



## MINUTES

February 23, 2021

### Regular Meeting of the Board of Directors

Zoom Meeting – Meeting ID: 958 4716 4715

#### Board of Directors - Present

Christopher Loh, MD, President  
Richard Loft, MD, Director, Clerk of the Board  
Rodger Brown, MBA, Vice President

#### Staff - Present

Kara Ralston, Chief Executive Officer  
Sonia Amezcua, Chief Administrative Officer  
Karen Valentine, Clerk to the Board

#### Participants:

Rick Wood, *Financial Services Vendor, CSDA*  
Shalene Hayman, *Hayman Consulting*  
Cindy Fanning, CPA, *Fanning & Karrh*

1. **Call to Order and Roll Call** - The Regular Meeting of the Camarillo Health Care District Board of Directors was called to order on Tuesday, February 23, 2021, at 12:02 p.m., by Christopher Loh, President.
2. **Pledge of Allegiance** – President Loh
3. **Amendments to The Agenda** – None
4. **Public Comment** – None
5. **Presentations** – None
6. **Consent Agenda** - It was **MOVED** by Director Brown, **SECONDED** by Director Loh, and **MOTION PASSED** that the Board of Directors approve the Consent Agenda as presented.

**Roll Call Vote: Ayes:** Loh, Loft, Brown      **Nays:** None      **Absent:** Doria, Hiepler

7. **Action Items**

**A. Review/ Discussion /Action** – Consideration, discussion, and recommendation by the Finance/Investment Committee for approval of District Financial Audit Report for fiscal year ending June 30, 2020, prepared and presented by Cindy Fanning, CPA, Fanning & Karrh.

It was **MOVED** by Director Brown, **SECONDED** by Director Loft, and **MOTION PASSED** that the Board of Directors approve the District Financial Audit Report for fiscal year ending June 30, 2020.

**Roll Call Vote: Ayes:** Loh, Loft, Brown      **Nays:** None      **Absent:** Doria, Hiepler

**B. Review/ Discussion /Action** – Consideration, discussion, and recommendation for approval of finalized Financial Reports for period ending December 31, 2020.

It was **MOVED** by Director Brown, **SECONDED** by Director Loh, and **MOTION PASSED** that the Board of Directors approve the District finalized Financial Reports for period ending December 31, 2020.

**Roll Call Vote: Ayes:** Loh, Loft, Brown      **Nays:** None      **Absent:** Doria, Hiepler

**C. Review/ Discussion /Action** – Consideration, discussion, and recommendation for approval of District Check Register, Check Register Comparison, Financial Reports, and Monthly Investment and Designated Reserve Report for period ending January 31, 2021.

It was **MOVED** by Director Loft, **SECONDED** by Director Brow, and **MOTION PASSED** that the Board of Directors approve the District Check Register, Check Register Comparison, Draft Financial Reports, and Monthly Investment and Designated Reserve Report for period ending January 31, 2021.

**Roll Call Vote: Ayes:** Loh, Loft, Brown      **Nays:** None      **Absent:** Doria, Hiepler

**D. Review/ Discussion /Action** – Consideration, discussion, and recommendation for approval of District Quarterly Investment and Designated Reserve Report for period ending December 31, 2020.

It was **MOVED** by Director Loh, **SECONDED** by Director Brown, and **MOTION PASSED** that the Board of Directors approve the District Quarterly Investment and Designated Reserve Report for period ending December 31, 2020.

**Roll Call Vote: Ayes:** Loh, Loft, Brown      **Nays:** None      **Absent:** Doria, Hiepler

**8. Chief Executive Officer Report**

CEO Kara Ralston reported on the positive community support the District has received for both the Digital Bridge and Transportation services. Thank you notes were also received from the families of Adult Day Clients for the weekly activity packets. Ms. Ralston updated the Board on existing legislation involving Special Districts.

**9. Board President's Report**

President Loh requested that the three-month Board Calendar be placed at the back of the Board Meeting Packet for ease of reference during meetings.

**10. Board Members Comments and/or Reports**

None

**11.** Having no further business this meeting was adjourned at 1:39 p.m.

  
Richard Loft  
Clerk of the Board