

AGENDA

October 24, 2017 - 12:00 P.M.

Regular Meeting of the Board of Directors

3615 E. Las Posas Road, Suites 160 & 161, Camarillo, CA 93010

Board of Directors

Rod Brown, MBA, President
Christopher Loh, MD, Vice President
Richard Loft, MD, Director
Mark Hiepler, Esq., Director
Tom Doria, MD, Director

Staff

Kara Ralston, Chief Executive Officer
Sue Tatangelo, Chief Resource Officer
Sonia Amezcua, Chief Administrative Officer
Karen Valentine, Clerk to the Board

Participants

Rick Wood, CSDA Financial Services

1. **Call to Order/Roll Call**
2. **Pledge of Allegiance – Director Loh**
3. **Amendments to the Agenda**
Requests to change the order of the agenda, delete, add any agenda item(s), or to remove any consent agenda items for discussion.
4. **Public Comment – Ca. GC Section 54954.3;** The Board reserves this time to hear from the public. Please complete a Speaker Card and submit to the Clerk to the Board. Your name will be called in order of the agenda item, or in order of received general topic Speaker Cards. Comments regarding items not on the agenda can be heard only; items on the agenda can be discussed. Three minutes per speaker are available; multiple speakers on the same topic/agenda item will be limited to 20 minutes total.
5. **Presentations –** Mary Wiggins, Monica Zepeda, and Myka Jose – Boston University, Case Management Certification
6. **Discussion/Action Items-** Consideration, Discussion, and Decision:

Review and **Approve/ Deny/ Amend** District Disbursements and Financial Report for period ending September 30, 2017. **(Please see Section 6)**

Suggested Motion– Vote to approve District Disbursements and Financial Report for period ending September 30, 2017.

Motion _____ Second _____ Abstain _____ Pass _____

Brown _____ Loh _____ Loft _____ Hiepler _____ Doria _____

7. **Consent Agenda** –Consent Agenda items are considered routine and are acted upon without discussion, with one motion. If discussion is requested, that item(s) will be removed from the Consent Agenda for discussion, and voted on as a separate item. If no discussion is requested, the Board Chairperson may request a motion to approve as presented.

- A. Approval of Minutes of the Regular Board Meeting of September 19,2017.
(Please see Section 7-A)
- B. Approval of the Minutes of the Finance/Investment Committee Meeting of September 19, 2017.
(Please see Section 7-B)
- C. Approval of the Minutes of the Executive/Agenda Planning Committee Meeting of October 10, 2017.
(Please see Section 7-C)

Suggested Motion – Vote to approve Consent Agenda as presented.

Motion _____ Second _____ Abstain _____ Pass _____

Brown _____ Loh _____ Loft _____ Hiepler _____ Doria _____

8. **Discussion/Action Items:** Consideration, Discussion, and Decision:

- A. Consideration, Discussion, and Decision on District Resolution 17-09, amending District By-Laws to reflect updated Vision, Mission, and Guiding Principles. **(Please see Section 8-A)**

Suggested Motion: Motion to approve Resolution 17-09, amending District By-Laws to reflect updated Vision, Mission, and Guiding Principles.

Motion _____ Second _____ Abstain _____ Pass _____

Brown _____ Loh _____ Loft _____ Hiepler _____ Doria _____

- B. Consideration, Discussion, and Decision on amending District Policy 1020 to reflect the updated Vision, Mission, and Guiding Principles.

Suggested Motion: Motion to approve amendment to District Policy 1020, updating the Vision, Mission, and Guiding Principles.

(Please see Section 8-B)

Motion _____ Second _____ Abstain _____ Pass _____

Brown _____ Loh _____ Loft _____ Hiepler _____ Doria _____

C. Consideration, Discussion, and Decision on District Policy 1091, Credit Card Policy. The purpose of this policy is to prescribe the internal controls for management of District credit cards. **(Please see section 8-C)**

Suggested Motion: Motion to approve District Policy 1091, Credit Card Policy.

Motion _____ Second _____ Abstain _____ Pass _____

Brown _____ Loh _____ Loft _____ Hiepler _____ Doria _____

D. Consideration, Discussion, and Decision on Finance Policy amendments. **(Please see Section 8-D)**

Suggested Motion: Motion to approve amended Finance Policy.

Motion _____ Second _____ Abstain _____ Pass _____

Brown _____ Loh _____ Loft _____ Hiepler _____ Doria _____

E. Consideration, Discussion, and Decision on District Policy 1150, Reserve Policy. The purpose of this policy is to establish reserve funding. **(Please see Section 8-E)**

Suggested Motion: Motion to approve District Policy 1150, Reserve Policy.

Motion _____ Second _____ Abstain _____ Pass _____

Brown _____ Loh _____ Loft _____ Hiepler _____ Doria _____

F. Consideration, Discussion, and Decision on Investment Policy amendments. **(Please see Section 8-F)**

Suggested Motion: Motion to approve amended Investment Policy.

Motion _____ Second _____ Abstain _____ Pass _____

Brown _____ Loh _____ Loft _____ Hiepler _____ Doria _____

9. **CEO Report**

10. **Board Reports**

11. **Future Meeting and Events**

Board of Directors Meetings

- Executive Committee (Brown/Loh) Tuesday, November 7, 2018, 10:00 a.m.
- Full Board Tuesday, November 14, 2018, 12:00 p.m.
- Full Board *****Tuesday, December 5, 2017, 8:30 a.m.*****
- Executive Committee Tuesday, January 16, 2018, 12:00 p.m.
- Finance Committee Tuesday, January 23, 2018, 11:00 p.m.
- Full Board Tuesday, January 23, 2018, 12:00 p.m.
- Executive Committee Tuesday, February 20, 2018, 12:00 p.m.
- Full Board Tuesday, February 27, 2018, 12:00 p.m.

Events

- Economic Outlook Luncheon Thursday, November 2, 2017, 11:30 a.m. – 1:30 p.m.
Spanish Hills

12. **Adjournment** - Having no further business, this meeting is adjourned at _____ p.m.

Action Items not appearing on the Agenda may be addressed on an emergency basis by a majority vote of the Board of Directors when need for action arises.

ADA compliance statement; In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk to the Board of Directors, Karen Valentine, at (805) 482-9382. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Note: This agenda was posted at the Camarillo Health Care District Administrative Office and on our website, www.camhealth.com, on Friday, October 20, 2017, at 4:00 p.m.