



May 24, 2022 – 12:00 p.m.
Regular Meeting of the Board of Directors
Camarillo Health Care District

Zoom Link

<https://us06web.zoom.us/j/85203949356>

Meeting ID: 852 0394 9356

One tap mobile

+12532158782,,85203949356# US (Tacoma)

+13462487799,,85203949356# US (Houston)

+1 253 215 8782 US (Tacoma)- Audio Only

MAY 24, 2022

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2022 Board Meeting Calendar

January 25, 2022, 12:00 p.m.

February 22, 2022, 12:00 p.m.

March 22, 2022, 12:00 p.m.

April 26, 2022, 12:00 p.m.

May 24, 2022, 12:00 p.m.

June 7, 2022, 12:00 p.m. (Budget)

June 28, 2022, 12:00 p.m. (Optional)

July 26, 2022, 12:00 p.m.

August – Dark

September 27, 2022, 12:00 p.m.

October 25, 2022, 12:00 p.m.

November 15, 2022, 8:30 a.m. (Board Work Study)

December - Dark

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Agenda

May 24, 2022 – 12:00 p.m.

**Regular Meeting of the Board of Directors
Camarillo Health Care District**

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COVID-19 RESPONSE: Meetings are now being conducted pursuant to Government Code section 54953, subdivision (e). To observe and /or participate in the Board meeting you are welcome to join our Zoom Meeting.

Board of Directors

Tom Doria, MD, President
Martin Daly, Vice President
Mark Hiepler, Clerk of the Board
Christopher Loh, MD, Director

Staff

Kara Ralston, Chief Executive Officer
Sonia Amezcua, Chief Administrative Officer
Karen Valentine, Clerk to the Board
Brandie Thomas, Executive Assistant

Participants

Rick Wood, *CSDA Financial Services*
Shalene Hayman, *Hayman Consulting*

- 1. **CALL TO ORDER**
- 2. **ROLL CALL**
- 3. **PLEDGE OF ALLEGIANCE**– Director Doria
- 4. **ACTION ITEM**

Review/ Discussion /Action – Consideration, discussion, and recommendation for approval of District Resolution 22-10, Re-Authorizing Remote Teleconference Meetings of the Board of Directors for a 30-Day Period, from May 24, 2022 through June 22, 2022.

Suggested Motion – Motion to approve District Resolution 22-10, Re-Authorizing Remote Teleconference Meetings of the Board of Directors for a 30-Day Period, from May 24, 2022 through June 22, 2022.

Motion _____ Second _____ Abstain _____ Pass _____

Doria _____ Daly _____ Hiepler _____ Loh _____

- 5. **DELETIONS/CORRECTIONS TO THE POSTED AGENDA**

6. PUBLIC COMMENT - Ca. GC Section 54954.3

The Board reserves this time to hear from the public. Please complete a Speaker Card and submit to the Clerk to the Board. Your name will be called in order of the agenda item, or in order of received general topic Speaker Cards. Comments regarding items not on the agenda can be heard only; items on the agenda can be discussed. Three minutes per speaker are available; multiple speakers on the same topic/agenda item will be limited to 20 minutes total.

- Members of the public can observe or participate in the virtual Meeting during open session by clicking on the following Zoom link to join the virtual meeting:
<https://us06web.zoom.us/j/85203949356> - Meeting ID: 852 0394 9356
Or join by telephone: 1 (253) 215-8782 – Meeting ID: 852 0394 9356
- Public who cannot participate but want to make a public comment can submit your comment via email by 10:00 a.m. on Tuesday, May 24, 2022, to the Clerk to the Board at karenv@camhealth.com. The Clerk to the Board will print your email, distribute copies to all Board Members prior to the meeting, and the Board President or Chief Executive Officer will read the emailed comments aloud during general public comments, or during the specified agenda item. There will be a maximum of three minutes allowed per public comment.

7. CONSENT AGENDA

Consent Agenda items are considered routine and are acted upon without discussion, with one motion. If discussion is requested, that item(s) will be removed from the Consent Agenda for discussion, and voted on as a separate item. If no discussion is requested, the Board President may request a motion to approve as presented.

- A. Approval of the Minutes of the Finance Committee Meeting of April 26, 2022.
(Please see Section 7-A)
- B. Approval of the Minutes of the Regular Board Meeting of April 26, 2022.
(Please see Section 7-B)
- C. Approval of the Minutes of the Executive Committee Meeting of May 17, 2022.
(Please see Section 7-C)

Suggested Motion: Motion to approve Consent Agenda as presented.

Motion _____ Second _____ Abstain _____ Pass _____

Doria _____ Daly _____ Hiepler _____ Loh _____

8. DISCUSSION AND ACTION OF CONSENT AGENDA ITEMS PULLED, IF NECESSARY

9. ACTION ITEMS

A. Review/ Discussion /Action – Consideration, discussion, and action to fill the vacancy on the Camarillo Health Care District Board of Directors, Zone 5. **(Please see Section 9-A)**

**a. Director Candidate Presentations: (Listed in order application received)
(See Section 9-A)**

1. Neal Dixon

Applicants and Board will engage in 5-7 minute interactive sessions, which will include a brief candidate’s statement and a question-and-answer period with the Board.

Discussion of Candidate(s):

Nominations:

Suggested Motion: Motion to nominate _____ to fill the Zone 5 vacancy on the Board of Directors of the Camarillo Health Care District. This seat is due to go to election in November of 2022.

Motion _____ Second _____ Abstain _____ Pass _____

Doria _____ Daly _____ Hiepler _____ Loh _____

B. Review/ Discussion /Action – Consideration, discussion, and recommendation for approval of District Check Register, Check Register Comparison, Financial Reports, and monthly Investment and Designated Reserve Report for period ending April 30, 2022. **(Please see Section 9-B)**

Suggested Motion: Motion to approve District Check Register, Check Register Comparison, Financial Reports, and monthly Investment and Designated Reserve Report for period ending April 30, 2022.

Motion _____ Second _____ Abstain _____ Pass _____

Doria _____ Daly _____ Hiepler _____ Loh _____

C. Review/ Discussion / Action – Consideration, discussion, and recommended approval of the biennial review of the District’s Conflict of Interest Code. A local agency’s conflict of interest code must reflect the current structure of the organization and properly identify officials and employees who should be filing Statements of Economic Interests (Form 700). To ensure conflict of interest codes remain current, each local agency is required to review its code at least every even numbered year. (Government Code §81000-81016) **(Please see Section 9-C)**

Suggested Motion: Motion to approve biennial review of the District’s Conflict of Interest Code. No amendment is required.

Motion _____ Second _____ Abstain _____ Pass _____

Doria _____ Daly _____ Hiepler _____ Loh _____

D. Review/ Discussion /Action – Consideration, discussion, and recommendation by the Finance Committee to amend Reserve Policy 1150.
(Please see Section 9-D)

Suggested Motion: Motion to approve recommended amendments Reserve Policy 1150.

Motion _____ Second _____ Abstain _____ Pass _____

Doria _____ Daly _____ Hiepler _____ Loh _____

E. Review/ Discussion /Action – Consideration, discussion, and approval of District Resolution 22-09, Signature Authorization and Investment Authorization in the Ventura County Treasury Pool.
(Please see Section 9-E)

Suggested Motion: Motion to approve Resolution 22-09, Signature Authorization and Investment Authorization in the Ventura County Treasury Pool.

Motion _____ Second _____ Abstain _____ Pass _____

Doria _____ Daly _____ Hiepler _____ Loh _____

10. CLOSED SESSION

Pursuant to California Government Code 54957(b)(1) – Chief Executive Officer, Performance Evaluation.

11. RECONVENE FROM CLOSED SESSION

12. ANNOUNCEMENT OF CLOSED SESSION – Pursuant to Government Code 54957.1 – The legislative body of any local agency shall publicly report any reportable action taken in closed session and the vote or abstention on that action of every member present.

13. ACTION ITEM

Review/Discussion/ Action – Consideration, discussion, and recommendation from the CEO Performance Evaluation Ad Hoc Committee, that the Board of Directors enter into Employment Agreement negotiations with the Chief Executive Officer.

Suggested Motion:

Motion _____ Second _____ Abstain _____ Pass _____

Doria _____ Daly _____ Hiepler _____ Loh _____

- 14. **CHIEF EXECUTIVE OFFICER REPORT**
- 15. **BOARD PRESIDENT REPORT**
- 16. **BOARD MEMBERS COMMENTS AND/OR REPORTS**
- 17. **FUTURE MEETING AND EVENTS**

Board of Directors Meetings	
• Full Board:	June 7, 2022, 12:00 p.m. – Budget Presentation First Reading
• Executive Committee: Doria/Daly	June 21, 2022, 12:00 p.m.- May be cancelled if Budget approved on the First Reading
• Full Board:	June 28, 2022, 12:00 p.m. – Budget Presentation Second Reading – If needed – May be cancelled if Budget approved on the First Reading
• Executive Committee: Doria/Daly	July 19, 2022, 12:00 p.m.
• Finance Committee: Hiepler/Loh	July 26, 2022, 10:30 a.m.
• Full Board:	July 26, 2022, 12:00 p.m.
• Full Board:	August 2022 - Dark
• Executive Committee:	September 20, 2022, 12:00 p.m.
• Full Board:	September 27, 2022, 12:00 p.m.

- 18. **ADJOURNMENT** - This meeting of the Camarillo Health Care District Board of Directors is adjourned at _____p.m.

ACTION ITEMS not appearing on the agenda may be addressed on an emergency basis by a majority vote of the Board of Directors when need for action arises.

ADA compliance statement: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk to the Board of Directors, Karen Valentine, at (805) 482-9382. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Note: This agenda was posted at the Camarillo Health Care District Administrative Office and on www.camhealth.com on Friday, May 20, 2022, on or before 4:00 p.m.

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SECTION 4

ACTION ITEM

SECTION 4

**REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION, AND
RECOMMENDATION FOR APPROVAL OF DISTRICT RESOLUTION 22-10,
RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF
THE BOARD OF DIRECTORS FOR A 30-DAY PERIOD,
FROM MAY 24, 2022 THROUGH JUNE 22, 2022.**

MAY 24, 2022



RESOLUTION NO. 22-10

RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE BOARD OF DIRECTORS FOR A 30-DAY PERIOD

Resolution of the Board of Directors
Camarillo Health Care District
Ventura County, California

WHEREAS, the Camarillo Health Care District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of Camarillo Health Care District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted a Resolution 22-08 on April 26, 2022, finding that the requisite conditions exist for the legislative bodies of Camarillo Health Care District to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS, emergency conditions persist in the District, specifically, the Governor proclaimed a State of Emergency on March 4, 2020 due to COVID-19; and

WHEREAS, on June 11, 2021, the State Public Health Officer ordered all individuals to follow the state guidance on face coverings and its website recommends physical distancing; and

WHEREAS, on October 18, 2021, the Ventura County Health Officer issued an order extending the requirement for all individuals in the county to wear face coverings in all indoor public settings and its website recommends physical distancing; and

WHEREAS, as a consequence of the state of emergency and the state and local public health guidance, the Board of Directors does hereby find that the Camarillo Health Care District shall conduct its meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, members of the public will be able to participate remotely through the digital means listed on the meeting agenda.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

SECTION 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

SECTION 2. Remote Teleconference Meetings. The Chief Executive Officer is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

SECTION 3. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective for 30 days, from May 24, 2022 through June 22, 2022 or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

SECTION 4: Certification. The Clerk of the Board shall certify to the passage and adoption of this Resolution and cause it to be maintained in the records of the District.

ADOPTED, SIGNED, AND APPROVED this 24th day of May 2022.

Thomas Doria, President
Board of Directors
Camarillo Health Care District

Attest: _____
Mark Hiepler, Clerk of the Board
Board of Directors
Camarillo Health Care District

STATE OF CALIFORNIA)

COUNTY OF VENTURA) ss

I, Mark Hiepler, Clerk of the Board of Directors of the Camarillo Health Care District

DO HEREBY CERTIFY that the foregoing Resolution No. 22-10 was duly adopted by the Board of Directors of said District at a Regular Meeting held on the 24th day of May 2022 by the following vote:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

Mark Hiepler, Clerk of the Board
Board of Directors
Camarillo Health Care District



SECTION 5

SECTION 5

DELETIONS/CORRECTIONS TO THE POSTED AGENDA

MAY 24, 2022

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SECTION 6

PUBLIC COMMENTS - Ca. GC Section 54954.3

THE BOARD RESERVES THIS TIME TO HEAR FROM THE PUBLIC. PLEASE COMPLETE A SPEAKER CARD AND SUBMIT TO THE CLERK TO THE BOARD. YOUR NAME WILL BE CALLED IN ORDER OF THE AGENDA ITEM, OR IN ORDER OF RECEIVED GENERAL TOPIC SPEAKER CARDS. COMMENTS REGARDING ITEMS NOT ON THE AGENDA CAN BE HEARD ONLY; ITEMS ON THE AGENDA CAN BE DISCUSSED. THREE MINUTES PER SPEAKER ARE AVAILABLE; MULTIPLE SPEAKERS ON THE SAME TOPIC/AGENDA ITEM WILL BE LIMITED TO 20 MINUTES TOTAL.

MAY 24, 2022

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SECTION 7

CONSENT AGENDA

**SECTION 7-A
APPROVAL OF MINUTES OF
THE FINANCE COMMITTEE MEETING OF APRIL 26, 2022**

MAY 24, 2022

**Finance/Investment Committee Meeting
Camarillo Health Care District
3615 E Las Posas Road, Camarillo, CA 93010
Oak Room**

Board of Directors

Mark Hiepler, Esq., Clerk of the Board
Christopher Loh, MD, Director

Staff

Kara Ralston, Chief Executive Officer
Karen Valentine, Clerk to the Board
Brandie Thomas, Executive Assistant

Participants:

Rick Wood, *CSDA Financial Services*
Shalene Hayman, *Hayman Consulting*

-
1. **Call to Order** – The Finance/Investment Committee Meeting was called to order by Director Loh, at 10:32 a.m.
 2. No public comment.
 3. Reviewed suggested amendments to Board Policy 1150, Reserve Policy. Director Loh requested “minimum target” be amended to read “target”.
 4. Reviewed Quarterly Investment and Reserve Report and Tax Revenue Report for period ending March 31, 2022. Director Loh requested “minimum target” be amended to read “target”.
 5. Reviewed Preliminary Operating Results and Departmental Activities for quarter ending March 31, 2022. Discussion ensued regarding allocation formulas; those formulas are under review in preparation for budget presentation.
 6. Reviewed Check Register and Check Register Comparison for quarter ending March 31, 2022.
 7. Quarterly District credit card review. Director Loh requested this report be discontinued as information is available for review in the office.
 8. Quarterly legal expense review.

Mark Hiepler arrived at 11:20 a.m.

9. CEO Report.
10. The next Finance/Investment Committee Meeting will be held on July 26, 2022, at 10:30 a.m.
11. Having no further business, this meeting is adjourned at 11:30 a.m.

Mark Hiepler
Clerk to the Board/Chair, Finance Committee



SECTION 7

CONSENT AGENDA

**SECTION 7-B
APPROVAL OF THE MINUTES OF THE REGULAR BOARD COMMITTEE
MEETING OF APRIL 26, 2022**

MAY 24, 2022

Regular Meeting of the Board of Directors

Camarillo Health Care District
3615 E. Las Posas Rd. Camarillo, CA 93010
Sequoia Rooms

Zoom Link

Meeting ID: 860 5959 0099

Board of Directors - Present

Tom Doria, MD, President
Martin T. Daly, Vice President
Mark Hiepler, ESQ, Clerk of the Board
Richard Loft, MD, Director
Christopher Loh, MD, Director

Staff - Present

Kara Ralston, Chief Executive Officer
Sonia Amezcua, Chief Administrative Officer
Karen Valentine, Clerk to the Board
Brandie Thomas, Executive Assistant

Participants:

Rick Wood, Financial Services Vendor, CSDA
Shalene Hayman, Hayman Consulting

-
1. **Call to Order and Roll Call** - The Regular Meeting of the Camarillo Health Care District Board of Directors was called to order on Tuesday, April 26, 2022, at 12:02 p.m., by Martin Daly, Vice President. Tom Doria, President, joined the meeting via Zoom at 12:04 p.m.

2. **Action Item** –

Review/ Discussion/ Action – Consideration, discussion and recommendation for approval of District Resolution 22-08, Authorizing Remote Teleconference Meetings of the Board of Directors for a 30-Day Period from April 26, 2022 through May 25, 2022.

It was **MOVED** by Director Loh, **SECONDED** by Director Hiepler, and **MOTION PASSED** to approve District Resolution 22-08, Authorizing Remote Teleconference Meetings of the Board of Directors for a 30-Day Period from April 26, 2022 through May 25, 2022.

Roll Call Vote: Ayes: Doria, Daly, Hiepler, Loft, Loh **Nays:** None **Absent:**

3. **Pledge of Allegiance** – Director Loft
4. **Amendments to The Agenda** – None
5. **Public Comment** – None

6. **Presentations** –

- *Recognition honoring retirement of Monica Teverbaugh's eighteen years of service with the Camarillo Health Care District.*
- *Recognition honoring Richard S. Loft, M.D. for twenty-one years of service on the Board of Directors.*

Director Daly called recess from 12:25 p.m. to 12:40 p.m.

7. **Consent Agenda** – It was **MOVED** by Director Hiepler, **SECONDED** by Director Loh, and **MOTION PASSED** that the Board of Directors approve the Consent Agenda as presented.

Roll Call Vote: Ayes: Doria, Daly, Hiepler, Loft, Loh **Nays:** **Absent:**

8. **Action Items**

A. Review/ Discussion/ Action – Consideration, discussion, and recommendation for approval of District Check Register, Check Register Comparison, Financial Reports, and monthly Investment and Designated Reserve Report for period ending March 31, 2022.

It was **MOVED** by Director Doria, **SECONDED** by Director Hiepler, and **MOTION PASSED** that the Board of Directors approve the District Check Register, Check Register Comparison, financial reports, and monthly Investment and Designated Reserve Report for period ending March 31, 2022.

Roll Call Vote: Ayes: Doria, Daly, Hiepler, Loft, Loh **Nays:** None **Absent:**

B. Review/ Discussion/ Action – Consideration, discussion and recommendation for approval of District Resolution 22-06, Requesting Consolidation of The Camarillo Health Care District General Election with The Statewide General Election.

It was **MOVED** by Director Loh, **SECONDED** by Director Hiepler, and **MOTION PASSED** to approve District Resolution 22-06, Requesting Consolidation of The Camarillo Health Care District General Election with The Statewide General Election.

Roll Call Vote: Ayes: Doria, Daly, Hiepler, Loft, Loh **Nays:** None **Absent:**

C. Review/ Discussion/ Action – Consideration, discussion and recommendation for approval of District Resolution 22-07, declaring May 2022 as Older Americans Month.

It was **MOVED** by Director Hiepler, **SECONDED** by Director Loh, and **MOTION PASSED** to approve District Resolution 22-07, declaring May 2022 as Older Americans Month.

Roll Call Vote: Ayes: Doria, Daly, Hiepler, Loft, Loh **Nays:** None **Absent:**

D. Review/ Discussion/ Action – Consideration, discussion and recommendation for approval of the revised Pay Schedule, showing new minimum and maximum limits for each position by classification, pursuant to California Code of Regulations (CCR) Title 2, Section 570.5.

It was **MOVED** by Director Loh, **SECONDED** by Director Hiepler, and **MOTION PASSED** to approve the revised Pay Schedule, reflecting new Minimum and Maximum columns for each Classification; pursuant to California Code of Regulations (CCR) Title 2, Section 570.5.

Roll Call Vote: Ayes: Doria, Daly, Hiepler, Loft, Loh **Nays:** None **Absent:**

E. Review/ Discussion/ Action – Consideration, discussion and recommendation for approval to negotiate and procure up to two fleet vehicles not to exceed \$95,000.

It was **MOVED** by Director Doria, **SECONDED** by Director Loh, and **MOTION PASSED** for approval of CEO or designee to negotiate and procure up to two fleet vehicles not to exceed \$95,000.

Roll Call Vote: Ayes: Doria, Daly, Hiepler, Loft, Loh **Nays:** None **Absent:**

Director Loh stepped out between 1:41 p.m. and 1:44 p.m.

F. Review/ Discussion /Action – Annual review of the District’s By-Laws. There were no recommended changes.

9. CEO Report

- CEO Ralston reported on District programs and services:
 - Long-time benefactor through the Arthur M. Rupe Foundation, Mr. Arthur Rupe, died on April 15, 2022 at 104 years old. His foundation, formed in honor of his wife who battled Alzheimer’s disease, focused on supporting programs and services to address the effects of this disease and to support family caregivers of people with this disease. Over the years, the Arthur M. Rupe Foundation funded more than \$150,000 in grants to the District.
 - The District has received nearly \$15,000 in performance-based dividends from our risk management carrier BETA representing a cost savings on workers comp and liability obligations.
 - Adult Day Center continues to operate at close to fifty percent capacity due to Community Care Licensing continuing their social distancing requirements.
 - Senior Nutrition Program anticipates to mark serving 500,000 meals by end of May 2022. Plans are in order to celebrate this milestone.
 - Introduced Brandie Thomas as the incoming Clerk to the Board. She will graduate in May 2022 with a BS in Health Science.
 - Shared a very nice note from a regular client. He stated “how much he appreciates our work ethic, friendliness, and reliability. He arranges for his relative and he said he knows he can always count on us [to provide transportation].

10. Board President’s Report

Board members expressed their gratitude for Director Loft’s service to the community and District.

11. Board Members Comments

12. Having no further business this meeting was adjourned at 2:08 p.m.

Mark O. Hiepler, ESQ
Clerk of the Board



SECTION 7

CONSENT AGENDA

**SECTION 7-C
APPROVAL OF THE MINUTES OF THE EXECUTIVE COMMITTEE MEETING OF
MAY 17, 2022**

MAY 24, 2022

MINUTES

May 17, 2022

Camarillo Health Care District Board of Directors Executive/Agenda Building Committee Meeting

Board Members Present:

Thomas Doria, MD, President
Martin T. Daly, Vice President

Staff Present:

Kara Ralston, Chief Executive Officer
Karen Valentine, Clerk to the Board
Brandie Thomas, Executive Assistant

-
1. **Call to Order** – The Executive Committee Meeting was called to order by President Thomas Doria, at 12:04 p.m.
 2. **Roll Call** – Doria, Daly
 3. **Public Comment** - None
 4. Reviewed the proposed Agenda for the Regular Board Meeting scheduled for May 24, 2022.
 5. **Consent Agenda**
 - A. Reviewed the Minutes of the Finance Committee Meeting of April 26, 2022.
 - B. Reviewed the Minutes of the Regular Board Meeting of April 26, 2022.
 6. **Action Items**
 - A. Reviewed process to fill vacancy on the Camarillo Health Care District Board of Directors, Zone 5.
 - B. Reviewed District Check Register and Check Register Comparison for period ending April 30, 2022.
 - C. Reviewed biennial review of the District’s Conflict of Interest Code.
 - D. Discussed adding Signature Authorization and Investment Authorization in the Ventura County Treasury Pool.
 7. **Closed Session** – Reviewed procedure pursuant to California Government Code 54957(b)(1) – Chief Executive Officer Performance Evaluation.
 8. **Action Item** – Reviewed procedures for entering into Employment Agreement negotiations with Chief Executive Officer.
 9. Next Executive Committee Meeting will be held on June 21, 2022.
 10. Meeting Adjourned at 12:57 p.m.

Thomas Doria
President



SECTION 8

SECTION 8

**DISCUSSION AND ACTION OF CONSENT AGENDA ITEMS PULLED,
IF NECESSARY**

MAY 24, 2022

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SECTION 9

ITEMS FOR BOARD ACTION

**SECTION 9-A
REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION, AND
ACTION TO FILL VACANCY ON THE CAMARILLO HEALTH CARE DISTRICT
BOARD OF DIRECTORS, ZONE 5**

MAY 24, 2022



APPLICATION FOR APPOINTMENT

Camarillo Health Care District Board of Directors Vacancy: Zone 5

Instructions: If you are interested in serving on the Camarillo Health Care District Board of Directors, please complete this application, attach a resume if one is available, and return it to:

*Camarillo Health Care District,
3639 E. Las Posas Road, Suite 117
Camarillo, CA 93010
Attn: Clerk to the Board*

Date Due: Wednesday May 11, 2022, by 4:00 pm

Name: Neal P. Dixon M.D. Age (optional)

Address of Residence: 2550 Gabriela Court Camarillo, Ca. 93012

Mailing Address: 2550 Gabriela Court Camarillo, Ca. 93012

Contact Phone: 805-660-0018 Email: dixonz7@hotmail.com

EDUCATION

Institution	Major	Degree	Year
California State University, Long	Chemistry	Bachelor's degree	1976
University of Southern California	Medicine	M.D.	1980

WORK/VOLUNTEER EXPERIENCE

Organization	City	Position	From	To
Medical Private Practice	Camarillo	General Surgeon	1986	Present
PV Recreation and Park District	Camarillo	Board Member	2012	2020
Camarillo Pony Baseball	Camarillo	Volunteer	1987	2004
AYSO Soccer	Camarillo	Volunteer	1989	2000



QUALIFICATIONS FOR SERVICE

CA Health and Safety Code, Section 32100: "The elective officers of a local hospital [*health care*] district shall be a board of...five members, each of whom shall be a registered voter residing in the district, and whose term shall be four years, with the exception of the first board."

Following the adoption of the "zone" elections process in 2019, and the Re-districting following the 2020 Census results, Camarillo Health Care District Board of Directors candidates must also live within the boundaries of the vacant zone. Please visit www.camhealth.com, or call Clerk of the Board at 805-482-9382, to request your address verification for the vacant zone.

STATEMENT OF QUALIFICATIONS

Please briefly describe your qualifications and why you are interested in serving on the Board of Directors (*attach separate sheet if necessary*):

I moved to Camarillo 35 years ago and while building my career and raising my family, I have always sought to be of service. Through my profession I always strive to provide excellent care by placing the welfare of my patients above all else. I have served the Hospital on numerous committees and in leadership roles including Chairman of the Department of Surgery. I have served the youth of our community by volunteering in various roles with AYSO Soccer and Camarillo Pony Baseball for over a decade with each organization.

I have experience in public service having had the honor to serve 8 years on the Pleasant Valley Recreation and Park District Board. My tenure on the Board is a time for which I am particularly proud. My record is one of always working to improve the community without any regard for personal gain. It is my hope that I will have a similar opportunity to serve the Health Care District.

Sincerely, Neal P Dixon, M.D.

CERTIFICATION:

I certify that the information contained in this application is true and correct. I authorize the verification of the information in this application.

Neal P Dixon
Signature

5/7/22
Date

Date Received:	<u>5/9/2022</u>
Time Received:	<u>3:29 p.m.</u>
Staff Initial:	<u>KLV</u>
Zone Accuracy Verified:	<u>KLV</u>
Board Clerk Initial:	<u>KLV</u>

CIRRICULUM VITAE
Neal Patrick Dixon, M.D.

PERSONAL INFORMATION

Business Address 2438 Ponderosa Drive North
Suite C-207
Camarillo, California 93010

Date of Birth March 26, 1954

Place of Birth Edgemont, California

Citizenship USA

Sex Male

Marital Status Married

EDUCATION

High School Woodrow Wilson High School
Long Beach, CA, Diploma, 1972

College California State University,
Long Beach, CA., BA, 1976
Summa Cum Laude

Medical School University of Southern California,
M.D., 1980

Internship LAC-USC Medical Center, Surgery
6/1980 – 6/1981

Residency LAC-USC Medical Center, Surgery
6/1981-5/1986

EMPLOYMENT

Private Practice General Surgery
1986-Present

Contract Physician Ventura County Medical Center
1986-2000

Neal Patrick Dixon, M.D.

MEDICAL STAFF MEMBERSHIP

*St. John's Pleasant Valley Hospital,
Camarillo, California*

*St. John's Regional Medical Center,
Oxnard, California*

*Community Memorial Hospital
Ventura, California*

LICENSURE

California GO46609

BOARD CERTIFICATION

*Surgery March 30, 1987
Surgery October 21, 1994 (Recert.)
Surgery December 2005 (Recert.)
Surgery December 2015 (Recert.)*

SOCIETY MEMBERSHIP

*Fellow of American College of
Surgeons*

California Medical Association

Ventura County Medical Society

Society of Graduate Surgeons

MEMBERSHIP

*Camarillo Hospice Board of
Directors, June 2000-2001*

*St. John's Regional Medical
Center Community Board,
2001-2008
2019- present*

*Chairman Department of Surgery
St. John's Regional Medical Center
2 year term 2010-2011*

*Pleasant Valley Recreation and Park District Board of
Directors,
2012-2020*

PUBLICATIONS

Silberman H., Dixon NP: The Safety and Efficacy of Lipid Based System of Parenteral Nutrition in Acute Pancreatitis. Amer J Gastroent 77: 494-497, 1982.

Dixon NP, Faddis DN, Silberman H: Aggressive Management of Cholecystitis During Pregnancy. Amer J Surg 154:292-294, 1987

AWARDS

Outstanding Attending Physician Award, Ventura County Medical Center, 1986

Doctor of the Year, St. John's Pleasant Valley Hospital, 1999

Camarillo Health Care District Apple of Excellence Award, 2001.

St. John's Healthcare Foundation Catherine McAuley Lifetime Achievement Award 2010

Dignity Health Physician of the Year 2019

Dignity Health Healing Touch Award for Extraordinary Physicians 2022



SECTION 9

ITEMS FOR BOARD ACTION

SECTION 9-B

**REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION, AND
RECOMMENDATION FOR APPROVAL OF DISTRICT CHECK REGISTER, CHECK
REGISTER COMPARISON, FINANCIAL REPORTS, AND MONTHLY
INVESTMENT AND DESIGNATED RESERVE REPORT FOR
PERIOD ENDING APRIL 30, 2022.**

MAY 24, 2022

10-May-22

Camarillo Health Care District Check Register (Checks and EFTs of All Types)

Sorted by Alphabetically

April 2022 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
Cash Account #4 [Bank of the West General]						
69386	4/20/2022	ACCESS	Access TLC Caregivers DBA	1,890.00	V	MO
69361	4/6/2022	AFLAC	Aflac	750.38	V	MO
69399	4/27/2022	AFLAC	Aflac	696.02	V	MO
69373	4/6/2022	LOWE	Al Lowe Construction, Inc	1,911.56	V	
69387	4/20/2022	B&BMAIL	B & B Mailing Services	1,790.00	V	
69362	4/6/2022	BAY ALARM	Bay Alarm Company	1,233.45	V	MO
69363	4/6/2022	BETA	Beta Healthcare Group	2,556.64	V	MO
69364	4/6/2022	BETA WC	Beta Healthcare Group	2,445.00	V	MO
69365	4/6/2022	C3 INTEL	C3 Intelligence, Inc	652.80	V	MO
69367	4/6/2022	CSDA	CA Special Districts Assoc	1,429.96	V	
69401	4/27/2022	FLOWERS	Carolyn Flowers	44.00	V	
69383	4/13/2022	KNOX	Carrie Knox	100.00	V	
69379	4/13/2022	CMH	CMH Centers for Family Health	350.00	V	MO
69389	4/20/2022	COLANTUONO	Colantuono, Highsmith, Whatley, PC	2,049.50	V	ONGOING
69390	4/20/2022	COMMANDER	Commander Printed Products	14,580.59	V	QRTLY
69400	4/27/2022	CONEJO AWARD	Conejo Awards Corp	173.75	V	
69366	4/6/2022	CPI	CPI Solutions, Inc	710.68	V	
69380	4/13/2022	CPI	CPI Solutions, Inc	2,504.09	V	
69391	4/20/2022	CPI	CPI Solutions, Inc	4,735.60	V	MO
69368	4/6/2022	DOS CAMINOS	Dos Caminos Plaza	5,353.92	V	MO
69369	4/6/2022	F M PEARCE	F M Pearce Co, Inc.	385.42	V	
69370	4/6/2022	FRONTIER	Frontier Communications	130.98	V	MO
69371	4/6/2022	HARTFORD	Hartford Life	874.54	V	MO
69392	4/20/2022	HAYMAN	Hayman Consulting dba	3,600.50	V	MO
69393	4/20/2022	HOME REMEDIE	Home Remedies dba	600.00	V	
69381	4/13/2022	ITS	Integrated Telemangement Services, Inc	972.84	V	MO
69382	4/13/2022	JTS	JTS Facility Services	2,310.00	V	MO
69372	4/6/2022	LEAF	Leaf	2,025.32	V	MO
69388	4/20/2022	CHAMBERLAIN	Mary Louise Chamberlain	30.00	V	
69374	4/6/2022	METLIFE	MetLife Small Business	441.40	V	MO
69394	4/20/2022	PETTY	Petty Cash - Administrat	347.51	V	MO
69375	4/6/2022	PITNEYBOWES	Pitney Bowes	189.74	V	MO
69376	4/6/2022	PVREC	Pleasant Valley Recreation & Park Distr	413.00	V	
69377	4/6/2022	SAFEWAY	Safeway Inc	373.76	V	MO
69402	4/27/2022	SO CA EDISON	Southern California Edison	1,362.60	V	MO
69395	4/20/2022	SO CA GAS	Southern California Gas	517.15	V	MO
69396	4/20/2022	STAPLES	Staples Business Advantage	735.81	V	MO
69397	4/20/2022	THOMAS	Thomas Family Window Cleaning LLC	268.88	V	MO
69403	4/27/2022	TROPHIES	Trophies, Etc.	34.32	V	
69384	4/13/2022	UMPQUA	Umpqua Bank	5,447.86	V	MO
69398	4/20/2022	VALIC	VALIC	1,269.56	V	MO
69378	4/6/2022	VISION	Vision Services Plan	190.54	V	MO
69385	4/13/2022	VOYAGER	Voyager Fleet Systems Inc	1,657.94	V	MO
Report Total				70,137.61		

10-May-22

Camarillo Health Care District Check Register (Checks and EFTs of All Types)

Sorted by Check Number

April 2022 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
Cash Account #4 [Bank of the West General]						
69361	4/6/2022	AFLAC	Aflac	750.38	V	MO
69362	4/6/2022	BAY ALARM	Bay Alarm Company	1,233.45	V	MO
69363	4/6/2022	BETA	Beta Healthcare Group	2,556.64	V	MO
69364	4/6/2022	BETA WC	Beta Healthcare Group	2,445.00	V	MO
69365	4/6/2022	C3 INTEL	C3 Intelligence, Inc	652.80	V	MO
69366	4/6/2022	CPI	CPI Solutions, Inc	710.68	V	
69367	4/6/2022	CSDA	CA Special Districts Assoc	1,429.96	V	
69368	4/6/2022	DOS CAMINOS	Dos Caminos Plaza	5,353.92	V	MO
69369	4/6/2022	F M PEARCE	F M Pearce Co, Inc.	385.42	V	
69370	4/6/2022	FRONTIER	Frontier Communications	130.98	V	MO
69371	4/6/2022	HARTFORD	Hartford Life	874.54	V	MO
69372	4/6/2022	LEAF	Leaf	2,025.32	V	MO
69373	4/6/2022	LOWE	Al Lowe Construction, Inc	1,911.56	V	
69374	4/6/2022	METLIFE	MetLife Small Business	441.40	V	MO
69375	4/6/2022	PITNEYBOWES	Pitney Bowes	189.74	V	MO
69376	4/6/2022	PVREC	Pleasant Valley Recreation & Park Distr	413.00	V	
69377	4/6/2022	SAFEWAY	Safeway Inc	373.76	V	MO
69378	4/6/2022	VISION	Vision Services Plan	190.54	V	MO
69379	4/13/2022	CMH	CMH Centers for Family Health	350.00	V	MO
69380	4/13/2022	CPI	CPI Solutions, Inc	2,504.09	V	
69381	4/13/2022	ITS	Integrated Telemanagement Services, Inc	972.84	V	MO
69382	4/13/2022	JTS	JTS Facility Services	2,310.00	V	MO
69383	4/13/2022	KNOX	Carrie Knox	100.00	V	
69384	4/13/2022	UMPQUA	Umpqua Bank	5,447.86	V	MO
69385	4/13/2022	VOYAGER	Voyager Fleet Systems Inc	1,657.94	V	MO
69386	4/20/2022	ACCESS	Access TLC Caregivers DBA	1,890.00	V	MO
69387	4/20/2022	B&BMAIL	B & B Mailing Services	1,790.00	V	
69388	4/20/2022	CHAMBERLAIN	Mary Louise Chamberlain	30.00	V	
69389	4/20/2022	COLANTUONO	Colantuono, Highsmith, Whatley, PC	2,049.50	V	ONGOING
69390	4/20/2022	COMMANDER	Commander Printed Products	14,580.59	V	QRTLY
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69392	4/20/2022	HAYMAN	Hayman Consulting dba	3,600.50	V	MO
69393	4/20/2022	HOME REMEDIE	Home Remedies dba	600.00	V	
69394	4/20/2022	PETTY	Petty Cash - Administrat	347.51	V	MO
69395	4/20/2022	SO CA GAS	Southern California Gas	517.15	V	MO
69396	4/20/2022	STAPLES	Staples Business Advantage	735.81	V	MO
69397	4/20/2022	THOMAS	Thomas Family Window Cleaning LLC	268.88	V	MO
69398	4/20/2022	VALIC	VALIC	1,269.56	V	MO
69399	4/27/2022	AFLAC	Aflac	696.02	V	MO
69400	4/27/2022	CONEJO AWARD	Conejo Awards Corp	173.75	V	
69401	4/27/2022	FLOWERS	Carolyn Flowers	44.00	V	
69402	4/27/2022	SO CA EDISON	Southern California Edison	1,362.60	V	MO
69403	4/27/2022	TROPHIES	Trophies, Etc.	34.32	V	
Report Total				70,137.61		

Check Register Monthly Comparison

FY 2021/22

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)	
\$188,410	\$55,759	\$162,111	\$80,903	\$72,497	\$354,833	\$50,684	\$81,261	\$69,187	\$70,138	\$0	\$0	\$118,578	\$88,578
YTD Total											\$1,185,783		

w/out tranfer

Notes FY 21/22:

- July '21 Annual Insurance Invoices increased by \$28k
- Sept '21 Final loan payment of \$99,044
- Sept '21 New HVAC unit for Build H \$11,720
- Oct '21 Construction Costs for HUR window and SNP relocation \$9,018
- Nov '21 New Flooring Cedar room Bldg E \$16,167
- Dec '21 Move relief funds of \$300k from Mechanics cking to savings
- Feb '22 RUPE Grant payment \$7,548
- Feb '22 Healthy Attitudes will have 4 issues in 21/22 vs 3 in 20/21 - Additional cost of \$10-13k
- Mar '22 Nunn Better Plumbing \$2,495 multiple locations
- Apr '22 Commander Printed Products - \$14,580 Healthy Attitudes back pre Covid copies
- Apr '22 Al Loh Construction - Dept 5 New Window \$1,912
- Apr '22 CPI - newlpad & Keyboard & APC Electric Smart - \$3,215

FY 2020/21

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)
\$155,740	\$47,551	\$147,667	\$88,955	\$48,137	\$57,225	\$54,157	\$41,754	\$61,960	\$41,358	\$62,024	\$79,772	\$74,450
YTD Total											\$886,300	

Notes FY 20/21:

- July '20 Annual insurances
- Sep '20 ADC Construction Loan pmt \$99K #6 of 7
- Mar 21 - N-95 Masks for ADC
- May '21 Plumbing services - 4 Water Heaters & maintenance
- Jun '21 Senso Balance Machine 1/2 dep \$7,561 (Capital)

NOTE: this is a comparison of checks only; does not include expenses such as OPEB accrual, salary/benefit expenses, UAL expense, depreciation; July and Aug of each year may or may not include month prior June expenses.

Camarillo Health Care District
Statements of Activities

Year-to-Date Variance, April 2022 - current month, Consolidated by department

	<i>10 Months Ended April 30, 2022</i>	<i>10 Months Ended April 30, 2022 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
REVENUE				
Tax Revenue-Admin	2,958,711.32	2,970,034.00	(11,322.68)	-0.4 %
Community Education	1,642.00	15,183.40	(13,541.40)	-89.2 %
Transportation Fees	14,795.00	9,458.30	5,336.70	56.4 %
Transport Fees ADC	14,032.50	19,000.00	(4,967.50)	-26.1 %
Health Screening Fees	0.00	166.70	(166.70)	-100.0 %
Counseling	0.00	4,166.70	(4,166.70)	-100.0 %
Lifeline Fees	23,936.00	22,960.00	976.00	4.3 %
Sr Nutrition Home Delivered	25,651.61	14,166.70	11,484.91	81.1 %
Contract-PICF-Falls	7,113.14	15,833.30	(8,720.16)	-55.1 %
Contract-PICF Anthem	0.00	1,150.00	(1,150.00)	-100.0 %
Contract-PICF-Blue Shield	0.00	2,416.70	(2,416.70)	-100.0 %
Contract-VCAAA-Evid Base	2,800.00	9,000.00	(6,200.00)	-68.9 %
ADC Fees	101,714.00	225,600.00	(123,886.00)	-54.9 %
Grant-VCAAA Caregiver Respite	29,414.45	30,625.00	(1,210.55)	-4.0 %
GRant - COVID Relief Fund	330,000.00	0.00	330,000.00	
Contract-Caregiver Navigation Project	6,400.00	11,562.50	(5,162.50)	-44.6 %
Donations-Scholarship	10.00	2,083.30	(2,073.30)	-99.5 %
Sponsorship	600.00	1,000.00	(400.00)	-40.0 %
Healthy Attitude Advertising	4,000.00	4,750.00	(750.00)	-15.8 %
Interest Income	8,619.30	17,420.00	(8,800.70)	-50.5 %
Facility Use Rental	4,874.00	4,166.70	707.30	17.0 %
Facility Use-Lease	5,594.50	5,308.30	286.20	5.4 %
Donations	700.00	1,666.60	(966.60)	-58.0 %
Fischer Fund Distribution	148,780.75	145,000.00	3,780.75	2.6 %
Grant-VCAAA-Sr Nutrition	75,639.79	80,048.30	(4,408.51)	-5.5 %
City of Cam SNP HDM	0.00	30,833.30	(30,833.30)	-100.0 %
City of Camarillo-CDBG CV3	41,666.70	41,666.70	0.00	0.0 %
Grant-Rupe Found Vet Caregiver	8,873.75	0.00	8,873.75	
Support Services Offset	239,814.30	296,280.83	(56,466.53)	-19.1 %
Grant-VCAAA-SS Line	40,133.60	41,666.70	(1,533.10)	-3.7 %
Grant-SCAN Community	9,641.00	9,625.80	15.20	0.2 %
TOTAL REVENUE	4,105,157.71	4,032,839.83	72,317.88	1.8 %
	4,105,157.71	4,032,839.83	72,317.88	1.8 %

	<i>10 Months Ended April 30, 2022</i>	<i>10 Months Ended April 30, 2022 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
	4,105,157.71	4,032,839.83	72,317.88	1.8 %
EXPENSES				
Salaries	1,089,200.69	1,372,430.80	283,230.11	20.6 %
Payroll Taxes	87,066.95	108,667.50	21,600.55	19.9 %
Benefits-PERS-Health	127,596.18	225,149.00	97,552.82	43.3 %
Benefits-PERS-Retirement	84,983.04	109,252.40	24,269.36	22.2 %
Benefits - Workers Comp	24,005.77	31,880.80	7,875.03	24.7 %
Benefits - Life/ADD	22,086.71	25,462.60	3,375.89	13.3 %
Benefits-OPEB	51,810.42	49,278.40	(2,532.02)	-5.1 %
PERS Retirement UAL	131,240.00	136,000.00	4,760.00	3.5 %
Audit Fees	22,830.58	23,000.00	169.42	0.7 %
Partnershp Initiatives	0.00	1,666.70	1,666.70	100.0 %
Legal Fees	21,612.00	25,000.00	3,388.00	13.6 %
Contractors/Consultants	140,631.51	236,306.70	95,675.19	40.5 %
Support Services	239,814.30	296,280.02	56,465.72	19.1 %
Instructor Agreement Fees	0.00	10,833.30	10,833.30	100.0 %
Community/Staff Outreach	3,028.72	11,855.70	8,826.98	74.5 %
Dues/Subscriptions	28,446.21	38,934.44	10,488.23	26.9 %
Continuing Education-Trustee	19,626.57	24,946.70	5,320.13	21.3 %
Continuing Education-Staff	7,583.71	24,570.70	16,986.99	69.1 %
Trustee Stipends	5,200.00	8,250.00	3,050.00	37.0 %
LAFCO Assessments	2,447.00	2,424.00	(23.00)	-0.9 %
Mileage	9,348.29	24,130.00	14,781.71	61.3 %
Program Matls/Activities	6,755.67	25,962.50	19,206.83	74.0 %
Gas & Oil	16,724.26	12,500.00	(4,224.26)	-33.8 %
Fleet Maintenance	3,383.30	16,666.70	13,283.40	79.7 %
Minor Equipment	14,412.19	14,190.80	(221.39)	-1.6 %
Supplies	10,158.06	18,332.60	8,174.54	44.6 %
Postage	31,543.31	32,284.90	741.59	2.3 %
Advertising & Promotion	6,369.30	20,833.30	14,464.00	69.4 %
Refunds	1,236.00	2,091.70	855.70	40.9 %
Printing	54,032.87	61,590.10	7,557.23	12.3 %
Repairs & Maintenance	41,179.84	41,297.60	117.76	0.3 %
Association Fees	54,489.06	53,564.30	(924.76)	-1.7 %
Insurance	79,641.74	122,774.20	43,132.46	35.1 %
Storage Rent/Equip Lease	24,407.73	23,351.60	(1,056.13)	-4.5 %
Telephone	18,676.05	18,300.00	(376.05)	-2.1 %
Utilities	28,738.11	22,046.60	(6,691.51)	-30.4 %
Licenses & Fees	13,325.55	8,681.40	(4,644.15)	-53.5 %
Bank & Credit Card Charges	1,621.96	7,083.30	5,461.34	77.1 %
TOTAL EXPENSES	2,525,253.65	3,287,871.36	762,617.71	23.2 %
OPERATING RESULTS	1,579,904.06	744,968.47	834,935.59	112.1 %

	<i>10 Months Ended April 30, 2022</i>	<i>10 Months Ended April 30, 2022 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
OTHER INCOME & EXPENSE				
Other Income -Admin	117,193.93	18,667.00	98,526.93	527.8 %
Depreciation Expense	(97,324.40)	(104,165.90)	6,841.50	6.6 %
Interest Expense	(894.96)	(6,027.50)	5,132.54	85.2 %
TOTAL OTHER INCOME & EXPENSE	18,974.57	(91,526.40)	110,500.97	120.7 %
AFTER OTHER INCOME & EXPENSE	1,598,878.63	653,442.07	945,436.56	144.7 %
NET RESULTS	1,598,878.63	653,442.07	945,436.56	144.7 %

Camarillo Health Care District
Statements of Activities

*Year-to-Date Only, April 2022 - current month, April 2021 - 12 months
back, Consolidated by department*

	<i>10 Months Ended April 30, 2022</i>	<i>10 Months Ended April 30, 2021</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
REVENUE				
Tax Revenue-Admin	2,958,711.32	2,852,775.89	105,935.43	3.7 %
Community Education	1,642.00	25.00	1,617.00	6468.0 %
Transportation Fees	14,795.00	5,455.00	9,340.00	171.2 %
Transport Fees ADC	14,032.50	3,503.00	10,529.50	300.6 %
Lifeline Fees	23,936.00	30,920.00	(6,984.00)	-22.6 %
Sr Nutrition Home Delivered	25,651.61	33,332.26	(7,680.65)	-23.0 %
Sr Nutrition Congregate	0.00	40.00	(40.00)	-100.0 %
Contract-PICF-Falls	7,113.14	4,162.58	2,950.56	70.9 %
Contract-PICF Anthem	0.00	7,524.00	(7,524.00)	-100.0 %
Contract-PICF-Blue Shield	0.00	3,044.00	(3,044.00)	-100.0 %
Contract-VCAAA-Evid Base	2,800.00	2,240.00	560.00	25.0 %
ADC Fees	101,714.00	26,903.00	74,811.00	278.1 %
Contract-J Hopkins Univ	0.00	240.00	(240.00)	-100.0 %
Grant-VCAAA Caregiver Respite	29,414.45	27,053.00	2,361.45	8.7 %
GRant - COVID Relief Fund	330,000.00	0.00	330,000.00	
Contract-Caregiver Navigation Project	6,400.00	10,600.00	(4,200.00)	-39.6 %
Grant - City of Cam CDBG CV3	0.00	30,066.54	(30,066.54)	-100.0 %
Donations-Scholarship	10.00	0.00	10.00	
Sponsorship	600.00	850.00	(250.00)	-29.4 %
Healthy Attitude Advertising	4,000.00	4,000.00	0.00	
Interest Income	8,619.30	16,038.33	(7,419.03)	-46.3 %
Facility Use Rental	4,874.00	2,916.00	1,958.00	67.1 %
Facility Use-Lease	5,594.50	4,500.00	1,094.50	24.3 %
Donations	700.00	19,250.00	(18,550.00)	-96.4 %
Fischer Fund Distribution	148,780.75	143,708.49	5,072.26	3.5 %
Grant-VCAAA-Sr Nutrition	75,639.79	79,238.61	(3,598.82)	-4.5 %
City of Cam SNP HDM	0.00	30,833.40	(30,833.40)	-100.0 %
City of Camarillo-CDBG CV3	41,666.70	0.00	41,666.70	
Grant-Rupe Found Vet Caregiver	8,873.75	30,000.06	(21,126.31)	-70.4 %
Support Services Offset	239,814.30	204,261.00	35,553.30	17.4 %
Grant-VCAAA-SS Line	40,133.60	40,083.60	50.00	0.1 %
Grant-SCAN Community	9,641.00	1,500.00	8,141.00	542.7 %
TOTAL REVENUE	4,105,157.71	3,615,063.76	490,093.95	13.6 %
	4,105,157.71	3,615,063.76	490,093.95	13.6 %

	<i>10 Months Ended April 30, 2022</i>	<i>10 Months Ended April 30, 2021</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
	4,105,157.71	3,615,063.76	490,093.95	13.6 %
EXPENSES				
Salaries	1,089,200.69	1,075,683.93	(13,516.76)	-1.3 %
Payroll Taxes	87,066.95	86,039.86	(1,027.09)	-1.2 %
Benefits-PERS-Health	127,596.18	141,675.94	14,079.76	9.9 %
Benefits-PERS-Retirement	84,983.04	87,321.21	2,338.17	2.7 %
Benefits - Workers Comp	24,005.77	34,149.47	10,143.70	29.7 %
Benefits - Life/ADD	22,086.71	22,209.27	122.56	0.6 %
Benefits-OPEB	51,810.42	46,619.07	(5,191.35)	-11.1 %
PERS Retirement UAL	131,240.00	108,121.00	(23,119.00)	-21.4 %
Audit Fees	22,830.58	22,310.50	(520.08)	-2.3 %
Legal Fees	21,612.00	15,858.00	(5,754.00)	-36.3 %
Contractors/Consultants	140,631.51	133,515.75	(7,115.76)	-5.3 %
Support Services	239,814.30	204,261.00	(35,553.30)	-17.4 %
Community/Staff Outreach	3,028.72	478.16	(2,550.56)	-533.4 %
Dues/Subscriptions	28,446.21	23,471.78	(4,974.43)	-21.2 %
Continuing Education-Trustee	19,626.57	17,786.63	(1,839.94)	-10.3 %
Continuing Education-Staff	7,583.71	7,073.91	(509.80)	-7.2 %
Trustee Stipends	5,200.00	6,200.00	1,000.00	16.1 %
Election Costs	0.00	1,537.68	1,537.68	100.0 %
LAFCO Assessments	2,447.00	2,534.00	87.00	3.4 %
Mileage	9,348.29	10,518.05	1,169.76	11.1 %
Program Matls/Activities	6,755.67	3,076.96	(3,678.71)	-119.6 %
Gas & Oil	16,724.26	4,569.24	(12,155.02)	-266.0 %
Fleet Maintenance	3,383.30	3,677.39	294.09	8.0 %
Minor Equipment	14,412.19	5,781.58	(8,630.61)	-149.3 %
Supplies	10,158.06	11,257.26	1,099.20	9.8 %
Postage	31,543.31	29,929.71	(1,613.60)	-5.4 %
Advertising & Promotion	6,369.30	3,549.28	(2,820.02)	-79.5 %
Refunds	1,236.00	1,556.00	320.00	20.6 %
Printing	54,032.87	35,489.83	(18,543.04)	-52.2 %
Repairs & Maintenance	41,179.84	25,533.90	(15,645.94)	-61.3 %
Association Fees	54,489.06	51,502.00	(2,987.06)	-5.8 %
Insurance	79,641.74	62,504.61	(17,137.13)	-27.4 %
Storage Rent/Equip Lease	24,407.73	22,978.51	(1,429.22)	-6.2 %
Telephone	18,676.05	19,859.16	1,183.11	6.0 %
Utilities	28,738.11	22,662.22	(6,075.89)	-26.8 %
Licenses & Fees	13,325.55	6,606.14	(6,719.41)	-101.7 %
Bank & Credit Card Charges	1,621.96	8,156.37	6,534.41	80.1 %
TOTAL EXPENSES	2,525,253.65	2,366,055.37	(159,198.28)	-6.7 %
OPERATING RESULTS	1,579,904.06	1,249,008.39	330,895.67	26.5 %
OTHER INCOME & EXPENSE				
Other Income -Admin	117,193.93	34,218.48	82,975.45	242.5 %
Depreciation Expense	(97,324.40)	(97,032.10)	(292.30)	-0.3 %

	<i>10 Months Ended April 30, 2022</i>	<i>10 Months Ended April 30, 2021</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
Interest Expense	(894.96)	0.00	(894.96)	
TOTAL OTHER INCOME & EXPENSE	18,974.57	(62,813.62)	81,788.19	130.2 %
AFTER OTHER INCOME & EXPENSE	1,598,878.63	1,186,194.77	412,683.86	34.8 %
NET RESULTS	1,598,878.63	1,186,194.77	412,683.86	34.8 %

Camarillo Health Care District

Statements of Activities

Year-to-Date Performance, April 2022 - current month, Consolidated by department

	<i>10 Months Ended April 30, 2022</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
REVENUE				
Tax Revenue-Admin	2,958,711.32	3,020,034.00	61,322.68	98.0 %
Community Education	1,642.00	18,220.00	16,578.00	9.0 %
Transportation Fees	14,795.00	11,350.00	(3,445.00)	130.4 %
Transport Fees ADC	14,032.50	22,800.00	8,767.50	61.5 %
Health Screening Fees	0.00	200.00	200.00	
Counseling	0.00	5,000.00	5,000.00	
Lifeline Fees	23,936.00	27,552.00	3,616.00	86.9 %
Sr Nutrition Home Delivered	25,651.61	17,000.00	(8,651.61)	150.9 %
Contract-PICF-Falls	7,113.14	19,000.00	11,886.86	37.4 %
Contract-PICF Anthem	0.00	1,380.00	1,380.00	
Contract-PICF-Blue Shield	0.00	2,900.00	2,900.00	
Contract-VCAAA-Evid Base	2,800.00	10,800.00	8,000.00	25.9 %
ADC Fees	101,714.00	270,720.00	169,006.00	37.6 %
Grant-VCAAA Caregiver Respite	29,414.45	36,750.00	7,335.55	80.0 %
GRant - COVID Relief Fund	330,000.00	0.00	(330,000.00)	
Contract-Caregiver Navigation Project	6,400.00	13,875.00	7,475.00	46.1 %
Donations-Scholarship	10.00	2,500.00	2,490.00	0.4 %
Sponsorship	600.00	1,200.00	600.00	50.0 %
Healthy Attitude Advertising	4,000.00	5,000.00	1,000.00	80.0 %
Interest Income	8,619.30	25,000.00	16,380.70	34.5 %
Facility Use Rental	4,874.00	5,000.00	126.00	97.5 %
Facility Use-Lease	5,594.50	6,370.00	775.50	87.8 %
Donations	700.00	2,000.00	1,300.00	35.0 %
Fischer Fund Distribution	148,780.75	145,000.00	(3,780.75)	102.6 %
Grant-VCAAA-Sr Nutrition	75,639.79	96,058.00	20,418.21	78.7 %
City of Cam SNP HDM	0.00	37,000.00	37,000.00	
City of Camarillo-CDBG CV3	41,666.70	50,000.00	8,333.30	83.3 %
Grant-Rupe Found Vet Caregiver	8,873.75	0.00	(8,873.75)	
Support Services Offset	239,814.30	328,337.00	88,522.70	73.0 %
Grant-VCAAA-SS Line	40,133.60	50,000.00	9,866.40	80.3 %
Grant-SCAN Community	9,641.00	11,551.00	1,910.00	83.5 %
TOTAL REVENUE	4,105,157.71	4,242,597.00	137,439.29	96.8 %
	4,105,157.71	4,242,597.00	137,439.29	96.8 %

	<i>10 Months Ended April 30, 2022</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
	4,105,157.71	4,242,597.00	137,439.29	96.8 %
EXPENSES				
Salaries	1,089,200.69	1,646,917.00	557,716.31	66.1 %
Payroll Taxes	87,066.95	130,401.00	43,334.05	66.8 %
Benefits-PERS-Health	127,596.18	270,179.00	142,582.82	47.2 %
Benefits-PERS-Retirement	84,983.04	131,103.00	46,119.96	64.8 %
Benefits - Workers Comp	24,005.77	38,257.00	14,251.23	62.7 %
Benefits - Life/ADD	22,086.71	30,555.00	8,468.29	72.3 %
Benefits-OPEB	51,810.42	59,134.00	7,323.58	87.6 %
PERS Retirement UAL	131,240.00	136,000.00	4,760.00	96.5 %
Audit Fees	22,830.58	23,000.00	169.42	99.3 %
Partnershp Initiatives	0.00	2,000.00	2,000.00	
Legal Fees	21,612.00	30,000.00	8,388.00	72.0 %
Contractors/Consultants	140,631.51	283,568.00	142,936.49	49.6 %
Support Services	239,814.30	328,336.00	88,521.70	73.0 %
Instructor Agreement Fees	0.00	13,000.00	13,000.00	
Community/Staff Outreach	3,028.72	14,227.00	11,198.28	21.3 %
Dues/Subscriptions	28,446.21	44,631.00	16,184.79	63.7 %
Continuing Education-Trustee	19,626.57	29,936.00	10,309.43	65.6 %
Continuing Education-Staff	7,583.71	29,485.00	21,901.29	25.7 %
Trustee Stipends	5,200.00	9,900.00	4,700.00	52.5 %
LAFCO Assessments	2,447.00	2,424.00	(23.00)	100.9 %
Mileage	9,348.29	28,956.00	19,607.71	32.3 %
Program Matls/Activities	6,755.67	31,155.00	24,399.33	21.7 %
Gas & Oil	16,724.26	15,000.00	(1,724.26)	111.5 %
Fleet Maintenance	3,383.30	20,000.00	16,616.70	16.9 %
Minor Equipment	14,412.19	17,029.00	2,616.81	84.6 %
Supplies	10,158.06	21,999.00	11,840.94	46.2 %
Postage	31,543.31	38,742.00	7,198.69	81.4 %
Advertising & Promotion	6,369.30	25,000.00	18,630.70	25.5 %
Refunds	1,236.00	2,510.00	1,274.00	49.2 %
Printing	54,032.87	73,908.00	19,875.13	73.1 %
Repairs & Maintenance	41,179.84	49,557.00	8,377.16	83.1 %
Association Fees	54,489.06	64,277.00	9,787.94	84.8 %
Insurance	79,641.74	147,329.00	67,687.26	54.1 %
Storage Rent/Equip Lease	24,407.73	28,022.00	3,614.27	87.1 %
Telephone	18,676.05	21,960.00	3,283.95	85.0 %
Utilities	28,738.11	26,456.00	(2,282.11)	108.6 %
Licenses & Fees	13,325.55	10,214.00	(3,111.55)	130.5 %
Bank & Credit Card Charges	1,621.96	8,500.00	6,878.04	19.1 %
TOTAL EXPENSES	2,525,253.65	3,883,667.00	1,358,413.35	65.0 %
OPERATING RESULTS	1,579,904.06	358,930.00	(1,220,974.06)	440.2 %

	<i>10 Months Ended April 30, 2022</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
OTHER INCOME & EXPENSE				
Other Income -Admin	117,193.93	19,082.00	(98,111.93)	614.2 %
Depreciation Expense	(97,324.40)	(124,999.00)	(27,674.60)	77.9 %
Interest Expense	(894.96)	(7,233.00)	(6,338.04)	12.4 %
TOTAL OTHER INCOME & EXPENSE	18,974.57	(113,150.00)	(132,124.57)	-16.8 %
AFTER OTHER INCOME & EXPENSE	1,598,878.63	245,780.00	(1,353,098.63)	650.5 %
NET RESULTS	1,598,878.63	245,780.00	(1,353,098.63)	650.5 %

**Tax Revenue Analysis by Month
April 2022**

1	A	B		C	D	E		F	G		H		I	J		K		L	M	
		Fiscal Year 21-22	\$ Received			YTD	% to Budget		Fiscal Year 2020-21	\$ Received	YTD	% to Budget		Fiscal Year 2019-20	\$ Received	YTD	% to Budget			Fiscal Year 2018-19
2																				
3																				
4	Jul	87,329.27	0.00	87,329.27	2.89%	63,219.88	2.31%	63,219.88	67,487.98	67,487.98	2.46%	61,741.35	61,741.35	2.30%	61,741.35	61,741.35	2.30%	61,741.35	61,741.35	2.30%
5	Aug	10,745.16	4,510.32	98,074.43	3.58%	19,159.30	3.00%	82,379.18	8,700.85	76,188.83	2.78%	8,238.70	69,980.05	2.60%	8,238.70	69,980.05	2.60%	8,238.70	69,980.05	2.60%
6	Sep	4,510.32	52,882.57	102,584.75	3.74%	3,588.84	3.14%	85,968.02	6,624.41	82,813.24	3.02%	4,395.04	74,375.09	2.77%	4,395.04	74,375.09	2.77%	4,395.04	74,375.09	2.77%
7	Oct	1,674,903.64	1,674,903.64	1,674,903.64	66.76%	1,474,833.48	58.54%	1,604,906.80	1,452,748.50	1,576,474.26	57.50%	1,388,029.33	1,505,951.83	56.03%	1,388,029.33	1,505,951.83	56.03%	1,388,029.33	1,505,951.83	56.03%
8	Nov	37,732.82	0.00	1,868,103.78	68.14%	159,995.29	64.37%	1,764,902.09	30,242.04	1,606,716.30	58.60%	31,535.81	1,537,487.64	57.20%	31,535.81	1,537,487.64	57.20%	31,535.81	1,537,487.64	57.20%
9	Dec	12,402.60	12,402.60	1,880,506.38	68.59%	5,801.59	64.58%	1,770,703.68	7,030.61	1,623,278.84	59.21%	6,793.32	1,547,194.96	57.31%	6,793.32	1,547,194.96	57.31%	6,793.32	1,547,194.96	57.31%
10	Jan	1,165,534.21	1,165,534.21	3,046,040.59	111.10%	1,142,745.05	106.26%	2,913,448.73	1,090,807.04	2,714,085.88	98.99%	1,045,441.36	2,592,636.32	96.45%	1,045,441.36	2,592,636.32	96.45%	1,045,441.36	2,592,636.32	96.45%
11	Feb	12,407.80	12,407.80	3,058,448.39	111.55%	57,605.09	108.36%	2,971,053.82	26,918.30	2,741,004.18	99.97%	104,693.54	2,697,329.86	100.35%	104,693.54	2,697,329.86	100.35%	104,693.54	2,697,329.86	100.35%
12	Mar				0.00%	2,798.96	108.47%	2,973,852.78	28,830.72	2,769,834.90	101.03%	2,862.12	2,700,191.98	100.46%	2,862.12	2,700,191.98	100.46%	2,862.12	2,700,191.98	100.46%
13	Apr																			
14	May																			
15	Jun																			
16		Approved				Approved			Approved			Approved			Approved			Approved		
17		Budget	3,020,034.00	26,006.59		Budget	2,741,713.00	232,139.78	Budget	2,741,713.00	28,121.90	Budget	2,687,954.00	12,238	Budget	2,687,954.00	12,238	Budget	2,687,954.00	12,238
18	Over (Under) Budget																			
19																				

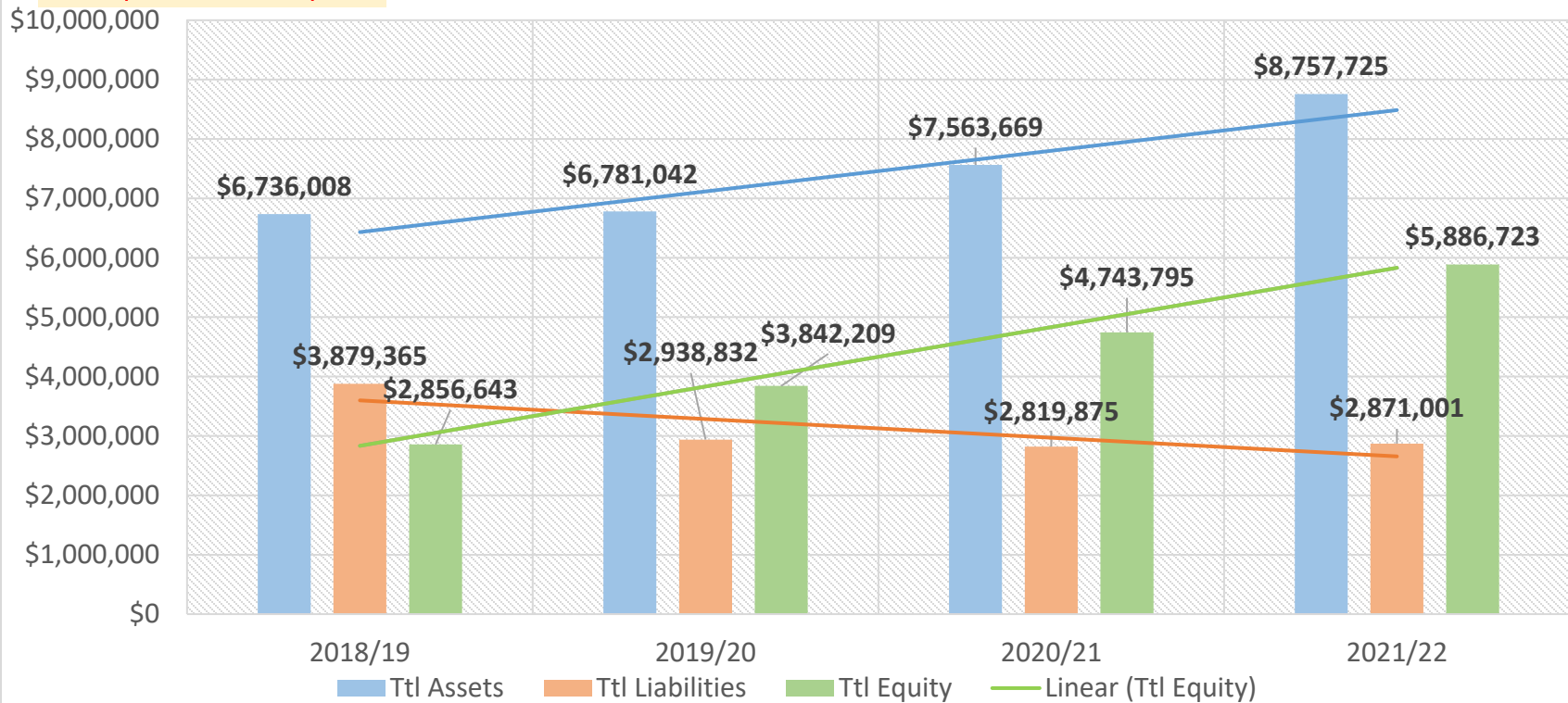
Camarillo Health Care District

Statement of Net Assets

	<i>April 2022</i>	<i>April 2021</i>	<u>\$</u> <i>Variance</i>	<u>%</u> <i>Variance</i>
ASSETS				
Current Assets				
CASH ACCOUNTS				
Bank of the West General	2,347,464.68	1,238,301.77	1,109,162.91	89.6%
Petty Cash-Administration	1,000.00	1,000.00	0.00	0.0%
Cash Drawer-Community Educ	50.00	50.00	0.00	0.0%
Cash Drawer-Transportation	20.00	20.00	0.00	0.0%
Cash Drawers- Senior Nutrition	85.00	85.00	0.00	0.0%
Cash-Local Agency Investment	4,045,275.20	4,034,012.15	11,263.05	0.3%
Cash - County Treasury Invstmtn	5,641.88	5,556.32	85.56	1.5%
Mechanics, Rabo Savings	627,156.91	162,038.59	465,118.32	287.0%
Mechanics, Rabo Checking	0.00	280,638.75	(280,638.75)	-100.0%
Cash-Restricted-Scholarship	7,623.75	6,483.75	1,140.00	17.6%
TOTAL CASH ACCOUNTS	7,034,317.42	5,728,186.33	1,306,131.09	22.8%
Accounts Receivable	2,521.00	990.00	1,531.00	154.6%
Accrued Interest Receivable	0.00	3.34	(3.34)	-100.0%
City of Cam-SNP HDM Rcbl	0.00	30,833.40	(30,833.40)	-100.0%
City of Cam CDBG CV3 Rec	41,666.70	0.00	41,666.70	100.0%
Grant-VCAAA -Sr Nutrition Rcbl	14,249.80	16,292.47	(2,042.67)	-12.5%
Grant-VCAAA Caregiver Rcbl	12,607.04	8,297.85	4,309.19	51.9%
Grant-VCAAA SS Line Rcbl	7,526.72	7,526.72	0.00	0.0%
Johns Hopkins ADS Rec	240.00	240.00	0.00	0.0%
Contract-PICF-Blue Shield	0.00	3,057.00	(3,057.00)	-100.0%
Contract-PICF Anthem	2,270.00	8,214.00	(5,944.00)	-72.4%
Contract-PICF-Falls	1,273.14	1,946.90	(673.76)	-34.6%
Contract-AAA-Evidence Based	0.00	1,120.00	(1,120.00)	-100.0%
TOTAL Current Assets	7,116,671.82	5,806,708.01	1,309,963.81	22.6%
Fixed Assets				
Buildings & Improvements	3,155,357.55	3,136,670.55	18,687.00	0.6%
IS Equip	102,122.40	102,122.40	0.00	0.0%
Equipment & Furnishings	246,331.73	254,911.58	(8,579.85)	-3.4%
Transportation Vehicles	214,214.37	214,214.37	0.00	0.0%
Accum Depreciation-Buildings	(2,095,395.57)	(2,032,040.70)	(63,354.87)	-3.1%
Accum Depreciation-IS Equip	(94,899.63)	(87,692.02)	(7,207.61)	-8.2%
Accum Depreciation-Equip&Furn	(193,500.31)	(207,175.41)	13,675.10	6.6%
Accum Depreciation-Vehicles	(211,146.12)	(210,362.84)	(783.28)	-0.4%
TOTAL Fixed Assets	1,123,084.42	1,170,647.93	(47,563.51)	-4.1%
Other Assets				
Prepaid Insurance	14,592.19	8,891.20	5,700.99	64.1%
Prepaid Workers Comp	(3,096.46)	163.89	(3,260.35)	-1989.4%
Prepaid Postage	368.00	546.07	(178.07)	-32.6%
Pre Paid Rental/Lease	3,336.00	2,430.00	906.00	37.3%
Deferred Outflows of Resources GASB 68	472,711.00	494,934.17	(22,223.17)	-4.5%

	<i>April 2022</i>	<i>April 2021</i>	<i>\$ Variance</i>	<i>% Variance</i>
Deferred Outflows of Resources GASB 75	30,058.00	79,348.00	(49,290.00)	-62.1%
TOTAL Other Assets	517,968.73	586,313.33	(68,344.60)	-11.7%
TOTAL ASSETS	8,757,724.97	7,563,669.27	1,194,055.70	15.8%
LIABILITIES				
Current Liabilities				
Accounts Payable	42,909.70	40,466.46	2,443.24	6.0%
Accrued Vacation	100,564.71	82,900.80	17,663.91	21.3%
Accrued Interest Expenses	0.00	5,438.38	(5,438.38)	-100.0%
Scholarships-Volunteer Expense	1,595.97	1,595.97	0.00	0.0%
Scholarships-Senior Services	6,027.78	4,887.78	1,140.00	23.3%
Deferred Revenue	30,126.17	45,933.38	(15,807.21)	-34.4%
TOTAL Current Liabilities	181,224.33	181,222.77	1.56	0.0%
Long-Term Liabilities				
Construction Loan to 2021	0.00	95,464.29	(95,464.29)	-100.0%
Net Pension Liability GASB 68	1,773,279.00	1,596,760.50	176,518.50	11.1%
Accrued OPEB Liability GASB 75	469,896.00	326,777.00	143,119.00	43.8%
Deferred Inflows of Resources GASB 68	122,106.00	186,989.00	(64,883.00)	-34.7%
Deferred Inflows of Resources GASB 75	324,496.00	432,661.00	(108,165.00)	-25.0%
TOTAL Long-Term Liabilities	2,689,777.00	2,638,651.79	51,125.21	1.9%
TOTAL LIABILITIES	2,871,001.33	2,819,874.56	51,126.77	1.8%
EQUITY				
Designated Reserves	2,999,201.22	2,999,201.22	0.00	0.0%
Retained Earnings	1,288,643.79	558,398.72	730,245.07	130.8%
Year-to-Date Earnings	1,598,878.63	1,186,194.77	412,683.86	34.8%
TOTAL EQUITY	5,886,723.64	4,743,794.71	1,142,928.93	24.1%
TOTAL LIABILITIES & EQUITY	8,757,724.97	7,563,669.27	1,194,055.70	15.8%

a.o. April 2022...all years



**Camarillo Health Care District
Investment & Reserves Report
30-Apr-22
2021 - 2022**

LAIF	4/30/2022	Interest Earned
Vehicle Fleet Reserve	75,611	149
Technology Reserve	152,148	300
Project/Special Use Reserve	151,222	298
Capital Improvement Reserve	504,072	993
General Operating Reserve	1,021,515	2,012
Undesignated - General Operating	2,140,707	4,217
Total LAIF	4,045,275	7,969

Quick Ratio	Current Ratio
38.82	39.27

Bank of the West		
General Operating Fund	2,347,465	0.00
Total Bank of the West	2,347,465	0.00

Mechanics Bank		
Checking	0	0.00
Savings	627,157	144.06
Total Savings & CD's	627,157	144.06

Scholarships & Petty Cash Funds	8,779	
--	--------------	--

Ventura County Treasurer Pool	5,642	505.88
--------------------------------------	--------------	---------------

Total in interest earning accounts	7,034,317	8,619.30
---	------------------	-----------------

Reserve Funds	Minimum Target	6/30/2021 Balance	2021 Allocated	2021/2022 Interest	4/30/2022 Balance	Annual Funding Goal
Vehicle Fleet Reserve	75,000	75,462	0	149	75,611	5,000
Technology Reserve	150,000	151,848	0	300	152,148	5,000
Project/Special Use Reserve	150,000	150,924	0	298	151,222	5,000
Capital Improvement Reserve	500,000	503,079	0	993	504,072	10,000
General Operating Reserve	1,941,834	1,019,503	0	2,012	1,021,515	100,000
Reserves & Contingencies	2,816,834	1,900,816	0	3,752	1,904,568	125,000

Per California Government Code Section 53600 et. Seq., specifically section 53646 and section 53607, the attached investment report details all investment related activity in the current period. Camarillo Health Care District's (CHCD) investable funds are currently invested in LAIF and with the Ventura County Treasurer's investment pool, and their individual investment transactions are not reportable under the Government code. That said, CHCD's investment policy has taken a prudent investment course, in compliance with the "Prudent Investor's Policy" designed to protect public funds.



SECTION 9

ITEMS FOR BOARD ACTION

**SECTION 9-C
REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION, AND
RECOMMENDATION FOR APPROVAL OF DISTRICT OF THE BIENNIAL REVIEW
OF THE DISTRICT’S CONFLICT OF INTEREST CODE**

MAY 24, 2022

2022 Local Agency Biennial Notice

Name of Agency: Camarillo Health Care District
Mailing Address: 3639 E Las Posas Road, Suite 117, Camarillo, CA 93010
Contact Person: Kara Ralston Phone No. 805-388-1952 #108
Email: kralston@camhealth.com Alternate Email: brandiet@camhealth.com

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that (*check one BOX*):

An amendment is required. The following amendments are necessary:

(*Check all that apply.*)

- Include new positions
- Revise disclosure categories
- Revise the titles of existing positions
- Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- Other (*describe*) _____

The code is currently under review by the code reviewing body.

No amendment is required. (If your code is over five years old, amendments may be necessary.)

Verification (to be completed if no amendment is required)

This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.

Signature of Chief Executive Officer

Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 3, 2022**, or by the date specified by your agency, if earlier, to: **E-Mail to: form700clerk@ventura.org**

or
**Mail to: Clerk of the Board of Supervisors
800 S. Victoria Avenue, L# 1920
Ventura, CA 93009-1920**

PLEASE DO NOT RETURN THIS FORM TO THE FPPC.

www.fppc.ca.gov
FPPC Advice: advice@fppc.ca.gov (866.275.3772)

Page 1 of 1

2022 Conflict of Interest Code Biennial Notice Instructions for Local Agencies

The Political Reform Act requires every local government agency to review its conflict of interest code biennially. A conflict of interest code tells public officials, governmental employees, and consultants what financial interests they must disclose on their Statement of Economic Interests (Form 700).

By **July 1, 2022**: The code reviewing body must notify agencies and special districts within its jurisdiction to review their conflict of interest codes.

By **October 3, 2022**: The biennial notice must be filed with the agency's code reviewing body.

The FPPC has prepared a 2022 Local Agency Biennial Notice form for local agencies to complete or send to agencies within its jurisdiction to complete before submitting to the code reviewing body. The City Council is the code reviewing body for city agencies. The County Board of Supervisors is the code reviewing body for county agencies and any other local government agency whose jurisdiction is determined to be solely within the county (e.g., school districts, including certain charter schools). The FPPC is the code reviewing body for any agency with jurisdiction in **more than one county** and will contact them.

The Local Agency Biennial Notice is not forwarded to the FPPC.

If amendments to an agency's conflict of interest code are necessary, the amended code must be forwarded to the code reviewing body for approval within 90 days. An agency's amended code is not effective until it has been approved by the code reviewing body.

If you answer yes, to any of the questions below, your agency's code probably needs to be amended.

- Is the current code more than five years old?
- Have there been any substantial changes to the agency's organizational structure since the last code was approved?
- Have any positions been eliminated or re-named since the last code was approved?
- Have any new positions been added since the last code was approved?
- Have there been any substantial changes in duties or responsibilities for any positions since the last code was approved?

If you have any questions or are still not sure if you should amend your agency's conflict of interest code, please contact the FPPC. Additional information including an online webinar regarding how to amend a conflict of interest code is available on [FPPC's website](#).

2020 Local Agency Biennial Notice

JUN 15 2020

Clerk of the Board

Name of Agency: Camarillo Health Care District

Mailing Address: 3639 E Las Posas Road, Suite 117, Camarillo, CA 93010

Contact Person: Kara Ralston Phone No. 805-388-1952

Email: kralston@camhealth.com Alternate Email: karenv@camhealth.com

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that (check one BOX):

An amendment is required. The following amendments are necessary:

(Check all that apply.)

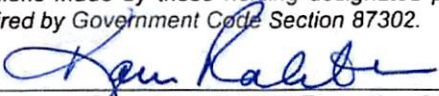
- Include new positions
- Revise disclosure categories
- Revise the titles of existing positions
- Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- Other (describe) _____

The code is currently under review by the code reviewing body.

No amendment is required. (If your code is over five years old, amendments may be necessary.)

Verification (to be completed if no amendment is required)

This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.



 Signature of Chief Executive Officer

May 26, 2020

 Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 1, 2020**, or by the date specified by your agency, if earlier, to:

(PLACE RETURN ADDRESS OF CODE REVIEWING BODY HERE)

PLEASE DO NOT RETURN THIS FORM TO THE FPPC.

AUG 03 2018

Clerk of the Board

**2018 CONFLICT OF INTEREST CODE
Camarillo Health Care District**

The Political Reform Act, Government Code section 81000 et seq., requires local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code Regs., § 18730) which contains the terms of a standard Conflict of Interest Code, which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings.

The terms of California Code of Regulations, Title 2, Section 18730, and any amendment to it duly adopted by the Fair Political Practices Commission, are hereby incorporated by reference as the Conflict of Interest Code for the [*Camarillo Health Care District*], and along with the attached Exhibit A, which designates positions requiring disclosure and Exhibit B, which sets forth disclosure categories for each designated position, constitute the Conflict of Interest Code of the [*Camarillo Health Care District*]. Persons holding positions designated in Exhibit A shall file Form 700 Statements of Economic Interests with the Filing Officer specified for that position in Exhibit A.

IN PREPARING THE FORM 700, DESIGNATED FILERS NEED ONLY DISCLOSE THOSE FINANCIAL INTERESTS FALLING WITHIN THE DISCLOSURE CATEGORIES DESIGNATED FOR THAT FILER'S POSITION AS STATED IN EXHIBITS A AND B.

APPROVED AND ADOPTED this 24th day of July 2018:

By: 
Print Name: Rod Brown
Title: President, Board of Directors

EXHIBIT A – DESIGNATED POSITIONS AND FILING OFFICERS

# of POSITIONS	POSITION TITLE	DISCLOSURE CATEGORIES (From Exhibit B)	FILING OFFICER (Designate County Clerk of Board [COB] or Local Agency's Clerk [AC])
5	Director	1	COB
1	Chief Executive Officer	1	COB
Consultants¹			
1	General Counsel	1	COB
1	Financial Services	1	COB

¹ The disclosure, if any, required of a consultant will be determined on a case-by-case basis by the head of the agency or designee. The determination of whether a consultant has disclosure requirements should be made in writing on a Fair Political Practices Commission Form 805. The determination should include a description of the consultant's duties and based upon that description, a statement of the extent, if any, of the disclosure requirements. Each Form 805 is a public record and should be retained for public inspection either in the same manner and location as the Conflict of Interest Code, or with appropriate documentation at the location where the Conflict of Interest Code is maintained, cross-referencing to the Form 805.

EXHIBIT B – DISCLOSURE CATEGORIES

The terms *italicized* below have specific meaning under the Political Reform Act. In addition, the financial interests of a spouse, domestic partner and dependent children of the public official holding the designated position may require reporting. Consult the instructions and reference pamphlet of the Form 700 for explanation.

Category 1 – BROADEST DISCLOSURE

[SEE FORM 700 SCHEDULES A-1, A-2, B, C, D and E]

- (1) All sources of *income, gifts, loans and travel payments*;
- (2) All *interests in real property*; and
- (3) All *investments and business positions in business entities*.

Category 2 – REAL PROPERTY

[SEE FORM 700 SCHEDULE B]

All *interests in real property*, including *interests in real property* held by *business entities* and trusts in which the public official holds a business position or has an *investment* or other financial interest.

Category 3 – LAND DEVELOPMENT, CONSTRUCTION AND TRANSACTION

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All *investments, business positions* and sources of *income, gifts, loans and travel payments*, from sources which engage in land development, construction, or real property acquisition or sale.

Category 4 – PROCUREMENT

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All *investments, business positions* and sources of *income, gifts, loans and travel payments*, from sources which provide services, supplies, materials, machinery or equipment which the designated position procures or assists in procuring on behalf of their agency or department.

Category 5 – REGULATION AND PERMITTING

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All *investments, business positions* and sources of *income, gifts, loans and travel payments*, from sources which are subject to the regulatory, permitting or licensing authority of, or have an application or license pending before, the designated position's agency or department.

Category 6 – FUNDING

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All *investments, business positions* and sources of *income, gifts, loans and travel payments*, from sources which receive grants or other funding from or through the designated position's agency or department.

**ADDENDUM DESIGNATING OFFICIALS WHO
MANAGE PUBLIC INVESTMENTS**

Pursuant to Government Code section 87200 et seq., certain city and county officials, as well as all "other officials who manage public investments," are required to disclose their economic interests in accordance with the Political Reform Act. This Addendum provides the relevant definitions for determining which public officials qualify as "other officials who manage public investments," designates the agency's positions which qualify as such, and states the Filing Officer for each designated position.

APPLICABLE DEFINITIONS

As set forth in 2 California Code of Regulations section 18701, the following definitions apply for the purposes of Government Code section 87200:

(1) "Other public officials who manage public investments" means:

(A) Members of boards and commissions, including pension and retirement boards or commissions, or of committees thereof, who exercise responsibility for the management of public investments;

(B) High-level officers and employees of public agencies who exercise primary responsibility for the management of public investments, such as chief or principal investment officers or chief financial managers. This category shall not include officers and employees who work under the supervision of the chief or principal investment officers or the chief financial managers; and

(C) Individuals who, pursuant to a contract with a state or local government agency, perform the same or substantially all the same functions that would otherwise be performed by the public officials described in subdivision (1)(B) above.

(2) "Public investments" means the investment of public moneys in real estate, securities, or other economic interests for the production of revenue or other financial return.

(3) "Public moneys" means all moneys belonging to, received by, or held by, the state, or any city, county, town, district, or public agency therein, or by an officer thereof acting in his or her official capacity, and includes the proceeds of all bonds and other evidences of indebtedness, trust funds held by public pension and retirement systems, deferred compensation funds held for investment by public agencies, and public moneys held by a financial institution under a trust indenture to which a public agency is a party.

(4) "Management of public investments" means the following non-ministerial functions: directing the investment of public moneys; formulating or approving investment policies; approving or establishing guidelines for asset allocations; or approving investment transactions.

AUG 03 2018

Clerk of the Board

RESOLUTION NO. 18-06

AMENDMENT OF DISTRICT'S CONFLICT OF INTEREST CODE

*Resolution of the Board of Directors
Camarillo Health Care District
Ventura County, California*

WHEREAS, the Political Reform Act, Government Code section 81000 et seq. requires local government agencies to adopt and promulgate Conflict of Interest Codes, and


WHEREAS, the Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regulations, § 18730) which contains the terms of a standard Conflict of Interest Code, which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings; and

WHEREAS, the terms of California Code of Regulations, Title 2, Section 18730, and any amendment to it duly adopted by the Fair Political Practices Commission, are hereby incorporated by reference as the Conflict of Interest Code for the Camarillo Health Care District, and along with the attached Exhibit A, which designates positions requiring disclosure and Exhibit B, which sets forth disclosure categories for each designated position, constitute the Conflict of Interest of the Camarillo Health Care District. Persons holding positions designated in Exhibit A shall file Form 700 Statements of Economic Interests with the filing Officer specified for that position in Exhibit A; and


WHEREAS, in preparing the Form 700, designated filers need only disclose those financial interests falling within the disclosure categories designated for that filer's position as stated in Exhibits A and B.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Camarillo Health Care District hereby approves and adopts the "Conflict of Interest Code for the Camarillo Health Care District, County of Ventura, State of California" presented to the Board and attached to this Resolution.

ADOPTED, SIGNED, AND APPROVED this 24th day of July 2018.



Rod Brown, President
Board of Directors
Camarillo Health Care District

Attest: 
Richard Loft, Clerk of the Board
Board of Directors
Camarillo Health Care District

STATE OF CALIFORNIA)

COUNTY OF VENTURA) ss

I, **Richard Loft**, Clerk of the Board of Directors of the Camarillo Health Care District

DO HEREBY CERTIFY that the foregoing Resolution 18-06 was duly adopted by the Board of Directors of said District at a Regular Meeting held on the 24th day of July 2018, and it was adopted by the following vote:

AYES: 3

NAYS: 0

ABSENT: 2



Richard Loft, Clerk of the Board
Board of Directors
Camarillo Health Care District




**BOARD MINUTES
BOARD OF SUPERVISORS, COUNTY OF VENTURA, STATE OF CALIFORNIA**

**SUPERVISORS MATT LAVERE, LINDA PARKS,
KELLY LONG, ROBERT O. HUBER AND JOHN C. ZARAGOZA
December 8, 2020 at 8:30 a.m.**

CONSENT – COUNTY EXECUTIVE OFFICE – Adoption of Conflict of Interest Codes for 128 Local Agencies; and Receive and File 2020 Biennial Notices.

- (X) All Board members are present.

- (X) Upon motion of Supervisor Zaragoza, seconded by Supervisor Huber, and duly carried, the Board hereby approves the recommendations as stated in the respective Board letters for Consent Items 12 – 29, and 31 - 39.

By: 
Lori Key
Deputy Clerk of the Board

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SECTION 9

ITEMS FOR BOARD ACTION

**SECTION 9-D
REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION, AND
RECOMMENDATION BY FINANCE COMMITTEE TO AMEND RESERVE
POLICY 1150**

MAY 24, 2022

Camarillo Health Care District

POLICY MANUAL

POLICY TITLE: Reserve Policy
POLICY NUMBER: 1150

Purpose: The Camarillo Health Care District (District) shall maintain reserve funds from existing unrestricted funds as designated by the District’s Reserve Policy. This policy establishes the procedure and level of reserve funding to achieve the following goals:

- Fund replacement and major repairs for District physical assets
- Fund replacement and upgrades of IT performance systems, hardware and software
- Fund designated projects/programs, or other special uses, requiring additional monetary support
- Fund capital improvements
- Maintain standard operational sustainability in periods of economic uncertainty

1150.1 Assignment of District reserves is limited to unrestricted funds available out of a surplus net position, and not otherwise obligated by law, contract or agreement, including donations, interest earned, fees for service or other non-grant earnings. Reserve fund assignment can be designated through the budgeting process, or by approval of the Board of Directors, in order to address needs/opportunities in a timely fashion.

The following list reflects current District reserve funds:

- **Vehicle Fleet Reserve:** Vehicle Fleet Reserve will accumulate from available unrestricted funds, at a minimum goal of \$5000 annually. The ~~maximum~~ target amount of Vehicle Fleet Reserve will be ~~\$75,000~~\$100,000. ~~When the annual designation would increase this reserve beyond \$75,000, only the amount required to reach the maximum will be reserved.~~
- **Technology Reserve:** Technology Reserve will accumulate from available unrestricted funds at a minimum goal of \$5,000 annually. The ~~maximum~~ target amount of Technology Reserves will be ~~\$150,000~~\$250,000. ~~When the annual designation would increase this reserve beyond \$150,000, only the amount required to reach the maximum will be reserved.~~
- **Project/Special Use Reserve:** Project/Special Use Reserve will accumulate from available unrestricted funds at a minimum goal of \$5,000 annually. The ~~maximum~~ target amount of Project/Special Use Reserve will be ~~\$150,000~~\$250,000. ~~When the annual designation would increase this reserve beyond \$150,000, only the amount required to reach the maximum will be reserved.~~
- **Capital Improvement Reserve:** Capital Improvement Reserve will accumulate from available unrestricted funds at a minimum goal of \$10,000 annually. Designated Capital

Improvement Reserve may be used to cover major facility improvements (construction, installation of new doors or windows, replacing doors and windows, HVAC replacement, alarm system installation, etc.). The ~~maximum~~ target amount of Capital Improvement Reserve will be ~~\$500,000~~\$750,000. ~~When the annual designation would increase this reserve beyond \$500,000, only the amount required to reach the maximum will be reserved.~~

- **General Operating Reserve:** General Operating Reserve will accumulate from available unrestricted funds at a target amount of \$100,000 annually. Designated General Operating Reserve may be used toward satisfying Section 2.6 of Investment Policy, deeming it prudent by that a sum equal to fifty percent (50%) of annual budgeted expenditures be available.

1150.2 Utilization of Reserve Funds: Drawing upon reserve funding requires approval by the Board of Directors. The following describes the intended uses of each fund:

- **Vehicle Fleet Reserve:** for purchases and/or repairs necessary to support District transportation operations.
- **Technology Reserve:** for the purchase of IT performance systems, hardware and software, in support of District operations, with the intent of maintaining appropriate modern technology for efficient and effective employee use, and direct client services.
- **Designated Project/Special Use Reserve:** for the purpose of furthering the District's mission, in alignment with the precepts of the Strategic Plan; special uses will be identified by the CEO and/or the Board of Directors, and approved by the Board of Directors.
- **Capital Improvement Reserve:** Capital Improvement Reserves will be limited to costs related to making changes to improve capital assets, increase their useful life, or add to the value of these assets.
- **General Operating Reserve:** toward the purpose of satisfying Section 2.6 of Investment Policy

1150.3 Monitoring Reserve Levels: The CEO will commission a reserve status analysis annually from the financial services vendor, for inclusion in the Board of Directors' annual deliberation/approval of Budgets and Investment & Reserve Funds. Additional information may be provided to the Board of Directors upon the occurrence of the following events:

- When a major change in conditions threatens the reserve levels established by this policy or calls into question the effectiveness of this policy;
- Upon CEO and/or Board request.

Camarillo Health Care District

POLICY MANUAL

POLICY TITLE: Reserve Policy
POLICY NUMBER: 1150

Purpose: The Camarillo Health Care District (District) shall maintain reserve funds from existing unrestricted funds as designated by the District’s Reserve Policy. This policy establishes the procedure and level of reserve funding to achieve the following goals:

- Fund replacement and major repairs for District physical assets
- Fund replacement and upgrades of IT performance systems, hardware and software
- Fund designated projects/programs, or other special uses, requiring additional monetary support
- Fund capital improvements
- Maintain standard operational sustainability in periods of economic uncertainty

1150.1 Assignment of District reserves is limited to unrestricted funds available out of a surplus net position, and not otherwise obligated by law, contract or agreement, including donations, interest earned, fees for service or other non-grant earnings. Reserve fund assignment can be designated through the budgeting process, or by approval of the Board of Directors, in order to address needs/opportunities in a timely fashion.

The following list reflects current District reserve funds:

- **Vehicle Fleet Reserve:** Vehicle Fleet Reserve will accumulate from available unrestricted funds, at a minimum goal of \$5000 annually. The target amount of Vehicle Fleet Reserve will be \$100,000.
- **Technology Reserve:** Technology Reserve will accumulate from available unrestricted funds at a minimum goal of \$5,000 annually. The target amount of Technology Reserves will be \$250,000.
- **Project/Special Use Reserve:** Project/Special Use Reserve will accumulate from available unrestricted funds at a minimum goal of \$5,000 annually. The target amount of Project/Special Use Reserve will be \$200,000.
- **Capital Improvement Reserve:** Capital Improvement Reserve will accumulate from available unrestricted funds at a minimum goal of \$10,000 annually. Designated Capital Improvement Reserve may be used to cover major facility improvements (construction, installation of new doors or windows, replacing doors and windows, HVAC replacement, alarm system installation, etc.). The target amount of Capital Improvement Reserve will be \$750,000.

- **General Operating Reserve:** General Operating Reserve will accumulate from available unrestricted funds at a target amount of \$100,000 annually. Designated General Operating Reserve may be used toward satisfying Section 2.6 of Investment Policy, deeming it prudent by that a sum equal to fifty percent (50%) of annual budgeted expenditures be available.

1150.2 Utilization of Reserve Funds: Drawing upon reserve funding requires approval by the Board of Directors. The following describes the intended uses of each fund:

- **Vehicle Fleet Reserve:** for purchases and/or repairs necessary to support District transportation operations.
- **Technology Reserve:** for the purchase of IT performance systems, hardware and software, in support of District operations, with the intent of maintaining appropriate modern technology for efficient and effective employee use, and direct client services.
- **Designated Project/Special Use Reserve:** for the purpose of furthering the District's mission, in alignment with the precepts of the Strategic Plan; special uses will be identified by the CEO and/or the Board of Directors, and approved by the Board of Directors.
- **Capital Improvement Reserve:** Capital Improvement Reserves will be limited to costs related to making changes to improve capital assets, increase their useful life, or add to the value of these assets.
- **General Operating Reserve:** toward the purpose of satisfying Section 2.6 of Investment Policy

1150.3 Monitoring Reserve Levels: The CEO will commission a reserve status analysis annually from the financial services vendor, for inclusion in the Board of Directors' annual deliberation/approval of Budgets and Investment & Reserve Funds. Additional information may be provided to the Board of Directors upon the occurrence of the following events:

- When a major change in conditions threatens the reserve levels established by this policy or calls into question the effectiveness of this policy;
- Upon CEO and/or Board request.

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SECTION 9

ITEMS FOR BOARD ACTION

**SECTION 9-E
REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION, AND
APPROVAL OF DISTRICT RESOLUTION 22-09, SIGNATURE
AUTHORIZATION AND INVESTMENT AUTHORIZATION IN THE
VENTURA COUNTY TREASURY POOL**

MAY 24, 2022



RESOLUTION NO. 22-09

SIGNATURE AUTHORIZATION AND INVESTMENT AUTHORIZATION IN THE VENTURA COUNTY TREASURY POOL

*Resolution of the Board of Directors
Camarillo Health Care District
Ventura County, California*

WHEREAS, Investment Policies of the Camarillo Health Care District (District), revised May 28, 2019, state that temporarily unexpended funds shall only be invested in accordance with principles of sound treasury management, in the order of safety, liquidity and yield; and

WHEREAS, Investment Policies of the District, revised May 28, 2019, state that any such investment shall be in accordance with the provisions of California Government Code Sections §53600 et seq., the Health and Safety Code §32000 et seq.; and

WHEREAS, California Government Code §53684 allows the District, with the consent of the County Treasurer-Tax Collector, to deposit excess funds in the County Treasury for the purpose of investment by the County Treasurer-Tax Collector, pursuant to Section §53601 or §53635; and

WHEREAS, the District has determined that the deposit of temporarily unexpended funds into the Ventura County Treasury Pool in accordance with §53684 of the California Government code, is in the best interest of the Camarillo Health Care District.

NOW, THEREFORE, BE IT RESOLVED, by the Camarillo Health Care District as follows:

- Section 1. The deposit and withdrawal of temporarily unexpended District funds in the Ventura County Treasury Pool is authorized, and will be made in accordance with §53684 of the California Government Code for the purpose stated herein.
- Section 2. The following members of the Camarillo Health Care District Board of Directors, Chief Executive, or their successors, shall be authorized to order the deposit or withdrawal of temporarily unexpended funds in the Ventura County Treasury Pool:

Thomas Doria	President of the Board of Directors
Martin Daly	Vice President of the Board of Directors
Mark Hiepler	Clerk of the Board of Directors
Christopher Loh	Director
Kara Ralston	Chief Executive Officer
Sonia Amezcua	Chief Administrative Officer

ADOPTED, SIGNED, AND APPROVED this 24th day of May 2022.

Thomas Doria, President
Board of Directors
Camarillo Health Care District

Attest: _____
Mark Hiepler, Clerk of the Board
Board of Directors
Camarillo Health Care District

STATE OF CALIFORNIA)

COUNTY OF VENTURA) ss

I, Mark Hiepler, Clerk of the Board of Directors of the Camarillo Health Care District

DO HEREBY CERTIFY that the foregoing Resolution 22-09 was duly adopted by the Board of Directors of said District at a Regular Meeting held on the 24th day of May 2022, and it was adopted by the following vote:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

Mark Hiepler, Clerk of the Board
Board of Directors
Camarillo Health Care District

JEFFERY S. BURGH
AUDITOR-CONTROLLER

COUNTY OF VENTURA
800 SOUTH VICTORIA AVE.
VENTURA, CA 93009-1540

May 9, 2022

Camarillo Health Care District
3639 E. Las Posas Road, Suite 117
Camarillo, CA 93010

Attention: Kara Ralston, Chief Executive Officer

SUBJECT: LOCAL AGENCY SIGNATURE AUTHORIZATIONS - FISCAL YEAR 2022-23
DEPT: CHC
FUND: [REDACTED]

Dear Ms. Ralston:

If your agency uses the Ventura County Financial Management System (VCFMS) to record financial information or invests in the County's Treasury Investment Pool, the *County of Ventura Auditor-Controller Signature Authorization Form for Local Agencies* (Attachment I) for fiscal year 2022-23 must be completed with original "wet" signatures and returned to our office by Friday, June 17, 2022. If you have multiple funds, please be sure to include all of them as applicable.

In addition, local agencies that require wire transfers must complete the *County of Ventura Auditor-Controller Authorized Signatures for Wire Transfers Form* (ASWT, Attachment II) for fiscal year 2022-23. Please note, the approving entity head generally should not be listed as a sole authorized signatory on the ASWT. If the entity head is the sole authorized signatory, approval by your governing Board and supporting documentation must be submitted with the ASWT Form. We highly recommend that you provide Receiving Bank information on this form to help prevent fraudulent transfers. Additional pages may be attached, if necessary, but they must also have an authorized wet signature.

If you need to send a wire transfer, please e-mail Ana Wong to obtain a copy of the *Wire Transfer Request (WTR) Form*. For security reasons, we only provide the WTR upon request. As a reminder, in accordance with County Wire Transfer Procedures, wires are subject to minimum notification deadlines based on wire amount, **and the original WTR with "wet signatures" must be received by our office before the wire will be released.**

We are continuing to update our permanent records. Please provide documentation identifying who is authorized to sign and/or authorize wire transfers for your agency. Generally, this is a board resolution or other board approved document identifying specific individuals or positions.

Monthly VCFMS reports in PDF format are distributed by email. Reports are generally available on the 3rd business day of the month. To ensure that the correct people receive the monthly reports, please include current email information on the *Signature Authorization Form*. If there is a change during the year, please revise your form and email to Deanne Araiza at Deanne.Araiza@Ventura.org and place the "original" in the mail.

If you elect to record budget information in VCFMS, please submit your final FY 2022-23, line-item detail budget as soon as available. Budget appropriation, with or without controls, must be indicated on your submission. Please note, appropriation without controls will allow overspending of budget. A certified copy of your board's resolution adopting your final budget must also be submitted along with the name of the person authorized by your board to sign budget modifications.

If your agency needs to record transactions prior to submission of your final budget, or for additional information, please contact Deanne Araiza at (805) 654-3395 Deanne.Araiza@Ventura.org or Ana Wong at (805) 654-3133 Ana.Wong@ventura.org.

Sincerely,



JEFFERY S. BURGH
Auditor-Controller

Attachment I – County of Ventura Auditor-Controller Signature Authorization for Local Agencies Form
Attachment II – County of Ventura Auditor-Controller Authorized Signatures for Wire Transfers (AWST) Form



ASSISTANT
AUDITOR-CONTROLLER
JOANNE McDONALD

CHIEF DEPUTIES
BARBARA BEATTY
AMY HERRON
JILL WARD
MICHELLE YAMAGUCHI

By: _____

**COUNTY OF VENTURA
AUDITOR-CONTROLLER
AUTHORIZED SIGNATURES FOR WIRE TRANSFERS (ASWT)**

Department Camarillo Health Care District Fund(s) [REDACTED]

Authorized Individuals/Signatures	Initials	Purpose (Bail, Bond Pmt, etc.)	Receiving Bank Name and Account No.	\$ Amount (Limit)
Printed Name/Title: <u>Kara Ralston, Chief Executive Officer</u> Signature:		Transfer of Funds	Bank of the West [REDACTED]	No Limit
Printed Name/Title: <u>Sonia Amezcua, Chief Administrative Officer</u> Signature:		Transfer of Funds	Bank of the West	No Limit
Printed Name/Title: _____ Signature:				
Printed Name/Title: _____ Signature:				
Printed Name/Title: _____ Signature:				

Period: 06/01/2022 to 07/01/2023

of Signatures Required: 2

- Note:**
- Number of signatures required **MUST** be entered or forms will be returned.
 - Entity or Special District: Attach support of approval as required by entity – board letter, agency head letter, etc.
 - When bank names and account numbers are too numerous to list, please indicate so. However, wire transfer requests to bank accounts not listed on the originating department's ASWT require two authorized signatures.
 - The approving department/entity head generally should not be listed as an authorized signatory on the ASWT. If the department/entity head is the authorized signatory, an additional authorized signature is required on the *Wire Transfer Request* form.

Signature of Agency/Department Head 05/24/2022
Date

Kara Ralston, Chief Executive Officer
Printed Name/Title
Camarillo Health Care District
Department
805-482-9382
Telephone Number

- Supersedes existing lists.
 In addition to existing lists.



SECTION 10

CLOSED SESSION

MAY 24, 2022

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SECTION 11

RECONVENE FROM CLOSED SESSION

MAY 24, 2022

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SECTION 12

ANNOUNCEMENT OF CLOSED SESSION

MAY 24, 2022

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SECTION 13

ITEMS FOR BOARD ACTION

SECTION 13

**REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION, AND
RECOMMENDATION FROM THE CEO PERFORMANCE REVIEW AD HOC
COMMITTEE THAT BOARD OF DIRECTORS ENTER INTO EMPLOYEMENT
AGREEMENT NEGOTIATIONS WITH THE CHIEF EXECUTIVE OFFICER**

MAY 24, 2022

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SECTION 14

CHIEF EXECUTIVE OFFICER REPORT

MAY 24, 2022

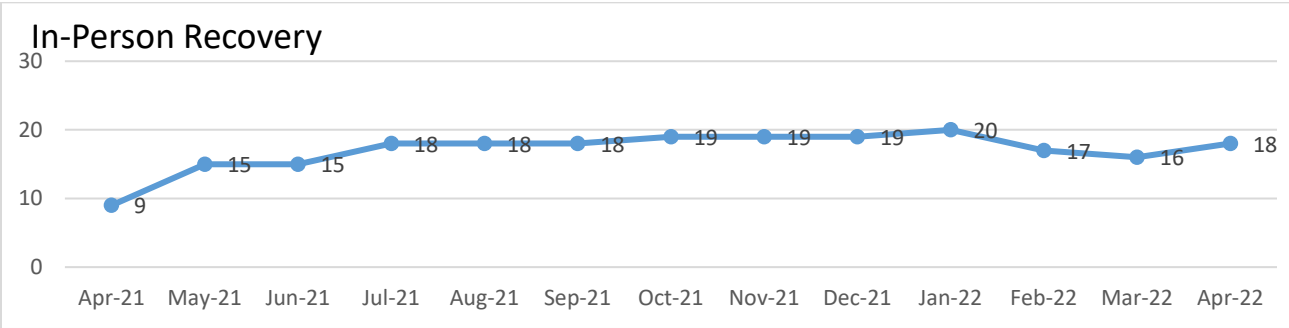
MEMORANDUM

DATE: April 29, 2022
TO: Kara Ralston, Chief Executive Officer
FROM: Mary Ann Ratto, Adult Day Center Director
SUBJECT: *April 2022 Monthly Report*

PROGRAM DESCRIPTION

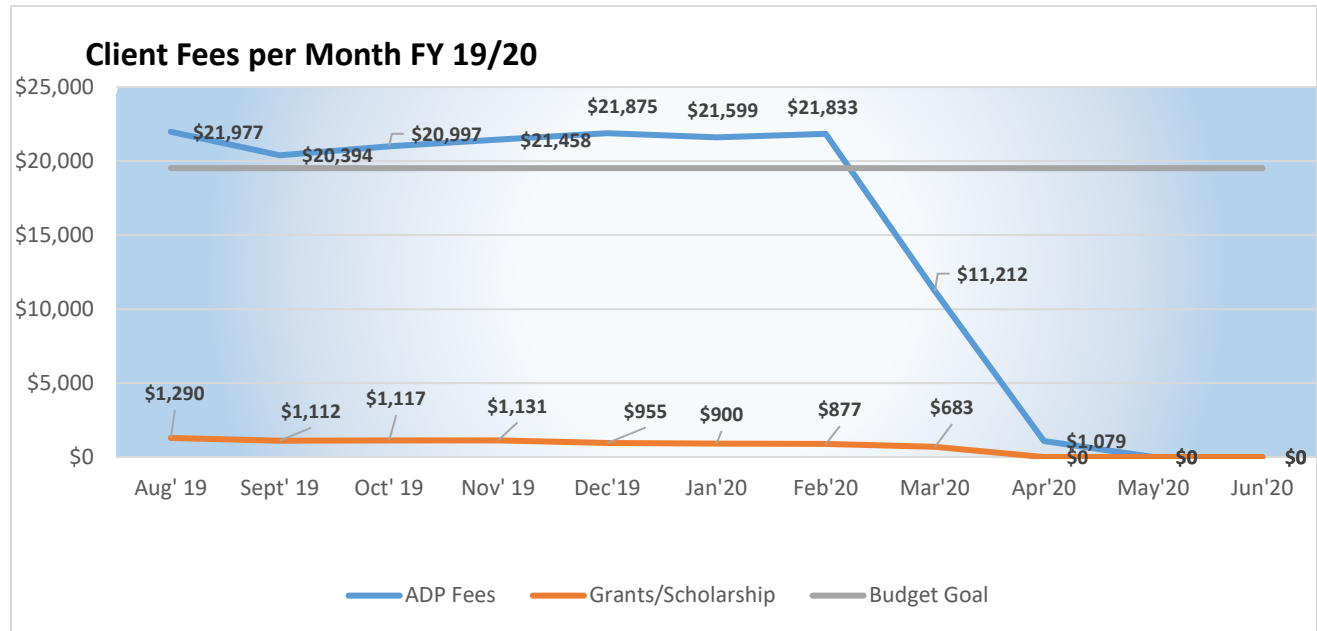
For the past 38 years (since 1983), Camarillo Health Care District has operated a state-licensed Adult Day Center for adults (age 18 and over) with cognitive impairment and other special needs. With intentional thoughts, the Adult Day Center provides a compassionate and dynamic environment where persons with functional and cognitive disabilities can participate in meaningful activities, allowing them to remain as independent as possible with dignity, respect, and honor. Participants enjoy a variety of scheduled activities modified and designed to promote self-esteem, endurance, and engagement. Customized schedules are available full day, half day, multiple or single days in a week, with transportation options.

The subsequent charts reflect recovery efforts since reopening in April 2021. Operating under capacity restrictions, with full and afternoon half day offering at 6:1 ratio.

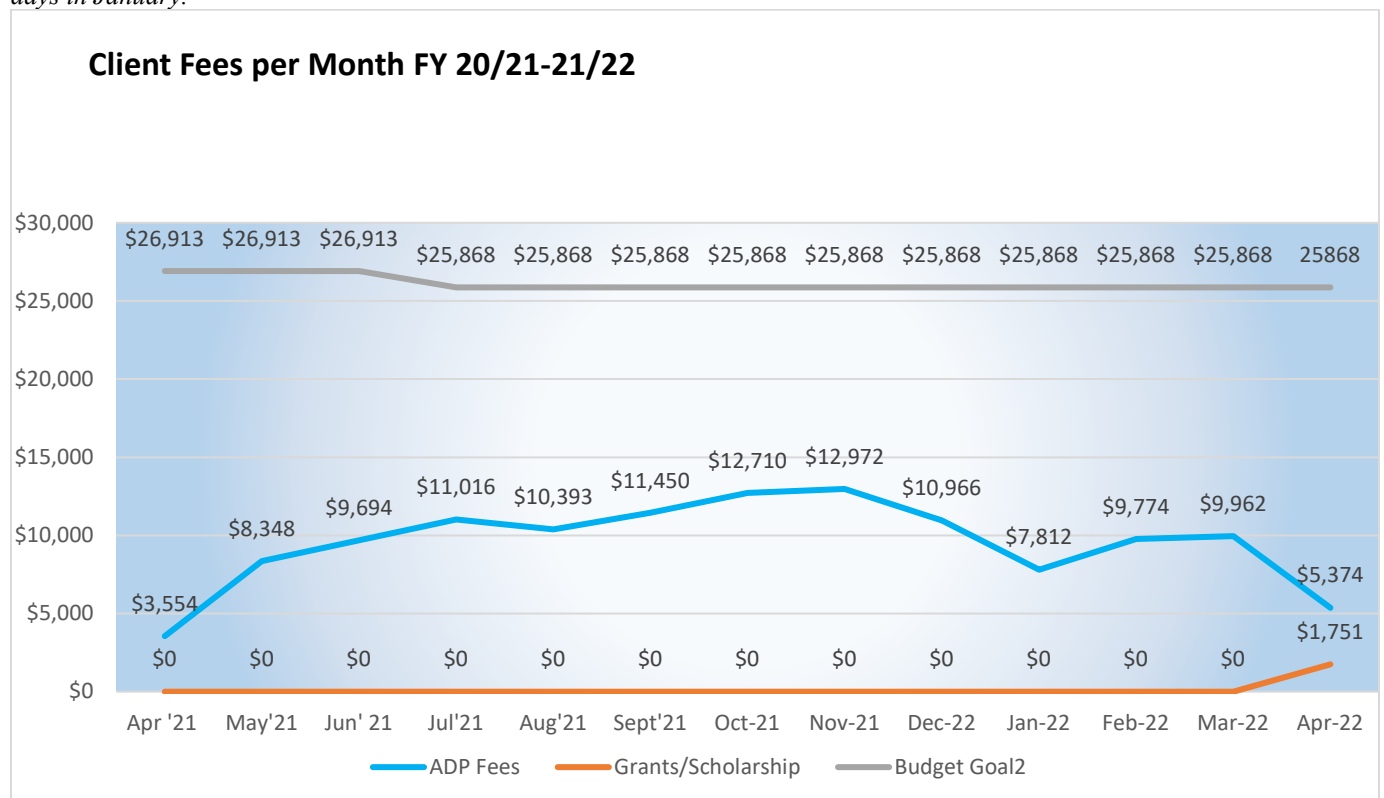


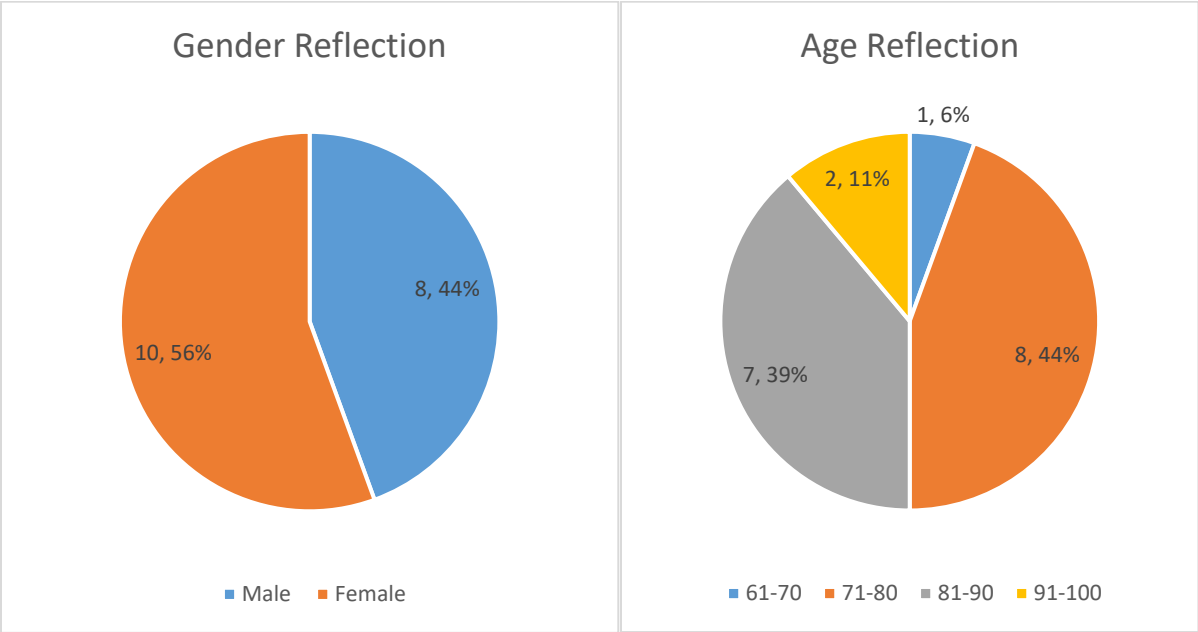
	April 2022	May 2022
Enrollment at start of new month	12	18
New Enrollment	5	0
Leave of Absence (LOA)	1	2
Disenrollment	0	0
Total Enrollment at close of month	18	

The following revenue charts reflect the success of the ADC, prior to the March 13, 2020 temporary suspension and the recovery efforts since reopening the ADC from September 8, 2020 through December 4, 2020 and April 19, 2021.



This chart reflects a dip in revenue during the months of December and January. Due to circumstances caused by the surge in Omicron cases, the center temporarily suspended in-person services for two days in December and six days in January.





Total Clients: 18
Current average age: 80
Current oldest: 92 (ma)
Current youngest: 65 (fe)

MEMORANDUM

Date: May 1, 2022
To: Kara Ralston, CEO
From: Blair Barker, Care Services Director
Subject: April 2022 Board Report

Program Description

Lifeline is an easy-to-use, in-home personal response service to ensure rapid response and assistance whenever needed...24 hours a day, 365 days a year.

Program Overview

- 5 units was installed
- 6 units were removed
- 273 total Lifeline subscribers

Description	April 2022	March 2022	Monthly Variance	April 2021	Yearly Variance	Fiscal YTD
Total Subscribers	273	274	-1	337	-64	273
Total Units Removed with extra buttons (including transfers out to SSI programs)	6	6	0	17	-11	77
Total Number of Installations with extra buttons	5	2	+3	6	-1	19
Net Installations	-1	-4	-5	-11	-12	-51
In District/Out of District	2/3	1/1	1/2	2/4	0/-1	13/6

All numbers on chart are from Philips Lifeline Carepartnersconnect web page

Deactivations in March totaled 11 Clients

The average length of stay for those deactivating in April was 8.99 years. The national average is 2 years and 7 months.

Lifeline Operational Calls

In total, including other miscellaneous activity, Lifeline Central answered or responded to 138 calls from District subscribers in April.

	April 2022	March 2022	Monthly Variance	April 2021	Yearly Variance	Fiscal YTD
Accidental Button Pushes (No EMS called)	59	59	0	79	-20	681
Client Tests Performed	65	58	+7	91	-26	700
Incidents	10	10	0	17	-7	140
Service Calls	0	0	0	12	-12	26
Welcome/Information Calls	4	4	0	6	-2	205
Total	138	131	+7	205	-67	1,571

Detailed Incident Report: In April, Lifeline reported 10 calls for help from CHCD subscribers. Out of the 10 calls, 3 people were transported to a local hospital which represented 30% of button-help calls. EMS was called to the scene for a total of 6 times for the month of April representing about 60% of all incidents. Overall, falls were the number one reason (30%) for needing assistance.

April 2022 Report

Date: May 10, 2022
To: Kara Ralston, CEO
From: Blair Barker, Care Services Director
 Mayra Tapia, Senior Nutrition Coordinator
 Monthly Program Report: **April 2022**

The Senior Nutrition Program (SNP) provides supplemental nutrition for residents aged 60 and over at either the congregate meal site or by home delivery, to enhance physical, mental and emotional well-being.

Home Delivered Meals (HDM) are delivered to homebound seniors who are unable to procure or prepare their own meals, and include fresh fruit and vegetables, dairy and grain products as supervised by VCAAA registered dietician. Up to 5 meals/week are delivered in a bundle once each week. **During COVID-19 restrictions, clients include seniors not normally home-bound, and non-senior disabled who are abiding by Stay-at-Home orders. As of August 11, 2021, all recipients may now only receive up to 5 meals/week, with some exceptions made (low-income, high nutrition risk, no other means to obtain food, etc.) (which is why the total meal count for this month decreased from previous months).**

Congregate Meals (aka Apple-A-Day Café) are normally served at the District congregate (Cong) site on the third Thursday of each month. **During COVID-19 restrictions,** congregate clients may instead choose to pick up a frozen meal at the District once a month.

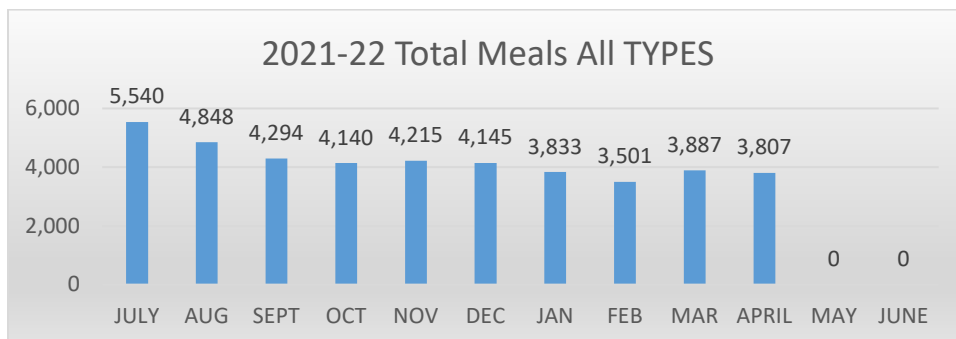
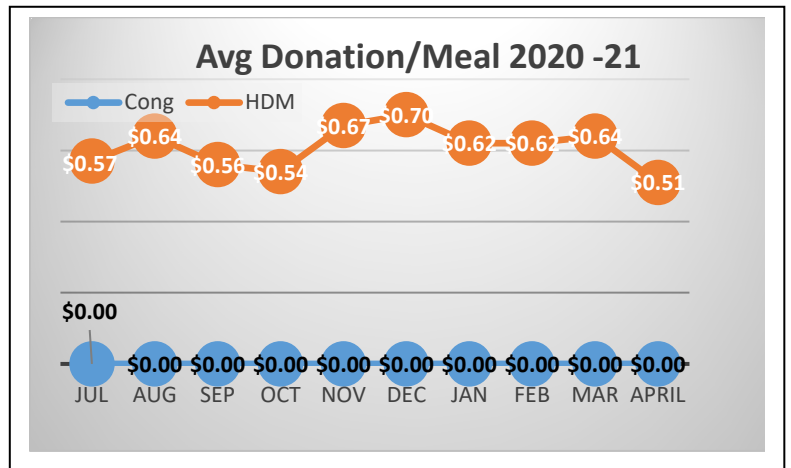
The SNP is also partially funded by the Older Americans Act, through the Ventura County Area Agency on Aging (VCAAA), VCAAA Foundation, and the City of Camarillo. There is no charge per funding agreement but a \$3.00 per meal donation by attendees is suggested as required by the VCAAA.

At-a-Glance

	April 2022	Unduplicated Clients FYTD
New HDM clients	20 <u>-14 disenroll</u> 6 net gain	385 *
New Cong. clients	0	0**

*includes HDM Clients currently on hold as well as 3 non- seniors funded by VCAAA Foundation.

**Due to COVID19, Cong clients shifted to HDM



Program History

The District began administrating the operational arm of the Senior Nutrition Program in April 2005, under grant funding from the Ventura County Area Agency on Aging (VCAAA). In FY 2006/07, the City of Camarillo approved funding support for the Home Delivered portion of the Senior Nutrition. VCAAA manages the food procurement part of the program, while the District provides the operational and logistical support of implementation. Since the District's participation in this program, more than 3,000 people have received more than 490,000 meals, averaging over 29,000 meals/year.

TOTAL MEALS SERVED (cumulative)		VCAAA Funding	VCAAA meals allowed	% program split	City Funding (HDM only)	City CBDG CV3 Funding (HDM only)
Program began April 1, 2005		\$27,602				
Total meals served FY 2005-2006	34,382	\$52,099				
Total meals served FY 2006-2007	28,234	\$84,468			\$32,000	
Total meals served FY 2007-2008	27,332	\$79,978			\$32,000	
Total meals served FY 2008-2009	26,168	\$82,424			\$35,000	
Total meals served FY 2009-2010	27,132	\$82,259			\$37,000	
Total meals served FY 2010-2011	22,598	\$84,166	25,700	62% HDM 38% Cong	\$37,000	
Total meals served FY 2011-2012	15,936	\$69,536	23,710	62% HDM 38% Cong	\$37,000	
Total meals served FY 2012-2013	12,941	\$60,800	20,075	96% HDM 4% Cong	\$37,000	
Total meals served FY 2013-2014	19,452	\$52,572	18,600	97% HDM 3% Cong	\$37,000	
Total meals served FY 2014-2015- (HDM+C)	23,036	\$52,572	20,460	97% HDM 3% Cong	\$37,000	
Total meals served FY 2015-2016 (HDM+C)	22,799	\$55,942	20,460	97% HDM 3% Cong	\$37,000	
Total meals served FY 2016-2017 (HDM+C+ ARCH)	23,148	\$69,660	22,320	93%HDM 7% Cong	\$37,000	
Total meals served FY 2017-2018 (HDM+C+ARCH)	25,396	\$69,375	22,500	97%HDM 3% Cong	\$37,000	
Total meals served FY 2018-2019 (HDM+C)	29,883	\$73,750	24,000	98% HDM 2% Cong	\$37,000	
Total meals served FY 2019-2020 (HDM+C)	39,719	\$84,375	27,500	96%HDM 4% Cong	\$37,000 + \$7500	
Total meals served July 2020- June 2021 (HDM+Cong.)	77,228	\$96,058	30,250	96%HDM 4% Cong	\$37,000	
FYTD Total meals served July 2021- April 2022 (HDM+Cong.)	42,210*	\$96,058	30,250	96% HDM 4% Cong	\$37,000	\$50,000
TOTAL cumulative meals served since program inception; all- meal types; commenced April 2005	497,594					

*includes meals for (3) <60 disabled clients funded by the VCAAA Foundation

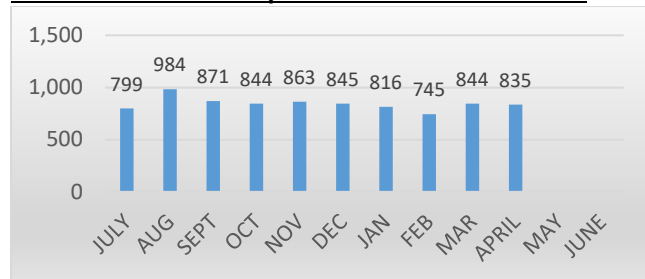
HDM Referral Sources

Referral Source April 2022	HDM	Cong
Friend/Neighbor/Family	2	0
Former Congregate Client	0	0
Website/Social Media	0	0
Healthy Attitudes magazine	13	0
Health care provider – APS/ Hospital/Doctor/Social Worker	3	0
VCAA referral	0	0
Previous Client	0	0
Internal District referral	2	0
Walk-in	0	0
Hospice	0	0
OASIS Catholic charities	0	0
TOTAL	20	0

HDM Cancellations

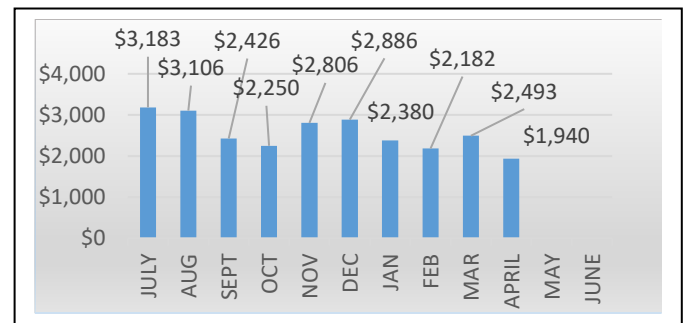
Reason Stated	April 2022
No longer requires services	5
Family/Caregiver now providing meals	2
Moved in with Family	0
Moved into Care Facility	1
Moved to alternate Program	0
No longer meets criteria	0
Health has improved - able to cook	1
Dietary restrictions	1
Relocation out of service area	1
Deceased	3
On hold for extended time	0
TOTAL	14

HDM: Clients Served per Month 2021-22

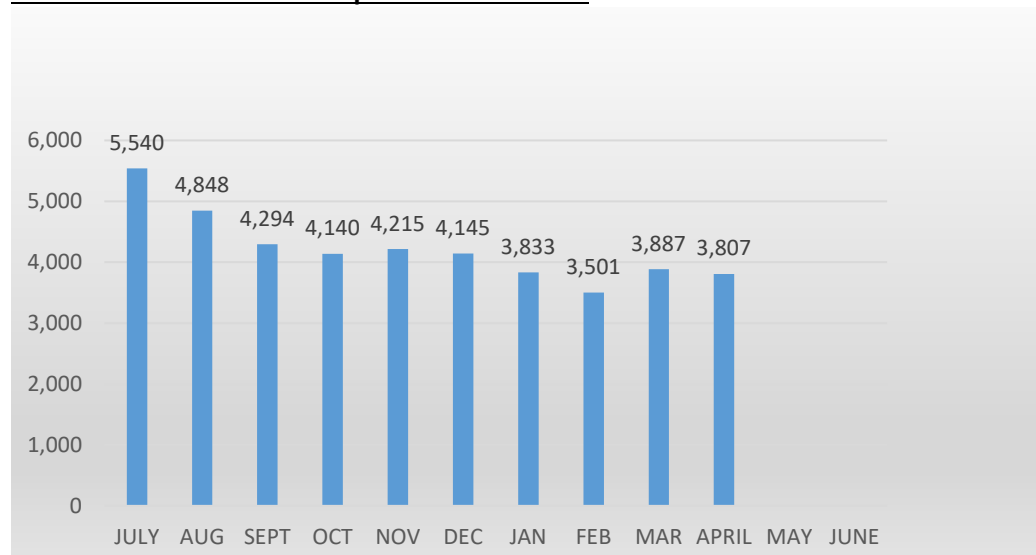


*client count is duplicated count as clients receive meals each week

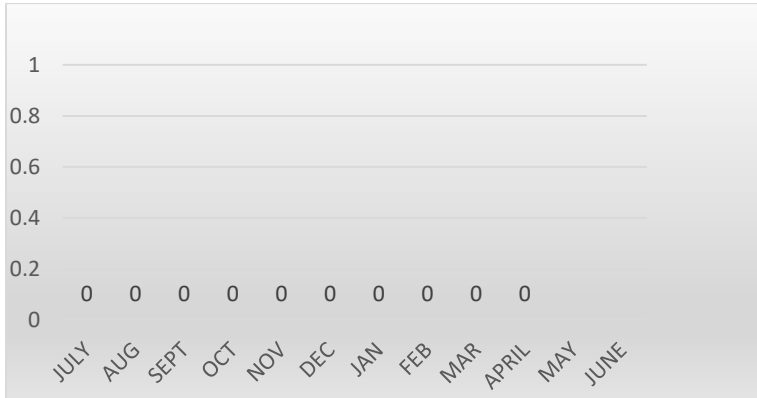
HDM: Donations Rec'd per Month 2021-22



HDM: Total Meals Provided per Month 2021-22



CONGREGATE: Meals Provided per Month 2021-22



CONGREGATE: Donations Received per Month 2021-22



***Congregate remains as a frozen pick-up option due to COVID-19 restrictions. For July 2021, there were no clients who opted for a pickup. Many past congregare clients are currently being served under the HDM program.*

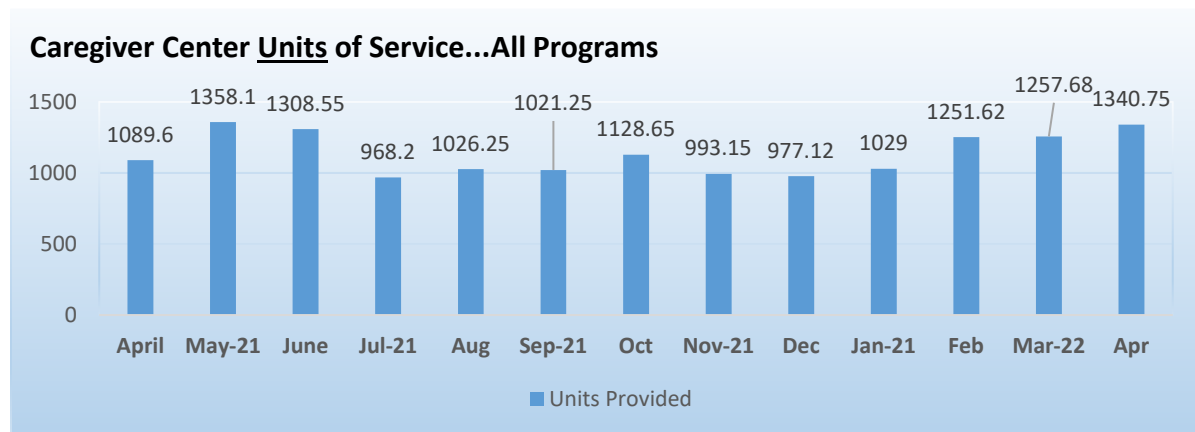
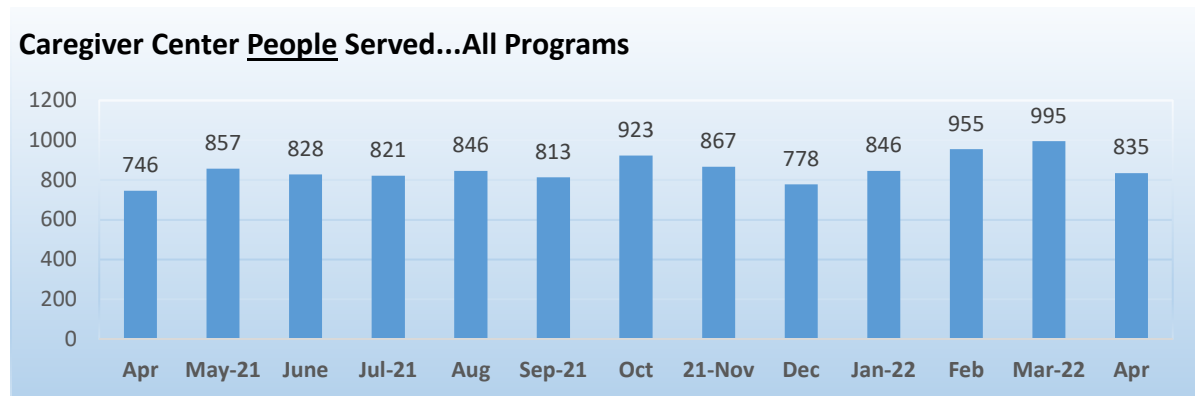
MEMORANDUM

DATE: May 11, 2022
TO: Kara Ralston, CEO
FROM: Blair Barker, MPH, Care Services Director
Caregiver Center of Ventura County
RE: April 2022 Monthly Report

PROGRAM DESCRIPTION

The goal of the Caregiver Center of Ventura County (Center) is to decrease the impact of caregiver burden and empower people to better health. This is accomplished through strategic partnerships with medical and community-based providers for the delivery of caregiver education and training, access to resources, and increased quality of life outcomes. The Caregiver Center has a comprehensive array of programs and services including Powerful Tools for Caregivers, Personalized Care Consultations, Senior Support Line, Caregiver Skill-building, Respite Services, Home Modification Services, Dementia Education Classes, Support Groups, Walk-in Inquiry, and Caregiver Reminder Contacts.

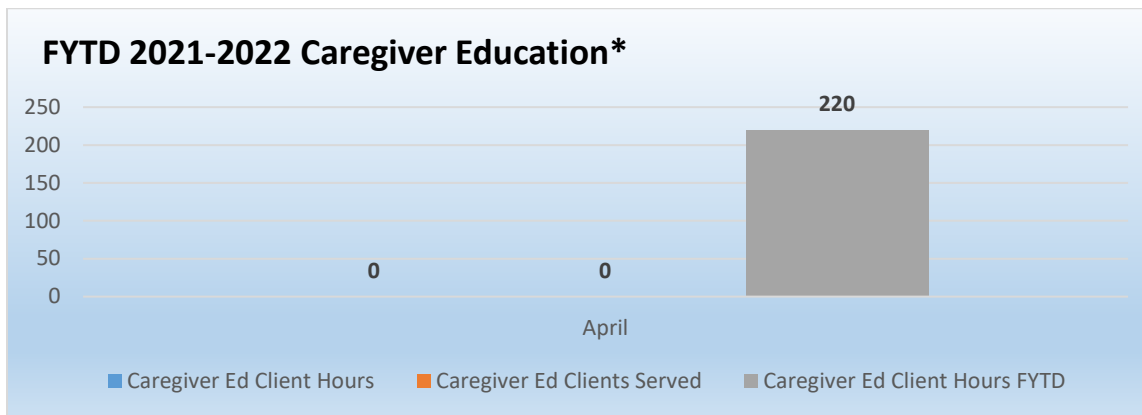
Overview of Units of Service Provided



Program	April - Units	April - People
Dealing with Dementia: class	0	0
Dementia Live: class	7	7
Powerful Tools for Caregivers: Virtual Class	0	0
Care Consultation: in-person	1.25	1
Care Consultation: phone	15	21
Caregiver Support Group	20	10
Respite: In Home Hours	269	10
Respite: ADP Hours	116.75	7
Home Modifications: Units Installed	11	3
Assistive Devices: Units installed	0	0
Senior Support Line: Peer Counseling	69	66
Senior Support Line: Telephone Reassurance	124.75	90
Caregiver Wellness Screening (Zarit Burden)	0	0
Depression Screening (PHQ-9)	0	0
Client follow-up (<i>in-person, phone call, email, similar</i>)	86	57
Client Walk-ins	11	11
Resource & Education Request	407	364
Inquiry response: Email/phone reply	111	96
Caregiver Email Outreach	92	92
TOTAL	1,340.75	835

*REACH was removed from the chart above because the program is on hold (for re-design; by RCI).

Caregiver Education: Powerful Tools for Caregivers Program



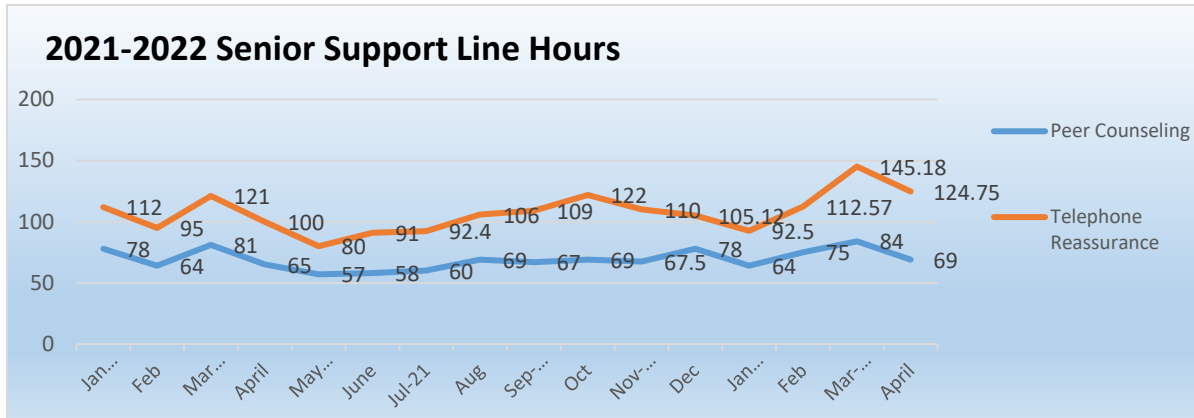
Caregiver Education	April	FYTD	Annual Contract Goal	Target % of Contract Goal
Total Client Units*	0	220	113	51%
Clients served	0	45	N/A	N/A
TOTAL	0	265	N/A	N/A

*This number includes the VCAA Caregiver Education grant funded programs (Title III E) Powerful Tools for Caregivers class sessions (virtual and in-person class series). This chart represents counts of clients served as well as the hours provided by the Center through the Powerful Tools for Caregivers programs.

*REACH was removed from the chart above because the program is on hold (for re-design; by RCI).

Senior Support Line

This chart represents measures of Senior Support Line (SSL) activities, either peer counseling or telephonic reassurance. Partially Funded Program through Older Americans Act federal funding, SSL is a toll-free reassurance and socialization program for Ventura County residents aged 60 and older, providing emotional and social support to reduce risks of isolation, socialization, wellness and safety checks, and connections to community resources.



Senior Support Line (Title IIIB)	April	FYTD	Annual Contract Goal	Target % of Contract Goal
Peer Counseling: Hours	69	646.5	616	105%
Peer Counseling: Persons Served (unduplicated monthly)	66	591	375	158%
Telephone Reassurance: Hours *	124.75	1,119.52	N/A	N/A
Telephone Reassurance: Contacts	377	3,303	2,236	148%
Telephone Reassurance: Persons Served (unduplicated monthly)	90	774	278	278%
TOTAL	726.75	6,434.02	N/A	N/A

Respite Hours

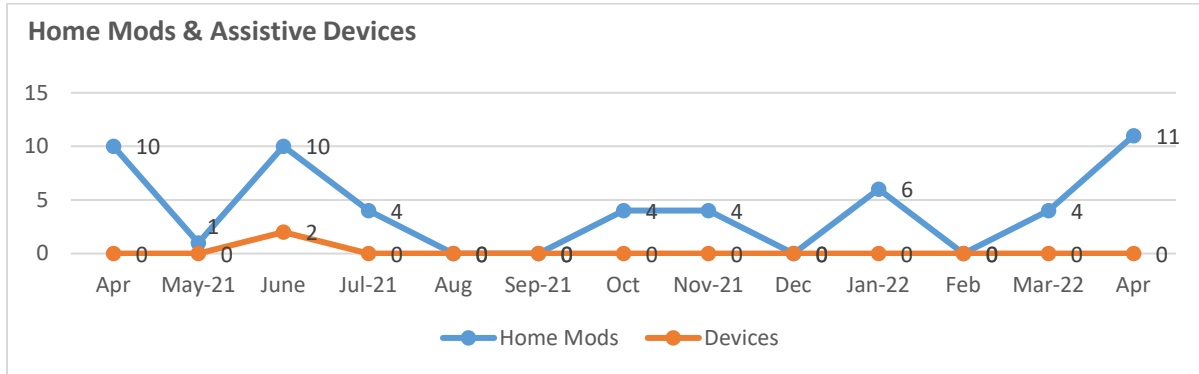
This chart represents measures of Respite hours and clients served by those hours, either in-home and/or at the Adult Day Center. The District periodically receives funding for in-home respite and adult day center respite through Older Americans Act, Title III E funding awarded by the VCAAA.

Due to COVID-19 fluctuations, respite hours in the Adult Day Center have yet to be used yet in this fiscal year. The VCAAA understands the impact of COVID-19 on the performance of this funding.

Respite (Older Americans Act Title III E)	April	FYTD	Annual Contract Goal	Target % of Contract Goal
Respite: In-home (hours)	269	658	951	69%
Respite: In-home (people)	10	40	N/A	N/A
Respite: ADP (hours)	116.75	116.75	556	21%
Respite: ADP (persons served)	7	7	N/A	N/A
TOTAL	402.75	821.75	N/A	

Home Modifications and Assistive Devices

This chart reflects the number of home modifications (anything that requires a bolt, screw, etc.) and assistive devices (no installation required) that have been authorized. The District periodically receives funding for Home Modifications and Assistive Devices through Older Americans Act, Title III E funding awarded by the VCAAA.



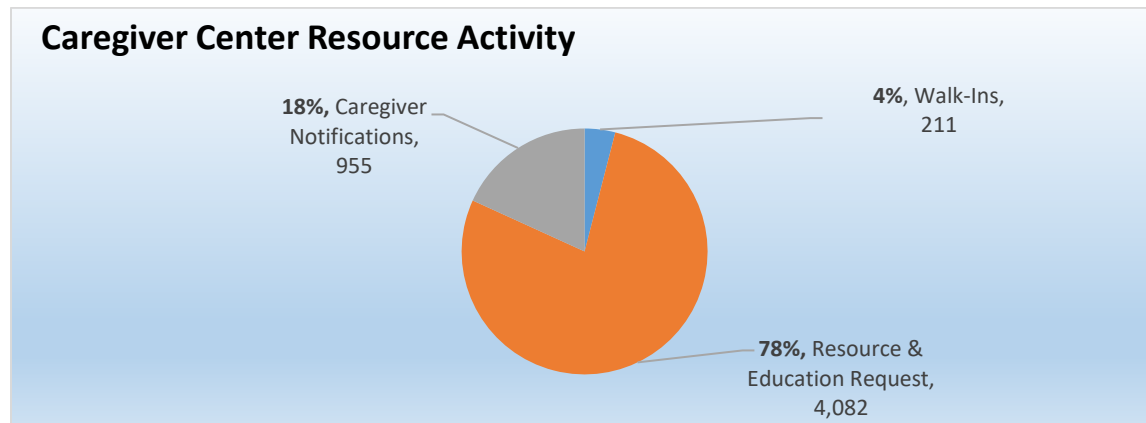
Home Modifications (Title III E)	April	FYTD	Annual Contract Goal	Target % of Contract Goal
Home Modifications: Units installed	11	33	66	50%
Home Modifications: Persons served	3	13	N/A	N/A
Assistive Devices: Units provided	0	0	3	0%
Assistive Devices: Persons served	0	0	N/A	N/A
TOTAL	14	36	N/A	

Dementia Friendly Caregiver Engagement Project

Outside of the pandemic, there would be a chart below this that represents monthly and FYTD counts of clients and organizations served by the Center’s dementia education programs. Grant funding was previously provided by the Arthur N. Rupe Foundation to expand dementia specialty programs and services to family and professional caregivers. These programs and services are an integral of the Dementia Friendly Ventura County initiative (led by the VCAAA). While the District has not been able to train professionals due to previous COVID-19 restrictions, the District has been providing in-person and virtual workshops to family caregivers (numbers reflected in chart and tables, pages 1-2).

Caregiver Center Resource Activity

This chart represents Resource Specialist activity for the fiscal year, with March 2022 shown in the data table below.



Caregiver Center Resource Activity	April	FYTD
Client walk-ins	11	211
Resource & Education Request	407	4,082
Caregiver Notification	92	955
TOTAL	510	5,227

The innovative dementia-specialty work accomplished in the Caregiver Center positions the District as a preferred provider to secure contracts and grant awards. The Center’s work contributes to the District’s strategic plan initiatives by providing evidence-based dementia training to caregivers to increase skillsets and education needed to provide quality care for their care partner and protect their own health.

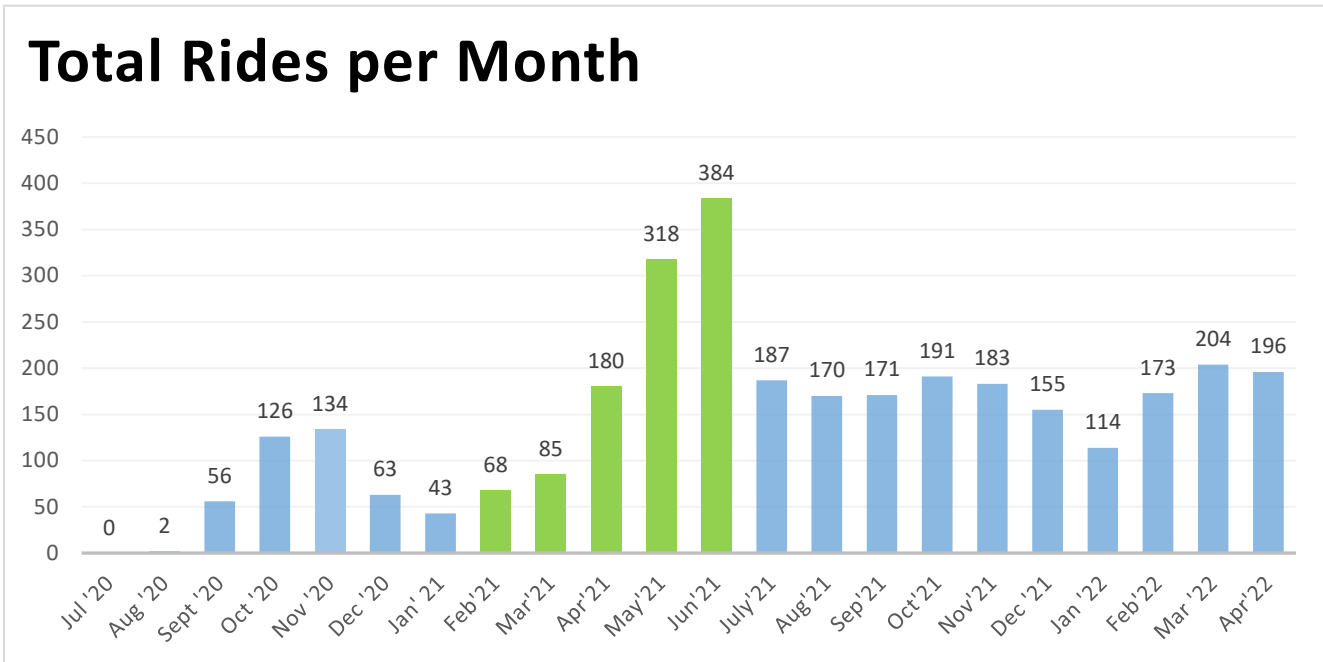
MEMORANDUM

DATE: April 30, 2022
TO: Kara Ralston, Chief Executive Officer
FROM: Tanvir Walele, Transportation Coordinator
SUBJECT: *April Monthly Report*

PROGRAM DESCRIPTION

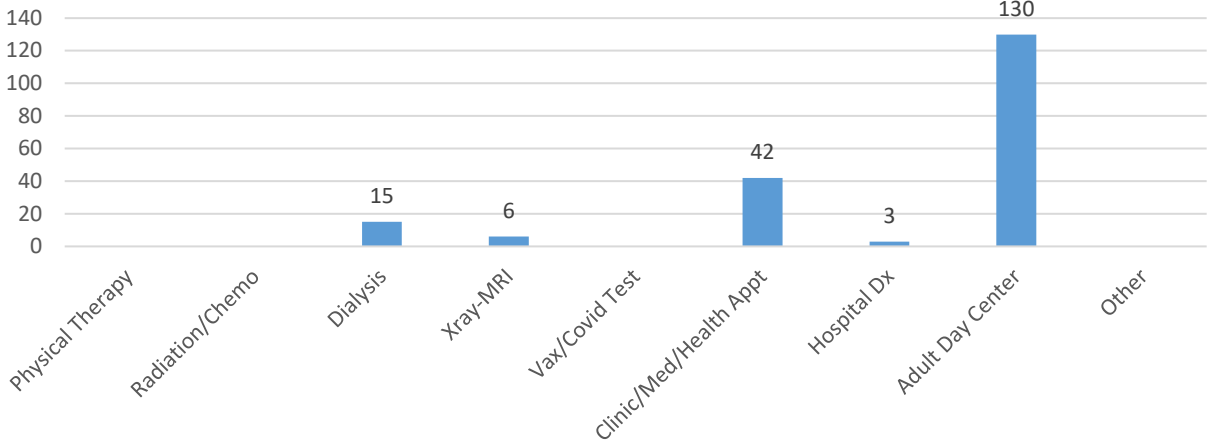
Camarillo Health Care District provides door-through-door transportation for non-emergency medical appointments and other activities of daily living, including to and from District programs, throughout Ventura County. Drivers are trained in CPR and First Aid, and have additional sensitivity training in transporting frail, elderly cognitively challenged and mobility-challenged riders. Vehicles are equipped with hydraulic lifts to accommodate wheelchair clients, oxygen canisters, and other assistive mobility devices.

Rides originate in the service area and can be provided to destinations throughout Ventura County, and to Kaiser in Woodland Hills. Transportation services remain available with proper capacity, safety and spread mitigation limits.

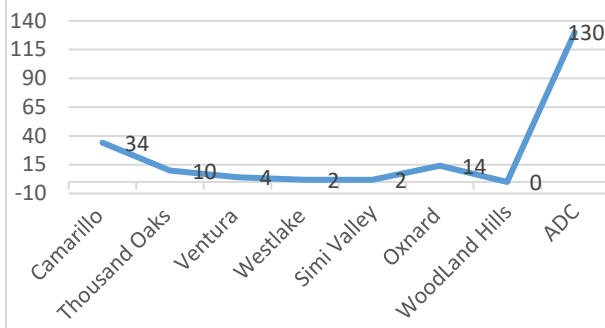


In partnership with the City of Camarillo, Care-A-Van transportation services provided free rides to Camarillo residents from February 25, 2021-June 30, 2021.

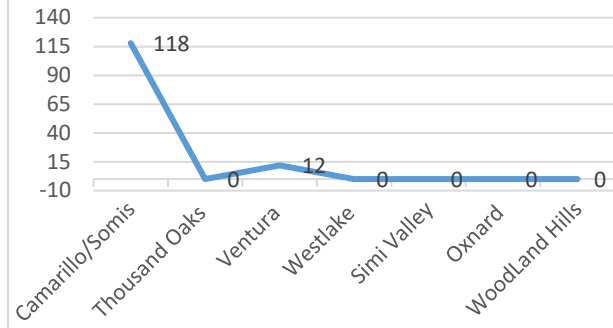
Cause or Reason for Ride



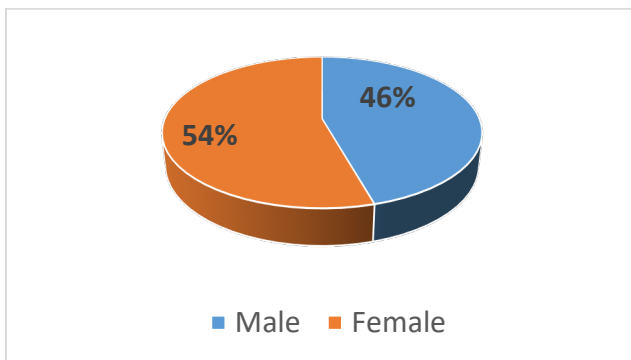
Ride Destinations



Adult Day Ride Destinations



Gender Reflection





SECTION 15

BOARD PRESIDENT REPORT

MAY 24, 2022

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SECTION 16

BOARD MEMBERS COMMENTS AND/OR REPORTS

MAY 24, 2022

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FUTURE MEETING AND EVENTS

Board of Directors Meetings

• Full Board:	June 7, 2022, 12:00 p.m. – Budget Presentation First Reading
• Executive Committee: Doria/Daly	June 21, 2022, 12:00 p.m.
• Full Board:	June 28, 2022, 12:00 p.m. – Budget Presentation Second Reading – If needed – May be cancelled if Budget approved on the First Reading
• Executive Committee: Doria/Daly	July 19, 2022, 12:00 p.m.
• Finance Committee: Hiepler/Loh	July 26, 2022, 10:30 a.m.
• Full Board:	July 26, 2022, 12:00 p.m.
• Full Board:	August 2022 – Dark
• Executive Committee:	September 20, 2022, 12:00 p.m.
• Full Board:	September 27, 2022, 12:00 p.m.

MAY 24, 2022