



Regular Board of Directors Meeting
3615 E Las Posas Road, Suite 161
Camarillo, CA 93010
Tuesday, July 23, 2019
12:00 p.m.

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2019 Board Meeting Calendar

January 22, 2019, 12:00 p.m.

February 26, 2019, 12:00 p.m.

March 26, 2019, 12:00 p.m.

April 23, 2019, 12:00 p.m.

May 28, 2019, 12:00 p.m.

June 11, 2019, 12:00 p.m. (Budget)

June 25, 2019, 12:00 p.m. (If Needed)

July 23, 2019, 12:00 p.m.

August – Dark

September 24, 2019, 12:00 p.m.

October 22, 2019, 12:00 p.m.

November - Dark

December 10, 2019, 8:30 a.m. (Board Work Study)



Agenda – July 23, 2019 – 12:00 p.m.

Regular Meeting of the Board of Directors
3615 E. Las Posas Road, Suites 160 & 161, Camarillo, CA 93010

Board of Directors

Christopher Loh, MD, President
Rod Brown, MBA, Vice President
Richard Loft, MD, Clerk of the Board
Mark Hiepler, ESQ, Director
Tom Doria, MD, Director

Staff

Kara Ralston, Chief Executive Officer
Sue Tatangelo, Chief Resource Officer
Sonia Amezcua, Chief Administrative Officer
Karen Valentine, Clerk to the Board

Participants

Michael Colantuono, ESQ, *Colantuono, Highsmith & Whatley, PC*
Rick Wood, *CSDA Financial Services*
Shalene Hayman, *Hayman Consulting*

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE – Director Loh**
4. **DELETIONS/CORRECTIONS TO THE POSTED AGENDA**
5. **PUBLIC COMMENT - Ca. GC Section 54954.3**

The Board reserves this time to hear from the public. Please complete a Speaker Card and submit to the Clerk to the Board. Your name will be called in order of the agenda item, or in order of received general topic Speaker Cards. Comments regarding items not on the agenda can be heard only; items on the agenda can be discussed. Three minutes per speaker are available; multiple speakers on the same topic/agenda item will be limited to 20 minutes total.
6. **PRESENTATIONS**
7. **CONSENT AGENDA**

Consent Agenda items are considered routine and are acted upon without discussion, with one motion. If discussion is requested, that item(s) will be removed from the Consent Agenda for discussion, and voted on as a separate item. If no discussion is requested, the Board President may request a motion to approve as presented.

 - A. Approval of the Minutes of the Regular Board Meeting of June 11, 2019.
(Please see Section 7-A)

- B. Approval of the minutes of the Executive Committee Meeting of July 16, 2019.
(Please see Section 7-B)

Suggested Motion: Motion to approve Consent Agenda as presented.

Motion _____ Second _____ Abstain _____ Pass _____
Loh _____ Brown _____ Loft _____ Hiepler _____ Doria _____

8. **DISCUSSION AND ACTION OF CONSENT AGENDA ITEMS PULLED, IF NECESSARY**

9. **CLOSED SESSION**

Pursuant to Government Code 54956.9(d)(2) – A point has been reached where, in the opinion of the legislative body of the local agency on the advice of its legal counsel, based on existing facts and circumstances, there is a significant exposure to litigation against the local agency.

10. **RECONVENE FROM CLOSED SESSION**

11. **ANNOUNCEMENT OF CLOSED SESSION**

12. **ITEMS FOR ACTION**

- A. **Review/ Discussion /Action** – Consideration, discussion, and recommendation for approval of district disbursements, financial reports, and monthly investment report for period ending May 31, 2019. **(Please see Section 12-A)**

Suggested Motion: Motion to approve of district disbursements, financial reports, and monthly investment report for period ending May 31, 2019.

Motion _____ Second _____ Abstain _____ Pass _____
Loh _____ Brown _____ Loft _____ Hiepler _____ Doria _____

- B. **Review/ Discussion /Action** – Consideration, discussion, and recommendation for approval of district disbursements, financial reports, and monthly investment report for period ending June 30, 2019. **(Please see Section 12-B)**

Suggested Motion: Motion to approve of district disbursements, financial reports, and monthly investment report for period ending June 30, 2019.

Motion _____ Second _____ Abstain _____ Pass _____
Loh _____ Brown _____ Loft _____ Hiepler _____ Doria _____

C. Review/ Discussion /Action – Consideration, discussion, and recommendation for approval of District Resolution 19-05, declaring intention to transition from at-large elections to by-zone elections pursuant to Health & Safety code section 32100.1 and Elections code section 10010. **(Please see Section 12-C)**

Suggested Motion: Motion to approve Resolution 19-05, declaring intention to transition from at-large elections to by-zone elections pursuant to Health & Safety code section 32100.1 and Elections code section 10010.

Motion _____ Second _____ Abstain _____ Pass _____
 Loh _____ Brown _____ Loft _____ Hiepler _____ Doria _____

D. Review/ Discussion/ Action - Consideration, discussion, and recommendation for approval of adjustments to the Chief Executive Officer employment agreement.

Suggested Motion: Vote to approve adjustments to Chief Executive Officer employment agreement.

Motion _____ Second _____ Abstain _____ Pass _____
 Loh _____ Brown _____ Loft _____ Hiepler _____ Doria _____

13. CHIEF EXECUTIVE OFFICER REPORT

14. BOARD PRESIDENT REPORT

15. BOARD MEMBERS COMMENTS AND/OR REPORTS

16. FUTURE MEETING AND EVENTS

Board of Directors Meetings	
• Executive Committee: Loh, Brown	Tuesday, September 17, 2019, 12:00 p.m.
• Full Board:	Tuesday, September 23, 2019, 12:00 p.m.
• Executive Committee: Loh, Brown	Tuesday, October 15, 2019, 12:00 p.m.
• Finance/Investment: Doria, Hiepler	Tuesday, October 22, 2019, 11:00 a.m.
• Full Board:	Tuesday, October 22, 2019, 12:00 p.m.
• November 2019	Dark

Upcoming Community Events

<ul style="list-style-type: none"> • Ventura County Medical Resource Foundation Fainer/Tauber Community Awards 	<p>Thursday, August 8, 2019 5:30 p.m. to 9:15 p.m. Lloyd Butler Estate, Oxnard, CA Tickets \$195.00</p>
<ul style="list-style-type: none"> • Pleasant Valley Recreation and Park Foundation 5th Annual Party for the Parks 	<p>Saturday, August 17, 2019, 5:30 p.m. Camarillo Grove Park 6968 E Camarillo Springs Road, Camarillo, CA Tickets \$100 until 07/31/2019</p>
<ul style="list-style-type: none"> • St. John’s Healthcare Foundation Resource Foundation Adventure in Venice - Honoring Dr. Robert Improta, <i>Pacifica Institute</i> Jerry Zins, Senior Managing Director Summit Wealth Management Group 	<p>Saturday, August 24, 2019, 4:30 p.m. Hyatt Regency Westlake 880 Westlake Village, CA 91361 Tickets \$425</p>
<ul style="list-style-type: none"> • California Special Districts Assoc Annual Conference 	<p>September 24-27, 2019 Anaheim Marriott 700 W Convention Way, Anaheim, CA 92801</p>
<ul style="list-style-type: none"> • Association of California Healthcare Districts Annual Meeting 	<p>October 9-11, 2019 Hilton La Jolla Torrey Pines 10950 N Torrey Pines Road, La Jolla, CA 92013</p>

17. **ADJOURNMENT** - This meeting of the Camarillo Health Care District Board of Directors is adjourned at _____p.m.

ACTION ITEMS not appearing on the Agenda may be addressed on an emergency basis by a majority vote of the Board of Directors when need for action arises.

ADA compliance statement; In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk to the Board of Directors, Karen Valentine, at (805) 482-9382. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Note: This agenda was posted at the Camarillo Health Care District Administrative Office and on our website, www.camhealth.com, on Friday, July 19, 2019, on or before 4:00 p.m.

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SECTION 7

CONSENT AGENDA

**SECTION 7-A
APPROVAL OF MINUTES OF
THE REGULAR BOARD MEETING OF JUNE 11, 2019.**

JULY 23, 2019

Regular Meeting of the Board of Directors

3615 E. Las Posas Road, Suites 160 & 161, Camarillo, CA 93010

Board of Directors - Present

Christopher Loh, MD, President
Rodger Brown, MBA, Vice President
Richard Loft, MD, Clerk of the Board
Tom Doria, MD, Director

Staff - Present

Kara Ralston, Chief Executive Officer
Sue Tatangelo, Chief Resource Officer
Sonia Amezcua, Chief Administrative Officer
Karen Valentine, Clerk to the Board
Renee Murphy, Accounting Manager
Blair Barker, Care Services Director

Consultants:

Rick Wood, CSDA Financial Services

1. **Call to Order and Roll Call** - The Regular Meeting of the Camarillo Health Care District Board of Directors was called to order on Tuesday, June 11, 2019, at 12:02 p.m., by Christopher Loh, Board President.
2. **Roll Call**
3. **Pledge of Allegiance** – Director Doria
4. **Amendments to The Agenda** – No amendments to the agenda.
5. **Public Comment** – None
6. **Presentations** – None
7. **Consent Agenda** - It was **MOVED** by Director Brown, **SECONDED** by Director Doria, and **MOTION PASSED** that the Board of Directors approve the Consent Agenda as presented.
Vote: Aye- Loh, Loft, Doria Nays – None Absent – Brown, Hiepler
8. No items were pulled from the Consent Agenda.

Director Brown Arrived at 12:16 p.m.
9. **Discussion / Action**
 - A. **Review/ Discussion/ Action** – Consideration, discussion, and staff recommendation for approval of fiscal year 2019/2020 Operating and Capital Budgets.

It was **MOVED** by Director Loft, **SECONDED** by Director Brown and **MOTION PASSED** that the Board of Directors approve fiscal year 2019/2020 Operating and Capital budgets.

Vote: Aye- Loh, Brown, Loft, Doria Nays – None Absent – Hiepler

10. Closed Session – Entered into closed session at 1:49 p.m.

A. Pursuant to California Government Code 54957(b)(1) – Chief Executive Officer, Performance Evaluation.

B. Labor Negotiation – The Board will conduct a closed session, pursuant to Government Code section 54957.6, regarding labor negotiations with non-represented employee, the chief executive officer. Designated representatives for the Board are Directors Brown and Hiepler.

11. Reconvened from Closed Session – The Board of Directors reconvened from Closed Session at 2:22 p.m.

12. Announcement of Closed Session

A. No reportable action.

B. No reportable action.

13. Discussion / Action

Review/ Discussion/ Action – Consideration, discussion, and staff recommendation for approval of waiving the June 25, 2019 Board of Directors Meeting following the adoption of the 2010/20 Operating and Capital Budgets.

It was **MOVED** by Director Loft, **SECONDED** by Director Brown, and **MOTION PASSED** that the Board of Directors waive the June 25, 2019 Regular Board Meeting.

Vote: Aye- Loh, Brown, Loft, Doria Nays – None Absent – Hiepler

14. Chief Executive Officer Report – CEO Ralston reported that she and the District will be honored by the Pacific Coast Business Times as the Tri-County Champion in Health Care in Aging and Alzheimer’s Care, at an award reception on June 20, 2019.

Legislative Update – June session opened with a redevelopment (RDA) successor agency-related proposal appearing in the State Legislator’s Budget Conference Committee. This budget proposal would have authorized “...*Successor Agencies who have funding remaining from 2011 bonds issued by the former redevelopment agency to use the remaining bond proceeds for purposes related to affordable housing, and to deem remaining property related to its Long Range Property Management Plan surplus property to sell it to a non-profit housing developer or a housing authority to be used for affordable housing.*” California Special Districts Association (CSDA), of which the District is a member, and its allies in both local government and organized labor, were successful in defeating this proposal in the conference committee.

California's Governor Newsom has called for creation of a Master Plan for Aging. The executive order calls for the Secretary of Health and Human Services (HHS) Agency to convene a cabinet level working group for aging to advise the Secretary in developing and issuing the Master Plan, with the end result being an age-friendly California. The District has declared its interest in serving in this initiative.

Beginning June 21, 2019, the District will begin a three-month pilot program with Community Memorial Health Systems Santa Rosa Clinic. This pilot project is part of the Ventura County Area Agency on Aging's Dementia Friendly Ventura County initiative to strengthen the engagement of the medical community with community-based support services. A District Health Promotion Coach will have weekly office hours at the clinic to meet with individuals who have been diagnosed with dementia and/or their caregiver to offer a wide range of dementia specialty programs and other community linkages. The District was selected to be a part of this pilot project because of its recognized expertise, certifications and leadership in the area of dementia care and training.

St. John's Healthcare Foundation will be honoring Dr. Robert S. Improta and Jerry J. Zins, Jr. with the Catherine McAuley Lifetime Achievement Award. This bi-annual gala, on August 24, 2019, will raise money for Emergency Department based Mental Health Services at St. John's Hospitals in Oxnard and Camarillo. The District recognizes Mr. Zins' years of service to the District as a public member of the Finance Investment Committee.

15. Having no further business, this meeting was adjourned at 2:41 p.m.

Richard Loft
Clerk of the Board



SECTION 7

CONSENT AGENDA

**SECTION 7-B
APPROVAL OF MINUTES OF
THE EXECUTIVE COMMITTEE MEETING OF JULY 16, 2019.**

JULY 23, 2019



MINUTES

July 16, 2019

Executive/Agenda Building Committee Meeting

Camarillo Health Care District Board of Directors
3615 E Las Posas Road, Board Room, Camarillo, CA 93010

Board Members Present:

Rod Brown, MBA, Vice President

Staff Present:

Kara Ralston, Chief Executive Officer
Karen Valentine, Clerk to the Board

1. **Call to Order** – The Executive Committee Meeting was called to order by Vice President, Rod Brown, at 12:08 p.m.
2. **Public Comment** – No Public Comment
3. Reviewed the proposed Agenda for the July 23, 2019 Board of Directors Meeting.
4. Reviewed the Consent Agenda and attachments for the July 23, 2019, Board of Directors Meeting.
7-B Minutes of the June 11, 2019 Board of Directors Meeting.
5. **Closed Session** - Pursuant to Government Code 54956.9(d)(2) – A point has been reached where, in the opinion of the legislative body of the local agency on the advice of its legal counsel, based on existing facts and circumstances, there is a significant exposure to litigation against the local agency.
6. **Reviewed Action Items**
 - 12-A** Reviewed disbursements for period ending May 31, 2019.
 - 12-B** Reviewed disbursements for period ending June 30 2019.
 - 12-C** Reviewed Resolution 19-05, declaring intention to transition from at-large elections to by-zone elections pursuant to Health & Safety code §32100.1 and Elections code §10010.
 - 12-D** Reviewed demographer proposal following verbal approval.
 - 12-E** Discussed negotiation process regarding CEO employment agreement.
7. Meeting adjourned at 12:58 p.m.

Rod Brown
Vice President



SECTION 9

CLOSED SESSION

SECTION 9

PURSUANT TO GOVERNMENT CODE 54956.9(D)(2) – A POINT HAS BEEN REACHED WHERE, IN THE OPINION OF THE LEGISLATIVE BODY OF THE LOCAL AGENCY ON THE ADVICE OF ITS LEGAL COUNSEL, BASED ON EXISTING FACTS AND CIRCUMSTANCES, THERE IS A SIGNIFICANT EXPOSURE TO LITIGATION AGAINST THE LOCAL AGENCY.

JULY 23, 2019

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SECTION 10

RECONVENE FROM CLOSED SESSION

JULY 23, 2019

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SECTION 11

ANNOUNCEMENT OF CLOSED

JULY 23, 2019

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SECTION 12

ITEMS FOR BOARD ACTION

**SECTION 12-A
REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION, AND
RECOMMENDATION FOR APPROVAL OF DISTRICT DISBURSEMENTS,
FINANCIAL REPORTS, AND MONTHLY INVESTMENT REPORT FOR
PERIOD ENDING MAY 31, 2019.**

JULY 23, 2019

Camarillo Health Care District

Check Register (Checks and EFTs of All Types)

Sorted by Vendor

May 2019 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
Cash Account #4 [Bank of the West General]						
67260	5/9/2019	ACADEMY	The Academy of Culinary Arts	409.50	F	
67261	5/9/2019	ACCESS	Access TLC Caregivers DBA	352.00	V	
67240	5/1/2019	AFLAC	Aflac	825.94	V	MO, April
67330	5/29/2019	AFLAC	Aflac	825.94	V	MO, May
67315	5/22/2019	AMERICAN	American Automatic Doors, Inc	260.56	V	
67262	5/9/2019	ANDERSON B	Bradley Anderson	56.00	F	
67290	5/16/2019	ANDISITES	AndiSites, Inc	189.00	V	MO
67263	5/9/2019	ASSISTED	Assisted Healthcare Services	440.00	V	
67264	5/9/2019	BANYAI	Danette Banyai	255.50	F	
67297	5/16/2019	BARKER	Blair Craddock	Voided	EE	
67317	5/22/2019	BARKER	Blair Barker	212.98	EE	
67241	5/1/2019	BETA	Beta Healthcare Group	2,089.83	V	MO
67291	5/16/2019	BETA WC	Beta Healthcare Group	2,253.00	V	MO
67265	5/9/2019	BRIGGS	Sondra Briggs	426.00	F	
67242	5/1/2019	BROWN	Rodger Brown	400.00	B	MO, April
67331	5/29/2019	BROWN	Rodger Brown	200.00	B	MO, May
67266	5/9/2019	C3 INTEL	C3 Intelligence, Inc	410.80	V	
67292	5/16/2019	CAMLOTT	Wolf Camlott	118.00		ADC Refund
67293	5/16/2019	CARD	Patricia Card	400.00	F	
67294	5/16/2019	CITY OF SP	City of Santa Paula	100.00	V	
67267	5/9/2019	CMH	CMH Centers for Family Health	170.00	V	
67295	5/16/2019	CO OF VENTUR	Co of Ventura	26.00	V	QTLY
67296	5/16/2019	CO VENT ELEC	Co of Ventura	610.00	V	ANN
67332	5/29/2019	CO VENT ELEC	Co of Ventura	518.77	V	Election
67268	5/9/2019	COLANTUONO	Colantuono, Highsmith, Whatley	740.00	V	
67269	5/9/2019	COMFORT	Comfort Keepers dba	704.00	V	
67316	5/22/2019	CPI	CPI Solutions, Inc	4,360.00	V	MO
67318	5/22/2019	CRADDOCK S	Susan Craddock	400.00	F	
67243	5/1/2019	CSDA	CSDA Financial Serv	1,519.15	V	
67319	5/22/2019	DANDEKAR	Smita Dandekar	400.00	F	
67333	5/29/2019	DIAL	Dial Security	1,872.00	V	MO
67270	5/9/2019	DIGITAL	Digital Deployment, Inc	200.00	V	
67298	5/16/2019	DMV	Dept of Motor Services	1.00	V	
67244	5/1/2019	DORIA	Thomas Doria, MD	200.00	B	
67245	5/1/2019	DOS CAMINOS	Dos Caminos Plaza	4,669.06	V	MO
67246	5/1/2019	DOSCAMSTORAC	Dos Caminos Plaza, Inc	50.00	V	MO
67271	5/9/2019	DURBIANO	Durbiano Fire Equipment, Inc	105.00	V	Semi-ANN
67272	5/9/2019	FERGUSON CAS	Ferguson, Case, Orr Paterson LL	1,578.50	V	
67273	5/9/2019	FREIE	Barbara Freie	196.00	F	
67299	5/16/2019	FRONTIER	Frontier Communications	130.98	V	MO
67320	5/22/2019	GODINEZ	Jose Godinez	227.50	F	
67247	5/1/2019	HARTFORD	Hartford Life	1,158.02	V	MO

Camarillo Health Care District

Check Register (Checks and EFTs of All Types)

Sorted by Vendor

May 2019 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
67274	5/9/2019	HARVEY	Lynette Harvey	150.02	EE	
67275	5/9/2019	HAYMAN	Hayman Consulting dba	285.00	V	Mar
67300	5/16/2019	HAYMAN	Hayman Consulting dba	285.00	V	April
67276	5/9/2019	HOME REMEDIE	Home Remedies dba	790.00	V	
67301	5/16/2019	HUEY	Erin Huey	400.00	F	
67277	5/9/2019	HUFF	Susan Huff	50.00	F	
67321	5/22/2019	ITS	Integrated Telemanagement Serv	793.70	V	MO
67278	5/9/2019	IVEY	Jane Ivey	94.50	F	April
67322	5/22/2019	IVEY	Jane Ivey	63.00	F	May
67248	5/1/2019	JONES	Lynn Jones	98.02	EE	
67279	5/9/2019	JOSE	Myka Jose	149.64	EE	
67280	5/9/2019	JTS	JTS Facility Services	1,950.00	V	MO
67323	5/22/2019	KAVALSKY	Neal Kavalsky	100.00	V	MO
67281	5/9/2019	KNOX	Carrie Knox	20.00	V	
67324	5/22/2019	KNOX	Carrie Knox	45.00	V	
67334	5/29/2019	KNOX	Carrie Knox	20.00	V	
67325	5/22/2019	LARSON	Usa Larson	400.00	F	
67302	5/16/2019	LEAF	Leaf	2,025.32	V	MO
67326	5/22/2019	LEE A	Angela Lee	40.00		Class Refund
67303	5/16/2019	LIT	Harriet Lit	400.00	F	
67249	5/1/2019	LOFT	Richard Loft, MD	100.00	B	April
67335	5/29/2019	LOFT	Richard Loft, MD	100.00	B	May
67336	5/29/2019	LOH	Christopher Loh, MD	200.00	B	
67250	5/1/2019	MCCOMBS	Janice McCombs	55.00		Class Refund
67251	5/1/2019	METLIFE	MetLife Small Business	1,099.70	V	MO
67304	5/16/2019	MJL	MJL & Associates	1,979.15	V	QTLY
67282	5/9/2019	MORAN	Carmen Moran	175.16	EE	
67252	5/1/2019	MUSTANG	Mustang Marketing dba	10,556.50	V	
67327	5/22/2019	MUSTANG	Mustang Marketing dba	1,800.00	V	MO
67305	5/16/2019	NEWSOM	Eileen Newsom	400.00	F	
67306	5/16/2019	PETERSON	Kathleen Peterson	400.00	F	
67328	5/22/2019	PETTY	Petty Cash - Administrat	506.37		MO
67253	5/1/2019	PITNEYBOWES	Pitney Bowes	196.27	V	QTLY
67283	5/9/2019	ROGERS	Rogers & Partners, Inc	224.00	V	
67254	5/1/2019	SAFEWAY	Safeway Inc	278.95	V	
67284	5/9/2019	SAFEWAY	Safeway Inc	222.28	V	
67337	5/29/2019	SAFEWAY	Safeway Inc	213.52	V	
67255	5/1/2019	SO CA EDISON	Southern California Edison	1,381.69	V	MO, April
67338	5/29/2019	SO CA EDISON	Southern California Edison	1,440.28	V	MO, May
67307	5/16/2019	SO CA GAS	Southern California Gas	245.93	V	
67329	5/22/2019	STAPLES	Staples Business Advantage	632.34	V	
67256	5/1/2019	STONE	Sharon Stone	127.24	EE	
67308	5/16/2019	STONE	Sharon Stone	70.82	EE	

Camarillo Health Care District

Check Register (Checks and EFTs of All Types)

Sorted by Vendor

May 2019 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
67309	5/16/2019	TATANGELO	Sue Tatangelo	251.83	EE	
67257	5/1/2019	TNT	TNT Automotive	623.66	V	
67310	5/16/2019	TNT	TNT Automotive	528.87	V	
67258	5/1/2019	TROPICAL	Tropical Car Wash	260.00	V	MO
67311	5/16/2019	TSUGRANES	Nicole Tsugranes	400.00	F	
67312	5/16/2019	UMPQUA	Umpqua Bank	10,830.06	V	MO
67339	5/29/2019	VALIC	VALIC	1,140.86	V	MO
67313	5/16/2019	VAUGHN	Carol Vaughn	400.00	F	
67285	5/9/2019	VILLASENOR	Veronica Villasenor	111.36	EE	
67259	5/1/2019	VISION	Vision Services Plan	204.58	V	MO
67314	5/16/2019	VOYAGER	Voyager Fleet Systems Inc	922.17	V	MO
67286	5/9/2019	WIGGINS	Mary Wiggins	98.60	EE	
67287	5/9/2019	WYLY	Paulette Wyly	42.34	EE	
67288	5/9/2019	YOUNG	Jennifer Young	154.63	EE	
67289	5/9/2019	ZEPEDA	Monica Zepeda	114.14	EE	

Cash account Total 76,708.53

Report Total 76,708.53

Type: Board (B), Employee (EE), Facilitator (F), Vendor (V)

Check Register Monthly Comparison

FY 2018/19

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)
\$191,346	\$67,537	\$177,381	\$78,216	\$66,770	\$72,910	\$90,114	\$70,252	\$72,696	\$66,526	\$76,709		\$93,678
YTD Total											\$1,030,456	

Notes FY 18/19:

July '18 Annual insurances, computers project, deposit-Admin furn

Sep '18 ADC Construction Loan pmt \$99K #4 of 7

FY 2017/18

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg
\$126,068	\$94,075	\$156,395	\$70,789	\$80,990	\$68,708	\$75,510	\$66,744	\$85,204	\$92,133	\$112,587	\$641,545	\$139,229
YTD Total											\$1,670,749	

Notes FY 17/18:

July '17 Annual insurances paid

Sept '17 ADC Construction Loan Pmt \$99K #3 of 7

May '18 HA Printing, BOTW \$10K, Legal \$24K, Audit \$8K

Jun '18 \$500K CERBT payment

NOTE: this is a comparison of checks only; does not include expenses such as OPEB accrual, salary/benefit expenses, UAL expense, depreciation; July and Aug of each year may or may not include month prior June expenses.

**Camarillo Health Care District
Statements of Activities
Comparison to Budget for the
Eleven Months Ending May 31, 2019**

	Audited Actual 15 - 16	Audited Actual 16 - 17	Audited Actual 17 - 18	Current Year- to-Date	Budget to- date	Annual Budget 2018- 19	Y-T-D vs Annual Budget. Target at 11 months is 92%
REVENUES							
Tax revenue	\$ 2,375,896	\$ 2,490,350	\$ 2,622,977	\$ 2,697,330	\$ 2,463,958	\$ 2,687,954	100.35%
Program and facilities revenue	398,419	359,482	364,026	347,908	379,374	413,862	84.06%
Grants and agency funding	238,124	329,844	520,445	358,172	294,925	320,777	111.66%
Community Support and sponsorship	14,286	13,173	10,148	5,258	10,725	11,700	44.94%
Investment and interest income	155,200	161,872	178,365	183,033	170,290	177,000	103.41%
Other income	102,619	30,867	219,157	33,303	10,778	11,758	283.24%
Total Revenues	\$ 3,284,543	\$ 3,385,589	\$ 3,915,118	\$ 3,625,004	\$ 3,330,050	3,623,051	100.05%
EXPENSES							
Personnel cost							
Wages and salaries	1,347,709	1,392,944	1,458,930	1,311,642	1,546,455	1,687,042	77.75%
Payroll taxes	110,164	111,521	116,185	105,836	118,304	129,059	82.01%
Benefits	189,450	371,003	395,795	303,103	377,859	412,210	73.53%
OPEB	233,378	233,005	367,024	34,375	115,481	125,979	27.29%
Retirement UAL	29,064	38,046	50,594	70,585	52,456	52,456	134.56%
Total personnel cost	1,909,765	2,146,518	2,388,528	1,825,541	2,210,555	2,406,746	75.85%
Other expenses							
Contractors and professional fees	300,824	395,721	420,682	275,278	321,833	366,434	75.12%
Facilities and related	238,656	230,961	251,617	213,211	209,611	228,556	93.29%
Depreciation	175,355	164,193	156,337	133,532	132,584	144,637	92.32%
Program related expense	80,067	71,985	81,180	72,361	68,835	74,918	96.59%
Advertising and promotion	77,736	83,139	98,188	83,439	110,041	117,300	71.13%

**Statements of Activities
Comparison to Budget for the
Eleven Months Ending May 31, 2019**

	Audited Actual 15 - 16	Audited Actual 16 - 17	Audited Actual 17 - 18	Current Year- to-Date	Budget to- date	Annual Budget 2018- 19	Y-T-D vs Annual Budget. Target at 11 months is 92%
Supplies and office expense	68,046	71,473	83,965	67,034	77,463	83,860	79.94%
Board and staff	61,358	76,237	68,808	47,812	104,532	94,944	50.36%
Community partnerships	2,500	2,200	1,000	-	2,500	2,500	0.00%
Combined other expenses	30,007	22,506	28,469	24,967	20,537	22,115	112.90%
Total other expenses	1,034,549	1,118,416	1,190,247	917,633	1,047,936	1,135,264	80.83%
Operations Net	340,229	120,655	336,343	881,830	71,558	81,041	1088.13%
Adjustments							
Total expenses	2,944,314	3,264,934	3,578,775	2,743,174	3,258,492	3,542,010	77.45%
Net position after adjustments	\$ 340,229	\$ 120,655	\$ 336,342	\$ 881,830	\$ 71,558	\$ 81,042	1088.11%

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Camarillo Health Care District
Statements of Net Assets
as of May 2019

ASSETS	May 31, 2018	May 31, 2019
Current Assets:		
Cash and Checking Accounts	\$ 482,961	\$ 353,766
Investment Accounts	3,578,021	3,855,889
Tax, Grants and Accounts Receivable	96,904	146,222
Total Current Assets	4,157,886	4,355,877
Noncurrent Assets:		
Property, plant and equipment - net	1,404,863	1,324,676
IS equipment - net	34,155	25,505
Transportation vehicles - net	53,395	27,022
Prepays	(10)	3,960
Total Noncurrent Assets	1,492,404	1,381,162
Deferred Outflows of Res Pension GASB 68	413,331	490,144
Deferred Outflows of Res OPEB GASB 75	0	500,000
Total Assets	\$ 6,063,622	\$ 6,727,183
LIABILITIES AND NET ASSETS		
Current Liabilities:		
Accounts Payable	\$ 75,131	\$ 44,269
Construction Loan 2019	85,482	88,688
Employment costs	101,728	109,201
Scholarships	3,174	5,947
Deferred Revenue	14,367	40,667
Total Current Liabilities	279,882	288,771
Noncurrent Liabilities		
Construction Loan to 2021	276,166	187,478
Net Pension Liability GASB 68	1,203,554	1,449,034
Accrued OPEB liability GASB 75	1,410,173	1,746,599
Deferred Inflows of Res Pension GASB 68	297,040	211,794
Total Noncurrent Liabilities	3,186,932	3,594,904
Net Assets:		
Unrestricted - prior	1,630,336	1,961,678
Unrestricted - current	966,472	881,830
Total Net Assets	2,596,808	2,843,508
Total Liabilities and Net Assets	\$ 6,063,622	\$ 6,727,183

Quick Ratio

Cash, Checking, Investment
14.58 4,209,656

Current Ratio

Current Assets
15.08 4,355,877

Camarillo Health Care District
Statements of Net Assets
as of May 2019

ASSETS	May 31, 2019	May 31, 2018	May 31, 2017	May 31, 2016	May 31, 2015
Current Assets:					
Cash and Checking Accounts	\$ 353,766	\$ 482,961	\$ 278,485	\$ 308,350	\$ 227,345
Investment Accounts	3,855,889	3,578,021	2,925,685	2,487,305	1,771,769
Tax, Grants and Accounts Receivable	146,222	96,904	(14,617)	(165,157)	110,478
Total Current Assets	\$ 4,355,877	4,157,886	3,189,554	2,630,498	2,109,592
Noncurrent Assets:					
Property, plant and equipment - net	1,324,676	1,404,863	1,521,702	1,643,166	2,133,573
IS equipment - net	25,505	34,155	16,949	24,012	30,634
Transportation vehicles - net	27,022	53,395	79,769	106,273	156,055
Prepays	3,960	(10)	7,556	31,720	31,214
Total Noncurrent Assets	1,381,162	1,492,404	1,625,976	1,805,171	2,351,476
Deferred Outflows of Res Pension GASB 68	490,144	413,331	264,803	112,553	
Deferred Outflows of Res OPEB GASB 75	500,000	0			
Total Assets	\$ 6,727,183	\$ 6,063,622	\$ 5,080,333	\$ 4,548,222	\$ 4,461,068
LIABILITIES AND NET ASSETS					
Current Liabilities:					
Accounts Payable	\$ 44,269	\$ 75,131	\$ 48,612	\$ 49,014	\$ 33,833
Construction Loan 2018	88,688	85,482	82,393	79,415	76,544
Employment costs	109,201	101,728	100,739	104,199	148,589
Scholarships	5,947	3,174	5,419	14,771	7,018
Deferred Revenue	40,667	14,367	5,400	7,583	1,303
Total Current Liabilities	288,771	279,882	242,563	254,981	267,288

Camarillo Health Care District
Statements of Net Assets
as of May 2019

	May 31, 2019	May 31, 2018	May 31, 2017	May 31, 2016	May 31, 2015
Noncurrent Liabilities					
Construction Loan to 2021	187,478	276,166	361,648	444,041	523,456
Net Pension Liability GASB 68	1,449,034	1,203,554	821,635	959,515	-
Accrued OPEB Liability GASB 75	1,746,599	1,410,173	360,501	165,464	142,189
Deferred Inflows of Res Pension GASB 68	211,794	297,040	450,825	250,690	-
Total Noncurrent Liabilities	3,594,904	3,186,932	1,994,609	1,819,710	665,645
Net Assets:					
Unrestricted - prior	1,961,678	1,630,336	2,535,771	2,195,543	3,262,816
Unrestricted - current	881,830	966,472	307,389	277,988	265,269
Total Net Assets	2,843,508	2,596,808	2,843,160	2,473,531	3,528,085
Total Liabilities and Net Assets	\$ 6,727,183	\$ 6,063,622	\$ 5,080,333	\$ 4,548,222	\$ 4,461,018
Quick Ratio (Cash, Checking & Investment Accounts divided by Total Current Liabilities)	14.58	14.51	13.21	10.96	7.48
Current Ratio (Total Current Assets divided by Total Current Liabilities)	15.08	14.86	13.15	10.32	7.89

Quick Ratio - measures the dollar amount of liquid assets available for each dollar of current liabilities. Thus a quick ratio of 1.5 means that a company has \$1.50 of liquid assets available to cover each \$1 of current liabilities.

Current Ratio - shows how many times over the firm can pay its current debt obligations based on its assets.

Camarillo Health Care District
Report to the Board
For the Month Ending May 31, 2019

Notes	Balance as of 4/30/19	Interest Rate at 5/31/19	Interest Earned	Deposits	Withdrawals	Current Balance 5/31/19	% of Total Restricted/ Non-Restricted
Restricted Cash Accounts							
Funds - Restricted Scholarship	1	\$ 6,217	n/a	n/a	20	(290)	\$ 5,947 100.0%
Total Restricted Cash		\$ 6,217		\$ -		\$ 5,947	100%
Non-Restricted Cash Accounts and Investments							
Local Agency Investment Fund (LAIF)	2	\$ 3,435,696	2.55%		\$ -	\$ -	\$ 3,435,696 81.7%
Bank of the West General	3,4	403,671	n/a	n/a	180,229	(237,235)	346,664 8.2%
Rabobank Business Savings	5	132,567	0.05%	6	2,285	-	134,858 3.2%
Rabobank Business Checking		280,650	0.02%	5	-	-	280,655 6.7%
Ventura County Treasurer Pool	6	4,582	2.52%		100	-	4,681 0.1%
Petty and Cash Drawer Accounts		1,155	n/a	n/a			1,155 0.0%
Unrestricted Cash and Investments		\$ 4,258,321		\$ 11		\$ 4,203,709	100%
Total Cash and Investments		\$ 4,264,537		\$ 11		\$ 4,209,655	
Change during month						\$ (54,882)	

1. \$290 was withdrawn from Scholarship funds to subsidize Adult Day Center services for one client
2. \$0 was deposited into LAIF and \$0 was withdrawn
3. \$180,229 was deposited into Bank of the West from daily deposits
4. \$237,235 was withdrawn from Bank of the West to pay monthly payables
5. \$2,285 was deposited in Rabobank Business Savings; this is the cash deposits account
6. \$99.53 was deposited in Ventura CO Pool from interest earned QE 3/31/19

Per California Government Code Section 53600 et. Seq., specifically section 53646 and section 53607, the attached investment report details all investment related activity in the current period. Camarillo Health Care District's (CHCD) investable funds are currently invested in LAIF and with the Ventura County Treasurer's investment pool, and their individual investment transactions are not reportable under the Government code. That said, CHCD's investment policy has taken a prudent investment course, in compliance with the "Prudent Investor's Policy" designed to protect public funds.



SECTION 12

ITEMS FOR BOARD ACTION

**SECTION 12-B
REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION, AND
RECOMMENDATION FOR APPROVAL OF DISTRICT DISBURSEMENTS,
FINANCIAL REPORTS, AND MONTHLY INVESTMENT REPORT FOR
PERIOD ENDING JUNE 30, 2019.**

JULY 23, 2019

Camarillo Health Care District

Check Register (Checks and EFTs of All Types)

Sorted by Vendor

June 2019 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
Cash Account #4 [Bank of the West General]						
67388	6/20/2019	ACADEMY	The Academy of Culinary Arts	283.50	V	
67364	6/11/2019	ACCESS	Access TLC Caregivers DBA	484.00	V	
67414	6/27/2019	ACORN	Acorn Newspapers	2,005.28	V	
67415	6/27/2019	ACQUA	Acqua Clear, Inc	578.18	V	QTRLY
67389	6/20/2019	ALLIANT	Alliant Insurance Services, Inc	1,329.00	V	ANN
67390	6/20/2019	ANACAPA	Anacapa Heating & Air, Inc	179.00	V	
67365	6/11/2019	ANDERSON	Anderson Refrigeration dba	125.00	V	QTRLY
67340	6/6/2019	ANDERSON B	Bradley Anderson	49.00	F	
67366	6/11/2019	ANDISITES	AndiSites, Inc	189.00	V	MO
67367	6/11/2019	ASSISTED	Assisted Healthcare Services	704.00	V	
67341	6/6/2019	BANYAI	Danette Banyai	598.50	F	
67342	6/6/2019	BARKER	Blair Barker	109.63	EE	
67343	6/6/2019	BETA	Beta Healthcare Group	2,089.83	V	MO
67391	6/20/2019	BOSTON	Boston University	243.75	V	
67392	6/20/2019	BROWN	Rodger Brown	300.00	B	
67416	6/27/2019	CAM CHAMBER	Camarillo Chamber of Com	495.00	V	ANN
67344	6/6/2019	CMH	CMH Centers for Family Health	50.00	V	
67368	6/11/2019	CO VENT ELEC	Co of Ventura	518.77	V	
67369	6/11/2019	COMFORT	Comfort Keepers dba	440.00	V	
67393	6/20/2019	CPI	CPI Solutions, Inc	6,412.40	V	
67417	6/27/2019	CPI	CPI Solutions, Inc	4,360.00	V	MO
67370	6/11/2019	CRADDOCK S	Susan Craddock	400.00	F	
67394	6/20/2019	CSDA	CSDA Financial Serv	1,531.70	V	MO
67371	6/11/2019	DANDEKAR	Smita Dandekar	400.00	F	
67395	6/20/2019	DECASTRO	Alicia De Castro	400.00	F	
67418	6/27/2019	DIAL	Dial Security	1,170.00	V	MO
67345	6/6/2019	DIGITAL	Digital Deployment, Inc	200.00	V	MO
67396	6/20/2019	DORIA	Thomas Doria, MD	100.00	B	
67346	6/6/2019	DOS CAMINOS	Dos Caminos Plaza	4,669.06	V	MO
67347	6/6/2019	DOSCAMSTORAG	Dos Caminos Plaza, Inc	50.00	V	MO
67397	6/20/2019	EARTHQUAKE	Earthquake Ready 4U	1,158.30	V	
67419	6/27/2019	FERGUSON CAS	Ferguson, Case, Orr Paterson LLP	1,367.20	V	
67348	6/6/2019	FREIE	Barbara Freie	434.00	F	
67372	6/11/2019	FRONTIER	Frontier Communications	130.98	V	MO
67349	6/6/2019	GEORGIA	Georgia Southwestern Foundation	1,500.00	V	ANN
67398	6/20/2019	GONZALEZ	Ines Gonzalez	100.00	F	
67350	6/6/2019	HARTFORD	Hartford Life	1,226.93	V	MO
67399	6/20/2019	HARVEY	Lynette Harvey	96.86	EE	
67373	6/11/2019	HOME REMEDIE	Home Remedies dba	310.00	V	
67351	6/6/2019	HUEY	Erin Huey	320.00	F	
67352	6/6/2019	HUFF	Susan Huff	50.00	F	
67420	6/27/2019	IBRC	IBRC, Inc	2,299.00	V	ANN

Camarillo Health Care District

Check Register (Checks and EFTs of All Types)

Sorted by Vendor

June 2019 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
67421	6/27/2019	ITS	Integrated Telemanagement Services, Inc	801.13	V	MO
67422	6/27/2019	IVEY	Jane Ivey	80.50	F	
67353	6/6/2019	JONES	Lynn Jones	238.38	EE	
67354	6/6/2019	JORDANO'S	Jordano's Food Service	202.50	V	
67423	6/27/2019	JORDANO'S	Jordano's Food Service	1,852.41	V	
67374	6/11/2019	JOSE	Myka Jose	80.62	EE	
67400	6/20/2019	JTS	JTS Facility Services	1,990.00	V	MO
67424	6/27/2019	KAVALSKY	Neal Kavalsky	100.00	V	MO
67375	6/11/2019	KNOX	Carrie Knox	20.00	V	
67425	6/27/2019	KNOX	Carrie Knox	75.00	V	
67426	6/27/2019	KWAN	Anna Kwan	110.00	F	
67376	6/11/2019	LARSON	Usa Larson	400.00	F	
67377	6/11/2019	LEAF	Leaf	2,025.32	V	MO
67378	6/11/2019	LIT	Harriet Lit	400.00	F	
67401	6/20/2019	LOFT	Richard Loft, MD	100.00	B	
67402	6/20/2019	LOH	Christopher Loh, MD	200.00	B	
67355	6/6/2019	METLIFE	MetLife Small Business	Voided	V	inc amt
67363	6/6/2019	METLIFE	MetLife Small Business	1,099.70	V	MO
67427	6/27/2019	MEYERS	Meyers Nave	246.23	V	
67403	6/20/2019	MJL	MJL & Associates	222.00	V	QTRLY
67379	6/11/2019	MORAN	Carmen Moran	175.74	EE	May Miles
67404	6/20/2019	MORAN	Carmen Moran	195.32	EE	Conf Reimk
67428	6/27/2019	MUSTANG	Mustang Marketing dba	1,800.00	V	MO
67429	6/27/2019	NANASP	NANASP	200.00	V	
67405	6/20/2019	PARTNERS	Partners in Care Foundation, Inc	3,700.00	V	ANN
67406	6/20/2019	PETTY	Petty Cash - Administrat	456.04		
67430	6/27/2019	RATTO	Mary Ann Ratto	489.54	EE	
67356	6/6/2019	ROGERS	Rogers & Partners, Inc	112.00	F	May Inv
67431	6/27/2019	ROGERS	Rogers & Partners, Inc	168.00	F	Jun Inv
67357	6/6/2019	SAFEWAY	Safeway Inc	13.99	V	
67407	6/20/2019	SAFEWAY	Safeway Inc	221.03	V	
67432	6/27/2019	SAFEWAY	Safeway Inc	469.75	V	
67408	6/20/2019	SANCHEZ	Carmen Sanchez	100.00	F	
67433	6/27/2019	SO CA EDISON	Southern California Edison	1,075.79	V	MO
67380	6/11/2019	SO CA GAS	Southern California Gas	257.24	V	MO
67381	6/11/2019	SR PLANNING	Senior Planning Services	440.00	V	
67434	6/27/2019	STAPLES	Staples Business Advantage	5,399.61	V	
67382	6/11/2019	STONE	Sharon Stone	99.59	EE	
67387	6/12/2019	TNT	TNT Automotive	3,944.36	V	
67435	6/27/2019	TNT	TNT Automotive	193.00	V	
67383	6/11/2019	TROPICAL	Tropical Car Wash	260.00	V	MO
67358	6/6/2019	UMPQUA	Umpqua Bank	11,635.26	V	May Inv
67409	6/20/2019	UMPQUA	Umpqua Bank	14,644.98	V	1/2 Jun Inv

Camarillo Health Care District

Check Register (Checks and EFTs of All Types)

Sorted by Vendor

June 2019 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
67359	6/6/2019	US POST METR	United States Postal Svc	500.00	V	
67436	6/27/2019	USPOSTMASTER	U.S. Postmaster	5,619.37	V	QTRLY
67410	6/20/2019	VALIC	VALIC	1,140.86	V	MO
67411	6/20/2019	VAUGHN	Carol Vaughn	400.00	F	
67437	6/27/2019	VC STAR	Ventura County Star	605.95	V	ANN
67438	6/27/2019	VCAAA	VC Area Agency on Aging	4,000.00	V	
67412	6/20/2019	VCSDA	V C S D A	40.00	V	
67384	6/11/2019	VILLASENOR	Veronica Villasenor	205.32	EE	
67360	6/6/2019	VISION	Vision Services Plan	204.58	V	MO
67413	6/20/2019	VOYAGER	Voyager Fleet Systems Inc	1,243.81	V	MO
67385	6/11/2019	WIGGINS	Mary Wiggins	106.14	EE	
67361	6/6/2019	WYLY	Paulette Wyly	44.66	EE	
67362	6/6/2019	YOUNG	Jennifer Young	171.27	EE	
67386	6/11/2019	ZEPEDA	Monica Zepeda	174.17	EE	

Cash account Total 110,209.03

Report Total 110,209.03

Type: Board (B), Employee (EE), Facilitator (F), Vendor (V)

Check Register Monthly Comparison

FY 2018/19

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)
\$191,346	\$67,537	\$177,381	\$78,216	\$66,770	\$72,910	\$90,114	\$70,252	\$72,696	\$66,526	\$76,709	\$110,209	\$95,055
YTD Total											\$1,140,665	

Notes FY 18/19:

July '18 Annual insurances, computers project, deposit-Admin furn

Sep '18 ADC Construction Loan pmt \$99K #4 of 7

FY 2017/18

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg
\$126,068	\$94,075	\$156,395	\$70,789	\$80,990	\$68,708	\$75,510	\$66,744	\$85,204	\$92,133	\$112,587	\$641,545	\$139,229
YTD Total											\$1,670,749	

Notes FY 17/18:

July '17 Annual insurances paid

Sept '17 ADC Construction Loan Pmt \$99K #3 of 7

May '18 HA Printing, BOTW \$10K, Legal \$24K, Audit \$8K

Jun '18 \$500K CERBT payment

NOTE: this is a comparison of checks only; does not include expenses such as OPEB accrual, salary/benefit expenses, UAL expense, depreciation; July and Aug of each year may or may not include month prior June expenses.

**Camarillo Health Care District
Statements of Activities
Comparison to Budget for the
Twelve Months Ending June 30, 2019**

PRELIMINARY

	Audited Actual 15 - 16	Audited Actual 16 - 17	Audited Actual 17 - 18	Current Year- to-Date	Budget to- date	Annual Budget 2018- 19	Y-T-D vs Annual Budget. Target at 12 months is 100%
REVENUES							
Tax revenue	\$ 2,375,896	\$ 2,490,350	\$ 2,622,977	\$ 2,702,330	\$ 2,687,954	\$ 2,687,954	100.53%
Program and facilities revenue	398,419	359,482	364,026	379,288	413,862	413,862	91.65%
Grants and agency funding	238,124	329,844	520,445	396,091	320,777	320,777	123.48%
Community Support and sponsorship	14,286	13,173	10,148	6,129	11,700	11,700	52.38%
Investment and interest income	155,200	161,872	178,365	203,482	177,000	177,000	114.96%
Other income	102,619	30,867	219,157	33,658	11,758	11,758	286.26%
Total Revenues	\$ 3,284,543	\$ 3,385,589	\$ 3,915,118	\$ 3,720,978	\$ 3,623,051	3,623,051	102.70%
EXPENSES							
Personnel cost							
Wages and salaries	1,347,709	1,392,944	1,458,930	1,489,950	1,687,042	1,687,042	88.32%
Payroll taxes	110,164	111,521	116,185	114,970	129,059	129,059	89.08%
Benefits	189,450	371,003	395,795	335,841	412,210	412,210	81.47%
OPEB	233,378	233,005	367,024	37,936	125,979	125,979	30.11%
Retirement UAL	29,064	38,046	50,594	70,585	52,456	52,456	134.56%
Total personnel cost	1,909,765	2,146,518	2,388,528	2,049,282	2,406,746	2,406,746	85.15%
Other expenses							
Contractors and professional fees	300,824	395,721	420,682	302,758	348,934	366,434	82.62%
Facilities and related	238,656	230,961	251,617	251,752	228,556	228,556	110.15%
Depreciation	175,355	164,193	156,337	149,491	144,637	144,637	103.36%
Program related expense	80,067	71,985	81,180	88,791	74,918	74,918	118.52%
Advertising and promotion	77,736	83,139	98,188	94,025	117,300	117,300	80.16%

**Camarillo Health Care District
Statements of Activities
Comparison to Budget for the
Twelve Months Ending June 30, 2019**

	Audited Actual 15 - 16	Audited Actual 16 - 17	Audited Actual 17 - 18	Current Year- to-Date	Budget to- date	Annual Budget 2018- 19	Y-T-D vs Annual Budget. Target at 12 months is 100%
Supplies and office expense	68,046	71,473	83,965	80,669	83,860	83,860	96.19%
Board and staff	61,358	76,237	68,808	55,054	112,444	94,944	57.99%
Community partnerships	2,500	2,200	1,000	-	2,500	2,500	0.00%
Combined other expenses	30,007	22,506	28,469	27,809	22,115	22,115	125.75%
Total other expenses	1,034,549	1,118,416	1,190,247	1,050,349	1,135,264	1,135,264	92.52%
Operations Net	340,229	120,655	336,343	621,347	81,041	81,041	766.71%
Adjustments							
Total expenses	2,944,314	3,264,934	3,578,775	3,099,631	3,542,010	3,542,010	87.51%
Net position after adjustments	\$ 340,229	\$ 120,655	\$ 336,342	\$ 621,347	\$ 81,041	\$ 81,041	766.71%

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**Camarillo Health Care District
Statements of Net Assets
as of June 2019**

PRELIMINARY

ASSETS	Jun 30, 2018	Jun 30, 2019
Current Assets:		
Cash and Checking Accounts	\$ 251,880	\$ 142,256
Investment Accounts	3,079,558	3,857,506
Tax, Grants and Accounts Receivable	188,534	183,754
Total Current Assets	3,519,973	4,183,515
Noncurrent Assets:		
Property, plant and equipment - net	1,392,054	1,311,549
IS equipment - net	32,482	24,871
Transportation vehicles - net	51,198	24,824
Prepays	3,096	191
Total Noncurrent Assets	1,478,830	1,361,434
Deferred Outflows of Res GASB 68	490,144	490,144
Deferred Outflows of Res GASB 75	500,000	500,000
Total Assets	\$ 5,988,947	\$ 6,535,094
LIABILITIES AND NET ASSETS		
Current Liabilities:		
Accounts Payable	\$ 79,163	\$ 54,458
Construction Loan 2019	85,482	88,688
Employment costs	161,696	172,203
Scholarships	2,969	5,316
Deferred Revenue	14,367	36,500
Total Current Liabilities	343,676	357,165
Noncurrent Liabilities		
Construction Loan to 2021	276,166	187,478
Net Pension Liability GASB 68	1,449,034	1,449,034
Accrued OPEB liability GASB 75	1,746,599	1,746,599
Deferred Inflows of Res GASB 68	211,794	211,794
Total Noncurrent Liabilities	3,683,592	3,594,904
Net Assets:		
Unrestricted - prior	1,630,336	1,961,678
Unrestricted - current	331,342	621,347
Total Net Assets	1,961,678	2,583,025
Total Liabilities and Net Assets	\$ 5,988,947	\$ 6,535,094

Quick Ratio

Cash, Checking, Investment
11.20 3,999,763

Current Ratio

Current Assets
11.71 4,183,515

Camarillo Health Care District
Statements of Net Assets
as of June 2019

PRELIMINARY

ASSETS	Jun 30, 2019	Jun 30, 2018	Jun 30, 2017	Jun 30, 2016	Jun 30, 2015
Current Assets:					
Cash and Checking Accounts	\$ 142,256	\$ 251,880	\$ 417,560	\$ 123,499	\$ 262,085
Investment Accounts	3,857,506	3,079,558	2,630,565	2,488,969	1,574,491
Tax, Grants and Accounts Receivable	183,754	188,534	143,799	77,569	78,804
Total Current Assets	\$ 4,183,515	3,519,973	3,191,923	2,690,038	1,915,381
Noncurrent Assets:					
Property, plant and equipment - net	1,311,549	1,392,054	1,511,144	1,637,840	2,121,421
IS equipment - net	24,871	32,482	14,575	27,145	29,699
Transportation vehicles - net	24,824	51,198	77,571	103,945	153,142
Prepays	191	3,096	4,402	7,894	33,543
Total Noncurrent Assets	1,361,434	1,478,830	1,607,692	1,776,824	2,337,804
Deferred Outflows of Res GASB 68	490,144	490,144	413,331	264,803	112,553
Deferred Outflows of Res GASB 75	500,000	500,000			
Total Assets	\$ 6,535,094	\$ 5,988,947	\$ 5,212,947	\$ 4,731,665	\$ 4,365,739
LIABILITIES AND NET ASSETS					
Current Liabilities:					
Accounts Payable	\$ 54,458	\$ 79,163	\$ 56,694	\$ 50,196	\$ 61,046
Construction Loan 2018	88,688	85,482	82,393	79,415	76,544
Employment costs	172,203	161,696	160,926	146,648	130,771
Scholarships	5,316	2,969	4,783	13,271	10,492
Deferred Revenue	36,500	14,367	5,400	7,583	1,303
Total Current Liabilities	357,165	343,676	310,196	297,112	280,157

\$

Camarillo Health Care District
Statements of Net Assets
as of June 2019

	Jun 30, 2019	Jun 30, 2018	Jun 30, 2017	Jun 30, 2016	Jun 30, 2015
Noncurrent Liabilities					
Construction Loan to 2021	187,478	276,166	361,648	444,041	523,456
Net Pension Liability GASB 68	1,449,034	1,449,034	1,203,554	821,635	959,515
Accrued OPEB Liability GASB 75	1,746,599	1,746,599	384,083	182,281	156,378
Deferred Inflows of Res GASB 68	211,794	211,794	297,040	450,825	250,690
Total Noncurrent Liabilities	3,594,904	3,683,592	2,246,325	1,898,782	1,890,039
Net Assets:					
Unrestricted - prior	1,961,678	1,630,336	2,535,771	2,195,543	3,262,816
Unrestricted - current	621,347	331,342	120,655	340,228	(1,067,274)
Total Net Assets	2,583,025	1,961,678	2,656,426	2,535,771	2,195,542
Total Liabilities and Net Assets	\$ 6,535,094	\$ 5,988,947	\$ 5,212,947	\$ 4,731,665	\$ 4,365,739
Quick Ratio (Cash, Checking & Investment Accounts divided by Total Current Liabilities)	11.20	9.69	9.83	8.79	6.56
Current Ratio (Total Current Assets divided by Total Current Liabilities)	11.71	10.24	10.29	9.05	6.84

Quick Ratio - measures the dollar amount of liquid assets available for each dollar of current liabilities. Thus a quick ratio of 1.5 means that a company has \$1.50 of liquid assets available to cover each \$1 of current liabilities.

Current Ratio - shows how many times over the firm can pay its current debt obligations based on its assets.

Camarillo Health Care District
Report to the Board
For the Month Ending June 30, 2019

	Notes	Balance as of 5/31/19	Interest Rate at 6/30/19	Interest Earned	Deposits	Withdrawals	Current Balance 6/30/19	% of Total Restricted/ Non-Restricted
Restricted Cash Accounts								
Funds - Restricted Scholarship	1	\$ 5,947	n/a	n/a		(631)	\$ 5,316	100.0%
Total Restricted Cash		\$ 5,947		\$ -			\$ 5,316	100%
Non-Restricted Cash Accounts and Investments								
Local Agency Investment Fund (LAIF)	2,3	\$ 3,435,696	2.57%	\$ 20,440	\$ -	\$ -	\$ 3,435,696	86.0%
Bank of the West General	4,5	346,664	n/a	n/a	56,376	(267,256)	135,785	3.4%
Rabobank Business Savings	6	134,858	0.05%	5	1,589	-	136,452	3.4%
Rabobank Business Checking		280,655	0.02%	4	-	-	280,659	7.0%
Ventura County Treasurer Pool	7,8	4,681	2.52%		18	-	4,699	0.1%
Petty and Cash Drawer Accounts		1,155	n/a	n/a			1,155	0.0%
Unrestricted Cash and Investments		\$ 4,203,708		\$ 20,449			\$ 3,994,445	100%
Total Cash and Investments		\$ 4,209,655		\$ 20,449			\$ 3,999,761	
Change during month							\$ (209,894)	

1. \$631 was withdrawn from Scholarship funds to subsidize Adult Day Center services for four clients
2. \$0 was deposited into LAIF and \$0 was withdrawn
3. \$20,439.91 interest earned for the quarter ending June 2019
4. \$56,376 was deposited into Bank of the West
5. \$267,256 was withdrawn from Bank of the West to pay monthly payables
6. \$1,589 was deposited in Rabobank Business Savings; this is the cash deposits account
7. \$18 interest (2nd apportionment of QE March 2019) was deposited to County Treasurer Pool
8. County Treasurer Pool quarter ended June 2019 interest statement not received

Per California Government Code Section 53600 et. Seq., specifically section 53646 and section 53607, the attached investment report details all investment related activity in the current period. Camarillo Health Care District's (CHCD) investable funds are currently invested in LAIF and with the Ventura County Treasurer's investment pool, and their individual investment transactions are not reportable under the Government code. That said, CHCD's investment policy has taken a prudent investment course, in compliance with the "Prudent Investor's Policy" designed to protect public funds.



SECTION 12

ITEMS FOR BOARD ACTION

SECTION 12-C

**REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION, AND
RECOMMENDATION FOR APPROVAL OF DISTRICT RESOLUTION 19-05,
DECLARING INTENTION TO TRANSITION FROM AT-LARGE ELECTIONS TO
BY-ZONE ELECTIONS PURSUANT TO HEALTH & SAFETY CODE SECTION
32100.1 AND ELECTIONS CODE SECTION 10010.**

JULY 23, 2019

RESOLUTION NO. 19-05

**DECLARING INTENTION TO TRANSITION FROM AT LARGE
ELECTIONS TO BY-ZONE ELECTIONS FOR BOARD MEMBERS
PURSUANT TO HEALTH & SAFETY CODE SECTION 32100.1 AND
ELECTIONS CODE SECTION 10010**

Resolution of the Board of Directors
Camarillo Health Care District
Ventura County, California

WHEREAS, Camarillo Health Care District (the “District”) is a California health care district duly organized and existing under the laws of the State of California, particularly the Local Health Care District Law, constituting Division 23 of the Health and Safety Code of the State of California, and more particularly, Health and Safety Code §§32000 et seq (the “Law”); and

WHEREAS, the governing Board of Directors (“Board”) is duly and currently composed of five (5) directors who are voted into office by an at-large election method; and

WHEREAS, Health & Safety Code section 32100.1 authorizes the Board of Directors to act by resolution to change to by-zone elections in which Board Members are elected by and from five zones, by residents residing in said zones; and

WHEREAS, the District received a letter on June 21, 2019, from Julia A. Gomez, staff attorney for the Mexican American Legal Defense and Educational Fund (“MALDEF”), alleging the District’s at-large elections violate the California Voting Rights Act (“CVRA”) and threatening suit if the District declines to adopt by-zone elections; and

WHEREAS, the District denies that its duly established electoral system violates the CVRA, or any other law, and asserts the District’s current election method is lawful, and continues to support the full participation of all voters in its elections; and

WHEREAS, although the letter provided no evidence to demonstrate the claimed CVRA violation, the Board has concluded that the public interest could be well served by transitioning to by-zone elections due to the high costs and collateral risks to defend a CVRA lawsuit; and

WHEREAS, Elections Code section 10010 requires the District to take the steps listed in Exhibit A to this Resolution before establishing zones; and

WHEREAS, the District will employ a demographer to assist the District in developing proposed zones; and

WHEREAS, the adoption of zones will not affect the term of any sitting Board Member, each of whom will serve the term to which they were elected.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

SECTION 1: The Board hereby resolves to consider adoption of by-zone elections as authorized by Health & Safety Code section 32100.1 and Elections Code section 10010, commencing with the next District regular election.

SECTION 2: The President and Chief Executive Officer are hereby authorized and directed to work legal counsel, demographer and any other consultants and contractors deemed necessary to initiate transition work and to propose zones consistent with the CVRA and the Federal Voting Rights Act.

SECTION 3: The District hereby approves the tentative timeline set forth in Exhibit A, which includes soliciting public input on proposed zones before adopting them.

SECTION 4: The timeline contained in Exhibit A may be adjusted by the Chief Executive Officer as deemed necessary, provided that such adjustments shall not prevent the District from complying with applicable sections of Elections Code section 10010.

SECTION 5: The Board directs the Chief Executive Officer to post information regarding the proposed transition to by-zones on the District's website, including maps, notices, agendas, and other information.

SECTION 6: The Clerk of the Board shall certify to the passage and adoption of this Resolution and shall cause the same to be listed in the records of the District.

ADOPTED, SIGNED, AND APPROVED this 23rd day of July 2019.

Christopher Loh, President
Board of Directors
Camarillo Health Care District

Attest: _____
Richard Loft, Clerk of the Board
Board of Directors
Camarillo Health Care District

STATE OF CALIFORNIA)

COUNTY OF VENTURA) ss

I, Richard Loft, Clerk of the Board of Directors of the Camarillo Health Care District

DO HEREBY CERTIFY that the foregoing Resolution 19-05 was duly adopted by the Board of Directors of said District at a Regular Meeting held on the 23rd day of July, 2019, and it was adopted by the following vote:

AYES: _____

NAYS: _____

ABSENT: _____

Richard Loft, Clerk of the Board
Board of Directors
Camarillo Health Care District



SECTION 12

ITEMS FOR BOARD ACTION

**SECTION 12-D
REVIEW/ DISCUSSION/ ACTION - CONSIDERATION, DISCUSSION, AND
RECOMMENDATION FOR APPROVAL OF ADJUSTMENTS TO THE CHIEF
EXECUTIVE OFFICER EMPLOYMENT AGREEMENT.**

JULY 23, 2019

EMPLOYMENT AGREEMENT

THIS EMPLOYMENT AGREEMENT (“**Agreement**”) is dated effective July 1, 2019, and is entered into by and between the **Camarillo Health Care District**, located at 3639 Las Posas Road, Suite E117 Camarillo, California 93010, (“**CHCD**”) and **Kara Ralston** (“**Employee**”).

1. **EMPLOYMENT TERM.** Employee’s employment term shall commence on **July 1, 2019, and shall continue until June 30, 2022** unless terminated by either party as set forth herein (the “Term”). The Agreement may be renewed for between one and three years upon written agreement by Employee and approval by the CHCD Board of Directors. Either party shall give notice of its intent not to renew the Agreement no later than 60 days prior to expiration of any then-current term. If no notice is given and the Agreement expires, then the then-existing terms and conditions of the Agreement shall continue month-to-month until otherwise terminated by either Employee or CHCD.

2. **POSITION AND DUTIES.**

2.1. **Position and Reporting Relationship.** During the Term, Employee shall serve CHCD in the position of Chief Executive Officer (“CEO”). Employee shall report directly to the CHCD Board of Directors.

2.2. **Duties and Responsibilities/Review.** Employee shall devote regular executive-level full-time business hours on behalf of CHCD in the role of CEO. Employee’s performance shall be reviewed at least annually by CHCD following the Board’s standard Ad Hoc Committee structure with resulting recommendation to the full CHCD Board. Any increases in salary or benefits shall be within the sole discretion of the CHCD Board.

3. **COMPENSATION AND BENEFITS.**

3.1. **Salary.** CHCD shall pay Employee an annual salary of **One Hundred Seventy-Seven Thousand Nine Hundred and Seventy-Five Dollars and Twenty cents (\$177,975.20)**, payable on such schedule as CHCD employs for general payroll purposes.

3.2. **Vacation.** Employee shall accrue **280** hours of vacation annually, accrued to a maximum of 480 hours (60 days), and subject to the terms and conditions of use and accrual set forth in the CHCD Personnel Policies or Procedures. Any vacation accrual may be cashed out by Employee at the end of a calendar year, within Employee’s discretion, and any vacation accrual remaining at termination shall be cashed out to Employee.

3.3. **Sick Time, Retirement and Other Benefits.**

3.3.1. Employee shall continue with the sick time accrual in place at the time Employee assumed the role of CEO and shall be entitled to receive those benefits as were in place for Employee immediately prior to assuming the CEO position, including medical/dental/vision insurance, to which Employee may be entitled by law, and any such benefits described in the CHCD Policies or Procedures. The terms and conditions of any such benefits shall be governed by the plan descriptions and/or CHCD’s Policies or Procedures as applicable.

3.3.2. CHCD shall contribute on behalf of Employee Eight Percent (8%) of Employee's monthly salary each month to the CHCD deferred compensation plan. All such contributions and any other retirement benefits, if any, shall be in compliance with any rules or regulations established by the California Public Employees' Retirement System ("PERS").

3.4. **Auto Allowance and other Expenses.** CHCD shall pay Employee a monthly auto allowance of Three Hundred Dollars (\$300) and shall reimburse Employee for all other reasonable and necessary expenses incurred by Employee during the Term in the course of performing Employee's duties under this Agreement. Employee must submit appropriate expense statements, vouchers or such other supporting information in accordance with CHCD's reimbursement policies. All Employee reimbursement expenses in excess of Five Hundred Dollars (\$500.00) shall be approved by the CHCD Board of Directors or its designee prior to reimbursement.

4. TERMINATION

4.1. **Termination for Cause.** CHCD may terminate Employee at any time for "Cause" (as defined below), immediately on written notice to the Employee of the circumstances leading to termination for cause. If the Employee's employment is terminated under this subsection, the Employee shall only receive payment for all or any accrued salary and vacation through the termination date, and other applicable or required benefits under the CHCD benefit plans through the termination date. The CHCD shall have no further obligation to pay any compensation of any kind, including severance pay, or to make any payment in lieu of notice. All benefits provided by the CHCD to the Employee under this Agreement or otherwise shall then cease on the termination date except for any benefits required by law. The term "Cause" shall mean the occurrence or existence of any of the following with respect to the Employee as determined by a vote of the CHCD Board of Directors:

- 4.1.1. A material breach by the Employee of this Agreement that remains uncured after twenty (20) days have elapsed following the date that the CHCD gave the Employee written notice of such breach;
- 4.1.2. The repeated material breach by the Employee of any duty normally undertaken by a CEO of a public entity and for which at least one prior written notice was given by the CHCD Board President or Board of Directors;
- 4.1.3. Any material act of dishonesty, misappropriation, embezzlement, intentional fraud, or similar conduct by the Employee involving the CHCD; or
- 4.1.4. The conviction or the plea of nolo contendere or the equivalent in respect of a felony involving moral turpitude.

4.2. **Termination by CHCD for Reasons Other Than Cause.** The CHCD may terminate this Agreement for reasons other than Cause as follows:

- 4.2.1. If the Employee shall, by reason of death or of illness or physical or mental incapacitation for a period of ninety (90) days or more (collectively "Disability"), as determined by a licensed health care professional, fails to reasonably perform in an active capacity the services required of Employee under this Agreement.

4.2.2. In the complete discretion of the Board of Directors without cause, subject to payment of severance pay equal to a minimum of six (6) months' salary, to a maximum of twelve (12) months' salary based on a calculation of one month for every year of service as CEO to a maximum of 12 years, at the then-current salary paid to Employee. Any such severance pay shall be paid monthly commencing with the first calendar month after the employee's final employment date. In the event that such severance is otherwise due and payable to Employee, and as a condition of receipt of such severance, Employee shall be required to sign a release of claims against CHCD in a form satisfactory to CHCD in its reasonable discretion. Such termination without cause may not be effectuated during the first four (4) months after a change in control of the Board, such that at least a majority of the Board is newly elected or appointed; such four (4) months to commence from the date of election or appointment.

4.3. **Termination by the Employee.** In the event of termination of this Agreement by the Employee prior to the end of the then-current Term by resignation or retirement, there shall be no termination compensation except for vested benefits, if any, in retirement or health programs, payment of accrued and unused vacation, as provided herein, or as otherwise provided under this Agreement, CHCD Policies or Procedures, or by law.

5. **BINDING ARBITRATION.** Employee agrees that any disputes arising out of Employee's employment with CHCD shall be submitted to binding arbitration in accordance with the provisions set forth in the Arbitration Agreement attached hereto as Exhibit A.

6. **ENTIRE AGREEMENT AND MODIFICATION.** This Agreement sets forth the entire agreement and understanding of the parties with regard to Employee's CEO position or prior employment with CHCD, and supersedes all prior agreements, arrangements and understandings, written or oral, between the parties. This Agreement may not be modified or amended except in a writing signed by Employee and the President of the Board of Directors.

Dated: _____

CAMARILLO HEALTH CARE DISTRICT

By: _____
Christopher Loh, MD
President of the Board of Directors

Dated: _____

Kara Ralston

By: _____
Kara Ralston
Chief Executive Officer

EXHIBIT A

ARBITRATION AGREEMENT

Although the Camarillo Health Care District ("CHCD") hopes that employment disputes will not occur, the CHCD believes that where such disputes do arise, it is in the mutual interest of everyone involved to handle them pursuant to the complaint process outlined in the Employee Handbook and then, if necessary, binding arbitration, which generally resolves disputes quicker than court litigation and with a minimum of disturbance to all parties involved. By entering into this Agreement, the CHCD and the undersigned Employee are waiving the right to a jury trial for most employment-related disputes. The Employee further understands that the consideration for entering into this Arbitration Agreement does not alter the Employee's at-will employment with the CHCD.

The CHCD and the undersigned Employee hereby agree that any dispute with any party that may arise from Employee's employment with the CHCD or the termination of Employee's employment with the CHCD shall be resolved by mandatory, binding arbitration before a retired judge. This binding arbitration also includes disputes with the CHCD's affiliates, successors and other employees (when directly related to Employee's employment).

This Arbitration Agreement does not cover the following claims:

- Claims for wages, bonuses, vacation pay, harassment, discrimination, or any other claims which are presented to an administrative agency, such as the Equal Employment Opportunity Commission (EEOC) or federal Wage and Hour Division, or any equivalent state administrative agency. If any such claim is removed for any reason from the administrative agency's jurisdiction, the parties must then submit to binding arbitration pursuant to this Agreement. However, the Employee may (if he/she chooses to do so) utilize arbitration prior to filing a claim with one of these agencies.
- Workers' Compensation benefits;
- Unemployment compensation benefits;
- Claims based upon any CHCD employee benefit and/or welfare plan that contains an appeal procedure or other procedure for the resolution of disputes under the plan; and
- Claims based on the National Labor Relations Act.

The arbitration requirement applies to all statutory, contractual and/or common law claims arising from employment with the CHCD, including, but not limited to, the following:

- Any dispute relating to the interpretation, applicability, enforceability, or formation of this Agreement, including but not limited to any claim that all or any part of this Agreement is void or voidable;
- Claims that could be asserted in court, including breach of any express or implied contract or covenant; tort claims; claims for retaliation, discrimination or harassment of any kind, including claims based on sex, pregnancy, race, national or ethnic origin,

age, religion, creed, marital status, sexual orientation, mental or physical disability or other characteristics protected by law. This includes claims under Title VII of the Civil Rights Act of 1964, the Age Discrimination in Employment Act, the Americans with Disabilities Act, the federal Fair Labor Standards Act, or any other federal or state statute covering these subjects;

- Claims for violation of any statutory leave law, including the federal Family and Medical Leave Act (FMLA) or related state statute;
- Violations of confidentiality or breaches of trade secrets;
- Violation of any other federal, state, or other governmental law, statute, regulation or ordinance, whether based on statute or common law. It also covers any claims made against the CHCD or any of its subsidiary or affiliated entities, or its individual officers, directors or employees for any matters arising out of any of the above claims;

For any claim where equitable relief would be appropriate, the party entitled to such relief reserves the right to seek any provisional remedy, including but not limited to a temporary restraining order and preliminary injunction, from a court of competent jurisdiction in accordance with Code of Civil Procedure section 1281.8. The parties' entitlement to any permanent injunction or other relief available in a final judgment, however, shall be submitted to arbitration.

Binding arbitration under this Agreement shall be conducted in accordance with any applicable state statutes providing for arbitration procedures. An arbitrator, who shall be a retired superior or appellate court judge, shall be chosen by agreement of the parties, or pursuant to the procedures of the American Arbitration Association, or any local dispute resolution service administered by the Superior Court of the county in which the dispute arose.

Any dispute with any party that arises from Employee's employment with the CHCD or termination of employment with the CHCD must be submitted to binding arbitration within the applicable statute of limitations prescribed by law. With the exception of a filing fee that shall not exceed the cost to file a comparable claim in state or federal court, the CHCD shall pay the fees and costs of the Arbitrator, and each party shall pay for its own costs and attorneys' fees. However, the Arbitrator may award costs and/or attorneys' fees to the prevailing party to the extent permitted by law.

The parties will be permitted to conduct discovery as provided by the applicable state statute. Within 30 days of the conclusion of the arbitration, the Arbitrator shall issue a written opinion setting forth the factual and legal bases for his or her decision. The Arbitrator shall have the power and discretion to award to the prevailing party all damages provided under the applicable law.

I acknowledge that I have carefully read this Arbitration Agreement, and that I understand and agree to its terms. I have entered into this Arbitration Agreement voluntarily and have not relied upon any promises or representations other than those contained herein. I understand that I am giving up my constitutional right to a jury trial by entering into this Arbitration Agreement. I understand that this Arbitration Agreement does not alter my at-will employment status with the CHCD.

Date

Kara Ralston, Chief Executive Officer



SECTION 13

CHIEF EXECUTIVE OFFICER REPORT

JULY 23, 2019

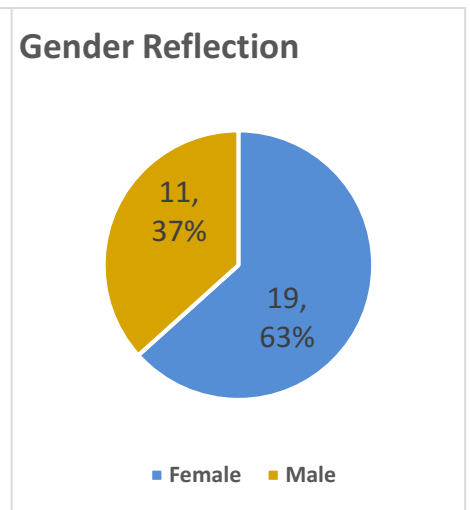
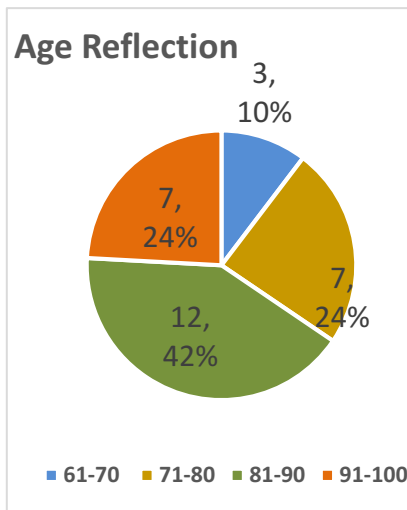
MEMORANDUM

DATE: May 31, 2019
TO: Kara Ralston, Chief Executive Officer
FROM: Mary Ann Ratto, Adult Day Center Director
SUBJECT: *May 2019 Monthly Report*

PROGRAM DESCRIPTION

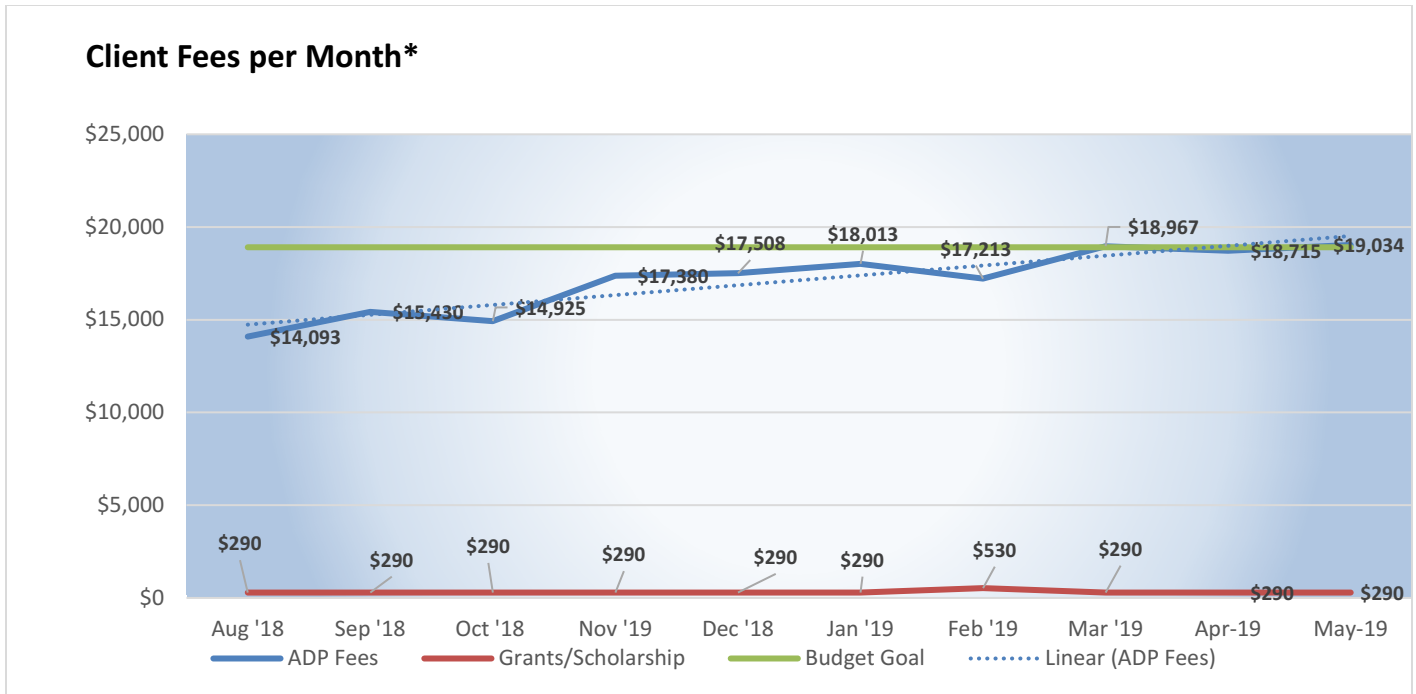
For the past 36 years (since 1983), Camarillo Health Care District has operated a state-licensed Adult Day Center for adults (age 18 and over) with cognitive impairment and other special needs. With intentional thoughts, the Adult Day Center provides a compassionate and dynamic environment where persons with functional and cognitive disabilities can participate in meaningful activities, allowing them to remain as independent as possible with dignity, respect, and honor. Participants enjoy a variety of scheduled activities modified and designed to promote self-esteem, endurance, and engagement. Customized schedules are available full day, half day, multiple or single days in a week, with transportation options. Extended hours are available until 5:30pm.

PROGRAM QUICK VIEW

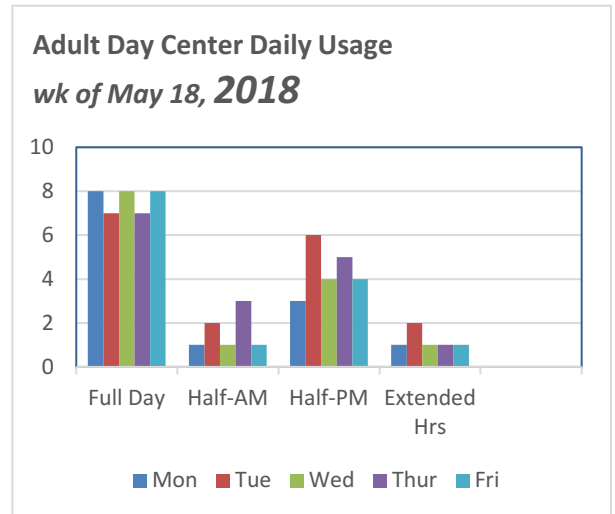
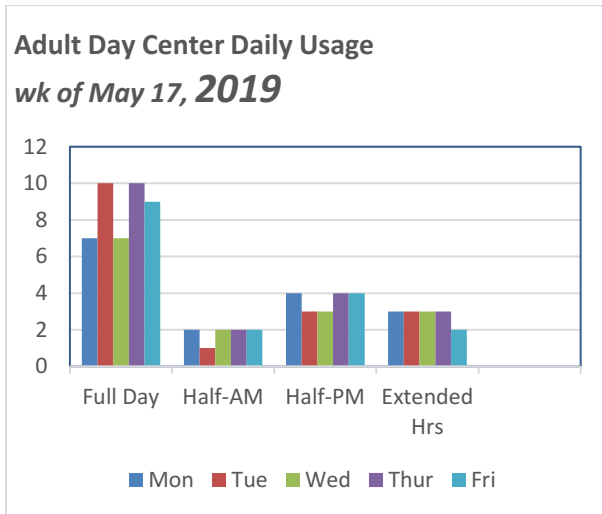


Total Clients:
 Current average age: 83
 Current oldest: 95 (fe)
 Current youngest: 68 (ma)

	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC		JAN	FEB	MAR	APR	MAY
Female	20	18	17	17	19	18	19		17	18	18	19	19
Male	6	6	3	5	6	7	7		7	9	10	11	11

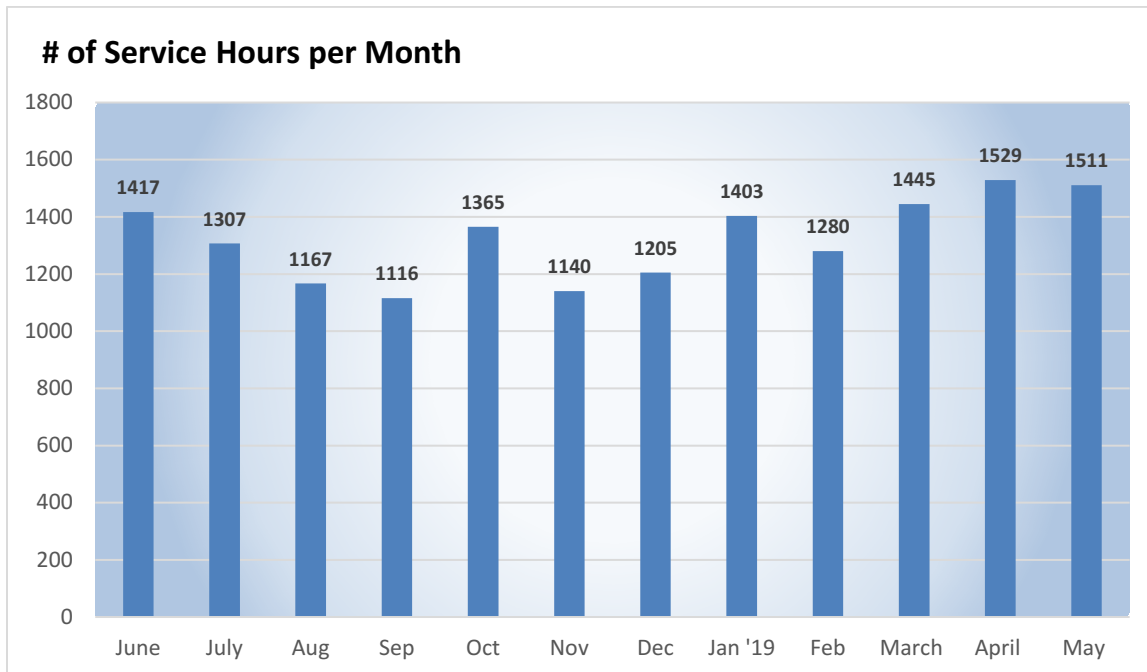
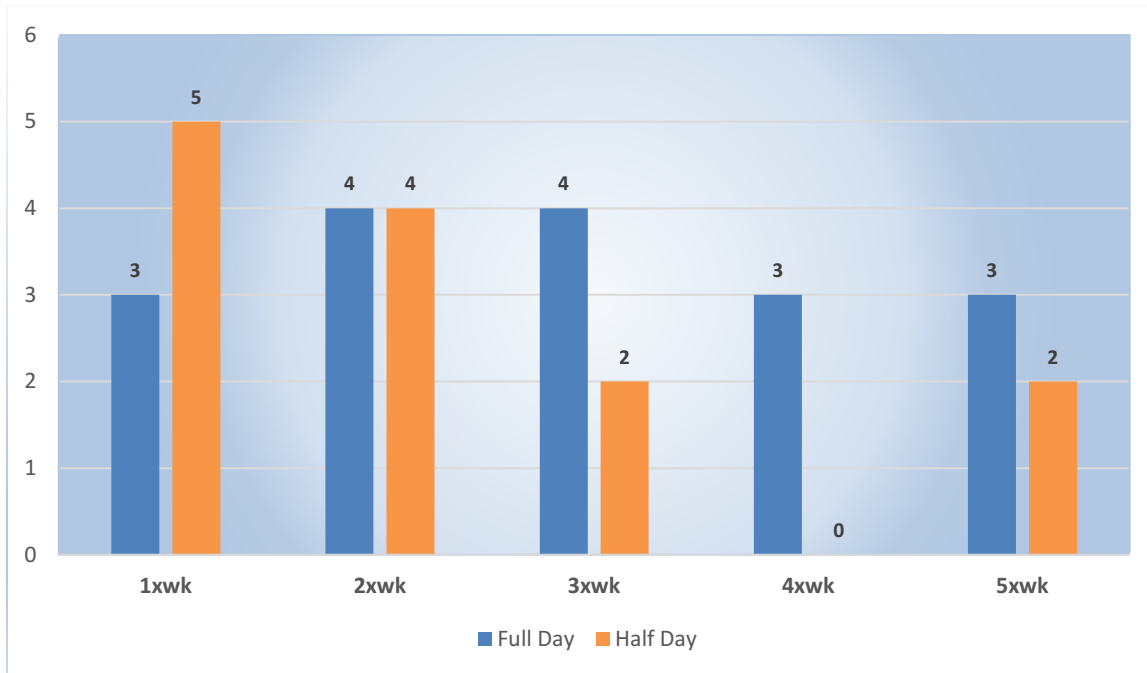


*debit/credit margins for refunds; does not include property tax allocation



This snapshot of similar weeks, a year apart, shows an overall increase of full day clients, shows the preference for the afternoon if a half-day schedule is selected, and shows increased utilization of the extended hours option (from 3:00pm-5:30pm, Mon-Thurs, 5pm Fridays).

ATTENDANCE BY # OF DAYS PER WEEK



NON-ATTENDANCE of ENROLLED CLIENT

	June	July	Aug	Sept	Oct	Nov	Dec '18	Jan '19	Feb	Mar	Apr	May
Doesn't want to attend								1	1	1		
Illness						1	1	1			2	
Behavioral concerns		1	1	1	1	1			1			
Hip Fracture												
Family proving care in home												
Temporarily relocated		1	1	1	1	1						
Traveling					1	1					1	
Temporary placement										1		
Unreported Reason												
Active Clients on LOA	0	2	2	2	3	4	1	2	2	2	3	0
Declining Health							1	1	1			2
Hospice Care			2									
Deceased			1				1			1		
Attending another program												
Relocated			1					1			1	
Care provided in the home												
Placement	1		1	1								3
Financial Concerns												
Refused to attend	1						1				1	
Disenrolled from Program	2	0	5	1	0	0	3	2	1	1	2	5

Adult Day Center: May 2019

Volunteers

ADC Volunteers: 22

Type of Volunteer: Nursing Students, Retired Teacher, Retired Lawyer, Military Veterans, Dog Lovers, Professional Caregiver, St. John's Seminarians and College Students.

Newsbites:

- ADP Director reelected to Board of Directors of CAADS
- Family/Caregiver support group held 2 meetings
- Free respite for caregivers attending Caregivers CAN series provided
- Community Partnerships for client benefit:
 - CSUCI Service Learning Program
 - Cal Lutheran Service Learning Program
 - Dos Caminos Elementary ASB students
 - St. John's Seminary Field Placement
 - Love on a Leash Pet Therapy
 - Studio Channel Islands art sessions
 - Chef du Jour: Assisted Home Health and Hospice
 - RN Vital Checks

Animal, Art & Music Therapy, Dakim Brain Fitness, Jingo, Mother's Day centerpieces, Floral arrangement, Chef Du Jour, Nail Art, Exercise programs, Puzzles, Gardening, Sing-a-Longs, Laughing Wellness, Honoring Memorial Day, Guess the secret ingredient-baking, Games in the Lion's Den, , Activities with Curley, A Stroll Down Memory Lane with Guest Speakers, Science Experiments, Tuesday crafts, and Musical Performances...



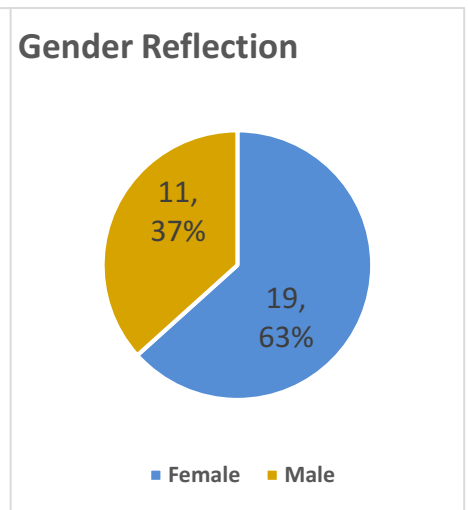
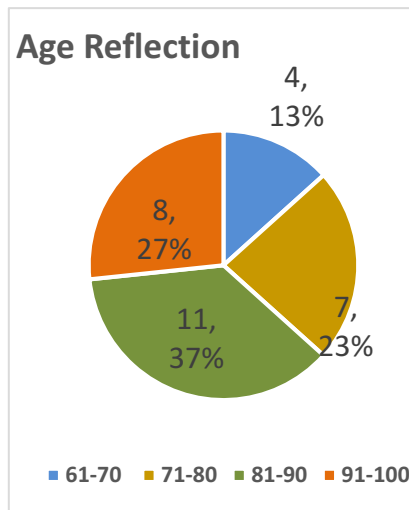
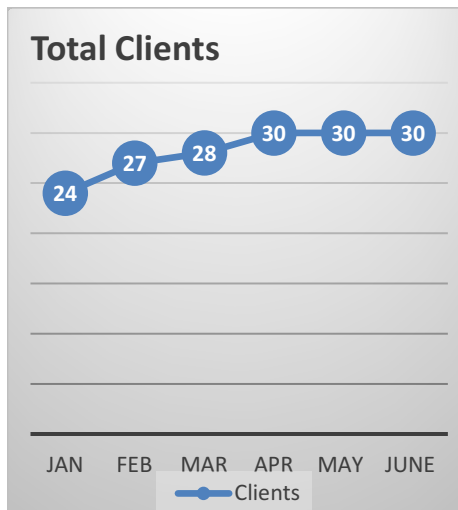
MEMORANDUM

DATE: June 30, 2019
TO: Kara Ralston, Chief Executive Officer
FROM: Mary Ann Ratto, Adult Day Center Director
SUBJECT: *June 2019 Monthly Report*

PROGRAM DESCRIPTION

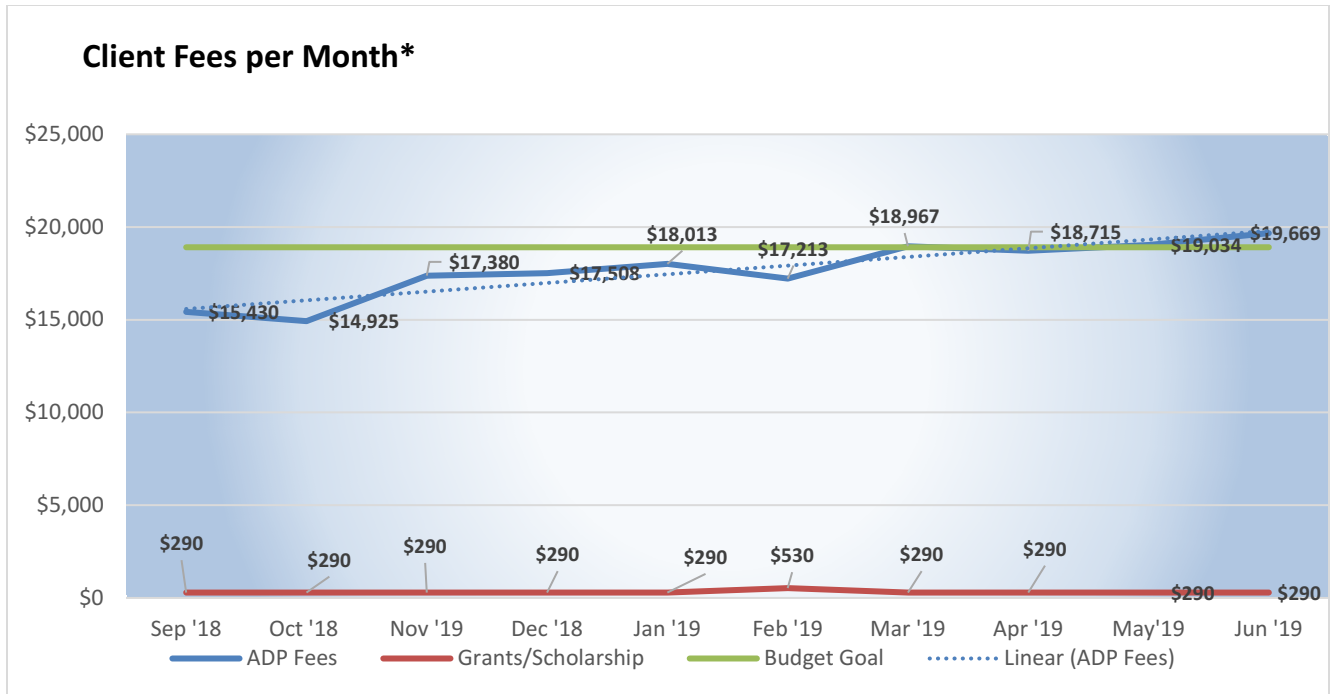
For the past 36 years (since 1983), Camarillo Health Care District has operated a state-licensed Adult Day Center for adults (age 18 and over) with cognitive impairment and other special needs. With intentional thoughts, the Adult Day Center provides a compassionate and dynamic environment where persons with functional and cognitive disabilities can participate in meaningful activities, allowing them to remain as independent as possible with dignity, respect, and honor. Participants enjoy a variety of scheduled activities modified and designed to promote self-esteem, endurance, and engagement. Customized schedules are available full day, half day, multiple or single days in a week, with transportation options. Extended hours are available until 5:30pm.

PROGRAM QUICK VIEW

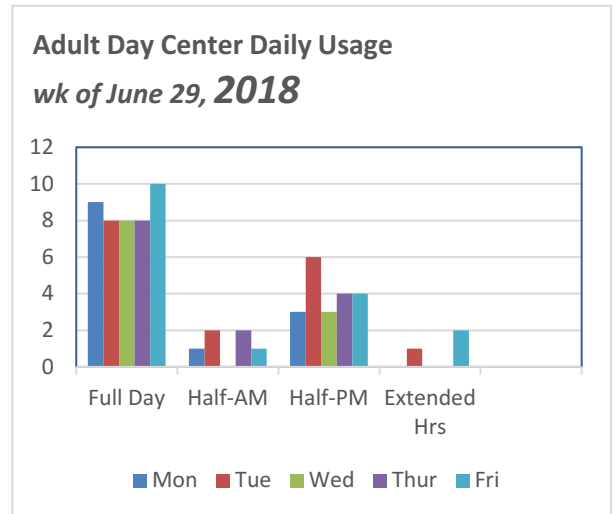
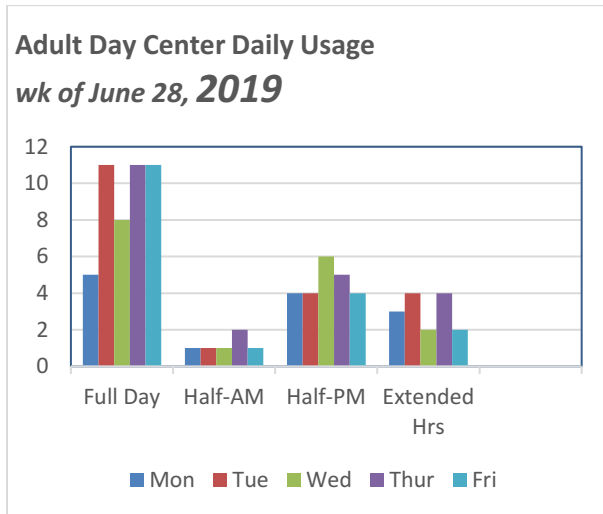


Total Clients:
 Current average age: 83
 Current oldest: 93 (fe)
 Current youngest: 68 (ma)

	JULY	AUG	SEPT	OCT	NOV	DEC		JAN	FEB	MAR	APR	MAY	JUNE
Female	18	17	17	19	18	19		17	18	18	19	19	19
Male	6	3	5	6	7	7		7	9	10	11	11	11

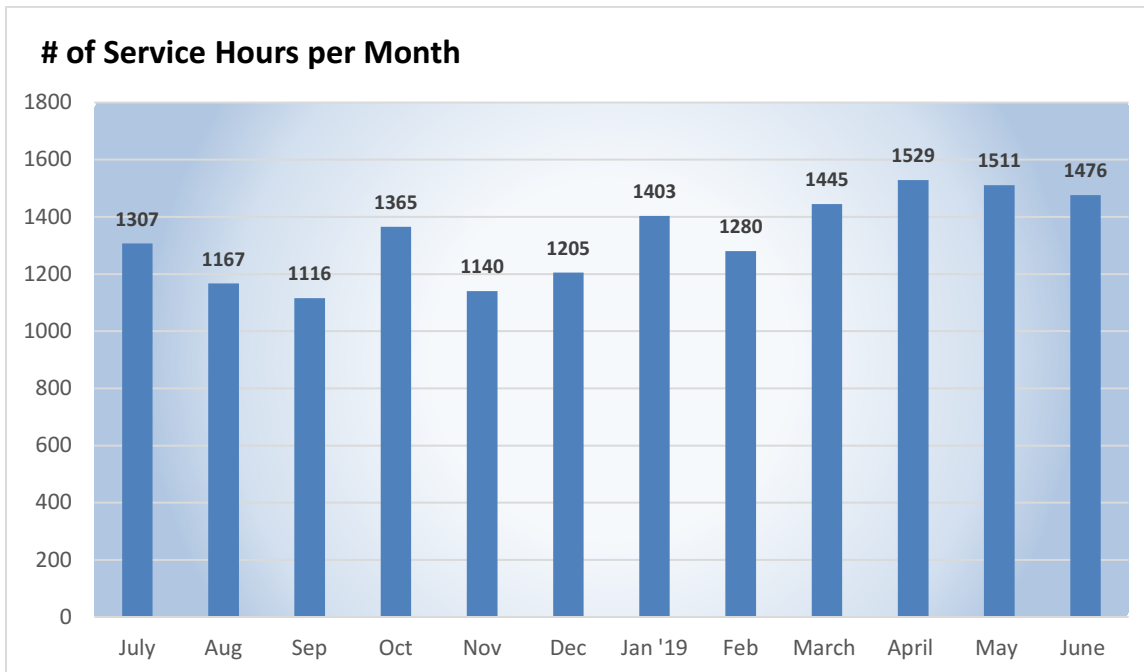
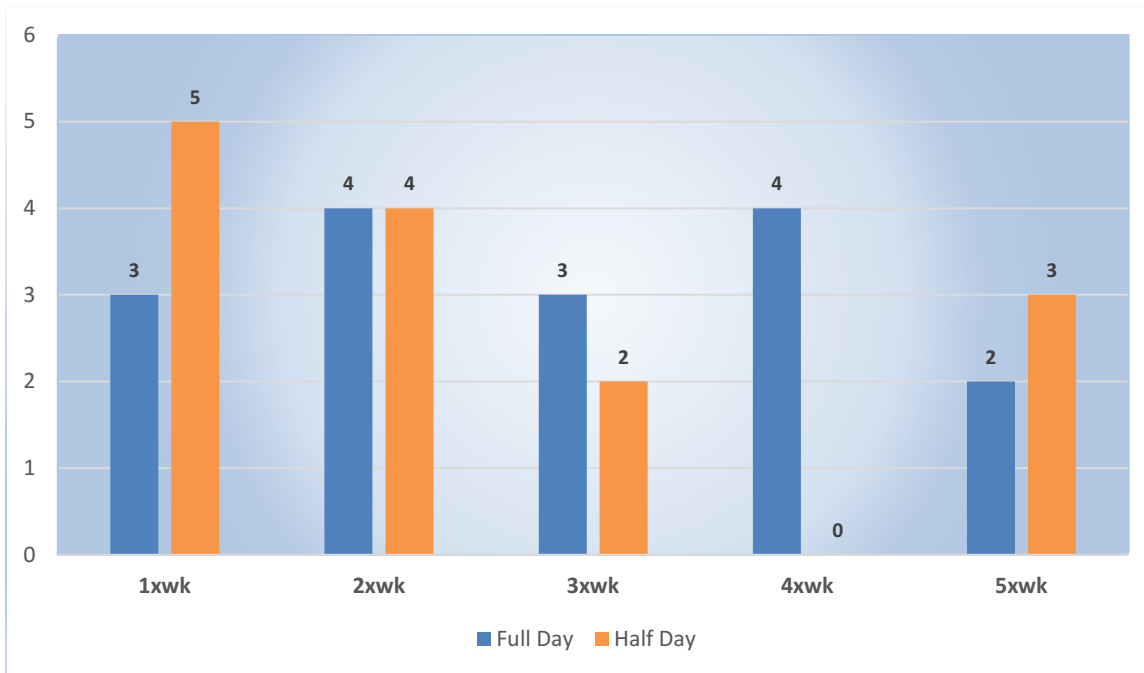


*debit/credit margins for refunds; does not include property tax allocation



This snapshot of similar weeks, a year apart, shows an increase of full and half day-PM clients, shows the preference for the afternoon if a half-day schedule is selected, and shows increased utilization of the extended hours option (from 3:00pm-5:30pm, Mon-Thurs, 5pm Fridays).

ATTENDANCE BY # OF DAYS PER WEEK



NON-ATTENDANCE of ENROLLED CLIENT

	July	Aug	Sept	Oct	Nov	Dec '18	Jan '19	Feb	Mar	Apr	May	Jun
Doesn't want to attend							1	1	1			
Illness					1	1	1			2		1
Behavioral concerns	1	1	1	1	1			1				
Hip Fracture												
Family proving care in home												
Temporarily relocated	1	1	1	1	1							
Traveling				1	1					1		
Temporary placement									1			
Unreported Reason												
Active Clients on LOA	2	2	2	3	4	1	2	2	2	3	0	1
Declining Health						1	1	1			2	
Hospice Care		2										
Deceased		1				1			1			
Attending another program												
Relocated		1					1			1		
Care provided in the home												
Placement		1	1								3	2
Financial Concerns												
Refused to attend						1				1		
Disenrolled from Program	0	5	1	0	0	3	2	1	1	2	5	2

Adult Day Center: June 2019

Volunteers

ADC Volunteers: 26

Type of Volunteer: Nursing Students, Retired Teacher, Retired Lawyer, Military Veterans, Dog Lovers, Professional Caregiver, St. John's Seminarians and College Students.

Newsbites:

- ADP Director reelected to Board of Directors of CAADS
- Family/Caregiver support group held 2 meetings
- Free respite provided for Caregivers Support Group attendees, loved ones.
- Community Partnerships for client benefit:
 - Love on a Leash Pet Therapy
 - Studio Channel Islands art sessions
 - Chef du Jour: Alma Via of Camarillo
 - RN Vital Checks

Animal, Art & Music Therapy, Dakim Brain Fitness, Jingo, Father's Day celebrations, Chef Du Jour, Nail Art, Exercise programs, Flag Day Trivia, Puzzles, Gardening, Sing-a-Longs, Laughing Wellness, Summertime fun, Guess the secret ingredient-baking, Games in the Lion's Den, , Activities with Curley, A Stroll Down Memory Lane with Guest Speakers, Science Experiments, Tuesday crafts, and Musical Performances...



May 2019 Report

Date: June 11, 2019
To: Kara Ralston, CEO
From: Blair Craddock, Care Services Director
 Jennifer Young, Senior Nutrition Coordinator

Monthly Program Report: May 2019

The Senior Nutrition Program provides supplemental nutrition for residents age 60 and over at either the congregate meal site or by home delivery, to enhance physical, mental and emotional well-being.

Glossary of Terms:

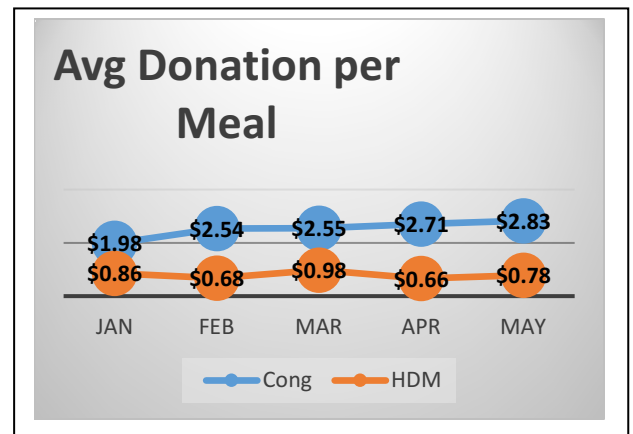
SNP: Senior Nutrition Program
HDM: Home Delivered Meals
Cong: Congregate Meals
VCAAA: Ventura County Area Agency on Aging
ARCH: Pilot project with VCAAA and Gold Coast Health Plan

- Home Delivered Meals - Frozen meals are delivered by volunteers to homebound seniors who are unable to procure or prepare their own meals. Fresh fruit and vegetables, dairy and grain products are also provided. Up to 5 meals/week are delivered in a bundle on either Mondays, Wednesdays or Fridays. Holiday meals are delivered the delivery day preceding the holiday.
- Apple-A-Day Café - Hot meals are served to ambulatory residents age 60 and over at the District congregate site on the third Thursday of each month.

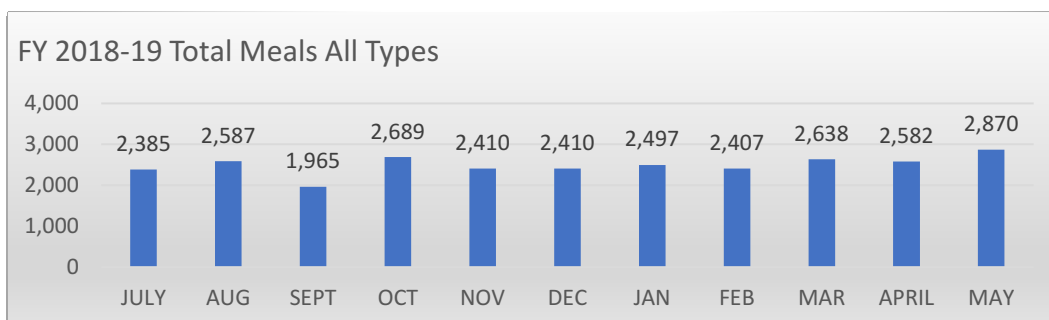
The SNP is partially funded by the Older Americans Act, through the Ventura County Area Agency on Aging, the City of Camarillo, and District property tax allocation. There is no charge per funding agreement but a \$3.00 per meal donation by attendees is suggested as required by the VCAAA.

At-a-Glance (See also charts on following pages)

	May 2019	Unduplicated Clients FYTD
New HDM clients	18 -9 disenroll = 9 net gain	266
New Cong. clients	5	100



New Enrollments



Program Activity: Referrals

Referral Source	HDM	Cong
Friend/Neighbor/Family	6	1
Outreach to Springville Senior Complex	0	0
Website/Online Search	5	0
Healthy Attitudes magazine	2	1
Social Worker Referral	1	0
Doctor office/Hospital	0	0
County of Ventura	1	0
Shop Ahoy delivery service	0	0
Internal District referral-general	3	3
Internal District referral-evidence based	0	0
Former client	0	0
District Produce Day	0	0
Walk-in	0	0
TOTAL	18	5

Program Activity: HDM Cancellations/Dis-enrollments

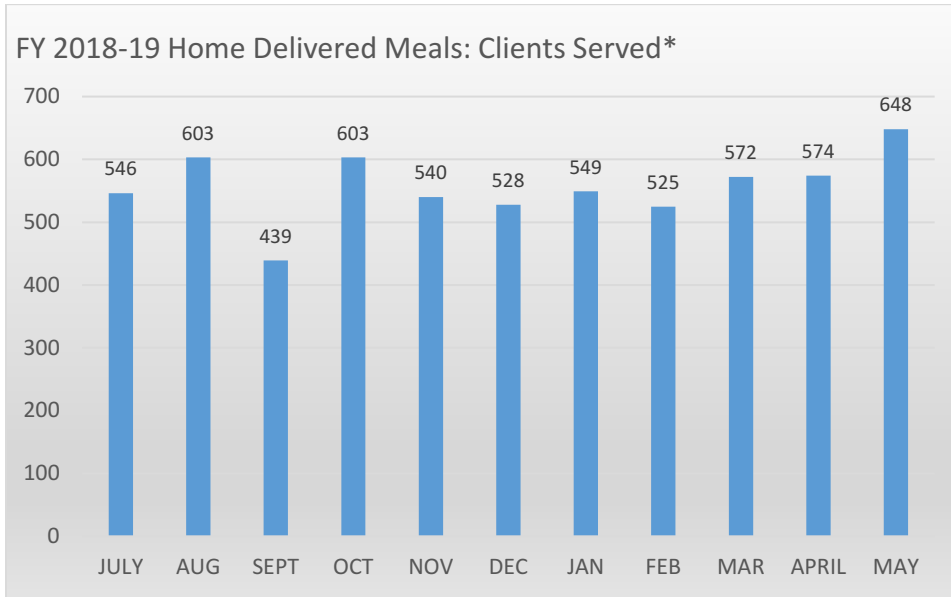
Reason Stated	May 2019
Dislikes the food	6
Family/Cgr now providing meals	0
Moved in with Family	0
Moved into Care Facility	1
On hold; pending re-start	0
Did not desire services	0
No longer meets criteria	0
No longer needs service	1
Dietary restrictions	1
Refused to give reason	0
Relocation	0
Deceased	0
Client did not follow program	0
TOTAL	9

Program History

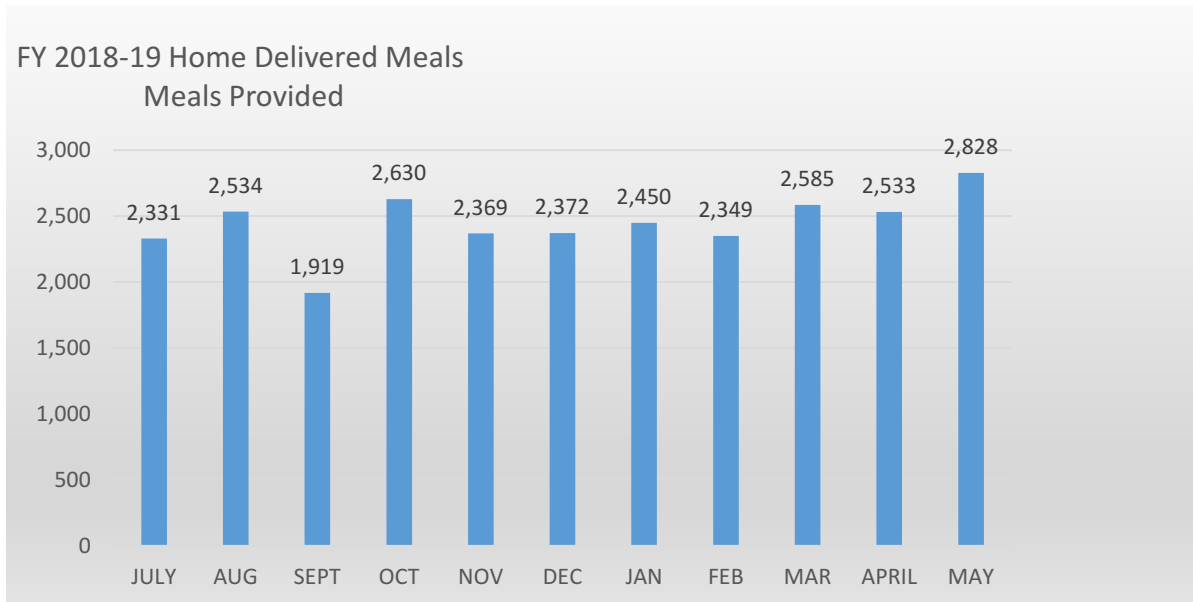
The District began administrating the operational arm of the Senior Nutrition Program in April 2005, under grant funding from the Ventura County Area Agency on Aging (VCAAA). In FY 2006/07, the City of Camarillo approved funding support for the Home Delivered portion of the Senior Nutrition. VCAAA manages the food procurement part of the program, while the District provides the operational and logistical support of implementation. Since the District's participation in this program, more than 3,000 people have received over 335,000 meals, averaging about 23,000 meals/year.

TOTAL MEALS SERVED (cumulative)		VCAAA Funding	VCAAA meals allowed	% program split	City Funding (HDM only)
Program began April 1, 2005		\$27,602			
Total meals served FY 2005-2006	34,382	\$52,099			
Total meals served FY 2006-2007	28,234	\$84,468			\$32,000
Total meals served FY 2007-2008	27,332	\$79,978			\$32,000
Total meals served FY 2008-2009	26,168	\$82,424			\$35,000
Total meals served FY 2009-2010	27,132	\$82,259			\$37,000
Total meals served FY 2010-2011	22,598	\$84,166	25,700	62% HDM 38% Cong	\$37,000
Total meals served FY 2011-2012	15,936	\$69,536	23,710	62% HDM 38% Cong	\$37,000
Total meals served FY 2012-2013	12,941	\$60,800	20,075	96% HDM 4% Cong	\$37,000
Total meals served FY 2013-2014	19,452	\$52,572	18,600	97% HDM 3% Cong	\$37,000
Total meals served FY 2014-2015- (HDM+C)	23,036	\$52,572	20,460	97% HDM 3% Cong	\$37,000
Total meals served FY 2015-2016 (HDM+C)	22,799	\$55,942	20,460	97% HDM 3% Cong	\$37,000
Total meals served FY 2016-2017 (HDM+C+ ARCH)	23,148	\$69,660	22,320	93%HDM 7% Cong	\$37,000
Total meals served FY 2017-2018 (HDM+C+ARCH)	25,396	\$69,375	22,500	97%HDM 3% Cong	\$37,000
FYTD Total meals served 2018 / May 2019 (HDM+C+ARCH)	27,398	\$73,750	24,000	98% HDM 2% Cong	\$37,000
TOTAL cumulative meals served since program inception; all meal types; commenced April 2005	335,952				

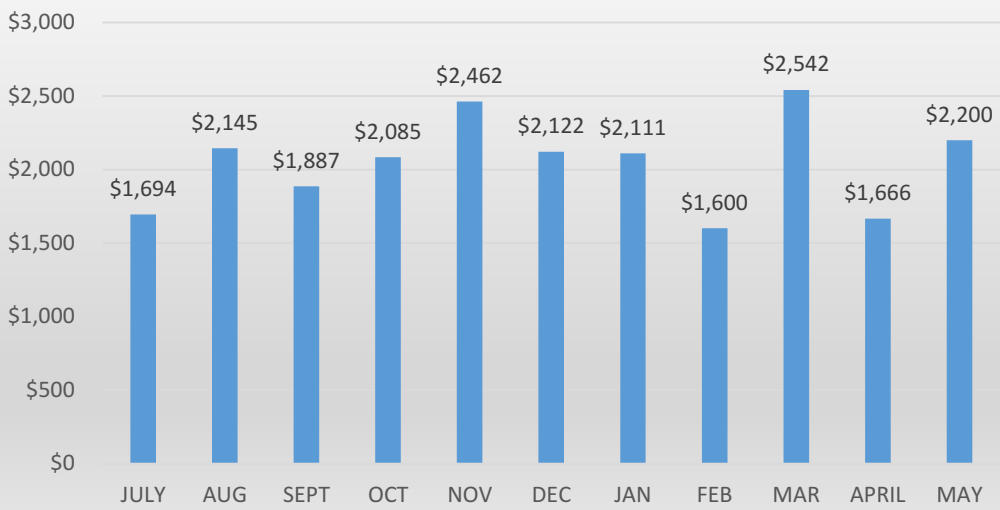
HOME DELIVERED MEAL PROGRAM OVERVIEW – CHARTS



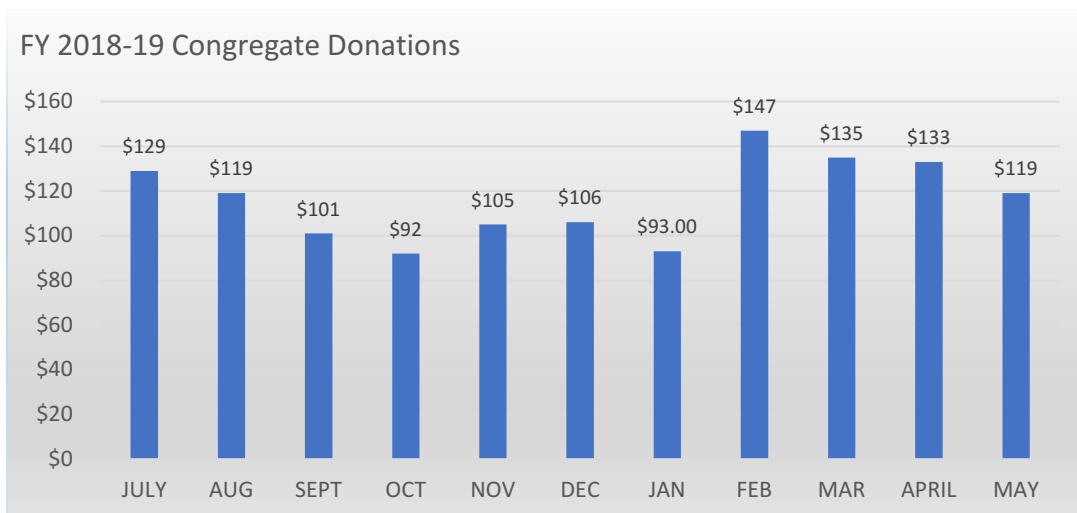
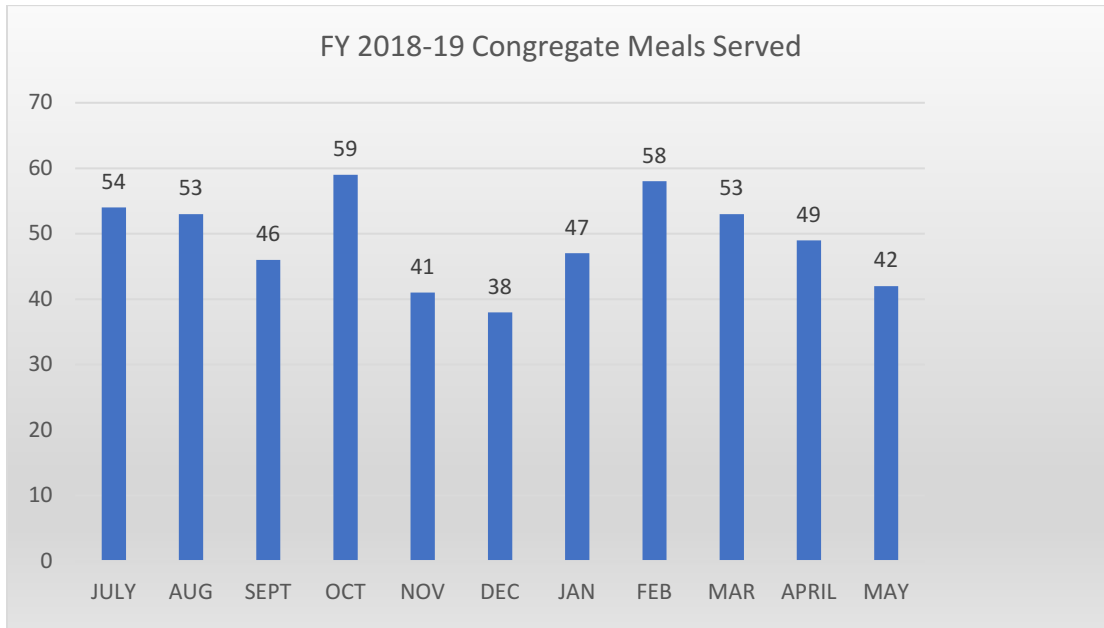
**client count is a duplicated count because people need to eat everyday*



FY 2018-19 Home Delivered Meal Donations



CONGREGATE MEAL PROGRAM – OVERVIEW



June 2019 Report

Date: July 10, 2019
To: Kara Ralston, CEO
From: Blair Craddock, Care Services Director
 Jennifer Young, Senior Nutrition Coordinator

Monthly Program Report: June 2019

The Senior Nutrition Program provides supplemental nutrition for residents age 60 and over at either the congregate meal site or by home delivery, to enhance physical, mental and emotional well-being.

Glossary of Terms:

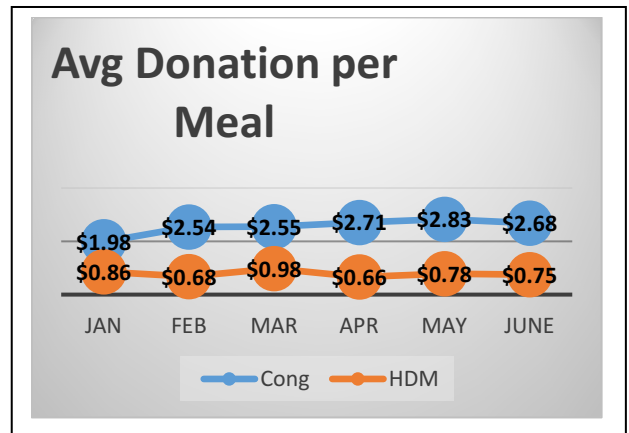
SNP: Senior Nutrition Program
HDM: Home Delivered Meals
Cong: Congregate Meals
VCAAA: Ventura County Area Agency on Aging
ARCH: Pilot project with VCAAA and Gold Coast Health Plan

- Home Delivered Meals - Frozen meals are delivered by volunteers to homebound seniors who are unable to procure or prepare their own meals. Fresh fruit and vegetables, dairy and grain products are also provided. Up to 5 meals/week are delivered in a bundle once each week.
- Apple-A-Day Café - Hot meals are served to ambulatory residents age 60 and over at the District congregate site on the third Thursday of each month.
- The Senior Nutrition Program received a one-time sponsorship of \$200 in June, 2019.

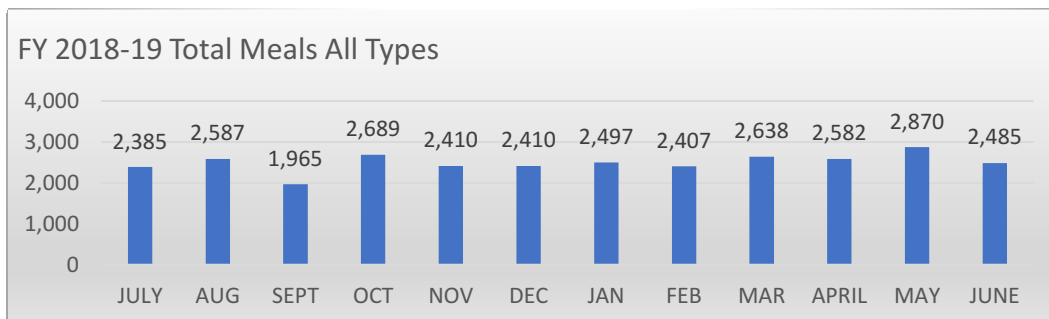
The SNP is partially funded by the Older Americans Act, through the Ventura County Area Agency on Aging, the City of Camarillo, and District property tax allocation. There is no charge per funding agreement but a \$3.00 per meal donation by attendees is suggested as required by the VCAAA.

At-a-Glance (See also charts on following pages)

	June 2019	Unduplicated Clients FYTD
New HDM clients	13 -9 disenroll = 4 net gain	279
New Cong. clients	1	101



New Enrollments



Program Activity: Referrals

Referral Source	HDM	Cong
Friend/Neighbor/Family	4	1
Outreach to Springville Senior Complex	0	0
Website/Online Search	1	0
Healthy Attitudes magazine	2	0
Social Worker Referral	3	0
Doctor office/Hospital	1	0
County of Ventura	1	0
Shop Ahoy delivery service	0	0
Internal District referral-general	0	0
Internal District referral-evidence based	0	0
Former client	1	0
District Produce Day	0	0
Walk-in	0	0
TOTAL	13	1

Program Activity: HDM Cancellations/Dis-enrollments

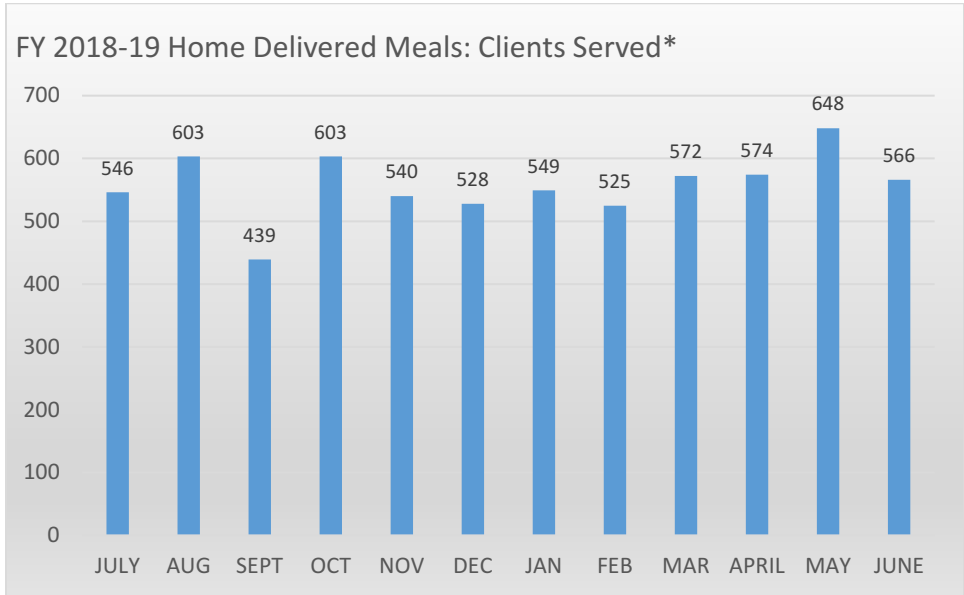
Reason Stated	June 2019
Dislikes the food	2
Family/Cgr now providing meals	4
Moved in with Family	0
Moved into Care Facility	0
On hold; pending re-start	0
Did not desire services	0
No longer meets criteria	0
No longer needs service	1
Dietary restrictions	1
Refused to give reason	0
Relocation	0
Deceased	1
Client did not follow program	0
TOTAL	9

Program History

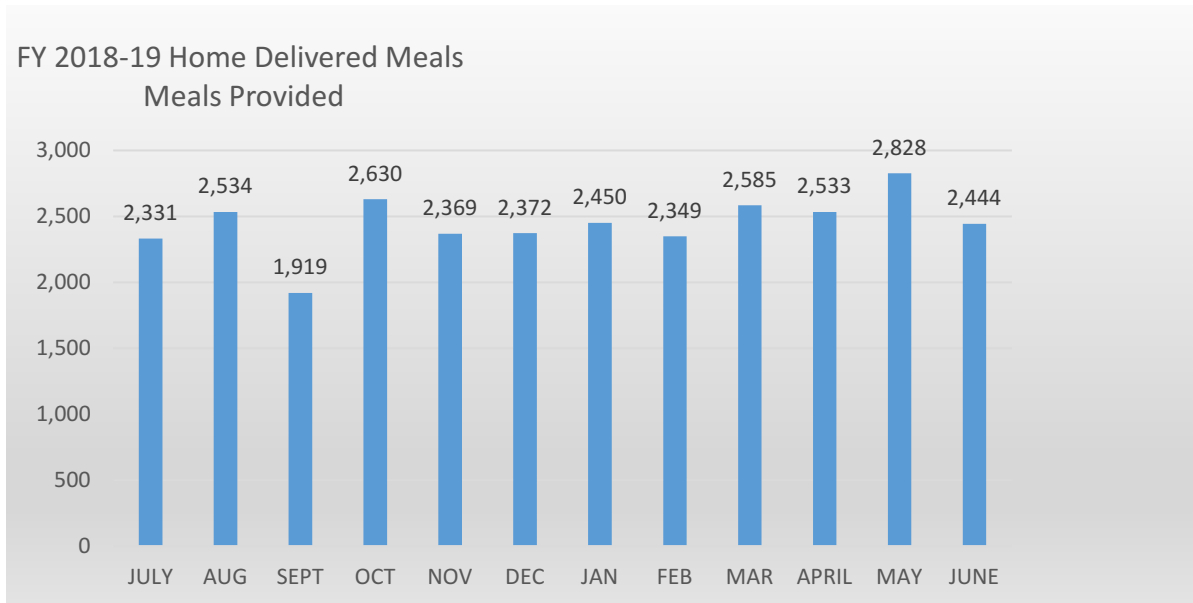
The District began administrating the operational arm of the Senior Nutrition Program in April 2005, under grant funding from the Ventura County Area Agency on Aging (VCAAA). In FY 2006/07, the City of Camarillo approved funding support for the Home Delivered portion of the Senior Nutrition. VCAAA manages the food procurement part of the program, while the District provides the operational and logistical support of implementation. Since the District's participation in this program, more than 3,000 people have received over 338,000 meals, averaging about 24,000 meals/year.

TOTAL MEALS SERVED (cumulative)		VCAAA Funding	VCAAA meals allowed	% program split	City Funding (HDM only)
Program began April 1, 2005		\$27,602			
Total meals served FY 2005-2006	34,382	\$52,099			
Total meals served FY 2006-2007	28,234	\$84,468			\$32,000
Total meals served FY 2007-2008	27,332	\$79,978			\$32,000
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Total meals served FY 2016-2017 (HDM+C+ ARCH)	23,148	\$69,660	22,320	93%HDM 7% Cong	\$37,000
Total meals served FY 2017-2018 (HDM+C+ARCH)	25,396	\$69,375	22,500	97%HDM 3% Cong	\$37,000
FYTD Total meals served July 2018 through June 2019 (HDM+C+ARCH)	29,883	\$73,750	24,000	98% HDM 2% Cong	\$37,000
TOTAL cumulative meals served since program inception; all meal types; commenced April 2005	338,437				

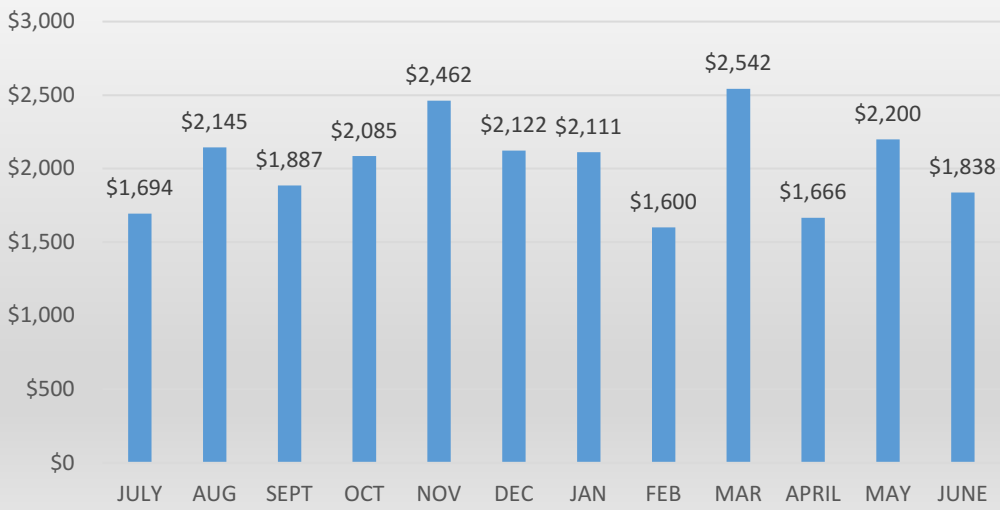
HOME DELIVERED MEAL PROGRAM OVERVIEW – CHARTS



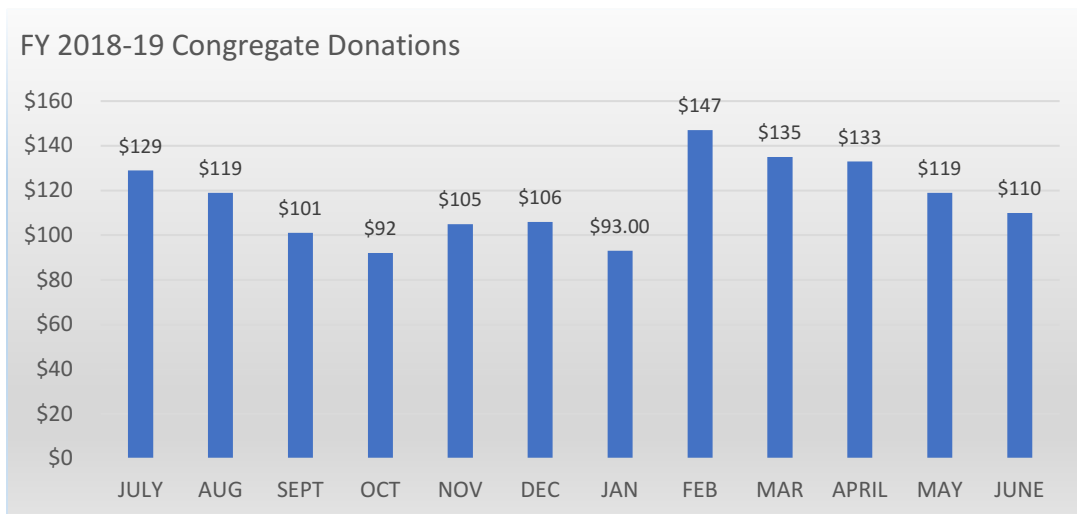
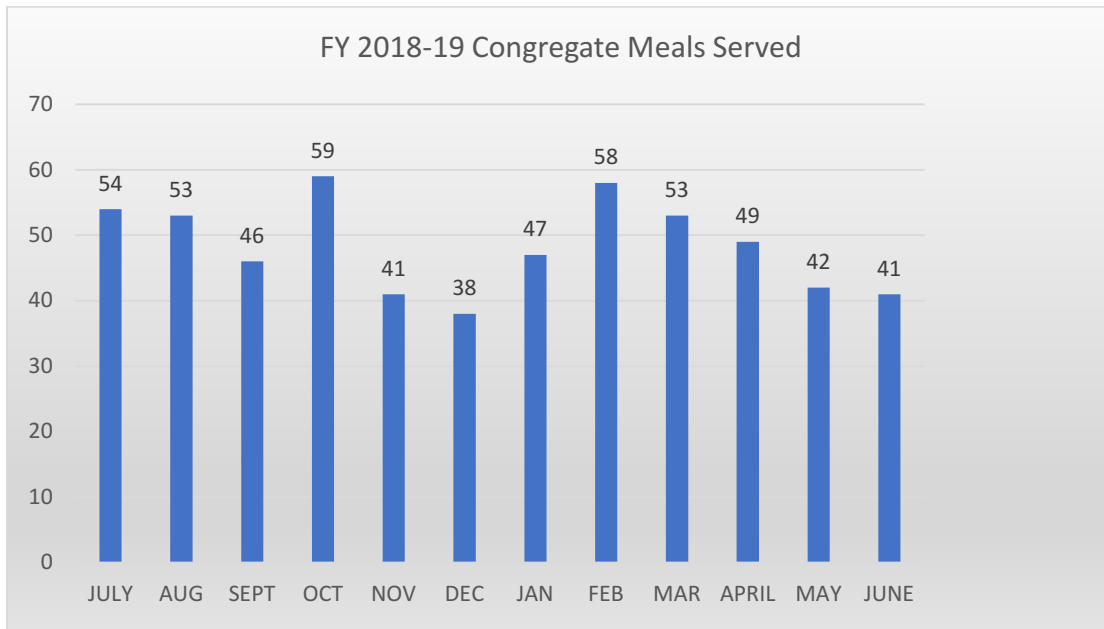
**client count is a duplicated count because people need to eat everyday*



FY 2018-19 Home Delivered Meal Donations



CONGREGATE MEAL PROGRAM – OVERVIEW



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SECTION 14

BOARD PRESIDENT REPORT

JULY 23, 2019

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SECTION 15

BOARD MEMBERS COMMENTS AND/OR REPORTS

JULY 23, 2019