



Agenda – September 24, 2019 – 12:00 p.m.

Regular Meeting of the Board of Directors
Public Hearing #4 – Transition to Zone Elections
3615 E. Las Posas Road, Sequoia 1 and 2, Camarillo, CA 93010

Board of Directors

Christopher Loh, MD, President
Rod Brown, MBA, Vice President
Richard Loft, MD, Clerk of the Board
Mark Hiepler, ESQ, Director
Tom Doria, MD, Director

Staff

Kara Ralston, Chief Executive Officer
Sue Tatangelo, Chief Resource Officer
Sonia Amezcua, Chief Administrative Officer
Karen Valentine, Clerk to the Board
Renee Murphy, Accounting Manager

Participants

Aleks R. Giragosian, Esq, *Colantuono, Highsmith
& Whatley, PC*

Rick Wood, *CSDA Financial Services*
Shalene Hayman, *Hayman Consulting*

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **PLEDGE** – Director Doria

4. **DELETIONS/CORRECTIONS TO THE POSTED AGENDA**

5. **PUBLIC COMMENT - Ca. GC Section 54954.3**

The Board reserves this time to hear from the public. Please complete a Speaker Card and submit to the Clerk to the Board. Your name will be called in order of the agenda item, or in order of received general topic Speaker Cards. Comments regarding items not on the agenda can be heard only; items on the agenda can be discussed. Three minutes per speaker are available; multiple speakers on the same topic/agenda item will be limited to 20 minutes total.

6. **CONSENT AGENDA**

Consent Agenda items are considered routine and are acted upon without discussion, with one motion. If discussion is requested, that item(s) will be removed from the Consent Agenda for discussion, and voted on as a separate item. If no discussion is requested, the Board President may request a motion to approve as presented.

A. Approval of the Minutes of the Special Board Meeting of September 3, 2019.
(Please see Section 6-A)

B. Approval of the minutes of the Executive Committee Meeting of September 10, 2019.
(Please see Section 6-B)

C. Approval of the minutes of the Finance/Investment Committee Meeting of July 23, 2019.
(Please see Section 6-C)

Suggested Motion: Motion to approve Consent Agenda as presented.

Motion _____ Second _____ Abstain _____ Pass _____

Loh _____ Brown _____ Loft _____ Hiepler _____ Doria _____

7. DISCUSSION AND ACTION OF CONSENT AGENDA ITEMS PULLED, IF NECESSARY

8. PUBLIC HEARING #4 – ZONE BASED ELECTIONS

Public input regarding draft maps for transition from At-Large to Zone Based Elections and Election Sequencing for the 2020 General Election.

Possible Action: Motion to approve map _____ to be used for implementing zone-based elections pursuant to Elections Code §10010(e)(3)(A) and Health and Safety Code 32100.1.

Motion _____ Second _____ Abstain _____ Pass _____

Loh _____ Brown _____ Loft _____ Hiepler _____ Doria _____

9. ITEMS FOR ACTION

A. Review / Discussion / Action – Consideration of Resolution 19-07, transitioning from At-Large to By-Zone elections of Board Members pursuant to Health & Safety Code section 32100.1 and Elections Code section 10010. **(Please see Section 9-A)**

Suggested Motion: Vote to approve Resolution 19-07, transitioning from At-Large to By-Zone elections of Board Members pursuant to Health & Safety Code section 32100.1 and Elections Code section 10010.

Motion _____ Second _____ Abstain _____ Pass _____

Loh _____ Brown _____ Loft _____ Hiepler _____ Doria _____

B. Review/ Discussion /Action – Consideration, discussion, and recommendation for approval of district disbursements, financial reports, and monthly investment report for period ending July 31, 2019. **(Please see Section 9-B)**

Suggested Motion: Motion to approve district disbursements, financial reports, and monthly investment report for period ending July 31, 2019.

Motion _____ Second _____ Abstain _____ Pass _____

Loh _____ Brown _____ Loft _____ Hiepler _____ Doria _____

C. Review/ Discussion /Action – Consideration, discussion, and recommendation for approval of district disbursements, financial reports, and monthly investment report for period ending August 31, 2019. **(Please see Section 9-C)**

Suggested Motion: Motion to approve district disbursements, financial reports, and monthly investment report for period ending August 31, 2019.

Motion _____ Second _____ Abstain _____ Pass _____
Loh _____ Brown _____ Loft _____ Hiepler _____ Doria _____

D. Review/ Discussion /Action – Consideration, discussion, and recommendation for approval of amending District Finance Policies. The Finance Committee has reviewed, and recommends that Section 3, Budget Process, be amended as follows:

The annual operating budget for the fiscal year will project income and expenses, and will provide for programs and support services planned for the year.

The annual capital budget for the fiscal year will project expenses for capital purchases as per the capital expense plan.

The Board of Directors will approve the annual operating budget and the annual capital budget on or before June 30, prior to the ensuing budget period.

Monthly financial statements comparing revenue and expenditures, including a balance sheet, will be provided to the Board of Directors, with significant variances clarified.

~~During the budget year, changes of income or expenditure which would materially or significantly alter the annual plan of operation, will be reflected in a budget revision and approved by the Board of Directors.~~

(Please see Section 9-D)

Suggested Motion: Motion to approve amending the District Finance Policies by removing the last paragraph of Section 3, Budget Process.

Motion _____ Second _____ Abstain _____ Pass _____
Loh _____ Brown _____ Loft _____ Hiepler _____ Doria _____

E. Review/ Discussion/ Action - Consideration, discussion, and recommendation for approval of the Disclosure of Reimbursement Report, Policy 1120, Government Code 53065.5. **(Please see Section 9-E)**

Suggested Motion: Vote to approve the Disclosure of Reimbursement Report, Policy 1120, Government Code 53065.5.

Motion _____ Second _____ Abstain _____ Pass _____
Loh _____ Brown _____ Loft _____ Hiepler _____ Doria _____

F. Review/ Discussion/ Action - Consideration, discussion, and recommendation for approval of the revised pay schedule, Attachment B, determining the amount of compensation earnable pursuant to California Code of Regulations (CCR) Title 2, Section 570.5.

(Please see Section 9-F)

Suggested Motion: Vote to approve the revised pay schedule, Attachment B, determining the amount of compensation earnable pursuant to California Code of Regulations (CCR) Title 2, Section 570.5.

Motion _____ Second _____ Abstain _____ Pass _____

Loh _____ Brown _____ Loft _____ Hiepler _____ Doria _____

G. Review/ Discussion/ Action - Consideration, discussion, and recommendation for approval of District Resolution 19-08, Adoption of the 2020 Regular Board of Directors Meeting Calendar, pursuant to District By-Laws, Article IV, Section 1, Regular Board Meetings.

(Please see Section 9-G)

Suggested Motion: Vote to approve District Resolution 19-08, Adoption of the 2020 Regular Board of Directors Meeting Calendar.

Motion _____ Second _____ Abstain _____ Pass _____

Loh _____ Brown _____ Loft _____ Hiepler _____ Doria _____

10. CHIEF EXECUTIVE OFFICER REPORT

11. BOARD PRESIDENT REPORT

12. BOARD MEMBERS COMMENTS AND/OR REPORTS

13. FUTURE MEETING AND EVENTS

Board of Directors Meetings

- | | |
|---|---------------------------------------|
| • Executive Committee: Loh, Brown | Tuesday, October 15, 2019, 12:00 p.m. |
| • Finance/Investment: Doria, Hiepler | Monday, October 21, 2019, 11:00 a.m. |
| • Full Board: | Monday, October 21, 2019, 12:00 p.m. |
| • November 2019 | Dark |
| • Executive Committee: Loh, Brown | Tuesday, December 3, 2019, 12:00 p.m. |
| • Full Board: (Board Work Study) | Tuesday, December 10, 2019, 8:30 a.m. |
-

