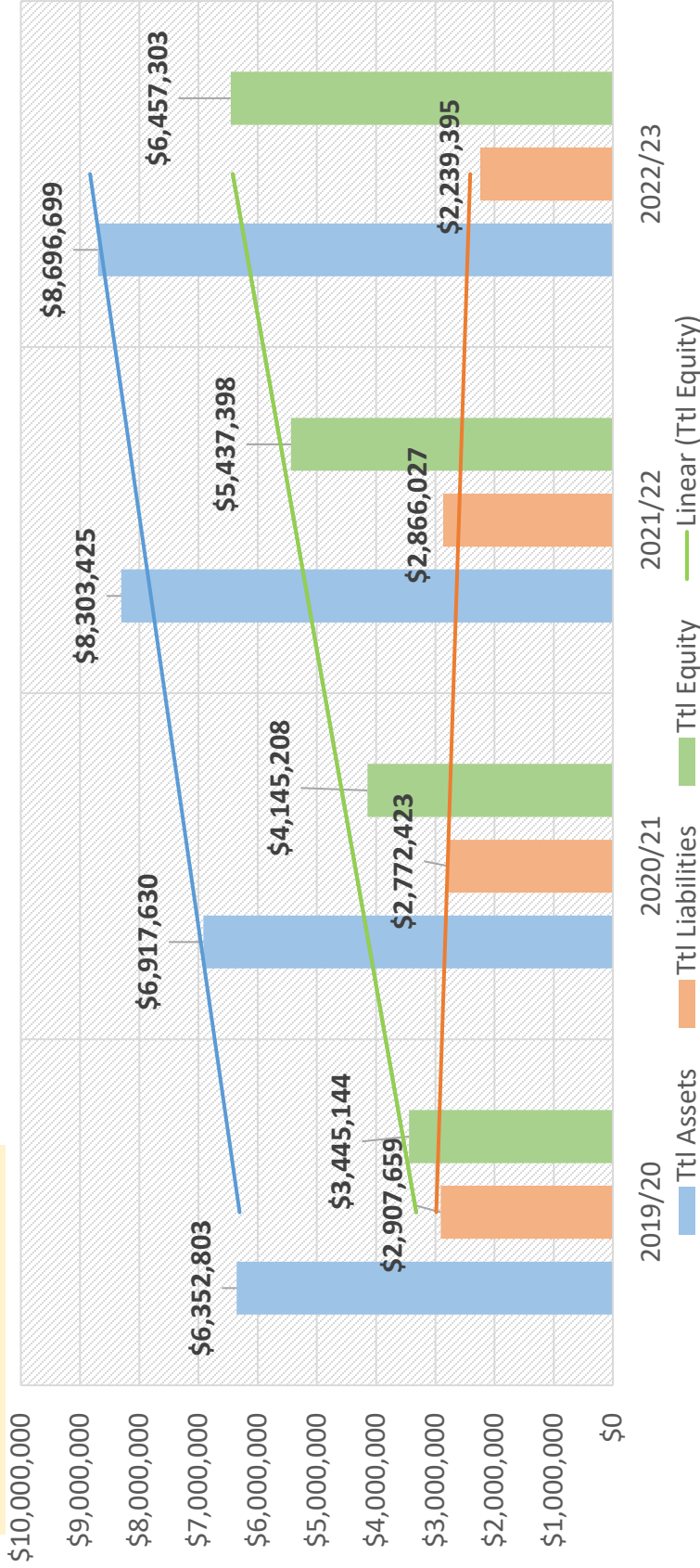
Camarillo Health Care District

Statement of Net Assets

	January 2023	January 2022	\$ Variance	% Variance
ASSETS				
Current Assets				
CASH ACCOUNTS				
Bank of the West General	91,874.84	1,595,573.79	(1,503,698.95)	-94.2%
Cash in General- Five Star	179,731.73	0.00	179,731.73	100.0%
Cash in Money Market-Five Star	2,507,516.72	0.00	2,507,516.72	100.0%
Petty Cash-Administration	1,000.00	1,000.00	0.00	0.0%
Cash Drawer-Community Educ	50.00	50.00	0.00	0.0%
Cash Drawer-Transportation	0.00	20.00	(20.00)	-100.0%
Cash Drawers- Senior Nutrition	85.00	85.00	0.00	0.0%
California Class	2,527,478.86	0.00	2,527,478.86	100.0%
Cash-Local Agency Investment	319,136.01	4,042,089.93	(3,722,953.92)	-92.1%
Cash - County Treasury Invstmnt	5,723.24	5,636.18	87.06	1.5%
Mechanics, Rabo Savings	635,195.65	624,620.44	10,575.21	1.7%
Cash-Restricted-Scholarship	7,253.75	7,623.75	(370.00)	-4.9%
TOTAL CASH ACCOUNTS	6,275,045.80	6,276,699.09	(1,653.29)	0.0%
Accounts Receivable	5,301.00	2,490.50	2,810.50	112.8%
City of Cam CDBG CV3 Rec	29,166.69	29,166.69	0.00	0.0%
City of Cam Care-A-Van	16,625.00	0.00	16,625.00	100.0%
Grant-VCAAA -Sr Nutrition Recl (3C)	34,311.61	14,970.21	19,341.40	129.2%
Grant-VCAAA Caregiver Rec (3E)	10,783.80	3,646.45	7,137.35	195.7%
Contract-Caregiver Navigation Project	0.00	6,400.00	(6,400.00)	-100.0%
Grant-VCAAA SS Line Rec (3B)	17,632.97	15,053.44	2,579.53	17.1%
Johns Hopkins ADS Rec	0.00	240.00	(240.00)	-100.0%
Contract-PICF-Blue Shield	(20.00)	0.00	(20.00)	100.0%
Contract-PICF Anthem	0.00	2,270.00	(2,270.00)	-100.0%
Contract-PICF-Falls	5,869.80	1,558.14	4,311.66	276.7%
Contract-AAA-Evidence Based	0.00	(160.00)	160.00	100.0%
Due Fr County-Property Tax	71,425.62	213,936.68	(142,511.06)	-66.6%
TOTAL Current Assets	6,466,142.29	6,566,271.20	(100,128.91)	-1.5%
Fixed Assets				
Buildings & Improvements	3,188,100.36	3,141,557.99	46,542.37	1.5%
IS Equip	109,925.62	102,122.40	7,803.22	7.6%
Equipment & Furnishings	257,831.73	246,331.73	11,500.00	4.7%
Transportation Vehicles	308,170.59	214,214.37	93,956.22	43.9%
Accum Depreciation-Buildings	(2,166,588.85)	(2,070,410.76)	(96,178.09)	-4.6%
Accum Depreciation-IS Equip	(99,809.85)	(93,262.89)	(6,546.96)	-7.0%
Accum Depreciation-Equip&Furn	(202,122.12)	(191,120.38)	(11,001.74)	-5.8%
Accum Depreciation-Vehicles	(211,733.64)	(210,950.28)	(783.36)	-0.4%
TOTAL Fixed Assets	1,183,773.84	1,138,482.18	45,291.66	4.0%
Other Assets				
Prepaid Insurance	36,462.69	36,480.46	(17.77)	0.0%
Prepaid Workers Comp	(15,904.47)	(2,433.62)	(13,470.85)	-553.5%

	<i>January 2023</i>	<i>January 2022</i>	<i>\$ Variance</i>	<i>% Variance</i>
Prepaid Postage	298.21	583.35	(285.14)	-48.9%
Pre Paid Rental/Lease	5,019.00	4,587.00	432.00	9.4%
Deferred Outflows of Resources GASB 68	437,497.00	472,711.00	(35,214.00)	-7.4%
Overfunded GASB 75	423,617.00	0.00	423,617.00	100.0%
Deferred Outflows of Resources GASB 75	159,793.00	86,743.00	73,050.00	84.2%
TOTAL Other Assets	1,046,782.43	598,671.19	448,111.24	74.9%
TOTAL ASSETS	8,696,698.56	8,303,424.57	393,273.99	4.7%
LIABILITIES				
Current Liabilities				
Accounts Payable	27,536.72	44,856.56	(17,319.84)	-38.6%
Accrued Vacation	95,622.24	94,777.80	844.44	0.9%
Scholarships-Volunteer Expense	1,595.97	1,595.97	0.00	0.0%
Scholarships-Senior Services	5,657.78	6,027.78	(370.00)	-6.1%
Deferred Revenue	21,499.59	28,991.59	(7,492.00)	-25.8%
TOTAL Current Liabilities	151,912.30	176,249.70	(24,337.40)	-13.8%
Long-Term Liabilities				
Net Pension Liability GASB 68	134,490.00	1,773,279.00	(1,638,789.00)	-92.4%
Accrued OPEB Liability GASB 75	0.00	469,896.00	(469,896.00)	-100.0%
Deferred Inflows of Resources GASB 68	878,821.00	122,106.00	756,715.00	619.7%
Deferred Inflows of Resources GASB 75	1,074,172.00	324,496.00	749,676.00	231.0%
TOTAL Long-Term Liabilities	2,087,483.00	2,689,777.00	(602,294.00)	-22.4%
TOTAL LIABILITIES	2,239,395.30	2,866,026.70	(626,631.40)	-21.9%
EQUITY				
Designated Reserves	2,999,201.22	2,999,201.22	0.00	0.0%
Retained Earnings	2,895,766.40	1,345,328.79	1,550,437.61	115.2%
Year-to-Date Earnings	562,335.64	1,092,867.86	(530,532.22)	-48.5%
TOTAL EQUITY	6,457,303.26	5,437,397.87	1,019,905.39	18.8%
TOTAL LIABILITIES & EQUITY	8,696,698.56	8,303,424.57	393,273.99	4.7%

a.o. January 2023...all years



**Camarillo Health Care District
Investment & Reserves Report**

**31-Jan-23
2022 - 2023**

LAIIF & CLASS	1/31/2023	Interest Earned	Quick Ratio	Current Ratio
Vehicle Fleet Reserve	76,936	1,184		
Technology Reserve	154,814	2,382		
Project/Special Use Reserve	153,872	2,368		
Capital Improvement Reserve	512,905	7,893		
General Operating Reserve	1,039,415	15,995		
Undesignated - General Operating	908,673	13,945		
Total LAIIF & CLASS	2,846,615	43,766	41.31	42.56

Five Star Bank & Bank of the West

General Operating Fund - BOW	91,875	0.00
General Operating Fund - Five Star	179,732	
Payroll - Five Star	0	
Money Market Fund - Five Star	2,507,517	5,516.72
Total Bank of the West	2,779,123	5,516.72

Mechanics Bank

Checking	0	0.00
Savings	635,196	148.76
Total Savings & CD's	635,196	148.76
Scholarships & Petty Cash Funds	8,389	
Ventura County Treasurer Pool	5,723	34.30
Total in interest earning accounts	6,275,046	49,465.85

Reserve Funds	Minimum Target	6/30/2022 Balance	2022 Allocated	2022/2023 Interest	1/31/2023 Balance	Annual Funding Goal
Vehicle Fleet Reserve	75,000	75,752	0	1,184	76,936	5,000
Technology Reserve	150,000	152,431	0	2,382	154,814	5,000
Project/Special Use Reserve	150,000	151,504	0	2,368	153,872	5,000
Capital Improvement Reserve	500,000	505,012	0	7,893	512,905	10,000
General Operating Reserve	1,941,834	1,023,421	0	15,995	1,039,415	100,000
Reserves & Contingencies	2,816,834	1,908,120	0	29,821	1,937,941	125,000

Per California Government Code Section 53600 et. Seq., specifically section 53607, the attached investment report details all investment related activity in the current period.

Camarillo Health Care District's (CHCD) investable funds are currently invested in California CLASS, LAIF, and the Ventura County Treasurer's Investment pool, and their individual investment transactions are not reportable under the Government code. That said, CHCD's investment policy has taken a prudent investment course, in compliance with the "Prudent Investor's Policy" designed to protect public funds.

Camarillo Health Care District

Statements of Activities

Year-to-Date Variance, January 2023 - current month, Consolidated by department

	<i>7 Months Ended January 31, 2023</i>	<i>7 Months Ended January 31, 2023 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
REVENUE				
Tax Revenue-Admin	1,984,030.75	1,852,546.01	131,484.74	7.1 %
Community Education	1,607.00	7,525.00	(5,918.00)	-78.6 %
Transportation Fees	8,730.00	12,833.31	(4,103.31)	-32.0 %
Transport Fees ADC	14,460.00	14,583.31	(123.31)	-0.8 %
Health Screening Fees	0.00	116.69	(116.69)	-100.0 %
Lifeline Fees	10,293.00	12,040.00	(1,747.00)	-14.5 %
Sr Nutrition Home Delivered	18,683.54	17,500.00	1,183.54	6.8 %
Contract-PICF-Falls	14,393.16	8,166.69	6,226.47	76.2 %
Contract-PICF-Blue Shield	0.00	491.75	(491.75)	-100.0 %
ADC Fees	71,087.00	116,666.69	(45,579.69)	-39.1 %
Grant-VCAAA Caregiver Respite	12,265.07	21,437.50	(9,172.43)	-42.8 %
Contract-Caregiver Navigation Project	0.00	2,800.00	(2,800.00)	-100.0 %
Donations-Scholarship	370.00	1,458.31	(1,088.31)	-74.6 %
Sponsorship	400.00	700.00	(300.00)	-42.9 %
Healthy Attitude Advertising	4,000.00	5,000.00	(1,000.00)	-20.0 %
Interest Income	49,465.85	6,125.00	43,340.85	707.6 %
Facility Use Rental	4,102.00	4,666.69	(564.69)	-12.1 %
Facility Use-Lease	2,413.75	5,304.25	(2,890.50)	-54.5 %
Donations	10,050.00	875.00	9,175.00	1048.6 %
Fischer Fund Distribution	152,015.31	150,000.00	2,015.31	1.3 %
Grant-VCAAA-Sr Nutrition	68,715.72	61,450.06	7,265.66	11.8 %
City of Camarillo-CDBG CV3	29,166.69	29,166.69	0.00	0.0 %
City of Cam Care-A-Van	16,625.00	16,625.00	0.00	
Grant-Rupe Foundation-SHARE	1,458.31	1,458.33	(0.02)	0.0 %
Grant-VCAAA-SS Line	17,632.97	29,166.69	(11,533.72)	-39.5 %
Grant-SCAN Community	4,034.93	5,716.69	(1,681.76)	-29.4 %
TOTAL REVENUE	2,496,000.05	2,384,419.66	111,580.39	4.7 %
	2,496,000.05	2,384,419.66	111,580.39	4.7 %
	2,496,000.05	2,384,419.66	111,580.39	4.7 %
EXPENSES				
Salaries	877,031.68	996,674.56	119,642.88	12.0 %
Payroll Taxes	72,268.71	78,328.88	6,060.17	7.7 %

	<i>7 Months Ended January 31, 2023</i>	<i>7 Months Ended January 31, 2023 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
Benefits-PERS-Health	102,709.29	141,014.93	38,305.64	27.2 %
Benefits-PERS-Retirement	67,641.03	77,631.12	9,990.09	12.9 %
Benefits - Workers Comp	30,874.32	38,082.31	7,207.99	18.9 %
Benefits - Life/ADD	17,247.15	16,413.32	(833.83)	-5.1 %
Benefits-OPEB	41,126.08	38,859.94	(2,266.14)	-5.8 %
PERS Retirement UAL	153,175.00	158,446.00	5,271.00	3.3 %
Audit Fees	5,000.00	24,500.00	19,500.00	79.6 %
Legal Fees	11,593.50	20,416.69	8,823.19	43.2 %
Contractors-Operations	56,612.96	77,882.00	21,269.04	27.3 %
Contractors Facilities	21,661.96	30,269.75	8,607.79	28.4 %
Community/Staff Outreach	5,104.01	10,253.18	5,149.17	50.2 %
Dues/Subscriptions	39,551.02	29,252.70	(10,298.32)	-35.2 %
Continuing Education-Trustee	15,098.46	20,459.81	5,361.35	26.2 %
Continuing Education-Staff	14,371.01	30,126.75	15,755.74	52.3 %
Trustee Stipends	2,900.00	5,400.00	2,500.00	46.3 %
Election Costs	0.00	30,000.00	30,000.00	100.0 %
LAFCO Assessments	2,413.00	2,569.00	156.00	6.1 %
Mileage	6,213.62	6,926.99	713.37	10.3 %
Program Matls/Activities	7,578.56	19,464.62	11,886.06	61.1 %
Gas & Oil	13,640.83	12,500.00	(1,140.83)	-9.1 %
Fleet Maintenance	9,323.92	14,444.45	5,120.53	35.4 %
Minor Equipment	13,653.82	16,253.51	2,599.69	16.0 %
Supplies	4,647.98	10,747.31	6,099.33	56.8 %
Postage	22,423.85	20,177.96	(2,245.89)	-11.1 %
Advertising & Promotion	5,894.06	22,565.17	16,671.11	73.9 %
Refunds	120.00	1,464.19	1,344.19	91.8 %
Printing	63,768.09	64,244.93	476.84	0.7 %
Repairs & Maintenance	7,853.44	4,236.75	(3,616.69)	-85.4 %
Association Fees	40,194.00	40,499.62	305.62	0.8 %
Insurance	53,719.11	66,094.00	12,374.89	18.7 %
Storage Rent/Equip Lease	5,090.37	5,244.75	154.38	2.9 %
Telephone	14,757.18	15,120.00	362.82	2.4 %
IT Services	37,080.00	36,166.69	(913.31)	-2.5 %
Utilities	28,991.37	20,247.43	(8,743.94)	-43.2 %
Licenses & Fees	1,930.16	3,545.00	1,614.84	45.6 %
Bank & Credit Card Charges	675.82	3,957.94	3,282.12	82.9 %
TOTAL EXPENSES	1,873,935.36	2,210,482.25	336,546.89	15.2 %
OPERATING RESULTS	622,064.69	173,937.41	448,127.28	257.6 %
OTHER INCOME & EXPENSE				
Other Income -Admin	8,398.03	7,925.00	473.03	6.0 %
Depreciation Expense	(68,127.08)	(71,258.88)	3,131.80	4.4 %
TOTAL OTHER INCOME & EXPENSE	(59,729.05)	(63,333.88)	3,604.83	5.7 %

	<i>7 Months Ended January 31, 2023</i>	<i>7 Months Ended January 31, 2023 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
AFTER OTHER INCOME & EXPENSE	562,335.64	110,603.53	451,732.11	408.4 %
NET RESULTS	562,335.64	110,603.53	451,732.11	408.4 %

Camarillo Health Care District

Statements of Activities

Year-to-Date Only, January 2023 - current month, January 2022 - 12 months back, Consolidated by department

	<u>7 Months Ended</u> <u>January 31, 2023</u>	<u>7 Months Ended</u> <u>January 31, 2022</u>	<u>Variance</u> <u>Fav/<Unf></u>	<u>% Var</u>
REVENUE				
Tax Revenue-Admin	1,984,030.75	1,994,711.19	(10,680.44)	-0.5 %
Community Education	1,607.00	975.00	632.00	64.8 %
Transportation Fees	8,730.00	10,340.00	(1,610.00)	-15.6 %
Transport Fees ADC	14,460.00	9,535.00	4,925.00	51.7 %
Lifeline Fees	10,293.00	17,288.00	(6,995.00)	-40.5 %
Sr Nutrition Home Delivered	18,683.54	19,036.86	(353.32)	-1.9 %
Contract-PICF-Falls	14,393.16	5,289.62	9,103.54	172.1 %
Contract-VCAAA-Evid Base	0.00	2,440.00	(2,440.00)	-100.0 %
ADC Fees	71,087.00	76,886.00	(5,799.00)	-7.5 %
Grant-VCAAA Caregiver Respite	12,265.07	14,900.89	(2,635.82)	-17.7 %
Grant - COVID Relief Fund	0.00	330,000.00	(330,000.00)	-100.0 %
Contract-Caregiver Navigation Project	0.00	6,400.00	(6,400.00)	-100.0 %
Donations-Scholarship	370.00	10.00	360.00	3600.0 %
Sponsorship	400.00	400.00	0.00	
Healthy Attitude Advertising	4,000.00	4,000.00	0.00	
Interest Income	49,465.85	5,368.00	44,097.85	821.5 %
Facility Use Rental	4,102.00	3,116.00	986.00	31.6 %
Facility Use-Lease	2,413.75	4,226.95	(1,813.20)	-42.9 %
Donations	10,050.00	200.00	9,850.00	4925.0 %
Fischer Fund Distribution	152,015.31	148,780.75	3,234.56	2.2 %
Grant-VCAAA-Sr Nutrition	68,715.72	53,766.32	14,949.40	27.8 %
City of Camarillo-CDBG CV3	29,166.69	29,166.69	0.00	
City of Cam Care-A-Van	16,625.00	0.00	16,625.00	
Grant-Rupe Found Vet Caregiver	0.00	208.33	(208.33)	-100.0 %
Grant-Rupe Foundation-SHARE	1,458.31	0.00	1,458.31	
Support Services Offset	0.00	204,485.95	(204,485.95)	-100.0 %
Grant-VCAAA-SS Line	17,632.97	28,843.52	(11,210.55)	-38.9 %
Grant-SCAN Community	4,034.93	9,441.00	(5,406.07)	-57.3 %
TOTAL REVENUE	<u>2,496,000.05</u>	<u>2,979,816.07</u>	<u>(483,816.02)</u>	<u>-16.2 %</u>
	<u>2,496,000.05</u>	<u>2,979,816.07</u>	<u>(483,816.02)</u>	<u>-16.2 %</u>
	<u>2,496,000.05</u>	<u>2,979,816.07</u>	<u>(483,816.02)</u>	<u>-16.2 %</u>
EXPENSES				
Salaries	877,031.68	763,494.02	(113,537.66)	-14.9 %
Payroll Taxes	72,268.71	61,517.50	(10,751.21)	-17.5 %

	<i>7 Months Ended January 31, 2023</i>	<i>7 Months Ended January 31, 2022</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
Benefits-PERS-Health	102,709.29	90,118.77	(12,590.52)	-14.0 %
Benefits-PERS-Retirement	67,641.03	60,114.50	(7,526.53)	-12.5 %
Benefits - Workers Comp	30,874.32	16,924.43	(13,949.89)	-82.4 %
Benefits - Life/ADD	17,247.15	15,464.82	(1,782.33)	-11.5 %
Benefits-OPEB	41,126.08	35,458.77	(5,667.31)	-16.0 %
PERS Retirement UAL	153,175.00	131,240.00	(21,935.00)	-16.7 %
Audit Fees	5,000.00	15,000.00	10,000.00	66.7 %
Legal Fees	11,593.50	12,668.50	1,075.00	8.5 %
Contractors-Operations	56,612.96	90,374.34	33,761.38	37.4 %
Contractors Facilities	21,661.96	0.00	(21,661.96)	
Support Services	0.00	204,485.95	204,485.95	100.0 %
Community/Staff Outreach	5,104.01	1,867.23	(3,236.78)	-173.3 %
Dues/Subscriptions	39,551.02	27,539.12	(12,011.90)	-43.6 %
Continuing Education-Trustee	15,098.46	12,887.94	(2,210.52)	-17.2 %
Continuing Education-Staff	14,371.01	5,422.86	(8,948.15)	-165.0 %
Trustee Stipends	2,900.00	3,200.00	300.00	9.4 %
LAFCO Assessments	2,413.00	2,447.00	34.00	1.4 %
Mileage	6,213.62	6,982.87	769.25	11.0 %
Program Matls/Activities	7,578.56	5,029.46	(2,549.10)	-50.7 %
Gas & Oil	13,640.83	11,266.07	(2,374.76)	-21.1 %
Fleet Maintenance	9,323.92	2,759.30	(6,564.62)	-237.9 %
Minor Equipment	13,653.82	5,514.82	(8,139.00)	-147.6 %
Supplies	4,647.98	6,016.24	1,368.26	22.7 %
Postage	22,423.85	21,452.36	(971.49)	-4.5 %
Advertising & Promotion	5,894.06	4,583.61	(1,310.45)	-28.6 %
Refunds	120.00	872.00	752.00	86.2 %
Printing	63,768.09	37,978.53	(25,789.56)	-67.9 %
Repairs & Maintenance	7,853.44	28,484.15	20,630.71	72.4 %
Association Fees	40,194.00	38,110.68	(2,083.32)	-5.5 %
Insurance	53,719.11	55,780.91	2,061.80	3.7 %
Storage Rent/Equip Lease	5,090.37	16,891.03	11,800.66	69.9 %
Telephone	14,757.18	12,829.75	(1,927.43)	-15.0 %
IT Services	37,080.00	0.00	(37,080.00)	
Utilities	28,991.37	20,739.41	(8,251.96)	-39.8 %
Licenses & Fees	1,930.16	5,364.55	3,434.39	64.0 %
Bank & Credit Card Charges	675.82	1,559.11	883.29	56.7 %
TOTAL EXPENSES	1,873,935.36	1,832,440.60	(41,494.76)	-2.3 %
OPERATING RESULTS	622,064.69	1,147,375.47	(525,310.78)	-45.8 %
OTHER INCOME & EXPENSE				
Other Income -Admin	8,398.03	14,514.43	(6,116.40)	-42.1 %
Depreciation Expense	(68,127.08)	(68,127.08)	0.00	0.0 %
Interest Expense	0.00	(894.96)	894.96	100.0 %
TOTAL OTHER INCOME & EXPENSE	(59,729.05)	(54,507.61)	(5,221.44)	-9.6 %

	<i>7 Months Ended January 31, 2023</i>	<i>7 Months Ended January 31, 2022</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
AFTER OTHER INCOME & EXPENSE	562,335.64	1,092,867.86	(530,532.22)	-48.5 %
NET RESULTS	562,335.64	1,092,867.86	(530,532.22)	-48.5 %

Camarillo Health Care District

Statements of Activities

*Year-to-Date Performance, January 2023 - current month, Consolidated
by department*

	<i>7 Months Ended January 31, 2023</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
REVENUE				
Tax Revenue-Admin	1,984,030.75	3,175,793.00	1,191,762.25	62.5 %
Community Education	1,607.00	12,900.00	11,293.00	12.5 %
Transportation Fees	8,730.00	22,000.00	13,270.00	39.7 %
Transport Fees ADC	14,460.00	25,000.00	10,540.00	57.8 %
Health Screening Fees	0.00	200.00	200.00	
Lifeline Fees	10,293.00	20,640.00	10,347.00	49.9 %
Sr Nutrition Home Delivered	18,683.54	30,000.00	11,316.46	62.3 %
Contract-PICF-Falls	14,393.16	14,000.00	(393.16)	102.8 %
Contract-PICF-Blue Shield	0.00	843.00	843.00	
ADC Fees	71,087.00	200,000.00	128,913.00	35.5 %
Grant-VCAAAA Caregiver Respite	12,265.07	36,750.00	24,484.93	33.4 %
Contract-Caregiver Navigation Project	0.00	4,800.00	4,800.00	
Donations-Scholarship	370.00	2,500.00	2,130.00	14.8 %
Sponsorship	400.00	1,200.00	800.00	33.3 %
Healthy Attitude Advertising	4,000.00	5,000.00	1,000.00	80.0 %
Interest Income	49,465.85	10,500.00	(38,965.85)	471.1 %
Facility Use Rental	4,102.00	8,000.00	3,898.00	51.3 %
Facility Use-Lease	2,413.75	9,093.00	6,679.25	26.5 %
Donations	10,050.00	1,500.00	(8,550.00)	670.0 %
Fischer Fund Distribution	152,015.31	150,000.00	(2,015.31)	101.3 %
Grant-VCAAAA-Sr Nutrition	68,715.72	105,343.00	36,627.28	65.2 %
City of Camarillo-CDBG CV3	29,166.69	50,000.00	20,833.31	58.3 %
City of Cam Care-A-Van	16,625.00	28,500.00	11,875.00	58.3 %
Grant-Rupe Foundation-SHARE	1,458.31	10,000.00	8,541.69	14.6 %
Grant-VCAAAA-SS Line	17,632.97	50,000.00	32,367.03	35.3 %
Grant-SCAN Community	4,034.93	9,800.00	5,765.07	41.2 %
TOTAL REVENUE	2,496,000.05	3,984,362.00	1,488,361.95	62.6 %
	2,496,000.05	3,984,362.00	1,488,361.95	62.6 %
	2,496,000.05	3,984,362.00	1,488,361.95	62.6 %
EXPENSES				
Salaries	877,031.68	1,708,585.00	831,553.32	51.3 %
Payroll Taxes	72,268.71	134,278.00	62,009.29	53.8 %

**7 Months Ended
January 31, 2023**

		Annual Budget	Unused	% Used
Benefits-PERS-Health	102,709.29	241,740.00	139,030.71	42.5 %
Benefits-PERS-Retirement	67,641.03	133,082.00	65,440.97	50.8 %
Benefits - Workers Comp	30,874.32	65,284.00	34,409.68	47.3 %
Benefits - Life/ADD	17,247.15	28,137.00	10,889.85	61.3 %
Benefits-OPEB	41,126.08	66,617.00	25,490.92	61.7 %
PERS Retirement UAL	153,175.00	158,446.00	5,271.00	96.7 %
Audit Fees	5,000.00	24,500.00	19,500.00	20.4 %
Partnershp Initiatives	0.00	2,000.00	2,000.00	
Legal Fees	11,593.50	35,000.00	23,406.50	33.1 %
Contractors-Operations	56,612.96	133,512.00	76,899.04	42.4 %
Contractors Facilities	21,661.96	51,891.00	30,229.04	41.7 %
Instructor Agreement Fees	0.00	13,000.00	13,000.00	
Community/Staff Outreach	5,104.01	17,577.00	12,472.99	29.0 %
Dues/Subscriptions	39,551.02	40,157.00	605.98	98.5 %
Continuing Education-Trustee	15,098.46	35,074.00	19,975.54	43.0 %
Continuing Education-Staff	14,371.01	50,403.00	36,031.99	28.5 %
Trustee Stipends	2,900.00	9,900.00	7,000.00	29.3 %
Election Costs	0.00	30,000.00	30,000.00	
LAFCO Assessments	2,413.00	2,569.00	156.00	93.9 %
Mileage	6,213.62	11,875.00	5,661.38	52.3 %
Program Matls/Activities	7,578.56	33,368.00	25,789.44	22.7 %
Gas & Oil	13,640.83	15,000.00	1,359.17	90.9 %
Fleet Maintenance	9,323.92	20,000.00	10,676.08	46.6 %
Minor Equipment	13,653.82	27,863.00	14,209.18	49.0 %
Supplies	4,647.98	18,424.00	13,776.02	25.2 %
Postage	22,423.85	40,322.00	17,898.15	55.6 %
Advertising & Promotion	5,894.06	45,547.00	39,652.94	12.9 %
Refunds	120.00	2,510.00	2,390.00	4.8 %
Printing	63,768.09	91,231.00	27,462.91	69.9 %
Repairs & Maintenance	7,853.44	7,263.00	(590.44)	108.1 %
Association Fees	40,194.00	69,428.00	29,234.00	57.9 %
Insurance	53,719.11	113,304.00	59,584.89	47.4 %
Storage Rent/Equip Lease	5,090.37	8,991.00	3,900.63	56.6 %
Telephone	14,757.18	25,920.00	11,162.82	56.9 %
IT Services	37,080.00	62,000.00	24,920.00	59.8 %
Utilities	28,991.37	34,710.00	5,718.63	83.5 %
Licenses & Fees	1,930.16	8,388.00	6,457.84	23.0 %
Bank & Credit Card Charges	675.82	6,785.00	6,109.18	10.0 %
TOTAL EXPENSES	1,873,935.36	3,624,681.00	1,750,745.64	51.7 %
OPERATING RESULTS	622,064.69	359,681.00	(262,383.69)	172.9 %
OTHER INCOME & EXPENSE				
Other Income -Admin	8,398.03	18,300.00	9,901.97	45.9 %
Depreciation Expense	(68,127.08)	(122,158.00)	(54,030.92)	55.8 %

	<i>7 Months Ended January 31, 2023</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
TOTAL OTHER INCOME & EXPENSE	(59,729.05)	(103,858.00)	(44,128.95)	57.5 %
AFTER OTHER INCOME & EXPENSE	562,335.64	255,823.00	(306,512.64)	219.8 %
NET RESULTS	562,335.64	255,823.00	(306,512.64)	219.8 %

Camarillo Health Care District

Check Register (Checks and EFTs of All Types)

Sorted by Vendor
January 2023 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
Cash Account #4 [Bank of the West General]						
Cash Account #1 [Five Star - General]						
80008	1/18/2023	ACCESS	Access TLC Caregivers DBA	637.50	V	MO
69816	1/4/2023	AFLAC	Aflac	1,044.03	V	MO
80001	1/11/2023	BOLANOS	Alexandra Bolanos	142.89	EE	
69827	1/4/2023	OLSON	Anja Olson	112.14	EE	
80019	1/25/2023	ARJAY'S	Arjay's Window Fashions	225.00	V	MO
69817	1/4/2023	B&BMAIL	B & B Mailing Services	1,821.57	V	MO
69818	1/4/2023	BAY ALARM	Bay Alarm Company	1,233.45	V	MO
69819	1/4/2023	BETA	Beta Healthcare Group	2,600.76	V	MO
69820	1/4/2023	BETA WC	Beta Healthcare Group	2,601.42	V	MO
69821	1/4/2023	BYRD	Byrd Locksmithing	450.00	V	ONGOING
80002	1/11/2023	CA COLLAB	CA COLLABORATIVE	200.00	V-SCAN DUES	ANNUAL
69829	1/10/2023	CHCD	Camarillo Health Care District	2,150,000.00	V-TRANSFER FUNDS	
69825	1/4/2023	KNOX	Carrie Knox	745.00	EE	
80020	1/25/2023	CENTRAL	Central Plaza Auto Service	784.33	V	
80009	1/18/2023	CIPMA	CIPMA-HR	50.00	V	
80010	1/18/2023	COLANTUONO	Colantuono, Highsmith, Whatley, PC	947.00	V-LEGAL	ONGOING
80011	1/18/2023	COMFORT	Comfort Keepers dba	600.00	V	MO
69822	1/4/2023	COMMANDER	Commander Printed Products	16,408.00	V	QTRLY
80021	1/25/2023	CONDUENT	Conduent Business Services, LLC	2,075.00	V-VCCHNA ASSESS	
69823	1/4/2023	DOS CAMINOS	Dos Caminos Plaza	5,742.00	V	MO
80022	1/25/2023	DUET	Duet: Partners in Health & Aging	835.00	V-CAREGIVER TRAIN	
80003	1/11/2023	FRONTIER	Frontier Communications	235.98	V	MO
80004	1/11/2023	HARTFORD	Hartford Life	1,254.52	V	MO
80005	1/11/2023	HAYMAN	Hayman Consulting dba	3,372.50	V	MO
80012	1/18/2023	ITS	Integrated Telemangement Services, Inc	933.66	V	MO
80013	1/18/2023	JTS	JTS Facility Services	2,310.00	V	MO
80014	1/18/2023	MERIPLEX/CPI	Meriplex Solutions	4,839.10	V	MO
69826	1/4/2023	METLIFE	MetLife Small Business	1,147.64	V	MO
80015	1/18/2023	PETTY	Petty Cash - Administrat	202.60	V	MO
80023	1/25/2023	SAFEWAY	Safeway Inc	409.59	V	MO
69824	1/4/2023	DUXBURY	Sarah Duxbury	117.20	EE	
80000	1/10/2023	SOCAL SIGN	SocalSignworx	3,997.68	V-VEHICLE WRAPS	
80024	1/25/2023	SO CA EDISON	Southern California Edison	2,003.21	V	MO
80006	1/11/2023	SO CA GAS	Southern California Gas	1,615.06	V	MO
80016	1/18/2023	STAPLES	Staples Business Advantage	2,135.07	V	MO
80017	1/18/2023	TROPICAL	Tropical Car Wash	208.00	V	MO
80007	1/11/2023	UMPQUA	Umpqua Bank	4,698.62	V-CREDIT CARD	MO
80025	1/25/2023	VALIC	VALIC	1,339.39	V	MO
80026	1/25/2023	VCHCA	Ventura Co Home Care Assoc	450.00	V - DUES	ANNUAL
69828	1/4/2023	VISION	Vision Services Plan	317.15	V	MO
80018	1/18/2023	VOYAGER	Voyager Fleet Systems Inc	1,614.52	V	MO
80027	1/25/2023	WEST VENTURA	West Ventura County Business Alliance	525.00	V - DUES	ANNUAL

REPORT TOTAL 2,222,981.58

Camarillo Health Care District

Check Register (Checks and EFTs of All Types)

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REPORT TOTAL				<u>2,222,981.58</u>		

Check Register Monthly Comparison

FY 2022/23

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)	w/out transfer
\$169,824	\$59,053	\$123,545	\$3,146,143	\$96,299	\$71,201	\$2,222,982	\$0	\$0	\$0	\$0	\$0	\$841,292	\$104,935
YTD Total											\$5,889,046		

Notes FY 22/23:

- Sept '22 Purchased new Ford Escape vehicle \$46,572.46
- Oct '22 Purchased new Ford Escape vehicle \$42,541.59
- Oct '22 Transfer cash to open California Class account \$3,000,000 from LAIF
- Oct '22 Transfer cash to open 3 Five Star accounts \$4,500.00
- Oct '22 Purchase new computer equipment \$9,525.85
- Oct '22 Purchase new AC Units \$13,448.00
- Nov-22 Purchase new AC units Bldg E & G \$22,541
- Nov-22 Purchase new Refrigerator for Sr Meals \$9,813
- Jan '23 Transfer cash to into Five Star Accounts \$2,150,000

FY 2021/22

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)	w/out transfer
\$188,410	\$55,759	\$162,111	\$80,903	\$72,497	\$354,833	\$50,684	\$81,261	\$69,187	\$70,138	\$72,504	\$115,382	\$137,885	\$110,866
YTD Total											\$1,373,668		

Notes FY 21/22:

- July '21 Annual Insurance Invoices increased by \$28k
- Sept '21 Final loan payment of \$99,044
- Sept '21 New HVAC unit for Build H \$11,720
- Oct '21 Construction Costs for HUR window and SNP relocation \$9,018
- Nov '21 New Flooring Cedar room Bldg E \$16,167
- Dec '21 Move relief funds of \$300k from Mechanics cking to savings
- Feb '22 RUPE Grant payment \$7,548
- Feb '22 Healthy Attitudes will have 4 issues in 21/22 vs 3 in 20/21 - Additional cost of \$10-13k
- Mar '22 Nunn Better Plumbing \$2,495 multiple locations
- Apr '22 Commander Printed Products - \$14,580 Healthy Attitudes back pre Covid copies
- Apr '22 AI Loh Construction - Dept 5 New Window \$1,912
- Apr '22 CPI - newipad & Keyboard & APC Electric Smart - \$3,215
- May '22 New HVAC unit for Build F \$11,888
- June '22 New Senso Machine - Cognitive Motor Training & Testing System \$11,500

NOTE: this is a comparison of checks only; does not include expenses such as OPEB accrual, salary/benefit expenses, UAL expense, depreciation; July and Aug of each year may or may not include month prior June expenses.



SECTION 9

CHIEF EXECUTIVE OFFICER REPORT

FEBRUARY 23, 2023

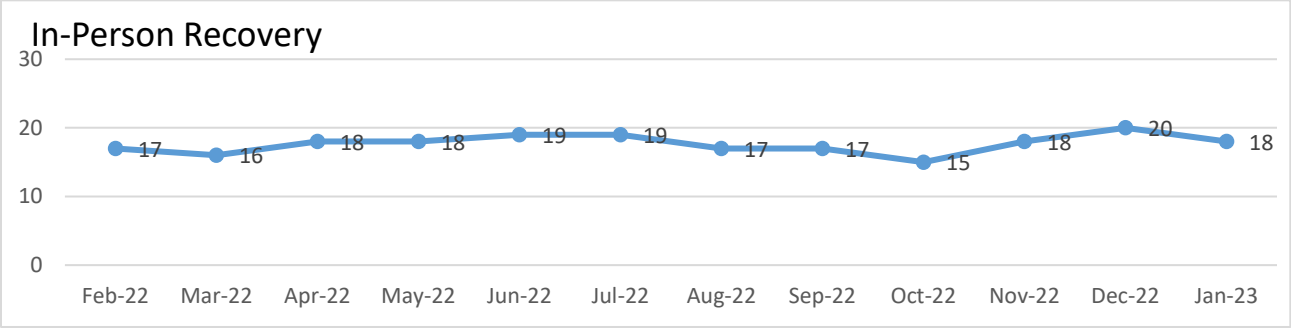
MEMORANDUM

DATE: January 31, 2022
TO: Kara Ralston, Chief Executive Officer
FROM: Mary Ann Ratto, Adult Day Center Director
SUBJECT: *January 2023 Monthly Report*

PROGRAM DESCRIPTION

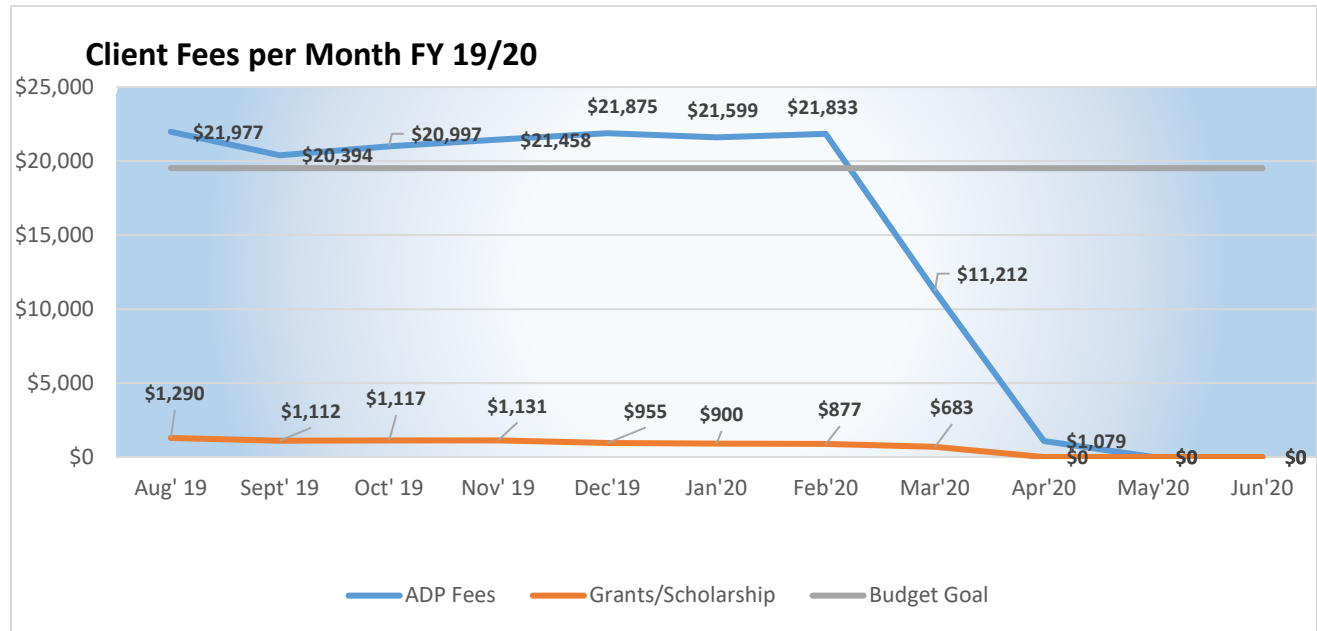
Since 1983, Camarillo Health Care District has operated a state-licensed Adult Day Center for adults (age 18 and over) with cognitive impairment and other special needs. With intentional thoughts, the Adult Day Center provides a compassionate and dynamic environment where persons with functional and cognitive disabilities can participate in meaningful activities, allowing them to remain as independent as possible with dignity, respect, and honor. Participants enjoy a variety of scheduled activities modified and designed to promote self-esteem, endurance, and engagement. Customized schedules are available full day, half day, multiple or single days in a week, with transportation options.

The subsequent charts reflect recovery efforts since reopening in September 2021. Operating under capacity restrictions, with full and afternoon half day offering at 6:1 ratio.

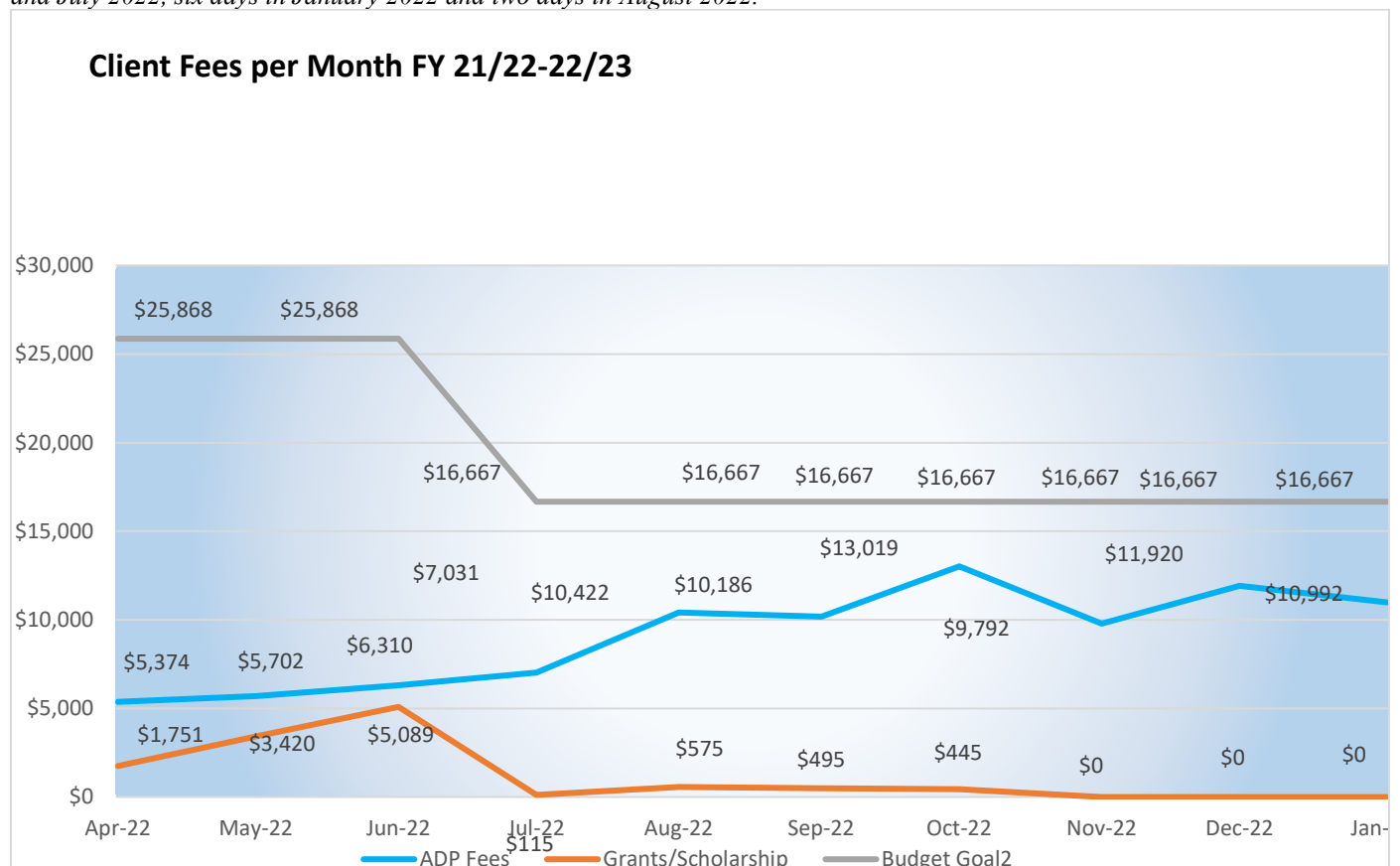


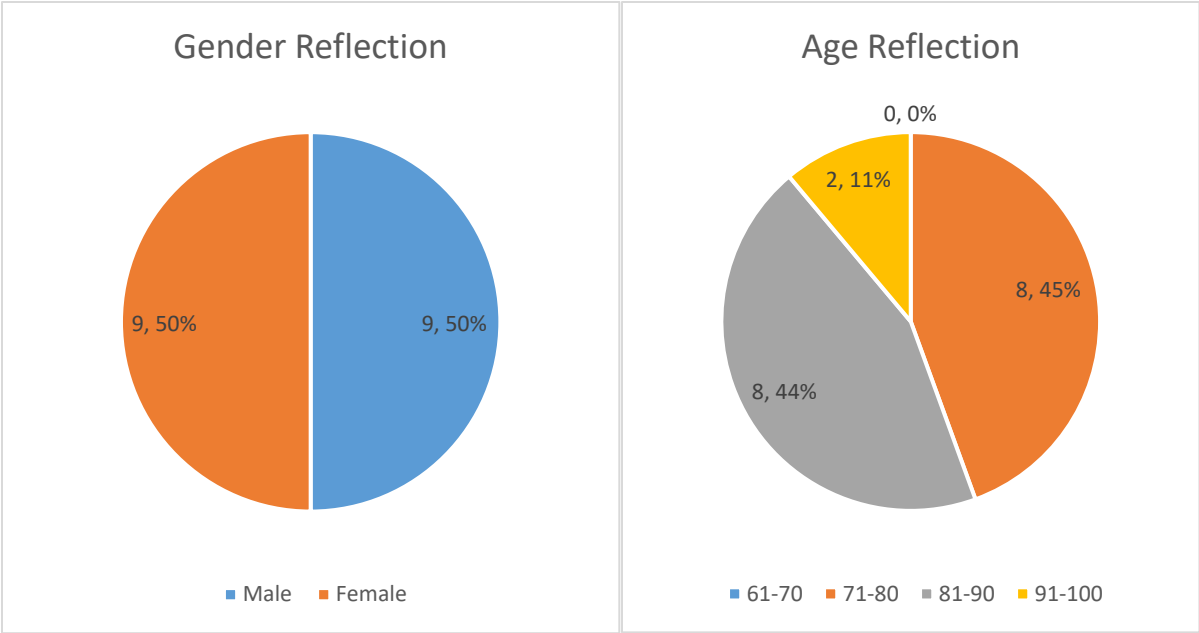
	December 2022	January 2022	February 2023
Enrollment at start of new month	19	18	19
New Enrollment	1	0	1
Leave of Absence (LOA)	1	2	1
Disenrollment	1	1	0
Active Enrollment at close of month	20	18	

The following revenue charts reflect the success of the ADC, prior to the March 13, 2020 temporary suspension and the recovery efforts since reopening the ADC from September 8, 2020 through December 4, 2020 and April 19, 2021.



This chart reflects a dip in revenue during the months of December and January. Due to circumstances caused by the surge in Omicron cases, the center temporarily suspended in-person services for two days in December 2021 and July 2022, six days in January 2022 and two days in August 2022.





Total Clients: 18
Current average age: 86
Current oldest: 93 (ma)
Current youngest: 75 (ma and fe)

MEMORANDUM

DATE: Feb. 9, 2022
TO: Kara Ralston, CEO
FROM: Michelle Rogers, Community Education & Outreach Manager
SUBJECT: *Monthly Program Report: January 2023*

PROGRAM DESCRIPTION – Social Media

Community Education & Outreach focuses on developing, producing and facilitating the various educational and outreach platforms of Camarillo Health Care District. In 2023, our goals include:

- highlight classes, services, programs and departments, and posting consistently
- boost brand awareness by creating original content
- share timely and varied posts to create a dynamic social media portfolio
- curate, like and comment on content that aligns with mission; follow/like local agencies
- maintain a pulse on community conversations to help expand audience
- increase community engagement by asking and answering questions, hosting polls, and sharing our own thought leadership pieces that initiate and inform conversations

Nextdoor

There are 32,353 members in the geographic area we reach in Camarillo and Somis. That's increase of 456 in the last three months.

- 32,635 impressions, down 10,603 from December.
- 94 interactions, down 106 from December

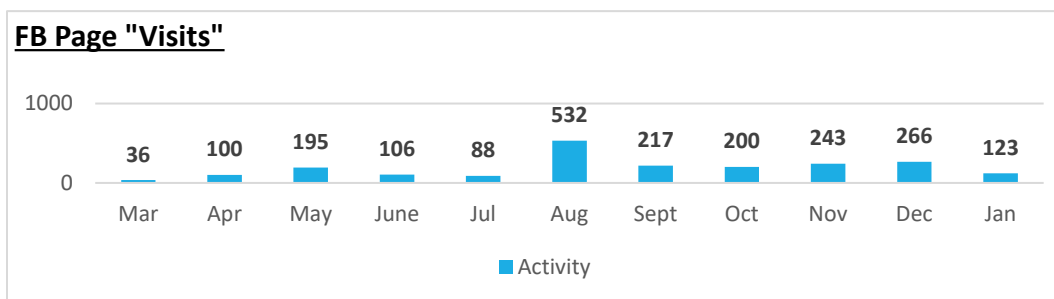
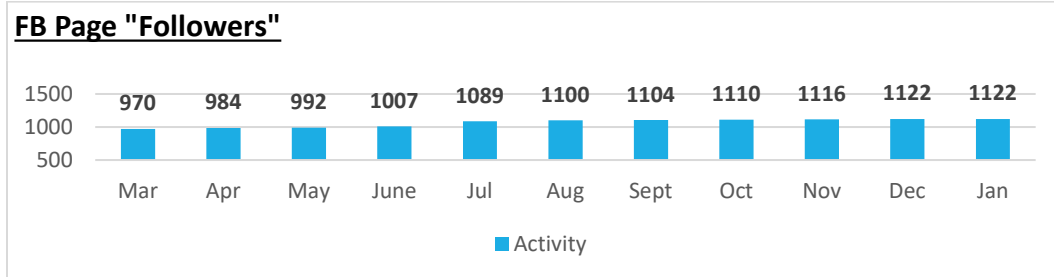
*Note: This decrease may be a result of more people being home in December during the holidays and had more free time on their hand to browse Nextdoor, but then returned to work in January.

- **Impressions** are the number of times a post is seen and may include multiple views of the post by the same people.
- **Interactions** include likes and comments.
- **MOST POPULAR:** Repurposing the story in our Healthy Attitudes magazine to our website of a woman who struggled but regained her independence after a fall and injury by becoming active through our programs, with 2,507 impressions and 3 interactions.
- **SECOND MOST POPULAR:** January is National Walk Your Pet Month – bring your dog to Walking Group, with 2,044 impressions and 8 interactions.

Facebook

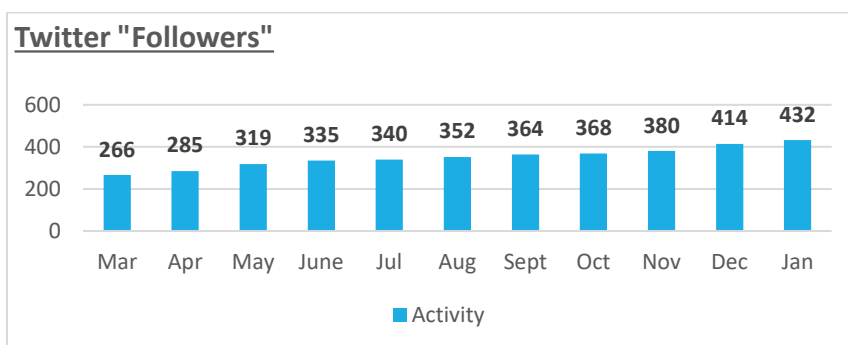
- **HIGHEST REACH:** Social card promoting Elder Legal, with 1,500 reach.
 - **Reach** is the number of people who saw any post at least once.
 - **Impressions** are the number of times a post is seen and may include multiple views of the post by the same people.
- **TOTAL REACH:** for the last 30 days is 4,785, down 26% from December.
- **FACEBOOK PAGE VISITS:** for the last 30 days is 123, down 46% from December.
- **MOST REACTIONS:** Elder Legal (25), followed by Nutrition Counseling (14). In total, we had 345 reactions on all of our posts in the month of January.

- **Reactions** is a button on a post that allows people to show different reactions to the content: “Like”, “Love”, “Haha”, “Wow”, “Sad” or “Angry.”
- HIGHEST COMMENTS: Elder Legal (4).
- HIGHEST ENGAGEMENT: Elder Legal (41).
 - **Engagements** are a combination of reactions, likes, comments and shares.



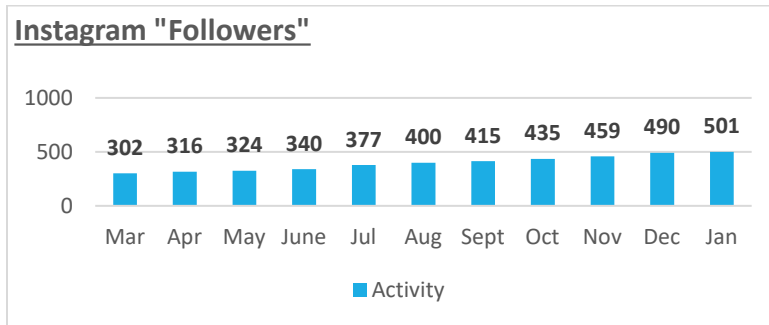
Twitter

- **ENGAGEMENT RATE:** engagement rate was 4.9%, up from 3.7% in December, with 37 retweets and 53 likes.
 - **Engagements** are clicks, retweets, replies, follows and likes.
 - **Impressions** are the number of times a user saw the tweet.
 - **Engagement rate** is the number of engagements divided by the total number of impressions
- **TOP TWEET:** Adult Day Program, with 209 impressions, 17 engagements and engagement rate of 8.1%.
- **MOST POPULAR tweet:** Promoting our Adventures in VR classes, with 322 impressions, 8 engagements and a 2.5% engagement rate.
- **HIGHEST ENGAGEMENT:** “We are Hiring” with 58 impressions, 7 engagements and a 12.1% engagement rate.



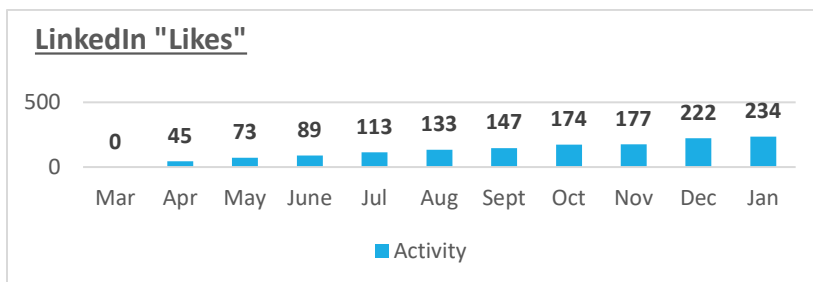
Instagram

- Reached 508 people, 60 people more than December.
- HIGHEST REACH: “Dealing with Dementia class reached 129 people and had 5 likes, comments and shares.
- SECOND MOST POPULAR POST: Wellness Fest reached 126 people and had 8 likes, comments and shares.
- HIGHEST ENGAGEMENT: Adult Day Program with 13 likes, comments and shares.



LinkedIn

- 9 unique visitors, down 13 from December and same number as November.
- 283 page views.
- 359 post impressions.
- MOST IMPRESSIONS: Nutrition counseling had 31 impressions and 12 views.
- HIGHEST VIEWS: Adult Day Program video had 25 impressions and 86 views.
- MOST REPOSTS: Google Slides for presentations class with 2 reposts.
- MOST REACTIONS: Caregivers Support Group with 3 reactions.
- We appeared in 266 searches, typically we appear in 150 searches each week.



TikTok

- 55 videos in the last 10 months, with 18,636 total views, up from 17,279 total views; avg 2,000 views/month.
- 271 views of our “Hot off the Presses” reel announcing our Healthy Attitudes magazine would be in mailboxes soon.
- 275 views of our video promoting free dental screenings.
- HIGHEST ALL-TIME VIEWS: video of the Senso balance machine with 1,273 views.

YouTube

- Developed in June 2022 (35 subscribers, up from 27 last month).

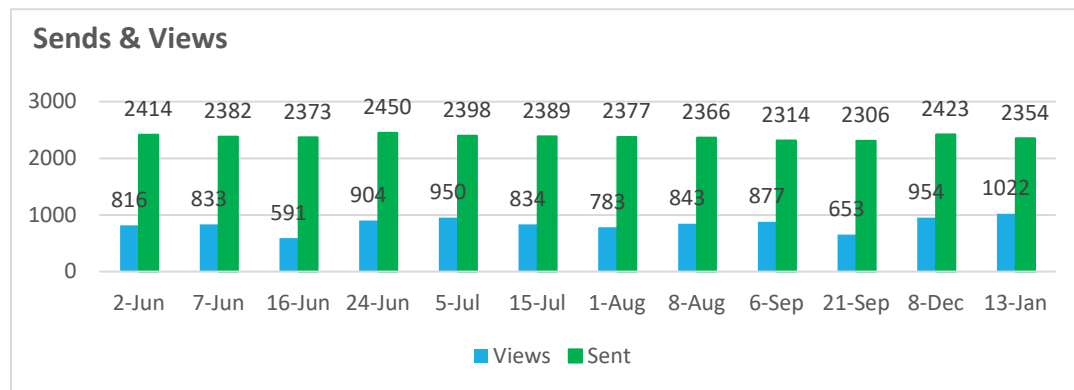
- Posted 16 videos since launch.
- 39,703 total views.
- MOST VIEWED VIDEO: Our Care-A-Van Transportation Services with 36,000 views. (Numbers attributed to the video being served as a “suggested” video by YouTube.)
- SECOND MOST VIEWED VIDEO: A virtual tour of our Adult Day Center with 1,000 views.
- Note: Without the Care-A-Van video anomaly, our videos average 421 views per month.

SoundCloud (podcast)

(SoundCloud is the platform used for the District’s podcast which shares health and caregiver journeys, and true, first-person stories about life, love and learning.)

- 7 “Stories from the Heart” podcasts.
- 311 “listens” and 22 “likes” on SoundCloud
- 68 downloads (35% from Apple Podcasts)
- 10 “streams” on Spotify
- 40 “plays” on Apple Podcasts

E-Newsletter

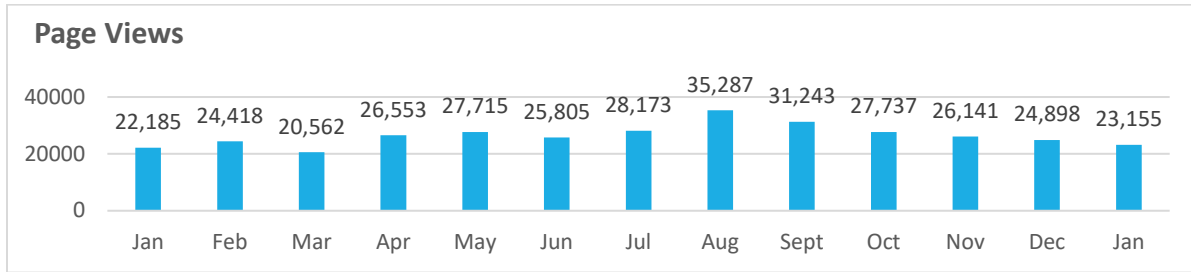


Since the launch of the e-newsletter on June 2, 2022, a total of 12 newsletters have been sent. The open rate has been averaging 35%, which is considered a “top-tier score”; marketing experts say average open rate should be 15-25%. The open rate for our most recent newsletter is our highest yet at 40.2%.

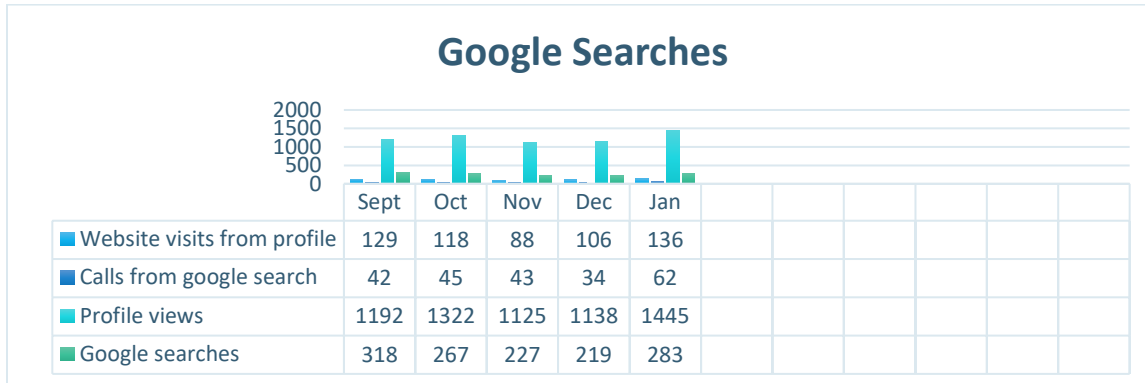
- **Newsletter Jan. 13**
 - focused on “New year, new ideas, new adventures” about brain training exercises available in on Independent Adventures VR classes. This had the highest number of opens since we started sending e-newsletters.
 - 2,402 people received the e-newsletter.
 - 1,022 opened and viewed it.
 - 43.4% open rate (average open rate should be 15-25%)

Website

Average 26,700 views/month

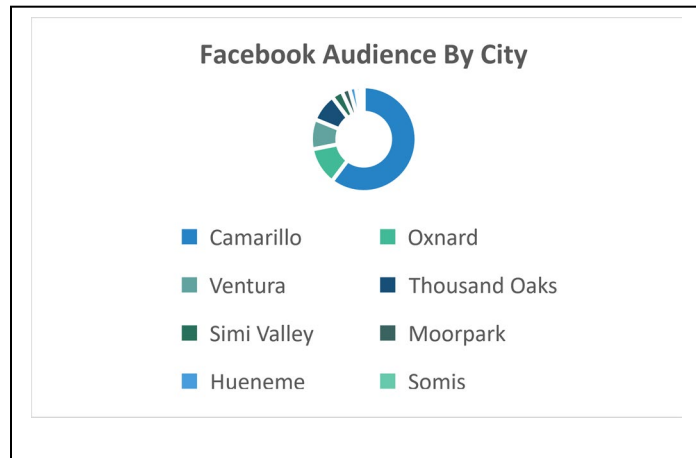


Google Business Profile Report



CURRENT SOCIAL MEDIA AUDIENCE

- Facebook
 - 87% are women
 - Most age 35-65+
 - 40% from Camarillo, 7.7% Oxnard, 6.1% Ventura, 5.7% Thousand Oaks.
- Instagram
 - 72% are women
 - Most age 35-65+
 - 23% from Camarillo, 13% from Oxnard, 9% from Ventura, 7% from Thousand Oaks.
- Twitter
 - Doesn't record audience profile data.
- LinkedIn
 - 80% are from the greater LA area
 - 25% work in business development, 11 percent in community and social services, 11 percent in media and communication, 8 percent operations, 5 education, 5 percent healthcare services, 5 percent human resources.
- TikTok, YouTube and SoundCloud: *Building stages*



MEMORANDUM

DATE: February 8, 2023

TO: Kara Ralston, CEO

FROM: Anja Olson, Facilities Coordinator

SUBJECT: *Monthly Program Report: January 2023*

PROGRAM DESCRIPTION –Facility Activity & Usage

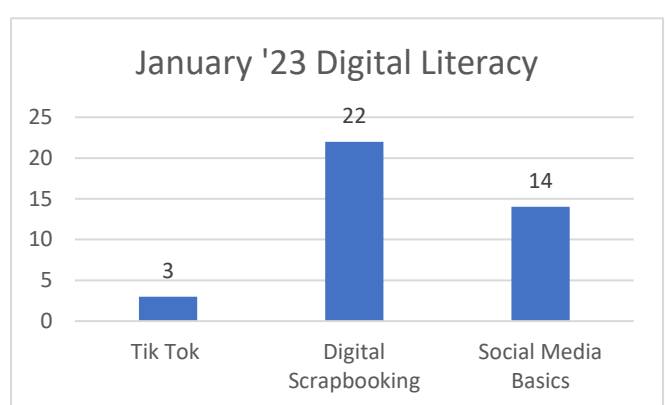
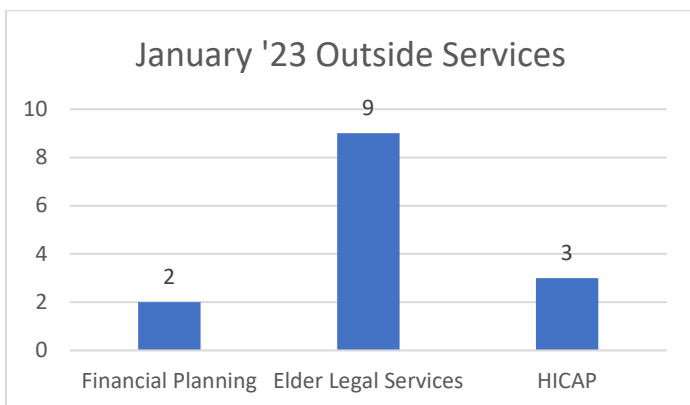
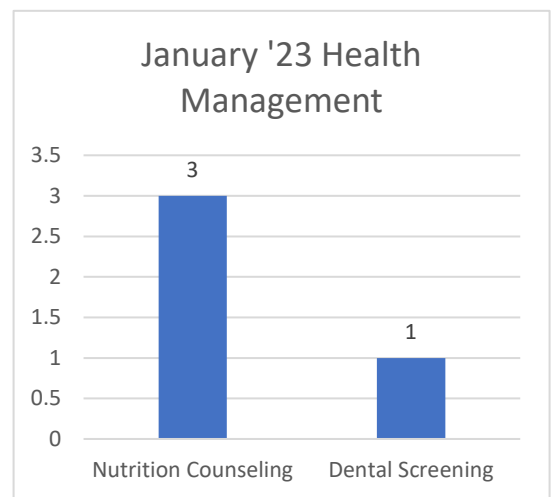
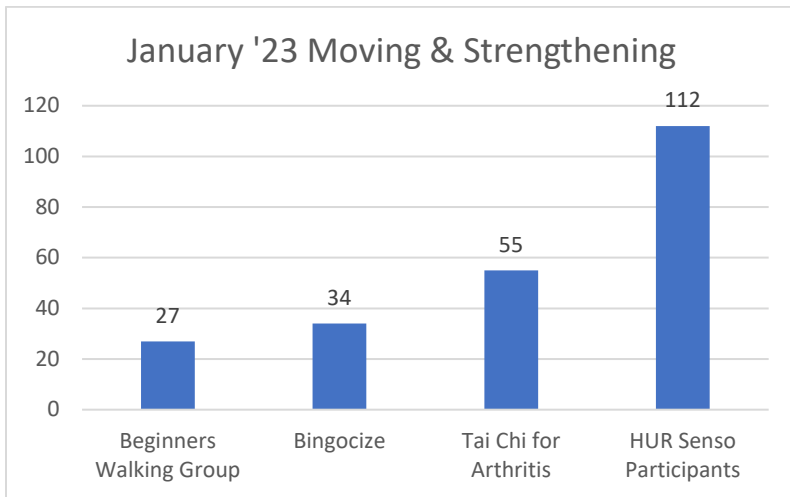
The Facilities Department focuses on providing and maintaining a safe, clean, and inviting environment that facilitates the presentation and delivery of District services, customer service, reception and professional hospitality.

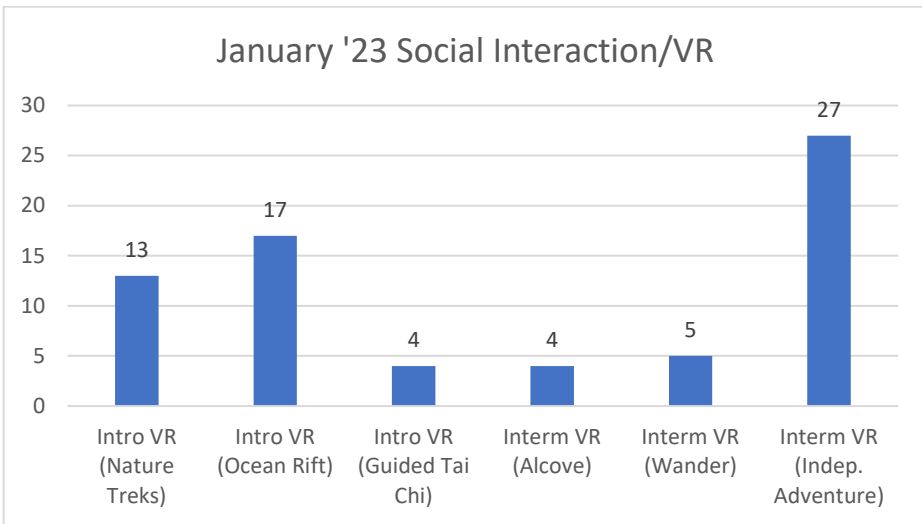
Class Attendance

January saw an increase in attendance from December. Total participation went from 215 in December to 355 in January. Virtual Reality classes were back in session and classes were well attended, with the highest attendance in VR Independent Adventures. Walking Group participants increased from December but due to rainy weather, attendance was lower than November.

Camarillo Health Care District has added two new classes in the Digital Literacy & Connectivity category: Social Media Basics and Google Slides for Slide Shows. Both classes have full enrollment.

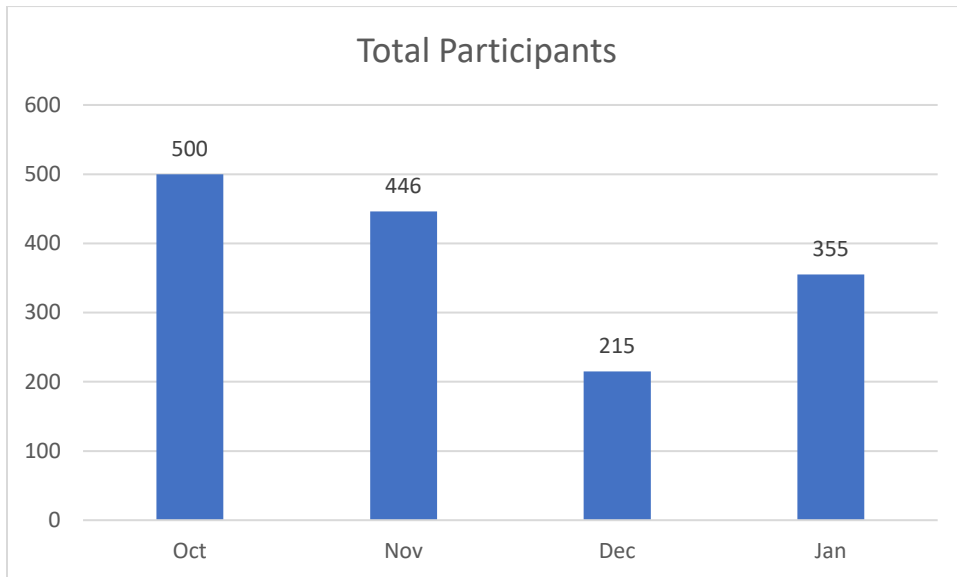
The following charts reflect January participant numbers for the following categories:





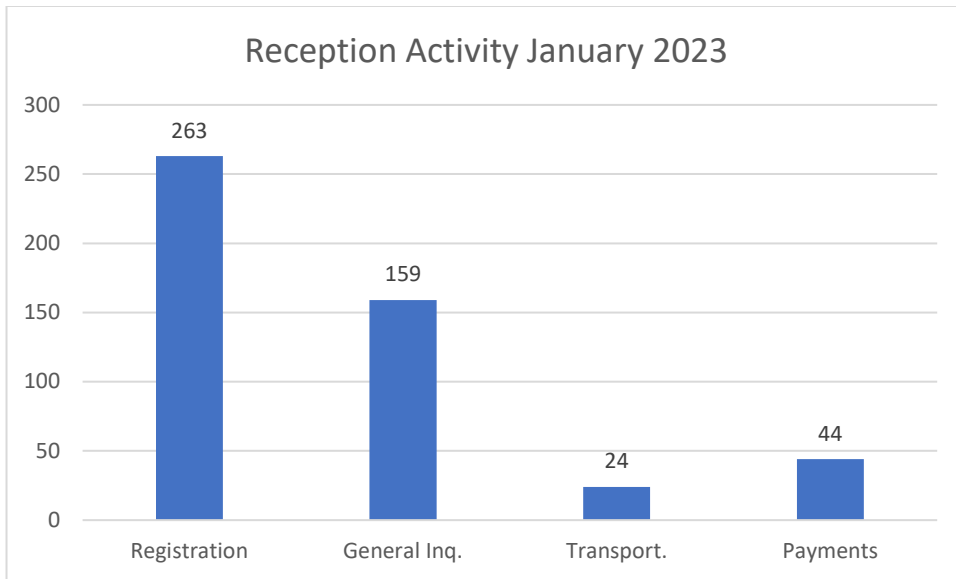
Total Participants

The following chart shows total participants over time for the categories shown in this report.



Reception Activity

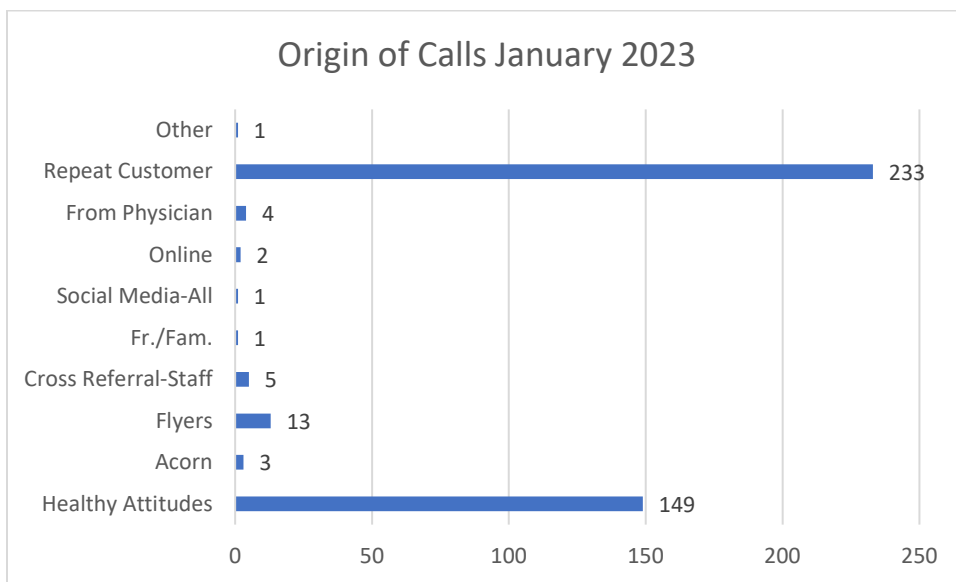
Reception activity increased significantly in January from December. Registration numbers almost doubled as did General Inquires. Transportation numbers went down by one third. The main reason for the increase in activity was the publication and distribution of Healthy Attitudes Magazine. The 2023 winter edition hit mailboxes the first week of January.



Origin of Calls

In efforts to understand the impact of outreach, staff attempt to capture where callers heard about the service they're inquiring about; *(not every caller remembers; some inquiries are not conducive to the question)*.

As seen in the chart below, referrals from Healthy Attitudes increased significantly due to the publication and distribution of the 2023 Winter Edition.



January 2023 Report

Date: February 9, 2023
To: Kara Ralston, CEO
From: Blair Barker, Care Services Director
 Mayra Tapia, Senior Nutrition Coordinator
Monthly Program Report: January 2023

The Senior Nutrition Program (SNP) provides supplemental nutrition for residents aged 60 and over at either the congregate meal site or by home delivery, to enhance physical, mental and emotional well-being.

Home Delivered Meals (HDM) are delivered to homebound seniors who are unable to procure or prepare their own meals, and include fresh fruit, dairy and grain products as supervised by VCAAA registered dietician. Up to 5 meals/week are delivered in a bundle once each week. ***During COVID-19 restrictions, clients include seniors not normally home-bound, and non-senior disabled who are abiding by Stay-at-Home orders. As of August 11, 2021, all recipients may now only receive up to 5 meals/week, with some exceptions made (low-income, high nutrition risk, no other means to obtain food, etc.) (which is why the total meal count for this month decreased from previous months).***

Congregate Meals (aka Apple-A-Day Café) are normally served at the District congregate (Cong) site on the third Thursday of each month. ***During COVID-19 restrictions,*** congregate clients may instead choose to pick up a frozen meal at the District once a month.

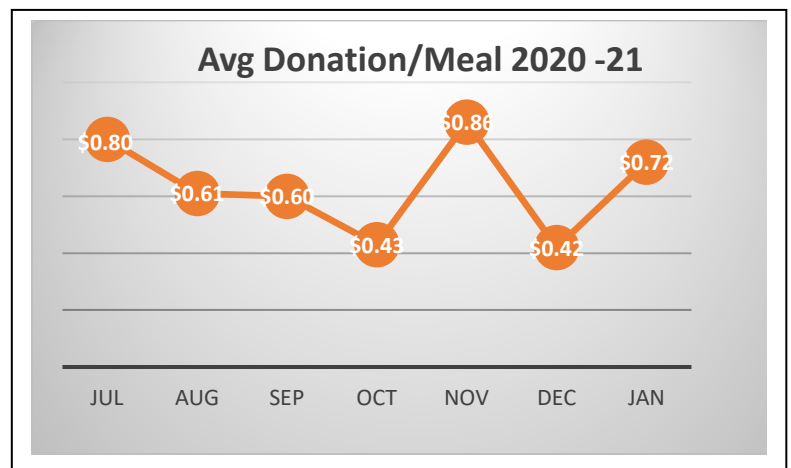
The SNP is also partially funded by the Older Americans Act, through the Ventura County Area Agency on Aging (VCAAA), VCAAA Foundation, and the City of Camarillo. There is no charge per funding agreement but a \$3.00 per meal donation by attendees is suggested as required by the VCAAA.

At-a-Glance

**includes HDM Clients currently on hold as well as 7 non- seniors funded by VCAAA Foundation.*

	January 2023	Unduplicated Clients FYTD
New HDM clients	24 <u>-13 disenroll</u> 11 net gain	382 *
New Cong. clients	0	0**

***Due to COVID19, Cong clients shifted to HDM*



Program History

The District began administrating the operational arm of the Senior Nutrition Program in April 2005, under grant funding from the Ventura County Area Agency on Aging (VCAAA). In FY 2006/07, the City of Camarillo approved funding support for the Home Delivered portion of the Senior Nutrition. VCAAA manages the food procurement part of the program, while the District provides the operational and logistical support of implementation. Since the District's participation in this program, more than 3,000 people have received more than 534,800 meals, averaging over 29,000 meals/year.

TOTAL MEALS SERVED (cumulative)		VCAAA Funding	VCAAA meals allowed	% program split	City Funding (HDM only)	City CBDG CV3 Funding (HDM only)
Program began April 1, 2005		\$27,602				
Total meals served FY 2005-2006	34,382	\$52,099				
Total meals served FY 2006-2007	28,234	\$84,468			\$32,000	
Total meals served FY 2007-2008	27,332	\$79,978			\$32,000	
Total meals served FY 2008-2009	26,168	\$82,424			\$35,000	
Total meals served FY 2009-2010	27,132	\$82,259			\$37,000	
Total meals served FY 2010-2011	22,598	\$84,166	25,700	62% HDM 38% Cong	\$37,000	
Total meals served FY 2011-2012	15,936	\$69,536	23,710	62% HDM 38% Cong	\$37,000	
Total meals served FY 2012-2013	12,941	\$60,800	20,075	96% HDM 4% Cong	\$37,000	
Total meals served FY 2013-2014	19,452	\$52,572	18,600	97% HDM 3% Cong	\$37,000	
Total meals served FY 2014-2015- (HDM+C)	23,036	\$52,572	20,460	97% HDM 3% Cong	\$37,000	
Total meals served FY 2015-2016 (HDM+C)	22,799	\$55,942	20,460	97% HDM 3% Cong	\$37,000	
Total meals served FY 2016-2017 (HDM+C+ ARCH)	23,148	\$69,660	22,320	93% HDM 7% Cong	\$37,000	
Total meals served FY 2017-2018 (HDM+C+ARCH)	25,396	\$69,375	22,500	97% HDM 3% Cong	\$37,000	
Total meals served FY 2018-2019 (HDM+C)	29,883	\$73,750	24,000	98% HDM 2% Cong	\$37,000	
Total meals served FY 2019-2020 (HDM+C)	39,719	\$84,375	27,500	96% HDM 4% Cong	\$37,000 + \$7500	
Total meals served July 2020- June 2021 (HDM+Cong.)	77,228	\$96,058	30,250	96% HDM 4% Cong	\$37,000	
FYTD Total meals served July 2021 - June 2022 (HDM+Cong.)	49,689	\$96,058	30,250	96% HDM 4% Cong	\$37,000	\$50,000
FYTD Total meals served July 2022 – January 2023 (HDM+Cong.)	29,732*	\$96,058	30,250	96% HDM 4% Cong	\$37,000	\$50,000
TOTAL cumulative meals served since program inception; all- meal types; commenced April 2005	534,805					

*includes meals for (5) <60 disabled clients funded by the VCAAA Foundation

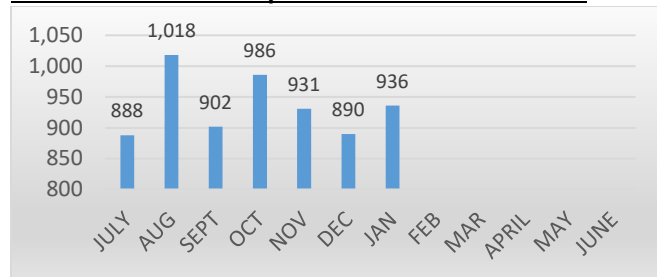
HDM Referral Sources

Referral Source January 2023	HDM	Cong
Friend/Neighbor/Family	8	0
Former Congregate Client	0	0
Website/Social Media	1	0
Healthy Attitudes magazine	3	0
Health care provider – APS/ Hospital/Doctor/Social Worker	5	0
VCAA referral	1	0
Previous Client	4	0
Internal District referral	1	0
Walk-in	0	0
Hospice	0	0
OASIS Catholic charities	1	0
TOTAL	24	0

HDM Cancellations

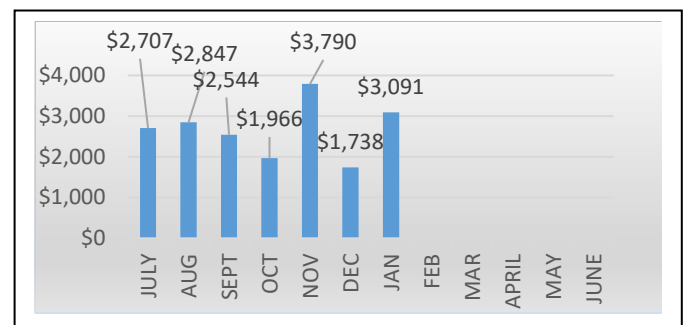
Reason Stated	January 2023
No longer requires services	4
Family/Caregiver now providing meals	1
Moved in with Family	0
Moved into Care Facility	1
Moved to alternate Program	0
No longer meets criteria	0
Health has improved - able to cook	1
Dietary restrictions	0
Relocation out of service area	1
Deceased	5
On hold for extended time	0
TOTAL	13

HDM: Clients Served per Month 2022-23

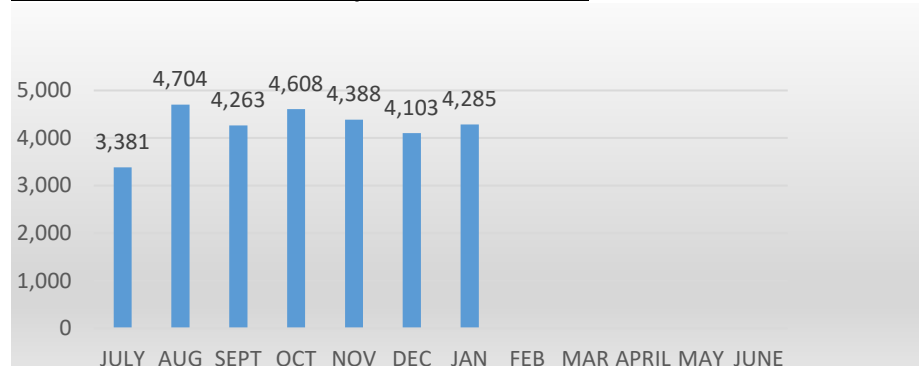


*client count is duplicated count as clients receive meals each week
 ** Meals served per month change if clients are on hold or meals are returned.

HDM: Donations Rec'd per Month 2022-23



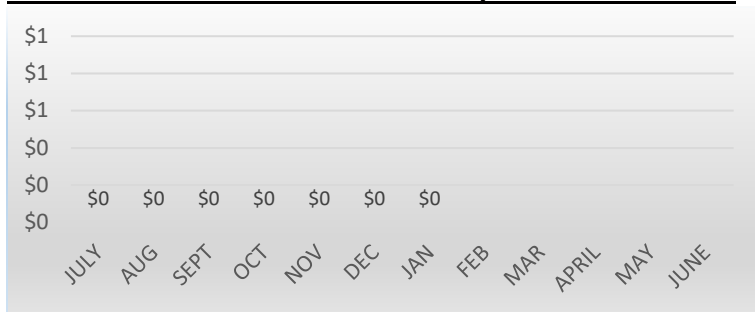
HDM: Total Meals Provided per Month 2022-23



CONGREGATE: Meals Provided per Month 2022-23



CONGREGATE: Donations Received per Month 2022-23



***Congregate remains as a frozen pick-up option due to COVID-19 restrictions. For July 2022, there were no clients who opted for a pickup. Many past congregare clients are currently being served under the HDM program.*

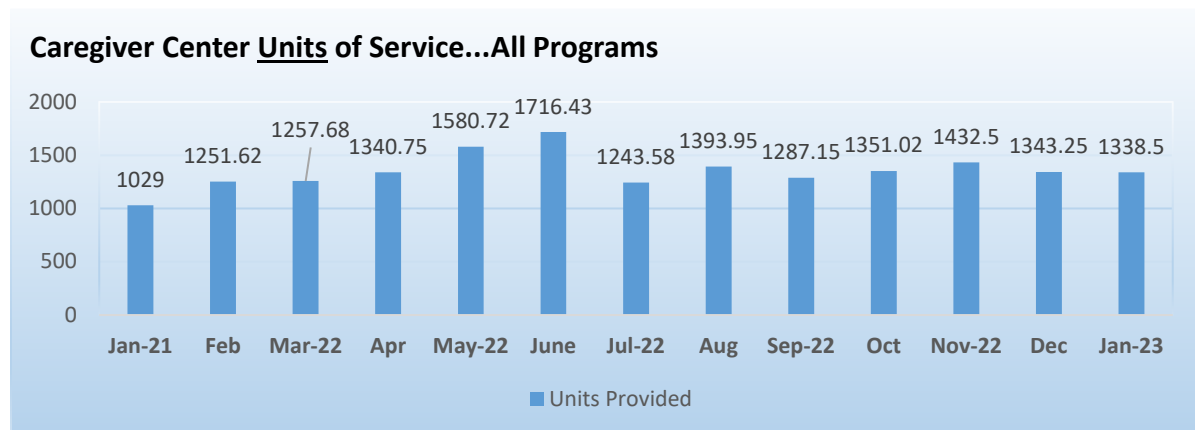
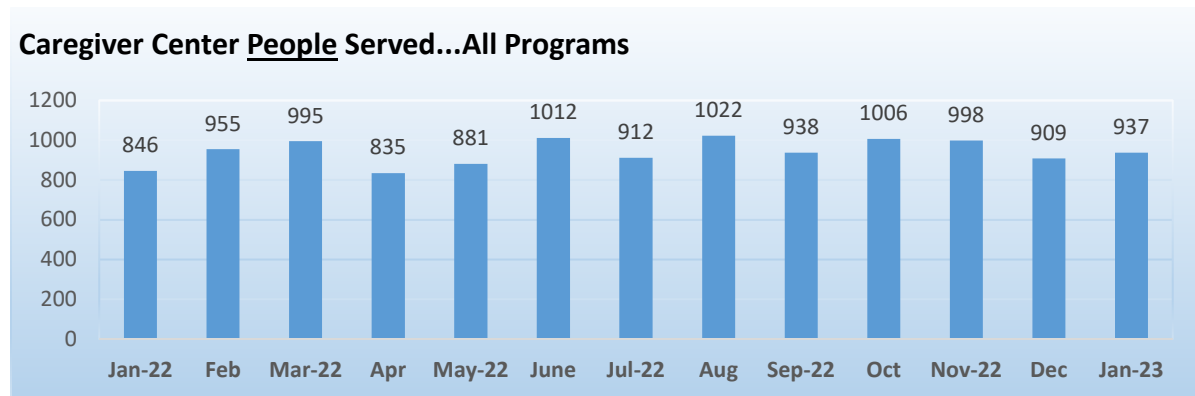
MEMORANDUM

DATE: February 13, 2023
TO: Kara Ralston, CEO
FROM: Blair Barker, MPH, Care Services Director
Caregiver Center of Ventura County
RE: January 2023 Monthly Report

PROGRAM DESCRIPTION

The goal of the Caregiver Center of Ventura County (Center) is to decrease the impact of caregiver burden and empower people to better health. This is accomplished through strategic partnerships with medical and community-based providers for the delivery of caregiver education and training, access to resources, and increased quality of life outcomes. The Caregiver Center has a comprehensive array of programs and services including Powerful Tools for Caregivers, Personalized Care Consultations, Senior Support Line, Caregiver Skill-building, Respite Services, Home Modification Services, Dementia Education Classes, Support Groups, Walk-in Inquiry, and Caregiver Reminder Contacts.

Overview of Units of Service Provided



Program	January - Units	January - People
Dealing with Dementia: class	0	0
Dementia Live: class	0	0
Powerful Tools for Caregivers: Virtual Class	0	0
Care Consultation: in-person	4	4
Care Consultation: phone	22.5	29
Caregiver Support Group	9	21
Respite: In Home Hours	70	5
Respite: ADP Hours	0	0
Home Modifications: Units Installed	0	0
Assistive Devices: Units installed	0	0
Senior Support Line: Peer Counseling	87	64
Senior Support Line: Telephone Reassurance	121	74
Caregiver Wellness Screening (Zarit Burden)	0	0
Depression Screening (PHQ-9)	0	0
Client follow-up (<i>in-person, phone call, email, similar</i>)	174	138
Client Walk-ins	16	16
Resource & Education Request	317	272
Inquiry response: Email/phone reply	379	203
Caregiver Email Outreach	139	111
TOTAL	1,338.5	937

Caregiver Education: Powerful Tools for Caregivers & Dealing with Dementia Programs

*There would be a chart below this that represents monthly and FYTD counts of clients (and hours) served by the Center’s Caregiver Education program. Partial program funding through the Older Americans Act, Title III E, funding awarded by the VCAAA. Due to staffing changes, the class was postponed to begin in late August. A chart will be displayed at a later time.

Caregiver Education	January	FYTD	Annual Contract Goal*	Target % of Contract Goal
Total Client Units*	0	85.5	158	41%
Clients served	0	24	N/A	N/A
TOTAL	0	109.5	N/A	N/A

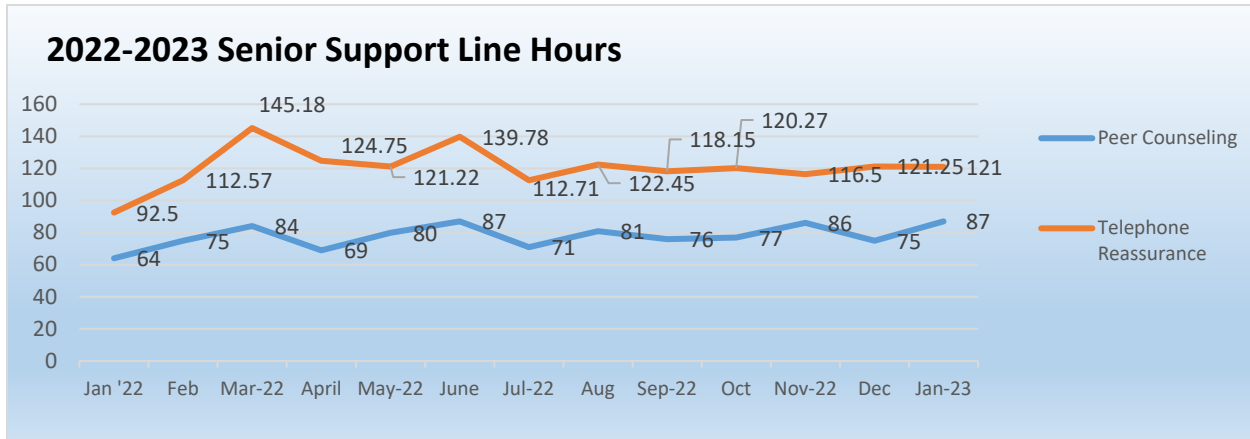
*This

number includes the VCAAA Caregiver Education grant funded programs (Title III E) Powerful Tools for Caregivers class sessions (virtual and in-person class series). This chart represents counts of clients served as well as the hours provided by the Center through the Powerful Tools for Caregivers programs. It includes those who attend virtual or in-person classes; as well as classes provided with partner agencies.

**OTO was added in January of 2023, to increase units from 113 to 158 for FY 22-23.

Senior Support Line

This chart represents measures of Senior Support Line (SSL) activities, either peer counseling or telephonic reassurance. Partially Funded Program through Older Americans Act federal funding, SSL is a toll-free reassurance and socialization program for Ventura County residents aged 60 and older, providing emotional and social support to reduce risks of isolation, socialization, wellness and safety checks, and connections to community resources.

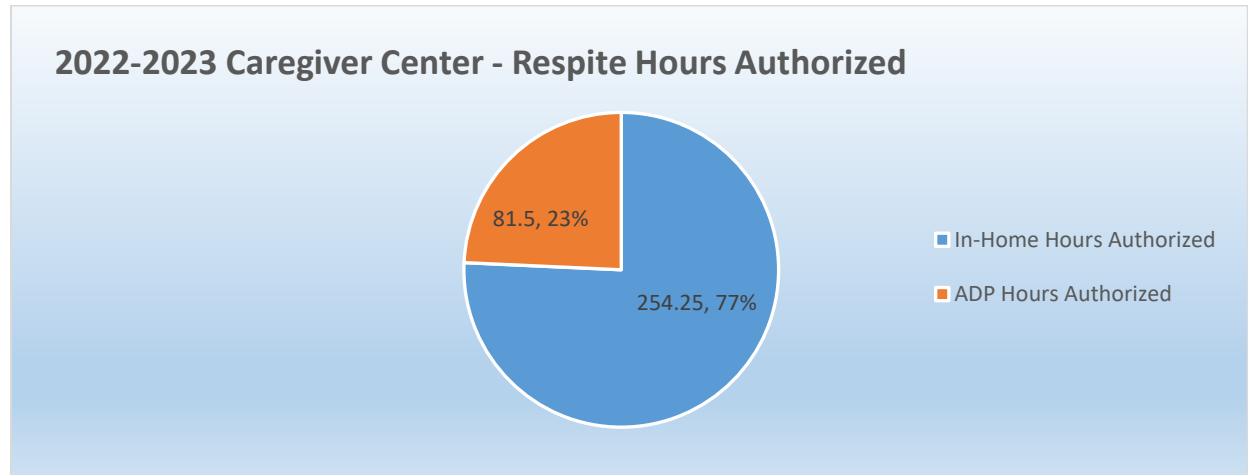


Senior Support Line (Title IIIB)	January	FYTD	Annual Contract Goal	Target % of Contract Goal
Peer Counseling: Hours	87	553	616	90%
Peer Counseling: Persons Served (unduplicated monthly)	64	438	375	108%
Telephone Reassurance: Hours *	121	832.33	N/A	N/A
Telephone Reassurance: Contacts	331	2,404	2,236	117%
Telephone Reassurance: Persons Served (unduplicated monthly)	74	589	278	212%
TOTAL	677	4,816.33	N/A	N/A

Respite Hours

This chart and table represents measures of Respite hours and clients served by those hours, either in-home and/or at the Adult Day Center. The District periodically receives funding for in-home respite and adult day center respite through Older Americans Act, Title III E funding awarded by the VCAAA.

Due to COVID-19 fluctuations, respite hours in the Adult Day Center have been limited in this fiscal year (due to capacity restrictions). The VCAAA understands the impact of COVID-19 on the performance of this funding.



Respite (Older Americans Act Title III E)	January	FYTD	Annual Contract Goal*	Target % of Contract Goal
Respite: In-home (hours)	70	254.25	629	40%
Respite: In-home (people)	5	21	N/A	N/A
Respite: ADP (hours)	0	81.5	500	16%
Respite: ADP (persons served)	0	4	N/A	N/A
TOTAL	75	360.75	N/A	

*OTO was added to the contract for in-home respite in January of 2023. To increase from 471 to 629 for FY 22-23.

Home Modifications and Assistive Devices

This table reflects the number of home modifications (anything that requires a bolt, screw, etc.) and assistive devices (no installation required) that have been authorized. The District periodically receives funding for Home Modifications and Assistive Devices through Older Americans Act, Title III E funding awarded by the VCAAA.

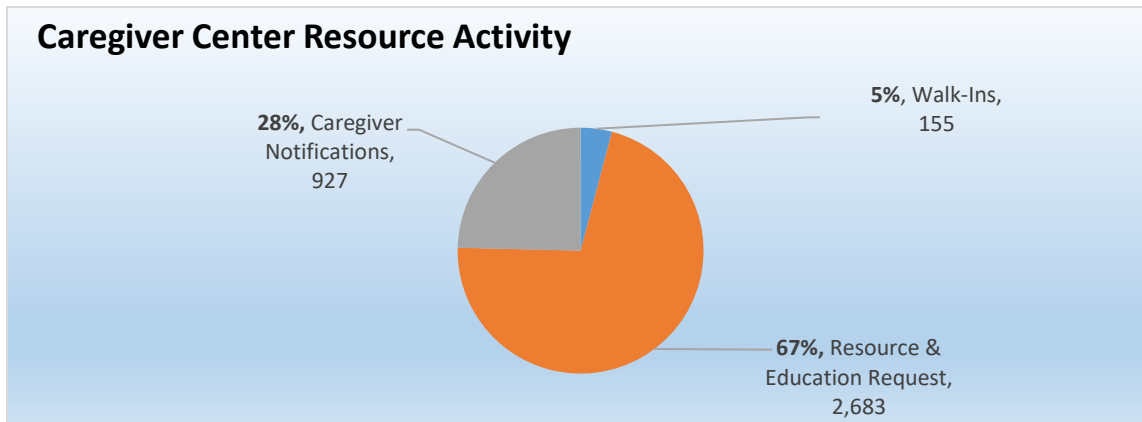
Home Modifications (Title III E)	January	FYTD	Annual Contract Goal	Target % of Contract Goal
Home Modifications: Units installed	0	6	66	9%
Home Modifications: Persons served	0	4	N/A	N/A
Assistive Devices: Units provided	0	0	3	0%
Assistive Devices: Persons served	0	0	N/A	N/A
TOTAL	0	10	N/A	

Dementia Friendly Caregiver Engagement Project

Outside of the pandemic, there would be a chart below this that represents monthly and FYTD counts of clients and organizations served by the Center’s dementia education programs. Grant funding was previously provided by the Arthur N. Rupe Foundation to expand dementia specialty programs and services to family and professional caregivers. These programs and services are an integral of the Dementia Friendly Ventura County initiative (led by the VCAAA). While the District has not been able to train professionals due to previous COVID-19 restrictions, the District has been providing in-person and virtual workshops to family caregivers (numbers reflected in chart and tables, pages 1-2).

Caregiver Center Resource Activity

This chart represents Resource Specialist activity for the fiscal year, with January 2023 shown in the data table below.



Caregiver Center Resource Activity	January	FYTD
Client walk-ins	16	155
Resource & Education Request	317	2,683
Caregiver Notification	139	927
TOTAL	472	3,765

The innovative dementia-specialty work accomplished in the Caregiver Center positions the District as a preferred provider to secure contracts and grant awards. The Center’s work contributes to the District’s strategic plan initiatives by providing evidence-based dementia training to caregivers to increase skillsets and education needed to provide quality care for their care partner and protect their own health.

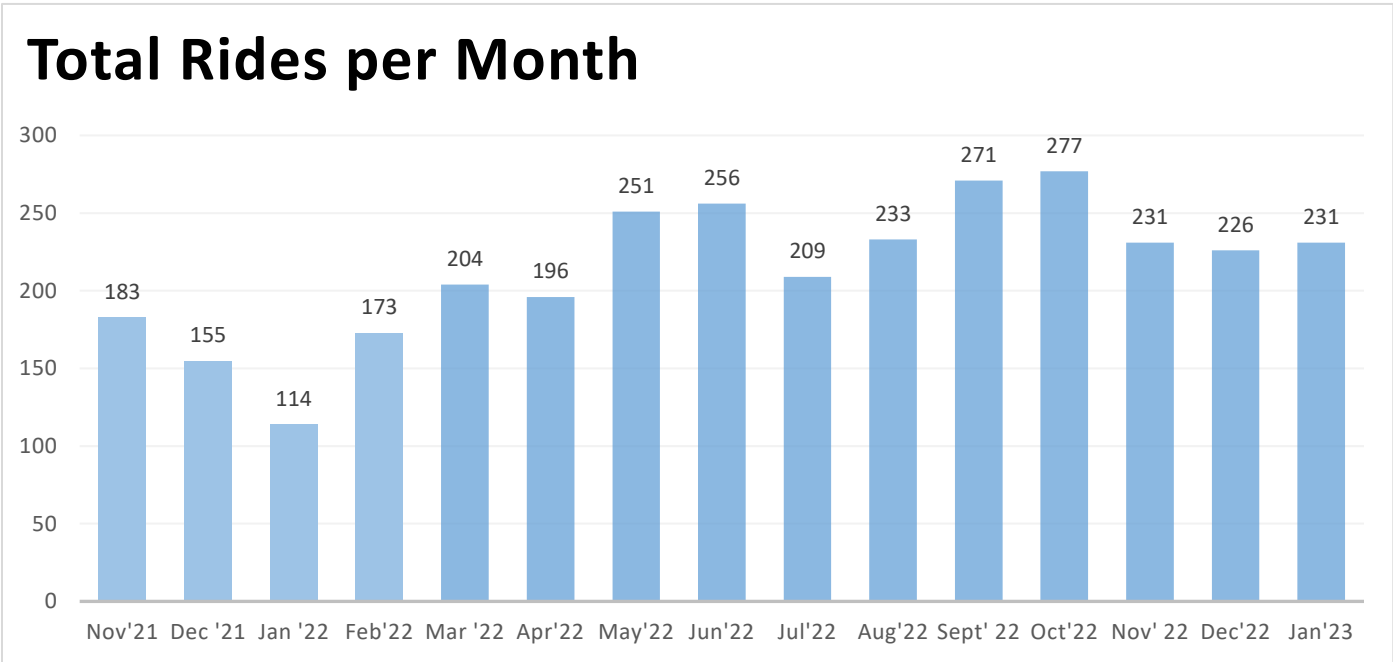
MEMORANDUM

DATE: January 31, 2022
TO: Kara Ralston, Chief Executive Officer
FROM: Mary Ann Ratto, Director Adult Day Center
SUBJECT: *January Monthly Report*

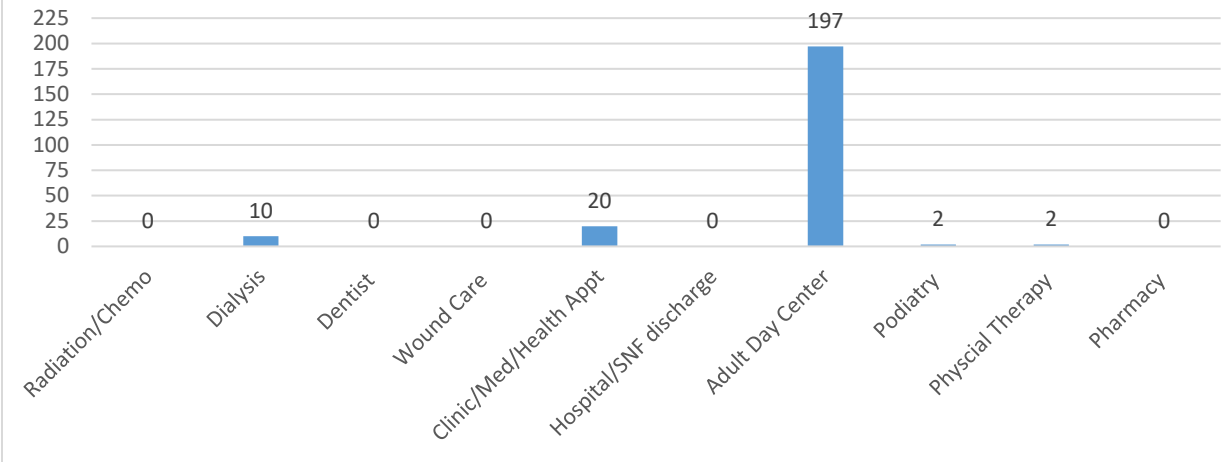
PROGRAM DESCRIPTION

Camarillo Health Care District provides door-through-door transportation for non-emergency medical appointments and other activities of daily living, including to and from District programs, throughout Ventura County. Drivers are trained in CPR and First Aid, and have additional sensitivity training in transporting frail, elderly cognitively challenged and mobility-challenged riders. Vehicles are equipped with hydraulic lifts to accommodate wheelchair clients, oxygen canisters, and other assistive mobility devices.

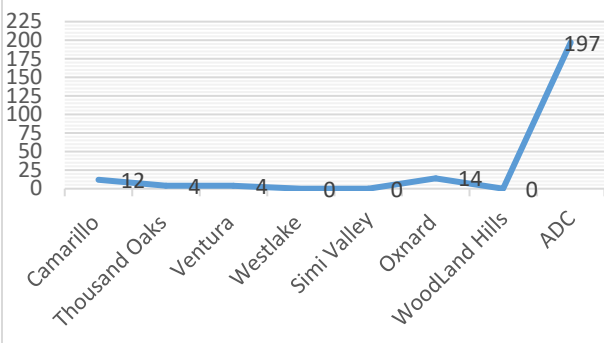
Rides originate in the service area and can be provided to destinations throughout Ventura County, and to Kaiser in Woodland Hills. Transportation services remain available with proper capacity, safety and spread mitigation limits.



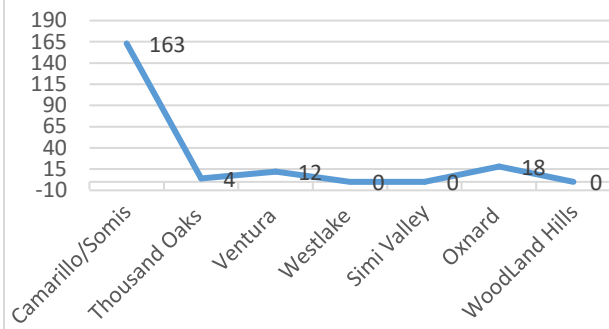
Cause or Reason for Ride



Ride Destinations



Adult Day Ride Destinations



Highlights

These pages feature depictions of programs and services, and shares comments from clients. We hope you enjoy!



Michelle and Marianna taping with Camarillo Cityscene TV


A review about Rosemary on Google!

Thank you for having the VCAAA registered dietician counseling available.

I am enjoying and benefiting from Tai Chi for arthritis. Thank you.

Keep up your good work and keep the excellent classes and programs coming. The Camarillo Health Care District is an outstanding asset to the Camarillo community. The staff is exceptional!

Camarillo Health Care District
Wellness center
[PLACE DETAILS](#)



C Cindy
★★★★★ 3 weeks ago

This review goes out to Rosemary, I have met a lot of people in my 65 years but honestly this young woman restored my faith in kind, caring and loving people.

When your search to find help for a loved one it's more than challenging. Well today God brought me an Angel!!!! Rosemary the moment I heard her voice I knew she would help me and she did. She gave me so many resources I have to start calling today. She is so kind and caring. I know she is one of God's Angel. For anyone looking for help for Seniors call Rosemary. She doesn't hurry you or anything. All I can say is Rosemary, thank you with all my heart and I truly believe I will find exactly what I am looking for. Thank Sweetie and God Bless you always. Wow, such an incredible woman and don't be afraid to call her she will help you.

Rosemary I pray all good things for your life. Thank you for everything.

With warm Regards, Love and blessings always, Cindy
❤️🙏🌹😊😊

Highlights

I am taking your Bingocize class and am delighted to attend. The three ladies in charge of the group are so much fun and conduct the class in a relaxed, but informative manner. Thank you very much for offering this class.

My husband and I LOVED the VR class. We intend to take it again and move up to the other levels. Fun and affordable!

I am taking Tai Chi for arthritis, and the young ladies who are teaching it have excellent teaching skills and they are very caring and kind.

I'm enjoying the Senso Balance Machine. Thank you.

I love Bingocize!!!!



Adult Day Center client enjoying crafts.

The team at the Health Care District does such a fantastic job! My mom has Dementia, and requires lot's of supervision. The team is always kind and patient with mom. Mary Ann Ratto always reaches out to see how things are going. Really appreciate her and your whole team.

I talked with the District's nutritionist two weeks ago and she was very helpful. Great service!



L-R: Mayra, Ali & Sarah operate the Senior Nutrition Program

Highlights



Charlotte, CSDA Legislative Field Rep, experiencing VR for the first time on a recent visit.



Marianna teaching VR while Ventura County Star and Spectrum News conduct interview.



Audree assisting a Care-a-Van client.



Michelle representing at a Moving Seniors Forward event

outreach in our community.

3. We shared a big Thank you to Michelle Rogers for hosting our October meeting at Camarillo Health Care District. We were also impressed with the programs offered and the new Virtual Vacation Tours program. Thank you for the demonstration.

I've been meaning to call you regarding Miranda (Campos) just to let you know she really helped me a lot with just talking to me. She is always on time, she always calls me every Friday afternoon. She really listens very much to what I have to say and she's been very helpful since the time I learned about the senior support you guys are doing and you guys are doing a good job for the seniors.

-Voicemail to Director Blair Barker from client



SECTION 10

BOARD PRESIDENT REPORT

FEBRUARY 23, 2023



SECTION 11

BOARD MEMBERS COMMENTS AND/OR REPORTS

FEBRUARY 23, 2023



SECTION 12

FUTURE MEETINGS AND EVENTS

Board of Directors Meetings

• Executive Committee: Doria/Dixon	March 13, 2023, 12:30 p.m.
• Full Board:	March 23, 2023, 11:30 a.m.
• Executive Committee: Doria/Dixon	April 17, 2023, 10:30 a.m.
• Finance Committee: Loh/Feinberg	April 27, 2023, 10:00 a.m.
• Full Board:	April 27, 2023, 11:30 a.m.
• Executive Committee: Doria/Dixon	May 15, 2023, 10:30 a.m.
• Full Board:	May 25, 2023, 11:30 a.m.

FEBRUARY 23, 2023